COMING EVENTS

MONDAY, NOVEMBER 3	FIRE DEPT TRAINING 7:00 PM Fire Department
TUESDAY, NOVEMBER 4	CITY COUNCIL MEETING 5:15 PM Council Chambers
MONDAY, NOVEMBER 10	LIBRARY BOARD MEETING 5:00 PM Library Meeting Room
TUESDAY, NOVEMBER 11	CITY OFFICES CLOSED FOR VETERANS DAY
THURSDAY, NOVEMBER 13	HMU ELECTRONIC BOARD MEETING 4:00 PM HMU
FRIDAY, NOVEMBER 1	VETS COMMISSION MEETING 12:30 PM VETS AUDITORIUM

AGENDA
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS, NOVEMBER 4, 2025, 5:15 P.M

The City Council will be meeting in the City of Harlan Council Chambers. This meeting is open to the public for in-person attendance. This meeting is also available electronically utilizing Zoom.com. The public can participate remotely via conference call by telephone or by audio on their own computer.

To participate by audio internet connection:
Join Zoom: Meeting ID: https://us02web.zoom.us/j/85715158878
To participate by phone: dial #1-312-626-6799 Meeting ID: 857 1515 8878

1. OPENING BUSINESS

A. Call meeting to order
B. Roll call
C. Clerk presents agenda *(Roll Call Vote)*
D. Conflict of Interest (state if applicable)

2. CONSENT AGENDA

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

A. Minutes of the 10-21-2025 Council meeting and 10-30-2025 Special Council meeting
B. Claims List No. 1349 in the amount of $259,880.25
C. Renewal Application for MONSE, INC. DBA The Purple Door Class C Retail Alcohol License

3. PUBLIC HEARING/PRESENT TO BE HEARD

A. Public Hearing regarding proposed name change for JJ Jensen Park *(Roll Call Vote)*
   1. Motion to close hearing *(Roll Call Vote)*
   2. Resolution No. 2619 – Resolution regarding the proposal to grant a license to Monogram Foods Loves Kids Foundation for Naming Rights to the Sports Complex and Access Road Contained within JJ Jensen Park in the City of Harlan, Iowa *(Roll Call Vote)*

4. OTHER BUSINESS

A. Resolution No. 2620 – Resolution to Accept and Approve FY2025 Annual Urban Renewal Report (AURR) for Fiscal Year Ending June 30, 2025 *(Roll Call Vote)*
B. Ordinance 2025-04 – An Ordinance amending the code of ordinances of the City of Harlan, Iowa, by amending provisions pertaining to no parking zones on the north side of Dodge Street from 4th Street to 7th Street, third and final reading *(Roll Call Vote)*
C. Ordinance 2025-05 – An Ordinance amending the code of ordinances of the City of Harlan, Iowa, by amending provisions pertaining to adult entertainment businesses, third and final reading *(Roll Call Vote)*
D. Consider approval of Acknowledgement of Support for IDHHS *(Roll Call Vote)*
E. Receive and file minutes from the 10-31-2025 Insurance Committee meeting *(Roll Call Vote)*
   1. Review and approve recommendation to increase Dependent Care Annual Contribution from $5,000.00 to $7,500.00 effective January 1st, 2026 per the IRS. *(Roll Call Vote)*
F. Resolution No. 2621 – Resolution Approving Change Order No. 1 for Grandma B's Dream Playground *(Roll Call Vote)*

5. OTHER REPORTS

A. City Administrator's Report
B. Mayor's Report
C. Library Director's Report
D. Shelby County Chamber of Commerce & Industry Update
E. Harlan Municipal Utilities Update
F. Public Comments

6. ADJOURN

CITY OF HARLAN – HARLAN, IOWA – OCTOBER 21, 2025

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 21st day of October 2025. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Kyle Lindberg, Aaron Nippert, Sharon Kroger, Jennifer Kelly.
PRESENT ELECTRONICALLY: Troy Schaben
ABSENT: Richard Petersen

The City Clerk presented the amended agenda. It was moved by Lindberg and seconded by Nippert to approve the amended agenda. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

A. Minutes of the 10-07-2025 Council meeting
B. Claims List No.1348 in the amount of $583,507.24
C. HMU Sewer & Landfill Reconciliation Report for September 2025
D. Sheriff's Statistical Report for September 2025

It was moved by Kroger and seconded by Kelly that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

Mayor Christensen introduced Ordinance No. 2025-04 – An Ordinance amending the Code of Ordinances of the City of Harlan, Iowa by amending provisions pertaining to no parking zones on the north side of Dodge Street from 4th Street to 7th Street. It was moved by Nippert and seconded by Kroger that Ordinance No. 2025-04 now be read for the second time. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the second reading of Ordinance No. 2025-04 was passed.

Mayor Christensen introduced Ordinance No. 2025-05 – An Ordinance amending the Code of Ordinances of the City of Harlan, Iowa by amending provisions pertaining to adult entertainment businesses. It was moved by Kroger and seconded by Kelly that Ordinance No. 2025-05 now be read for the second time. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the second reading of Ordinance No. 2025-05 was passed.

It was moved by Lindberg and seconded by Kroger to Set a Public Hearing Date of November 4th, 2025 at 5:15 P.M. for the Proposed Name Change for JJ Jensen Park. Roll call vote: AYES: Lindberg, Nippert, Kroger, Kelly. NAYS: None. ABSTAIN: Schaben due to Monogram employment. Motion carried.

It was moved by Kroger and seconded by Kelly to approve Iowa DOT Title VI Certification, Assurance, and ADA Compliance documents. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Kroger to approve the street closing for Shelby County Chamber of Commerce & Industry for Harvest Fest on 10-25-2025 from 8:00 A.M. to 10-25-2025 at 3:00 P.M. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Kroger and seconded by Lindberg to re-appoint Jenny Barnett to the Harlan Municipal Utilities Board of Trustees for a 6-year term expiring 11/20/2031. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. ABSTAIN: Kelly due to HMU employment. Motion carried.

Updates were presented by the Shelby County Chamber of Commerce & Industry, Harlan Municipal Utilities, and the Shelby County Sheriff's Department.

There being no further business, the meeting was adjourned.

_____ _____

Ashley Schleis, City Clerk Jay Christensen, Mayor

"These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."

CITY OF HARLAN – HARLAN, IOWA – October 30, 2025

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in special session, in the Council Chambers at 12:00 o'clock P.M. the 30th day of October 2025. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Kyle Lindberg, Aaron Nippert, Troy Schaben, Sharon Kroger, Jennifer Kelly.
ABSENT: Richard Petersen.

The City Clerk presented the agenda. It was moved by Schaben and seconded by Lindberg to approve the agenda. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Kroger and seconded by Lindberg to receive and file minutes from the 10-28-2025 Personnel & Finance Committee meeting. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

During the discussion on the new fire truck, a council member raised concerns regarding storage capacity at the current fire station. It was noted that the proposed station expansion would address this issue, with the understanding that the expansion will incur additional costs beyond the purchase of the fire truck. Other options will be reviewed more thoroughly if the expansion isn't possible. It was moved by Schaben and seconded by Nippert to approve recommendation to sign the proposal to purchase a Pierce Mid-Mount Tower mounted on a Velocity Chassis from Reliant Fire Apparatus. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

There being no further business, the meeting was adjourned.

_____ _____

Ashley Schleis, City Clerk Jay Christensen, Mayor

"These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Perio
AHLERS & COONEY P.C.							
901049	LABOR RELATIONS/GENERAL/LEGAL	001-5-640-6411	472.50	.00			
901606	PROFESSIONAL SERVICES	001-5-640-6411	228.00	.00			
Total AHLERS & COONEY P.C.:			700.50	.00			
AMERICAN TEST CENTER							
2252113	FIRE TRUCK & GROUND LADDER TESTED - FIRE	001-5-150-6332	1,285.00	.00			
Total AMERICAN TEST CENTER:			1,285.00	.00			
BOBCAT OF OMAHA							
CQ16615	ELEMENT/FILTERS - STREETS	110-5-214-6332	184.96	.00			
Total BOBCAT OF OMAHA:			184.96	.00			
CARDINAL SUPPLIES & FRESHENERS							
5290	AIR FRESHENER - LIBRARY	001-5-410-6310	44.00	.00			
5291	AIR FRESHENER - FIRE	001-5-150-6310	44.00	.00			
5292	AIR FRESHENER - VETS	001-5-470-6310	26.40	.00			
5293	AIR FRESHENER - ACT CTR	001-5-455-6310	44.00	.00			
Total CARDINAL SUPPLIES & FRESHENERS:			158.40	.00			
CAS COMPUTERS							
11686	LABOR AND SOFTWARE - GENERAL	001-5-699-6419	717.57	.00			
Total CAS COMPUTERS:			717.57	.00			
CENGAGE GALE GROUP							
999101597371	BOOKS- LIBRARY	001-5-410-6505	215.18	.00			
999101610714	BOOKS- LIBRARY	001-5-410-6505	81.72	.00			
Total CENGAGE GALE GROUP:			296.90	.00			
COMMUNITY 1ST CREDIT UNION							
102025-0104	ZOOM WORKPLACE PRO ANNUAL FEE - LIBRARY	001-5-410-6419	159.90	.00			
102025-0104	CANVA - LIBRARY	001-5-410-6491	30.00	.00			
102025-0104	MEALS FOR CONF - LIBRARY	001-5-410-6230	58.04	.00			
102025-0104	BOOKS - LIBRARY	001-5-410-6505	50.97	.00			
102025-0104	LODGING FOR CONF - LIBRARY	001-5-410-6230	270.48	.00			
102025-0104	LODGING FOR CONF - LIBRARY	001-5-410-6230	338.13	.00			
102025-0104	LIBRARY PROGRAMS - LIBRARY	001-5-410-6490	102.59	.00			
102025-0104	LIBRARY PROGRAMS - LIBRARY	001-5-410-6490	54.46	.00			
102025-0104	ADULT LIBRARY PROGRAMS - LIBRARY	001-5-410-6491	30.00	.00			
102025-0104	LIBRARY PROGRAMS - LIBRARY	001-5-410-6490	12.00	.00			
102025-0104	MICROSOFT 365 - LIBRARY	001-5-410-6419	69.00	.00			
102025-0104	SUPPLIES - LIBRARY	001-5-410-6230	21.95	.00			
102025-0104	STAFF DAY - LIBRARY	001-5-410-6230	56.73	.00			
102025-0104	ADULT LIBRARY PROGRAMS - LIBRARY	001-5-410-6491	26.69	.00			
102025-2730	GAS DETECTOR - STREETS	110-5-214-6510	149.99	.00			
102025-2730	ZORG TAILGATE CONNECTOR PLUG - STREETS	110-5-214-6332	60.61	.00			
102025-2730	KRYPTONITE LEVELING KEYS - STREETS	110-5-214-6332	169.99	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Perio
102025-2730	MUFFLER EXHAUST WT COVER REPLACEMENT - STREETS	110-5-214-6310	21.99	.00			
102025-5372	S-FLEX HYTREL SLEEVE - WWTP	610-5-815-6350	508.31	.00			
102025-5372	GRADE III CERTIFICATE/N NELSON - WWTP	610-5-815-6220	83.54	.00			
102025-5372	DVR SECURITY RECORDER - WWTP	610-5-815-6350	209.99	.00			
102025-5372	WASTEWATER TREATMENT EXAM PREP REFUND - WWTP	610-5-815-6230	650.00-	.00			
102025-5372	HDMI SPLITTER - WWTP	610-5-815-6310	18.99	.00			
102025-5424	CERTIFIED LETTER - CITY HALL	001-5-620-6496	10.48	.00			
102025-5424	LODGING FOR CONF - CITY ADM	001-5-615-6230	465.14	.00			
102025-5424	LODGING FOR CONF - CLERK	001-5-620-6230	465.14	.00			
102025-5424	LODGING FOR CONF - COUNCIL MEMBER	001-5-610-6230	465.14	.00			
102025-5424	MICROSOFT 365/OCT - CLERK	001-5-620-6419	63.00	.00			
102025-5424	MICROSOFT 365/OCT - CITY ADM	001-5-615-6419	25.50	.00			
102025-5424	MICROSOFT 365/OCT - PARKS	001-5-430-6419	13.00	.00			
102025-5424	MICROSOFT 365/OCT - WWTP	610-5-815-6419	25.50	.00			
102025-5424	MICROSOFT 365/OCT - AIRPORT	001-5-280-6419	13.00	.00			
102025-5424	MICROSOFT 365/OCT - FIRE	001-5-150-6419	33.00	.00			
102025-5424	MICROSOFT 365/OCT - CODE ENFORCEMENT	001-5-110-6419	13.00	.00			
102025-5424	MICROSOFT 365/OCT - STREETS	110-5-214-6419	13.00	.00			
102025-5424	MICROSOFT 365/OCT - POOL	001-5-460-6419	13.00	.00			
102025-5424	MICROSOFT 365/OCT - VET'S & ACT CTR	001-5-455-6419	13.00	.00			
102025-5424	CARBONITE SAFE BASIC ANNUAL SUBSCRIPTION	001-5-699-6419	205.42	.00			
102025-5424	CARBONITE BACKUP	001-5-699-6419	106.99	.00			
102025-5424	CERTIFIED LETTER - CITY HALL	001-5-699-6508	10.48	.00			
102025-5424	EXTERNAL SOLID STATE DRIVE	001-5-699-6419	97.13	.00			
102025-5424	CORKBOARD - CITY HALL	001-5-699-6506	30.93	.00			
102025-5424	MICROSOFT OFFICE - GENERAL	001-5-699-6419	7.20	.00			
102025-5424	ERGONOMIC MOUSE PAD - CITY HALL	001-5-620-6506	19.99	.00			
102025-5424	IMFOA CONFERENCE REFUND	001-5-620-6230	225.00-	.00			
102025-5424	URGENT SELF INKING STAMP - CODE ENFORCEMENT	001-5-110-6507	9.99	.00			
102025-5424	2025 BUDGET WORKSHOP - CLERK	001-5-620-6230	120.00	.00			
102025-5424	ADOBE ACROBAT PRO/OCT - GENERAL	001-5-699-6220	71.97	.00			
102025-5424	IMFOA CONFERENCE REFUND	001-5-620-6230	50.00-	.00			
102025-5424	2025 BUDGET WORKSHOP/COUNCIL MEMBER	001-5-610-6230	60.00	.00			
102025-5424	2025 BUDGET WORKSHOP/CITY ADM	001-5-615-6230	60.00	.00			
102025-5424	VOID SELF INKING STAMP	001-5-699-6506	8.95	.00			
102025-7002	TOWING MIRRORS POWER HEATED - PARKS	001-5-650-6332	69.99	.00			
102025-9023	PRIME MEMBERSHIP FEE - FIRE	001-5-150-6220	148.73	.00			
102025-9023	ICLOUD 200 GB - FIRE	001-5-150-6373	3.20	.00			
102025-9854	BAR SUPPLIES - VET'S	001-5-470-6548	188.71	.00			
92025-9854	TAX REFUND ON PURCHASE - VET'S	001-5-470-6310	6.30-	.00			
Total COMMUNITY 1ST CREDIT UNION:			4,423.63	.00			
CONTROL INSTALLATIONS OF IOWA, INC							
171506	LABOR & MATERIALS EXTERIOR BUTTON - ACT. CENTER	001-5-455-6310	735.76	.00			
Total CONTROL INSTALLATIONS OF IOWA, INC:			735.76	.00			
CULLIGAN WATER COND ATLANTIC							
102025	BOTTLED WATER - ACCT #18523 - WWTP	610-5-815-6310	22.40	.00			
Total CULLIGAN WATER COND ATLANTIC:			22.40	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Perio
DELL MARKETING, L.P.							
300019581727	DELL NASPO COMPUTER - FIRE	001-5-150-6722	734.45	.00			
Total DELL MARKETING, L.P.:			734.45	.00			
DOLL DISTRIBUTING							
1880905	BAR SUPPLIES - ACH/ VET'S	001-5-470-6548	298.70	298.70	10/31/2025		102
Total DOLL DISTRIBUTING:			298.70	298.70			
ELECTRIC PUMP							
034526	SERVICE AGREEMENT - WWTP	610-5-815-6350	1,000.00	.00			
Total ELECTRIC PUMP:			1,000.00	.00			
EMPLOYEE BENEFIT SYSTEMS							
112025	GROUP INS. PREMIUMS/NOV. - CODE ENFORCEMENT	001-5-110-6150	1,517.68	1,517.68	10/30/2025		102
112025	GROUP INS. PREMIUMS/NOV. - LIBRARY	001-5-410-6150	2,971.22	2,971.22	10/30/2025		102
112025	GROUP INS. PREMIUMS/NOV- ACT. CTR	001-5-455-6150	1.02	1.02	10/30/2025		102
112025	GROUP INS. PREMIUMS/NOV. - VET'S	001-5-470-6150	1.02	1.02	10/30/2025		102
112025	GROUP INS. PREMIUMS/NOV. - CITY FAC.	001-5-650-6150	3,039.96	3,039.96	10/30/2025		102
112025	GROUP INS. PREMIUMS/NOV. - CLERKS	001-5-620-6150	2,325.59	2,325.59	10/30/2025		102
112025	GROUP INS. PREMIUMS/NOV. - CITY ADM.	001-5-615-6150	2.04	2.04	10/30/2025		102
112025	GROUP INS. PREMIUMS/NOV. - FIRE	001-5-150-6150	1,517.68	1,517.68	10/30/2025		102
112025	GROUP INS. PREMIUMS/NOV - STREETS 110 ACT	110-5-212-6150	5,108.58	5,108.58	10/30/2025		102
112025	GROUP INS. PREMIUMS/NOV. - STREET	001-5-212-6150	3,131.07	3,131.07	10/30/2025		102
112025	GROUP INS. PREMIUMS/NOV. - WWTP	610-5-815-6150	4,553.04	4,553.04	10/30/2025		102
Total EMPLOYEE BENEFIT SYSTEMS:			24,168.90	24,168.90			
FELD FIRE							
INV16704	5 LB EXT W/VEHICLE BRACKET - FIRE	001-5-150-6431	340.00	.00			
INV16704	BUMPER AND GUARD ASSY - FIRE	001-5-150-6546	182.65	.00			
Total FELD FIRE:			522.65	.00			
GERVAS MGONJA							
102025	MILEAGE REIMBURSEMENT - CITY ADM	001-5-615-6230	64.12	.00			
Total GERVAS MGONJA:			64.12	.00			
H.M.U.							
11,618	WAGE SHARE-IT AGREEMENT - GENERAL	001-5-699-6419	793.63	.00			
11,618	WAGE SHARE-IT AGREEMENT - WWTP	610-5-815-6419	39.70	.00			
Total H.M.U.:			833.33	.00			
HOLMES MURPHY AND ASSOC INC							
858926	HMA CONSULT FEE/NOV - CITY	001-5-699-6150	420.80	.00			
Total HOLMES MURPHY AND ASSOC INC:			420.80	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Perio
IOWA DIVISION OF CRIMINAL INVESTIGATION							
102025-1	NEW EMPLOYEE BACKGROUND CHECK	001-5-699-6370	15.00	15.00	10/24/2025		102
Total IOWA DIVISION OF CRIMINAL INVESTIGATION:			15.00	15.00			
IOWA FIREFIGHTER'S ASSOCIATION							
13872	MEMBERSHIP DUES	001-5-150-6220	525.00	.00			
Total IOWA FIREFIGHTER'S ASSOCIATION:			525.00	.00			
IOWA LEAGUE OF CITIES							
102025	CEMO PROGRAM/COUNCIL MEMBER	001-5-610-6220	35.00	.00			
Total IOWA LEAGUE OF CITIES:			35.00	.00			
MID-AMERICA CLEANING SYSTEMS							
44979-A	SERVICE CALL/PARTS & LABOR - FIRE	001-5-150-6332	247.45	.00			
Total MID-AMERICA CLEANING SYSTEMS:			247.45	.00			
O'REILLY AUTOMOTIVE INC.							
0388-484186	FUSE HOLDER - PARKS	001-5-430-6332	8.99	.00			
0388-484188	FUSE HOLDER CREDIT/ADD-A-CIRCUIT - PARKS	001-5-430-6332	1.00	.00			
0388-484286	TIRE SHINE - FIRE	001-5-150-6332	17.98	.00			
0388-485058	GL-WIPER FLD - CODE ENFORCEMENT	001-5-110-6332	6.49	.00			
Total O'REILLY AUTOMOTIVE INC.:			34.46	.00			
PERFORMANCE GRADING							
101525	FILL SAND - DREAM PLAYGROUND	371-5-430-6370	481.16	.00			
Total PERFORMANCE GRADING:			481.16	.00			
PETERSEN FAMILY WELLNESS CENTER							
112025	WELLNESS BENEFIT/CITY PORTION - NOV.	001-5-699-6184	316.00	.00			
Total PETERSEN FAMILY WELLNESS CENTER:			316.00	.00			
PETERSEN MOTORS LLC							
17002	TIRE MOUNT, BALANCE - WWTP	610-5-815-6332	846.08	.00			
Total PETERSEN MOTORS LLC:			846.08	.00			
QUILL CORPORATION							
44405638	DOLLY FOR COMMERCIALINE CHAIR - LIBRARY	001-5-410-6310	139.94	.00			
46069727	HP 65W USB-C POWER ADAPTOR - LIBRARY	001-5-410-6419	52.24	.00			
46216780	DOLLY FOR COMMERCIALINE CHAIR - LIBRARY	001-5-410-6310	139.94	.00			
Total QUILL CORPORATION:			332.12	.00			
REGIONAL WATER							
102025	WATER SERVICE/OCT - AIRPORT	001-5-280-6374	68.69	.00			
92024-1	WATER SERVICE/SEPT - AIRPORT	001-5-280-6374	68.69	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Perio
92025-1	WATER SERVICE/SEPT - AIRPORT	001-5-280-6374	72.61	.00			
Total REGIONAL WATER:			209.99	.00			
RELIANCE STANDARD							
102025	LIFE & DISABILITY INS./NOV. - CODE ENFORCEMENT	001-5-110-6150	17.21	.00			
102025	LIFE & DISABILITY INS./NOV. - LIBRARY	001-5-410-6150	27.30-	.00			
102025	LIFE & DISABILITY INS./NOV. - ACT. CTR	001-5-455-6150	11.21	.00			
102025	LIFE & DISABILITY INS./NOV. - VET'S	001-5-470-6150	11.21	.00			
102025	LIFE & DISABILITY INS./NOV. - CITY FAC.	001-5-650-6150	45.28	.00			
102025	LIFE & DISABILITY INS./NOV. - CLERK	001-5-620-6150	42.17	.00			
102025	LIFE & DISABILITY INS./NOV. - CITY ADM.	001-5-615-6150	51.53	.00			
102025	LIFE & DISABILITY INS./NOV. - FIRE	001-5-150-6150	33.14	.00			
102025	LIFE & DISABILITY INS./NOV. - STREET	110-5-212-6150	85.00	.00			
102025	LIFE & DISABILITY INS./NOV. - STREET 2	001-5-212-6150	52.09	.00			
102025	LIFE & DISABILITY INS./NOV. - WWTP	610-5-815-6150	74.21	.00			
Total RELIANCE STANDARD:			395.75	.00			
RELIANT FIRE APPARATUS INC							
INV-IA-4275	GAUGE,2.5",C1,LIQUID,BACKLITE	001-5-150-6332	262.99	.00			
Total RELIANT FIRE APPARATUS INC:			262.99	.00			
S.W. IA PLANNING COUNCIL							
2509-29	STEM PROGRAM TRANSPORTATION - LIBRARY	001-5-410-6490	60.00	.00			
Total S.W. IA PLANNING COUNCIL:			60.00	.00			
SCHLEIS, ASHLEY							
102025	MILEAGE EXPENSE - A SCHLEIS	001-5-620-6230	151.20	.00			
Total SCHLEIS, ASHLEY:			151.20	.00			
SHELBY COUNTY SHERIFF							
102025	28E AGREEMENT/4TH QTR - POLICE	001-5-110-6413	215,790.00	.00			
Total SHELBY COUNTY SHERIFF:			215,790.00	.00			
STOWE RED-E-MIX							
12-2025	4000 PSI & HAUL CHARGE - STREET	110-5-215-6310	46.50	.00			
13-2025	M-4 & HAUL CHARGE - WWTP	610-5-818-6310	420.00	.00			
14-2025	4000 PSI & HAUL CHARGE - STREET	110-5-215-6310	93.00	.00			
15-2025	4000 PSI & HAUL CHARGE - PARKS	001-5-430-6310	186.00	.00			
Total STOWE RED-E-MIX:			745.50	.00			
TIMBERPINE, INC.							
102025	FALL OF 2025 - TREE FOR THE KIDS GRANT	001-5-210-6321	2,497.00	2,497.00	10/23/2025		102
Total TIMBERPINE, INC.:			2,497.00	2,497.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Perio
VERIZON WIRELESS							
6126801507	BROADBAND/HOTSPOT SERVICE - LIBRARY	001-5-410-6419	124.50	.00			
Total VERIZON WIRELESS:			124.50	.00			
VETTER EQUIPMENT CO							
I135891	WHEEL - WWTP	610-5-815-6350	209.20	.00			
Total VETTER EQUIPMENT CO:			209.20	.00			
VISUAL EDGE IT, INC.							
24AR3069185	COPIER CONTRACT MAINT. – FIRE	001-5-150-6507	33.78	.00			
Total VISUAL EDGE IT, INC.:			33.78	.00			
Grand Totals:			259,880.25	26,979.60			

Report Criteria:
Detail report.
Invoices with totals above $0 included.
Paid and unpaid invoices included.

	Amount Paid
Total LAW/CODE ENFORCEMENT:	217,354.37
Total FIRE:	5,409.05
Total STREETS:	2,497.00
Total STREET ADMINISTRATION:	3,183.16
Total AIRPORT:	222.99
Total LIBRARY:	5,082.38
Total PARKS/RECREATION:	208.99
Total ACTIVITY CENTER:	804.99
Total SWIMMING POOL:	13.00
Total VETERAN'S MEMORIAL AUDITORIUM:	519.74
Total MAYOR/CITY COUNCIL:	560.14
Total CITY ADMINISTRATOR:	668.33
Total CITY CLERK:	2,922.57
Total LEGAL SERVICES & CITY ATTY:	700.50
Total CITY FACILITIES:	3,155.23
Total GENERAL GOVERNMENT:	2,802.07
Total STREET CONSTRUCTION:	246,104.51
Total STREET ADMINISTRATION:	5,193.58
Total STREET OPS/EQUIPMENT:	600.54
Total STORM SEWER MAINTENANCE:	139.50
Total ROAD USE TAX FUND:	5,933.62
Total DREAM PLAYGROUND PROJECT:	481.16
Total DREAM PLAYGROUND PROJECT:	481.16
Total WWTP:	6,940.96
Total WWTP LINES:	420.00
Total SEWER FUND:	7,360.96
Grand Totals:	259,880.25

Amount Paid

Report Criteria:
Invoices with totals above $0 included.
Paid and unpaid invoices included.

RESOLUTION NO. 2619

A RESOLUTION REGARDING THE PROPOSAL TO GRANT A LICENSE TO MONOGRAM FOODS LOVES KIDS FOUNDATION FOR NAMING RIGHTS TO THE SPORTS COMPEX AND ACCESS ROAD CONTAINED WITHIN JJ JENSEN PARK IN THE CITY OF HARLAN, IOWA.

WHEREAS, the city is the owner of the JJ Jensen Sports Complex located at 212 Cyclone Avenue, Harlan, Iowa (the "Sports Complex"), and an access road located directly east of the Sports Complex which is currently unnamed and serves as the primary access route to the Little League Fields and one of the main entrances to the Shelby County Fairgrounds, (the "Access Road"), and

WHEREAS, Monogram Foods Loves Kids Foundation ("Monogram") is a non-profit organization established by Monogram Food Solutions, LLC, and its subsidiary Monogram Prepared Meats, LLC, which has a facility in Harlan, Iowa, and

WHEREAS, Monogram wishes to acquire the exclusive naming rights to the Sports Complex and the Access Road, and the City wishes to grant such rights to Monogram on the terms and conditions set forth in the Title Sponsor Rights Agreement ("Agreement" herein), attached hereto, and

WHEREAS, Monogram shall pay to the City of Harlan a license fee of $250,000.00 upon such terms and conditions provided in the Agreement, and

WHEREAS, Monogram would have license to change the official name of the Sports Complex to MONOGRAM FOODS JJ JENSEN SPORTS COMPLEX, and the Access Road to MONOGRAM FOODS ROAD, and

WHEREAS, the city council determined at the hearing that the Agreement is in the best interest of the City of Harlan and that the same should be executed.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HARLAN, IOWA, that the Agreement be entered into between Monogram Foods Loves Kids Foundation and the City of Harlan, granting to Monogram Foods Loves Kids Foundation the exclusive naming rights to the Sports Complex and Access Road at JJ Jensen Park for the sum of $250,000.00 and upon such terms and conditions contained within the Agreement. The Mayor and the City Clerk of the City of Harlan are hereby authorized to execute any documents necessary to complete this transaction.

BE IT FURTHER RESOLVED, that the Sports Complex shall be known as the MONOGRAM FOODS JJ JENSEN SPORTS COMPLEX and the Access Road shall be known as the MONOGRAM FOODS ROAD.

PASSED AND APPROVED this 4th day of November, 2025.

_____

Jay Christensen, Mayor

_____

ATTEST: Ashley Schleis, City Clerk

RESOLUTION NO. 2620

ACCEPT AND APPROVE 2025 ANNUAL URBAN RENEWAL REPORT FOR FISCAL YEAR ENDING JUNE 30, 2025

WHEREAS, the City Clerk/Finance Director has prepared the 2025 Annual Urban Renewal Report as required by the State of Iowa; and,

WHEREAS, the City Council has reviewed the 2025 Annual Urban Renewal Report; and,

WHEREAS, it is recommended by the State of Iowa that the City Council approve the Annual Urban Renewal Report before it is submitted to the State of Iowa

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Harlan, Iowa, hereby accepts and approves the 2025 Annual Urban Renewal Report.

PASSED, APPROVED AND ADOPTED this 4th day of November 2025, by the Harlan City Council.

_____
Jay Christensen, Mayor

ATTEST:

_____
Ashley Schleis, City Clerk

ORDINANCE NO. 2025-04

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HARLAN, IOWA, BY AMENDING PROVISIONS PERTAINING TO NO PARKING ZONES

BE IT ENACTED by the City Council of the City of Harlan, Iowa:

SECTION 1. SECTION MODIFIED. Section 69.08(132) of the Code of Ordinances of the City of Harland, Iowa, is repealed and the following adopted in lieu thereof:

132. Dodge Street, on the north side, between 4th Street and 7th Street.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed by the Council the 4th day of November, 2025, and approved this 4th day of November, 2025.

_____
Jay Christensen, Mayor

ATTEST:

_____
Ashley Schleis, City Clerk

First Reading: 4-0

Second Reading: 5-0

Third Reading: _____

I certify that the foregoing was published as Ordinance No. 2025-04 on the —— day of November, 2025.

_____
Ashley Schleis, City Clerk

ORDINANCE NO. 2025-05

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HARLAN, IOWA, BY AMENDING PROVISIONS PERTAINING TO ADULT ENTERTAINMENT BUSINESSES

BE IT ENACTED by the City Council of the City of Harlan, Iowa:

SECTION 1. SECTION MODIFIED. Section 128.01(1)(B)(3) of the Code of Ordinances of the City of Harland, Iowa, is repealed and the following adopted in lieu thereof:

(3) "Adult entertainment cabaret" means an establishment where a regular and substantial portion of its business is providing adult entertainment which features strippers or live performances; or material which is primarily characterized by an emphasis on specified sexual activities or specified anatomical areas.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed by the Council the 4th day of November, 2025, and approved this 4th day of November, 2025.

_____
Jay Christensen, Mayor

ATTEST:

_____
Ashley Schleis, City Clerk

First Reading: 4-0

Second Reading: 5-0

Third Reading: _____

I certify that the foregoing was published as Ordinance No. 2025-05 on the ___ day of November, 2025.

_____
Ashley Schleis, City Clerk

City of Harlan Insurance Committee – October 31, 2025

*** de-notes participating electronically via Zoom meeting.**

The City of Harlan Insurance Committee met at 12:00 Noon on Friday, October 31, 2025, in the City Council Chambers and electronically on zoom. Troy Schaben called the meeting to order. The following members were:

Present:	City: Troy Schaben, Aaron Nippert*, Richard Petersen HMU: Jim Shelton*, Michelle Erickson
Also Present:	City Administrator Gervas Mgonja, City Clerk/Finance Director Ashley Schleis, Deputy City Clerk Susan Brammann, and Jenney Kelly*

It was moved by Nippert and seconded by Erickson to approve the agenda. The motion carried unanimously.

Members were asked to state any conflicts of interest, as applicable.

It was moved by Petersen and seconded by Erickson to recommend to council to approve the Dependent Care Annual Contribution Increase from $5,000.00 to $7,500.00 effective January 1st, 2026 per the IRS. The motion carried unanimously.

Old Business – none.

Other Business – none.

There being no further business, the meeting was adjourned.

Ashley Schleis, Recording Secretary

"These minutes are as recorded by the secretary and are subject to Committee approval at the next regular meeting."

RESOLUTION NO. 2621

RESOLUTION APPROVING CHANGE ORDER NO. 1 FOR GRANDMA B'S DREAM PLAYGROUND

WHEREAS, the City of Harlan, Iowa, has heretofore entered into a contract with Patriot's Choice Contracting of Harlan, Iowa, for the Grandma B's Dream Playground project; and

WHEREAS, during the course of construction, it was determined that the concrete mix originally specified at 4,000 PSI should be upgraded to an M4 mix to better support the anticipated equipment loads and long-term durability of the playground surface; and

WHEREAS, the M4 concrete mix provides enhanced strength, improved durability, and greater resistance to cracking and surface wear, ensuring a longer service life and reduced maintenance needs; and

WHEREAS, the upgraded mix will also allow contractors to safely maneuver construction equipment such as skid loaders around the site without compromising the integrity of the concrete; and

WHEREAS, the proposed change order increases the overall project cost by a maximum of $3,500.00 to accommodate the higher-grade concrete mix;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HARLAN, IOWA:

Section 1. That the contract with Patriot's Choice Contracting of Harlan, Iowa, be amended as outlined in Change Order No. 1, upgrading the concrete mix from 4,000 PSI to M4.

Section 2. That the total contract price is hereby increased by a maximum of $3,500.00 as specified in Change Order No. 1.

Section 3. The Mayor is hereby authorized to sign Change Order No. 1 on behalf of the City of Harlan.

Section 4. Change Order No. 1 is hereby accepted and approved by the City Council of the City of Harlan, Iowa.

PASSED AND APPROVED this 4th day of November, 2025.

_____

Jay Christensen, Mayor

ATTEST:

_____

Ashley Schleis, City Clerk/Finance Director