

SHELBY COUNTY AMBULANCE COMMISSION – June 8, 2023

The Shelby County Ambulance Commission held a meeting on Thursday, June 8, 2023, at 7:30 AM at the Myrtue Hospital West Conference Room.

Seven Member Commission - Voting Members:

Barry Jacobsen (Hospital CEO)	Jeanine Larsen (Hospital Board representative)
Jay Christensen (Harlan City representative)	Gene Gettys (Harlan City Administrator)
Dr. Scott Markham (Trauma Director)	Steve Kenkel (Shelby County Bd of Sups)
ABSENT: Neil Gross (Shelby County EMA President)	

Also Present: Nella Seivert (Medivac), Bob Seivert (Medivac), Kristy Hansen (Hospital CFO), Alex Londo

The meeting was called to order by Barry Jacobsen. Steve Kenkel made a motion, seconded by Jay Christensen to approve the amended agenda (adjusting the order of items). Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable. None stated.

Gene Gettys made a motion, seconded by Jeanine Larsen, to approve the updated By-Laws as presented. Motion carried unanimously.

Jeanine Larsen made a motion, seconded by Jay Christensen to approve the minutes of December 14, 2022. Motion carried unanimously.

Kristy Hansen provided a review of current year financial report through May 31, 2023. It was moved by Gene Gettys, seconded by Jeanine Larsen, to approve the financial report. Motion carried unanimously.

Kristi Hansen presented two options for the 23/24 Budget due to increased work comp expense for Medivac. This would not result in an increase in 23/24 funding from the hospital, city or county as their levies are already set. If approved with the additional work comp expense it would result in quicker spend-down of the cash balance for future years. Jeanine Larsen made a motion, seconded by Dr. Scott Markham, to approve the 23/24 budget with the increase in work comp of \$16,284. Motion carried unanimously.

Dr. Scott Markham made a motion, seconded by Jeanine Larsen, to purchase a defibrillator for \$31,928.30 with funding assistance of \$25,000 from Shelby County Endowment Fund. Motion carried unanimously.

Medivac reviewed their monthly report which includes staffing hours and costs, # of 911/Hospital Transfers, runs by community, no response, and tiered calls thru May 31, 2023.

The next meeting has been scheduled for November 15<sup>th</sup>, 2023, at 7:30 a.m.

There being no further business the meeting adjourned at 8:19 a.m.

Gene Gettys, Reporting Secretary

*These minutes are as recorded by the Secretary and are subject to Commission approval at the next regular meeting.*

SHELBY COUNTY AMBULANCE COMMISSION – November 9, 2023

The Shelby County Ambulance Commission held a meeting on Thursday, November 9, 2023, at 7:30 AM at the Myrtue Hospital Board Room.

Seven Member Commission - Voting Members:

Barry Jacobsen (Hospital CEO)	Jeanine Larsen (Hospital Board representative)
Jay Christensen (Harlan City representative)	Gene Gettys (Harlan City Administrator)
Steve Kenkel (Shelby County Bd of Sups)	Neil Gross (Shelby County EMA President)
Dr. Scott Markham (Trauma Director) – <i>arrived 8:12 AM</i>	

Also Present: Kristy Hansen (Hospital CFO), Brandon Tomjack (Baird Holm, *via phone*), Marcus Gross (County Attorney, *arrived 7:40 AM*), Alex Londo (EMA, *arrived at 7:51 AM*)

The meeting was called to order by Barry Jacobsen. Steve Kenkel made a motion, seconded by Jeanine Larsen to approve the agenda. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable. None stated.

Nomination and election of 2023/24 Officers occurred. Steve Kenkel recommended keeping the current officers and nominated Chair Barry Jacobsen, Vice Chair Jeanine Larsen, Secretary Gene Gettys. Nominations ceased. Motion was made by Steve Kenkel and seconded by Jay Christensen to appoint Barry Jacobsen as Chair, Jeanine Larsen as Vice Chair and Gene Gettys as Secretary. Motion carried unanimously.

Jeanine Larsen made a motion, seconded by Jay Christensen to approve the minutes of June 8, 2023. Motion carried unanimously.

Closed session pursuant to Iowa Code 21.5(1)(c) - to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Roll call vote for closed session at 7:35 a.m. AYES: Jacobsen, Larsen, Christensen, Gettys, Markham, Kenkel, Gross. NAYS: None. Motion carried.

Commission Member Dr. Scott Markham had to leave the meeting at 8:53 a.m.

It was moved by Steve Kenkel and seconded by Jay Christensen to end the closed session and return to open session at 9:00 a.m. Roll call vote: AYES: Jacobsen, Larsen, Christensen, Gettys, Kenkel, Gross. NAYS: None. Motion carried.

There being no further business the meeting adjourned at 9:03 a.m.

Gene Gettys, Reporting Secretary

*These minutes are as recorded by the Secretary and are subject to Commission approval at the next regular meeting.*

SHELBY COUNTY AMBULANCE COMMISSION – November 20, 2023

The Shelby County Ambulance Commission held a meeting on Monday, November 20, 2023, at 7:30 AM at the Myrtue Auble Room.

Seven Member Commission - Voting Members:

PRESENT

Barry Jacobsen (Hospital CEO)

Jeanine Larsen (Hospital Board representative)

Jay Christensen (Harlan City representative)

Gene Gettys (Harlan City Administrator)

Steve Kenkel (Shelby County Bd of Sups)

Neil Gross (Shelby County EMA President)

NOT PRESENT

Dr. Scott Markham (Trauma Director)

Also Present: Kristy Hansen (Hospital CFO), Alex Londo (EMA), Jordon Sanders (EMA), Tim Plumb (Chair - Advisory Council)

The meeting was called to order at 7 a.m. by Barry Jacobsen. Jeanine Larsen made a motion, seconded by Steve Kenkel to approve the agenda. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable. None stated.

Steve Kenkel made a motion, seconded by Jay Christensen to approve the minutes of November 9, 2023 as amended. Motion carried unanimously.

Barry Jacobsen provided a review of communications with Medivac and review of activities since the November 9<sup>th</sup> Commission meeting.

Alex Londo and Jordon Sanders provided an outline of operations, timeline, and licensure necessary for a Shelby County operated service.

Kristy Hansen provided an overview of funding toward a Shelby County operated service. There will be changes for the Ambulance Commission regarding timing of payments for the new operator to support start-up and cashflow.

Jay Christensen made a motion, seconded by Jeanine Larsen, toward support of Shelby County Ambulance Service as the new operator and a proposed media release. Motion carried unanimously.

The next meeting was scheduled for Monday, November 27<sup>th</sup> at 7:30 a.m. at the Myrtue.

There being no further business the meeting adjourned at 8:51 a.m. upon motion by Jeanine Larsen, seconded by Steve Kenkel. Motion carried unanimously.

Gene Gettys, Reporting Secretary

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SHELBY COUNTY AMBULANCE COMMISSION – November 28, 2023

The Shelby County Ambulance Commission held a meeting on Tuesday, November 28, 2023, at 4:30 PM at the Myrtue Auble Room.

Seven Member Commission - Voting Members:

PRESENT

Barry Jacobsen (Hospital CEO)

Jeanine Larsen (Hospital Board representative)

Jay Christensen (Harlan City representative)

Gene Gettys (Harlan City Administrator)

Steve Kenkel (Shelby County Bd of Sups)

Neil Gross (Shelby County EMA President)

NOT PRESENT

Dr. Scott Markham (Trauma Director)

Also Present: Kristy Hansen (Hospital CFO), Alex Londo (EMA), Jordon Sanders (EMA), Tim Plumb (Chair - Advisory Council), Roger Bissen (Advisory Council, City of Harlan)

The meeting was called to order at 4:32 PM. by Barry Jacobsen. Steve Kenkel made a motion, seconded by Jeanine Larsen to approve the agenda. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable. None stated.

Jay Christensen made a motion, seconded by Neil Gross to approve the minutes of November 20, 2023. Motion carried unanimously.

Barry Jacobsen reviewed the proposed new ambulance service agreement with Shelby County. The agreement mirrors many components of the current agreement with the private provider Medivac. Steve Kenkel made a motion, seconded by Jay Christensen, to approve the ambulance and rescue service agreement with Shelby County. Motion carried unanimously.

Kristy Hansen reviewed the funding amounts and funding timing from the 3 entities for the remaining fiscal year and the 2024/25 year.

Gene Gettys made a motion, seconded by Jay Christensen, to approve the addendum to the ambulance commission 28E joint agreement related to funding. Motion carried unanimously.

Steve Kenkel made a motion, seconded by Neil Gross, to approve the amended 2023/24 budget. Motion carried unanimously.

Gene Gettys made a motion, seconded by Jeanine Larsen to approve the 2024/25 budget. Motion carried unanimously.

There being no further business the meeting adjourned at 5:28 PM upon motion by Neil Gross, seconded by Steve Kenkel. Motion carried unanimously.

Gene Gettys, Reporting Secretary

*These minutes are as recorded by the Secretary and are subject to Commission approval at the next regular meeting.*