

AGENDA
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS, JANUARY 17, 2023, 5:15 P.M

The City Council will be meeting in the City of Harlan Council Chambers. This meeting is open to the public for in-person attendance. This meeting is also available electronically utilizing Zoom.com. The public can participate remotely via conference call by telephone or by audio on their own computer.

To participate by audio internet connection:

Join Zoom: [https://us02web.zoom.us/j/Meeting ID: 857 1515 8878](https://us02web.zoom.us/j/MeetingID:85715158878)

To participate by phone: dial #1-312-626-6799 Meeting ID: 857 1515 8878

1. OPENING BUSINESS

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Roll Call Vote*)
- D. Conflict of Interest (state if applicable)

2. CONSENT AGENDA

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 01/03/23 Council meeting
- B. Claims List No.1282 in the amount of \$89,495.31
- C. Expenditure & Revenue reports for the month of December 2022
- D. Police statistical report for the month of December 2022
- E. HMU Sewer & Landfill Reconciliation Report correction for October 2022, November 2022, and December 2022
- F. Salaries paid in 2022 and instruct Clerk to publish the same

3. PUBLIC HEARING

- A. Approving Plans, Specifications & Form of Contract for the 2023 Street Improvement Project
 - 1. Motion to Close Hearing (*Roll Call Vote*)
- B. Resolution No. 2520 Approving Plans, Specifications & Form of Contract for the 2023 Street Improvement Project (*Roll Call Vote*)
- C. Review Construction Bids – Bid Tabulation and Letter Recommending Award for the 2023 Street Improvement Project (*No Action*)
- D. Resolution No. 2521 Making Award of Contract for the 2023 Street Improvement Project (*Roll Call Vote*)

4. OTHER BUSINESS

- A. Ordinance No. 2023-01 An ordinance amending Chapter 69.08 of the Code of Ordinances for the City of Harlan, Iowa pertaining to Parking Zones. The changes include: 1) No parking on Exchange Street on the west side, commencing 200 feet south of Victoria Street and continuing 260 feet south. 2) No parking on Tarkington Street on the south side, from 12th Street extending 70 feet to the western driveway entrance for 1003 Tarkington Street. Second Reading. (*Roll Call Vote*)
- B. Regarding Amended & Restated Ambulance Commission Joint Agreement (*Roll Call Vote*)
- C. Consider Roger Bissen as designee for EMS System Advisory Council (*Roll Call Vote*)

5. OTHER REPORTS

- A. City Administrator's Report
- B. Mayor's Report
 - 1. Appointment to fill a vacancy on the Harlan Municipal Utilities Board. Term will expire November 30, 2025. (*Roll Call Vote*)
- C. Shelby County Chamber of Commerce & Industry Update
- D. Harlan Municipal Utilities Update
- E. Public Comments

6. ADJOURN

CITY OF HARLAN – HARLAN, IOWA – JANUARY 17, 2023

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 17th day of January 2023. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Jeanna Rudolph, Troy Schaben, Sharon Kroger, Richard Petersen, Kyle Lindberg

PRESENT ELECTRONICALLY: RJ Bielenberg

ABSENT: None

The City Clerk presented the agenda. It was moved by Petersen and seconded by Lindberg to approve the agenda. Roll call vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Rudolph and seconded by Kroger that the following items on the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time the Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

A. Minutes of the 1-03-2023 Council meeting

B. Claims List No. 1282 in the amount of \$89,495.31

C. Expenditure & Revenue reports for the month of December 2022

D. Police statistical report for the month of December 2022

E. HMU Sewer & Landfill Reconciliation Report correction for October 2022, November 2022, and December 2022

Roll call vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried, and the Consent Agenda items were approved and adopted.

The Mayor announced that this is the time and place for the public hearing regarding the Plans, Specifications & Form of Contract for the 2023 Street Improvement Project.

The public hearing was opened at 5:18 p.m. Seth Johannsen was present to voice his concern for drainage at 7th & Pine. There were no written objections.

It was moved by Kroger seconded by Lindberg to close the hearing. Roll call vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried.

Council Member Petersen introduced Resolution No. 2520 a Resolution Approving Plans, Specifications & Form of Contact for the 2023 Street Improvement Project. Council Member Kroger seconded the motion. Roll call vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried and the resolution was duly adopted.

Review of the Construction Bids and Bid Tabulation for the 2023 Street Improvement Project and Alternate Bid 1 are as follows:

<u>Name</u>	<u>Address</u>	<u>Bid Amount</u>	<u>Alternate 1</u>
a. Omni Engineering	Omaha	\$1,222,187.10	\$174,661.85
b. Western Engineering	Harlan	\$1,286,100.02	\$203,669.05
c. Grimes Asphalt & Paving	Des Moines	\$1,412,668.00	\$208,568.50
d. Henningsen Construction	Atlantic	\$1,448,832.80	\$204,476.10

Council Member Lindberg introduced Resolution No. 2521 a Resolution Making Award of Contract for the 2023 Street Improvement Project to Oldcastle Materials Midwest Co., dba Omni Engineering with the Base Bid of \$1,222,187.10 and Bid Alternate 1 of \$174,661.85 for a total bid of \$1,396,848.95. Council Member Bielenberg seconded the motion. Roll call vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried and the resolution was duly adopted.

Mayor Christensen introduced Ordinance No. 2023-01 – An Ordinance amending the Code of Ordinances for the City of Harlan, Iowa by amending Chapter 69.08 pertaining to Parking Zones. The changes include: 1) No parking on Exchange Street on the west side, commencing 200 feet south of Victoria Street and continuing 260 feet south, 2) No parking on Tarkington Street on the south side, from 12th Street extending 70 feet to the western driveway entrance for 1003 Tarkington Street. It was moved by Rudolph and seconded by Lindberg that Ordinance No. 2023-01 now be read for the second time. Roll Call Vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried and the second reading of Ordinance No. 2023-01 was passed.

It was moved by Lindberg and seconded by Schaben to approve the Amended & Restated Ambulance Commission Joint Agreement. Roll Call Vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried.

It was moved by Petersen and seconded by Bielenberg to appoint Roger Bissen as designee in the absence of City Administrator, Gene Gettys for EMS System Advisory Council. Roll Call Vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Rudolph and seconded by Kroger to appoint Doug Hammer to fill a vacancy on the Harlan Municipal Utilities Board to expire 11/30/2025. Roll Call Vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried.

There being no further business, the meeting was adjourned.

Jane Smith, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”