

**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS, OCTOBER 17, 2023, 5:15 P.M**

The City Council will be meeting in the City of Harlan Council Chambers. This meeting is open to the public for in-person attendance. This meeting is also available electronically utilizing Zoom.com. The public can participate remotely via conference call by telephone or by audio on their own computer.

To participate by audio internet connection:

Join Zoom: Meeting ID: <https://us02web.zoom.us/j/85715158878>

To participate by phone: dial #1-312-626-6799 857 1515 8878

**1. OPENING BUSINESS**

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Roll Call Vote*)
- D. Conflict of Interest (state if applicable)

**2. CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 10/03/2023 Council meeting
- B. Claims List No.1300 in the amount of \$307,614.45
- C. Expenditure & Revenue reports for the month of September 2023
- D. Sheriff's Statistical Report for September 2023
- E. New Application for Your Private Bartender, LLC dba Your Private Bar, Class C Retail Alcohol License (5-day License)

**3. OTHER BUSINESS**

- A. Review Marketing Agreement with Utility Service Partners Private Label, Inc d/b/a Service Line Warranties of America, a subsidiary of HomeServe USA Corp (*Roll Call Vote*)
- B. Review Parking Spot Closing Permit for the Shelby County Chamber of Harvest Fest on the Harlan Downtown Square 10/27/23 from 8:00 a.m. to 10/28/23 at 8:00 a.m. (*Roll Call Vote*)
- C. Resolution No. 2546 City of Harlan Credit Card Policy Update (*Roll Call Vote*)

**5. OTHER REPORTS**

- A. City Administrator's Report
- B. Mayor's Report
  - 1. Shelby County Chamber of Commerce & Industry Update
  - 2. Harlan Municipal Utilities Update
  - 3. Shelby County Sheriff's Update
  - 4. Public Comments

**6. ADJOURN**

CITY OF HARLAN – HARLAN, IOWA – OCTOBER 17, 2023

**The public was offered to participate by Zoom audio internet connection or by phone.**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 17<sup>th</sup> day of October 2023. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Jeanna Rudolph, Troy Schaben, Richard Petersen

PRESENT ELECTRONICALLY: Kyle Lindberg

ABSENT: Sharon Kroger, RJ Bielenberg

The City Clerk presented the agenda. It was moved by Petersen and seconded by Schaben to approve the agenda. Roll call vote: AYES: Rudolph, Schaben, Petersen, Lindberg. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 10/03/23 Council meeting
- B. Claims List No. 1300 in the amount of \$307,614.45
- C. Expenditure & Revenue reports for the month of September 2023
- D. Sheriff's Statistical Report for September 2023
- E. New Application for Your Private Bartender, LLC dba Your Private Bar, Class C Retail Alcohol License (5-day License)

It was moved by Rudolph and seconded by Petersen that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Rudolph, Schaben, Petersen, Lindberg. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

It was moved by Petersen and seconded by Schaben to approve the Marketing Agreement with Utility Service Partners Private Label, Inc d/b/a Service Line Warranties of America, a subsidiary of HomeServe USA Corp. Roll call vote: AYES: Rudolph, Schaben, Petersen, Lindberg. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Rudolph to approve the Parking Spot Closing Permit for the Shelby County Chamber Harvest Fest on the Harlan Downtown Square 10/27/23 from 8:00 a.m. to 10/28/23 at 8:00 a.m. Roll call vote: AYES: Rudolph, Schaben, Petersen, Lindberg. NAYS: None. Motion carried.

Council Member Petersen introduced Resolution No. 2546 a Resolution Updating the City of Harlan Credit Card Policy. Council Member Schaben seconded the motion. Roll call vote: AYES: Rudolph, Schaben, Petersen, Lindberg. NAYS: None. Motion carried.

The City Administrator presented his report.

The Mayor presented his report.

Updates were presented by the Shelby County Chamber of Commerce & Industry, Harlan Municipal Utilities, and the Shelby County Sheriff's Department.

There being no further business, the meeting was adjourned.

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Jane Smith, City Clerk

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Jay Christensen, Mayor

*"These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."*