

HARLAN AIRPORT COMMISSION – June 28, 2022

The Airport Commission meeting was held in person and offered electronically utilizing Zoom. Everyone was offered to participate by internet connection or by phone.

The Harlan Airport Commission met on Tuesday, June 28, 2022, at 7:00 AM at Harlan Airport.

Voting Members Present: Scott McLaughlin, Rick Dotzler, Larry Chapman

Also Present: Gene Gettys, Scott Pigsley, Greg Bladt, Cory Gaston (Kirkham Michael), Eric Johnson (Kirkham Michael), Josh Byers (Press)

The Commission meeting was called to order by Chair McLaughlin at 7:00 AM. It was moved by Dotzler and seconded by McLaughlin to approve the agenda. Motion carried unanimously. Conflicts of interest are to be stated if and when applicable. None stated.

IGNITE Pathways representatives from Woodbine provided a presentation on partnering for aviation educational exposure for students in Southwest Iowa. Members with the group were Michelle Barry, Justin Wagner, Dave Stamp, Curtis Lee, and Todd Heistand. There will be a team who will provide a further assessment of specific opportunities which may be furthered for Harlan Municipal Airport.

It was moved by Dotzler and seconded by Chapman to approve the May 17, 2022, meeting minutes. Motion carried unanimously.

The financial reports for the month of May 2022 were reviewed. It was moved by McLaughlin and seconded by Chapman. Motion carried unanimously.

Airport Manager May report was presented. It was moved by Dotzler and seconded by McLaughlin to receive and file the manager report.

- Apron re-hab project is complete. Kirkham Michael is finalizing punch list following on-site walk through with contractor on Thursday, June 22.
- Taxi-lane project grant agreement was received from FAA on June 24. It was moved by McLaughlin, seconded by Dotzler, to recommend to City Council to proceed with the agreement. Motion carried unanimously. There was discussion on a haul path which will be reviewed with contractor. Kirkham Michael will contact the contractor about their schedule and next steps.
- Jet display parking area was reviewed. Kirkham Michael submitted FAA Form 7460 and Gettys reported the DOT is okay with using existing entrance and if work is going to take place in the ROW a permit needs submitted. Commission will continue to review timing and priority for this improvement.
- Fuel pricing and inventory was reviewed. No action was taken. A load of JetA is scheduled for delivery as inventory is approximately 1,400 gallons.
- Hangar Summary & Seniority was reviewed. Larry Stuart will be moving out of 5B. No action was taken.
- County ARPA funds were approved by the County for \$20,000 for windows and ventilation (HVAC). Pigsley will proceed with getting 2 bids on windows.
- 2 consultants (Kirkham Michael; Snyder & Associates) submitted proposals for the ALP Airport update. It was moved by Chapman, seconded by Dotzler, to proceed with individually scoring the proposals and submitting to Gettys by Tuesday, July 5. Motion carried unanimously.

The next regular meeting is scheduled for Wednesday, July 27, 2022, 6:30 P.M. at Harlan Airport (also offered via ZOOM). There being no further business the meeting was adjourned.

Gene Gettys, Recording Secretary

These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.