

AGENDA
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS, FEBRUARY 20, 2024, 5:15 P.M

The City Council will be meeting in the City of Harlan Council Chambers. This meeting is open to the public for in-person attendance. This meeting is also available electronically utilizing Zoom.com. The public can participate remotely via conference call by telephone or by audio on their own computer.

To participate by audio internet connection:

Join Zoom: Meeting ID: <https://us02web.zoom.us/j/85715158878>

To participate by phone: dial #1-312-626-6799 857 1515 8878

1. OPENING BUSINESS

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Roll Call Vote*)
- D. Conflict of Interest (state if applicable)

2. CONSENT AGENDA

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 02/06/24 Council meeting
- B. Claims List No.1308 in the amount of \$153,676.83
- C. Expenditure & Revenue reports for the month of January 2024
- D. HMU Sewer & Landfill Reconciliation Report for January 2024
- E. Sheriff's Statistical Report for January 2024
- F. Renewal Application for The Knights of Columbus of Harlan, Iowa INC., Special Class C Retail Alcohol License – 8-month term
- G. Renewal Application for The Knights of Columbus of Harlan, Iowa INC., Class C Retail Alcohol License – 5-day term
- H. Renewal Application for Veterans Memorial Auditorium Commission of Harlan, Class C Retail Alcohol License

3. OTHER BUSINESS

- A. Resolution No. 2553 Resolution of Appreciation, Years of Service (*Roll Call Vote*)
- B. Receive and File Public Property Committee Minutes from 2/12/2024 (*Roll Call Vote*)
 - 1. Resolution No. 2554 – A Resolution to Amend G.H. Christiansen Subdivision Declaration of Covenants, allowing “Modular Homes”. (*Roll Call Vote*)
 - 2. Resolution No. 2555 – A Resolution to Set Public Hearing for Tuesday, March 5, 2024, at 5:15 PM in the City Hall Council Chambers for the Sale of City Owned Lots 40-44, 21-23 & 25, G.H. Christiansen Subdivision to S & R Baker Real Estate (*Roll Call Vote*)
- C. Resolution No. 2556 – A Resolution Accepting Engineers Statement of Completion and Final Pay App for 2023 Street Improvement Project (*Roll Call Vote*)
- D. Resolution No. 2557 – A Resolution to Set Public Hearing for Tuesday, April 2, 2024, at 5:00 PM in the City Hall Council

Chambers for the consideration of FY24/25 Consolidated General Fund Tax Levy. *(Roll Call Vote)*

E. Receive & File Park & Rec Committee meeting minutes from 2/15/24 *(Roll Call Vote)*

1. Recommendation for the following: *(Roll Call Vote for a, b, c)*
 - a. Increase lifeguard starting pay to \$10 per hour & keep current incentive program
 - b. Increase Pool Pass prices: Family Pass \$195; Single Pass \$120; Daily Admission \$7
 - c. Pool Pass Sale entire month of April
2. Recommendation to add Caregiver Pass \$60 each: *(Roll Call Vote for a, b, c)*
 - a. Grand parent or babysitter, 16 yrs or older
 - b. Maximum of 3 passes per season pass
 - c. Must be added to family or single season pass
3. Recommendation to increase swim lessons to \$75 per lesson and hold lessons one hour per day for one week *(Roll Call Vote)*

4. OTHER REPORTS

- A. City Administrator's Report
- B. Mayor's Report
- C. Shelby County Chamber of Commerce & Industry Update
- D. Harlan Municipal Utilities Update
- E. Shelby County Sheriff's Update
- F. Public Comments

5. ADJOURN

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 20th day of February 2024. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Kyle Lindberg, Jeanna Rudolph, Troy Schaben, Sharon Kroger, Jennifer Kelly, Richard Petersen arrived at 5:22 p.m.

PRESENT ELECTRONICALLY:

ABSENT: None

The City Clerk presented the agenda. It was moved by Rudolph and seconded by Schaben to approve the agenda. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 02/06/24 Council meeting
- B. Claims List No. 1308 in the amount of \$153,676.83
- C. Expenditure & Revenue reports for the month of January 2024
- D. HMU Sewer & Landfill Reconciliation Report for January 2024
- E. Sheriff's Statistical Report for January 2024
- F. Renewal Application for The Knights of Columbus of Harlan, Iowa INC., Special Class C Retail Alcohol License – 8-month term
- G. Renewal Application for The Knights of Columbus of Harlan, Iowa INC., Class C Retail Alcohol License – 5-day term
- H. Renewal Application for Veterans Memorial Auditorium Commission of Harlan, Class C Retail Alcohol License

It was moved by Lindberg and seconded by Kroger that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

Council Member Lindberg introduced Resolution No. 2553, Resolution of Appreciation, Years of Service, recognizing Linda Burger for 25 years of service. Council Member Kroger seconded the motion. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly. ABSTAIN: Petersen due to arrival after discussion. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Petersen to receive and file the Public Property Committee minutes from 2/12/24. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

Council Member Rudolph introduced Resolution No. 2554, a Resolution to Amend G.H. Christiansen Subdivision Declaration of Covenants, allowing "Modular Homes". Council Member Lindberg seconded the motion. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

Council Member Lindberg introduced Resolution No. 2555, a Resolution to Set a Public Hearing date of Tuesday, March 5, 2024, Regarding the Proposed Sale of City owned Lots 40-44, 21-23 & 25 G.H. Christiansen Subdivision to S & R Baker Real Estate for single family market rate homes. Council Member Petersen seconded the motion. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

Council Member Kelly introduced Resolution No. 2556, a Resolution Accepting the Engineers Statement of Completion and Final Pay App for the 2023 Street Improvement Project. Council Member Kroger seconded the motion. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

Council Member Kroger introduced Resolution No. 2557, a Resolution to Set a Public Hearing date of Tuesday, April 2, 2024, at 5:00 PM in the City Hall Council Chambers for the consideration of FY24/25 Consolidated General Fund Tax Levy. Council Member Petersen seconded the motion. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

It was moved by Rudolph and seconded by Kroger to receive and file the Park & Recreation Commission minutes from 2/15/24. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Schaben to approve the following recommendations: a) increase lifeguard starting pay to \$10 per hour & keep current incentive program; b) increase pool pass prices - Family Pass \$195, Single Pass \$120, Daily Admission \$7; c) Pool Pass sale entire month of April. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

It was moved by Petersen and seconded by Schaben to approve the following recommendations: a) offer a Caregiver Pass at \$60 per pass; b) maximum of three (3) caregiver passes per season pass; c) must be added to a family or single season pass. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

It was moved by Kelly and seconded by Rudolph to approve recommendation to increase Swim Lesson price to \$75 and hold swim lessons for one hour per day, for one week. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

The City Administrator presented his report.

The Mayor presented his report.

Updates were presented by the Shelby County Chamber of Commerce & Industry, and the Shelby County Sheriff's Department.

There being no further business, the meeting was adjourned.

Jane Smith, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”