

**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS, FEBRUARY 6, 2024, 5:15 P.M**

The City Council will be meeting in the City of Harlan Council Chambers. This meeting is open to the public for in-person attendance. This meeting is also available electronically utilizing Zoom.com. The public can participate remotely via conference call by telephone or by audio on their own computer.

To participate by audio internet connection:

Join Zoom: Meeting ID: <https://us02web.zoom.us/j/85715158878>

To participate by phone: dial #1-312-626-6799 Meeting ID: 857 1515 8878

**1. OPENING BUSINESS**

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Roll Call Vote*)
- D. Conflict of Interest (state if applicable)

**2. CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 01/16/24 Council meeting, 01/18/24 Special Council meeting and 01/30/24 Budget Work Session meeting
- B. Claims List No. 1307 in the amount of \$206,065.59
- C. HMU Sewer & Landfill Reconciliation Report for July, August, September, October, November & December 2023
- D. Renewal Application for DOLGENCORP, LLC dba Dollar General #2377, Class B Retail Alcohol License
- E. Renewal Application for The Knights of Columbus of Harlan, IA, Inc., Special Class C Retail Alcohol License

**3. OTHER BUSINESS**

- A. Review V & K Engineering Agreement for In-Town Lift Station Flood Mitigation Update (*Roll Call Vote*)
- B. Review and Approve 2023 Street Improvement Project Change Order #1 (*Roll Call Vote*)
- C. Review and Approve 2023 Street Improvement Project Pay App #5 Sub-Final (*Roll Call Vote*)
- D. Review Street Closing permits for Roar into Harlan Events May through September 2024 (*Roll Call Vote*)

**4. OTHER REPORTS**

- A. City Administrator's Report
- B. Mayor's Report
  - 1. Shelby County Chamber of Commerce & Industry Update
  - 2. Harlan Municipal Utilities Update
  - 3. Public Comments

**5. ADJOURN**

**The public was offered to participate by Zoom audio internet connection or by phone.**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 6<sup>th</sup> day of February 2024. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Jeanna Rudolph, Sharon Kroger, Jennifer Kelly, Richard Petersen.

PRESENT ELECTRONICALLY: Kyle Lindberg, Troy Schaben

ABSENT: None

The City Clerk presented the agenda. It was moved by Petersen and seconded by Kroger to approve the agenda. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

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- C. HMU Sewer & Landfill Reconciliation Report for July, August, September, October, November & December 2023
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It was moved by Rudolph and seconded by Kroger that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

Todd Penisten with V & K Engineering was present to discuss the engineering agreement for the In-Town Lift Station Flood Mitigation Update. It was moved by Kroger and seconded by Petersen to approve the V & K Engineering Agreement for the In-Town Lift Station Flood Mitigation Update for an amount not to exceed \$8,500. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Rudolph to approve 2023 Street Improvement Project Change Order #1, decreasing the contract price by \$75,409.35. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

It was moved by Petersen and seconded by Rudolph to approve 2023 Street Improvement Project Pay App #5 Sub-Final in the amount of \$9,025. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Kroger to approve the street closing permits for Roar Into Harlan events for May through September 2024. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

The City Administrator presented his report.

The Mayor presented his report.

Updates were presented by the Shelby County Chamber of Commerce & Industry.

There being no further business, the meeting was adjourned.

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Jane Smith, City Clerk

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Jay Christensen, Mayor

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*