

AGENDA
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS, MAY 21, 2024, 5:15 P.M

The City Council will be meeting in the City of Harlan Council Chambers. This meeting is open to the public for in-person attendance. This meeting is also available electronically utilizing Zoom.com. The public can participate remotely via conference call by telephone or by audio on their own computer.

To participate by audio internet connection:

Join Zoom: Meeting ID: <https://us02web.zoom.us/j/85715158878>

To participate by phone: dial #1-312-626-6799 857 1515 8878

1. OPENING BUSINESS

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Roll Call Vote*)
- D. Conflict of Interest (state if applicable)

2. CONSENT AGENDA

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 05-07-2024 Council meeting
- B. Claims List No.1314 in the amount of \$101,569.08
- C. Expenditure & Revenue reports for the month of April 2024
- D. Sheriff's Statistical Report for April 2024
- E. Renewal Application for Landon Xavier Trent, LLC, DBA Buck Snort for Class C Retail Alcohol License

3. OTHER BUSINESS

- A. Resolution 2567 – Amending the FY23-24 Annual Budget by Adopting Budget Amendment #1 (*Roll Call Vote*)
- B. Resolution 2568 – Approving Unbudgeted Transfers stated in the FY23-24 Amendment #1 (*Roll Call Vote*)
- C. Action regarding Two Year Fuel Bids for FY24/25 & FY25/26 (*Roll Call Vote*)
- D. Receive and File Streets, Alleys, and Sidewalks Committee Meeting Minutes from 5/14/2024 (*Roll Call Vote*)
 - 1. Ordinance No. 2024-02 An ordinance amending Chapter 65.01 of the Code of Ordinances for the City of Harlan, pertaining to Stop Signs – First Reading (*Roll Call Vote*)
The changes include:
 - i. McKinley Avenue. Vehicles traveling North on McKinley Avenue shall stop at Garfield Avenue
 - ii. Franklin Avenue. Vehicles traveling South on Franklin Avenue shall stop at Garfield Avenue
 - iii. Morse Avenue. Vehicles traveling South on Morse Avenue shall stop at Garfield Avenue
- E. Review Fire Works Display & Street Closing permit for 07-04-2024 (*Roll Call Vote*)
- F. Consider Appointment of Council Member, Ward 3 (*Roll Call Vote*)

4. OTHER REPORTS

- A. City Administrator's Report
- B. Mayor's Report
 - 1. Re-appoint Alison Manz to Tree Advisory/Environmental Commission for a term to expire 5/16/2027 (*Roll Call Vote*)
- C. Shelby County Chamber of Commerce & Industry Update
- D. Harlan Municipal Utilities Update
- E. Shelby County Sheriff's Update
- F. Public Comments

5. ADJOURN

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 21ST day of May 2024. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Kyle Lindberg, Troy Schaben, Jennifer Kelly, Richard Petersen.

PRESENT ELECTRONICALLY: Sharon Kroger

ABSENT: None

The City Clerk presented the agenda. It was moved by Lindberg and seconded by Petersen to approve the agenda. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time the Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 05-07-2024 Council meeting
- B. Claims List No. 1314 in the amount of \$101,569.08
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It was moved by Petersen and seconded by Schaben that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

Council Member Lindberg introduced Resolution 2567 – a Resolution amending the FY 23-24 Annual Budget by Adopting Budget Amendment #1. Council Member Schaben seconded the motion. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

Council Member Lindberg introduced Resolution 2568 – a Resolution approving unbudgeted transfers stated in the FY23-24 Amendment #1. Council Member Schaben seconded the motion. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Petersen to approve the two-year fuel bid for fiscal years 24/25 & 25/26 with Agriland FS. The City discount off the pump price will be \$.151 and the Bulk LP locked in price will be \$1.25. Roll call vote: AYES: Lindberg, Schaben, Kelly, Petersen. NAYS: None. ABSTAIN: Kroger, due to conflict of interest - FSC employment. Motion carried.

It was moved by Lindberg and seconded by Schaben to receive and file the Streets, Alleys, and Sidewalks Committee meeting minutes from 5/14/2024. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

Mayor Christensen introduced Ordinance No. 2024-02 – An Ordinance amending Chapter 65.01 of the Code of Ordinances for the City of Harlan, pertaining to Stop Signs. The changes include: 1) McKinley Avenue. Vehicles traveling North on McKinley Avenue shall stop at Garfield Avenue. 2) Franklin Avenue. Vehicles traveling South on Franklin Avenue shall stop at Garfield Avenue. 3) Morse Avenue. Vehicles traveling South on Morse Avenue shall stop at Garfield Avenue. It was moved by Kelly and seconded by Lindberg that Ordinance No. 2024-2 now be read for the first time. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

It was moved by Schaben and seconded by Lindberg to approve the Fireworks Display from American Legion Post #150, J&M Displays, and street closing permit for 07/04/2024. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Schaben to approve the appointment of Aaron Nippert for Ward 3. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly, Petersen. NAYS: None. Motion carried.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Petersen and seconded by Kelly to appoint Alison Manz to the Tree Advisory Environmental Commission for a term to expire on 05/16/2027. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Updates were presented by the Shelby County Chamber of Commerce & Industry, Harlan Municipal Utilities, and the Shelby County Sheriff's Department.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”