

COMING EVENTS

MONDAY, APRIL 1

FIRE DEPT TRAINING
7:00 PM Fire Department

TUESDAY, APRIL 2

SPECIAL CITY COUNCIL MEETING
5:00 PM Council Chambers

TUESDAY, APRIL 2

CITY COUNCIL MEETING
5:15 PM Council Chambers

MONDAY, APRIL 8

LIBRARY BOARD MEETING
5:00 PM Library Meeting Room

TUESDAY, APRIL 9

PARK & REC MEETING
12:00 PM Council Chambers

THURSDAY, APRIL 11

HMU ELECTRONIC BOARD MEETING
4:00 PM HMU

FRIDAY, APRIL 12

VETS COMMISSION MEETING
10:30 AM Vets Auditorium

MONDAY, APRIL 15

FIRE DEPT MEETING
7:00 PM Fire Department

TUESDAY, APRIL 16

CITY COUNCIL MEETING
5:15 PM Council Chambers

WEDNESDAY, APRIL 24

AIRPORT COMMISSION MEETING
7:00 AM Harlan Airport

THURSDAY, APRIL 25

HMU BOARD MEETING
4:00 PM HMU

MONDAY, MAY 6

FIRE DEPT TRAINING
7:00 PM Fire Department

TUESDAY, MAY 7

CITY COUNCIL MEETING
5:15 PM Council Chambers



AGENDA
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS, APRIL 2, 2024, 5:15 P.M

The City Council will be meeting in the City of Harlan Council Chambers. This meeting is open to the public for in-person attendance. This meeting is also available electronically utilizing Zoom.com. The public can participate remotely via conference call by telephone or by audio on their own computer.

To participate by audio internet connection:

Join Zoom: Meeting ID: <https://us02web.zoom.us/j/85715158878>

To participate by phone: dial #1-312-626-6799 Meeting ID: **857 1515 8878**

1. OPENING BUSINESS

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Roll Call Vote*)
- D. Conflict of Interest (state if applicable)

2. CONSENT AGENDA

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.

Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 03/19/24 Council meeting
- B. Claims List No. 1311 in the amount of \$475,635.81
- C. Renewal Application for Hy-Vee, Inc. DBA Hy-Vee Wine & Spirits, Class E Retail Alcohol License
- D. Renewal Application for Gussied Up Cocktail Lounge, Class C Retail Alcohol License
- E. Renewal Application for BW Gas & Convenience Retail, LLC dba Yesway #1009, Class E Retail Alcohol License
- F. Renewal Application for Highbanks Promotions, LLC dba Shelby County Speedway, Class C Retail Alcohol License, 8-month term – Pending Dramshop Review

3. OTHER BUSINESS

- A. Set Public Hearing Date of April 16, 2024, 5:15 PM for the Proposed FY24/25 Annual Budget (*Roll Call Vote*)
- B. Resolution 2561 – Resolution of Local Support for the Community Garden Program (*Roll Call Vote*)
- C. Review EMS Membership Update in Fire Department Constitution (*Roll Call Vote*)
- D. Review Purchase of ABIFORCE Zero Turn Work Machine for Parks (*Roll Call Vote*)
- E. Receive and file Streets, Alleys and Sidewalks Committee minutes from 03/25/2024 (*Roll Call Vote*)
 - 1. Ordinance No. 2024-01 An ordinance amending Chapter 69.08 of the Code of Ordinances for the City of Harlan, pertaining to No Parking Zones. The changes include:
 - a. 11th Street on the west side, from Tarkington Street to Main Street and on the east side, from Main Street to Broadway Street
 - b. Victoria Street on both sides, from 3rd Street to Exchange Street
 - c. Pine Street on the north side, from 6th Street extending 30 feet west; First Reading (*Roll Call Vote*)
- F. Review Street Closing permit for Relay For Life of Shelby County date changed to June 1, 2024 from 5 – 10 pm (*Roll Call Vote*)

4. OTHER REPORTS

- A. City Administrator's Report
- B. Mayor's Report
- C. Re-appoint Scott McLaughlin to the Airport Commission for 6 year-term to expire 04/01/2030.
- D. Shelby County Chamber of Commerce & Industry Update
- E. Harlan Municipal Utilities Update
- F. Public Comments

5. ADJOURN

CITY OF HARLAN – HARLAN, IOWA – MARCH 19, 2024

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 19th day of March 2024. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members and staff were:

PRESENT: Kyle Lindberg, Jeanna Rudolph, Sharon Kroger, Jennifer Kelly, Richard Petersen, Jane Smith, City Clerk/Finance Director, Gene Gettys, City Administrator

PRESENT ELECTRONICALLY: Troy Schaben

ABSENT: None

The City Clerk presented the agenda. It was moved by Kroger and seconded by Lindberg to approve the agenda. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 03/05/24 Council meeting
- B. Claims List No. 1310 in the amount of \$385,401.41
- C. Expenditure & Revenue reports for the month of February 2024
- D. HMU Sewer & Landfill Reconciliation Report for February 2024
- E. Sheriff's Statistical Report for February 2024

It was moved by Rudolph and seconded by Petersen that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

It was moved by Petersen and seconded by Lindberg to approve the Standard DOT Title VI Assurances for River Access/Water Trail Project. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

It was moved by Petersen and seconded by Kroger to approve the Title VI Agreement for the River Access/Water Trail Project. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

Council Member Rudolph introduced Resolution 2559 – Appointing Gene Gettys as Title VI coordinator. Council Member Lindberg seconded the motion. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

Council Member Lindberg introduced Resolution 2560 - Approving Budgeted Transfers for FY23/24. Council Member Kroger seconded the motion. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Rudolph to receive and file the Insurance Committee minutes from 03/06/2024. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

It was moved by Rudolph and seconded by Kroger to approve the recommendation to renew the Property/Casualty & Workers Compensation Insurance with EMC. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Lindberg to receive and file the Park and Recreation Committee minutes from 03/12/2024. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Petersen to approve the recommendation to increase the Swimming Pool Punch Pass price to \$60.00. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Petersen to approve the recommendation to offer both one hour and 30-minute swim lesson sessions for this season. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

The Council reviewed the quote of \$182,350 from Murphy Heavy Contracting for replacing the 4th Street Bridge. It was moved by Lindberg and seconded by Petersen to approve the quote and move forward with the 4th Street Bridge Project. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

The City Administrator presented his report.

Updates were presented by the Shelby County Chamber of Commerce & Industry and the Harlan Municipal Utilities.

The Mayor presented his report. He thanked retiring City Clerk/Finance Director, Jane Smith for her years of service to the City of Harlan.

There being no further business, the meeting was adjourned.

Jane Smith, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
ALLIED CARPET & FLOOR RESTORATION LLC							
5798	CLEAN & WAX FLOORS - LIBRARY	001-5-410-6310	750.00	.00			
Total ALLIED CARPET & FLOOR RESTORATION LLC:			750.00	.00			
BAKER & TAYLOR							
2038151921	DIGITAL BOOKS - LIBRARY	170-5-410-6502	318.32	.00			
2038151921	BOOKS - LIBRARY	001-5-410-6505	46.84	.00			
2038172294	BOOKS - LIBRARY	001-5-410-6505	9.59	.00			
B10004828M	BOOKS - LIBRARY	001-5-410-6505	7.25	.00			
B20005267M	BOOKS - LIBRARY	001-5-410-6505	.25	.00			
Total BAKER & TAYLOR:			382.25	.00			
BAXTER LUMBER & HARDWARE							
4961	DOOR SWEEP - CITY FACILITIES	001-5-650-6310	8.69	.00			
5037	BLADE OSCILLATING TITANIUM - PARKS	001-5-430-6310	22.99	.00			
5319	DOWNSPOUT - CIT FAC	001-5-650-6310	73.30	.00			
Total BAXTER LUMBER & HARDWARE:			104.98	.00			
BRODART COMPANY							
636386	BOOK SUPPLIES - LIBRARY	001-5-410-6501	171.32	.00			
Total BRODART COMPANY:			171.32	.00			
CAS COMPUTERS							
11515	OFFICE 365 - STREETS	110-5-214-6419	37.50	.00			
11528	OFFICE 365 - AIRPORT	001-5-280-6419	37.50	.00			
11529	OFFICE 365 - FIRE	001-5-150-6419	125.00	.00			
11530	OFFICE 365 - ADMINISTRATOR	001-5-615-6419	37.50	.00			
11530	OFFICE 365 - CLERK	001-5-620-6419	175.00	.00			
11530	OFFICE 365 - GENERAL	001-5-699-6419	14.40	.00			
11533	OFFICE 365 - STREETS	110-5-214-6419	37.50	.00			
11538	CARBONITE BACKUP ON MAIN SERVER	001-5-699-6419	363.98	.00			
11539	WEBROOT ANTIVIRUS - ADMINISTRATOR	001-5-615-6419	37.98	.00			
11539	WEBROOT ANTIVIRUS - CLERK	001-5-620-6419	151.92	.00			
11539	WEBROOT ANTIVIRUS - GENERAL CH	001-5-699-6419	147.97	.00			
Total CAS COMPUTERS:			1,166.25	.00			
CENGAGE GALE GROUP							
84016771	BOOKS- LIBRARY	001-5-410-6505	52.48	.00			
Total CENGAGE GALE GROUP:			52.48	.00			
CENTRAL IOWA DISTRIBUTING INC.							
01007380	SUPPLIES - VET'S	001-5-470-6310	54.00	.00			
01007381	SUPPLIES - ACT. CTR	001-5-455-6310	53.00	.00			
Total CENTRAL IOWA DISTRIBUTING INC.:			107.00	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
EMPLOYEE BENEFIT SYSTEMS							
32024	GROUP INS. PREMIUMS - CODE ENFORCEMENT	001-5-110-6150	1,468.20	1,468.20	03/29/2024		3/29/2024
32024	GROUP INS. PREMIUMS/APRIL - LIBRARY	001-5-410-6150	2,881.98	2,881.98	03/29/2024		3/29/2024
32024	GROUP INS. PREMIUMS/APRIL - ACT. CTR	001-5-455-6150	.46	.46	03/29/2024		3/29/2024
32024	GROUP INS. PREMIUMS/APRIL - VET'S	001-5-470-6150	.46	.46	03/29/2024		3/29/2024
32024	GROUP INS. PREMIUMS/APRIL - CITY FAC.	001-5-650-6150	2,908.25	2,908.25	03/29/2024		3/29/2024
32024	GROUP INS. PREMIUMS/APRIL - CLERK	001-5-620-6150	5,030.67	5,030.67	03/29/2024		3/29/2024
32024	GROUP INS. PREMIUMS/APRIL - CITY ADM.	001-5-615-6150	1,468.20	1,468.20	03/29/2024		3/29/2024
32024	GROUP INS. PREMIUMS/APRIL - FIRE	001-5-150-6150	1,468.20	1,468.20	03/29/2024		3/29/2024
32024	GROUP INS. PREMIUMS/APRIL - STREET	001-5-212-6150	2,706.70	2,706.70	03/29/2024		3/29/2024
32024	GROUP INS. PREMIUMS/APRIL - STREET 110	110-5-212-6150	4,416.19	4,416.19	03/29/2024		3/29/2024
32024	GROUP INS. PREMIUMS/APRIL - WWTP	610-5-815-6150	5,877.40	5,877.40	03/29/2024		3/29/2024
32024-3	EMPLOYEE FLEX - 2024	004-5-930-6185	237.02	237.02	03/29/2024		3/29/2024
32024-5	UNREIMBURSED EXPENSES	004-5-930-6185	86.40	86.40	03/29/2024		3/29/2024
Total EMPLOYEE BENEFIT SYSTEMS:			28,550.13	28,550.13			
FELD SECURITY							
0436083-IN	INSTALL CAMERAS - FIRE	001-5-150-6310	1,595.00	.00			
Total FELD SECURITY:			1,595.00	.00			
H.M.U.							
11,156	ONE CALL FEES - FEB	001-5-699-6497	29.25	.00			
32024	UTILITIES - PARKS	001-5-430-6374	662.60	.00			
32024	UTILITIES - FIRE DEPT.	001-5-150-6374	891.34	.00			
32024	UTILITIES - CITY FACILITIES	001-5-650-6374	1,127.24	.00			
32024	UTILITIES - VET'S	001-5-470-6374	1,972.16	.00			
32024	UTILITIES - POOL	001-5-460-6374	244.80	.00			
32024	UTILITIES - STREET DEPT.	110-5-214-6374	554.95	.00			
32024	UTILITIES - WWTP	610-5-815-6374	6,869.57	.00			
32024	UTILITIES - STREET LIGHTS	110-5-214-6371	4,323.12	.00			
32024	UTILITIES - DOWNTOWN STREET LIGHTS	110-5-214-6372	121.44	.00			
32024	UTILITIES - ACTIVITY CTR.	001-5-455-6374	1,173.88	.00			
32024	UTILITIES - LIBRARY	001-5-410-6374	1,242.45	.00			
32024	UTILITIES - GENERAL	001-5-650-6374	16.74	.00			
Total H.M.U.:			19,229.54	.00			
HY-VEE ACCOUNTS RECEIVABLE							
408357	MOVIE SUPPLIES - LIBRARY	001-5-410-6490	15.99	.00			
563437	LIBRARY PROGRAM EXP. - LIBRARY	001-5-410-6490	12.20	.00			
736639	OFFICE SUPPLIES - CITY HALL	001-5-699-6370	62.43	.00			
902783	TRUST EXPENSES - LIB	170-5-410-6502	72.98	.00			
Total HY-VEE ACCOUNTS RECEIVABLE:			163.60	.00			
IA ASSN OF MUNICIPAL UTILITIES							
29719	IAMU AFFILIATE MEMBER DUES 2024-25 - CITY HALL	001-5-699-6220	500.00	.00			
Total IA ASSN OF MUNICIPAL UTILITIES:			500.00	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
IMFOA							
11-8440	IMFOA CONFERENCE - CITY CLERK	001-5-620-6230	175.00	.00			
11939	ANNUAL MEMBERSHIP DUES FY 2024/2025 - A. SCHLEIS	001-5-620-6220	50.00	.00			
Total IMFOA:			225.00	.00			
IOWA DEPT. OF PUBLIC HEALTH							
32024	POOL LICENSE RENEWAL - SP83-003	001-5-460-6230	105.00	.00			
Total IOWA DEPT. OF PUBLIC HEALTH:			105.00	.00			
IOWA PRISON INDUSTRIES							
042863	PARKING VIOLATION PAD - CODE ENFORCEMENT	001-5-110-6507	128.70	.00			
Total IOWA PRISON INDUSTRIES:			128.70	.00			
KNOW BUDDY RESOURCES							
ARU0364457	BOOKS - LIBRARY	001-5-410-6505	68.89	.00			
Total KNOW BUDDY RESOURCES:			68.89	.00			
LAKEVIEW BOOKS							
ARU0365647	BOOKS - LIBRARY	001-5-410-6505	76.97	.00			
Total LAKEVIEW BOOKS:			76.97	.00			
MACQUEEN EQUIPMENT							
P22564	FILTER-HYDRAULIC - STREETS	110-5-270-6332	317.13	.00			
Total MACQUEEN EQUIPMENT:			317.13	.00			
MASTERCARD/TOWN & COUNTRY							
32024-1	EMERGENCY LIGHT EXIT SIGN - ACT CTR	001-5-455-6310	29.04	.00			
32024-1	BAR SUPPLIES - VETS	001-5-470-6548	406.89	.00			
32024-1	BAR SUPPLIES - VETS	001-5-470-6548	120.95	.00			
32024-1	BATTERIES - ACT CTR	001-5-455-6310	48.59	.00			
32024-1	POWERPOINT REMOTE - VETS	001-5-470-6310	23.13	.00			
32024-1	COFFEE FILTERS - ACT CTR	001-5-455-6310	28.50	.00			
32024-1	FABRIC SHAVER - ACT CTR	001-5-455-6310	13.99	.00			
32024-1	SCREEN PROTECTOR - ACT CTR	001-5-455-6373	6.99	.00			
32024-1	BAR SUPPLIES - VETS	001-5-470-6548	115.95	.00			
32024-2	ICLOUD 200 GB STORAGE PLAN - FIRE	001-5-150-6373	3.20	.00			
32024-3	PARKING AT CONF. - WWTP	610-5-815-6230	5.50	.00			
32024-3	CONFERENCE LODGING - WWTP	610-5-815-6230	414.54	.00			
32024-3	PARKING AT CONF. - WWTP	610-5-815-6230	12.00	.00			
32024-3	IAWEA CONFERENCE - WWTP	610-5-815-6230	320.00	.00			
32024-3	CONFERENCE LODGING - WWTP	610-5-815-6230	216.00	.00			
32024-3	CONFERENCE LODGING - WWTP	610-5-815-6230	216.00	.00			
32024-3	ADJUSTABLE DRAFTING TABLE	610-5-815-6310	157.29	.00			
32024-4	WATERPROOF HEAT SHRINK END CAPS - PARKS	001-5-430-6310	56.98	.00			
32024-5	AIR FILTER - STREET	110-5-270-6332	120.00	.00			
32024-6	LIBRARY PROGRAMS	001-5-410-6490	21.70	.00			
32024-6	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	27.00	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
32024-6	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	213.00	.00			
32024-6	NATIONAL LIB WK SUPPLIES - LIB	001-5-410-6501	39.11	.00			
32024-6	STATE LIBRARY OF IOWA - E KURTH-CHRISTENSEN	001-5-410-6230	175.00	.00			
32024-6	STATE LIBRARY OF IOWA - A BREWER	001-5-410-6230	175.00	.00			
32024-6	LIBRARY PROGRAMS	001-5-410-6490	48.46	.00			
32024-6	LIBRARY PROGRAMS - LITERACY NIGHT	001-5-410-6490	27.00	.00			
32024-6	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	13.50	.00			
32024-6	SILVER YEARLY 2020	001-5-410-6419	88.00	.00			
32024-6	ANNUAL GOOGLE TOUR NAVIGATION	001-5-410-6419	110.50	.00			
32024-6	MICROSOFT 365 - LIBRARY	001-5-410-6419	69.00	.00			
32024-7	POSTAGE - GENERAL	001-5-699-6508	2.59	.00			
32024-7	POSTAGE(CERT LTR) - GENERAL	001-5-699-6508	8.73	.00			
32024-7	LIFT RENTAL - JJ JENSEN	001-5-430-6310	1,484.50	.00			
32024-7	ADOBE PRO - GENERAL	001-5-699-6220	71.97	.00			
32024-7	OFFICE SUPPLIES - CITY HALL	001-5-699-6506	39.70	.00			
32024-7	OFFICE SUPPLIES - CITY HALL	001-5-699-6506	40.19	.00			
32024-7	LIFT RENTAL CREDIT - JJ JENSEN	001-5-430-6310	22.50	.00			
Total MASTERCARD/TOWN & COUNTRY:			4,947.99	.00			
MIDAMERICA BOOKS							
0033785	BOOKS- LIBRARY	001-5-410-6505	119.75	.00			
Total MIDAMERICA BOOKS:			119.75	.00			
MILLER, PHIL							
32024	CYCLONE RAKE - PARKS	001-5-430-6310	200.00	200.00	03/22/2024		3/29/2024
Total MILLER, PHIL:			200.00	200.00			
OMNI ENGINEERING							
121.0982.09-1	2023 STREET IMPROVEMENTS - PAY APP #6	110-5-210-6761	66,071.98	66,071.98	03/21/2024		3/29/2024
Total OMNI ENGINEERING:			66,071.98	66,071.98			
PETERSEN FAMILY WELLNESS CENTER							
32024	WELLNESS BENEFIT/CITY PORTION - MAR.	001-5-699-6184	190.80	.00			
42024	WELLNESS BENEFIT/CITY PORTION - APRIL	001-5-699-6184	224.40	.00			
Total PETERSEN FAMILY WELLNESS CENTER:			415.20	.00			
PFM							
129828	CONTINUING DISCLOSURE FOR FY 2023	001-5-699-6426	2,000.00	.00			
Total PFM:			2,000.00	.00			
RELIANCE STANDARD							
32024	LIFE & DISABILITY INS./MARCH - CODE ENFORCEMENT	001-5-110-6150	22.70	22.70	03/29/2024		3/29/2024
32024	LIFE & DISABILITY INS./MARCH - LIBRARY	001-5-410-6150	52.34	52.34	03/29/2024		3/29/2024
32024	LIFE & DISABILITY INS./MARCH - ACT. CTR	001-5-455-6150	13.96	13.96	03/29/2024		3/29/2024
32024	LIFE & DISABILITY INS./MARCH - VET'S	001-5-470-6150	13.95	13.95	03/29/2024		3/29/2024
32024	LIFE & DISABILITY INS./MARCH - CITY FAC.	001-5-650-6150	56.26	56.26	03/29/2024		3/29/2024
32024	LIFE & DISABILITY INS./MARCH - CLERK	001-5-620-6150	86.08	86.08	03/29/2024		3/29/2024

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
32024	LIFE & DISABILITY INS./MARCH - CITY ADM.	001-5-615-6150	56.98	56.98	03/29/2024		3/29/2024
32024	LIFE & DISABILITY INS./MARCH - FIRE	001-5-150-6150	38.63	38.63	03/29/2024		3/29/2024
32024	LIFE & DISABILITY INS./MARCH - STREET 110	110-5-212-6150	105.42	105.42	03/29/2024		3/29/2024
32024	LIFE & DISABILITY INS./MARCH - STREET	001-5-212-6150	64.61	64.61	03/29/2024		3/29/2024
32024	LIFE & DISABILITY INS./MARCH - WWTP	610-5-815-6150	135.08	135.08	03/29/2024		3/29/2024
42024	LIFE & DISABILITY INS./APR - CODE ENFORCEMENT	001-5-110-6150	22.70	22.70	03/29/2024		3/29/2024
42024	LIFE & DISABILITY INS./APR. - LIBRARY	001-5-410-6150	52.34	52.34	03/29/2024		3/29/2024
42024	LIFE & DISABILITY INS./APR. - ACT. CTR	001-5-455-6150	13.96	13.96	03/29/2024		3/29/2024
42024	LIFE & DISABILITY INS./APR. - VET'S	001-5-470-6150	13.95	13.95	03/29/2024		3/29/2024
42024	LIFE & DISABILITY INS./APR. - CITY FAC.	001-5-650-6150	56.26	56.26	03/29/2024		3/29/2024
42024	LIFE & DISABILITY INS./APR. - CLERK	001-5-620-6150	98.34	98.34	03/29/2024		3/29/2024
42024	LIFE & DISABILITY INS./APR. - CITY ADM.	001-5-615-6150	56.98	56.98	03/29/2024		3/29/2024
42024	LIFE & DISABILITY INS./APR. - FIRE	001-5-150-6150	38.63	38.63	03/29/2024		3/29/2024
42024	LIFE & DISABILITY INS./APR. - STREET	001-5-212-6150	64.61	64.61	03/29/2024		3/29/2024
42024	LIFE & DISABILITY INS./APR - STREET 110	110-5-212-6150	105.42	105.42	03/29/2024		3/29/2024
42024	LIFE & DISABILITY INS./APR. - WWTP	610-5-815-6150	135.08	135.08	03/29/2024		3/29/2024
Total RELIANCE STANDARD:			1,304.28	1,304.28			
S.W. IA PLANNING COUNCIL							
2402-21	STEM PROGRAM TRANSPORTATION - LIBRARY	001-5-410-6490	34.50	.00			
Total S.W. IA PLANNING COUNCIL:			34.50	.00			
SHELBY COUNTY AUDITOR							
42024	GIS MAPPING FEES FY 2024	001-5-699-6379	7,500.00	.00			
Total SHELBY COUNTY AUDITOR:			7,500.00	.00			
SHELBY COUNTY SOLID WASTE							
42024	LANDFILL ASSESSMENT FY 2023 - 2024 PYMT #4	001-5-290-6422	18,348.75	.00			
Total SHELBY COUNTY SOLID WASTE:			18,348.75	.00			
SNYDER & ASSOCIATES INC							
123.1158.09-5	COMMUNITY LIBRARY IMPROVEMENTS - HARLAN, IA	170-5-410-6502	3,600.00	.00			
Total SNYDER & ASSOCIATES INC:			3,600.00	.00			
SYN-TECH SYSTEMS INC							
281381	MAINTENANCE AGREEMENT - AIRPORT	001-5-280-6419	825.00	825.00	03/22/2024		3/29/2024
Total SYN-TECH SYSTEMS INC:			825.00	825.00			
THE AGENCY INC							
227	RENEWAL OF CYBER CITY	001-5-660-6060	5,590.00	.00			
227	COMPANY FEE FOR CYBER CITY	001-5-660-6060	304.50	.00			
228	RENEWAL AIRPORT LIABILITY INS. - AIPORT	001-5-660-6060	2,924.90	.00			
42024	PC & WC INS - GEN	001-5-660-6060	257,680.00	.00			
42024	PROPERTY CASUALTY INS - RUT	110-5-214-6408	14,425.00	.00			
42024	WORK COMP - RUT	110-5-212-6160	17,949.00	.00			
42024	PROPERTY CASUALTY INS - WWTP	610-5-815-6408	9,554.00	.00			
42024	WORK COMP - WWTP	610-5-815-6160	6,011.00	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
Total THE AGENCY INC:			314,438.40	.00			
TRAVELERS							
7754W5159-20	CRIME POLICY 2024	001-5-699-6408	945.00	945.00	03/29/2024		3/29/2024
Total TRAVELERS:			945.00	945.00			
VAN WALL EQUIPMENT							
6162023	PARTS & SUPPLIES - ARM	001-5-150-6332	25.71	.00			
Total VAN WALL EQUIPMENT:			25.71	.00			
VERIZON WIRELESS							
9958537231	CELL PHONE SERVICE - PARKS	001-5-430-6373	60.68	60.68	03/22/2024		3/22/2024
9958537231	CELL PHONE SERVICE - CITY CLERK	001-5-620-6373	60.68	60.68	03/22/2024		3/22/2024
9958537231	IPAD - WWTP	610-5-815-6373	29.66	29.66	03/22/2024		3/22/2024
9958537231	IPAD - SANIT.	610-5-818-6310	29.66	29.66	03/22/2024		3/22/2024
9958537231	JETPACK - WWTP	610-5-815-6373	40.01	40.01	03/22/2024		3/22/2024
9958537231	CELL PHONE SERVICE - VET'S	001-5-470-6373	37.42	37.42	03/22/2024		3/22/2024
9958537231	CELL PHONE SERVICE - ACTIVITY CTR.	001-5-455-6373	37.41	37.41	03/22/2024		3/22/2024
9958537231	IPAD - STREET	110-5-214-6419	29.66	29.66	03/22/2024		3/22/2024
9958537231	CELL PHONE SERVICE - FIRE DEPT.	001-5-150-6373	60.68	60.68	03/22/2024		3/22/2024
9958537231	LAPTOP/BUILDING INSPECTOR	001-5-150-6231	40.01	40.01	03/22/2024		3/22/2024
9958537231	JETPACK/MAR - FIRE	001-5-150-6332	50.20	50.20	03/22/2024		3/22/2024
9958537231	CELL PHONE SERVICE/MAR - CODE ENF	001-5-110-6373	60.68	60.68	03/22/2024		3/22/2024
9958537231	IPAD/MAR - CODE ENFORCEMENT	001-5-110-6419	589.61	589.61	03/22/2024		3/22/2024
Total VERIZON WIRELESS:			1,126.36	1,126.36			
VISUAL EDGE IT							
24AR1626019	COPIER CONTRACT MAINT. - FIRE	001-5-150-6419	38.65	.00			
Total VISUAL EDGE IT:			38.65	.00			
Grand Totals:			475,635.81	99,022.75			

Report Criteria:
Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Amount Paid

Total LAW/CODE ENFORCEMENT:
2,292.59
Total FIRE:
4,375.25
Total STREET ADMINISTRATION:
2,835.92
Total AIRPORT:
862.50
Total LANDFILL:
18,348.75
Total LIBRARY:
6,602.41
Total PARKS/RECREATION:
2,465.25
Total ACTIVITY CENTER:
1,419.78
Total SWIMMING POOL:
349.80
Total VETERAN'S MEMORIAL AUDITORIUM:
2,758.86
Total CITY ADMINISTRATOR:
1,657.64
Total CITY CLERK:
5,827.69
Total CITY FACILITIES:
4,246.74
Total TORT LIABILITY - P & C/WC INS:
266,499.40
Total GENERAL GOVERNMENT:
12,141.41
Total STREET CONSTRUCTION:
332,683.99
Total FLEXIBLE BENEFITS FUND:
323.42
Total FLEXIBLE BENEFITS FUND:
323.42
Total STREET/SIDEWALK CONSTRUCTION:
66,071.98
Total STREET ADMINISTRATION:
22,576.03
Total STREET OPS/EQUIPMENT:
19,529.17
Total STREET CLEANING:
437.13
Total ROAD USE TAX FUND:
108,614.31
Total LIBRARY TRUST:
3,991.30
Total LIBRARY TRUST FUND:
3,991.30
Total WWTP:
29,993.13
Total WWTP LINES:
29.66
Total SEWER FUND:
30,022.79

Amount Paid

Grand Totals:
475,635.81

Report Criteria:

Invoices with totals above \$0 included.
Paid and unpaid invoices included.

NOTICE OF PUBLIC HEARING -- PROPOSED BUDGET

Fiscal Year July 1, 2024 - June 30, 2025

City of: HARLAN

The City Council will conduct a public hearing on the proposed Budget at: City of Harlan Council Chambers, 711 Durant St., Harlan, IA 51537 Meeting

Date: 4/16/2024 Meeting Time: 05:15 PM

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the City Clerk and County Auditor.

City budgets are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-budget-appeals>.

The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property 16.16902

The estimated tax levy rate per \$1000 valuation on Agricultural land is 3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

Phone Number
(712) 755-5137

City Clerk/Finance Officer's NAME
Ashley Schleis

		Budget FY 2025	Re-estimated FY 2024	Actual FY 2023
Revenues & Other Financing Sources				
Taxes Levied on Property	1	3,137,466	2,949,913	3,021,053
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	3,137,466	2,949,913	3,021,053
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	224,163	316,521	326,174
Other City Taxes	6	686,601	657,888	700,997
Licenses & Permits	7	96,300	94,225	86,619
Use of Money and Property	8	97,750	99,250	98,643
Intergovernmental	9	3,544,077	1,680,758	2,708,841
Charges for Fees & Service	10	19,479,719	18,689,725	20,380,630
Special Assessments	11	0	0	265
Miscellaneous	12	1,139,214	106,800	247,647
Other Financing Sources	13	0	0	200
Transfers In	14	1,813,723	2,023,475	2,320,991
Total Revenues and Other Sources	15	30,219,013	26,618,555	29,892,060
Expenditures & Other Financing Uses				
Public Safety	16	1,492,991	1,465,895	1,548,317
Public Works	17	1,516,501	2,063,880	1,742,174
Health and Social Services	18	0	0	0
Culture and Recreation	19	1,037,805	1,222,339	1,137,250
Community and Economic Development	20	76,500	214,452	178,623
General Government	21	1,113,376	1,032,481	916,606
Debt Service	22	990,916	995,073	983,527
Capital Projects	23	2,595,135	871,369	1,273,102
Total Government Activities Expenditures	24	8,823,224	7,865,489	7,779,599
Business Type / Enterprises	25	14,570,550	15,510,708	18,505,855
Total ALL Expenditures	26	23,393,774	23,376,197	26,285,454
Transfers Out	27	1,813,723	2,023,475	2,320,991
Total ALL Expenditures/Transfers Out	28	25,207,497	25,399,672	28,606,445
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	5,011,516	1,218,883	1,285,615
Beginning Fund Balance July 1	30	44,098,611	42,879,728	41,594,113
Ending Fund Balance June 30	31	49,110,127	44,098,611	42,879,728

RESOLUTION NO. 2561

**RESOLUTION OF LOCAL SUPPORT FOR THE
COMMUNITY GARDEN PROGRAM BY THE CITY OF HARLAN, IOWA**

WHEREAS, The City of Harlan, Shelby County, Iowa, recognizes that Community Gardens are essential components of a healthy & sustainable city.

WHEREAS, The City of Harlan partnering with the ISU Extension Office will continue their support of the Community Garden in Harlan, Iowa located at G.H. Christiansen Subdivision Lots 21 & 22.

THEREFORE, BE IT RESOLVED BY THE CITY OF HARLAN, IOWA, as follows:

THE CITY OF HARLAN, IOWA, that the City of Harlan Mayor and City Council do hereby support the local Community Garden Project.

Adopted this 2nd day of April 2024.

Jay Christensen, Mayor

ATTEST: Ashley Schleis, City Clerk

ORDINANCE NO. 2024-01

AN ORDINANCE AMENDING CHAPTER 69.08 OF THE CODE OF ORDINANCES FOR THE CITY OF HARLAN, PERTAINING TO NO PARKING ON THE WEST SIDE OF 11TH STREET FROM TARKINGTON STREET TO MAIN STREET AND ON THE EAST SIDE OF 11TH STREET FROM MAIN STREET TO BROADWAY SREET; VICTORIA STREET ON BOTH SIDES, FROM 3RD STREET TO EXCHANGE STREET; AND PINE STREET ON THE NORTH SIDE, FROM 6TH STREET EXTENDING 30 FEET WEST.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF HARLAN, IOWA:

SECTION 1. CHAPTER MODIFIED. Chapter 69.08 of the Code of Ordinances of the City of Harlan, Iowa, is hereby amended to include an additional no parking zone as follows:

69.08 NO PARKING ZONE.

137. 11th Street on the west side, from Tarkington Street to Main Street and on the east side, from Main Street to Broadway Street.

179. Victoria Street on both sides, from 3rd Street to Exchange Street.

180. Pine Street on the north side, from 6th Street extending 30 feet west.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this ____ day of _____, 2024.

Jay Christensen, Mayor

Attest: Ashley Schleis, City Clerk