

# COMING EVENTS

MONDAY, NOVEMBER 20

FIRE DEPT MEETING  
7:00 PM Fire Department

TUESDAY, NOVEMBER 21

CITY COUNCIL MEETING  
5:15 PM Council Chambers

TUESDAY, NOVEMBER 22

AIRPORT COMMISSION  
7:00 AM Harlan Airport

THURS, NOV 23 & FRI, NOV 24

**CITY OFFICES CLOSED FOR THANKSGIVING**

WEDNESDAY, NOVEMBER 29

CITY COUNCIL WORK SESSION  
12:00 PM Council Chambers

MONDAY, DECEMBER 4

FIRE DEPT TRAINING NIGHT  
7:00 PM Fire Department

TUESDAY, DECEMBER 5

CITY COUNCIL MEETING  
5:15 PM Council Chambers

MONDAY, DECEMBER 6

CITY COUNCIL WORK SESSION  
12:00 PM Council Chambers

FRIDAY, DECEMBER 8

VETS COMMISSION MEETING  
10:30 AM Vets Auditorium

MONDAY, DECEMBER 11

LIBRARY BOARD MEETING  
5:00 PM Library Meeting Room

TUESDAY, DECEMBER 12

PARK & REC MEETING  
12:00 PM Council Chambers

THURSDAY, DECEMBER 14

HMU ELECTRONIC BOARD MEETING  
4:00 PM HMU

MONDAY, DECEMBER 18

FIRE DEPT MEETING  
7:00 PM Fire Department

TUESDAY, DECEMBER 19

CITY COUNCIL MEETING  
5:15 PM Council Chambers



**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS, NOVEMBER 21, 2023, 5:15 P.M**

The City Council will be meeting in the City of Harlan Council Chambers. This meeting is open to the public for in-person attendance. This meeting is also available electronically utilizing Zoom.com. The public can participate remotely via conference call by telephone or by audio on their own computer.

To participate by audio internet connection:

Join Zoom: Meeting ID: <https://us02web.zoom.us/j/85715158878>

To participate by phone: dial #1-312-626-6799 857 1515 8878

**1. OPENING BUSINESS**

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Roll Call Vote*)
- D. Conflict of Interest (state if applicable)

**2. CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 11/7/23 Council meeting
- B. Claims List No.1302 in the amount of \$60,133.72
- C. Expenditure & Revenue reports for the month of October 2023
- D. Sheriff's Statistical Report for October 2023

**3. OTHER BUSINESS**

- A. Resolution No. 2548 – A Resolution to Set Public Hearing for Tuesday, December 5, 2023, at 5:15 PM in the City Hall Council Chambers for Application with Community Development Block Grant (CDBG) program for financial assistance for Wastewater System Improvement Project (*Roll Call Vote*)

**5. OTHER REPORTS**

- A. City Administrator's Report
- B. Mayor's Report
  - 1. Shelby County Chamber of Commerce & Industry Update
  - 2. Harlan Municipal Utilities Update
  - 3. Shelby County Sheriff's Update
  - 4. Public Comments

**6. ADJOURN**

CITY OF HARLAN – HARLAN, IOWA – NOVEMBER 7, 2023

**The public was offered to participate by Zoom audio internet connection or by phone.**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 7<sup>th</sup> day of November 2023. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Troy Schaben, Sharon Kroger, RJ Bielenberg, Richard Petersen, Kyle Lindberg

PRESENT ELECTRONICALLY: Jeanna Rudolph

ABSENT: None

The City Clerk presented the agenda. It was moved by Lindberg and seconded by Petersen to approve the agenda. Roll call vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 10/17/23 Council meeting
- B. Claims List No. 1301 in the amount of \$101,927.55
- C. Renewal Application for MONSE, INC. dba The Purple Door, Class C Retail Alcohol License

It was moved by Kroger and seconded by Bielenberg that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

Council Member Petersen introduced Resolution No 2547 to Accept and Approve the 2022/2023 Annual Financial Report for Fiscal Year Ending June 30, 2023. Council Member Rudolph seconded the motion. Roll call vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried and the Resolution was duly adopted.

It was moved by Lindberg and seconded by Schaben to approve the dismissal of the three Flood Insurance Policies. Roll call vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried.

It was moved by Schaben and seconded by Petersen to approve the Settlement Agreement between City of Harlan and Windstream. Roll call vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen. ABSTAIN: Lindberg due to stepping out of the room during that discussion. NAYS: None. Motion carried.

It was moved by Bielenberg and seconded by Lindberg to approve the naming of Dream Playground, following receipt of a \$250,000 monetary gift and mutual agreement of the final name. Roll call vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Kroger and seconded by Petersen to appoint Michael Maass to the Harlan Municipal Utilities Board of Trustees for a 6-year term expiring 11/21/2029. Roll call vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried.

Updates were presented by the Shelby County Chamber of Commerce & Industry and Harlan Municipal Utilities.

It was moved by Kroger and seconded by Schaben to enter a closed session at 6:03 p.m. pursuant to Iowa Code 21.5(1)(c) - to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Roll call vote: AYES: Rudolph, Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried.

Council Member Rudolph had to leave the meeting at 6:48 p.m.

It was moved by Lindberg and seconded by Petersen to end the closed session and return to open session at 6:52 p.m. Roll call vote: AYES: Schaben, Kroger, Bielenberg, Petersen, Lindberg. NAYS: None. Motion carried.

There being no further business, the meeting was adjourned.

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Jane Smith, City Clerk

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Jay Christensen, Mayor

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.*

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>AGRILAND FS</b>						
102023	FUEL/OCT - PARKS	001-5-430-6331	294.44	.00		
102023	FUEL/OCT - FIRE	001-5-150-6331	463.29	.00		
102023	FUEL/OCT - WWTP	610-5-815-6331	87.60	.00		
102023	FUEL/OCT - STREET	110-5-214-6331	2,256.66	.00		
11026902	SPECTRA LUBE RED 30/14 OZ - STREET	110-5-214-6332	190.20	.00		
30504995	#2 ULTRA LS DYED & DIESELEX GOLD - PARKS	001-5-430-6332	826.03	.00		
Total AGRILAND FS:			4,118.22	.00		
<b>ALPHA &amp; OMEGA</b>						
10529	FIX TOILET, BOLTS & WAX RING - VET'S	001-5-470-6310	317.00	.00		
Total ALPHA & OMEGA:			317.00	.00		
<b>BAKER &amp; TAYLOR</b>						
2037878020	BOOKS - LIBRARY	001-5-410-6505	21.21	.00		
2037887369	BOOKS - LIBRARY	001-5-410-6505	310.12	.00		
2037887369	BOOK - LIBRARY	170-5-410-6502	181.15	.00		
2037904124	BOOKS - LIBRARY	001-5-410-6505	129.96	.00		
2037922944	BOOKS - LIBRARY	001-5-410-6505	463.83	.00		
K18998423M	1 RECORD ON TAPE - LIBRARY	001-5-410-6505	.25	.00		
K24998778M	27 RECORDS ON TAPE	001-5-410-6505	6.75	.00		
K28999110M	10 RECORDS ON TAPE - LIBRARY	001-5-410-6505	2.50	.00		
Total BAKER & TAYLOR:			1,115.77	.00		
<b>BLACKSTONE PUBLISHING</b>						
2127655	AUDIO BOOK - LIBRARY	001-5-410-6507	264.06	.00		
Total BLACKSTONE PUBLISHING:			264.06	.00		
<b>BOBCAT OF OMAHA</b>						
JB188906	PROTECH PB08s SNOW PUSHES - STREETS	329-5-765-6370	3,800.00	.00		
Total BOBCAT OF OMAHA:			3,800.00	.00		
<b>BOYSEN LAUNDRY SERVICE</b>						
1771	MATS - FIRE	001-5-150-6310	24.00	.00		
1857	TOWELS & MOP HEADS - VET'S	001-5-470-6310	21.33	.00		
Total BOYSEN LAUNDRY SERVICE:			45.33	.00		
<b>BREWER, AMANDA</b>						
112023	ILA PLANNING DAY AND ILAF BOARD MTG - LIB	001-5-410-6230	236.46	.00		
112023	SHIRTS - REIMBURSED BY STAFF	001-5-410-6501	116.67	.00		
Total BREWER, AMANDA:			353.13	.00		
<b>BRUCE'S JANITORIAL SERVICE</b>						
46168	CLEAN WINDOWS - TURKS CTR	001-5-455-6310	95.00	.00		
46168	CLEANED WINDOWS - LIBRARY	001-5-410-6310	30.00	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	C
Total BRUCE'S JANITORIAL SERVICE:			125.00	.00			
<b>CARDINAL SUPPLIES &amp; FRESHENERS</b>							
3067	AIR FRESHENER - FIRE	001-5-150-6310	44.00	.00			
3068	AIR FRESHENER - LIBRARY	001-5-410-6310	44.00	.00			
3069	AIR FRESHENER - ACT CTR	001-5-455-6310	44.00	.00			
3070	AIR FRESHENER - VETS	001-5-470-6310	26.40	.00			
Total CARDINAL SUPPLIES & FRESHENERS:			158.40	.00			
<b>CENGAGE GALE GROUP</b>							
8280741	BOOK - LIBRARY	170-5-410-6502	118.46	.00			
8280741	BOOKS- LIBRARY	001-5-410-6505	29.24	.00			
82811612	BOOK - LIBRARY	170-5-410-6502	52.48	.00			
82859160	BOOK - LIBRARY	170-5-410-6502	41.23	.00			
Total CENGAGE GALE GROUP:			241.41	.00			
<b>CENTER POINT LARGE PRINT</b>							
2051234	BOOK - LIBRARY	170-5-410-6502	143.82	.00			
Total CENTER POINT LARGE PRINT:			143.82	.00			
<b>CENTRAL IOWA DISTRIBUTING INC.</b>							
01003305	MISC CLEANING SUPPLIES - LIBRARY	001-5-410-6310	159.00	.00			
Total CENTRAL IOWA DISTRIBUTING INC.:			159.00	.00			
<b>COMMUNITY FOUNDATIONS OF SOUTHWEST IOWA</b>							
112023	REFUND OF RENT PAID	001-5-455-6550	75.00	.00			
Total COMMUNITY FOUNDATIONS OF SOUTHWEST IOWA:			75.00	.00			
<b>DOLL DISTRIBUTING</b>							
1374164	BAR SUPPLIES - ACH/ VET'S	001-5-470-6548	309.40	.00			
Total DOLL DISTRIBUTING:			309.40	.00			
<b>FARM SERVICE CO-OP.</b>							
102023	FUEL/OCT - FIRE	001-5-150-6331	301.82	.00			
102023	FUEL/OCT - WWTP	610-5-815-6331	97.97	.00			
102023	FUEL/OCT - STREET	110-5-214-6331	114.35	.00			
102023	FUEL/OCT - PARKS	001-5-430-6331	209.36	.00			
Total FARM SERVICE CO-OP.:			723.50	.00			
<b>FELD FIRE</b>							
0430771-IN	WATER EXTINGUISHER - FIRE	001-5-150-6431	490.00	.00			
Total FELD FIRE:			490.00	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>FOREVER GREEN LAWCARE LLC</b>						
112023	LAWN CARE - LIBRARY	001-5-410-6310	28.00	.00		
Total FOREVER GREEN LAWCARE LLC:			28.00	.00		
<b>H.M.U.</b>						
102023	UTILITIES/OCT - COMMUNITY GARDEN	001-5-699-6375	48.44	48.44	11/14/2023	
102023	UTILITIES/OCT - PARKS	001-5-430-6374	2,669.78	2,669.78	11/14/2023	
102023	UTILITIES/OCT - POLICE	001-5-110-6374	178.91	178.91	11/14/2023	
102023	UTILITIES/OCT - FIRE	001-5-150-6374	560.74	560.74	11/14/2023	
102023	UTILITIES/OCT - CITY FAC.	001-5-650-6374	548.39	548.39	11/14/2023	
102023	UTILITIES/OCT - VET'S	001-5-470-6374	1,164.49	1,164.49	11/14/2023	
102023	UTILITIES/OCT - POOL	001-5-460-6374	522.12	522.12	11/14/2023	
102023	UTILITIES/OCT - STREET	110-5-214-6374	190.52	190.52	11/14/2023	
102023	UTILITIES/OCT - WWTP	610-5-815-6374	5,871.47	5,871.47	11/14/2023	
102023	UTILITIES/OCT - STREET LIGHTS	110-5-214-6371	4,273.29	4,273.29	11/14/2023	
102023	UTILITIES/OCT - DOWNTOWN STREET LIGHTS	110-5-214-6372	111.18	111.18	11/14/2023	
102023	UTILITIES/OCT - ACT. CTR	001-5-455-6374	829.95	829.95	11/14/2023	
102023	UTILITIES/OCT - LIBRARY	001-5-410-6374	993.24	993.24	11/14/2023	
102023	UTILITIES/OCT - GENERAL	001-5-650-6374	16.66	16.66	11/14/2023	
102023-1	PHONE/NOV - CITY HALL	001-5-620-6373	206.68	.00		
102023-1	CABLE - CITY FAC.	001-5-650-6374	121.94	.00		
102023-1	PHONE/NOV - FIRE	001-5-150-6373	142.98	.00		
102023-1	PHONE/NOV - DOG POUND/CITY FAC.	001-5-650-6373	117.99	.00		
102023-1	PHONE/NOV - PARKS/JJ JENSEN	001-5-430-6373	19.50	.00		
102023-1	PHONE/NOV - POOL	001-5-460-6373	57.68	.00		
102023-1	PHONE/NOV - STREET	110-5-214-6373	93.15	.00		
102023-1	PHONE & INTERNET SERVICE/NOV - ACT. CTR	001-5-455-6373	173.98	.00		
102023-1	PHONE/NOV - VET'S	001-5-470-6373	122.98	.00		
102023-1	PHONE & INTERNET SERVICE/NOV - WWTP	610-5-815-6373	107.47	.00		
102023-1	PHONE & INTERNET SERVICE/NOV - LIBRARY	001-5-410-6373	220.27	.00		
Total H.M.U.:			19,363.80	17,979.18		
<b>HARLAN NEWSPAPERS</b>						
082019	LEGAL BOARD MEETING 10/17	001-5-699-6402	179.11	.00		
82034	SPECIAL SESSION 9/27/23	001-5-699-6402	27.56	.00		
82038	LEGAL BOARD MEETING 10/3	001-5-699-6402	182.87	.00		
82039	SPECIAL MEETING 9/27/2023	001-5-699-6402	27.56	.00		
83121	JOB AD - LIGHT EQUIPMENT OPERATOR - STREETS	110-5-214-6230	384.00	.00		
83122	WINTER BAG LEAGUE - VET'S	001-5-470-6403	95.00	.00		
83202	ADS - LIBRARY	001-5-410-6490	76.00	.00		
Total HARLAN NEWSPAPERS:			972.10	.00		
<b>HOLIDAY INN AIRPORT DES MOINES</b>						
104903	TRAVEL EXP. - IMFOA ROOM - CLERK/JANE	001-5-620-6230	235.72	.00		
104907	TRAVEL EXP. - IMFOA ROOM - A.SCHLEIS	001-5-620-6230	224.00	.00		
Total HOLIDAY INN AIRPORT DES MOINES:			459.72	.00		
<b>HY-VEE ACCOUNTS RECEIVABLE</b>						
951042	CLASSIC MOVIE SUPPLIES - LIBRARY	001-5-410-6490	13.99	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total HY-VEE ACCOUNTS RECEIVABLE:			13.99	.00		
<b>KIRKHAM MICHAEL</b>						
94634	HARLAN AIRPORT APRON REHAB PROJECT - PAY EST. #33	366-5-280-6407	798.12	.00		
Total KIRKHAM MICHAEL:			798.12	.00		
<b>KROGER &amp; SONS HAULING LLC</b>						
6357	TRASH DISPOSAL/OCT - ACTIVITY CTR	001-5-455-6310	87.50	.00		
6378	TRASH DISPOSAL/SEPT - FIRE	001-5-150-6310	50.00	.00		
6387	TRASH REMOVAL/OCT - CITY HALL	001-5-650-6310	40.00	.00		
6391	TRASH REMOVAL/OCT - LIBRARY	001-5-410-6310	40.00	.00		
6416	TRASH REMOVAL/OCT - PARKS	001-5-430-6310	144.00	.00		
6433	TRASH REMOVAL/OCT - VET'S	001-5-470-6310	30.00	.00		
6434	TRASH REMOVAL/OCT - WWTP	610-5-815-6423	60.00	.00		
Total KROGER & SONS HAULING LLC:			451.50	.00		
<b>KURTH-CHRISTENSEN, EMILY</b>						
112023	PERFORMERS SHOWCASE @ AMES LIB - LIB	001-5-410-6230	179.47	.00		
Total KURTH-CHRISTENSEN, EMILY:			179.47	.00		
<b>MASTERCARD/TOWN &amp; COUNTRY</b>						
102023	PRINT ITEMS FOR CANVA - LIB	001-5-410-6501	27.00	27.00	11/15/2023	
102023	ZOOM - LIBRARY	001-5-410-6501	149.90	149.90	11/15/2023	
102023	LIB. PROGRAMMING ADS - LIBRARY	001-5-410-6490	64.22	64.22	11/15/2023	
102023	NATIONAL LIB CARD SIGNUP - LIB	001-5-410-6490	80.00	80.00	11/15/2023	
102023	LIBRARY SHIRTS - LIBRARY (STAFF REIMBURSED)	001-5-410-6501	109.67	109.67	11/15/2023	
102023	3-D LEAF DESIGN - LIB	001-5-410-6490	6.99	6.99	11/15/2023	
102023	CRICUT ACCESS ANNUAL SUB. - LIBRARY	001-5-410-6419	102.59	102.59	11/15/2023	
102023	LUNCH FOR LIZ,AMANDA, KRISTI - LIB	001-5-410-6230	61.53	61.53	11/15/2023	
102023	HOTEL ROOM/LODGING FOR PROGRAM - LIBRARY	001-5-410-6230	139.52	139.52	11/15/2023	
102023	HOTEL ROOM/LODGING FOR PROGRAM - LIBRARY	001-5-410-6230	418.56	418.56	11/15/2023	
102023	MICROSOFT 365 - LIBRARY	001-5-410-6419	67.93	67.93	11/15/2023	
102023	PRINT ITEMS FOR CANVA - LIB	001-5-410-6501	27.00	27.00	11/15/2023	
102023-1	HOTEL FOR IMFOA - CLERK/J.SMITH	001-5-620-6230	340.28	340.28	11/15/2023	
102023-1	POSTAGE - GENERAL	001-5-699-6508	8.56	8.56	11/15/2023	
102023-1	IA LEAGUE OF CITIES ANNUAL CONF. - J. SMITH	001-5-620-6230	45.00	45.00	11/15/2023	
102023-1	IA LEAGUE OF CITIES ANNUAL CONF.	001-5-615-6230	50.00	50.00	11/15/2023	
102023-1	POSTAGE - GENERAL	001-5-699-6508	198.00	198.00	11/15/2023	
102023-1	ADOBE PRO - GENERAL	001-5-699-6419	71.97	71.97	11/15/2023	
102023-1	POSTAGE - GENERAL	001-5-620-6496	1.59	1.59	11/15/2023	
102023-2	POSTAGE - FIRE	001-5-150-6428	7.29	7.29	11/15/2023	
102023-2	FUEL - FIRE	001-5-150-6331	94.61	94.61	11/15/2023	
102023-2	ICLOUD 200 GB STORAGE PLAN - FIRE	001-5-150-6373	3.20	3.20	11/15/2023	
102023-2	FUEL - FIRE	001-5-150-6331	86.35	86.35	11/15/2023	
102023-2	BATTERIES - FIRE	001-5-150-6546	181.70	181.70	11/15/2023	
102023-3	MEAL FOR CONFERENCE - CITY MGR	001-5-615-6230	16.50	16.50	11/15/2023	
102023-3	HOTEL FOR IALOC - CITY ADMIN	001-5-615-6230	340.28	340.28	11/15/2023	
102023-4	FILTER FOR SWEEPER - STREETS	110-5-270-6332	68.43	68.43	11/15/2023	
102023-4	FILTERS FOR SWEEPER/BOBCAT - STREETS	110-5-270-6332	133.99	133.99	11/15/2023	



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
102023-5	BAR SUPPLIES - VET'S	001-5-470-6548	238.07	238.07	11/15/2023	
102023-6	IPAD PEN - WWTP	610-5-815-6419	22.99	22.99	11/15/2023	
102023-6	WALL CALENDAR - WWTP	610-5-815-6310	39.98	39.98	11/15/2023	
102023-7	TP DISPENSERS - PARKS	001-5-430-6310	249.90	249.90	11/15/2023	
Total MASTERCARD/TOWN & COUNTRY:			3,453.60	3,453.60		
<b>MICROBAC LABORATORIES INC</b>						
NT2316663	WASTEWATER TESTING/OCT - MONOGRAM	610-5-815-6458	1,104.25	.00		
NT2316664	WASTEWATER TESTING/OCT - WWTP	610-5-815-6458	2,289.00	.00		
Total MICROBAC LABORATORIES INC:			3,393.25	.00		
<b>MIDWEST TURF &amp; IRRIGATION</b>						
3921034-00	RAINBIRD DIA ASS PGA 2" - PARKS	001-5-430-6310	114.88	.00		
Total MIDWEST TURF & IRRIGATION:			114.88	.00		
<b>NAPA - HARLAN PARTS INC.</b>						
746221	ORANGE THREADLOCKER - PARKS	001-5-460-6310	12.99	.00		
746365	AXLE/WHEEL BEARING & HUB- #55 - STREETS	110-5-214-6332	506.98	.00		
746413	WARRANTY REFUND - STREETS	110-5-214-6332	352.99	.00		
746656	ADAPTERS - STREET	110-5-214-6332	42.60	.00		
746709	OIL & OIL FILTER - FIRE	001-5-150-6332	29.15	.00		
746716	IMPACT SOCKET - PARKS	001-5-430-6310	32.99	.00		
746933	OIL & FILTER - PARKS	001-5-430-6332	114.26	.00		
746977	LAMP FOR #45 - WWTP	610-5-818-6332	8.29	.00		
747138	BELTS - CODE ENFORCEMENT VEHICLE	001-5-110-6332	42.98	.00		
747377	OIL, BRAKE CLNR, MOTOR TUNE-UP - STREETS	110-5-214-6310	30.43	.00		
747486	COUPLINGS - STREETS	110-5-214-6310	11.72	.00		
747514	ADAPTER, FULL PORT, INTERC, CONNECTOR, ELBOW - STREE	110-5-214-6310	36.50	.00		
747521	SOLENOID #59- STREET	110-5-214-6332	16.99	.00		
747551	INVERTER PIECES/INSTALL #65- WWTP	610-5-818-6332	295.55	.00		
747808	ADAPTERS, COUPLING - STREET	110-5-250-6332	30.97	.00		
747881	COUPLER - STREET	110-5-214-6310	16.57	.00		
Total NAPA - HARLAN PARTS INC.:			875.98	.00		
<b>NELSON FARM SUPPLY INC</b>						
234288	PULL ROPE - PARKS	001-5-430-6310	6.00	.00		
235074	HP ULTRA FULLY SYNTHETIC - STREET	110-5-214-6310	17.70	.00		
235649	CHAIN LOOP & OIL - STREET	110-5-214-6310	1,006.98	.00		
Total NELSON FARM SUPPLY INC:			1,030.68	.00		
<b>NISHNABOTNA R.E.C.</b>						
112023	ELECTRICITY - CUST #437500 OFFICE/AIRPORT	001-5-280-6374	518.49	.00		
112023-1	ELECTRICITY - CUST #479800 BEACON & HANGERS	001-5-280-6374	120.46	.00		
Total NISHNABOTNA R.E.C.:			638.95	.00		
<b>O'REILLY AUTOMOTIVE INC.</b>						
0388-404773	STR WHEEL CVR - CODE ENFORCEMENT VEHICLE	001-5-110-6332	24.99	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total O'REILLY AUTOMOTIVE INC.:			24.99	.00		
<b>OUR OWN UPHOLSTERY</b>						
0031672	2 CHAIRS COVERED - VETS	001-5-470-6310	90.00	.00		
Total OUR OWN UPHOLSTERY:			90.00	.00		
<b>PIGSLEY, SCOTT</b>						
112023	FBO CONTRACT - NOV. 2023 PYMT #1 - AIRPORT	001-5-280-6420	2,412.50	2,412.50	11/14/2023	
Total PIGSLEY, SCOTT:			2,412.50	2,412.50		
<b>R &amp; S WASTE SYSTEMS INC</b>						
1595248	TRASH REMOVAL/OCT - AIRPORT	001-5-280-6374	59.87	.00		
Total R & S WASTE SYSTEMS INC:			59.87	.00		
<b>REGIONAL WATER</b>						
112023	WATER SERVICE/OCT - AIRPORT	001-5-280-6374	63.60	.00		
Total REGIONAL WATER:			63.60	.00		
<b>S.W. IA PLANNING COUNCIL</b>						
2310-70	STEM PROGRAM TRANSPORTATION - LIBRARY	001-5-410-6490	88.00	.00		
Total S.W. IA PLANNING COUNCIL:			88.00	.00		
<b>SHELBY COUNTY AMBULANCE SERV</b>						
112023	AMBULANCE CONTRIBUTION - NOV	001-5-160-6413	8,410.50	.00		
Total SHELBY COUNTY AMBULANCE SERV:			8,410.50	.00		
<b>SHELBY COUNTY STATE BANK</b>						
112023	DIRECT DEP ACH ORIG. FEE/PAYROLL- OCT.	001-5-699-6370	14.70	.00		
112023-1	STOP PAYMENT-LOST PAYROLL CHECK	001-5-699-6370	21.40	.00		
Total SHELBY COUNTY STATE BANK:			36.10	.00		
<b>SWANK MOTION PICTURES INC</b>						
3500906	COPYRIGHT COMPLIANCE SITE LICENSE - LIBRARY	001-5-410-6490	432.00	.00		
Total SWANK MOTION PICTURES INC:			432.00	.00		
<b>THE OFFICE STOP</b>						
316725	STAPLES - CITY HALL	001-5-620-6506	5.00	.00		
Total THE OFFICE STOP:			5.00	.00		
<b>TOM CAHA CONSTRUCTION</b>						
112023	TUCKPOINT/LABOR & MATERIALS	001-5-650-6310	300.00	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	C
Total TOM CAHA CONSTRUCTION:			300.00	.00			
<b>TRIVISTA - IOWA</b>							
RA101000714:	DIAGNOSE EXHAUST LEAK - STREETS	110-5-214-6332	746.33	.00			
Total TRIVISTA - IOWA:			746.33	.00			
<b>ULINE INC</b>							
170464347	LASER LITE EAR PLUGS/SAFETY GLASSES - STREETS	110-5-214-6510	167.48	.00			
Total ULINE INC:			167.48	.00			
<b>VEENSTRA &amp; KIMM INC</b>							
10985-4	2024 SEWER PROJECT - ENGINEERING FEES	005-5-515-6407	2,259.48	.00			
Total VEENSTRA & KIMM INC:			2,259.48	.00			
<b>VERIZON WIRELESS</b>							
9947634160	AIR CARDS - LIBRARY	001-5-410-6419	124.50	.00			
Total VERIZON WIRELESS:			124.50	.00			
<b>VISUAL EDGE IT</b>							
24AR1260225	COPIER CONTRACT MAINT. - CITY CLERK	001-5-699-6506	54.49	.00			
24AR1260225	COPIER CONTRACT MAINT. - FIRE	001-5-150-6507	38.93	.00			
24AR1260225	COPIER CONTRACT MAINT. - FIRE	001-5-150-6507	30.47	.00			
24AR1260225	COPIER CONTRACT MAINT - POLICE	001-5-110-6507	25.64	.00			
24AR1286464	COPIER CONTRACT MAINT. - ACT. CTR	001-5-455-6510	33.94	.00			
Total VISUAL EDGE IT:			183.47	.00			
<b>WILLOW LANE</b>							
ARU00361780	BOOKS - LIBRARY	001-5-410-6505	154.93	.00			
ARU0359411	BOOKS - LIBRARY	001-5-410-6505	172.89	.00			
Total WILLOW LANE:			327.82	.00			
<b>ZIEGLER INC.</b>							
IN001222359	12 PACK ZIEG004 SOS - STREET	110-5-214-6332	189.00	.00			
Total ZIEGLER INC.:			189.00	.00			
Grand Totals:			60,133.72	23,845.28			

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Amount Paid

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Total LAW/CODE ENFORCEMENT:  
272.52  
Total FIRE:  
2,548.53  
Total AMBULANCE:  
8,410.50  
Total AIRPORT:  
3,174.92  
Total LIBRARY:  
5,592.25  
Total PARKS/RECREATION:  
4,681.14  
Total ACTIVITY CENTER:  
1,339.37  
Total SWIMMING POOL:  
592.79  
Total VETERAN'S MEMORIAL AUDITORIUM:  
2,414.67  
Total CITY ADMINISTRATOR:  
406.78  
Total CITY CLERK:  
1,058.27  
Total CITY FACILITIES:  
1,144.98  
Total GENERAL GOVERNMENT:  
834.66  
Total STREET CONSTRUCTION:  
32,471.38  
Total GENERAL ARPA CITY REVENUE:  
2,259.48  
Total ARPA - GENERAL FUND:  
2,259.48  
Total STREET OPS/EQUIPMENT:  
10,049.64  
Total SNOW & ICE:  
30.97  
Total STREET CLEANING:  
202.42  
Total ROAD USE TAX FUND:  
10,283.03  
Total LIBRARY TRUST:  
537.14  
Total LIBRARY TRUST FUND:  
537.14  
Total USDA GRANT LOADER:  
3,800.00  
Total USDA GRANT LOADER:  
3,800.00  
Total AIRPORT APRON REHAB:  
798.12  
Total AIRPORT APRON REHAB:  
798.12  
Total WWTP:  
9,680.73  
Total WWTP LINES:  
303.84  
Total SEWER FUND:  
9,984.57

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Amount Paid

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Grand Totals:  
60,133.72

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Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

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**CITY OF HARLAN**  
**EXPENDITURE REPORT**  
For the 4 Months Ending October 31, 2023

GENERAL FUND

	Curr Month	YTD Actual	Original Bud	Variance	% Bud
GENERAL FUND	440,949.61	2,103,903.45	4,990,666.00 (	2,886,762.55)	42.16
FLEXIBLE BENEFITS FUND	622.71	1,924.85	13,938.00 (	12,013.15)	13.81
ARPA - GENERAL FUND	9,837.00	30,886.42	.00	30,886.42	.00
PAYROLL CLEARING FUND	.00 (	838.12)	.00 (	838.12)	.00
ROAD USE TAX FUND	58,055.58	405,204.40	868,943.00 (	463,738.60)	46.63
EMPLOYEE BENEFITS	.00	.00	583,980.00 (	583,980.00)	.00
EMERGENCY LEVY FUND	.00	.00	52,097.00 (	52,097.00)	.00
LOCAL OPTIONS SALES TAX FUND	.00	.00	624,000.00 (	624,000.00)	.00
TIF - URBAN RENEWAL	.00	.00	316,521.00 (	316,521.00)	.00
DOWNTOWN UPPER STORY/FACADE	.00	8,269.91	50,000.00 (	41,730.09)	16.54
LIBRARY TRUST FUND	426.88	16,737.79	55,000.00 (	38,262.21)	30.43
DEBT SERVICE - BOND FUND	.00	600.00	995,073.00 (	994,473.00)	.06
DOWNTOWN SOUND SYSTEM FUND	419.40	419.40	425.00 (	5.60)	98.68
HARLAN PLAZA & HCCE FUND	.00	1,135.00	16,800.00 (	15,665.00)	6.76
USDA POLICE CAR/SKID LOADER324	.00	.00	50,000.00 (	50,000.00)	.00
USDA GRANT VETS AUDITORIUM	.00	.00	42,400.00 (	42,400.00)	.00
USDA GRANT STREET PROJECT	.00	190,423.61	406,450.00 (	216,026.39)	46.85
RIVER ACCESS PROJECT	.00	.00	14,494.00 (	14,494.00)	.00
USDA GRANT MOWERS	.00	.00	54,200.00 (	54,200.00)	.00
WELCOME SIGN PROJECT FUND	217.07	868.27	121,000.00 (	120,131.73)	.72
AIRPORT APRON REHAB	26,016.66	27,082.65	.00	27,082.65	.00
AIRPORT TAXI LANE PROJECT	.00	2,913.34	.00	2,913.34	.00
AIRPORT LAYOUT PLAN	29,133.45	40,786.83	135,000.00 (	94,213.17)	30.21
	.00	.00	81,000.00 (	81,000.00)	.00
C.G. THERKILDSSEN ACTIVITY CTR	.00	.00	20,000.00 (	20,000.00)	.00
LITTLE GEORGE LAKE PROJECT	.00	9,571.10	.00	9,571.10	.00
SEWER FUND	44,548.53	227,984.87	1,291,833.00 (	1,063,848.13)	17.65
CAPITAL SAVINGS FUND	.00	42,689.62	201,105.00 (	158,415.38)	21.23

TOTAL EXPENDITURES	610,226.89	3,111,401.51	10,984,925.00	(	7,873,523.49)	28.32
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**CITY OF HARLAN**  
**REVENUE REPORT**  
For the 4 Months Ending October 31, 2023

GENERAL FUND

	Curr Month	YTD Actual	Original Bud	Variance	% Bud
GENERAL FUND	859,729.48	1,483,555.93	4,499,710.00 (	3,016,154.07)	32.97
FLEXIBLE BENEFITS FUND	1,061.50	4,246.00	13,938.00 (	9,692.00)	30.46
PAYROLL CLEARING FUND	.00	838.12	.00	838.12	.00
ROAD USE TAX FUND	54,934.07	240,778.26	631,197.00 (	390,418.74)	38.15
EMPLOYEE BENEFITS	225,361.12	284,545.10	583,980.00 (	299,434.90)	48.73
EMERGENCY LEVY FUND	20,164.13	25,370.14	52,097.00 (	26,726.86)	48.70
LOCAL OPTIONS SALES TAX FUND	48,590.38	214,164.06	624,000.00 (	409,835.94)	34.32
TIF - URBAN RENEWAL	115,037.51	145,703.74	316,521.00 (	170,817.26)	46.03
DOWNTOWN UPPER STORY/FACADE	.00	.00	99,088.00 (	99,088.00)	.00
LIBRARY TRUST FUND	6,351.01	15,653.61	15,000.00	653.61	104.36
DEBT SERVICE - BOND FUND	209,410.69	263,190.97	1,030,378.00 (	767,187.03)	25.54
DOWNTOWN SOUND SYSTEM FUND	.00	.00	360.00 (	360.00)	.00
HARLAN PLAZA & HCCE FUND	.00	.00	16,772.00 (	16,772.00)	.00
USDA POLICE CAR/SKID LOADER324	.00	.00	50,000.00 (	50,000.00)	.00
USDA GRANT VETS AUDITORIUM	42,400.00	42,400.00	42,400.00	.00	100.00
USDA GRANT STREET PROJECT	.00	.00	500,000.00 (	500,000.00)	.00
USDA GRANT MOWERS	.00	.00	54,200.00 (	54,200.00)	.00
7TH STREET BRIDGE PROJECT	.00	.00	51,737.00 (	51,737.00)	.00
WELCOME SIGN PROJECT FUND	.00	.00	562.00 (	562.00)	.00
AIRPORT LAYOUT PLAN	.00	.00	135,000.00 (	135,000.00)	.00
	.00	.00	81,000.00 (	81,000.00)	.00
C.G. THERKILDSSEN ACTIVITY CTR	.00	50.00	.00	50.00	.00
DREAM PLAYGROUND PROJECT	2,252.87	33,495.93	30,000.00	3,495.93	111.65
SEWER FUND	220,471.28	455,654.64	1,359,847.00 (	904,192.36)	33.51
CAPITAL SAVINGS FUND	.00	.00	226,300.00 (	226,300.00)	.00
CASH ALLOCATIONS FUND	( 1,195,537.15)	( 5,514,809.41)	.00 (	5,514,809.41)	.00
TOTAL REVENUE	1,805,764.04	3,208,808.38	10,414,087.00 (	7,205,278.62)	30.81



CITY OF HARLAN  
COMBINED CASH INVESTMENT  
OCTOBER 31, 2023

COMBINED CASH ACCOUNTS

999-10100	CASH IN BANK	5,514,809.41
	TOTAL COMBINED CASH	5,514,809.41
999-10111	CASH ALLOCATED TO OTHER FUNDS	( 5,514,809.41)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

1	ALLOCATION TO GENERAL FUND	573,436.40
4	ALLOCATION TO FLEXIBLE BENEFITS FUND	3,085.74
5	ALLOCATION TO ARPA - GENERAL FUND	587,127.40
86	ALLOCATION TO PAYROLL CLEARING FUND	( 838.12)
110	ALLOCATION TO ROAD USE TAX FUND	493,572.33
112	ALLOCATION TO EMPLOYEE BENEFITS	481,576.53
119	ALLOCATION TO EMERGENCY LEVY FUND	27,446.45
121	ALLOCATION TO LOCAL OPTIONS SALES TAX FUND	400,282.47
125	ALLOCATION TO TIF - URBAN RENEWAL	248,479.55
147	ALLOCATION TO DOWNTOWN UPPER STORY/FACADE	( 57,357.57)
148	ALLOCATION TO JJ JENSEN PARK FUND	70,807.00
161	ALLOCATION TO G. H. CHRISTIANSEN SUBDIVISION	31,672.05
163	ALLOCATION TO CDBG DWTN RH FUND	158,470.26
170	ALLOCATION TO LIBRARY TRUST FUND	37,347.37
180	ALLOCATION TO POLICE TRUST FUND	8,318.85
200	ALLOCATION TO DEBT SERVICE - BOND FUND	598,827.66
301	ALLOCATION TO DOWNTOWN SOUND SYSTEM FUND	33,053.37
305	ALLOCATION TO FLOOD DISASTER FEMA	9,766.21
310	ALLOCATION TO HARLAN PLAZA & HCCE FUND	6,738.82
326	ALLOCATION TO STREET LIGHTING FUND	( 583.05)
330	ALLOCATION TO USDA GRANT STREET PROJECT	( 469,145.66)
333	ALLOCATION TO BUILT ENJIRONMENT PROJECT	19,501.00
335	ALLOCATION TO RIVER ACCESS PROJECT	14,494.49
351	ALLOCATION TO 7TH STREET BRIDGE PROJECT	( 44,836.17)
362	ALLOCATION TO WELCOME SIGN PROJECT FUND	( 18,138.26)
364	ALLOCATION TO AIRPORT HANGER IMPROVEMENTS	( 248.81)
366	ALLOCATION TO AIRPORT APRON REHAB	32,865.65
367	ALLOCATION TO AIRPORT TAXI LANE PROJECT	( 101,647.64)
368	ALLOCATION TO AIRPORT LAYOUT PLAN	( 45,786.83)
370	ALLOCATION TO C.G. THERKILDSSEN ACTIVITY CTR	297,081.04
371	ALLOCATION TO DREAM PLAYGROUND PROJECT	41,283.69
372	ALLOCATION TO LITTLE GEORGE LAKE PROJECT	8,266.30
396	ALLOCATION TO WWTP CONTROL BLDG & SCADA	3,540.24
397	ALLOCATION TO WWTP IN TOWN LIFT STATION	( 2,716.50)
610	ALLOCATION TO SEWER FUND	1,081,603.90
615	ALLOCATION TO SEWER EQUIP CAPITAL FUND	43,688.63
810	ALLOCATION TO CAPITAL SAVINGS FUND	943,774.62
	TOTAL ALLOCATIONS TO OTHER FUNDS	5,514,809.41
	ALLOCATION FROM COMBINED CASH FUND - 999-10111	( 5,514,809.41)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

**RESOLUTION NO. 2548**

**A RESOLUTION TO SET A DATE FOR PUBLIC HEARING REGARDING  
THE NOTICE OF INTENT TO FILE AN APPLICATION FOR THE  
FY2023 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FOR A  
WASTEWATER SYSTEM IMPROVEMENT PROJECT IN THE CITY OF  
HARLAN, IOWA.**

WHEREAS, the City of Harlan is holding a public hearing regarding the intent to file an application for a wastewater system improvement project,

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HARLAN, IOWA:

That a date of Tuesday, December 5, 2023, at 5:15 p.m. be scheduled for the public hearing in the Council Chambers, 711 Durant Street, Harlan, Iowa. That the City Clerk is hereby instructed to publish notice of hearing as set out above.

PASSED AND APPROVED this 21<sup>st</sup> day of November 2023.

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Jay Christensen, Mayor

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ATTEST: Jane, Smith, City Clerk