

**AMENDED AGENDA
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS, APRIL 18, 2023, 5:15 P.M**

The City Council will be meeting in the City of Harlan Council Chambers. This meeting is open to the public for in-person attendance. This meeting is also available electronically utilizing Zoom.com. The public can participate remotely via conference call by telephone or by audio on their own computer.

To participate by audio internet connection:

Join Zoom: Meeting ID: <https://us02web.zoom.us/j/85715158878>

To participate by phone: dial #1-312-626-6799 857 1515 8878

1. OPENING BUSINESS

- A. Call meeting to order
- B. Roll call
- C. Clerk presents amended agenda (*Roll Call Vote*)
- D. Conflict of Interest (state if applicable)

2. CONSENT AGENDA

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 04-04-2023 Council meeting and the 04-10-23 Special Council meeting
- B. Claims List No.1288 in the amount of \$553,617.48
- C. Expenditure & Revenue reports for the month of March 2023
- D. HMU Sewer & Landfill Reconciliation Report for March 2023
- E. Renewal Application for Karla Rae Lemon dba Rocking Chair, Class C Retail Alcohol License
- F. Renewal Application for Shelby County Fair Corporation, Special Class C Retail Alcohol License
- G. Renewal Application for Old West Side Lounge, LTD, Special Class C Retail Alcohol License
- H. Renewal Application for Fareway Stores, Inc #790, Class E Retail Alcohol License
- I. Renewal Application for The Lounge, LLC, Class C Retail Alcohol License

3. PUBLIC HEARING

- A. Regarding Proposed FY 23/24 Annual Budget
 1. Motion to Close Hearing (*Roll Call Vote*)
- B. Resolution 2528 - Adopting the Annual Budget for Fiscal Year Ending June 30, 2024 (*Roll Call Vote*)

4. OTHER BUSINESS

- A. Resolution 2529 – Authorizing the Execution of An Engineering Services Agreement and to make Application for an Airport Improvement Program (AIP) Project Funding (*Roll Call Vote*)
- B. Receive and file Streets, Alleys, and Sidewalks Committee minutes from 4/13/23 (*Roll Call Vote*)
 1. Review request to allow parallel parking at 722 Market Street – east side of 8th Street (*Roll Call Vote*)
 2. Review request to add angle parking - add four stalls and remove one stall at 714 Market Street – north side of Market Street (*Roll Call Vote*)
 3. Review request to add Right of Way use for private storm sewer per easement agreement (*Roll Call Vote*)
- C. Review Preliminary Engineering Services Agreement with Veenstra & Kimm (V & K) for the Sanitary Sewer Collection System Rehabilitation, for an amount not to exceed \$6,500 (*Roll Call Vote*)

5. OTHER REPORTS

- A. City Administrator's Report
- B. Mayor's Report
 1. Arbor Day Proclamation (*No Action*)
 2. Shelby County Chamber of Commerce & Industry Update
 3. Harlan Municipal Utilities Update
 4. Public Comments

6. ADJOURN

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 18th day of April 2023. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Jeanna Rudolph, Troy Schaben, Sharon Kroger, RJ Bielenberg, Richard Petersen, Kyle Lindberg.

ABSENT: None

The City Clerk presented the amended agenda. It was moved by Petersen and seconded by Bielenberg to approve the amended agenda. Roll call vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time the Council votes on the motion. Consent Agenda items may include any non-controversial subjects. It was moved by Lindberg and seconded by Rudolph that the following items on the Consent Agenda be approved and adopted:

- A. Minutes of the 04-04-2023 Council meeting and the 04-10-23 Special Council meeting
- B. Claims List No. 1288 in the amount of \$553,617.48
- C. Expenditure & Revenue reports for the month of March 2022.
- D. HMU Sewer & Landfill Reconciliation Report for March 2022
- E. Renewal Application for Karla Rae Lemon dba Rocking Chair, Class C Retail Alcohol License
- F. Renewal Application for Shelby County Fair Corporation, Special Class C Retail Alcohol License
- G. Renewal Application for Old West Side Lounge, LTD, Special Class C Retail Alcohol License
- H. Renewal Application for Fareway Stores, Inc #790, Class E Retail Alcohol License
- I. Renewal Application for The Lounge, LLC, Class C Retail Alcohol License

Roll call vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

The Mayor announced this is the time and place for the public hearing regarding the Proposed FY23/24 Annual Budget. The Public Hearing was opened at 5:20 p.m.

No oral or written objections were stated or filed.

It was moved by Kroger and seconded by Petersen to close the hearing. Roll call vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried.

Council Member Kroger introduced Resolution 2528 – Adopting the Annual Budget for Fiscal Year Ending June 30, 2024. Council Member Schaben seconded the motion. Roll call vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried and the Resolution was duly adopted.

Council Member Kroger introduced Resolution 2529 – Authorizing the Execution of An Engineering Services Agreement and make Application for an Airport Improvement Program (AIP) Project Funding. Council Member Lindberg seconded the motion. Roll call vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried and the Resolution was duly adopted.

It was moved by Rudolph and seconded by Kroger to receive and file the Streets, Alleys, and Sidewalks Committee minutes from 4/13/23. Roll call vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried.

It was moved by Bielenberg and seconded by Petersen to allow parallel parking at 722 Market Street, on the east side of 8th Street. Roll call vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Kroger to add angle parking (adding four stalls and removing one stall) at 714 Market Street on the north side of Market. Roll call vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried.

It was moved by Bielenberg and seconded by Petersen to add Right of Way use for private storm sewer per easement agreements. Roll call vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried.

It was moved by Rudolph and seconded by Schaben to approve the Preliminary Engineering Services Agreement with Veenstra & Kimm (V & K) for the Sanitary Sewer Collection System Rehabilitation, for an amount not to exceed \$6,500. Roll call vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried.

The City Administrator presented his report.

The Mayor presented his report. An Arbor Day Proclamation was read.

There being no further business, the meeting was adjourned.

Jane Smith, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”