



**City of Harlan, Iowa**

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**Parks Department  
Picnic Table Reservation**

**Please initial each statement to qualify for rental agreement:**

\_\_\_\_\_ I am renting picnic tables from the City of Harlan. Tables are rented by the day. It is my responsibility to pick up the tables and return to the park from which they were taken from by 1 PM the day following rental.

\_\_\_\_\_ I claim all responsibility for the proper use of these tables until they are returned. If any of the tables become damaged while in my possession, I agree to pay for the replacement of each damaged item.

\_\_\_\_\_ I will not hold the City of Harlan responsible nor liable for any injury that should occur while the tables are in my possession.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Number of Picnic Tables Rented: \_\_\_\_\_ @ \$10.00 / table per day

Date Requested: \_\_\_\_\_

\*\*\*\*\* INTERNAL USE ONLY \*\*\*\*\*

Amt. Paid: \$ \_\_\_\_\_ By: Check / Cash Date Paid: \_\_\_\_\_

Authorized By: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Copy of Reservation to Parks