

AGENDA
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS, MARCH 19, 2024, 5:15 P.M

The City Council will be meeting in the City of Harlan Council Chambers. This meeting is open to the public for in-person attendance. This meeting is also available electronically utilizing Zoom.com. The public can participate remotely via conference call by telephone or by audio on their own computer.

To participate by audio internet connection:

Join Zoom: Meeting ID: <https://us02web.zoom.us/j/85715158878>

To participate by phone: dial #1-312-626-6799 857 1515 8878

1. OPENING BUSINESS

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Roll Call Vote*)
- D. Conflict of Interest (state if applicable)

2. CONSENT AGENDA

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.

Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 03/05/2024 Council meeting
- B. Claims List No.1310 in the amount of \$385,401.41
- C. Expenditure & Revenue reports for the month of February 2024
- D. HMU Sewer & Landfill Reconciliation Report for February 2024
- E. Sheriff's Statistical Report for February 2024

3. OTHER BUSINESS

- A. Approve Standard DOT Title VI Assurances for River Access/Water Trail Project (*Roll Call Vote*)
- B. Approve Title VI Agreement for River Access/Water Trail Project (*Roll Call Vote*)
- C. Resolution 2559 – Appointing Title VI coordinator (*Roll Call Vote*)
- D. Resolution 2560 - Approving Budgeted Transfers for FY23/24 (*Roll Call Vote*)
- E. Receive and file Insurance Committee minutes from 03/06/2024 (*Roll Call Vote*)
 - 1. Review recommendation to renew Property/Casualty & Workers Compensation Insurance with EMC (*Roll Call Vote*)
- F. Receive and file Park and Recreation Committee minutes from 03/12/2024 (*Roll Call Vote*)
 - 1. Review recommendation to increase Punch Pass price to \$60.00 (*Roll Call Vote*)
 - 2. Review recommendation to offer both one hour and 30-minute swim lesson sessions for this season. (*Roll Call Vote*)
- G. Review quote from Murphy Heavy Contracting for 4th Street Bridge Project. (*Possible Action-Roll Call Vote*)

4. OTHER REPORTS

- A. City Administrator's Report
- B. Mayor's Report
- C. Shelby County Chamber of Commerce & Industry Update
- D. Harlan Municipal Utilities Update
- E. Shelby County Sheriff's Update
- F. Public Comments

5. ADJOURN

CITY OF HARLAN – HARLAN, IOWA – MARCH 19, 2024

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 19th day of March 2024. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members and staff were:

PRESENT: Kyle Lindberg, Jeanna Rudolph, Sharon Kroger, Jennifer Kelly, Richard Petersen, Jane Smith, City Clerk/Finance Director, Gene Gettys, City Administrator

PRESENT ELECTRONICALLY: Troy Schaben

ABSENT: None

The City Clerk presented the agenda. It was moved by Kroger and seconded by Lindberg to approve the agenda. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 03/05/24 Council meeting
- B. Claims List No. 1310 in the amount of \$385,401.41
- C. Expenditure & Revenue reports for the month of February 2024
- D. HMU Sewer & Landfill Reconciliation Report for February 2024
- E. Sheriff's Statistical Report for February 2024

It was moved by Rudolph and seconded by Petersen that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

It was moved by Petersen and seconded by Lindberg to approve the Standard DOT Title VI Assurances for River Access/Water Trail Project. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

It was moved by Petersen and seconded by Kroger to approve the Title VI Agreement for the River Access/Water Trail Project. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

Council Member Rudolph introduced Resolution 2559 – Appointing Gene Gettys as Title VI coordinator. Council Member Lindberg seconded the motion. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

Council Member Lindberg introduced Resolution 2560 - Approving Budgeted Transfers for FY23/24. Council Member Kroger seconded the motion. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Rudolph to receive and file the Insurance Committee minutes from 03/06/2024. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

It was moved by Rudolph and seconded by Kroger to approve the recommendation to renew the Property/Casualty & Workers Compensation Insurance with EMC. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Lindberg to receive and file the Park and Recreation Committee minutes from 03/12/2024. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Petersen to approve the recommendation to increase the Swimming Pool Punch Pass price to \$60.00. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Petersen to approve the recommendation to offer both one hour and 30-minute swim lesson sessions for this season. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

The Council reviewed the quote of \$182,350 from Murphy Heavy Contracting for replacing the 4th Street Bridge. It was moved by Lindberg and seconded by Petersen to approve the quote and move forward with the 4th Street Bridge Project. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

The City Administrator presented his report.

Updates were presented by the Shelby County Chamber of Commerce & Industry and the Harlan Municipal Utilities.

The Mayor presented his report. He thanked retiring City Clerk/Finance Director, Jane Smith for her years of service to the City of Harlan.

There being no further business, the meeting was adjourned.

Jane Smith, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”