

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 2nd day of September 2025. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Richard Petersen, Aaron Nippert, Troy Schaben, Sharon Kroger, Jennifer Kelly

ABSENT: Kyle Lindberg

The City Clerk presented the amended agenda. It was moved by Petersen and seconded by Schaben to approve the amended agenda. Roll call vote: AYES: Petersen, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 08-19-2025 Council meeting
- B. Claims List No. 1345 in the amount of \$92,205.15
- C. Expenditure & Revenue reports for the month of July 2025
- D. Renewal Application for Casey's General Store #2914 Class E Retail Alcohol License

It was moved by Nippert and seconded by Schaben that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Petersen, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

Council reviewed the Order of Local Housing Official, Official Notice and Petition for Title to Abandoned Property at 405 Market Street. It was moved by Petersen and seconded by Kroger to proceed with the Order of Local Housing Official and Petition for Title to Abandoned Property at 405 Market Street. Roll call vote: AYES: Petersen, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Mayor Christensen introduced Ordinance No. 2025-03 – An Ordinance Amending the Code of Ordinances of the City of Harlan, Iowa by y amending provisions pertaining to no parking zones on Dye Street and Gary Scull Drive. It was moved by Kroger and seconded by Petersen that Ordinance No. 2025-03 now be read for the third and final time. Roll call vote: AYES: Petersen, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and third and final reading of Ordinance No. 2025-03 was passed.

Council Member Petersen introduced Resolution No. 2614 – Resolution approving purchase agreement concept for conveying city-owned property in G.H. Christiansen subdivision per lot, effective until September 30, 2026. Council Member Kroger seconded the motion. Roll call vote: AYES: Petersen, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Resolution was duly adopted.

Council Member Nippert introduced Resolution No. 2615 – Resolution approving the Iowa Department of Transportation (IDOT) 2025 Street Finance Report and Authorizing the City Clerk to Sign Same. Council Member Petersen seconded the motion. Roll call vote: AYES: Petersen, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Resolution was duly adopted.

It was moved by Schaben and seconded by Kroger to Review and Approve the Certificate of Completion for the 2024 Sanitary Sewer Rehabilitation Project. Roll call vote: AYES: Petersen, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Council Member Petersen introduced Resolution No. 2616 – Resolution approving the City of Harlan Employee Morale and Recognition Policy. Council Member Schaben seconded the motion. Roll call vote: AYES: Petersen, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Resolution was duly adopted.

The City Administrator presented his report.

The Mayor presented his report.

Update was presented by Harlan Municipal Utilities.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”