

# COMING EVENTS

MONDAY, DECEMBER 1

FIRE DEPT TRAINING  
7:00 PM Fire Department

TUESDAY, DECEMBER 2

CITY COUNCIL MEETING  
5:15 PM Council Chambers

MONDAY, DECEMBER 8

LIBRARY BOARD MEETING  
5:00 PM Library Meeting Room

TUESDAY, DECEMBER 9

PARK & REC MEETING  
12:00 PM Council Chambers

THURSDAY, DECEMBER 11

HMU BOARD MEETING  
4:00 PM HMU

FRIDAY, DECEMBER 12

VETS COMMISSION MEETING  
12:30 PM VETS AUDITORIUM



**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS, DECEMBER 2, 2025, 5:15 P.M**

The City Council will be meeting in the City of Harlan Council Chambers. This meeting is open to the public for in-person attendance. This meeting is also available electronically utilizing Zoom.com. The public can participate remotely via conference call by telephone or by audio on their own computer.

To participate by audio internet connection:

Join Zoom: Meeting ID: <https://us02web.zoom.us/j/85715158878>

To participate by phone: dial #1-312-626-6799 Meeting ID: **857 1515 8878**

**1. OPENING BUSINESS**

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Roll Call Vote*)
- D. Conflict of Interest (state if applicable)

**2. CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 11-18-2025 Council meeting
- B. Claims List No. 1351 in the amount of \$137,313.05

**3. OTHER BUSINESS**

- A. Ordinance No. 2025-06 – An Ordinance amending the Code of Ordinances of the City of Harlan, Iowa, by amending provisions pertaining to Snow Emergency Violations, second reading (*Roll Call Vote*)
- B. Review and approve Concrete Saw Shared Use Agreement with Harlan Municipal Utilities (*Roll Call Vote*)
- C. Review and approve Atlantic Bottling Company, LLC Agreement (*Roll Call Vote*)

**4. OTHER REPORTS**

- A. City Administrator's Report
- B. Mayor's Report
- C. Shelby County Chamber of Commerce & Industry Update
- D. Harlan Municipal Utilities Update
- E. Shelby County Sheriff's Update
- F. Public Comments

**5. ADJOURN**

**The public was offered to participate by Zoom audio internet connection or by phone.**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 18<sup>th</sup> day of November 2025. The meeting was called to order by Troy Schaben, Mayor Pro-Tem in the Chair, and the following Council members were:

PRESENT: Richard Petersen, Aaron Nippert, Troy Schaben, Sharon Kroger, Jennifer Kelly.

PRESENT ELECTRONICALLY: Kyle Lindberg

ABSENT: None

The City Clerk presented the amended agenda. It was moved by Petersen and seconded by Lindberg to approve the amended agenda. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor Pro-Tem asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 11-04-2025 Council meeting
- B. Claims List No. 1350 in the amount of \$61,704.10
- C. Sheriff's Statistical Report for October 2025

It was moved by Kroger and seconded by Nippert that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

Council Member Lindberg introduced Resolution No. 2621 – Accept and Approve FY24/25 Annual Financial Report. Council Member Kroger seconded the motion. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Resolution was duly adopted.

Mayor Pro-Tem Schaben introduced Ordinance No. 2025-06 – An Ordinance amending the Code of Ordinances of the City of Harlan, Iowa by amending provisions pertaining to Snow Emergency Violations. It was moved by Lindberg and seconded by Kroger that Ordinance No. 2025-06 now be read for the first time. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the first reading of Ordinance No. 2025-06 was passed.

The City Administrator presented his report.

The Mayor Pro-Tem presented his report.

Updates were presented by the Shelby County Chamber of Commerce & Industry, Harlan Municipal Utilities, and the Shelby County Sheriff's Department.

There being no further business, the meeting was adjourned.

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Ashley Schleis, City Clerk

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Troy Schaben, Mayor Pro-Tem

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*

| Invoice Number                          | Description                                 | GL Account Number | Net<br>Invoice Amount | Amount Paid | Date Paid | Voided | GL Period |
|---|---|-------------------|-----------------------|-------------|-----------|--------|-----------|
| <b>ACCO</b>                             |   |                   |                       |             |           |        |           |
| 0257809-IN                              | POOL SUPPLIES - POOL                        | 001-5-460-6310    | 1,460.33              | .00         |           |        |           |
| Total ACCO:                             |   |                   | 1,460.33              | .00         |           |        |           |
| <b>AHLERS &amp; COONEY P.C.</b>         |   |                   |                       |             |           |        |           |
| 903525                                  | URBAN RENEWAL - LEGAL MATTERS               | 001-5-640-6411    | 280.00                | .00         |           |        |           |
| Total AHLERS & COONEY P.C.:             |   |                   | 280.00                | .00         |           |        |           |
| <b>ALPHA &amp; OMEGA</b>                |   |                   |                       |             |           |        |           |
| 11781                                   | FURANCE CHECK & FILTERS - VET'S             | 001-5-470-6310    | 883.94                | .00         |           |        |           |
| 11784                                   | LABOR & SUPPLIES - ACT CTR                  | 001-5-455-6310    | 120.00                | .00         |           |        |           |
| Total ALPHA & OMEGA:                    |   |                   | 1,003.94              | .00         |           |        |           |
| <b>AMERICAN HIGHWAY PRODUCTS LTD</b>    |   |                   |                       |             |           |        |           |
| 34920                                   | RISERS - WWTP                               | 610-5-818-6310    | 1,693.34              | .00         |           |        |           |
| Total AMERICAN HIGHWAY PRODUCTS LTD:    |   |                   | 1,693.34              | .00         |           |        |           |
| <b>BOMGAARS</b>                         |   |                   |                       |             |           |        |           |
| 22512397                                | RECEPTACLE/GFCI/TAMP - WWTP                 | 610-5-818-6310    | 24.99                 | .00         |           |        |           |
| 22516951                                | PEST CONTROL/ROUNDUP/ROOF COAT - WWTP       | 610-5-815-6310    | 107.97                | .00         |           |        |           |
| 22517950                                | COTTER PIN - PARKS                          | 001-5-430-6310    | 7.99                  | .00         |           |        |           |
| 22518134                                | FURNACE FILTERS - STREETS                   | 110-5-214-6310    | 29.94                 | .00         |           |        |           |
| 22518184                                | ROOF COAT - WWTP                            | 610-5-818-6310    | 49.99                 | .00         |           |        |           |
| 22520915                                | FLUID, DIESEL EXHAUST - AIRPORT             | 001-5-280-6331    | 7.99                  | .00         |           |        |           |
| 22523355                                | WIPER BLADES - AIRPORT                      | 001-5-280-6332    | 31.98                 | .00         |           |        |           |
| 22523621                                | DEWALT POLE SAW - PARKS                     | 001-5-430-6310    | 189.99                | .00         |           |        |           |
| 22524505                                | ANTIFREEZE - PARKS                          | 001-5-430-6310    | 29.90                 | .00         |           |        |           |
| Total BOMGAARS:                         |   |                   | 480.74                | .00         |           |        |           |
| <b>CARDINAL SUPPLIES AND FRESHENERS</b> |   |                   |                       |             |           |        |           |
| 5384                                    | AIR FRESHENER - FIRE                        | 001-5-150-6310    | 44.00                 | .00         |           |        |           |
| 5386                                    | AIR FRESHENER - VET'S                       | 001-5-470-6310    | 26.40                 | .00         |           |        |           |
| 5387                                    | AIR FRESHENER - ACT. CTR.                   | 001-5-455-6310    | 44.00                 | .00         |           |        |           |
| Total CARDINAL SUPPLIES AND FRESHENERS: |   |                   | 114.40                | .00         |           |        |           |
| <b>CENTRAL IOWA DISTRIBUTING INC.</b>   |   |                   |                       |             |           |        |           |
| 01022934                                | PAPER TOWELS/BAGS/URINAL SCREEN - ACT CTR   | 001-5-455-6310    | 212.00                | .00         |           |        |           |
| Total CENTRAL IOWA DISTRIBUTING INC.:   |   |                   | 212.00                | .00         |           |        |           |
| <b>COMMUNITY 1ST CREDIT UNION</b>       |   |                   |                       |             |           |        |           |
| 112025-0104                             | STANDARD WHITE MAGNETIC FASTENERS - LIBRARY | 001-5-410-6501    | 22.32                 | .00         |           |        |           |
| 112025-0104                             | MICROSOFT 365 - LIBRARY                     | 001-5-410-6419    | 69.00                 | .00         |           |        |           |
| 112025-5372                             | COMMERCIAL GARAGE DOOR OPENER - WWTP        | 610-5-815-6310    | 16.44                 | .00         |           |        |           |
| 112025-5424                             | MICROSOFT 365/NOV - CLERK                   | 001-5-620-6419    | 63.00                 | .00         |           |        |           |
| 112025-5424                             | MICROSOFT/NOV - CITY ADM                    | 001-5-615-6419    | 25.50                 | .00         |           |        |           |
| 112025-5424                             | MICROSOFT 365/NOV - PARKS                   | 001-5-430-6419    | 13.00                 | .00         |           |        |           |

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| 112025-5424                        | MICROSOFT/NOV - WWTP                               | 610-5-815-6419    | 25.50                 | .00         |           |        |           |
| 112025-5424                        | MICROSOFT 365/NOV - AIRPORT                        | 001-5-280-6419    | 13.00                 | .00         |           |        |           |
| 112025-5424                        | MICROSOFT/NOV - FIRE                               | 001-5-150-6419    | 33.00                 | .00         |           |        |           |
| 112025-5424                        | MICROSOFT 365/NOV - CODE ENFORCEMENT               | 001-5-110-6419    | 13.00                 | .00         |           |        |           |
| 112025-5424                        | MICROSOFT 365/NOV - STREETS                        | 110-5-214-6419    | 13.00                 | .00         |           |        |           |
| 112025-5424                        | MICROSOFT/NOV - POOL                               | 001-5-460-6419    | 13.00                 | .00         |           |        |           |
| 112025-5424                        | MICROSOFT 365/NOV - VET'S/TURK                     | 001-5-455-6419    | 13.00                 | .00         |           |        |           |
| 112025-5424                        | NAKIVO BACKUP & REPLICATION - GENERAL              | 001-5-699-6419    | 713.00                | .00         |           |        |           |
| 112025-5424                        | MICROSOFT SQL SERVER/CLIENT ACCESS LICENSE - GENER | 001-5-699-6419    | 1,245.96              | .00         |           |        |           |
| 112025-5424                        | EXPANDING FOLDER - CLERK                           | 001-5-620-6506    | 12.60                 | .00         |           |        |           |
| 112025-5424                        | CERTIFIED NUISANCE LETTERS                         | 001-5-515-6411    | 31.44                 | .00         |           |        |           |
| 112025-5424                        | ILA REFUND - BUDGET WORKSHOP                       | 001-5-610-6230    | 60.00-                | .00         |           |        |           |
| 112025-5424                        | CERTIFIED LETTER - CITY HALL                       | 001-5-615-6496    | 10.48                 | .00         |           |        |           |
| 112025-5424                        | ILA REFUND - BUDGET WORKSHOP                       | 001-5-620-6230    | 60.00-                | .00         |           |        |           |
| 112025-5424                        | MICROSOFT OFFICE - GENERAL                         | 001-5-699-6419    | 7.70                  | .00         |           |        |           |
| 112025-5424                        | BATTERIES FOR PLANTRONICS HEADSET - CLERK          | 001-5-620-6506    | 12.99                 | .00         |           |        |           |
| 112025-5424                        | PRIOTY MAIL/BACKGROUND CHECK - CLERK               | 001-5-620-6496    | 11.90                 | .00         |           |        |           |
| 112025-5424                        | ACROBAT PRO/NOV - GENERAL                          | 001-5-699-6220    | 71.97                 | .00         |           |        |           |
| 112025-7002                        | DOOR SECURITY STRIKE PLATES/LENS WIPES - PARKS     | 001-5-430-6310    | 54.68                 | .00         |           |        |           |
| 112025-7002                        | 2025 WALL CALENDAR ERASABLE - PARKS                | 001-5-430-6310    | 18.57                 | .00         |           |        |           |
| 112025-7002                        | TURF TIRE - PARKS                                  | 001-5-430-6332    | 65.00                 | .00         |           |        |           |
| 112025-7002                        | TRIGGER LOCK FOR CHAINSAW/TOP ENGINE COVER - PARKS | 001-5-430-6310    | 47.37                 | .00         |           |        |           |
| 112025-9023                        | ICLOUD 50 GB - CODE ENFORCEMENT                    | 001-5-110-6373    | 1.06                  | .00         |           |        |           |
| 112025-9023                        | LODGING FOR CONF - FIRE                            | 001-5-150-6230    | 311.42                | .00         |           |        |           |
| 112025-9023                        | LODGING FOR CONF - FIRE                            | 001-5-150-6230    | 269.62                | .00         |           |        |           |
| 112025-9023                        | ICLOUD 200 GB - FIRE                               | 001-5-150-6373    | 3.20                  | .00         |           |        |           |
| 112025-9023                        | FUNDAMENTALS OF FF SKILLS AND HAZ MATERIALS - FIRE | 001-5-150-6230    | 572.16                | .00         |           |        |           |
| 112025-9023                        | AMAZON PRIME PAYMENTS W/CREDIT                     | 001-5-150-6220    | 124.93-               | .00         |           |        |           |
| 112025-9023                        | ICLOUD 50 GB - CODE ENFORCEMENT                    | 001-5-110-6373    | 1.06                  | .00         |           |        |           |
| 112025-9854                        | SUPPLIES - VET'S                                   | 001-5-470-6508    | 47.87                 | .00         |           |        |           |
| 112025-9854                        | SUPPLIES - ACT CTR                                 | 001-5-455-6510    | 47.87                 | .00         |           |        |           |
| 112025-9854                        | UNIFORMS - ACT. CTR.                               | 001-5-455-6181    | 69.95                 | .00         |           |        |           |
| Total COMMUNITY 1ST CREDIT UNION:  |  |                   | 3,715.70              | .00         |           |        |           |
| <b>CUNNINGHAM RECREATION</b>       |  |                   |                       |             |           |        |           |
| 117509                             | LAPPSET SONA ARCH - DREAM PLAYGROUND               | 371-5-430-6410    | 49,746.50             | .00         |           |        |           |
| Total CUNNINGHAM RECREATION:       |  |                   | 49,746.50             | .00         |           |        |           |
| <b>EGGERSS MECHANICAL SERVICES</b> |  |                   |                       |             |           |        |           |
| 2496                               | REPAIRS AT FARNAM CIRCLE - WWTP                    | 610-5-818-6310    | 2,500.00              | .00         |           |        |           |
| Total EGGERSS MECHANICAL SERVICES: |  |                   | 2,500.00              | .00         |           |        |           |
| <b>EMPLOYEE BENEFIT SYSTEMS</b>    |  |                   |                       |             |           |        |           |
| 112025                             | UNREIMBURSED EXPENSES                              | 004-5-930-6185    | 47.72                 | .00         |           |        |           |
| 122025                             | GROUP INS. PREMIUMS/DEC - CODE ENFORCEMENT         | 001-5-110-6150    | 1,517.68              | .00         |           |        |           |
| 122025                             | GROUP INS. PREMIUMS/DEC - LIBRARY                  | 001-5-410-6150    | 2,971.22              | .00         |           |        |           |
| 122025                             | GROUP INS. PREMIUMS/DEC - ACT. CTR                 | 001-5-455-6150    | 1.02                  | .00         |           |        |           |
| 122025                             | GROUP INS. PREMIUMS/DEC - VETS                     | 001-5-470-6150    | 1.02                  | .00         |           |        |           |
| 122025                             | GROUP INS. PREMIUMS/DEC - CLERK                    | 001-5-620-6150    | 3,039.96              | .00         |           |        |           |
| 122025                             | GROUP INS. PREMIUMS/DEC - CITY FAC.                | 001-5-650-6150    | 3,039.96              | .00         |           |        |           |

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|---------------------------------------|---|-------------------|-----------------------|-------------|------------|--------|------------|
| 122025                                | GROUP INS. PREMIUMS/DEC - CITY ADM.         | 001-5-615-6150    | 2.04                  | .00         |            |        |            |
| 122025                                | GROUP INS. PREMIUMS/DEC - FIRE              | 001-5-150-6150    | 1,517.68              | .00         |            |        |            |
| 122025                                | GROUP INS. PREMIUMS/DEC - STREET            | 110-5-212-6150    | 5,108.58              | .00         |            |        |            |
| 122025                                | GROUP INS. PREMIUMS/DEC - STREET2           | 001-5-212-6150    | 3,131.07              | .00         |            |        |            |
| 122025                                | GROUP INS. PREMIUMS/DEC - WWTP              | 610-5-815-6150    | 6,070.72              | .00         |            |        |            |
| Total EMPLOYEE BENEFIT SYSTEMS:       |   |                   | 26,448.67             | .00         |            |        |            |
| <b>FAREWAY STORES</b>                 |   |                   |                       |             |            |        |            |
| 00011088                              | PROGRAM SUPPLIES - LIBRARY                  | 001-5-410-6490    | 16.38                 | .00         |            |        |            |
| 00124153                              | PROGRAM SUPPLIES - LIBRARY                  | 001-5-410-6490    | 19.84                 | .00         |            |        |            |
| 00124153                              | DISTILLED WATER - LIBRARY                   | 001-5-410-6310    | 5.94                  | .00         |            |        |            |
| 00125009                              | PROGRAM SUPPLIES - LIBRARY                  | 001-5-410-6490    | 49.36                 | .00         |            |        |            |
| 00219307                              | BAR SUPPLIES - VET'S                        | 001-5-470-6548    | 23.55                 | .00         |            |        |            |
| 00220534                              | PROGRAM SUPPLIES - LIBRARY                  | 001-5-410-6490    | 9.54                  | .00         |            |        |            |
| 00299715                              | PROGRAM SUPPLIES - LIBRARY                  | 001-5-410-6490    | 9.35                  | .00         |            |        |            |
| 00300426                              | BAR SUPPLIES - VET'S                        | 001-5-470-6548    | 58.03                 | .00         |            |        |            |
| 00301725                              | PROGRAM SUPPLIES - LIBRARY                  | 001-5-410-6490    | 7.96                  | .00         |            |        |            |
| Total FAREWAY STORES:                 |   |                   | 199.95                | .00         |            |        |            |
| <b>FARM SERVICE COOP COMPUTERS</b>    |   |                   |                       |             |            |        |            |
| 3963220                               | CANON #275XL BLACK/COLOR - AIRPORT          | 001-5-280-6506    | 99.00                 | .00         |            |        |            |
| Total FARM SERVICE COOP COMPUTERS:    |   |                   | 99.00                 | .00         |            |        |            |
| <b>FELD FIRE</b>                      |   |                   |                       |             |            |        |            |
| INV18364                              | VERIDAN CUSTOM GEAR - FIRE                  | 001-5-150-6181    | 1,031.30              | .00         |            |        |            |
| INV19166                              | LEATHR HELMET/STANDARD FRON CONFIG - FIRE   | 001-5-150-6181    | 1,555.75              | .00         |            |        |            |
| INV19167                              | GLOVES - FIRE                               | 001-5-150-6181    | 563.00                | .00         |            |        |            |
| Total FELD FIRE:                      |   |                   | 3,150.05              | .00         |            |        |            |
| <b>GERVAS MGONJA</b>                  |   |                   |                       |             |            |        |            |
| 112025                                | MILEAGE EXPENSE - CITY ADM                  | 001-5-615-6230    | 130.62                | .00         |            |        |            |
| 112025-1                              | MILEAGE - CITY ADM                          | 001-5-615-6230    | 63.70                 | .00         |            |        |            |
| Total GERVAS MGONJA:                  |   |                   | 194.32                | .00         |            |        |            |
| <b>HARLAN PUBLISHING, LLC</b>         |   |                   |                       |             |            |        |            |
| 167558                                | PAPER - LIBRARY                             | 001-5-410-6501    | 11.20                 | .00         |            |        |            |
| 167559                                | PEEKIN' INTO THE PAST SPONSORSHIP - LIBRARY | 001-5-410-6402    | 45.00                 | .00         |            |        |            |
| Total HARLAN PUBLISHING, LLC:         |   |                   | 56.20                 | .00         |            |        |            |
| <b>HOLIDAY INN AIRPORT DES MOINES</b> |   |                   |                       |             |            |        |            |
| 2026186                               | TRAVEL EXP. - IMFOA ROOM - A.SCHLEIS        | 001-5-620-6230    | 237.44                | 237.44      | 11/20/2025 |        | 11/20/2025 |
| Total HOLIDAY INN AIRPORT DES MOINES: |   |                   | 237.44                | 237.44      |            |        |            |
| <b>HOLMES MURPHY AND ASSOC INC</b>    |   |                   |                       |             |            |        |            |
| 863421                                | HMA CONSULT FEE/DEC - CITY                  | 001-5-699-6150    | 457.62                | .00         |            |        |            |

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|--|--|-------------------|-----------------------|-------------|------------|--------|------------|
| Total HOLMES MURPHY AND ASSOC INC:     |  |                   | 457.62                | .00         |            |        |            |
| <b>JOSEPH LEVALLEY</b>                 |  |                   |                       |             |            |        |            |
| 10254                                  | AUTHOR PRESENTATION - LIBRARY                  | 001-5-410-6491    | 200.00                | .00         |            |        |            |
| Total JOSEPH LEVALLEY:                 |  |                   | 200.00                | .00         |            |        |            |
| <b>LOGAN CONTRACTORS SUPPLY INC</b>    |  |                   |                       |             |            |        |            |
| G58768                                 | CEMENT CUTTER - STREETS/HMU                    | 110-5-214-6504    | 8,426.25              | .00         |            |        |            |
| Total LOGAN CONTRACTORS SUPPLY INC:    |  |                   | 8,426.25              | .00         |            |        |            |
| <b>LOGO'D UP</b>                       |  |                   |                       |             |            |        |            |
| 3782                                   | EMBROIDERY ON CLOTHING - ACT. CTR              | 001-5-455-6181    | 48.50                 | .00         |            |        |            |
| 3782                                   | EMBROIDERY ON CLOTHING - VETS                  | 001-5-470-6181    | 48.50                 | .00         |            |        |            |
| Total LOGO'D UP:                       |  |                   | 97.00                 | .00         |            |        |            |
| <b>MYRTUE MEDICAL CENTER</b>           |  |                   |                       |             |            |        |            |
| 112025                                 | NEW EMPLOYEE PHYSICAL - FIRE                   | 001-5-150-6185    | 210.00                | .00         |            |        |            |
| 112025                                 | NEW EMPLOYEE PHYSICAL - WWTP                   | 001-5-699-6186    | 410.00                | .00         |            |        |            |
| Total MYRTUE MEDICAL CENTER:           |  |                   | 620.00                | .00         |            |        |            |
| <b>NFPA</b>                            |  |                   |                       |             |            |        |            |
| 102025                                 | MEMBERSHIP - 1 YR. #218162                     | 001-5-150-6230    | 225.00                | .00         |            |        |            |
| Total NFPA:                            |  |                   | 225.00                | .00         |            |        |            |
| <b>PETERSEN FAMILY WELLNESS CENTER</b> |  |                   |                       |             |            |        |            |
| 122025                                 | WELLNESS BENEFIT/CITY PORTION - DEC.           | 001-5-699-6184    | 316.00                | .00         |            |        |            |
| Total PETERSEN FAMILY WELLNESS CENTER: |  |                   | 316.00                | .00         |            |        |            |
| <b>PIGSLEY, SCOTT</b>                  |  |                   |                       |             |            |        |            |
| 112025-2                               | FBO CONTRACT - NOV. 2025 PYMT #2 - AIRPORT     | 001-5-280-6420    | 2,412.50              | .00         |            |        |            |
| Total PIGSLEY, SCOTT:                  |  |                   | 2,412.50              | .00         |            |        |            |
| <b>RELIANCE STANDARD</b>               |  |                   |                       |             |            |        |            |
| 112025                                 | LIFE & DISABILITY INS./NOV. - CODE ENFORCEMENT | 001-5-110-6150    | 22.70                 | 22.70       | 11/20/2025 |        | 11/20/2025 |
| 112025                                 | LIFE & DISABILITY INS./NOV. - LIBRARY          | 001-5-410-6150    | 52.71                 | 52.71       | 11/20/2025 |        | 11/20/2025 |
| 112025                                 | LIFE & DISABILITY INS./NOV. - ACT. CTR         | 001-5-455-6150    | 13.95                 | 13.95       | 11/20/2025 |        | 11/20/2025 |
| 112025                                 | LIFE & DISABILITY INS./NOV. - VET'S            | 001-5-470-6150    | 13.96                 | 13.96       | 11/20/2025 |        | 11/20/2025 |
| 112025                                 | LIFE & DISABILITY INS./NOV. - CITY FAC.        | 001-5-650-6150    | 56.26                 | 56.26       | 11/20/2025 |        | 11/20/2025 |
| 112025                                 | LIFE & DISABILITY INS./NOV. - CLERK            | 001-5-620-6150    | 53.14                 | 53.14       | 11/20/2025 |        | 11/20/2025 |
| 112025                                 | LIFE & DISABILITY INS./NOV. - CITY ADM.        | 001-5-615-6150    | 57.02                 | 57.02       | 11/20/2025 |        | 11/20/2025 |
| 112025                                 | LIFE & DISABILITY INS./NOV. - FIRE             | 001-5-150-6150    | 38.63                 | 38.63       | 11/20/2025 |        | 11/20/2025 |
| 112025                                 | LIFE & DISABILITY INS./MAY - STREET 110        | 110-5-212-6150    | 105.42                | 105.42      | 11/20/2025 |        | 11/20/2025 |
| 112025                                 | LIFE & DISABILITY INS./NOV. - STREET           | 001-5-212-6150    | 64.61                 | 64.61       | 11/20/2025 |        | 11/20/2025 |
| 112025                                 | LIFE & DISABILITY INS./NOV. - WWTP             | 610-5-815-6150    | 90.68                 | 90.68       | 11/20/2025 |        | 11/20/2025 |

| Invoice Number                     | Description  | GL Account Number | Net<br>Invoice Amount | Amount Paid | Date Paid | Voided | GL Period |
|------------------------------------|--|-------------------|-----------------------|-------------|-----------|--------|-----------|
| Total RELIANCE STANDARD:           |  |                   | 569.08                | 569.08      |           |        |           |
| <b>SCHLEIS, ASHLEY</b>             |  |                   |                       |             |           |        |           |
| 112025                             | MILEAGE EXPENSE - A SCHLEIS                          | 001-5-620-6230    | 88.20                 | .00         |           |        |           |
| Total SCHLEIS, ASHLEY:             |  |                   | 88.20                 | .00         |           |        |           |
| <b>SECURE SHRED SOLUTIONS, LLC</b> |  |                   |                       |             |           |        |           |
| 98523                              | SHRED SERVICES - GENERAL                             | 001-5-699-6370    | 54.00                 | .00         |           |        |           |
| Total SECURE SHRED SOLUTIONS, LLC: |  |                   | 54.00                 | .00         |           |        |           |
| <b>SECURITY EQUIPMENT INC.</b>     |  |                   |                       |             |           |        |           |
| 965832                             | ANNUAL MONITORING SERVICES - ACT. CTR                | 001-5-455-6419    | 587.16                | .00         |           |        |           |
| Total SECURITY EQUIPMENT INC.:     |  |                   | 587.16                | .00         |           |        |           |
| <b>STUART C IRBY CO</b>            |  |                   |                       |             |           |        |           |
| S014422007                         | BUCKET TRUCK DIELECTRIC TEST AND INSPECTIONS - STREE | 110-5-214-6332    | 473.00                | .00         |           |        |           |
| Total STUART C IRBY CO:            |  |                   | 473.00                | .00         |           |        |           |
| <b>THE OFFICE STOP</b>             |  |                   |                       |             |           |        |           |
| 325643                             | STICKY NOTES - GENERAL                               | 001-5-699-6506    | 8.25                  | .00         |           |        |           |
| Total THE OFFICE STOP:             |  |                   | 8.25                  | .00         |           |        |           |
| <b>TITAN MACHINERY INC</b>         |  |                   |                       |             |           |        |           |
| PS1012972-1                        | EDGE CUTTING/BOLTS - AIRPORT                         | 001-5-280-6332    | 669.60                | .00         |           |        |           |
| Total TITAN MACHINERY INC:         |  |                   | 669.60                | .00         |           |        |           |
| <b>TURFWERKS</b>                   |  |                   |                       |             |           |        |           |
| JI03689                            | FEMALE ROD - PARKS                                   | 001-5-430-6310    | 146.55                | .00         |           |        |           |
| JI036989A                          | STEERING LI - PARKS                                  | 001-5-430-6310    | 87.45                 | .00         |           |        |           |
| OI59069                            | FILTER, HYD/STEERING ST - PARKS                      | 001-5-430-6310    | 525.70                | .00         |           |        |           |
| Total TURFWERKS:                   |  |                   | 759.70                | .00         |           |        |           |
| <b>UMB BANK NA</b>                 |  |                   |                       |             |           |        |           |
| 112025                             | 2020 GO BOND INTEREST                                | 200-5-716-6851    | 8,120.00              | .00         |           |        |           |
| 112025-1                           | 2015 WWTP BOND \$1.555M INTEREST                     | 200-5-714-6851    | 8,693.75              | .00         |           |        |           |
| 112025-2                           | 2014 GO BOND INTEREST                                | 200-5-713-6851    | 6,675.00              | .00         |           |        |           |
| 112025-3                           | 2013 GO BOND \$2.815M INTEREST                       | 200-5-712-6851    | 5,973.75              | .00         |           |        |           |
| Total UMB BANK NA:                 |  |                   | 29,462.50             | .00         |           |        |           |
| <b>VAN DIEST SUPPLY COMPANY</b>    |  |                   |                       |             |           |        |           |
| 6616                               | CUTRINE PLUS LIQUID - PARKS                          | 001-5-430-6310    | 260.63                | .00         |           |        |           |
| Total VAN DIEST SUPPLY COMPANY:    |  |                   | 260.63                | .00         |           |        |           |



| Invoice Number              | Description                   | GL Account Number | Net<br>Invoice Amount | Amount Paid | Date Paid | Voided | GL Period |
|-----------------------------|-------------------------------|-------------------|-----------------------|-------------|-----------|--------|-----------|
| <b>VISUAL EDGE IT, INC.</b> |                               |                   |                       |             |           |        |           |
| 24AR3136129                 | COPIER CONTRACT MAINT. - FIRE | 001-5-150-6419    | 33.98                 | .00         |           |        |           |
| Total VISUAL EDGE IT, INC.: |                               |                   | 33.98                 | .00         |           |        |           |
| Grand Totals:               |                               |                   | 137,313.05            | 806.52      |           |        |           |

Report Criteria:  
Detail report.  
Invoices with totals above \$0 included.  
Paid and unpaid invoices included.

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Amount Paid

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## Total LAW/CODE ENFORCEMENT:

1,555.50

## Total FIRE:

6,283.81

## Total STREET ADMINISTRATION:

3,195.68

## Total AIRPORT:

3,234.07

## Total LIBRARY:

3,489.82

## Total PARKS/RECREATION:

1,446.83

## Total ACTIVITY CENTER:

1,157.45

## Total SWIMMING POOL:

1,473.33

## Total VETERAN'S MEMORIAL AUDITORIUM:

1,103.27

## Total COMMUNITY ECONOMIC DEVELOPMENT:

31.44

## Total MAYOR/CITY COUNCIL:

60.00-

## Total CITY ADMINISTRATOR:

289.36

## Total CITY CLERK:

3,459.23

## Total LEGAL SERVICES &amp; CITY ATTY:

280.00

## Total CITY FACILITIES:

3,096.22

## Total GENERAL GOVERNMENT:

3,284.50

## Total STREET CONSTRUCTION:

33,320.51

## Total FLEXIBLE BENEFITS FUND:

47.72

## Total FLEXIBLE BENEFITS FUND:

47.72

## Total STREET ADMINISTRATION:

5,214.00

## Total STREET OPS/EQUIPMENT:

8,942.19

## Total ROAD USE TAX FUND:

14,156.19

## Total 2013 GO BOND:

5,973.75

## Total 2014 GO BOND:

6,675.00

## Total 2015 WWTP BOND:

8,693.75

## Total 2020 GO BOND:

8,120.00

## Total DEBT SERVICE - BOND FUND:

29,462.50

## Total DREAM PLAYGROUND PROJECT:

49,746.50

## Total DREAM PLAYGROUND PROJECT:

49,746.50

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Amount Paid

Total WWTP:

6,311.31

Total WWTP LINES:

4,268.32

Total SEWER FUND:

10,579.63

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Grand Totals:137,313.05

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Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

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**ORDINANCE NO. 2025-06**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HARLAN, IOWA, BY AMENDING PROVISIONS PERTAINING TO SNOW EMERGENCY VIOLATIONS.**

**BE IT ENACTED** by the City Council of the City of Harlan, Iowa:

**SECTION 1. SECTION MODIFIED.** Section 69.12 of the Code of Ordinances of the City of Harlan, Iowa, is repealed and the following adopted in lieu thereof:

**69.12 SNOW REMOVAL.**

1. The Street Superintendent and City Administrator shall formulate a snow and ice control program which shall be adopted by resolution of the Council.
2. In the event of a snow emergency, as set out in the snow and ice control program, no person shall park, abandon, or leave unattended any vehicle on any public street, alley, or City-owned off-street parking area during any snow emergency unless the snow has been removed or plowed from said street, alley, or parking area and the snow has ceased to fall. During such emergency, parking is specifically prohibited on north-south streets between the hours of 8:00 a.m. and noon, and on east-west streets between the hours of 1:00 p.m. and 5:00 p.m. unless the cleaning operations have been completed.
3. A violation of this section will be a fine as provided in Section 70.03 and result in the immediate towing of the vehicle.

**SECTION 2. SECTION MODIFIED.** Section 70.03 of the Code of Ordinances of the City of Harlan, Iowa, is repealed and the following adopted in lieu thereof:

**70.03 PARKING VIOLATIONS: ALTERNATE.** Uncontested violations of parking restrictions imposed by this Code may be charged upon a simple notice of a fine payable at the office of the City Clerk. The simple notice of a fine shall be in the amount of \$50.00 for snow route parking violations and \$10.00 for all other violations except improper use of a persons with disabilities parking permit. If such fine is not paid within 30 days, it shall be increased by \$5.00. The simple notice of a fine for improper use of a persons with disabilities parking permit is \$100.00. Failure to pay the simple notice of a fine shall be grounds for the filing of a complaint in District Court.

*(Code of Iowa, Sec. 321.236[1b] and 321L.4[2])*

**SECTION 3. SEVERABILITY CLAUSE.** If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 3. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed by the Council the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and approved this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Jay Christensen, Mayor

ATTEST:

\_\_\_\_\_  
Ashley Schleis, City Clerk

First Reading: 6-0

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. 2025-06 on the \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Ashley Schleis, City Clerk