

COMING EVENTS

TUESDAY, OCTOBER 1

CITY COUNCIL MEETING
5:15 PM Council Chambers

MONDAY, OCTOBER 7

FIRE DEPT TRAINING
7:00 PM Fire Department

TUESDAY, OCTOBER 8

PARK & REC MEETING
12:00 PM Council Chambers

THURSDAY, OCTOBER 10

HMU ELECTRONIC BOARD MEETING
4:00 PM HMU

FRIDAY, OCTOBER 11

VETS COMMISSION MEETING
12:30 PM VETS AUDITORIUM

MONDAY, OCTOBER 14

LIBRARY BOARD MEETING
5:00 PM Library Meeting Room

WEDNESDAY, OCTOBER 15

AIRPORT COMMISSION MEETING
7:00 AM Harlan Airport

TUESDAY, OCTOBER 15

CITY COUNCIL MEETING
5:15 PM Council Chambers

MONDAY, OCTOBER 21

FIRE DEPT MEETING
7:00 PM Fire Department

THURSDAY, OCTOBER 24

HMU BOARD MEETING
4:00 PM HMU



AGENDA
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS, OCTOBER 1, 2024, 5:15 P.M

The City Council will be meeting in the City of Harlan Council Chambers. This meeting is open to the public for in-person attendance. This meeting is also available electronically utilizing Zoom.com. The public can participate remotely via conference call by telephone or by audio on their own computer.

To participate by audio internet connection:

Join Zoom: Meeting ID: <https://us02web.zoom.us/j/85715158878>

To participate by phone: dial #1-312-626-6799 Meeting ID: **857 1515 8878**

1. OPENING BUSINESS

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Roll Call Vote*)
- D. Conflict of Interest (state if applicable)

2. CONSENT AGENDA

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 09-17-2024 Council meeting
- B. Claims List No. 1323 in the amount of \$94,979.48
- C. Renewal Application for Monse, Inc. DBA The Purple Door Class C Alcohol License.
- D. Renewal Application for Taylor Oil Enterprises, Limited DBA Taylor Quik Pik Class E Alcohol License.

3. OTHER BUSINESS

- A. Review Street Closing Permit for Downtown Harvest Fest Celebration, Saturday, October 26, 2024, at 8:00 AM-2:00 PM. (*Roll Call Vote*)
- B. Resolution No. 2579 – Resolution of the City of Harlan, Iowa Establishing the Official Date and Time for Trick-or-Treat Activities (Beggars' Night) for Halloween 2024 (*Roll Call Vote*)
- C. Resolution No. 2580 – Resolution of the City of Harlan, Iowa to Submit a Project for Apron Expansion and Authorize the City Administrator to Sign Required Documents (*Roll Call Vote*)
- D. Resolution No. 2581 – Resolution to Accept and Approve FY2024 Annual Urban Renewal Report (AURR) for Fiscal Year Ending June 30, 2024 (*Roll Call Vote*)
- E. Resolution No. 2582 – Resolution Naming Depositories (*Roll Call Vote*)

4. OTHER REPORTS

- A. City Administrator's Report
- B. Mayor's Report
- C. Shelby County Chamber of Commerce & Industry Update
- D. Harlan Municipal Utilities Update
- E. Public Comments

5. ADJOURN

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 17th day of September 2024. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Aaron Nippert, Troy Schaben, Sharon Kroger, Jennifer Kelly.

PRESENT ELECTRONICALLY: Kyle Lindberg

ABSENT: Richard Petersen

The City Clerk presented the amended agenda. It was moved by Lindberg and seconded by Kroger to approve the amended agenda with a change to item 5.B.1 changing term date to 11-20-2025. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 09-03-2024 Council meeting
- B. Claims List No. 1322 in the amount of \$92,572.99
- C. Expenditure & Revenue reports for the month of August 2024
- D. Sheriff's Statistical Report for August 2024
- E. Renewal Application for Good Growing Enterprises, LLC DBA Milk & Honey, Class C Retail Alcohol License

It was moved by Nippert and seconded by Schaben that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

The Mayor announced that this is the time and place for the public hearing regarding the proposal to vacate and sell Parcel 833102004001 platted North St. and Plum St., Block 4, Lot 6, 7, and platted alley all West of 7th St. in the City of Harlan, Iowa to Debra Dinesen Moore.

The Public Hearing was opened at 5:18 P.M.

It was moved by Kroger and seconded by Nippert to close the hearing at 5:22 P.M. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Schaben to vacate and sell Parcel 833102004001 platted North St. and Plum St., Block 4, Lot 6, 7, and platted alley all West of 7th St. in the City of Harlan, Iowa to Debra Dinesen Moore for the amount determined in this public hearing, to be formalized by the passing of a Resolution at a later date once a Plat of Survey is obtained establishing legal descriptions for the aforementioned properties. Motion carried.

It was moved by Lindberg and seconded by Nippert to consider recommendation from Planning & Zoning to re-zone the aforementioned property from the public hearing from A-1 to R-2. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Schaben and seconded by Kroger to receive and file Harlan Fire Department minutes from 08-19-2024. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Schaben to approve changing the minimum age for membership from 19 years of age to 18 years of age. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Council Member Nippert introduced Resolution No. 2578 – A Resolution Approving Iowa Department of Transportation (IDOT) 2024 Street Finance Report and Authorizing the City Clerk to Sign Same. Council Member Lindberg seconded the motion. Roll Call Vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the resolution was duly adopted.

It was moved by Kroger and seconded by Schaben to approve the noise variance permit from Shelby County Speedway for Tiny Lund Night at the Speedway starting on 09-20-2024 and ending 09-22-2024 at 2:00 a.m. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Schaben and seconded by Kroger to approve the 2024 Homecoming Parade Permit for Friday, September 27th at 2:00 p.m. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Kroger and seconded by Schaben to appoint Jenny Barnett to fulfill remaining term of Doug Hammer on the HMU Board of Trustees expiring 11-20-2025. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. ABSTAIN: Kelly, due to conflict of interest - HMU employment. Motion carried.

It was moved by Nippert and seconded by Lindberg to appoint Rick Schaben to the Planning & Zoning Commission for a term of 4 years to expire 07-01-2028. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Updates were presented by the Shelby County Chamber of Commerce & Industry, Harlan Municipal Utilities, and the Shelby County Sheriff's Department.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
ALPHA & OMEGA							
11050	CARPET TILE/LABOR - ACT CENTER	370-5-455-6370	12,437.06	.00			
Total ALPHA & OMEGA:			12,437.06	.00			
BOBCAT OF OMAHA							
CM16302	FILTER FOR BOBCAT - STREETS	110-5-214-6332	234.78	.00			
Total BOBCAT OF OMAHA:			234.78	.00			
BOMGAARS							
22322930	POLY LEAF RAKES - STREETS	110-5-214-6310	23.98	.00			
22323758	BATTERY - STREETS	110-5-214-6310	9.69	.00			
22324463	DOG FOOD - DOG POUND	001-5-190-6370	69.99	.00			
22326035	HUMIDIFIER - ACTIVITY CTR	001-5-455-6310	215.99	.00			
22327455	DOG TREATS - DOG POUND	001-5-190-6370	40.35	.00			
22330084	CABLE TIES, SPRING WATER - PARKS	001-5-430-6310	15.08	.00			
22331745	MEMORY CARD, GAME CAM - FIRE	001-5-110-6489	145.97	.00			
22332516	CLR FOR UV REACTOR - WWTP	610-5-818-6310	43.98	.00			
22332792	RED MULCH - CITY FACILITIES	001-5-650-6310	71.80	.00			
22332968	QUICK SNAP, RED MULCH - CITY FACILITIES	001-5-650-6310	22.56	.00			
22333037	GRINDING WHEEL - PARKS	001-5-430-6310	2.49	.00			
22333469	BATTERY/SPOTLIGHT - WWTP	610-5-815-6350	99.99	.00			
22333631	PEST CONTROL - STREETS	110-5-214-6310	41.27	.00			
22333632	GARDEN HOSE - STREETS	110-5-214-6310	79.99	.00			
Total BOMGAARS:			883.13	.00			
BRUCE'S JANITORIAL SERVICE							
47128	WINDOWS CLEANED - ACT. CTR.	001-5-455-6310	95.00	.00			
47128	WINDOWS CLEANED - LIBRARY	001-5-410-6310	40.00	.00			
Total BRUCE'S JANITORIAL SERVICE:			135.00	.00			
CARDINAL SUPPLIES & FRESHENERS							
4135	AIR FRESHENER - ACT CTR	001-5-455-6310	44.00	.00			
4136	AIR FRESHENER - FIRE	001-5-150-6310	44.00	.00			
4138	AIR FRESHENER - VETS	001-5-470-6310	26.40	.00			
Total CARDINAL SUPPLIES & FRESHENERS:			114.40	.00			
CAS COMPUTERS							
11575	COMPUTER REPAIRS/LABOR - WWTP	610-5-815-6419	799.95	.00			
11582	OFFICE 365 - AUGUST/SEPTEMBER - PARKS	001-5-430-6419	25.00	.00			
Total CAS COMPUTERS:			824.95	.00			
CENTRAL IOWA DISTRIBUTING INC.							
01013072	SUPPLIES - VET'S	001-5-470-6310	269.00	.00			
01013073	PAPER TOWELS - ACTIVITY CTR	001-5-455-6310	67.00	.00			
01013074	NITRILE GLOVES - PARKS	001-5-430-6519	210.00	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
Total CENTRAL IOWA DISTRIBUTING INC.:			546.00	.00			
CORNHUSKER INTERNATIONAL TRUCK							
2671424	WATER PUMP - STREET	110-5-214-6332	364.98	.00			
Total CORNHUSKER INTERNATIONAL TRUCK:			364.98	.00			
DR. JAY'S FAMILY EYECARE							
40440	EYE GLASSES - STREETS - S.SIMPSON	110-5-212-6181	750.00	.00			
Total DR. JAY'S FAMILY EYECARE:			750.00	.00			
EMPLOYEE BENEFIT SYSTEMS							
102024	GROUP INS. PREMIUMS/OCT. - CODE ENFORCEMENT	001-5-110-6150	1,507.59	1,507.59	09/24/2024		9/24/2024
102024	GROUP INS. PREMIUMS/OCT. - LIBRARY	001-5-410-6150	2,960.76	2,960.76	09/24/2024		9/24/2024
102024	GROUP INS. PREMIUMS/OCT. - ACT. CTR	001-5-455-6150	.46	.46	09/24/2024		9/24/2024
102024	GROUP INS. PREMIUMS/OCT. - VET'S	001-5-470-6150	.46	.46	09/24/2024		9/24/2024
102024	GROUP INS. PREMIUMS/OCT. - CITY FAC.	001-5-650-6150	3,019.77	3,019.77	09/24/2024		9/24/2024
102024	GROUP INS. PREMIUMS/OCT. - CLERKS	001-5-620-6150	3,654.41	3,654.41	09/24/2024		9/24/2024
102024	GROUP INS. PREMIUMS/OCT. - CITY ADM.	001-5-615-6150	1,507.59	1,507.59	09/24/2024		9/24/2024
102024	GROUP INS. PREMIUMS/OCT. - FIRE	001-5-150-6150	1,507.59	1,507.59	09/24/2024		9/24/2024
102024	GROUP INS. PREMIUMS/OCT. - STREETS 110 ACT	110-5-212-6150	5,072.70	5,072.70	09/24/2024		9/24/2024
102024	GROUP INS. PREMIUMS/OCT. - STREET	001-5-212-6150	3,109.07	3,109.07	09/24/2024		9/24/2024
102024	GROUP INS. PREMIUMS/OCT. - WWTP	610-5-815-6150	6,034.95	6,034.95	09/24/2024		9/24/2024
92024-2	UNREIMBURSED EXPENSES	004-5-930-6185	110.50	110.50	09/24/2024		9/24/2024
92024-3	UNREIMBURSED EXPENSES	004-5-930-6185	140.00	140.00	09/24/2024		9/24/2024
92024-4	UNREIMBURSED EXPENSES	004-5-930-6185	151.90	151.90	09/24/2024		9/24/2024
92024-5	UNREIMBURSED EXPENSES	004-5-930-6185	129.90	.00			
Total EMPLOYEE BENEFIT SYSTEMS:			28,907.65	28,777.75			
GETTYS, GENE							
92024	TRAVEL EXP. - IA LEAGUE OF CITIES ANNUAL CONF./G. GETTY	001-5-615-6230	63.65	.00			
Total GETTYS, GENE:			63.65	.00			
GUYETT PAINTING							
92024	PAINTING - ACT CENTER	370-5-455-6370	2,960.00	.00			
92024	PAINTING - ACT CENTER	001-5-455-6310	2,800.00	.00			
Total GUYETT PAINTING:			5,760.00	.00			
HARLAN COUNTRY CLUB ESTATES							
92024	PROPERTY TAX ADJUSTMENT/YRLY CONTRACTUAL PYMT 202	310-5-525-6370	992.00	.00			
Total HARLAN COUNTRY CLUB ESTATES:			992.00	.00			
HARLAN VETERINARY ASSOCIATES							
640428	VET BILL - ANIMAL CONTROL/RALPHIE	001-5-190-6517	68.48	.00			
640546	VET BILL - ANIMAL CONTROL/PAULIE	001-5-190-6517	34.00	.00			
640720	VET BILL - ANIMAL CONTROL/PAULIE	001-5-190-6517	23.00	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
Total HARLAN VETERINARY ASSOCIATES:			125.48	.00			
HOLMES MURPHY AND ASSOC INC							
792697	HMA CONSULT FEE/OCT - CITY	001-5-699-6150	494.44	.00			
Total HOLMES MURPHY AND ASSOC INC:			494.44	.00			
HY-VEE ACCOUNTS RECEIVABLE							
0012	ADULT LIBRARY PROGRAMS - LIBRARY	001-5-410-6491	18.00	.00			
Total HY-VEE ACCOUNTS RECEIVABLE:			18.00	.00			
IOWA FIREFIGHTER'S ASSOCIATION							
12067	MEMBERSHIP DUES	001-5-150-6220	483.00	.00			
Total IOWA FIREFIGHTER'S ASSOCIATION:			483.00	.00			
IOWA PUMP WORKS INC							
INV025556	SERVICE AGREEMENT ON LIFT STATION - 2024	610-5-818-6310	878.00	.00			
Total IOWA PUMP WORKS INC:			878.00	.00			
KIRKHAM MICHAEL							
96488	AIRPORT LAYOUT PLAN FY-2023	368-5-280-6407	11,653.38	.00			
Total KIRKHAM MICHAEL:			11,653.38	.00			
KROGER & SONS HAULING LLC							
7202	GARBAGE HAULING/AUG - POOL	001-5-460-6310	78.00	.00			
7206	GARBAGE HAULING/AUG - VETS	001-5-470-6310	75.00	.00			
Total KROGER & SONS HAULING LLC:			153.00	.00			
MASTERCARD/TOWN & COUNTRY							
92024-1	BAR SUPPLIES - VETS	001-5-470-6548	479.72	.00			
92024-1	BAR SUPPLIES - VETS	001-5-470-6548	16.14	.00			
92024-2	MEALS FOR CONFERENCE - ADMINISTRATOR	001-5-615-6230	33.09	.00			
92024-3	INTERCOM ESSENTIALS YRLY PLAN CREDIT - WWTP	610-5-815-6373	18.73	.00			
92024-3	MARKING SPRAY PAINT - WWTP	610-5-818-6310	155.98	.00			
92024-3	DEWALT 20V CAULKING GUN - WWTP	610-5-815-6350	204.00	.00			
92024-3	INTERCOM ESSENTIALS YRLY PLAN - WWTP	610-5-815-6373	286.14	.00			
92024-3	2025 WALL CALENDAR WET/DRY ERASE - WWTP	610-5-815-6310	45.80	.00			
92024-3	EDUCATION COURSE - WWTP	610-5-815-6230	172.00	.00			
92024-3	EDUCATION COURSES - WWTP	610-5-815-6230	181.00	.00			
92024-4	AIR FILTER - STREET	110-5-270-6332	106.00	.00			
92024-5	MOTORHEAD 48" 0-360 SMART DIGITAL LEVEL - FIRE	001-5-150-6231	79.99	.00			
92024-5	POSTAGE - WWTP	610-5-815-6310	6.30	.00			
92024-5	MUNICIPAL PROFESSIONALS INSTITUTE - J. MALONE	001-5-620-6230	240.00	.00			
92024-5	ADOBE PRO - GENERAL	001-5-699-6220	71.97	.00			
92024-5	SMEAD FILE JACKET FOLDERS - GENERAL GOVT	001-5-699-6506	30.47	.00			
92024-5	LEAGUE CONFERENCE DAY REFUND - COUNCIL	001-5-610-6230	245.00	.00			
92024-5	IMFOA CONFERENCE - CLERK	001-5-620-6230	215.00	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
92024-5	IMFOA CONFERENCE - CLERK	001-5-620-6230	218.00	.00			
92024-6	POSTAGE - FIRE	001-5-150-6507	146.00	.00			
92024-6	IFA CONVENTION REGISTRATION - FIRE	001-5-150-6230	400.00	.00			
92024-6	ICLOUD 200 GB STORAGE PLAN - FIRE	001-5-150-6373	3.20	.00			
92024-6	FIRE EXT STEEL LOCK PINS - FIRE	001-5-150-6431	55.05	.00			
92024-6	PLASTIC TAMPER SEALS FOR FIRE EXT - FIRE	001-5-150-6431	54.76	.00			
92024-6	MEALS FOR CONFERENCE - FIRE	001-5-150-6230	202.84	.00			
92024-6	POSTAGE ASBESTOS TESTING - FIRE	001-5-150-6428	10.55	.00			
Total MASTERCARD/TOWN & COUNTRY:			3,150.27	.00			
MES - MIDAM							
IN2123226	SCBA REPAIRS - FIRE	001-5-150-6546	66.82	.00			
Total MES - MIDAM:			66.82	.00			
MICROBAC LABORATORIES INC							
NT2407944	WASTEWATER TESTING/AUG - WWTP	610-5-815-6458	265.50	.00			
Total MICROBAC LABORATORIES INC:			265.50	.00			
MIDWEST TURF & IRRIGATION							
3938991-00	SPRING/EXTENSION - PARKS	001-5-430-6332	39.34	.00			
Total MIDWEST TURF & IRRIGATION:			39.34	.00			
NISHNABOTNA R.E.C.							
92024	ELECTRICITY/AUG - CUST #479800 BEACON & HANGERS/AIRP	001-5-280-6374	188.44	188.44	09/24/2024		9/24/2024
92024-1	ELECTRICITY/APR - CUST #437500 OFFICE/AIRPORT	001-5-280-6374	465.96	465.96	09/24/2024		9/24/2024
Total NISHNABOTNA R.E.C.:			654.40	654.40			
PETERSEN FAMILY WELLNESS CENTER							
102024	WELLNESS BENEFIT/CITY PORTION - OCT.	001-5-699-6184	245.20	.00			
Total PETERSEN FAMILY WELLNESS CENTER:			245.20	.00			
PETSCHME MECHANICAL SERVICE							
8167	CK LIGHTS AT ST DEPT/LABOR - STREETS	110-5-214-6310	820.61	.00			
8168	INSTALL 2 HIGH BAY LIGHT FIXTURES/LABOR - PARKS	001-5-430-6310	391.73	.00			
8170	CHK ON WIRING NEW SIGN/WEATHER PROOF - ACT CTR	370-5-455-6370	670.16	.00			
Total PETSCHME MECHANICAL SERVICE:			1,882.50	.00			
RED OAK WELDING SUPPLIES INC.							
RENT 13016	CYLINDER RENT - DOG POUND	001-5-190-6370	34.20	.00			
Total RED OAK WELDING SUPPLIES INC.:			34.20	.00			
RELIANCE STANDARD							
102024	LIFE & DISABILITY INS./OCT. - CODE ENFORCEMENT	001-5-110-6150	22.70	22.70	09/24/2024		9/24/2024
102024	LIFE & DISABILITY INS./OCT. - LIBRARY	001-5-410-6150	52.34	52.34	09/24/2024		9/24/2024
102024	LIFE & DISABILITY INS./OCT. - ACT. CTR	001-5-455-6150	13.95	13.95	09/24/2024		9/24/2024

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
102024	LIFE & DISABILITY INS./OCT. - VET'S	001-5-470-6150	13.96	13.96	09/24/2024		9/24/2024
102024	LIFE & DISABILITY INS./OCT. - CITY FAC.	001-5-650-6150	56.26	56.26	09/24/2024		9/24/2024
102024	LIFE & DISABILITY INS./OCT. - CLERK	001-5-620-6150	63.93	63.93	09/24/2024		9/24/2024
102024	LIFE & DISABILITY INS./OCT. - CITY ADM.	001-5-615-6150	56.98	56.98	09/24/2024		9/24/2024
102024	LIFE & DISABILITY INS./OCT. - FIRE	001-5-150-6150	38.63	38.63	09/24/2024		9/24/2024
102024	LIFE & DISABILITY INS./OCT. - STREET 110 ACCT	110-5-212-6150	105.42	105.42	09/24/2024		9/24/2024
102024	LIFE & DISABILITY INS./OCT. - STREET	001-5-212-6150	64.61	64.61	09/24/2024		9/24/2024
102024	LIFE & DISABILITY INS./OCT. - WWTP	610-5-815-6150	107.68	107.68	09/24/2024		9/24/2024
Total RELIANCE STANDARD:			596.46	596.46			
SALVO DEREN SCHENCK SWAIN & ARGOTSINGER							
92024	LEGAL FEES - NUISANCE	001-5-515-6411	2,141.00	.00			
92024	LEGAL FEES	001-5-640-6411	320.00	.00			
Total SALVO DEREN SCHENCK SWAIN & ARGOTSINGER:			2,461.00	.00			
SAVE OUR SEWERS INC							
09.12.2024	VARIOUS PRO RINGS/TUBES SEALANT - WWTP	610-5-818-6310	15,969.24	.00			
Total SAVE OUR SEWERS INC:			15,969.24	.00			
SCHLEIS, ASHLEY							
92024-1	MILEAGE EXPENSE - A SCHLEIS	001-5-620-6230	63.65	.00			
Total SCHLEIS, ASHLEY:			63.65	.00			
SPARK & BRAKE SHOP PLUS LLC							
122924	REPAIR RIGHT REAR TIRE - CITY FACILITIES	001-5-650-6332	28.50	.00			
122937	AIR CONDITION SERVICE - FIRE	001-5-110-6332	169.49	.00			
122989	LUBE/PINION SEAL/UNIVERSAL JOINT - FIRE	001-5-150-6332	341.54	.00			
Total SPARK & BRAKE SHOP PLUS LLC:			539.53	.00			
THE AGENCY INC							
92024	GENERAL LIABILITY/WC AUDIT	001-5-660-6060	1,771.00	.00			
Total THE AGENCY INC:			1,771.00	.00			
UST TESTING SERVICES INC							
30586	ANNUAL RELEASE INSPECTION 2024	001-5-280-6426	750.00	.00			
Total UST TESTING SERVICES INC:			750.00	.00			
VERIZON WIRELESS							
99732686409	CELL PHONE SERVICE/SEP - PARKS	001-5-430-6373	58.79	58.79	09/24/2024		9/24/2024
99732686409	CELL PHONE SERVICE/SEP - CITY CLERK	001-5-620-6373	58.78	58.78	09/24/2024		9/24/2024
99732686409	CELL PHONE SERVICE/SEP - WWTP	610-5-815-6373	66.69	66.69	09/24/2024		9/24/2024
99732686409	IPAD/SEPT - WWTP	610-5-815-6373	27.73	27.73	09/24/2024		9/24/2024
99732686409	IPAD/SEPT - WWTP	610-5-818-6310	27.73	27.73	09/24/2024		9/24/2024
99732686409	CELL PHONE SERVICE/SEPT - VET'S	001-5-470-6373	35.45	35.45	09/24/2024		9/24/2024
99732686409	IPAD/SEPT - CODE ENFORCEMENT	001-5-110-6373	57.33	57.33	09/24/2024		9/24/2024
99732686409	CELL PHONE SERVICE/SEPT - ACT. CTR	001-5-455-6373	35.44	35.44	09/24/2024		9/24/2024

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
99732686409	IPAD/SEPT - STREET	110-5-214-6419	27.73	27.73	09/24/2024		9/18/2024-9/27/2024
99732686409	JETPACK/SEPT - FIRE	001-5-150-6332	40.01	40.01	09/24/2024		9/18/2024-9/27/2024
99732686409	CELL PHONE SERVICE/SEPT - FIRE	001-5-150-6373	58.79	58.79	09/24/2024		9/18/2024-9/27/2024
99732686409	LAPTOP/SEPT - BUILDING INSPECTOR	001-5-150-6231	40.01	40.01	09/24/2024		9/18/2024-9/27/2024
99732686409	CELL PHONE SERVICE/SEPT - CODE ENFORCEMENT	001-5-110-6373	58.79	58.79	09/24/2024		9/18/2024-9/27/2024
Total VERIZON WIRELESS:			593.27	593.27			
VISUAL EDGE IT, INC.							
24AR2070928	COPIER CONTRACT MAINT. - ACT. CTR	001-5-455-6510	35.25	.00			
24AR2102220	COPIER CONTRACT MAINT. - CITY CLERK	001-5-699-6415	42.95	.00			
Total VISUAL EDGE IT, INC.:			78.20	.00			
Grand Totals:			94,979.48	30,621.88			

Report Criteria:
Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Amount Paid

Total LAW/CODE ENFORCEMENT:

1,961.87

Total FIRE:

3,572.78

Total ANIMAL CONTROL:

270.02

Total STREET ADMINISTRATION:

3,173.68

Total AIRPORT:

1,404.40

Total LIBRARY:

3,071.10

Total PARKS/RECREATION:

742.43

Total ACTIVITY CENTER:

3,307.09

Total SWIMMING POOL:

78.00

Total VETERAN'S MEMORIAL AUDITORIUM:

916.13

Total COMMUNITY ECONOMIC DEVELOPMENT:

2,141.00

Total MAYOR/CITY COUNCIL:

245.00-

Total CITY ADMINISTRATOR:

1,661.31

Total CITY CLERK:

4,513.77

Total LEGAL SERVICES & CITY ATTY:

320.00

Total CITY FACILITIES:

3,198.89

Total TORT LIABILITY - P & C/WC INS:

1,771.00

Total GENERAL GOVERNMENT:

885.03

Total STREET CONSTRUCTION:

32,743.50

Total FLEXIBLE BENEFITS FUND:

532.30

Total FLEXIBLE BENEFITS FUND:

532.30

Total STREET ADMINISTRATION:

5,928.12

Total STREET OPS/EQUIPMENT:

1,603.03

Total STREET CLEANING:

106.00

Total ROAD USE TAX FUND:

7,637.15

Total HARLAN PLAZA & HCCE:

992.00

Total HARLAN PLAZA & HCCE FUND:

992.00

Total AIRPORT LAYOUT PLAN:

11,653.38

Total AIRPORT LAYOUT PLAN:

11,653.38

Amount Paid

Total ACTIVITY CENTER SPECIAL REV:
16,067.22
Total C.G. THERKILDSEN ACTIVITY CTR:
16,067.22
Total WWTP:
8,279.00
Total WWTP LINES:
17,074.93
Total SEWER FUND:
25,353.93

Grand Totals:
94,979.48

Report Criteria:

Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Resolution No. 2579

A RESOLUTION OF THE CITY OF HARLAN, IOWA, ESTABLISHING THE OFFICIAL DATE AND TIME FOR TRICK-OR-TREAT ACTIVITIES (BEGGARS' NIGHT) FOR HALLOWEEN 2024.

WHEREAS, Halloween is a memorable event for the citizens of Harlan, Iowa, especially for the children who participate in the annual tradition of trick-or-treating; and

WHEREAS, the City of Harlan seeks to ensure the safety and enjoyment of all participants during this festive occasion; and

WHEREAS, the City Council of Harlan finds it in the best interest of the community to designate a specific date and time for trick-or-treat activities to promote safety and convenience for families and neighborhoods.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HARLAN, IOWA, as follows:

1. Official Trick-or-Treat Date and Time:

The City of Harlan hereby designates ****Thursday, October 31, 2024****, as the official date for Halloween Trick-or-Treating, to take place between the hours of 5:30 PM and 7:30 PM.

2. Community Safety:

The City encourages all participating households to turn on their porch lights to signify they are welcoming trick-or-treaters.

The City further encourages parents and guardians to supervise their children during trick-or-treating and reminds motorists to drive with caution during the designated hours.

3. Public Notification:

The City Clerk is directed to publicize this resolution through official channels, including local media outlets, the City's website, and social media platforms to ensure residents are informed of the designated time for trick-or-treating.

PASSED AND APPROVED this 1st day of October, 2024.

Jay Christensen, Mayor

Attest: Ashley Schleis, City Clerk

Resolution No. 2580

A RESOLUTION OF THE CITY OF HARLAN, IOWA, TO SUBMIT A PROJECT FOR APRON EXPANSION AND AUTHORIZING THE CITY ADMINISTRATOR TO SIGN REQUIRED DOCUMENTS

WHEREAS, the City of Harlan, Iowa, recognizes the need for improvements at the Harlan Municipal Airport, including an apron expansion project to meet the demands for additional apron space and to provide for future above ground fueling operations; and

WHEREAS, the proposed project, "Apron Expansion – Design & Construction," will increase the apron size by approximately 3,800 square yards to meet FAA requirements as per the Apron Parking Area Calculation; and

WHEREAS, the total cost of the project is estimated to be \$612,928, with an estimated Federal share under AIP of \$236,005, an estimated additional Federal share under BIL-AIG of \$331,930, and an estimated local share of \$44,993; and

WHEREAS, the City Council finds that it is in the best interest of the community to proceed with this project for the continued development and operation of the Harlan Municipal Airport.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HARLAN, IOWA, as follows:

1. Project Submission:

The City of Harlan hereby approves the submission of the Apron Expansion project for design and construction at the Harlan Municipal Airport as detailed in the Capital Improvement Program (CIP).

2. Authorization to Sign:

The City Council authorizes Gene Gettys, City Administrator of Harlan, to sign all documents required to submit, process, and implement the project, including those required by the Federal Aviation Administration (FAA) and other applicable agencies.

3. Project Scope:

The project includes the design and construction of an expanded apron area to meet the needs identified in the 2021 Pavement Management Report and consistent with FAA guidelines.

4. Funding:

The City Council acknowledges the project cost breakdown as follows:

- Estimated Federal Share (AIP): \$236,005
- Estimated Federal Share (BIL-AIG): \$331,930
- Estimated Local Share: **\$44,993**
- Estimated Total Project Cost: **\$612,928**

PASSED AND APPROVED this 1st day of October, 2024.

Jay Christensen, Mayor

Attest: Ashley Schleis, City Clerk

RESOLUTION NO. 2581

**ACCEPT AND APPROVE 2023 ANNUAL URBAN RENEWAL REPORT
FOR FISCAL YEAR ENDING JUNE 30, 2024**

WHEREAS, the City Clerk/Finance Director has prepared the 2024 Annual Urban Renewal Report as required by the State of Iowa; and,

WHEREAS, the City Council has reviewed the 2024 Annual Urban Renewal Report; and,

WHEREAS, it is recommended by the State of Iowa that the City Council approve the Annual Urban Renewal Report before it is submitted to the State of Iowa

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Harlan, Iowa, hereby accepts and approves the 2024 Annual Urban Renewal Report.

PASSED, APPROVED AND ADOPTED this 1st day of October 2024, by the Harlan City Council.

Jay Christensen, Mayor

ATTEST:

Jane Smith, City Clerk

RESOLUTION NO. 2582

RESOLUTION NAMING DEPOSITORIES

WHEREAS, the City Council of the City of Harlan in Shelby County, Iowa approved by Resolution No. 2381 in 2019 and No. 1936 in 2010, limits of deposits in local financial institutions, and

WHEREAS, since limits of funds have not been increased for over nine years and the Auditor has also recommended that maximum balances need to be increased, to be depositories of the City of Harlan funds in conformance with all applicable provisions of Iowa Code Chapter 12C (2009). The City Clerk is hereby authorized to deposit the City of Harlan funds in amounts not to exceed the maximum approved for each respective financial institution as set out below and to monitor balance sheets and income statements of said institutions.

Now therefore, be it resolved by the City Council of the City of Harlan, Iowa that the following limits be set for the respective financial institutions as set out below:

<u>Depository Name</u>	<u>Location of Home Office</u>	Maximum balance in effect under <u>PRIOR</u> Resolution	Maximum balance in effect under <u>THIS</u> Resolution
Shelby Co. State Bank	Harlan	\$ 10,000,000	\$10,000,000
Midstates Bank, NA	Harlan	\$ 5,000,000	\$ 5,000,000
Town & Country Credit Union (Community 1st Credit Union as of 12/01/2024)	Harlan	\$ 3,000,000	\$ 3,000,000
Farmers Trust & Savings Bank	Harlan	\$ 3,000,000	\$ 3,000,000
United Bank of Iowa	Harlan	\$ 3,000,000	\$ 3,000,000

Passed and approved this 1st day of October 2024

Jay Christensen, Mayor

Attest: Ashley Schleis, City Clerk