

AGENDA
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS, JANUARY 3, 2023, 5:15 P.M

The City Council will be meeting in the City of Harlan Council Chambers. This meeting is open to the public for in-person attendance. This meeting is also available electronically utilizing Zoom.com. The public can participate remotely via conference call by telephone or by audio on their own computer.

To participate by audio internet connection:

Join Zoom: <https://us02web.zoom.us/j/82666582194> Meeting ID: 826 6658 2194

To participate by phone: dial #1-312-626-6799 Meeting ID: 826 6658 2194

1. OPENING BUSINESS

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Roll Call Vote*)
- D. Conflict of Interest (state if applicable)

2. CONSENT AGENDA

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 12/20/2022 Council meeting and Minutes of the 12/28/2022 Special Council Meeting
- B. Claims List No. 1281 in the amount of \$102,919.50
- C. Fire Department Officers and Members 2023

3. OTHER BUSINESS

- A. Ordinance 2022-07 – Amending Chapter 129 of the Code of Ordinances for the City of Harlan Pertaining to Hotel/Motel Tax by Amending Subsection 129.05, Titled Restriction on Use of Revenues - Third Reading (*Roll Call Vote*)
- B. Receive and File Minutes of the 12-21-2022 Streets, Alleys and Sidewalks Committee Meeting (*Roll Call Vote*)
 - 1. Ordinance No. 2023-01 An Ordinance Amending Chapter 69.08 of the Code of Ordinances for the City of Harlan, Pertaining to Parking Zones – First Reading. (*Roll Call Vote*)
 - 2. Recommendation to add a “No U-Turn” Sign on Exchange Street across from the substation. (*Roll Call Vote*)
- C. Receive and File Harlan Historic Preservation Committee Meeting Minutes from 12-15-2022. (*Roll Call Vote*)
 - 1. Recommendation to revise committee membership as stated below, Maximum of two (2) terms. (*Roll Call Vote*)
 - a. City Administrator (standing)
 - b. Fire Chief/Building Inspector (standing)
 - c. City Council Member (2 year term, initial term through 12/31/23)
 - d. Downtown Parcel Owner within the District (3 year term, initial term through 12/31/24)
 - e. City of Harlan Resident (3 year term through 12/31/25)

4. OTHER REPORTS

- A. City Administrator’s Report
- B. Mayor’s Report
 - 1. Shelby County Chamber of Commerce & Industry Update
 - 2. Harlan Municipal Utilities Update
 - 3. Public Comments

5. ADJOURN

CITY OF HARLAN – HARLAN, IOWA – JANUARY 3, 2023

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 3rd day of January 2023. The meeting was called to order by Sharon Kroger, Mayor Pro-Tem in the Chair, and the following Council members were:

PRESENT: Jeanna Rudolph, Troy Schaben, Sharon Kroger, RJ Bielenberg, Richard Petersen, Kyle Lindberg.

ABSENT: None

The City Clerk presented the amended agenda. It was moved by Lindberg and seconded by Bielenberg to approve the amended agenda. Roll call vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried.

The Mayor Pro-Tem asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects. It was moved by Rudolph and seconded by Petersen that the following items on the Consent Agenda be approved and adopted:

A. Minutes of the 12-20-2022 Council meeting and the 12-28-2022 Special Council meeting.

B. Claims List No. 1281 in the amount of \$102,919.50

Roll call vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried.

Council Member Petersen introduced Ordinance No. 2022-07 - Amending Chapter 129 of the Code of Ordinances for the City of Harlan Pertaining to Hotel/Motel Tax by Amending Subsection 129.05, Titled Restriction on Use of Revenues - Third Reading. The three main changes include: 1) Reduce committee members from 7 to 5, 2) Change fiscal agent from Shelby County Auditor to Shelby County Chamber & Industry, 3) Change percentage of transferred funds to 50% going to new fiscal agent to continue supporting tourism and 50% remaining with City of Harlan to be used toward parks. Council Member Lindberg seconded the motion. Roll Call Vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried and the third and final reading was adopted.

It was moved by Rudolph and seconded by Schaben to receive and file minutes of the 12-21-2022 Streets, Alleys, and Sidewalks Committee Meeting. Roll Call Vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried.

Council Member Bielenberg introduced Ordinance No. 2023-01 - an ordinance Amending Chapter 69.08 of the Code of Ordinances for the City of Harlan, Pertaining to Parking Zones – First Reading. The changes include: 1) No parking on Exchange Street on the west side, commencing 200 feet south of Victoria Street and continuing 260 feet south. 2) No parking on Tarkington Street on the south side, from 12th Street extending 70 feet to the western driveway entrance for 1003 Tarkington Street. Council Member Petersen seconded the motion. Roll Call Vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried and the first reading of Ordinance No. 2023-01 was passed.

It was moved by Lindberg and seconded by Petersen to add a “No U-Turn” Sign on Exchange Street across from the substation. Roll Call Vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg, Rudolph. NAYS: None. Motion carried.

It was moved by Rudolph and seconded by Bielenberg to remove 9th Street and 11th Street from mapping at the Westridge Trailer Court at 3002 12th Street, remove 11th Street marker sign at Industrial, and add new street marker signs at Hunter Ridge and Industrial. Roll Call Vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried.

It was moved by Petersen and seconded by Schaben to Receive and File Harlan Historic Preservation Committee Meeting Minutes from 12-15-2022. Roll Call Vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion Carried.

It was moved by Petersen and seconded by Lindberg to revise committee membership as stated below, for a maximum of two (2) terms.

- City Administrator (standing)
- Fire Chief/Building Inspector (standing)
- City Council Member (2-year term, initial term through 12/31/23)
- Downtown Parcel Owner within the District (3-year term, initial term through 12/31/24)
- City of Harlan Resident (3-year term through 12/31/25)

Roll Call Vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried.

The City Administrator presented his report.

The Mayor presented his report.

There being no further business, the meeting was adjourned.

Jane Smith, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”