

# COMING EVENTS

## MONDAY, JANUARY 19

FIRE DEPT MEETING  
7:00 PM Fire Department

## TUESDAY, JANUARY 20

CITY COUNCIL MEETING  
5:15 PM Council Chambers

## THURSDAY, JANUARY 22

HMU BOARD MEETING  
4:00 PM HMU

## MONDAY, FEBRUARY 2

FIRE DEPT TRAINING  
6:00 PM Fire Department



**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS, JANUARY 20, 2026, 5:15 P.M.**

**The City Council will be meeting in the City of Harlan Council Chambers. This meeting is open to the public for in-person attendance. This meeting is also available electronically utilizing Zoom.com. The public can participate remotely via conference call by telephone or by audio on their own computer.**

**To participate by audio internet connection:**

**Join Zoom: Meeting ID: <https://us02web.zoom.us/j/85715158878>**

**To participate by phone: dial #1-312-626-6799 857 1515 8878**

**1. OPENING BUSINESS**

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Roll Call Vote*)
- D. Conflict of Interest (state if applicable)

**2. CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 01-06-26 Council meeting
- B. Claims List No.1354 in the amount of \$67,358.92.
- C. HMU Sewer & Landfill Reconciliation Report for December 2025
- D. Sheriff's Statistical Report for December 2025
- E. Salaries paid in 2025 and instruct Clerk to publish the same
- F. Renewal Application for DOLGENCORP LLC Class "B" Retail Alcohol License

**3. OTHER BUSINESS**

- A. Receive and file Airport Commission meeting minutes from 01-14-2026 (*Roll Call Vote*)
  - 1. Review and approve recommendation to enter into a Farm Lease Agreement with Jeff & Karla Hundt (*Roll Call Vote*)
- B. Resolution No. 2627 – To Enter into a Farm Lease and Agreement for Wastewater Treatment Plant Sludge Distribution (*Roll Call Vote*)
- C. Review and approve Accident Investigation Program (*Roll Call Vote*)
- D. Review and approve City of Harlan Ergonomics Program (*Roll Call Vote*)
- E. Resolution No. 2628 – Resolution for the Adoption of the Iowa LOSAP Program (*Roll Call Vote*)
- F. Ordinance No. 2026-01 – An Ordinance amending the Code of Ordinances of the City of Harlan, Iowa, by amending provisions pertaining to Snow Emergency Violations, first reading (*Roll Call Vote*)
- G. Review and approve Fire Department Building Expansion Purchase Agreement with Ahrenholtz Construction (*Roll Call Vote*)
- H. Review and approve MP-2026-001 Multi-purpose Permit Application for Roar Into Harlan 2026 (*Roll Call Vote*)
- I. Review and approve Support for Iowa Disaster Case Advocacy (IDCA) Program Surge Staffing Plan for EMA (*Roll Call Vote*)

**4. OTHER REPORTS**

- A. City Administrator's Report
- B. Mayor's Report
- C. Shelby County Chamber of Commerce & Industry Update
- D. Harlan Municipal Utilities Update
- E. Public Comments

**5. ADJOURN**

CITY OF HARLAN – HARLAN, IOWA – JANUARY 6, 2026

**The public was offered to participate by Zoom audio internet connection or by phone.**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 6<sup>th</sup> day of January 2026. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Jennifer Kelly, Richard Petersen, Kyle Lindberg, Aaron Nippert, Troy Schaben, Sharon Kroger.

ABSENT: None

The City Clerk presented the agenda. It was moved by Nippert and seconded by Lindberg to approve the agenda. Roll call vote: AYES: Kelly, Petersen, Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 12-16-2025 Council meeting and 12-18-2025 Council Work Session
- B. Claims List No. 1353 in the amount of \$517,977.72
- C. Renewal Application for CBS LLC for Class "C" Retail Alcohol License
- D. Amended Application re change of ownership for Casey's General Store for Class "E" Retail Alcohol License
- E. Renewal Application for Cyclone Lanes for Class "C" Retail Alcohol License
- F. Council Committees and Liaisons for 2026/2027
- G. Fire Department Officers and Members 2026

It was moved by Petersen and seconded by Schaben that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Kelly, Petersen, Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried, and the Consent Agenda items were approved and adopted.

The Mayor announced that this is the time and place for the Public Hearing regarding the Proposed Sale of City Property, 1708 6<sup>th</sup> Street in Harlan, Iowa to 1708 6<sup>th</sup> St Harlan LLC. It was moved by Schaben and seconded by Lindberg to open the Public Hearing. Roll call vote: AYES: Kelly, Petersen, Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried. The Public Hearing was opened at 5:21 P.M.

No oral or written objections were stated or filed.

It was moved by Petersen and seconded by Kroger to close the Hearing at 5:21 P.M. Roll call vote: AYES: Kelly, Petersen, Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

Council Member Lindberg introduced Resolution No. 2625, Resolution for the sale of the City Interest in Real Estate – 1708 6<sup>th</sup> Street, Harlan, Iowa to 1708 6<sup>th</sup> St Harlan LLC for the Price of \$10,010.99. Council Member Kroger seconded the motion. Roll call vote: AYES: Kelly, Petersen, Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried and the Resolution was duly adopted.

It was moved by Lindberg and seconded by Kroger to receive and file the HHPC meeting minutes from 12/18/2025. Roll call vote: AYES: Kelly, Petersen, Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Kroger to approve expansion of current eligibility map an additional block each direction for commercial properties only zoned B-1 or B-2. Roll call vote: AYES: Kelly, Petersen, Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

Council Member Nippert introduced Resolution No. 2626, Resolution of the City Council of the City of Harlan, Iowa, authorizing an in-kind contribution of asphalt millings to support the Shelby County Fair Board and the Shelby County Speedway. Council Member Petersen seconded the motion. Roll call vote: AYES: Kelly, Petersen, Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried and the Resolution was duly adopted.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Kroger and seconded by Lindberg to re-appoint Troy Schaben as Mayor Pro-Tem through December 2027. Roll Call Vote: AYES: Kelly, Petersen, Lindberg, Nippert, Kroger. ABSTAIN: Schaben due to conflict of interest. NAYS: None. Motion carried.

It was moved by Nippert and seconded by Petersen to approve the re-appointments of the following City officers for two-year terms to expire 12/31/2027: City Health Officer, Luke Wolken and City Attorney, Todd Argotsinger. Roll Call Vote: AYES: Kelly, Petersen, Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion Carried.

It was moved by Schaben and seconded by Kroger to approve the re-appointment of the following City officer for a one-year term to expire 12/31/2026: City Treasurer, Wava Bails. Roll Call Vote: AYES: Kelly, Petersen, Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion Carried.

Updates were presented by the Shelby County Chamber of Commerce & Industry, Harlan Municipal Utilities, and Shelby County Sheriff's Department.

There being no further business, the meeting was adjourned.

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Ashley Schleis, City Clerk

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Jay Christensen, Mayor

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>AGRILAND FS</b>						
11033501	SUPREX 30W 2/2.5 GAL - STREET	110-5-214-6332	184.60	.00		
122025	FUEL/DEC - AIRPORT	001-5-280-6331	85.53	.00		
122025	FUEL/DEC - STREET	110-5-214-6331	2,577.53	.00		
122025	FUEL/DEC - FIRE	001-5-150-6331	322.29	.00		
122025	FUEL/DEC - WWTP	610-5-815-6331	394.04	.00		
122025	FUEL/DEC - PARKS	001-5-430-6331	113.00	.00		
30509272	#1 & #2 ULTRA LS DYED/DIESELEX GOLD/SUREFLO IV - PARKS	001-5-430-6332	597.79	.00		
Total AGRILAND FS:			4,274.78	.00		
<b>AMAZON CAPITAL SERVICES</b>						
14XL-4R3T-JW	CLEANER - LIBRARY	001-5-410-6310	35.16	.00		
14XL-4R3T-JW	TECHNOLOGY SUPPLIES - LIBRARY	001-5-410-6419	68.47	.00		
14XL-4R3T-JW	LIBRARY PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	90.41	.00		
14XL-4R3T-JW	ADULT PROGRAM SUPPLIES - LIBRARY	001-5-410-6491	26.65	.00		
14XL-4R3T-JW	BOOKS - LIBRARY	001-5-410-6505	173.03	.00		
14XL-4R3T-JW	AUDIO MATERIALS - LIBRARY	001-5-410-6507	291.11	.00		
14XL-4R3T-JW	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	25.90	.00		
14XL-4R3T-JW	DIGITAL MATERIALS - LIBRARY	170-5-410-6502	26.47	.00		
Total AMAZON CAPITAL SERVICES:			737.20	.00		
<b>AMERICAN FENCE COMPANY LLC</b>						
OMA002207	TEMP FENCE RENTAL EXTENTION - DREAM PLAYGROUND	371-5-430-6370	1,398.42	.00		
Total AMERICAN FENCE COMPANY LLC:			1,398.42	.00		
<b>BAKER &amp; TAYLOR</b>						
2039295032	DIGITAL BOOKS - LIBRARY	170-5-410-6502	84.00	.00		
2039295032	BOOKS - LIBRARY	001-5-410-6505	258.48	.00		
Total BAKER & TAYLOR:			342.48	.00		
<b>BLACKSTONE PUBLISHING</b>						
2220533	AUDIO BOOKS - LIBRARY	001-5-410-6507	220.86	.00		
2221375	AUDIO BOOKS - LIBRARY	001-5-410-6507	179.41	.00		
2222446	AUDIO BOOKS - LIBRARY	001-5-410-6507	152.53	.00		
Total BLACKSTONE PUBLISHING:			552.80	.00		
<b>BOBCAT OF OMAHA</b>						
CV1227	4B 7257359 BELT DRIVE - PARKS	001-5-430-6331	162.00	.00		
Total BOBCAT OF OMAHA:			162.00	.00		
<b>BOYSEN LAUNDRY SERVICES LLC</b>						
4693	TOWELS WASH/DRY MOP HEADS(SMALL) - ACTIVITY CTR	001-5-455-6310	14.87	.00		
4964	TOWELS - VETS	001-5-470-6310	12.80	.00		
4972	DOG POUND	001-5-190-6370	50.40	.00		
4973	MATS 3X5 - FIRE	001-5-150-6310	24.00	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
	Total BOYSEN LAUNDRY SERVICES LLC:		102.07	.00		
<b>CANNON MOSS BRYGGER &amp; ASSOCIATES, P.C.</b>						
66697	BASIC SERVICES-PHASE II - VETS	810-5-470-6734	6,233.00	.00		
	Total CANNON MOSS BRYGGER & ASSOCIATES, P.C.:		6,233.00	.00		
<b>CARDINAL SUPPLIES AND FRESHENERS</b>						
5475	AIR FRESHENERS - LIBRARY	001-5-410-6310	44.00	.00		
	Total CARDINAL SUPPLIES AND FRESHENERS:		44.00	.00		
<b>CENGAGE GALE GROUP</b>						
999101776117	BOOKS - LIBRARY	001-5-410-6505	243.67	.00		
999101778665	BOOK - LIBRARY	001-5-410-6505	26.99	.00		
999101809074	BOOKS - LIBRARY	001-5-410-6505	41.98	.00		
	Total CENGAGE GALE GROUP:		312.64	.00		
<b>CENTER POINT LARGE PRINT</b>						
2217175	BOOKS - LIBRARY	001-5-410-6505	151.02	.00		
	Total CENTER POINT LARGE PRINT:		151.02	.00		
<b>CENTRAL IOWA DISTRIBUTING INC.</b>						
01021848	55 GAL BLACK BAGS/3L DIAL COMPLETE - LIBRARY	001-5-410-6310	119.00	.00		
01023356	PAPER TOWELS/TP - LIBRARY	001-5-410-6310	119.00	.00		
	Total CENTRAL IOWA DISTRIBUTING INC.:		238.00	.00		
<b>CENTRAL SALT LLC</b>						
PSI26-04813	BULK DEICING SALT - STREETS	110-5-250-6556	2,118.35	.00		
	Total CENTRAL SALT LLC:		2,118.35	.00		
<b>COMMUNITY 1ST CREDIT UNION</b>						
122025-5372	EVERBLADES - WWTP	610-5-815-6332	176.64	176.64	01/13/2026	
122025-5372	RETRACTABLE TOOL LANYARD - WWTP	610-5-815-6350	28.09	28.09	01/13/2026	
122025-5372	2026 WALL CALENDAR ERASABLE - WWTP	610-5-815-6310	42.58	42.58	01/13/2026	
122025-5372	COMMERCIAL GARAGE DOOR OPENER - WWTP	610-5-815-6310	16.44-	16.44-	01/13/2026	
	Total COMMUNITY 1ST CREDIT UNION:		230.87	230.87		
<b>CULLIGAN WATER COND ATLANTIC</b>						
122025	BOTTLED WATER DELIVERY - WWTP	610-5-815-6310	33.60	.00		
	Total CULLIGAN WATER COND ATLANTIC:		33.60	.00		
<b>DEMCO</b>						
7740056	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	49.95	.00		
7740056	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	248.44	.00		



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
	Total FIRE SERVICE TRAINING BUREAU:		800.00	.00		
<b>GAWLEY TIRE AND REPAIR INC</b>						
65987	SWEEPER PARTS & SERVICE - STREETS	110-5-214-6332	1,040.00	.00		
	Total GAWLEY TIRE AND REPAIR INC:		1,040.00	.00		
<b>H.M.U.</b>						
11,689	CITY SHARE IOWA ONE CALLS - NOV	001-5-699-6497	34.05	.00		
122025-1	PHONE & INTERNET/JAN - CITY HALL	001-5-620-6373	203.64	203.64	01/13/2026	
122025-1	CABLE/DEC - CITY HALL/CITY FAC.	001-5-650-6374	120.99	120.99	01/13/2026	
122025-1	PHONE/JAN - FIRE	001-5-150-6373	150.49	150.49	01/13/2026	
122025-1	PHONE/JAN - DOG POUND/CITY FAC.	001-5-650-6373	104.99	104.99	01/13/2026	
122025-1	PHONE/JAN - PARKS/JJ JENSEN	001-5-430-6373	16.50	16.50	01/13/2026	
122025-1	PHONE/JAN - POOL	001-5-460-6373	52.03	52.03	01/13/2026	
122025-1	PHONE/JAN - STREET	110-5-214-6373	79.49	79.49	01/13/2026	
122025-1	PHONE & INTERNET/JAN - ACTIVITY CTR	001-5-455-6373	155.99	155.99	01/13/2026	
122025-1	PHONE/JAN - VET'S	001-5-470-6373	79.49	79.49	01/13/2026	
122025-1	PHONE & INTERNET/JAN - WWTP	610-5-815-6373	89.48	89.48	01/13/2026	
122025-1	TELEPHONE & INTERNET/JAN - LIBRARY	001-5-410-6373	188.69	188.69	01/13/2026	
	Total H.M.U.:		1,275.83	1,241.78		
<b>HACK, JOSHUA</b>						
12026	EBS STALE-DATED CLAIM CHECK - WWTP	610-5-815-6150	3.24	.00		
	Total HACK, JOSHUA:		3.24	.00		
<b>HARLAN PUBLISHING, LLC</b>						
172281	LEGAL NOTICES/COUNCIL MINUTES	001-5-699-6402	93.84	.00		
173239	LEGAL - BOARD MEETINGS	001-5-699-6402	251.60	.00		
173241	LEGAL NOTICE/ORDINANCE 2025-06	001-5-699-6402	65.28	.00		
173242	LEGAL - PROPERTY SALE & PUBLIC HEARING	001-5-110-6402	24.48	.00		
175740	ROP/ANYWHERE: PEEKIN' INTO THE PAST SPONSORSHIP - LIB	001-5-410-6402	45.00	.00		
175741	CLASSIFIED AD/ADULT SERVICES LIBRARIAN - LIBRARY	001-5-410-6402	138.00	.00		
176037	BUSINESS CARDS/M. KENKEL - ADMIN ASSIST	001-5-620-6506	46.10	.00		
L-5336	SUBSCRIPTION/1 YR - LIBRARY	001-5-410-6530	79.00	.00		
	Total HARLAN PUBLISHING, LLC:		743.30	.00		
<b>HENNINGSEN CONST. INC.</b>						
104898	COLD PATCH - STREET	110-5-210-6462	805.00	.00		
	Total HENNINGSEN CONST. INC.:		805.00	.00		
<b>HY-VEE ACCOUNTS RECEIVABLE</b>						
489667050957	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	7.47	.00		
	Total HY-VEE ACCOUNTS RECEIVABLE:		7.47	.00		
<b>IA ASSN OF MUNICIPAL UTILITIES</b>						
33926	ISEP QTRLY SAFETY TRAINING - JAN-MARCH	001-5-699-6220	2,288.00	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
	Total IA ASSN OF MUNICIPAL UTILITIES:		2,288.00	.00		
	<b>IA ASSOC. OF PROF. FIRE CHIEFS</b>					
12026	IAPFC MEMBERSHIP DUES - R. BISSEN	001-5-150-6220	100.00	.00		
	Total IA ASSOC. OF PROF. FIRE CHIEFS:		100.00	.00		
	<b>IA DEPT. OF REVENUE-SALES/USE</b>					
122025	QUARTERLY SALES/USE TAX DEC - WWTP	610-5-815-6435	26.37	.00		
	Total IA DEPT. OF REVENUE-SALES/USE:		26.37	.00		
	<b>INGRAM LIBRARY SERVICES</b>					
93303296	BOOKS - LIBRARY	001-5-410-6505	265.75	.00		
93303296	DIGITAL MATERIALS - LIBRARY	001-5-410-6502	137.36	.00		
	Total INGRAM LIBRARY SERVICES:		403.11	.00		
	<b>KROGER &amp; SONS HAULING LLC</b>					
8312	GARBAGE HAULING/DEC - ACT CTR	001-5-455-6310	87.50	.00		
8336	GARBAGE HAULING/DEC - FIRE	001-5-150-6310	50.00	.00		
8345	GARBAGE HAULING/DEC - CITY FACTILITIES	001-5-650-6310	40.00	.00		
8349	GARBAGE HAULING/DEC - LIBRARY	001-5-410-6310	40.00	.00		
8369	GARBAGE HAULING/DEC - PARKS	001-5-430-6310	84.00	.00		
8384	GARBAGE HAULING/DEC - VETS	001-5-470-6310	75.00	.00		
	Total KROGER & SONS HAULING LLC:		376.50	.00		
	<b>MICROBAC LABORATORIES INC</b>					
NT2511989	WASTEWATER TESTING/DEC - MONOGRAM	610-5-815-6458	883.75	.00		
NT2511990	WASTEWATER TESTING/DEC - WWTP	610-5-815-6458	3,385.75	.00		
	Total MICROBAC LABORATORIES INC:		4,269.50	.00		
	<b>MIDAMERICA BOOKS</b>					
0080772	BOOKS - LIBRARY	001-5-410-6505	117.75	.00		
	Total MIDAMERICA BOOKS:		117.75	.00		
	<b>MIDWEST TAPE</b>					
508251959	DIGITAL MATERIALS - LIBRARY	001-5-410-6502	649.50	.00		
	Total MIDWEST TAPE:		649.50	.00		
	<b>MOORES PORTABLES, PUMPING &amp; UNDERGROUND</b>					
34265	PORT A POT SERVICE - DREAM PLAYGROUND	001-5-430-6310	175.00	.00		
	Total MOORES PORTABLES, PUMPING & UNDERGROUND:		175.00	.00		
	<b>NAPA - HARLAN PARTS INC.</b>					
795523	SWITCH - STREET	110-5-214-6332	18.98	.00		
795815	OIL DRY/TAPE - PARKS	001-5-430-6310	33.39	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
795957	ADAPTER BEARING - PARKS	001-5-430-6332	44.99	.00		
796100	PEAK -25 DE-ICER - PARKS	001-5-430-6332	11.98	.00		
796102	QC COUPLER 3 8" FNPT/QC PLUG 3 8" MNPT/-20 WINDSHEILD	110-5-214-6332	20.78	.00		
796962	SAE 5W20 MOTOR OIL QT/5W205Q/SWITCH - STREETS	110-5-214-6332	43.65	.00		
Total NAPA - HARLAN PARTS INC.:			173.77	.00		
<b>NELSON FARM SUPPLY INC</b>						
287168	POWER WASHER NOZZLES/HP ULTRA FULLY SYNTHETIC OIL -	110-5-214-6310	37.15	.00		
Total NELSON FARM SUPPLY INC.:			37.15	.00		
<b>NISHNABOTNA R.E.C.</b>						
12026	ELECTRICITY/DEC - CUST #479800 BEACON & HANGERS/AIRP	001-5-280-6374	123.75	.00		
12026-1	ELECTRICITY/DEC - CUST #437500 OFFICE/AIRPORT	001-5-280-6374	647.14	.00		
Total NISHNABOTNA R.E.C.:			770.89	.00		
<b>OMNISITE</b>						
103365	ALARM SYSTEM FOR WEST LIFT STATION - WWTP	610-5-818-6310	290.00	.00		
Total OMNISITE:			290.00	.00		
<b>O'REILLY AUTOMOTIVE INC.</b>						
0388-492877	CAPSULE - FIRE	001-5-150-6332	8.99	.00		
Total O'REILLY AUTOMOTIVE INC.:			8.99	.00		
<b>PETROLEUM MARKETERS MGMT INS</b>						
12026	UNDERGROUND TANK INS./ANNUAL/#8606902-AIRPORT	001-5-280-6426	4,314.00	4,314.00	01/13/2026	
Total PETROLEUM MARKETERS MGMT INS.:			4,314.00	4,314.00		
<b>PETSCHE MECHANICAL SERVICE</b>						
8698	CHECK FURNACE/INSTALL THERMOCOUPLE/CLEAN PILOT - FI	001-5-150-6310	136.57	.00		
Total PETSCHE MECHANICAL SERVICE:			136.57	.00		
<b>PIGSLEY, SCOTT</b>						
12026-1	FBO CONTRACT - JAN. 2026 PYMT #1 - AIRPORT	001-5-280-6420	2,412.50	2,412.50	01/15/2026	
Total PIGSLEY, SCOTT:			2,412.50	2,412.50		
<b>PROFESSIONAL COMPUTER SOLUTIONS LLC</b>						
13387	CYLANCE ANTI-VIRUS SOFTWARE - LIBRARY	001-5-410-6419	68.16	.00		
13434	PCS CLOUD BACKUP SERVICE/DEC - LIBRARY	001-5-410-6419	97.00	.00		
Total PROFESSIONAL COMPUTER SOLUTIONS LLC:			165.16	.00		
<b>QUILL CORPORATION</b>						
47022629	COPY PAPER - LIBRARY	001-5-410-6501	87.98	.00		
47024030	CLEANING SUPPLIES - LIBRARY	001-5-410-6501	32.29	.00		
47033536	CLEANING SUPPLIES - LIBRARY	001-5-410-6310	49.03	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
	Total QUILL CORPORATION:		169.30	.00		
<b>R &amp; S WASTE SYSTEMS INC</b>						
2167304	TRASH REMOVAL/DEC - AIRPORT	001-5-280-6374	59.44	.00		
	Total R & S WASTE SYSTEMS INC:		59.44	.00		
<b>RED OAK WELDING SUPPLIES INC.</b>						
RENT 14228	CYCLINDER RENT - DOG POUND/DEC	001-5-190-6517	34.20	.00		
	Total RED OAK WELDING SUPPLIES INC.:		34.20	.00		
<b>RELIANCE STANDARD</b>						
12026	LIFE & DISABILITY INS./JAN. - LIBRARY	001-5-410-6150	52.71	.00		
12026	LIFE & DISABILITY INS./JAN. - ACT. CTR	001-5-455-6150	13.95	.00		
12026	LIFE & DISABILITY INS./JAN. - STREET	001-5-212-6150	64.61	.00		
12026	LIFE & DISABILITY INS./JAN. - WWTP	610-5-815-6150	106.59	.00		
12026	LIFE & DISABILITY INS./JAN. - VET'S	001-5-470-6150	13.96	.00		
12026	LIFE & DISABILITY INS./JAN. - CITY FAC.	001-5-650-6150	56.26	.00		
12026	LIFE & DISABILITY INS./JAN. - CLERK	001-5-620-6150	53.14	.00		
12026	LIFE & DISABILITY INS./JAN. - CITY ADM.	001-5-615-6150	57.02	.00		
12026	LIFE & DISABILITY INS./JAN. - FIRE	001-5-150-6150	38.63	.00		
12026	LIFE & DISABILITY INS./JAN. - STREET 110	110-5-212-6150	105.42	.00		
	Total RELIANCE STANDARD:		562.29	.00		
<b>RIVISTAS LLC</b>						
22061	DIGITAL MATERIALS - LIBRARY	170-5-410-6502	23.98	.00		
	Total RIVISTAS LLC:		23.98	.00		
<b>S.W. IA PLANNING COUNCIL</b>						
2511-25	LIBRARY PROGRAMS - LIBRARY	001-5-410-6490	52.00	.00		
	Total S.W. IA PLANNING COUNCIL:		52.00	.00		
<b>SHELBY CO. CHAMBER OF COMMERCE&amp;INDUSTRY</b>						
4696	GIFT CERTIFICATES - LIBRARY	170-5-410-6502	150.00	.00		
	Total SHELBY CO. CHAMBER OF COMMERCE&INDUSTRY:		150.00	.00		
<b>SHELBY COUNTY RECORDER</b>						
50865	RECORDING FEES	001-5-515-6411	37.00	.00		
	Total SHELBY COUNTY RECORDER:		37.00	.00		
<b>SHELBY COUNTY SOLID WASTE</b>						
12026	LANDFILL ASSESSMENT FY 2025 - 2026 PYMT #3	001-5-290-6422	18,348.75	.00		
	Total SHELBY COUNTY SOLID WASTE:		18,348.75	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>SHELBY COUNTY SOLID WASTE AGENCY</b>						
421593	GARBAGE/TIRES - STREETS	001-5-290-6423	36.00	.00		
	Total SHELBY COUNTY SOLID WASTE AGENCY:		36.00	.00		
<b>SHELBY COUNTY STATE BANK</b>						
12026	DIRECT DEP ACH ORIG. FEE/PAYROLL - JAN	001-5-699-6370	33.60	.00		
	Total SHELBY COUNTY STATE BANK:		33.60	.00		
<b>TITAN MACHINERY INC</b>						
PS1058320-1	KNOB - AIRPORT	001-5-280-6332	30.10	.00		
	Total TITAN MACHINERY INC:		30.10	.00		
<b>UNITYPOINT CLINIC</b>						
287732	DRUG SCREEN - GENERAL	001-5-699-6186	84.00	.00		
	Total UNITYPOINT CLINIC:		84.00	.00		
<b>VERIZON WIRELESS</b>						
6131817445	BROADBAND/HOTSPOT SERVICE - LIBRARY	001-5-410-6419	124.50	.00		
6132917725	CELL PHONE SERVICE/JAN - PARKS	001-5-430-6373	54.23	.00		
6132917725	CELL PHONE SERVICE/JAN - CITY CLERK	001-5-620-6373	54.23	.00		
6132917725	CELL PHONE SERVICE/JAN - CITY ADMIN	001-5-615-6373	54.23	.00		
6132917725	JETPACK/JAN - FIRE	001-5-150-6332	40.01	.00		
6132917725	CELL PHONE SERVICE/JAN - FIRE	001-5-150-6373	54.23	.00		
6132917725	LAPTOP/JAN - BUILDING INSPECTOR	001-5-150-6231	40.01	.00		
6132917725	CELL PHONE SERVICE/JAN - CODE ENF	001-5-110-6373	54.23	.00		
6132917725	IPAD/JAN - CODE ENFORCEMENT	001-5-110-6373	55.76	.00		
6132917725	IPAD/JAN - WWTP	610-5-815-6373	26.18	.00		
6132917725	IPAD/JAN - WWTP	610-5-818-6310	26.18	.00		
6132917725	CELL PHONE SERVICE/JAN - VET'S	001-5-470-6373	33.16	.00		
6132917725	CELL PHONE SERVICE/JAN - ACTIVITY CTR	001-5-455-6373	33.17	.00		
6132917725	CELL PHONE SERVICE/JAN - LIBRARY	001-5-410-6373	54.23	.00		
6132917725	IPAD/JAN - STREET	110-5-214-6419	26.18	.00		
	Total VERIZON WIRELESS:		730.53	.00		
<b>VISUAL EDGE IT, INC.</b>						
24AR3215594	COPIER CONTRACT MAINT. - FIRE	001-5-150-6507	47.98	.00		
24AR3215741	COPIER CONTRACT MAINT. - ACT. CTR	001-5-455-6510	36.44	.00		
	Total VISUAL EDGE IT, INC.:		84.42	.00		
<b>VULCAN INDUSTRIES INC</b>						
25579-19464	SOLENOID VALVE - WWTP	610-5-815-6350	2,019.83	.00		
	Total VULCAN INDUSTRIES INC:		2,019.83	.00		
<b>WELLS FARGO FINANCIAL LEASING INC</b>						
5037081656	LEASE PAYMENT - LIBRARY	001-5-410-6419	313.82	.00		

## CITY OF HARLAN

CLAIMS LIST NO. #1354  
Report dates: 1/8/2026-1/16/2026

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Jan 15, 2026 10:42AM

### Report Criteria:

## Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

## **RESOLUTION NO. 2627**

### **RESOLUTION TO ENTER INTO A FARM LEASE AND AGREEMENT FOR WASTEWATER TREATMENT PLANT SLUDGE DISTRIBUTION.**

WHEREAS, the City of Harlan's Wastewater Treatment Plant produces sludge as a biproduct of the treatment process, and

WHEREAS, the sludge can provide nutrient value when applied to agricultural ground, and

WHEREAS, Jeff Hundt and Karla Hundt own real estate in close proximity to the Wastewater Treatment Plant making their location ideal for the City of Harlan to distribute the sludge, and

WHEREAS, the City of Harlan ("City") and Jeff Hundt and Karla Hundt, ("Hundt") desire to enter into a Wastewater Treatment Plant Sludge Agreement ("Sludge Agreement"), wherein the City would be allowed to distribute its wastewater sludge from its water treatment plant onto Hundt's designated property (See Attachment A), at the initial annual price of \$8,850.00, with potential modification of the payment for crop years 2027 and 2028, per the terms for the sludge amount, and

WHEREAS, the City and Hundt are also entering into a Farm Lease (See Attachment B), wherein Hundt is leasing 63 acres, more or less, comprised of land surrounding the Harlan Municipal Airport, for a period of three years from March 1, 2026 until March 1, 2029, at a price to be determined by the Iowa State University cash rent survey. For the 2026 crop year, rent shall be \$18,585.00, and

WHEREAS, in addition to Hundt leasing the 63 farmable acres, Hundt shall also be allowed to hay approximately 10 acres specified in the Farm Lease over the same three-year period at a cost of \$1,250.00 annually, payable each March 1 during the terms of the Lease.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HARLAN, IOWA:

The Mayor and City Clerk are hereby directed to execute the Sludge Agreement with Jeff and Karla Hundt; and the City Administrator and the Airport Commission are hereby directed to execute the Farm Lease with Jeff and Karla Hundt.

PASSED AND APPROVED this 20<sup>th</sup> day of January, 2026.

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\_\_\_\_\_  
Jay Christensen, Mayor

Attest:

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\_\_\_\_\_  
Ashley Schleis, City Clerk

**RESOLUTION NO. 2628**

**RESOLUTION FOR ADOPTION OF THE  
IOWA LOSAP PROGRAM**

**WHEREAS**, The City of Harlan (“Employer”) desires to create a program by resolution for a Length of Service Awards Program (“LOSAP” or “Program”) for volunteer emergency medical care providers, volunteer firefighters and reserve peace officers which satisfy all of the eligibility, vesting, distribution and other requirements set forth in Iowa Code section 100B.51 as enacted by 2025 Iowa Acts, House File 1002 (the “Statute”) and Title 26 of the U.S. Code (26 U.S.C. Section 457(e)(11));

**WHEREAS**; Employer desires and to exercise its authority under the statute to provide for the LOSAP’s proper operation by appointing a third party to administer the Program, and to designate certain persons to act on behalf of the Employer in all Program matters; and

**WHEREAS**, Employer, acting through its designee, will adopt guidelines for the LOSAP, in consultation with the chief or other person in command of the fire and police departments serving the Employer; and create a dedicated account for the sole purpose of funding and managing its Program.

**NOW, THEREFORE BE IT RESOLVED**, that Employer hereby adopts the Program and authorizes the retention of Lincoln National Life Insurance Company as the service provider to operate the Program on the Employers’ behalf; and

**BE IT FURTHER RESOLVED** that the Harlan City Clerk is authorized to take all steps necessary to implement and operate the Program, in accordance with applicable law.

*The undersigned hereby certifies that this is a true copy of a resolution duly passed by City of Harlan, Iowa City Council at a meeting held January 20<sup>th</sup>, 2026, and a certified copy of this resolution and all necessary required documents shall be provided to any party in accordance with Iowa law.*

PASSED AND ADOPTED by the City Council of the City of Harlan, Iowa, this 20<sup>th</sup> day of January, 2026.

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Jay Christensen, Mayor

ATTEST:

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Ashley Schleis, City Clerk

## ORDINANCE NO. 2026-01

### AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HARLAN, IOWA, BY AMENDING PROVISIONS PERTAINING TO SNOW EMERGENCY VIOLATIONS.

**BE IT ENACTED** by the City Council of the City of Harlan, Iowa:

**SECTION 1. SECTION MODIFIED.** Section 69.12, Subsection 2 of the Code of Ordinances of the City of Harlan, Iowa, is repealed and the following adopted in lieu thereof:

#### **69.12 SNOW REMOVAL.**

2. In the event of a snow emergency, as set out in the snow and ice control program, no person shall park, abandon, or leave unattended any vehicle on any public street or alley during any snow emergency unless the snow has been removed or plowed from said street or alley and the snow has ceased to fall. During a snow emergency, parking is prohibited on all streets unless the cleaning operations have been completed but parking is allowed in City-owned parking lots during a snow emergency.

**SECTION 2. SEVERABILITY CLAUSE.** If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 3. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed by the Council the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and approved this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Jay Christensen, Mayor

ATTEST:

\_\_\_\_\_  
Ashley Schleis, City Clerk

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_ on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Ashley Schleis, City Clerk