

AGENDA
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS, MAY 16, 2023, 5:15 P.M

The City Council will be meeting in the City of Harlan Council Chambers. This meeting is open to the public for in-person attendance. This meeting is also available electronically utilizing Zoom.com. The public can participate remotely via conference call by telephone or by audio on their own computer.

To participate by audio internet connection:

Join Zoom: Meeting ID: <https://us02web.zoom.us/j/85715158878>

To participate by phone: dial #1-312-626-6799 857 1515 8878

1. OPENING BUSINESS

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Roll Call Vote*)
- D. Conflict of Interest (state if applicable)

2. CONSENT AGENDA

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 05/02/23 Council meeting
- B. Claims List No.1290 in the amount of \$158,918.44
- C. Expenditure & Revenue reports for the month of April 2023
- D. HMU Sewer & Landfill Reconciliation Report for April 2023

3. PRESENT TO BE HEARD

- A. Harlan Animal Rescue League – Tricia Reitveld

4. OTHER BUSINESS

- A. Receive and File the 2022/2023 Fiscal Year Audit (*Roll Call Vote*)
- B. Resolution 2530 – Amending the FY22-23 Annual Budget by Adopting Budget Amendment #1 (*Roll Call Vote*)
- C. Resolution 2531 – Approving Unbudgeted Transfers stated in the FY22-23 Amendment #1 (*Roll Call Vote*)
- D. Resolution 2532 – Authorizing the Submission of Application for General Aviation Vertical Infrastructure (GAVI) Program and Certifying Eligibility Requirements to Install New Powered Doors for Existing Hangar #3 (*Roll Call Vote*)
- E. Ordinance 2023-03 An ordinance Amending Chapter 155 of the Code of Ordinances for the City of Harlan, Iowa pertaining to Adoption of Construction & Maintenance Codes – First Reading (*Roll Call Vote*)
- F. Discuss moving July 4th, 2023, Council meeting to July 5th, 2023, due to the federal holiday. (*Roll Call Vote*)

5. OTHER REPORTS

- A. City Administrator’s Report
- B. Mayor’s Report
 - 1. Shelby County Chamber of Commerce & Industry Update
 - 2. Harlan Municipal Utilities Update
 - 3. Public Comments

6. ADJOURN

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 16th day of May 2023. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Jeanna Rudolph, Troy Schaben, Sharon Kroger, Richard Petersen, Kyle Lindberg.

ABSENT: RJ Bielenberg

The City Clerk presented the agenda. It was moved by Lindberg and seconded by Petersen to approve the agenda. Roll call vote: AYES: Rudolph, Schaben, Kroger, Petersen, Lindberg. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time the Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 05/02/23 Council meeting
- B. Claims List No. 1290 in the amount of \$158,918.44
- C. Expenditure & Revenue reports for the month of April 2023
- D. HMU Sewer & Landfill Reconciliation Report for April 2023

It was moved by Kroger and seconded by Schaben that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Rudolph, Schaben, Kroger, Petersen, Lindberg. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

Tricia Reitveld was present to discuss the Harlan Animal Rescue League.

It was moved by Rudolph and seconded by Schaben to receive and file the 2022/2023 Fiscal Year Audit. Roll call vote: AYES: Rudolph, Schaben, Kroger, Petersen, Lindberg. NAYS: None. Motion carried.

Council Member Lindberg introduced Resolution 2530 – Amending the FY22/23 Annual Budget by Adopting Budget Amendment #1. Council Member Kroger seconded the motion. Roll call vote: AYES: Rudolph, Schaben, Kroger, Petersen, Lindberg. NAYS: None. Motion carried and the resolution was duly adopted.

Council Member Rudolph introduced Resolution 2531 – Approving Unbudgeted Transfers stated in FY22/23 Amendment #1. Council Member Kroger seconded the motion. Roll call vote: AYES: Rudolph, Schaben, Kroger, Petersen, Lindberg. NAYS: None. Motion carried and the resolution was duly adopted.

Council Member Petersen introduced Resolution 2532 – Authorizing the Submission of Application for General Aviation Vertical Infrastructure (GAVI) Program and Certifying Eligibility Requirements to Install New Powered Doors for Existing Hangar #3. Council Member Schaben seconded the motion. Roll call vote: AYES: Rudolph, Schaben, Kroger, Petersen, Lindberg. NAYS: None. Motion carried and the resolution was duly adopted.

Mayor Christensen introduced Ordinance No. 2023-03 – an Ordinance Amending Chapter 155 of the Code of Ordinances for the City of Harlan, Iowa pertaining to Adoption of Construction & Maintenance Codes – First Reading. The changes include: 1) Replacement of Chapter 155.01 to bring current to the 2018 Edition. It was moved by Lindberg and seconded by Rudolph that Ordinance 2023-03 now be read for the first time. Roll call vote: AYES: Rudolph, Schaben, Kroger, Petersen, Lindberg. NAYS: None. Motion carried and the first reading of Ordinance No. 2023-03 was passed.

It was moved by Lindberg and seconded by Petersen to move the July 4th Council Meeting to July 5th, 2023, due to the federal holiday. Roll call vote: AYES: Rudolph, Schaben, Kroger, Petersen, Lindberg. NAYS: None. Motion carried.

The City Administrator presented his report.

The Mayor presented his report.

The Shelby County Sheriff's Office presented the Council with a written report. The City of Harlan community policing coverage included 285 hours for the week of May 5th and 285 hours for the week of May 12th.

There being no further business, the meeting was adjourned.

Jane Smith, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”