

COMING EVENTS

MONDAY, DECEMBER 4

FIRE DEPT TRAINING NIGHT
7:00 PM Fire Department

TUESDAY, DECEMBER 5

CITY COUNCIL MEETING
5:15 PM Council Chambers

MONDAY, DECEMBER 6

CITY COUNCIL WORK SESSION
12:00 PM Council Chambers

FRIDAY, DECEMBER 8

VETS COMMISSION MEETING
10:30 AM Vets Auditorium

MONDAY, DECEMBER 11

LIBRARY BOARD MEETING
5:00 PM Library Meeting Room

TUESDAY, DECEMBER 12

PARK & REC MEETING
12:00 PM Council Chambers

THURSDAY, DECEMBER 14

HMU BOARD MEETING
4:00 PM HMU

FRIDAY, DECEMBER 15

AIRPORT COMMISSION
7:00 AM Harlan Airport

MONDAY, DECEMBER 18

FIRE DEPT MEETING
7:00 PM Fire Department

TUESDAY, DECEMBER 19

CITY COUNCIL MEETING
5:15 PM Council Chambers

MON. DEC 25 & TUES. DEC 26

CITY OFFICES CLOSED FOR CHRISTMAS

THURSDAY, DECEMBER 28

HMU ELECTRONIC BOARD MEETING
4:00 PM HMU

MON. JAN 1 & TUES. JAN 2

CITY OFFICES CLOSED FOR NEW YEARS

AGENDA
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS, DECEMBER 5, 2023, 5:15 P.M

The City Council will be meeting in the City of Harlan Council Chambers. This meeting is open to the public for in-person attendance. This meeting is also available electronically utilizing Zoom.com. The public can participate remotely via conference call by telephone or by audio on their own computer.

To participate by audio internet connection:

Join Zoom: Meeting ID: <https://us02web.zoom.us/j/85715158878>

To participate by phone: dial #1-312-626-6799 Meeting ID: **857 1515 8878**

1. OPENING BUSINESS

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Roll Call Vote*)
- D. Conflict of Interest (state if applicable)

2. CONSENT AGENDA

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 11/21/23 Council meeting, 11/29/23 Special Council meeting & 11/29/23 Budget Work Session
- B. Claims List No. 1303 in the amount of \$142,170.32
- C. Harlan Fire Department Payroll 2023

3. PUBLIC HEARING

- A. Regarding the application with the Community Development Block Grant (CDBG) program for financial assistance for the Wastewater System Improvement Project
 - 1. Motion to Close hearing (*Roll Call Vote*)
- B. Resolution No. 2549 – A Resolution to Apply for Financial Assistance with Community Development Block Grant (CDBG) program for the Wastewater System Improvement Project (*Roll Call Vote*)

4. OTHER BUSINESS

- A. Resolution No. 2550 Resolution of Appreciation, Years of Service (*Roll Call Vote*)
- B. Receive and File Airport Commission Meeting Minutes from November 22, 2023 (*Roll Call Vote*)
 - 1. Review Federal Airport Improvement Program (AIP) (*Roll Call Vote*)
 - 2. Resolution No. 2551 – A Resolution Accepting Completion of the Airport Reconstruction T-Hangar Taxilanes Project (*Roll Call Vote*)
- C. Review Memorandum of Understanding (MOU) for use of County Ambulance (*Roll Call Vote*)
- D. Receive and File Personnel & Finance Committee Meeting Minutes from December 1, 2023 (*Roll Call Vote*)
 - 1. Review recommendation to accept retirement of City Clerk/Finance Director, approve job description, and advertise for the position (*Roll Call Vote*)
 - 2. Review recommendation to update the holiday benefits effective December 6, 2023, to include an additional half day on Christmas Eve and an additional half day on New Years Eve and a new vacation schedule, effective January 1, 2024 (*Roll Call Vote*)
 - 3. Review recommendation to change city hall hours to 8:00 a.m. – 4:30 p.m., effective December 6, 2023 (*Roll Call Vote*)

5. OTHER REPORTS

- A. City Administrator's Report
- B. Mayor's Report
 - 1. Shelby County Chamber of Commerce & Industry Update
 - 2. Harlan Municipal Utilities Update
 - 3. Public Comments

6. ADJOURN

CITY OF HARLAN – HARLAN, IOWA – NOVEMBER 21, 2023

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 21st day of November 2023. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Jeanna Rudolph, Troy Schaben, Sharon Kroger, Richard Petersen

PRESENT ELECTRONICALLY: Kyle Lindberg

ABSENT: RJ Bielenberg

The City Clerk presented the agenda. It was moved by Kroger and seconded by Petersen to approve the agenda. Roll call vote: AYES: Rudolph, Schaben, Kroger, Petersen, Lindberg. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 11/7/23 Council meeting
- B. Claims List No. 1302 in the amount of \$60,133.72
- C. Expenditure & Revenue reports for the month of October 2023
- D. Sheriff's Statistical Report for October 2023

It was moved by Rudolph and seconded by Schaben that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Rudolph, Schaben, Kroger, Petersen, Lindberg. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

Council Member Lindberg introduced Resolution No. 2548 – to Set Public Hearing for Tuesday, December 5, 2023, at 5:15 PM in the City Hall Council Chambers for the application with the Community Development Block Grant (CDBG) program for financial assistance for the Wastewater System Improvement Project. Council Member Petersen seconded the motion. Roll call vote: AYES: Rudolph, Schaben, Kroger, Petersen, Lindberg. NAYS: None. Motion carried.

The City Administrator presented his report.

The Mayor presented his report.

Updates were presented by the Shelby County Chamber of Commerce & Industry, Harlan Municipal Utilities, and the Shelby County Sheriff's Department.

There being no further business, the meeting was adjourned.

Jane Smith, City Clerk

Jay Christensen, Mayor

"These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."

CITY OF HARLAN – HARLAN, IOWA – NOVEMBER 29, 2023

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in special session, in the Council Chambers at 12:00 Noon, the 29th day of November 2023. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Mayor Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger, Richard Petersen, Kyle Lindberg
ABSENT: RJ Bielenberg

The City Clerk presented the agenda. It was moved by Lindberg and seconded by Schaben to approve the agenda. Roll call vote: AYES: Rudolph, Schaben, Kroger, Petersen, Lindberg. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Rudolph and seconded by Petersen to approve the Addendum to Joint 28E Agreement with the Ambulance Commission. Roll Call Vote: AYES: Rudolph, Schaben, Kroger, Petersen, Lindberg. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Kroger to approve Harlan Fire & Rescue as a transport service. Roll Call Vote: AYES: Rudolph, Schaben, Kroger, Petersen, Lindberg. NAYS: None. Motion carried.

There being no further business, the meeting was adjourned.

Jane Smith, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the City Clerk and are subject to Council approval at the next regular meeting.”

City Council of the City of Harlan, Iowa November 29, 2023

The City Council met at 12:05 p.m. for the purpose of discussing the FY24/25 Budget, Capital, and Project planning.

Present: Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger, Richard Petersen, Kyle Lindberg

Present Electronically:

Absent: RJ Bielenberg

Also Present: City Administrator Gene Gettys, City Clerk Jane Smith, Deputy City Clerk Ashley Schleis

Mayor Christensen called the Budget, Capital & Project discussion to order.

General discussion was held on budget items as well as essential and future Capital and Project planning.

There being no further discussion, the Capital and Project discussion adjourned.

Jane Smith, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
AHLERS & COONEY P.C.						
856040	LABOR RELATIONS	001-5-640-6411	142.50	.00		
Total AHLERS & COONEY P.C.:			142.50	.00		
AMAZON CAPITAL SERVICES						
1Y3C-1XCH-4	LIBRARY PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	307.07	307.07	11/29/2023	
1Y3C-1XCH-4	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	198.21	198.21	11/29/2023	
1Y3C-1XCH-4	BOOKS - LIBRARY	001-5-410-6505	152.08	152.08	11/29/2023	
1Y3C-1XCH-4	SQUEEGIE FOR CLEANING - LIBRARY	001-5-410-6310	7.88	7.88	11/29/2023	
1Y3C-1XCH-4	AUDIO- LIBRARY	001-5-410-6507	205.69	205.69	11/29/2023	
1Y3C-1XCH-4	SPLITTER - LIBRARY	001-5-410-6419	15.99	15.99	11/29/2023	
1Y3C-1XCH-4	RECORDER TAPES - GENERAL	001-5-699-6506	11.99	11.99	11/29/2023	
Total AMAZON CAPITAL SERVICES:			898.91	898.91		
ANDERSEN AUTOMOTIVE REPAIR						
1572	DIAG HOOKUP/MANUAL REGEN - WWTP	610-5-818-6332	267.50	.00		
Total ANDERSEN AUTOMOTIVE REPAIR:			267.50	.00		
ASCAP						
112023	LICENSE FEES FOR DEC 23 & 1/1/2023 THRU 11/30/24	001-5-699-6220	447.50	.00		
Total ASCAP:			447.50	.00		
BAKER & TAYLOR						
2037942037	BOOKS - LIBRARY	001-5-410-6505	8.99	.00		
2037947958	BOOKS - LIBRARY	001-5-410-6505	463.44	.00		
L07999576M	34 RECORDS ON TAPE - LIBRARY	001-5-410-6505	8.50	.00		
L15000084M	1 RECORD ON TAPE - LIBRARY	001-5-410-6505	.25	.00		
Total BAKER & TAYLOR:			481.18	.00		
BLACKSTONE PUBLISHING						
2128541	AUDIO BOOKS - LIBRARY	001-5-410-6507	26.94	.00		
2128557	AUDIO BOOKS - LIBRARY	001-5-410-6507	110.44	.00		
Total BLACKSTONE PUBLISHING:			137.38	.00		
BLUE DOG STUMP GRINDING LLC						
379	BOOM TRUCK FOR POTTER PARK - PARKS	001-5-430-6310	2,950.00	.00		
Total BLUE DOG STUMP GRINDING LLC:			2,950.00	.00		
BOMGAARS						
22182395	SHOP TOWELS/FASTENERS - WWTP	610-5-815-6310	24.63	.00		
22186232	CABLE TIES - WWTP	610-5-815-6310	12.99	.00		
22188000	DOOR SEAL, CAULK, SCREWS - WWTP	610-5-815-6310	95.72	.00		
22188556	BATTERIES - WWTP	610-5-815-6310	3.99	.00		
22188618	FILTERS, FURNACE FILTERS, RAT BAIT - STREETS	110-5-214-6310	64.94	.00		
22188633	PACKING TAPE FOR LAB - WWTP	610-5-815-6310	41.94	.00		
22189059	FAST DRY PRIMER & PAINT - PARKS	001-5-430-6310	19.98	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
22189638	BATTERIES - CITY FAC	001-5-650-6310	9.69	.00		
22191356	TOOL BOX, SPOTLIGHT, & BATTERY FOR #40 - WWTP	610-5-815-6310	264.96	.00		
22192924	FAN, BATTERIES - WWTP	610-5-815-6310	106.95	.00		
22194165	BULBS, NIPPLES, SHOWER HOSE - WWTP	610-5-815-6310	46.56	.00		
Total BOMGAARS:			692.35	.00		
CARDINAL SUPPLIES & FRESHENERS						
3150	AIR FRESHENER - LIBRARY	001-5-410-6310	44.00	.00		
3151	AIR FRESHENER - FIRE	001-5-150-6310	44.00	.00		
3152	AIR FRESHENER - VETS	001-5-470-6310	26.40	.00		
3153	AIR FRESHENER - ACT CTR	001-5-455-6310	44.00	.00		
Total CARDINAL SUPPLIES & FRESHENERS:			158.40	.00		
CAS COMPUTERS						
11505	OFFICE 365 - NOVEMBER - AIRPORT	001-5-280-6419	235.00	.00		
Total CAS COMPUTERS:			235.00	.00		
CENGAGE GALE GROUP						
82961220	AUDIO BOOKS - LIBRARY	170-5-410-6502	118.46	.00		
82961220	BOOKS - LIBRARY	001-5-410-6505	59.23	.00		
82966203	BOOKS - LIBRARY	001-5-410-6505	51.73	.00		
82984669	BOOKS - LIBRARY	001-5-410-6505	41.23	.00		
Total CENGAGE GALE GROUP:			270.65	.00		
CENTRAL IOWA DISTRIBUTING INC.						
01003141	CENTER PULL DISPENSER - WWTP	610-5-815-6310	79.00	.00		
Total CENTRAL IOWA DISTRIBUTING INC.:			79.00	.00		
CERTIFIED POWER INC						
40527697	ROCKER SWITCH - WWTP	610-5-815-6332	74.38	.00		
Total CERTIFIED POWER INC:			74.38	.00		
CULLIGAN WATER COND ATLANTIC						
112023	BOTTLED WATER - ACCT #18523 - WWTP	610-5-815-6310	11.20	.00		
Total CULLIGAN WATER COND ATLANTIC:			11.20	.00		
EMPLOYEE BENEFIT SYSTEMS						
112023	GROUP INS. PREMIUMS/DEC - LIBRARY	001-5-410-6150	2,880.78	2,880.78	11/30/2023	
112023	GROUP INS. PREMIUMS/DEC - ACT. CTR	001-5-470-6150	.46	.46	11/30/2023	
112023	GROUP INS. PREMIUMS/DEC - VETS	001-5-470-6150	.46	.46	11/30/2023	
112023	GROUP INS. PREMIUMS/DEC - CITY FAC.	001-5-650-6150	2,907.65	2,907.65	11/30/2023	
112023	GROUP INS. PREMIUMS/DEC - CLERK	001-5-620-6150	3,565.87	3,565.87	11/30/2023	
112023	GROUP INS. PREMIUMS/DEC - CITY ADM.	001-5-615-6150	1,468.20	1,468.20	11/30/2023	
112023	GROUP INS. PREMIUMS/DEC - FIRE	001-5-150-6150	1,468.20	1,468.20	11/30/2023	
112023	GROUP INS. PREMIUMS/DEC - STREET	110-5-212-6150	4,941.69	4,941.69	11/30/2023	
112023	GROUP INS. PREMIUMS/DEC - STREET2	001-5-212-6150	3,028.78	3,028.78	11/30/2023	

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
112023	GROUP INS. PREMIUMS/DEC - WWTP	610-5-815-6150	5,876.80	5,876.80	11/30/2023	
112023-1	UNREIMBURSED EXPENSE - 1471	004-5-930-6185	28.35	28.35	11/29/2023	
112023-2	UNREIMBURSED EXPENSE - 1471	004-5-930-6185	16.88	16.88	11/29/2023	
112023-3	UNREIMBURSED EXPENSE - 1471	004-5-930-6185	5.71	5.71	11/29/2023	
112023-4	UNREIMBURSED EXPENSE - 1471	004-5-930-6185	201.62	201.62	11/30/2023	
Total EMPLOYEE BENEFIT SYSTEMS:			26,391.45	26,391.45		
H.M.U.						
11056	CITY SHARE IOWA ONE CALLS - SEPT 23	001-5-699-6497	48.80	48.80	11/29/2023	
11077	CITY SHARE IOWA ONE CALLS - OCT	001-5-699-6497	35.20	.00		
112023	UTILITIES/NOV - COMMUNITY GARDEN	001-5-699-6375	8.00	.00		
112023	UTILITIES/NOV - PARKS	001-5-430-6374	1,007.64	.00		
112023	UTILITIES/NOV - FIRE	001-5-150-6374	680.25	.00		
112023	UTILITIES/NOV - CITY FAC.	001-5-650-6374	879.83	.00		
112023	UTILITIES/NOV - VET'S	001-5-470-6374	1,443.24	.00		
112023	UTILITIES/NOV - POOL	001-5-460-6374	264.07	.00		
112023	UTILITIES/NOV - STREET	110-5-214-6374	314.75	.00		
112023	UTILITIES/NOV - WWTP	610-5-815-6374	6,116.91	.00		
112023	UTILITIES/NOV - STREET LIGHTS	110-5-214-6371	4,798.88	.00		
112023	UTILITIES/NOV - DOWNTOWN STREET LIGHTS	110-5-214-6372	122.25	.00		
112023	UTILITIES/NOV - ACT. CTR	001-5-455-6374	949.23	.00		
112023	UTILITIES/NOV - LIBRARY	001-5-410-6374	995.12	.00		
112023	UTILITIES/NOV - GENERAL	001-5-650-6374	16.90	.00		
112023-1	PHONE/DEC - CITY HALL	001-5-620-6373	206.68	206.68	12/01/2023	
112023-1	CABLE/DEC - CITY HALL/CITY FAC.	001-5-650-6374	121.94	121.94	12/01/2023	
112023-1	PHONE/DEC - FIRE	001-5-150-6373	142.98	142.98	12/01/2023	
112023-1	PHONE/DEC - CODE ENFORCEMENT	001-5-110-6373	45.05	45.05	12/01/2023	
112023-1	PHONE/DEC - DOG POUND/CITY FAC.	001-5-650-6373	117.99	117.99	12/01/2023	
112023-1	PHONE/DEC - PARKS/JJ JENSEN	001-5-430-6373	19.50	19.50	12/01/2023	
112023-1	PHONE/DEC - POOL	001-5-460-6373	57.68	57.68	12/01/2023	
112023-1	PHONE/DEC - STREET	110-5-214-6373	92.79	92.79	12/01/2023	
112023-1	PHONE & INTERNET SERVICE/DEC - ACT. CTR	001-5-455-6373	173.98	173.98	12/01/2023	
112023-1	PHONE/DEC - VET'S	001-5-470-6373	122.98	122.98	12/01/2023	
112023-1	PHONE & INTERNET SERVICE/DEC - WWTP	610-5-815-6373	107.47	107.47	12/01/2023	
112023-1	PHONE & INTERNET SERVICE/DEC - LIBRARY	001-5-410-6373	222.25	222.25	12/01/2023	
Total H.M.U.:			19,112.36	1,480.09		
HARLAN CEMETERY						
112023	CEMETERY CONTRIBUTION - ANNUAL	001-5-450-6425	4,000.00	.00		
Total HARLAN CEMETERY:			4,000.00	.00		
HOLMES MURPHY AND ASSOC INC						
739081	HMA CONSULT FEE/DEC - CITY	001-5-699-6150	468.14	468.14	11/29/2023	
Total HOLMES MURPHY AND ASSOC INC:			468.14	468.14		
IA DEPT. OF REVENUE-SALES/USE						
102023	QUARTERLY SALES/USE TAX OCT - WWTP	610-5-815-6435	12.70	12.70	11/30/2023	
112023	SALES TAX - NOVEMBER- WWTP	610-5-815-6435	22.53	.00		
112023	SALES TAX - NOVEMBER - VETS	001-5-470-6551	49.00	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	C
Total IA DEPT. OF REVENUE-SALES/USE:			84.23	12.70			
IMFOA CERTIFICATION REVIEW COMMITTEE							
112023	IMFOA FINANCE OFFICER CERTIFICATION/SCHLEIS	001-5-620-6220	125.00	.00			
Total IMFOA CERTIFICATION REVIEW COMMITTEE:			125.00	.00			
IOWA PRISON INDUSTRIES							
374581	SHIRTS FOR CODE ENFORCEMENT	001-5-110-6181	117.00	.00			
Total IOWA PRISON INDUSTRIES:			117.00	.00			
IPAA							
1465	AIRPORT MEMBERSHIP ANNUAL FEE/AIRPORT	001-5-280-6220	200.00	.00			
Total IPAA:			200.00	.00			
KIRKHAM MICHAEL							
94782	AIRPORT LAYOUT PLAN FY-2023	368-5-280-6407	14,566.72	.00			
94783	HANGAR DOOR REPLACEMENT PROJECT PHASE 3	364-5-280-6407	1,155.00	.00			
Total KIRKHAM MICHAEL:			15,721.72	.00			
MES - MIDAM							
IN1968006	O2 SENSOR FOR FIRE DEPT	001-5-150-6546	279.23	.00			
Total MES - MIDAM:			279.23	.00			
MORES, ALAN							
112023	MILAGE & LODGING FOR PRESENTER - LIBRARY	001-5-410-6490	195.00	.00			
Total MORES, ALAN:			195.00	.00			
MYRTUE MEDICAL CENTER							
112023	CITY SCREENING - GENERAL	001-5-699-6186	279.00	.00			
Total MYRTUE MEDICAL CENTER:			279.00	.00			
PERFORMANCE GRADING							
110823	WASHED FILL SAND 16.1TON - WWTP	610-5-818-6310	313.95	.00			
Total PERFORMANCE GRADING:			313.95	.00			
PETERSEN FAMILY WELLNESS CENTER							
112023	WELLNESS BENEFIT/CITY PORTION - NOV.	001-5-699-6184	174.00	174.00	11/29/2023		
Total PETERSEN FAMILY WELLNESS CENTER:			174.00	174.00			
PIGSLEY, SCOTT							
112023-1	FBO CONTRACT - NOV. 2023 PYMT #2 - AIRPORT	001-5-280-6420	2,412.50	2,412.50	11/30/2023		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total PIGSLEY, SCOTT:			2,412.50	2,412.50		
PROFESSIONAL COMPUTER SOLUTIONS LLC						
7886	ADJUSTMENT IN HRLY RATE ON PATRON COMPUTER PROJ. -	001-5-410-6419	148.50	.00		
8977	CYLANCE ANTI-VIRUS SOFTWARE - LIBRARY	001-5-410-6419	98.51	.00		
9043	PCS CLOUD BACKUP - LIBRARY	001-5-410-6419	88.00	.00		
9064	INSTALL TACK MOUNT & KIDS STATIONS - LIBRARY	001-5-410-6419	205.99	.00		
9065	2 C2 COMPUTERS, SECURITY SLEEVES & MONITORS - LIBRAR	001-5-410-6419	1,825.00	.00		
9066	50 PK CAT6 PATCH CABLES - LIBRARY	001-5-410-6419	74.00	.00		
9067	WALL MOUNT CABINET, POWER CORD, RACK MOUNT PDU - LI	001-5-410-6419	270.00	.00		
Total PROFESSIONAL COMPUTER SOLUTIONS LLC:			2,413.00	.00		
PROFESSIONAL VISION CARE						
112023	EYE EXAM - STREETS	110-5-212-6181	185.00	.00		
Total PROFESSIONAL VISION CARE:			185.00	.00		
RELIANCE STANDARD						
122023	LIFE & DISABILITY INS./DEC - LIBRARY	001-5-410-6150	52.34	52.34	11/30/2023	
122023	LIFE & DISABILITY INS./DEC - ACT. CTR	001-5-470-6150	13.96	13.96	11/30/2023	
122023	LIFE & DISABILITY INS./DEC. - VET'S	001-5-470-6150	13.95	13.95	11/30/2023	
122023	LIFE & DISABILITY INS./APR. - CITY FAC.	001-5-650-6150	56.26	56.26	11/30/2023	
122023	LIFE & DISABILITY INS./DEC - CLERK	001-5-620-6150	86.08	86.08	11/30/2023	
122023	LIFE & DISABILITY INS./DEC - CITY ADM.	001-5-615-6150	56.98	56.98	11/30/2023	
122023	LIFE & DISABILITY INS./DEC - FIRE	001-5-150-6150	38.63	38.63	11/30/2023	
122023	LIFE & DISABILITY INS./DEC - STREET	110-5-212-6150	105.20	105.20	11/30/2023	
122023	LIFE & DISABILITY INS./DEC - STREET2	001-5-212-6150	64.48	64.48	11/30/2023	
122023	LIFE & DISABILITY INS./DEC - WWTP	610-5-815-6150	135.08	135.08	11/30/2023	
Total RELIANCE STANDARD:			622.96	622.96		
SECURITY EQUIPMENT INC.						
823367	ANNUAL MONITORING SERVICES - ACTIVITY CTR/CUST#11047	001-5-455-6419	540.00	.00		
Total SECURITY EQUIPMENT INC.:			540.00	.00		
SHELBY COUNTY AMBULANCE SERV						
122023	AMBULANCE CONTRIBUTION - DEC.	001-5-160-6413	8,410.50	8,410.50	11/29/2023	
122023	AMBULANCE CONTRIBUTION - JAN	001-5-160-6413	8,410.50	8,410.50	11/29/2023	
Total SHELBY COUNTY AMBULANCE SERV:			16,821.00	16,821.00		
SIGNS BY PUDGE						
112023	VINYL AND HAND LETTERING - CODE ENFORCEMENT	001-5-110-6332	150.00	.00		
Total SIGNS BY PUDGE:			150.00	.00		
U. S. POSTAL SERVICE						
122023	P.O. BOX RENT - ANNUAL	001-5-699-6508	152.00	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total U. S. POSTAL SERVICE:			152.00	.00		
UMB BANK NA						
112023	SERIES 2014, DTD 10/9/14 - INTEREST	200-5-713-6851	8,530.00	8,530.00	11/30/2023	
112023-1	SERIES 2013, DTD 5/1/13 INTEREST	200-5-712-6851	11,048.75	11,048.75	11/30/2023	
112023-2	SERIES 2015, DTD 10-14-15 INTEREST	200-5-714-6851	11,387.50	11,387.50	11/30/2023	
112023-3	SERIES 2020, DTD 9/15/20 INTEREST	200-5-716-6851	13,020.00	13,020.00	11/30/2023	
Total UMB BANK NA:			43,986.25	43,986.25		
VERIZON WIRELESS						
9948684320	CELL PHONE SERVICE/NOV - PARKS	001-5-430-6373	63.07	63.07	11/29/2023	
9948684320	CELL PHONE SERVICE/NOV - CITY CLERK	001-5-620-6373	63.07	63.07	11/29/2023	
9948684320	IPAD - WWTP	610-5-815-6373	32.05	32.05	11/29/2023	
9948684320	IPAD/NOV - WWTP	610-5-818-6310	32.06	32.06	11/29/2023	
9948684320	JETPACK/NOV - WWTP	610-5-815-6373	40.01	40.01	11/29/2023	
9948684320	CELL PHONE SERVICE/NOV - VET'S	001-5-470-6373	31.54	31.54	11/29/2023	
9948684320	CELL PHONE SERVICE/NOV - ACT. CTR	001-5-455-6373	31.54	31.54	11/29/2023	
9948684320	IPAD/NOV - STREET	110-5-214-6419	32.06	32.06	11/29/2023	
9948684320	JETPACK/NOV - FIRE	001-5-150-6332	80.02	80.02	11/29/2023	
9948684320	CELL PHONE SERVICE/NOV - FIRE	001-5-150-6373	63.08	63.08	11/29/2023	
9948684320	LAPTOP - BLDG INSPECTOR	001-5-150-6231	40.01	40.01	11/29/2023	
9948684320	CELL PHONE SERVICE/NOV - CODE ENF	001-5-110-6373	72.07	72.07	11/29/2023	
Total VERIZON WIRELESS:			580.58	580.58		
Grand Totals:			142,170.32	93,848.58		

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Amount Paid

Total LAW/CODE ENFORCEMENT:
384.12
Total FIRE:
2,836.40
Total AMBULANCE:
16,821.00
Total STREET ADMINISTRATION:
3,093.26
Total AIRPORT:
2,847.50
Total LIBRARY:
8,460.16
Total PARKS/RECREATION:
4,060.19
Total CEMETERY:
4,000.00
Total ACTIVITY CENTER:
1,738.75
Total SWIMMING POOL:
321.75
Total VETERAN'S MEMORIAL AUDITORIUM:
1,701.99
Total CITY ADMINISTRATOR:
1,525.18
Total CITY CLERK:
4,046.70
Total LEGAL SERVICES & CITY ATTY:
142.50
Total CITY FACILITIES:
4,110.26
Total GENERAL GOVERNMENT:
1,624.63
Total STREET CONSTRUCTION:
57,714.39
Total FLEXIBLE BENEFITS FUND:
252.56
Total FLEXIBLE BENEFITS FUND:
252.56
Total STREET ADMINISTRATION:
5,231.89
Total STREET OPS/EQUIPMENT:
5,425.67
Total ROAD USE TAX FUND:
10,657.56
Total LIBRARY TRUST:
118.46
Total LIBRARY TRUST FUND:
118.46
Total 2013 GO BOND:
11,048.75
Total 2014 GO BOND:
8,530.00
Total 2015 WWTP BOND:
11,387.50
Total 2020 GO BOND:
13,020.00
Total DEBT SERVICE - BOND FUND:
43,986.25

Amount Paid

Total AIRPORT HANGER IMPROVEMENTS:
1,155.00

Total AIRPORT HANGER IMPROVEMENTS:
1,155.00

Total AIRPORT LAYOUT PLAN:
14,566.72

Total AIRPORT LAYOUT PLAN:
14,566.72

Total WWTP:
13,105.87

Total WWTP LINES:
613.51

Total SEWER FUND:
13,719.38

Grand Totals:
142,170.32

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

RESOLUTION NO. 2549

A resolution of the City of Harlan, Iowa agreeing to apply for financial assistance with the Community Development Block Grant (CDBG) program to finance a portion of the cost of wastewater system improvements. Be it further resolved that the City Council of the City of Harlan authorizes the City Administrator and/or City Clerk to sign all documents relating to the Community Development Block Grant—Water & Sewer (W&S) program grant applications.

PASSED and APPROVED this 5TH day of December 2023.

Jay Christensen, Mayor

Attest:

Jane Smith, City Clerk

RESOLUTION NO. 2550

RESOLUTION OF APPRECIATION

WHEREAS, the City Council has determined that City employees should be honored for their continued employment with the City of Harlan, and;

WHEREAS, the City Council has determined that said employees should receive monetary awards for years of service according to the following provisions:

10 years - \$ 50.00
15 years - \$ 75.00
20 years - \$100.00
25 years - \$125.00
30 years - \$150.00
and compensated according to these increments every five
(5) years thereafter

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HARLAN, IOWA:

That the following employees be recognized for their continued service to the City of Harlan through the year ending December 31, 2023:

30 Years of Service (\$150.00)

Jeff Musich

Street Department

PASSED AND APPROVED this 5th day of December 2023.

Jay Christensen, Mayor

ATTEST: Jane Smith, City Clerk

RESOLUTION NO. 2551

**A RESOLUTION ACCEPTING COMPLETION OF THE
AIRPORT RECONSTRUCTION T-HANGAR TAXILANES PROJECT,
HARLAN, IOWA**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HARLAN, IOWA:

That the reconstruction of the T-Hangar Taxilanes Project at the Harlan Municipal Airport, Harlan, Iowa, according to plans and specifications entitled "Reconstruction T-Hangar Taxilanes" under contract dated May 25, 2022, by and between Bluffs Paving & Utility Company, Inc. of Cresent, Iowa, Contractor, and the City of Harlan, is hereby accepted by the City of Harlan, and that the final contract price is \$537,905.08 as determined by the Engineer's Statement of Completion dated November 22, 2023.

PASSED AND APPROVED this 5th day of December 2023.

Jay Christensen, Mayor

ATTEST: Jane Smith, City Clerk