

# COMING EVENTS

MONDAY, AUGUST 4

FIRE DEPT TRAINING  
7:00 PM Fire Department

TUESDAY, AUGUST 5

CITY COUNCIL MEETING  
4:30 PM Council Chambers

MONDAY, AUGUST 11

LIBRARY BOARD MEETING  
5:00 PM Library Meeting Room

TUESDAY, AUGUST 12

PARK & REC MEETING  
12:00 PM Council Chambers

THURSDAY, AUGUST 14

HMU ELECTRONIC BOARD MEETING  
4:00 PM HMU

MONDAY, AUGUST 18

FIRE DEPT MEETING  
7:00 PM Fire Department



**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS, AUGUST 5, 2025, 5:15 P.M**

The City Council will be meeting in the City of Harlan Council Chambers. This meeting is open to the public for in-person attendance. This meeting is also available electronically utilizing Zoom.com. The public can participate remotely via conference call by telephone or by audio on their own computer.

To participate by audio internet connection:

Join Zoom: Meeting ID: <https://us02web.zoom.us/j/85715158878>

To participate by phone: dial #1-312-626-6799 Meeting ID: **857 1515 8878**

**1. OPENING BUSINESS**

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Roll Call Vote*)
- D. Conflict of Interest (state if applicable)

**2. CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 07-15-2025 Council meeting
- B. Claims List No. 1343 in the amount of \$730,881.61
- C. Expenditure & Revenue reports for the month of June 2025
- D. HMU Sewer & Landfill Reconciliation Report for June 2025
- E. Approval of FY 2025-2026 Cigarette / Tobacco / Nicotine / Vapor Permit for Cigar and Vape

**3. PUBLIC HEARING**

- A. Approving proposed plans, specifications and proposed form of contract for said improvements for Grandma B's Dream Playground Re-Imagined Project per Resolution No. 2607
  - 1. Motion to Close Hearing (*Roll Call Vote*)
- B. Resolution No. 2610 – Resolution Approving proposed plans, specifications and proposed form of contract for said improvements for Grandma B's Dream Playground Re-Imagined Project (*Roll Call Vote*)
- C. Review Construction Bids – Bid Tabulation and Letter Recommending Award for the Grandma B's Dream Playground Project (*No Action*)
- D. Resolution No. 2611 – Resolution Making Award of Construction Contract to Patriot's Choice in the amount of \$221,418.00 for the Grandma B's Dream Playground Project (*Roll Call Vote*)

**4. OTHER BUSINESS**

- A. Resolution No. 2612 - Setting Public Hearing Date of 08-19-2025 at 5:15 P.M., on Proposed Sale of City Property, 1310 Willow Street (*Roll Call Vote*)
- B. Review and Approve 2024 Sanitary Sewer Rehabilitation Project Change Order #3 in the amount of -\$61,243.19
- C. Ordinance No. 2025-02 - An ordinance amending the Code of Ordinances for the City of Harlan, Iowa by adding new chapter 79 -regulating the use of Electric Scooters; Second Reading. (*Roll Call Vote*)
- D. Receive and File Streets, Alleys, Sidewalks Committee meeting minutes from 07-21-2025 (*Roll Call Vote*)
  - 1. Approve Recommendation for "No Parking Between Signs" on the curves on Dye Street and Gary Scull Drive (*Roll Call Vote*)
  - 2. Ordinance 2025-03 – An ordinance amending the Code of Ordinances of the City of Harlan, Iowa by amending provisions pertaining to no parking zones on Dye Street and Gary Scull Drive; First Reading. (*Roll Call Vote*)

**5. OTHER REPORTS**

- A. City Administrator's Report
- B. Mayor's Report
  - 1. Appoint Mark Maxwell to the Planning & Zoning Commission for a 4-year term to expire 07/01/2029 (*Roll Call Vote*)
- C. Shelby County Chamber of Commerce & Industry Update
- D. Harlan Municipal Utilities Update
- E. Public Comments

**6. ADJOURN**

**The public was offered to participate by Zoom audio internet connection or by phone.**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 4:30 o'clock P.M. the 15<sup>th</sup> day of July 2025. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Kyle Lindberg, Troy Schaben, Sharon Kroger, Jennifer Kelly.  
ABSENT: Richard Petersen and Aaron Nippert

The City Clerk presented the amended agenda. It was moved by Schaben and seconded by Lindberg to approve the amended agenda. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 07-01-2025 Council meeting
- B. Claims List No. 1342 in the amount of \$39,462.07
- C. Expenditure & Revenue reports for the month of June 2025
- D. Sheriff's Statistical Report for June 2025
- E. Renewal Application for GIPH RESTAURANTS, LLC, DBA Pizza Hut of Harlan Class C Retail Alcohol License

It was moved by Kroger and seconded by Lindberg that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

Jeff Musich was present to discuss the 2025 Street Project.

Mayor Christensen introduced Ordinance No. 2025-02 An Ordinance Amending the Code of Ordinances of the City of Harlan, Iowa, by Adding a New Chapter Regulating the Use of Electric Scooters, Motorized Scooters, and Low Speed Vehicles. It was moved by Lindberg and seconded by Kroger that Ordinance No. 2025-02 now be read for the first time with the removal of Section 79.10.3. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the first reading of Ordinance No. 2025-02 was passed.

Council Member Schaben introduced Resolution 2609 – Resolution Setting the Salaries for Appointed Officers and Employees of the City of Harlan for the Fiscal Year 2025-26. Council Member Kelly seconded the motion. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Kroger to approve Playground equipment purchase for Grandma B's Dream Playground. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Schaben to receive and file the Park and Recreation Committee meeting minutes from 07/08/2025. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Schaben to approve the recommendation for a memorial bench from Charlotte Leinen at Pioneer Park. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The City Administrator presented his report.

The Mayor presented his report.

Updates were presented by the Harlan Code Enforcement Officer, Shelby County Chamber of Commerce & Industry, and the Shelby County Sheriff's Department.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

*"These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."*

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
<b>ACCO</b>							
0254959-IN	LIQUID CHLORINATING SOLUTION - POOL	001-5-460-6458	1,932.20	.00			
0255013-IN	FOOTBOARD 42"X24" - POOL	001-5-460-6310	1,254.87	.00			
0255477-IN	ACCO LIQUID CHLORINATION SOLUTION - POOL	001-5-460-6458	845.60	.00			
Total ACCO:			4,032.67	.00			
<b>AGRILAND FS</b>							
11031997	FIELD MARKING CHALK - PARKS	001-5-430-6310	637.20	.00			
30508162	#2 ULTRA LS DYED & DIESELEX GOLD - STREETS	110-5-214-6331	580.56	.00			
30508238	#2 ULTRA LS DYED & DIESELEX GOLD - PARKS	001-5-430-6331	633.26	.00			
62025	FUEL/JUN - AIRPORT	001-5-280-6331	117.61	.00			
62025	FUEL/JUN - STREET	110-5-214-6331	1,390.34	.00			
62025	FUEL/JUN - FIRE	001-5-150-6331	368.47	.00			
62025	FUEL/JUN - WWTP	610-5-815-6331	426.25	.00			
62025	FUEL/JUN - PARKS	001-5-430-6331	369.72	.00			
62025	FUEL/JUN - CODE ENFORCEMENT	001-5-110-6331	119.87	.00			
Total AGRILAND FS:			4,643.28	.00			
<b>AHLERS &amp; COONEY P.C.</b>							
895833	LABOR RELATIONS/GENERAL/LEGAL	001-5-640-6411	126.00	.00			
Total AHLERS & COONEY P.C.:			126.00	.00			
<b>ALPHA &amp; OMEGA</b>							
11562	REPAIR FAUCET IN KITCHEN - VETS	001-5-470-6310	291.69	.00			
11568	LABOR & MATERIALS TO REPAIR TOILETS - PARKS	001-5-430-6310	710.12	.00			
Total ALPHA & OMEGA:			1,001.81	.00			
<b>ATLANTIC COCA-COLA BOTTLING CO</b>							
5237694	BAR SUPPLIES - VET'S	001-5-470-6548	121.66	.00			
Total ATLANTIC COCA-COLA BOTTLING CO:			121.66	.00			
<b>AVFUEL CORPORATION</b>							
022794121	JET A FUEL - AIRPORT/ACH	001-5-280-6535	21,820.59	21,820.59	07/31/2025		7/31/2025
022829571	JET A FUEL - AIRPORT	001-5-280-6535	22,548.87	22,548.87	07/31/2025		7/31/2025
022859192	JET A FUEL - AIRPORT	001-5-280-6535	22,555.08	22,555.08	07/31/2025		7/31/2025
022872770	JET A FUEL - AIRPORT	001-5-280-6535	22,760.89	.00			
022886571	JET A FUEL - AIRPORT	001-5-280-6535	22,781.97	.00			
Total AVFUEL CORPORATION:			112,467.40	66,924.54			
<b>BAKER &amp; TAYLOR</b>							
2039171935	DIGITAL BOOKS - LIBRARY	170-5-410-6502	36.48	.00			
2039171935	BOOKS - LIBRARY	001-5-410-6505	463.17	.00			
2039186555	BOOKS - LIBRARY	001-5-410-6505	32.48	.00			
2039192840	BOOKS - LIBRARY	001-5-410-6505	395.45	.00			
Total BAKER & TAYLOR:			927.58	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
<b>BLUE VALLEY PUBLIC SAFETY INC</b>							
72025	ANNUAL SIREN MAINTENANCE 2025-2026 - FIRE	001-5-150-6432	5,250.00	.00			
Total BLUE VALLEY PUBLIC SAFETY INC:			5,250.00	.00			
<b>BOMGAARS</b>							
22458218	WATER - PARKS	001-5-430-6310	11.97	.00			
22459156	DIESEL FLUID EXHAUST - WWTP	610-5-815-6332	7.99	.00			
22462592	BATTERY - WWTP	610-5-818-6332	17.49	.00			
22463305	ROOF COAT - WWTP	610-5-815-6310	49.99	.00			
22465522	SPRAYER TIP - PARKS	001-5-430-6310	6.99	.00			
22468190	GRASSES - PARKS	001-5-430-6310	5.99	.00			
22469338	SPRAY PAINT - PARKS	001-5-430-6310	21.98	.00			
22469339	TRIMMER LINE - WWTP	610-5-815-6310	15.99	.00			
22469861	ROUND-UP - WWTP	610-5-815-6310	89.97	.00			
22469864	PEST CONTROL - WWTP	610-5-815-6310	22.99	.00			
22469962	PACKING TAPE/FLUID, DIESEL EXHAUST - AIRPORT	001-5-280-6332	20.27	.00			
22470395	SEALANT/SCREWS - WWTP	610-5-815-6310	23.98	.00			
226469494	BULK BOLTS/DRILL BIT - PARKS	001-5-430-6310	19.23	.00			
Total BOMGAARS:			314.83	.00			
<b>CARDINAL SUPPLIES &amp; FRESHENERS</b>							
5036	PAPER PRODUCTS - FIRE	001-5-150-6310	186.38	.00			
Total CARDINAL SUPPLIES & FRESHENERS:			186.38	.00			
<b>CASEY RING</b>							
72025	REFUND ON 1 YR DOG LICENSE/PAID FOR 3 YR - ANIMAL CON	001-5-190-6370	20.00	.00			
Total CASEY RING:			20.00	.00			
<b>CCL SUPPLY, LLC</b>							
SO035322	HAND CLEANER - STREET	110-5-214-6310	128.39	.00			
Total CCL SUPPLY, LLC:			128.39	.00			
<b>CENGAGE GALE GROUP</b>							
999100699905	BOOKS- LIBRARY	001-5-410-6505	122.96	.00			
999100702503	BOOKS- LIBRARY	001-5-410-6505	26.24	.00			
Total CENGAGE GALE GROUP:			149.20	.00			
<b>CENTRAL IOWA DISTRIBUTING INC.</b>							
306912	PAPER TOWELS/URINAL SCREENS - ACT CENTER	001-5-455-6310	121.00	.00			
306912	PAPER TOWELS/URINAL SCREENS - VETS	001-5-470-6310	121.00	.00			
Total CENTRAL IOWA DISTRIBUTING INC.:			242.00	.00			
<b>CHRISTIAN'S RISE DONUTS</b>							
000110	DREAM PLAYGROUND SUPPLIES - DONUT EATING CONTEST	371-5-430-6370	250.50	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
Total CHRISTIAN'S RISE DONUTS:			250.50	.00			
<b>COMMUNITY 1ST CREDIT UNION</b>							
72025-0104	ADULT PROGRAM SUPPLIES - LIBRARY	001-5-410-6491	12.25	.00			
72025-0104	ADULT PROGRAM SUPPLIES - LIBRARY	001-5-410-6491	29.65	.00			
72025-0104	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	69.49	.00			
72025-0104	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	27.80	.00			
72025-0104	NAME BADGES - LIBRARY	001-5-410-6501	24.43	.00			
72025-0104	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	20.50	.00			
72025-0104	PAPER PRODUCTS - LIBRARY	001-5-410-6310	33.96	.00			
72025-0104	MANILLA FILE FOLDERS - LIBRARY	001-5-410-6501	31.25	.00			
72025-0104	WEBINAR - LIBRARY	001-5-410-6230	99.00	.00			
72025-0104	MICROSOFT ONLINE SERVICES - LIBRARY	001-5-410-6419	69.00	.00			
72025-0104	ILA ANNUAL CONFERENCE - LIBRARY	001-5-410-6230	295.00	.00			
72025-0104	LANYARDS - LIBRARY	001-5-410-6501	149.99	.00			
72025-0104	CUSTOM WRIST LANYARD KEYCHAINS - LIBRARY	001-5-410-6501	134.81	.00			
72025-0104	CANVA SUBSCRIPTION - LIBRARY	001-5-410-6501	30.00	.00			
72025-0104	ADULT PROGRAM SUPPLIES - LIBRARY	001-5-410-6491	4.15	.00			
72025-0104	ADULT PROGRAM SUPPLIES - LIBRARY	001-5-410-6491	29.15	.00			
72025-0104	BOOKS - LIBRARY	001-5-410-6505	20.00	.00			
72025-2730	HANDLE BAR FOR CHAINSAW - STREETS	110-5-214-6310	34.99	.00			
72025-5372	COURSE PACKAGE WW SYSTEM OPERATION AND MGMT/N NE	610-5-815-6230	174.00	.00			
72025-5372	POSTAGE - WWTP	610-5-815-6230	2.04	.00			
72025-5372	SOCKETS/T-HANDLE - WWTP	610-5-815-6350	80.91	.00			
72025-5424	MICROSOFT 365/JUN - CLERK	001-5-620-6419	63.00	.00			
72025-5424	MICROSOFT 365/JUN - CITY ADM	001-5-615-6419	25.50	.00			
72025-5424	MICROSOFT 365/JUN - PARKS	001-5-430-6419	13.00	.00			
72025-5424	MICROSOFT 365/JUN - WWTP	610-5-815-6419	13.00	.00			
72025-5424	MICROSOFT 365/JUN - AIRPORT	001-5-280-6419	13.00	.00			
72025-5424	MICROSOFT 365/JUN - FIRE	001-5-150-6419	33.00	.00			
72025-5424	MICROSOFT 365/JUN - CODE ENFORCEMENT	001-5-110-6419	13.00	.00			
72025-5424	MICROSOFT 365/JUN - STREETS	110-5-214-6419	13.00	.00			
72025-5424	MICROSOFT 365/JUN - POOL	001-5-460-6419	13.00	.00			
72025-5424	MICROSOFT 365/JUN - VET'S/TURK	001-5-455-6419	13.00	.00			
72025-5424	PAPER PRODUCTS/DISINFECTING WIPES - GENERAL	001-5-699-6506	59.50	.00			
72025-5424	COMPUTER/CYBERSECURE - GENERAL	001-5-699-6419	568.60	.00			
72025-5424	2025 IA LEAGUE OF CITIES CONFERENCE/CITY ADM	001-5-615-6230	260.00	.00			
72025-5424	2025 IA LEAGUE OF CITIES CONFERENCE/CLERK	001-5-620-6230	260.00	.00			
72025-5424	2025 IA LEAGUE OF CITIES CONFERENCE/COUNCIL	001-5-610-6230	260.00	.00			
72025-5424	CUSTOM RUBBER STAMPS - GENERAL	001-5-699-6506	29.98	.00			
72025-5424	MICROSOFT 360 - GENERAL	001-5-699-6419	7.20	.00			
72025-5424	AVERY LABELS - CITY HALL	001-5-699-6506	20.72	.00			
72025-5424	LODGING FOR CONF - CITY ADM	001-5-615-6230	356.16	.00			
72025-5424	ADOBE ACROBAT PRO - GENERAL	001-5-699-6220	71.97	.00			
72025-5424	CC THERMAL PAPER ROLLS - VETS	001-5-470-6508	10.48	.00			
72025-5424	CC THERMAL PAPER ROLLS - ACT CENTER	001-5-455-6510	10.47	.00			
72025-7002	SUPPLIES - PARKS	001-5-430-6310	71.96	.00			
72025-9854	COMMERCIAL DEHUMIDIFIER W/PUMP - VETS	001-5-470-6310	579.99	.00			
72025-9854	BAR SUPPLIES - VET'S	001-5-470-6548	364.05	.00			
72025-9854	BAR SUPPLIES - VET'S	001-5-470-6548	87.05	.00			
72025-9854	BAR SUPPLIES - VET'S	001-5-470-6548	87.05	.00			
72025-9854	BAR SUPPLIES - VET'S	001-5-470-6548	81.73	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
72025-9854	BAR SUPPLIES - VET'S	001-5-470-6548	143.11	.00			
Total COMMUNITY 1ST CREDIT UNION:			4,740.79	.00			
<b>CPM</b>							
72025	1" ROD 6' LONG/10 45 MATERIAL - WWTP	001-5-460-6310	30.00	.00			
Total CPM:			30.00	.00			
<b>CULLIGAN WATER COND ATLANTIC</b>							
72025	BOTTLED WATER - ACCT #18523 - WWTP	610-5-815-6310	50.00	.00			
Total CULLIGAN WATER COND ATLANTIC:			50.00	.00			
<b>DONNA S. BREMER</b>							
100	INSTRUCTOR LIFE GUARD TRAINING/MILEAGE - POOL	001-5-460-6233	250.00	.00			
Total DONNA S. BREMER:			250.00	.00			
<b>EMERGENCY APPARATUS</b>							
136516	CK KUSSMAIL COMPRESSOR AND REPAIR - FIRE	001-5-150-6332	1,588.35	.00			
136517	REPAIR PORTABLE PUMP ENGINE - FIRE	001-5-150-6332	1,311.64	.00			
136766	TRANSPARENT DRAIN BOWL - FIRE	001-5-150-6332	49.55	.00			
Total EMERGENCY APPARATUS:			2,949.54	.00			
<b>EMPLOYEE BENEFIT SYSTEMS</b>							
62025	GROUP INS. PREMIUMS/JUNE - CODE ENFORCEMENT	001-5-110-6150	1,512.54	1,512.54	07/31/2025		7/25
62025	GROUP INS. PREMIUMS/JUNE - LIBRARY	001-5-410-6150	2,970.65	2,970.65	07/31/2025		7/25
62025	GROUP INS. PREMIUMS/JUNE - ACT. CTR	001-5-455-6150	.46	.46	07/31/2025		7/25
62025	GROUP INS. PREMIUMS/JUNE - VET'S	001-5-470-6150	.46	.46	07/31/2025		7/25
62025	GROUP INS. PREMIUMS/JUNE - CITY FAC.	001-5-650-6150	3,029.67	3,029.67	07/31/2025		7/25
62025	GROUP INS. PREMIUMS/JUNE - CLERK	001-5-620-6150	3,669.28	3,669.28	07/31/2025		7/25
62025	GROUP INS. PREMIUMS/JUNE - CITY ADM.	001-5-615-6150	2.04	2.04	07/31/2025		7/25
62025	GROUP INS. PREMIUMS/JUNE - FIRE	001-5-150-6150	1,512.54	1,512.54	07/31/2025		7/25
62025	GROUP INS. PREMIUMS/JUNE - STREET	110-5-212-6150	5,091.12	5,091.12	07/31/2025		7/25
62025	GROUP INS. PREMIUMS/JUNE - STREET2	001-5-212-6150	3,120.37	3,120.37	07/31/2025		7/25
62025	GROUP INS. PREMIUMS/JUNE - WWTP	610-5-815-6150	6,054.75	6,054.75	07/31/2025		7/25
82025	GROUP INS. PREMIUMS/AUG. - CODE ENFORCEMENT	001-5-110-6150	1,518.36	.00			
82025	GROUP INS. PREMIUMS/AUG. - LIBRARY	001-5-410-6150	2,971.92	.00			
82025	GROUP INS. PREMIUMS/AUG. - ACT. CTR	001-5-455-6150	1.02	.00			
82025	GROUP INS. PREMIUMS/AUG. - VET'S	001-5-470-6150	1.02	.00			
82025	GROUP INS. PREMIUMS/AUG. - CITY FAC.	001-5-650-6150	3,041.31	.00			
82025	GROUP INS. PREMIUMS/AUG. - CLERK	001-5-620-6150	3,683.68	.00			
82025	GROUP INS. PREMIUMS/AUG. - CITY ADM.	001-5-615-6150	2.04	.00			
82025	GROUP INS. PREMIUMS/AUG. - FIRE	001-5-150-6150	1,518.36	.00			
82025	GROUP INS. PREMIUMS/AUG. - STREET 110	110-5-212-6150	5,110.88	.00			
82025	GROUP INS. PREMIUMS/AUG. - STREET	001-5-212-6150	3,132.47	.00			
82025	GROUP INS. PREMIUMS/AUG. - WWTP	610-5-815-6150	6,078.03	.00			
Total EMPLOYEE BENEFIT SYSTEMS:			54,022.97	26,963.88			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
<b>FARM SERVICE COOP COMPUTERS</b>							
3893087	CANON #275XL BLACK HIGH YIELD - WWTP	610-5-815-6310	46.00	.00			
Total FARM SERVICE COOP COMPUTERS:			46.00	.00			
<b>FARM SERVICE CO-OP.</b>							
3887875	FUEL- PARKS	001-5-430-6331	38.18	.00			
3891496	FUEL- PARKS	001-5-430-6331	31.02	.00			
3891504	FUEL- PARKS	001-5-430-6331	17.03	.00			
3891511	FUEL- WWTP	610-5-815-6331	58.40	.00			
3894713	FUEL- PARKS	001-5-430-6331	31.18	.00			
3899142	FUEL- PARKS	001-5-430-6331	47.77	.00			
Total FARM SERVICE CO-OP.:			223.58	.00			
<b>FELD FIRE</b>							
INV13043	METAL STAR OF LIFE - FIRE	001-5-150-6181	59.00	.00			
Total FELD FIRE:			59.00	.00			
<b>FELD SECURITY</b>							
INV11693	PHOTO DETECTOR - LIBRARY	001-5-410-6310	85.00	.00			
Total FELD SECURITY:			85.00	.00			
<b>FIREHOUSE MAGAZINE</b>							
72025	MAGAZINE SUBSCRIPTION RENEWAL - 1 YR/JUNE/FIRE/#11037	001-5-150-6220	38.75	.00			
Total FIREHOUSE MAGAZINE:			38.75	.00			
<b>GREGG YOUNG AUTOMOTIVE OF ATLANTIC</b>							
72025	2025 CHEVROLET SILVERADO PICKUP - STREETS	810-5-214-6710	53,000.00	.00			
72025	2025 CHEVROLET SILVERADO PICKUP - STREETS	110-5-214-6332	2,760.00	.00			
Total GREGG YOUNG AUTOMOTIVE OF ATLANTIC:			55,760.00	.00			
<b>H.M.U.</b>							
72025	UTILITIES/JUL - COMMUNITY GARDEN	001-5-699-6375	64.15	.00			
72025	UTILITIES/JUL - PARKS	001-5-430-6374	2,522.91	.00			
72025	UTILITIES/JUL - FIRE	001-5-150-6374	677.83	.00			
72025	UTILITIES/JUL - CITY FAC.	001-5-650-6374	986.90	.00			
72025	UTILITIES/JUL - VET'S	001-5-470-6374	2,302.61	.00			
72025	UTILITIES/JUL - POOL	001-5-460-6374	7,034.39	.00			
72025	UTILITIES/JUL - STREET DEPT.	110-5-214-6374	210.13	.00			
72025	UTILITIES/JUL - WWTP	610-5-815-6374	5,843.73	.00			
72025	UTILITIES/JUL - STREET LIGHTS	110-5-214-6371	2,051.30	.00			
72025	UTILITIES/JUL - DOWNTOWN STREET LIGHTS	110-5-214-6372	113.73	.00			
72025	UTILITIES/JUL - ACIVITY CTR	001-5-455-6374	957.23	.00			
72025	UTILITIES/JUL - LIBRARY	001-5-410-6374	1,209.77	.00			
72025	UTILITIES/JUL - CITY DUMP ENTRANCE	001-5-699-6370	16.85	.00			
72025	UTILITIES/JUL - WELCOME SIGNS	001-5-699-6370	43.82	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
Total H.M.U.:			24,035.35	.00			
<b>HARLAN AUTO MART INC</b>							
193425	OIL & FILTER CHANGE - FIRE	001-5-150-6332	82.95	.00			
Total HARLAN AUTO MART INC:			82.95	.00			
<b>HARLAN PUBLISHING, LLC</b>							
154345	CARDSTOCK - LIBRARY	001-5-410-6501	25.55	.00			
154346	REAM OF 11 X 17 COPY PAPER - LIBRARY	001-5-410-6501	26.70	.00			
154347	ROP/ANYWHERE: PEEKIN' INTO THE PAST SPONSORSHIP - LIB	001-5-410-6402	45.00	.00			
Total HARLAN PUBLISHING, LLC:			97.25	.00			
<b>HARLAN VETERINARY ASSOCIATES</b>							
657337	OFFICE CALL & VET EXAM - ANIMAL CONTROL	001-5-190-6517	71.80	.00			
Total HARLAN VETERINARY ASSOCIATES:			71.80	.00			
<b>HOLMES MURPHY AND ASSOC INC</b>							
844314	HMA CONSULT FEE/AUG - CITY	001-5-699-6150	468.14	.00			
Total HOLMES MURPHY AND ASSOC INC:			468.14	.00			
<b>HY-VEE ACCOUNTS RECEIVABLE</b>							
0046	POOL CONCESSION SUPPLIES - POOL	001-5-460-6560	75.05	.00			
0108	POOL CONCESSION SUPPLIES - POOL	001-5-460-6560	29.55	.00			
0235	POOL CONCESSION SUPPLIES - POOL	001-5-460-6560	111.82	.00			
0237	POOL CONCESSION SUPPLIES - POOL	001-5-460-6560	271.14	.00			
0263	POOL CONCESSION SUPPLIES - POOL	001-5-460-6560	14.19	.00			
0278	POOL CONCESSION SUPPLIES - POOL	001-5-460-6560	277.41	.00			
0322	POOL CONCESSION SUPPLIES - POOL	001-5-460-6560	152.98	.00			
Total HY-VEE ACCOUNTS RECEIVABLE:			932.14	.00			
<b>I.D.O.T.</b>							
CI-0027938	55 GAL TRASH BAGS - PARKS	001-5-430-6310	56.62	.00			
Total I.D.O.T.:			56.62	.00			
<b>IOWA DEPT OF NATURAL RESOURCES</b>							
72025	NPDES ANNUAL PERMIT FEE #8335002 - WWTP	610-5-815-6221	1,275.00	.00			
Total IOWA DEPT OF NATURAL RESOURCES:			1,275.00	.00			
<b>KNOD RADIO STATION</b>							
147882	ADVERTISEMENT DREAM PLAYGROUND - VETS	001-5-470-6403	152.00	.00			
Total KNOD RADIO STATION:			152.00	.00			
<b>KURTH-CHRISTENSEN, EMILY</b>							
72025	MILEAGE REIMBURSEMENT - LIBRARY	001-5-410-6490	16.64	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
72025-1	MILEAGE REIMBURSEMENT - LIBRARY	001-5-410-6490	24.50	.00			
Total KURTH-CHRISTENSEN, EMILY:			41.14	.00			
<b>LOGO'D UP</b>							
3639	UNIFORMS - CLERK	001-5-620-6181	248.00	.00			
Total LOGO'D UP:			248.00	.00			
<b>MES SERVICE COMPANY, LLC</b>							
IN2300830	SERVICE COMPRESSOR/AIR SAMPLE - FIRE	001-5-150-6546	225.00	.00			
IN2302774	OXYGEN (O2) SENSOR - FIRE	001-5-150-6429	298.00	.00			
Total MES SERVICE COMPANY, LLC:			523.00	.00			
<b>MICROBAC LABORATORIES INC</b>							
NT2505446	WASTEWATER TESTING/JUN-MONOGRAM	610-5-815-6458	699.00	.00			
NT2505447	WASTEWATER TESTING/JUN-WWTP	610-5-815-6458	2,701.50	.00			
Total MICROBAC LABORATORIES INC:			3,400.50	.00			
<b>MINOR DETAILING &amp; TINT</b>							
1	WINDOW TINT - CITY FAC	001-5-650-6310	100.00	.00			
Total MINOR DETAILING & TINT:			100.00	.00			
<b>MOORES PORTABLES, PUMPING &amp; UNDERGROUND</b>							
33404	PORT A POT SERVICE - PARKS	001-5-430-6310	480.00	.00			
Total MOORES PORTABLES, PUMPING & UNDERGROUND:			480.00	.00			
<b>NELSON FARM SUPPLY INC</b>							
274643	INNERTUBE, 26X1200-12 STRAIGHT VALVE - AIRPORT	001-5-280-6332	75.34	.00			
Total NELSON FARM SUPPLY INC:			75.34	.00			
<b>NISHNABOTNA R.E.C.</b>							
72025	ELECTRICITY/JUN - CUST #437500 OFFICE/AIRPORT	001-5-280-6374	416.07	.00			
72025-1	ELECTRICITY/JUN - CUST #479800 BEACON & HANGERS/AIRP	001-5-280-6374	170.22	.00			
Total NISHNABOTNA R.E.C.:			586.29	.00			
<b>OTIS ELEVATOR COMPANY</b>							
100402001504	ELEVATOR MAINTENANCE SERVICE 8/1/25-7/31/26	001-5-410-6450	2,732.28	.00			
Total OTIS ELEVATOR COMPANY:			2,732.28	.00			
<b>PESTGUARD PRO LLC</b>							
17419	PEST CONTROL - CITY FAC	001-5-650-6310	70.00	.00			
17420	PEST CONTROL - LIBRARY	001-5-410-6310	50.00	.00			
17422	PEST CONTROL - POOL	001-5-460-6310	35.00	.00			
17423	PEST CONTROL - ACT CTR	001-5-455-6310	60.00	.00			
17424	PEST CONTROL - VETS	001-5-470-6310	60.00	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
Total PESTGUARD PRO LLC:			275.00	.00			
<b>PETERSEN FAMILY WELLNESS CENTER</b>							
82025	WELLNESS BENEFIT/CITY PORTION - AUGUST	001-5-699-6184	314.00	.00			
Total PETERSEN FAMILY WELLNESS CENTER:			314.00	.00			
<b>PETERSEN MOTORS LLC</b>							
16068	TIRE MOUNT, BALANCE & DISPOSAL - WWTP	610-5-818-6332	933.11	.00			
Total PETERSEN MOTORS LLC:			933.11	.00			
<b>PETTY CASH FUND - LIBRARY</b>							
72025	LAUNDRY - LIBRARY	001-5-410-6310	15.75	.00			
72025	POSTAGE - LIBRARY	001-5-410-6508	32.73	.00			
72025	DIGITAL MATERIAL/PETTY CASH - LIBRARY	170-5-410-6502	190.00	.00			
Total PETTY CASH FUND - LIBRARY:			238.48	.00			
<b>PIGSLEY, SCOTT</b>							
72025-2	FBO CONTRACT - JULY 2025 PYMT #2 - AIRPORT	001-5-280-6420	2,412.50	2,412.50	07/31/2025		7/2025
82025-1	FBO CONTRACT - AUG. 2025 PYMT #1 - AIRPORT	001-5-280-6420	2,412.50	.00			
Total PIGSLEY, SCOTT:			4,825.00	2,412.50			
<b>PRO HYDRO TESTING</b>							
INV-1063	HYDRO TESTING - FIRE	001-5-150-6429	2,650.00	.00			
Total PRO HYDRO TESTING:			2,650.00	.00			
<b>R. L. CRAFT CO. INC.</b>							
30429	ROOF REPAIR - VET'S	001-5-470-6310	568.92	.00			
Total R. L. CRAFT CO. INC.:			568.92	.00			
<b>RED OAK WELDING SUPPLIES INC.</b>							
RENT 13775	CYLINDER RENT/JUNE - DOG POUND	001-5-190-6370	34.20	.00			
Total RED OAK WELDING SUPPLIES INC.:			34.20	.00			
<b>RELIANCE STANDARD</b>							
82025	LIFE & DISABILITY INS./AUG. - CODE ENFORCEMENT	001-5-110-6150	22.70	.00			
82025	LIFE & DISABILITY INS./AUG. - LIBRARY	001-5-410-6150	39.98	.00			
82025	LIFE & DISABILITY INS./AUG. - ACT. CTR	001-5-455-6150	13.95	.00			
82025	LIFE & DISABILITY INS./AUG. - VET'S	001-5-470-6150	13.96	.00			
82025	LIFE & DISABILITY INS./AUG. - CITY FAC.	001-5-650-6150	56.26	.00			
82025	LIFE & DISABILITY INS./AUG. - CLERK	001-5-620-6150	75.95	.00			
82025	LIFE & DISABILITY INS./AUG. - CITY ADM.	001-5-615-6150	57.02	.00			
82025	LIFE & DISABILITY INS./AUG. - FIRE	001-5-150-6150	38.63	.00			
82025	LIFE & DISABILITY INS./AUG. - STREET	001-5-212-6150	64.61	.00			
82025	LIFE & DISABILITY INS./AUG. - STREET 110	110-5-212-6150	105.42	.00			
82025	LIFE & DISABILITY INS./AUG. - WWTP	610-5-815-6150	117.18	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
Total RELIANCE STANDARD:			605.66	.00			
<b>SCHLEIS, ASHLEY</b>							
72025	MILEAGE EXPENSE - A SCHLEIS	001-5-620-6230	53.90	.00			
Total SCHLEIS, ASHLEY:			53.90	.00			
<b>SHELBY CO. CHAMBER OF COMMERCE&amp;INDUSTRY</b>							
72025-1	HOTEL/MOTEL TAX PAYMENT JULY 2025	001-5-520-6497	2,859.32	.00			
Total SHELBY CO. CHAMBER OF COMMERCE&INDUSTRY:			2,859.32	.00			
<b>SHELBY COUNTY SHERIFF</b>							
72025	28E AGREEMENT/JULY-SEPTEMBER - SHERIFF	001-5-110-6413	215,790.00	.00			
Total SHELBY COUNTY SHERIFF:			215,790.00	.00			
<b>SHELBY COUNTY STATE BANK</b>							
72025	DIRECT DEP ACH ORIG. FEE/PAYROLL - JULY	001-5-699-6370	39.60	39.60	07/31/2025		7/31/2025
Total SHELBY COUNTY STATE BANK:			39.60	39.60			
<b>SHUPUT ENTERPRISES, LLC</b>							
1042	LIBRARY SHIRTS - LIBRARY	001-5-410-6181	93.45	.00			
Total SHUPUT ENTERPRISES, LLC:			93.45	.00			
<b>SNYDER &amp; ASSOCIATES INC</b>							
124.1461.01-3	PIONEER PARK 2025 IMPROVEMENTS - PARKS	371-5-430-6407	3,576.00	.00			
125.0179.09-4	2025 STREET IMPROVEMENTS - STREETS	325-5-760-6407	6,779.70	.00			
Total SNYDER & ASSOCIATES INC:			10,355.70	.00			
<b>SUNBELT RENTALS INC.</b>							
172084131	STAIR CLIMBER RENTAL & PROTECTION PLAN - GENERAL	001-5-699-6370	172.50	.00			
Total SUNBELT RENTALS INC.:			172.50	.00			
<b>SWANK MOVIE LICENSING USA</b>							
BO 2529233	MOVIE AT THE POOL/LICENSING - POOL	001-5-460-6370	515.00	.00			
Total SWANK MOVIE LICENSING USA:			515.00	.00			
<b>SWANSON AUTOMOTIVE INC</b>							
028383	HYD HOSES/HOSE LABOR - PARKS	001-5-430-6332	43.77	.00			
Total SWANSON AUTOMOTIVE INC:			43.77	.00			
<b>SYN-TECH SYSTEMS INC</b>							
317726	LCD ASSY, LED BL - AIRPORT	001-5-280-6310	205.30	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
Total SYN-TECH SYSTEMS INC:			205.30	.00			
<b>TITAN MACHINERY INC</b>							
ES0054908	CASE IH, FARMALL 120C PS, TRACTOR 2WD - AIRPORT	810-5-280-6717	47,866.00	.00			
ES0054908	CASE IH, FARMALL 120C PS, TRACTOR 2WD - AIRPORT	810-5-280-6718	27,134.00	.00			
Total TITAN MACHINERY INC:			75,000.00	.00			
<b>UNITED STATES TREASURY</b>							
72025-941	941 EMPLOYERS FEDERAL TAX	001-5-699-6370	3,540.61	3,540.61	07/31/2025		7/2025
Total UNITED STATES TREASURY:			3,540.61	3,540.61			
<b>UNITYPOINT CLINIC</b>							
272909	CITY SCREENING - GENERAL	001-5-699-6186	42.00	.00			
Total UNITYPOINT CLINIC:			42.00	.00			
<b>VEENSTRA &amp; KIMM INC</b>							
PAY ESTIMAT	2024 SEWER PROJECT - ENGINEERING FEES	398-5-815-6410	108,748.61	.00			
PAY ESTIMAT	2024 SEWER PROJECT - ENGINEERING FEES	610-5-818-6436	18,235.25	.00			
Total VEENSTRA & KIMM INC:			126,983.86	.00			
<b>VERIZON WIRELESS</b>							
6117926092	CELL PHONE SERVICE/JUL - PARKS	001-5-430-6373	57.22	.00			
6117926092	CELL PHONE SERVICE/JUL - CITY CLERK	001-5-620-6373	57.22	.00			
6117926092	CELL PHONE SERVICE/JUL - CITY ADMIN.	001-5-615-6373	62.22	.00			
6117926092	IPAD/JUL - WWTP	610-5-818-6310	26.17	.00			
6117926092	IPAD/JUL - WWTP2	610-5-815-6373	26.17	.00			
6117926092	CELL PHONE SERVICE/JUL - ACTIVITY CTR.	001-5-455-6373	34.66	.00			
6117926092	CELL PHONE SERVICE/JUL - VET'S	001-5-470-6373	34.66	.00			
6117926092	CELL PHONE SERVICE/JUL - LIBRARY	001-5-410-6373	82.59	.00			
6117926092	IPAD/JUL - STREET	110-5-214-6419	26.17	.00			
6117926092	JETPACK/JUL - FIRE	001-5-150-6332	40.01	.00			
6117926092	CELL PHONE SERVICE/JUL - FIRE	001-5-150-6373	57.22	.00			
6117926092	LAPTOP/JUL - BUILDING INSPECTOR	001-5-150-6231	40.01	.00			
6117926092	CELL PHONE SERVICE/JUL - CODE ENFORCEMENT	001-5-110-6373	62.22	.00			
6117926092	IPAD/JUL - CODE ENFORCEMENT	001-5-110-6373	55.76	.00			
6119335297	BROADBAND/HOTSPOT SERVICE - LIBRARY	001-5-410-6419	124.50	.00			
Total VERIZON WIRELESS:			786.80	.00			
<b>VISUAL EDGE IT, INC.</b>							
24AR2719211	COPIER CONTRACT MAINT. - FIRE	001-5-150-6419	49.24	.00			
24AR2779800	YELLOW TONER - CITY HALL	001-5-620-6506	166.99	.00			
24AR2782598	COPIER CONTRACT MAINT. - FIRE	001-5-150-6419	49.18	.00			
24AR2825481	COPIER CONTRACT MAINT. - CITY CLERK	001-5-699-6415	48.95	.00			
24AR2829768	COPIER CONTRACT MAINT. - FIRE	001-5-150-6419	39.51	.00			
Total VISUAL EDGE IT, INC.:			353.87	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
<b>WELLS FARGO FINANCIAL LEASING INC</b>							
5035231579	LEASE PAYMENT - LIBRARY	001-5-410-6419	126.43	.00			
Total WELLS FARGO FINANCIAL LEASING INC:			126.43	.00			
Grand Totals:			730,881.61	99,881.13			

Report Criteria:  
Detail report.  
Invoices with totals above \$0 included.  
Paid and unpaid invoices included.

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Amount Paid

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Total LAW/CODE ENFORCEMENT:  
219,094.45  
Total FIRE:  
16,163.62  
Total ANIMAL CONTROL:  
126.00  
Total STREET ADMINISTRATION:  
6,317.45  
Total AIRPORT:  
118,310.21  
Total LIBRARY:  
12,794.17  
Total PARKS/RECREATION:  
5,827.12  
Total ACTIVITY CENTER:  
1,211.79  
Total SWIMMING POOL:  
12,842.20  
Total VETERAN'S MEMORIAL AUDITORIUM:  
4,847.34  
Total :  
2,859.32  
Total MAYOR/CITY COUNCIL:  
260.00  
Total CITY ADMINISTRATOR:  
764.98  
Total CITY CLERK:  
8,278.02  
Total LEGAL SERVICES & CITY ATTY:  
126.00  
Total CITY FACILITIES:  
7,284.14  
Total GENERAL GOVERNMENT:  
5,508.59  
Total STREET CONSTRUCTION:  
422,615.40  
Total STREET ADMINISTRATION:  
10,307.42  
Total STREET OPS/EQUIPMENT:  
7,308.61  
Total ROAD USE TAX FUND:  
17,616.03  
Total LIBRARY TRUST:  
226.48  
Total LIBRARY TRUST FUND:  
226.48  
Total STREET OVERLAY PROJECT (2003):  
6,779.70  
Total STREET OVERLAY PROJECT (2005):  
6,779.70  
Total DREAM PLAYGROUND PROJECT:  
3,826.50  
Total DREAM PLAYGROUND PROJECT:  
3,826.50  
Total :  
108,748.61  
Total 2024 SANITARY SEWER REHAB PROJ:  
108,748.61

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Amount Paid

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Total WWTP:

23,856.87

Total WWTP LINES:

19,212.02

Total SEWER FUND:

43,068.89

Total STREETS - CAPITAL:

53,000.00

Total AIRPORT - CAPITAL:

75,000.00

Total CAPITAL SAVINGS FUND:

128,000.00

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Grand Totals:730,881.61

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Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

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**RESOLUTION NO. 2607**

**RESOLUTION AUTHORIZING BIDS FOR  
GRANDMA B'S DREAM PLAYGROUND RE-IMAGINED**

WHEREAS, the City of Harlan, Iowa now desires to construct certain Grandma B's Dream Playground Re-Imagined in the City of Harlan, Iowa; and

WHEREAS, the City Council of the City of Harlan, Iowa, has heretofore authorized the preparation of plans, specifications and bid documents for the construction of the "**GRANDMA B'S DREAM PLAYGROUND RE-IMAGINED**", said plans having been filed with the City Clerk on or about June 27, 2025 and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Harlan, Iowa, that said improvements are hereby ordered constructed, and that the notice of date of letting shall be published as required by law for July 29, 2025 at which time the City Clerk will receive bids for said work up until 2:00 P.M., at which time all bids will be opened and publicly read with action to be taken on said bids at a City Council meeting at 5:15 P.M. on August 5, 2025, said notice to be posted once at least 13, but not more than 45 clear days prior to the date set for letting.

BE IT FURTHER RESOLVED, that a public hearing be held, on August 5, 2025 at 5:15 P.M. for consideration of the adoption by the City Council of the proposed plans, specifications and proposed form of contract for said improvements. The City Clerk shall publish notice of said hearing once at least 4, but not more than 20 days prior to the date set for hearing.

PASSED AND APPROVED THIS 1<sup>st</sup> day of JULY, 2025.

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Jay Christensen, Mayor

ATTEST: \_\_\_\_\_  
Ashley Schleis, City Clerk

**RESOLUTION NO. 2610**

**RESOLUTION APPROVING PLANS,  
SPECIFICATIONS AND FORM OF  
CONTRACT**

WHEREAS, on the 27<sup>th</sup> day of June, 2025, plans, specifications and form of contract were filed with the City Clerk of Harlan, Iowa, for the construction of street improvements according to plans entitled "**Grandma B's Dream Playground Re-Imagined Project**" in Harlan, Iowa and such other work as may be incidental thereto, within the City of Harlan, Iowa; and

WHEREAS, notice of hearing on plans, specifications and form of contract was published as required by law;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HARLAN, IOWA:

That said plans, specifications and form of contract are hereby approved and adopted as the plans, specifications, and form of contract for said improvements.

PASSED AND APPROVED this 5<sup>th</sup> day of August, 2025.

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Jay Christensen, Mayor

ATTEST: \_\_\_\_\_  
Ashley Schleis, City Clerk

**RESOLUTION NO. 2611**

**RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HARLAN, IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as the **Grandma B's Dream Playground Re-Imagined Project**, described in the plans and specifications heretofore adopted by this Council on August 5, 2025, be and is hereby accepted, the same being the lowest responsive, responsible bid received for said work, as follows:

Contractor: Patriots Choice LLC  
of Harlan, Iowa

Amount of bid: \$221,418.00

Section 2. That the Mayor and Clerk are hereby directed to execute contract with the contractor for the construction of said public improvements, said contract not to be binding on the City until approved by this Council.

PASSED AND APPROVED, this 5<sup>th</sup> day of August, 2025

\_\_\_\_\_  
Jay Christensen, Mayor

Attest:

\_\_\_\_\_  
Ashley Schleis, City Clerk

**RESOLUTION NO. 2612**

**RESOLUTION SETTING A PUBLIC HEARING ON THE PROPOSED SALE OF  
CITY INTEREST IN REAL ESTATE**

WHEREAS, 1310 Willow Harlan LLC has offered to purchase City owned real estate legally described as:

That part of Lot 30 in Farnam's Sub-Division of the Northeast Quarter of Section 13, Township 79 North, Range 39 West of the 5th P.M. in the City Of Harlan, described as follows: Commencing at a point 17 feet North and 60 feet West of the Southeast corner of said Lot 30, running thence North 130 feet, thence West 60 feet, thence South 130 feet, thence East 60 feet to place of beginning, in City of Harlan, Iowa.

WHEREAS the sale of the City's real estate interest is deemed appropriate; and

WHEREAS it is proposed to sell the City's interest in the above-stated real estate by Real Estate Contract to 1310 Willow Harlan LLC for \$41,133.00 subject to conditions to be outlined in the contract. The sale of this real estate is in the best interest of the City.

WHEREAS, Section 364.7 Iowa Code (2024), requires a public hearing on the conveyance of city interest in real estate.

NOW, THEREFORE, BE IT RESOLVED that a public hearing on the proposed sale of the city's interest in this real estate is set for the 19<sup>th</sup> day of August 2025, at 5:15 P.M., in the Council Chamber at the Harlan City Hall at 711 Durant St., Harlan, Iowa.

Passed and Approved this 5<sup>th</sup> day of August 2025.

CITY COUNCIL OF THE CITY OF HARLAN, IOWA

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Jay Christensen, Mayor

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ATTEST: Ashley Schleis, City Clerk

**ORDINANCE NO. 2025-02**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HARLAN, IOWA, BY ADDING A NEW CHAPTER REGULATING THE USE OF ELECTRIC SCOOTERS, MOTORIZED SCOOTERS, AND LOW-SPEED VEHICLES**

**BE IT ENACTED** by the City Council of the City of Harlan, Iowa:

**SECTION 1. NEW SECTION.** The Code of Ordinances of the City of Harlan, Iowa, is amended by adding a new Chapter 79, entitled **ELECTRIC SCOOTERS, MOTORIZED SCOOTERS, AND LOW-SPEED VEHICLES**, which is hereby adopted to read as follows:

**CHAPTER 79**

**ELECTRIC SCOOTERS, MOTORIZED SCOOTERS, AND LOW SPEED VEHICLES**

<b>79.01 Definitions</b>	<b>79.07 Riding on Sidewalks</b>
<b>79.02 Use of Certain Streets</b>	<b>79.08 Improper Riding</b>
<b>79.03 Rules Applicable to Operations</b>	<b>79.09 Parking</b>
<b>79.04 Two Abreast Limit</b>	<b>79.10 Equipment Requirements</b>
<b>79.05 Emerging from Alley or Driveway</b>	<b>79.11 Penalties</b>

**79.01 DEFINITIONS.** For use in this chapter the following terms are defined:

1. “Electric personal assistive mobility device” means a self-balancing, non-tandem two-wheeled device powered by an electric propulsion system that averages 750 watts and is designed to transport one person, with a maximum speed on a paved level surface of less than 20 miles per hour. The maximum speed shall be calculated based on the operation of the device by a person who weighs 170 pounds when the device is powered solely by the electric propulsion system.

*(Code of Iowa, Sec. 321.1(20)(B))*

2. “Electric scooter” means an electrically driven scooter equipped with two or more wheels and designed so that the rider or operator stands on the vehicle while the same is in motion, and having a top attainable speed of less than 25 miles per hour.

3. “Low speed vehicle” means any two or more-wheeled electric or motorized vehicle that has a top speed greater than 20 mph on a paved level surface, and which is manufactured in compliance with the Federal motor vehicle safety standards for low-speed vehicles set forth in 49 CFR §571.500.

4. “Motorized scooter” means a motor driven scooter equipped with two or more wheels and designed so that the rider or operator stands on the vehicle while the same is in motion, and having a top attainable speed of less than 25 miles per hour.

5. “Operate” means to control the operation of the vehicle.

6. “Operator” means a person who operates or is in actual control of a vehicle.

**79.02 USE OF CERTAIN STREETS.** The Council may from time to time designate certain streets or portions of streets within the City for use by persons operating electric scooters, motorized scooters, or low speed vehicles, provided that each of said streets or sections of streets meet at least the following minimum criteria:

1. The street or portion of street must, in the opinion of the Council, have sufficient capacity, lighting and right-of-way to safely accommodate all such traffic, including ordinary motor vehicle traffic as well as pedestrians.

**79.03 RULES APPLICABLE TO OPERATION.** No person shall operate any electric scooter, motorized scooter, or low speed vehicle upon any public street designated for

such use unless such person fully complies with and operates such vehicle in accordance with the following rules:

1. No person shall drive or otherwise operate any motorized scooter, electric scooter or low speed vehicle except in complete compliance with rules of the road and all other applicable traffic laws relating to the operation of motor vehicles and pedestrian traffic.
2. No person shall drive or otherwise operate any motorized scooter, electric scooter, or low speed vehicle in any manner except a safe and courteous manner, having due regard for the conditions of the street, weather conditions, and the safety of others.
3. No person shall drive or otherwise operate any motorized scooter, electric scooter, or low speed vehicle with more passengers than the designed capacity of the vehicle, including the driver.
4. No person shall drive or otherwise operate any motorized scooter, electric scooter, or low speed vehicle on any property within the City, while under the influence of alcohol or drugs.

**79.04 TWO ABREAST LIMITS.** Persons riding electric scooters, motorized scooters, or low speed vehicles upon a roadway shall not ride more than two abreast except on paths or parts of roadways set aside for the exclusive use of electric scooters, motorized scooters, or low speed vehicles. All electric scooters, motorized scooters, and low speed vehicles ridden on the roadway shall be kept to the right and shall be operated as near as practicable to the right-hand edge of the roadway.

**79.05 EMERGING FROM ALLEY OR DRIVEWAY.** The operator of an electric scooter, motorized scooter, or low speed vehicle emerging from an alley, driveway, or building shall, upon approaching a sidewalk or the sidewalk area extending across any alleyway, yield the right-of-way to all pedestrians approaching on said sidewalk or sidewalk area, and upon entering the roadway shall yield the right-of-way to all vehicles approaching on said roadway.

**79.06 CARRYING ARTICLES.** No person operating an electric scooter, motorized scooter, or low speed vehicle shall carry any package, bundle, or article which prevents the rider from keeping at least one hand upon the handlebars.

**79.07 RIDING ON SIDEWALKS.** The following provisions apply to riding electric scooters, motorized scooters, and low speed vehicles on sidewalks:

1. Business District. No person shall ride an electric scooter, motorized scooter, or low speed vehicles upon a sidewalk within the Business District, as defined in Section 60.02(1) of this Code.
  - “Business District” means the territory contiguous to and including the following designated streets:
    - Court Street from 5<sup>th</sup> Street to 8<sup>th</sup> Street
    - Market Street from 5<sup>th</sup> Street to 8<sup>th</sup> Street
    - 6<sup>th</sup> Street from Durant Street to Hill Street
    - 7<sup>th</sup> Street from Durant Street to Hill Street
2. Other Locations. When signs are erected on any sidewalk or roadway prohibiting the riding of electric scooters, motorized scooters, and low speed vehicles thereon by any person, no person shall disobey the signs.
3. Yield Right-of-Way. Whenever any person is riding an electric scooter, motorized scooter, or low speed vehicles upon a sidewalk, such person shall yield the right-of-way to any pedestrian and shall give audible signal before overtaking and passing.

**79.08 IMPROPER RIDING.** No person shall ride an electric scooter, motorized scooter, or low speed vehicle in an irregular or reckless manner such as zigzagging, stunting, speeding or otherwise so as to disregard the safety of the operator or others.

**79.09 PARKING.** No person shall park an electric scooter, motorized scooter, or low speed vehicle upon a street other than upon the roadway against the curb or upon the sidewalk in a rack to support the electric scooter, motorized scooter, or low speed vehicle

or against a building or at the curb, in such a manner as to afford the least obstruction to pedestrian traffic.

**79.10 EQUIPMENT REQUIREMENTS.** Every person operating electric scooters, motorized scooters, or low speed vehicles shall be responsible for maintaining and using equipment as provided herein:

- 1. Lamps Required. Every electric scooter, motorized scooter, or low speed vehicle when in use at night time shall be equipped with a lamp on the front which shall emit a white light visible from a distance of at least 300 feet to the front and with a lamp on the rear exhibiting a red light visible from a distance of 300 feet to the rear except that a red reflector on the rear, of a type which shall be visible from all distances from 50 feet to 300 feet to the rear when directly in front of lawful upper beams of headlights on a motor vehicle, may be used in lieu of a rear light.
- 2. Brakes Required. Electric scooters, motorized scooters, or low speed vehicles shall be equipped with a brake which will enable the operator to make the break wheels skid on dry level clean pavement.
- 3. Helmets Required. Every minor person operating an electric scooter, motorized scooter, or low speed vehicle shall wear a bicycle helmet or a helmet of the type and design manufacture for use by operations of such vehicles. The helmet must be secured properly on the operator’s head with a chin strap in place any time the vehicle is in motion. The term “minor” means, in this section, any person below the age of 18 years who is not married or otherwise emancipated.

**79.11 PENALTIES.** Violations of the provisions of this chapter may be prosecuted as simple misdemeanors or as municipal infractions under Chapter 4 of this Code.

**SECTION 2. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 3. SEVERABILITY CLAUSE.** If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed by the Council the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and approved this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
City Clerk

Streets, Alleys and Sidewalks Committee of the City of Harlan, Iowa – July 21, 2025

The Streets, Alleys and Sidewalks Committee met on Monday, July 21, 2025, at Noon in the Council Chambers, 711 Durant Street, Harlan, Iowa.

Present: Sharon Kroger, \*Kyle Lindberg, Jennifer Kelly

Absent: None

Also Present: Gervas Mgonja, Jeff Musich, Ashley Schleis, Jack Gubbels, and \*Troy Schaben  
(\* indicates participating remotely)

Chairperson Kroger called the meeting to order.

It was moved by Kelly and seconded by Lindberg to approve the agenda. The motion carried unanimously.

No conflicts of interest were stated.

It was moved by Kelly and seconded by Lindberg to approve the minutes of the June 25, 2024, Streets, Alleys, and Sidewalks Committee meeting. The motion carried unanimously.

The committee reviewed Michelle Blum's request to add a handicap parking spot in front of her business on Durant. There was no action taken.

The committee discussed trailer parking on the street without being attached to a vehicle. Gervas and Ashley will reach out to other communities and let the committee know. No action was taken.

The committee discussed No Parking on the curves on Dye Street and Gary Scull Drive due to traffic safety. It was moved by Lindberg and seconded by Kelly to recommend to Council to add "No Parking Between Signs" on the curves. Motion carried unanimously.

There being no further business, the meeting was adjourned.

*These minutes are as recorded by Ashley Schleis and are subject to committee approval at the next regular meeting.*

## ORDINANCE NO. 2025-03

### AN ORDINANCE AMENDING CHAPTER 69.08 OF THE CODE OF ORDINANCES OF THE CITY OF HARLAN, IOWA, BY AMENDING PROVISIONS PERTAINING TO NO PARKING ZONES ON DYE STREET AND GARY SCULL DRIVE

**BE IT ENACTED** by the City Council of the City of Harlan, Iowa:

**SECTION 1. SECTION MODIFIED.** Section 69.08 of the Code of Ordinances of the City of Harlan, Iowa, is amended by adding the following subsections:

**69.08 NO PARKING ZONES.** No one shall stop, stand or park a vehicle in any of the following specifically designated no parking zones except when necessary to avoid conflict with other traffic or in compliance with the direction of a peace officer or traffic control signal.

*(Code of Iowa, Sec. 321.236[1])*

**181. Between signs on curves on Dye Street and Gary Scull Drive.**

**SECTION 2. SEVERABILITY CLAUSE.** If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 3. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed by the Council the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and approved this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Jay Christensen, Mayor

ATTEST:

\_\_\_\_\_  
Ashley Schleis, City Clerk

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_ on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Ashley Schleis, City Clerk