

CITY OF HARLAN – HARLAN, IOWA – JANUARY 7, 2020

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 5:15 o'clock P.M. the 7th day of January 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger

ABSENT: None

The City Clerk presented the agenda. It was moved by Rudolph and seconded by Christensen to approve the agenda. The motion carried unanimously.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Kroger and seconded by Petersen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 12/17/2019 Council meeting
- B. Claims List No. 1209 in the amount of \$194,692.53
- C. Council Committees and Liaisons for 2020
- D. Fire Department Officers and members 2020
- E. Renewal Application for Cyclone Lanes, 912 Chatburn Ave., Class C Liquor License (LC) (Commercial) Sunday Sales

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried, and the Consent Agenda items were approved and adopted.

Council Member Bladt introduced **RESOLUTION No. 2389 RESOLUTION APPROVING AND RATIFYING TEMPORARY TRANSFER OF FUNDS IN THE AMOUNT OF \$692,708.41 FROM THE HARLAN MUNICIPAL ELECTRIC UTILITY TO THE HARLAN COMMUNICATIONS UTILITY.** Council Member Kroger seconded the motion.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously, and the resolution was duly adopted.

It was moved by Rudolph and seconded by Schaben to approve the Completion & Award Request for Randal Rasmussen, Harlan Parts Inc., (NAPA), Downtown Upper Story & Façade Grant in the amount of \$4,442.38. The motion carried unanimously.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Petersen and seconded by Kroger to appoint Jay Christensen as Mayor Pro-Tem.

Ayes: Bladt, Petersen, Rudolph, Schaben, Kroger

Abstain: Christensen, due to conflict of interest.

Nays: None

The motion carried.

It was moved by Kroger and seconded by Schaben to approve the appointment of Greg Bladt to the Hotel/Motel Tax Committee for a one-year term to expire 1/08/21.

Ayes: Petersen, Christensen, Rudolph, Schaben, Kroger  
Abstain: Bladt, due to conflict of interest.  
Nays: None.

The motion carried.

It was moved by Kroger and seconded by Christensen to approve the re-appointments of the following City officers for two-year terms to expire 12/31/21:

- a.) City Treasurer, Wava Bails
- b.) City Attorney, Todd Argotsinger
- c.) City Health Officer, Terri Daringer
- d.) Police Chief, Frank Clark

The motion carried unanimously.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*



**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS, JANUARY 7, 2020, 5:15 P.M**

**1. OPENING BUSINESS**

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda
- D. Conflict of Interest (state if applicable)

**2. CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 12/17/2019 Council meeting
- B. Claims List 1209 in the amount of \$194,692.53
- C. Council Committees and Liaisons for 2020
- D. Fire Department Officers and members 2020
- E. Renewal Application for Cyclone Lanes, 912 Chatburn Ave.,  
Class C Liquor License (LC) (Commercial) Sunday Sales

**3. OTHER BUSINESS**

- A. **Resolution No. 2389** – Approving and Ratifying Temporary Transfer of Funds from the Harlan Municipal Electric Utility to the Harlan Communications Utility (*Roll Call Vote*)
- B. Review Completion & Award Request for Randal Rasmussen, Harlan Parts Inc., (NAPA), Downtown Upper Story & Façade Grant (*Possible Action*)

**4. OTHER REPORTS**

- A. City Administrator's Report
- B. Mayor's Report
  - 1. Appoint Mayor Pro-Tem (*Possible Action*)
  - 2. Appoint Greg Bladt to the Hotel/Motel Tax committee to a 1-year term to expire 01/08/2021 (*Roll Call Vote*)
  - 3. Appointments of City officers for a 2-year term to expire 12/31/2021 (*Possible Action*)
    - a. City Treasurer, Wava Bails
    - b. City Attorney, Todd Argotsinger
    - c. City Health Officer, Terri Daringer
    - d. Police Chief, Frank Clark

**5. ADJOURN**

# **AGENDA**

## **CITY COUNCIL BUDGET WORK SESSION**

***HARLAN CITY COUNCIL CHAMBERS  
CITY HALL***

***JANUARY 9, 2020, 7:30 A.M.***

**Budget Review with Department Heads & Open Discussion**

**Budget Review & Open Discussion**

**NO FORMAL ACTION WILL BE TAKEN**

**City Council of the City of Harlan, Iowa January 9, 2020**

The City Council met on Thursday, January 9, 2020 at 7:30 a.m. in the City Council Chambers, 711 Durant Street, Harlan, Iowa, for the purpose of reviewing department heads budgets, and discussing the FY20/21 Budget.

Present: Mike Kolbe, Jeanna Rudolph, Sharon Kroger, Greg Bladt, Troy Schaben, Jay Christensen & Richard Petersen

Absent: None

Also Present: City Administrator Gene Gettys, City Clerk Jane Smith

Mayor Kolbe called the Budget Work Session discussion to order.

Department budgets were reviewed:

- Police Department – Chief, Frank Clark
- Wastewater Treatment Plant – Superintendent, Steve Kenkel
- Library – Director, Amanda Brewer
- City Facilities, Parks and Recreation, Pool and Animal Control - Superintendent, Tim Miller
- Fire Department – Chief, Roger Bissen
- Street & Road Use Tax Department - Superintendent, Jeff Musich
- Veteran’s Memorial Auditorium/C.G. Therkildsen Activity Center - Manager, Kelli Miller

There being no further discussion, the Work Session adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

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# **AGENDA**

## **CITY COUNCIL BUDGET WORK SESSION**

***HARLAN CITY COUNCIL CHAMBERS  
CITY HALL***

***JANUARY 16, 2020, 11:00 A.M.***

**Budget Review & Open Discussion**

**NO FORMAL ACTION WILL BE TAKEN**

CITY OF HARLAN – HARLAN, IOWA – JANUARY 21, 2020

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 5:15 o'clock P.M. the 21st day of January 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger

ABSENT: None

The City Clerk presented the agenda. It was moved by Petersen and seconded by Bladt to approve the agenda. The motion carried unanimously.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Rudolph and seconded by Kroger that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 1/7/2019 Council meeting and the 12/4/19, 1/9/20 and 1/16/20 Council work sessions
- B. Claims List No. 1210 in the amount of \$165,858.68
- C. Expenditure & revenue reports for the month of December 2019
- D. Police statistical report for the month of December 2019
- E. Salaries paid in 2019 and instruct Clerk to publish the same
- F. New application from The Buck Snort, 3002 23<sup>rd</sup> St., Class C Liquor License (LC) (Commercial), Sunday Sales (under new ownership)
- G. Renewal application from Dollar General Store #2377, 1102 Chatburn Ave., Class B Wine Permit, Class C Beer Permit (BC), Sunday Sales

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

Alexsis Fleener with SWIPCO was present to discuss the Comprehensive Plan Proposal for 2020. It was moved by Kroger and seconded by Schaben to approve the 2020 Comprehensive Plan proposal at a cost of \$18,000. The motion carried unanimously.

It was moved by Christensen and seconded by Petersen to receive and file the Personnel & Finance Committee minutes from 01/10/2020. The motion carried unanimously.

It was moved by Rudolph and seconded by Petersen to approve the recommendation from the Personnel & Finance Committee to approve the updated Employee Handbook. The motion carried unanimously.

It was moved by Christensen and seconded by Petersen to approve the Municipal Software (CIVIC) Conversion Services Proposal to upgrade from Clarity to Connect at a cost of \$7,975. The motion carried unanimously.

It was moved by Schaben and seconded by Kroger to approve the disposal of City property, the Little League maintenance shed at JJ Jensen Park, with sealed bids due to Harlan City Hall by Friday, January 31 at noon with no minimum bid. The motion carried unanimously.

It was moved by Rudolph and seconded by Kroger to approve the Completion & Award Requests for Salvo, Deren, Schenck, Gross, Swain & Argotsinger, PC in the amount of \$9,620.58 and for Milk & Honey in the amount of \$2,068.75 for the Downtown Upper Story & Façade Grant. The motion carried unanimously.

It was moved by Christensen and seconded by Bladt to approve the Completion & Award Request for Holly Rihner in the amount of \$1,900.00 for the Downtown Upper Story & Façade Grant. The motion carried unanimously.

City Administrator’s Report

Mayor’s Report

There being no further business, the meeting was adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

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AGENDA  
REGULAR CITY COUNCIL MEETING  
***COUNCIL CHAMBERS, JANUARY 21, 2020, 5:15 P.M***

**1. OPENING BUSINESS**

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda
- D. Conflict of Interest (state if applicable)

**2. CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 1/7/19 Council meeting and 12/4/19, 1/9/20 and 1/16/20 Council Work Sessions
- B. Abstract No. 1210 in the amount of \$165,858.68
- C. Expenditure & Revenue reports for the month of December 2019
- D. Police statistical report for the month of December 2019
- E. Salaries paid in 2019 and instruct Clerk to publish the same
- F. New application from The Buck Snort, 3002 23<sup>rd</sup> St., Class C Liquor License (LC) (Commercial), Sunday Sales (under new ownership)
- G. Renewal application from Dollar General Store #2377, 1102 Chatburn Ave., Class B Wine Permit, Class C Beer Permit (BC), Sunday Sales

**3. OTHER BUSINESS**

- A. Review 2020 Comprehensive Plan Proposal (Possible Action)
- B. Receive & File Personnel & Finance Committee meeting minutes from 1/10/20 (Possible Action)
- C. Review Recommendation from Personnel & Finance Committee to approve updated Employee Handbook (Possible Action)
- D. Review Municipal Software (CIVIC) Conversion Services Proposal (Possible Action)
- E. Approve disposal of City property, Little League maintenance shed at JJ Jensen, sealed bids due Friday, January 31 at noon, no minimum bid (Possible Action)
- F. Review Completion & Award Request for Salvo, Deren, Schenck, Gross, Swain & Argotsinger, PC and Milk & Honey for the Downtown Upper Story & Façade Grant (Possible Action)
- G. Review Completion & Award Request for Holly Rihner for the Downtown Upper Story & Façade Grant (Possible Action)

**4. OTHER REPORTS**

- A. City Administrator's Report
- B. Mayor's Report

**5. ADJOURN**

CITY OF HARLAN – HARLAN, IOWA – FEBRUARY 4, 2020

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 5:15 o'clock P.M. the 4th day of February 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger

ABSENT: None

The City Clerk presented the agenda. It was moved by Petersen and seconded by Bladt to approve the agenda. The motion carried unanimously.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Rudolph and seconded by Kroger that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 01/21/2020 Council meeting
- B. Claims List No. 1211 in the amount of \$35,042.82
- C. New Fire Department member, Mary Yates

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried, and the Consent Agenda items were approved and adopted.

Council Member Kroger introduced **RESOLUTION No. 2390 A RESOLUTION SETTING TIME AND PLACE OF FEBRUARY 18, 2020 AT 5:15 P.M. IN THE CITY COUNCIL CHAMBERS FOR A PUBLIC HEARING FOR THE PURPOSE OF CONSIDERING THE MAXIMUM TAX DOLLARS FROM CERTAIN LEVIES FOR THE CITY'S PROPOSED FISCAL YEAR 2020-2021 BUDGET.** Council Member Schaben seconded the motion.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously, and the resolution was duly adopted.

It was moved by Christensen and seconded by Kroger to submit Application to State of Iowa Flood Mitigation Program for Flood Recovery Funds & FEMA Hazard Mitigation Assistance Program for Pre-Disaster Funds & Hazard Mitigation Funds for In-Town Lift Station Flood Mitigation Project. The motion carried unanimously.

Officer Derrick Yamada presented Council with updated information on the traffic radar speed signs placed on Durant Street and 19<sup>th</sup> Street. The signs help to make drivers aware that they are traveling above the speed limit. The speed signs have been proven to be effective, with data showing drivers are reducing their speed once they realize they are traveling too fast.

The City Administrator presented his report.

The Mayor presented his report.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

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**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS, FEBRUARY 4, 2020, 5:15 P.M**

**1. OPENING BUSINESS**

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda
- D. Conflict of Interest (state if applicable)

**2. CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 1/21/2020 Council meeting
- B. Claims List 1211 in the amount of \$35,042.82
- C. New Fire Department Member, Mary Yates

**3. OTHER BUSINESS**

- A. **Resolution 2390** – Set Public Hearing Date of 2/18/20 for Proposed FY20/21 Annual Budget Maximum Property Tax Dollars *(Roll Call Vote)*
- B. Submit Application to State of Iowa Flood Mitigation Program for Flood Recovery Funds & FEMA Hazard Mitigation Assistance Program for Pre-Disaster Funds & Hazard Mitigation Funds for In-Town Lift Station Flood Mitigation Project *(Possible Action)*

**4. OTHER REPORTS**

- A. City Administrator's Report
- B. Mayor's Report

**5. ADJOURN**

# **AGENDA**

## **CITY COUNCIL BUDGET WORK SESSION**

***HARLAN CITY COUNCIL CHAMBERS  
CITY HALL***

***FEBRUARY 11, 2020, 12:00 P.M.***

**Budget Review & Open Discussion**

**NO FORMAL ACTION WILL BE TAKEN**

CITY OF HARLAN – HARLAN, IOWA – FEBRUARY 18, 2020

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 5:15 o'clock P.M. the 18<sup>th</sup> day of February 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger

ABSENT: None

The City Clerk presented the agenda. It was moved by Rudolph and seconded by Christensen to approve the agenda. The motion carried unanimously.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Kroger and seconded by Petersen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 02/04/2020 Council meeting
- B. Claims List No. 1212 in the amount of \$147,260.94
- C. Expenditure & revenue reports for the month of January 2020
- D. Police statistical report for the month of January 2020

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

The Mayor announced this is the time and place for the public hearing regarding Proposed FY20/21 Annual Budget Total Maximum Property Tax Dollars.

The Public Hearing was opened at 5:17 p.m.

No oral or written objections were stated or filed.

It was moved by Petersen and seconded by Kroger to close the hearing. The motion carried unanimously.

Council Member Rudolph introduced **Resolution No. 2391 – Resolution Approving the Maximum Property Tax Dollars for Budget Year July 1, 2020 to June 30, 2021** and moved its adoption. Council Member Bladt seconded the motion.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously, and the resolution was duly adopted.

Two bids were received for the FY20/21 Street Maintenance project.

Western Engineering, Harlan	\$394,900.80
Henningsen Construction, Atlantic	\$404,645.23

It was moved by Petersen and seconded by Schaben to approve the FY 2020/21 Street Maintenance low bid of \$394,900.80 and award the project to Western Engineering of Harlan, Iowa. The motion carried unanimously.

## City Administrator's Report

### Mayor's Report

It was moved by Schaben and seconded by Kroger to approve the appointment of Lee Schoof to the Parks and Recreation Board to fulfill a term to expire 7/1/2021.

There being no further business, the meeting was adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

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**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS, FEBRUARY 18, 2020, 5:15 P.M**

**1. OPENING BUSINESS**

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda
- D. Conflict of Interest (state if applicable)

**2. CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 2/4/20 Council meeting and the 2/11/20 Council Budget Work Session
- B. Abstract No. 1212 in the amount of \$147,260.94
- C. Expenditure & revenue reports for the month of January 2020
- D. Police statistical report for the month of January 2020

**3. PUBLIC HEARING**

- A. Regarding Proposed FY20/21 Annual Budget Total Maximum Property Tax Dollars
  - 1. Motion to close hearing (*Possible Action*)
- B. **Resolution 2391** – Adopting FY20/21 Annual Budget Total Maximum Property Tax Dollars (*Roll Call Vote*)

**4. OTHER BUSINESS**

- A. Report on Bids for FY20/21 Street Maintenance (*Possible Action*)

**5. OTHER REPORTS**

- A. City Administrator's Report
- B. Mayor's Report
  - 1. Appoint Lee Schoof to the Parks and Recreation Board to fulfill a term to end on 07/01/2021 (*Possible Action*)

**6. ADJOURN**

**AMENDED AGENDA  
REGULAR CITY COUNCIL MEETING  
COUNCIL CHAMBERS, MARCH 3, 2020, 5:15 P.M**

**1. OPENING BUSINESS**

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda
- D. Conflict of Interest (state if applicable)

**2. CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 2/18/2020 Council meeting
- B. Claims List 1213 in the amount of \$134,402.12
- C. New Fire Department members: Hudson Mass, Jackson Parkhurst, and Doug Chapman
- D. Renewal Application for Yesway #1009, 618 Durant St., Class B Wine Permit  
Class C Beer Permit (Carryout Beer) Class E Liquor License (LE) Sunday Sales

**3. OTHER BUSINESS**

- A. **Resolution No. 2392** – Resolution fixing date of March 17, 2020, 5:15 P.M. for a meeting on the authorization of a loan agreement & the issuance of not to exceed \$1,100,000 General Obligation Capital Loan Notes of the City of Harlan, State of Iowa (For Essential Corporate Purposes), and providing for publication of notice thereof *(Roll Call Vote)*
- B. Set Public Hearing Date of March 17, 2020, 5:15 P.M. for the Proposed FY20/21 Annual Budget *(Roll Call Vote)*
- ~~C. **Resolution No. 2393** – Resolution setting the date of March 17, 2020, 5:15 P.M. for public hearing regarding the proposed sale of city owned property, Lot 40 & 41, in G. H. Christiansen subdivision in City of Harlan, Iowa to Callie Wiltse *(Roll Call Vote)*~~
- D. Receive and file Insurance Committee minutes from 02/19/2020 *(Possible Action)*
  - 1. Review recommendation to renew Property/Casualty Insurance with EMC *(Possible Action)*
  - 2. Review recommendation to renew Workers Compensation Insurance with EMC *(Possible Action)*
  - 3. Review recommendation to continue dividing dividends in the same manner that has been past practice consisting of percentages paid by each entity for Property & Casualty and Workers Compensation. *(Possible Action)*
- E. Receive and file Public Health & Sanitation Committee minutes from 02/25/20 *(Possible Action)*
  - 1. Review recommendation to continue working with Essentia Proteins to draft easement agreement *(Possible Action)*
  - 2. Review recommendation to continue working with Essentia Proteins to connect to wastewater plant to discharge clean water *(Possible Action)*

**4. OTHER REPORTS**

- A. City Administrator's Report
- B. Mayor's Report

**5. ADJOURN**

CITY OF HARLAN – HARLAN, IOWA – MARCH 3, 2020

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 5:15 o'clock P.M. the 3rd day of March 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger

ABSENT: None

The City Clerk presented the amended agenda. It was moved by Kroger and seconded by Schaben to approve the amended agenda. The motion carried unanimously.

The Mayor asked the Council members to state any conflicts of interest, as applicable. Council member Schaben stated he will abstain from Agenda Item E. Public Health & Sanitation, as well as Item E. 1 & 2.

It was moved by Rudolph and seconded by Petersen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 02/18/2020 Council meeting
- B. Claims List No. 1213 in the amount of \$134,402.12
- C. New Fire Department members: Hudson Mass, Jackson Parkhurst, and Doug Chapman
- D. Renewal Application for Yesway #1009, 618 Durant St., Class B Wine Permit, Class C Beer Permit (Carryout Beer), Class E Liquor License (LE), Sunday Sales

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried, and the Consent Agenda items were approved and adopted.

Council Member Christensen introduced **RESOLUTION NO. 2392 - RESOLUTION FIXING DATE OF MARCH 17, 2020, 5:15 P.M. FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$1,100,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE CITY OF HARLAN, STATE OF IOWA (FOR ESSENTIAL CORPORATE PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF** and moved its adoption. Council Member Schaben seconded the motion.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously, and the resolution was duly adopted

It was moved by Kroger and seconded by Petersen to set the public hearing date of 3/17/2020 at 5:15 p.m. for the proposed FY20/21 Annual Budget A roll call vote was had which was as follows:

AYES: : Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

**RESOLUTION NO. 2393** – was removed from the agenda

It was moved by Kroger and seconded by Rudolph to receive and file the Insurance Committee minutes from 02/19/2020. The motion carried unanimously.

Brent Scheve with The Agency discussed the 2020/2021 Property/Casualty and Workers Compensation coverage renewal as well as receipt of dividends with the Council.

It was moved by Rudolph and seconded by Kroger to renew the Property/Casualty Insurance with EMC. The motion carried unanimously.

It was moved by Schaben and seconded by Christensen to renew Workers Compensation Insurance with EMC. The motion carried unanimously.

It was moved by Kroger and seconded by Schaben to continue dividing dividends in the same manner that has been past practice consisting of percentages paid by each entity for Property & Casualty and Workers Compensation. The motion carried unanimously.

It was moved by Kroger and seconded by Bladt to receive and file the Public Health & Sanitation Committee minutes from 02/25/2020. Ayes: Bladt, Petersen, Christensen, Rudolph, Kroger. Nays: None. Abstain: Schaben. The motion carried.

Chance Goddard with Essentia Proteins was present to discuss with the Council their proposal to connect to the city wastewater treatment plant to discharge clean water and obtain an easement through city property to connect. Steve Kenkel, WWTP Supervisor was present to answer Council questions.

It was moved by Petersen and seconded by Kroger to continue working with Essentia Proteins to draft easement agreement. Ayes: Bladt, Petersen, Christensen, Rudolph, Kroger. Nays: None. Abstain: Schaben. The motion carried.

It was moved by Bladt and seconded by Rudolph to continue working with Essentia Proteins to connect to the city wastewater treatment plant to discharge clean water. Ayes: Bladt, Petersen, Christensen, Rudolph, Kroger. Nays: None. Abstain: Schaben. The motion carried.

The City Clerk presented her report.

The Mayor presented his report.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*



# COMING EVENTS

MONDAY, MARCH 2

FIRE DEPT. TRAINING NIGHT  
7:00 P.M. Fire Hall

TUESDAY, MARCH 3

CITY COUNCIL MEETING  
5:15 P.M. Council Chambers

MONDAY, MARCH 9

LIBRARY BOARD MEETING  
5:15 P.M. Library Meeting Room

TUESDAY, MARCH 10

AIRPORT COMMISSION MEETING  
7:00 A.M. **Council Chambers**

THURSDAY, MARCH 12

HMU ELECTRONIC BOARD MEETING

FRIDAY, MARCH 13

VETS COMMISSION MEETING  
10:30 A.M. Veterans Memorial Building

MONDAY, MARCH 16

FIRE DEPT. MEETING NIGHT  
7:00 P.M. Fire Hall

TUESDAY, MARCH 17

CITY COUNCIL MEETING  
5:15 P.M. Council Chambers

THURSDAY, MARCH 19

PARK & RECREATION MEETING  
12:00 P.M. Council Chambers

THURSDAY, MARCH 26

HMU BOARD MEETING  
4:00 P.M. HMU Board Room

02/28/20

**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS, MARCH 3, 2020, 5:15 P.M**

**1. OPENING BUSINESS**

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda
- D. Conflict of Interest (state if applicable)

**2. CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 2/18/2020 Council meeting
- B. Claims List 1213 in the amount of \$134,402.12
- C. New Fire Department members: Hudson Mass, Jackson Parkhurst, and Doug Chapman
- D. Renewal Application for Yesway #1009, 618 Durant St., Class B Wine Permit Class C Beer Permit (Carryout Beer) Class E Liquor License (LE) Sunday Sales

**3. OTHER BUSINESS**

- A. **Resolution No. 2392** – Resolution fixing date of March 17, 2020, 5:15 P.M. for a meeting on the authorization of a loan agreement & the issuance of not to exceed \$1,100,000 General Obligation Capital Loan Notes of the City of Harlan, State of Iowa (For Essential Corporate Purposes), and providing for publication of notice thereof (*Roll Call Vote*)
- B. Set Public Hearing Date of March 17, 2020, 5:15 P.M. for the Proposed FY20/21 Annual Budget (*Roll Call Vote*)
- C. **Resolution No. 2393** - Resolution setting the date of March 17, 2020, 5:15 P.M. for public hearing regarding the proposed sale of city-owned property, Lot 40 & 41, in G. H. Christiansen subdivision in City of Harlan, Iowa to Callie Wiltse (*Roll Call Vote*)
- D. Receive and file Insurance Committee minutes from 02/19/2020 (*Possible Action*)
  - 1. Review recommendation to renew Property/Casualty Insurance with EMC (*Possible Action*)
  - 2. Review recommendation to renew Workers Compensation Insurance with EMC (*Possible Action*)
  - 3. Review recommendation to continue dividing dividends in the same manner that has been past practice consisting of percentages paid by each entity for Property & Casualty and Workers Compensation. (*Possible Action*)
- E. Receive and file Public Health & Sanitation Committee minutes from 02/25/20 (*Possible Action*)
  - 1. Review recommendation to continue working with Essentia Proteins to draft easement agreement (*Possible Action*)
  - 2. Review recommendation to continue working with Essentia Proteins to connect to wastewater plant to discharge clean water (*Possible Action*)

**4. OTHER REPORTS**

- A. City Administrator's Report
- B. Mayor's Report

**5. ADJOURN**



CITY OF HARLAN – HARLAN, IOWA – FEBRUARY 18, 2020

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 5:15 o'clock P.M. the 18<sup>th</sup> day of February 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger

ABSENT: None

The City Clerk presented the agenda. It was moved by Rudolph and seconded by Christensen to approve the agenda. The motion carried unanimously.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Kroger and seconded by Petersen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 02/04/2020 Council meeting
- B. Claims List No. 1212 in the amount of \$147,260.94
- C. Expenditure & revenue reports for the month of January 2020
- D. Police statistical report for the month of January 2020

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

The Mayor announced this is the time and place for the public hearing regarding Proposed FY20/21 Annual Budget Total Maximum Property Tax Dollars.

The Public Hearing was opened at 5:17 p.m.

No oral or written objections were stated or filed.

It was moved by Petersen and seconded by Kroger to close the hearing. The motion carried unanimously.

Council Member Rudolph introduced **Resolution No. 2391 – Resolution Approving the Maximum Property Tax Dollars for Budget Year July 1, 2020 to June 30, 2021** and moved its adoption. Council Member Bladt seconded the motion.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None

The motion carried unanimously, and the resolution was duly adopted.

Two bids were received for the FY20/21 Street Maintenance project.

Western Engineering, Harlan	\$394,900.80
Henningsen Construction, Atlantic	\$404,645.23

It was moved by Petersen and seconded by Schaben to approve the FY 2020/21 Street Maintenance low bid of \$394,900.80 and award the project to Western Engineering of Harlan, Iowa. The motion carried unanimously.

City Administrator’s Report

Mayor’s Report

It was moved by Schaben and seconded by Kroger to approve the appointment of Lee Schoof to the Parks and Recreation Board to fulfill a term to expire 7/1/2021.

There being no further business, the meeting was adjourned.

Jane Smith, City Clerk	Mike Kolbe, Mayor
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*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*

CITY OF HARLAN		PAYMENT APPROVAL REPORT - CLAIMS LIST NO. 1213			Page: 1	
		Report dates: 2/20/2020-2/28/2020			Feb 28, 2020 02:33PM	
Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (
<b>911 CUSTOM LLC</b>						
40333	FLASHLIGHTS - POLICE	001-5-110-6504	316.00	.00		
Total 911 CUSTOM LLC:						
			316.00	.00		
<b>AGRILAND FS</b>						
11006699	FS LP GAS - AIRPORT/OFFICE	001-5-280-6374	248.40	.00		
11006700	FS LP GAS - AIRPORT/SHOP	001-5-280-6374	302.98	.00		
Total AGRILAND FS:						
			551.38	.00		
<b>BARCO MUN. PRODUCTS INC</b>						
IN-236172	5/8" X 4" PLOW BOLTS & NUTS - STREET	110-5-250-6332	143.75	.00		
IN-236172	ROAD CLOSED 48X30, TYPE II BARRICADE HI INTEN & SHIPPING	110-5-240-6509	477.84	.00		
Total BARCO MUN. PRODUCTS INC:						
			621.59	.00		
<b>BISSEN, ROGER</b>						
22020	REIMBURSEMENT FOR ASBESTOS LICENSE - FIRE	001-5-150-6231	21.25	.00		
Total BISSEN, ROGER:						
			21.25	.00		
<b>BLACKSTONE PUBLISHING</b>						
1164682	AUDIO BOOKS - LIBRARY	001-5-410-6507	237.27	.00		
Total BLACKSTONE PUBLISHING:						
			237.27	.00		
<b>BOMGAARS</b>						
22588716	SNOW PUSHER - POLICE	001-5-110-6310	59.99	.00		
22589652	BRACKETS - SANIT.	610-5-815-6310	3.38	.00		
22589950	LAB SUPPLIES - SANIT.	610-5-815-6458	78.96	.00		
22590104	BOLTS - STREET	110-5-214-6310	5.25	.00		
22590369	LAB SUPPLIES - SANIT.	610-5-815-6458	15.97	.00		
22591989	PAINT SUPPLIES - SANIT.	610-5-815-6310	3.98	.00		
22592429	KEYS - LIBRARY	001-5-410-6310	3.98	.00		
22592462	SUPPLIES - PARKS	001-5-430-6310	54.13	.00		
22592806	SUPPLIES - POOL	001-5-460-6310	22.91	.00		
22593072	STEEL TUBING - PARKS	001-5-430-6310	33.98	.00		
22594146	DRILL BIT & FASTENERS - SANIT.	610-5-815-6310	21.83	.00		
22594204	CABLE CLAMP - SANIT.	610-5-815-6310	1.69	.00		
22594477	SUPPLIES - PARKS	001-5-430-6310	128.30	.00		
22594644	FITTINGS & FASTENERS - SANIT.	610-5-815-6310	29.00	.00		
22595843	VEHICLE SUPPLIES - PARKS	001-5-430-6332	61.96	.00		
22596000	FLOOR JACK - SANIT.	610-5-815-6310	127.49	.00		
22596575	OIL - STREET	110-5-214-6310	32.93	.00		
22596576	FLOOR DRY - STREET	110-5-214-6310	17.98	.00		
Total BOMGAARS:						
			703.71	.00		
<b>BRUCE'S JANITORIAL SERVICE</b>						
43028	WINDOWS CLEANED - ACT. CTR.	001-5-455-6310	95.00	.00		



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (
Total BRUCE'S JANITORIAL SERVICE:						
<b>CAS COMPUTERS</b>						
10805	LABOR - CITY HALL		95.00	.00		
10812	OFFICE 365/FEB - POLICE	001-5-699-6419	480.00	.00		
10818	OFFICE 365/FEB - CLERK	001-5-110-6419	106.50	.00		
10818	OFFICE 365/FEB - CITY ADM.	001-5-620-6419	44.00	.00		
10818	OFFICE 365/FEB - GENERAL	001-5-615-6419	12.50	.00		
10821	OFFICE 365/FEB - SANIT.	001-5-699-6419	6.50	.00		
10825	OFFICE 365/FEB - FIRE	610-5-815-6419	12.50	.00		
10830	OFFICE 365/FEB - AIRPORT	001-5-150-6419	31.50	.00		
		001-5-280-6419	12.50	.00		
Total CAS COMPUTERS:						
			706.00	.00		
<b>CENGAGE GALE GROUP</b>						
NO.69454630	BOOKS - LIBRARY	001-5-410-6505	39.73	.00		
NO.69788978	BOOKS - LIBRARY	001-5-410-6505	85.47	.00		
NO.69810308	BOOKS - LIBRARY	001-5-410-6505	70.67	.00		
Total CENGAGE GALE GROUP:						
			195.87	.00		
<b>DEMCO</b>						
6775041	PROGRAMMING SUPPLIES - LIBRARY	001-5-410-6490	94.91	.00		
6775041	BOOK SUPPLIES - LIBRARY	001-5-410-6501	224.83	.00		
Total DEMCO:						
			319.74	.00		
<b>DOLLAR GENERAL - CHARGED SALES</b>						
1000940001	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	10.95	.00		
1000941589	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	44.05	.00		
Total DOLLAR GENERAL - CHARGED SALES:						
			55.00	.00		
<b>ELLENWOOD, STEVE</b>						
22020	REUND FOR SPAY OF ANIMAL - ANIMAL CONTROL	001-5-190-6516	20.00	20.00	02/26/2020	
Total ELLENWOOD, STEVE:						
			20.00	20.00		
<b>EMERGENCY APPARATUS</b>						
110508	UNIT 29 REPAIRS - FIRE	001-5-150-6332	1,229.81	.00		
Total EMERGENCY APPARATUS:						
			1,229.81	.00		
<b>EMPLOYEE BENEFIT SYSTEMS</b>						
22020	GROUP INS. PREMIUMS/MARCH - POLICE	001-5-110-6150	10,367.68	10,367.68	02/24/2020	
22020	GROUP INS. PREMIUMS/MARCH - LIBRARY	001-5-410-6150	2,903.48	2,903.48	02/24/2020	
22020	GROUP INS. PREMIUMS/MARCH - ACT. CTR	001-5-455-6150	1.00	1.00	02/24/2020	
22020	GROUP INS. PREMIUMS/MARCH - VET'S	001-5-470-6150	1.00	1.00	02/24/2020	
22020	GROUP INS. PREMIUMS/MARCH - CITY FAC.	001-5-650-6150	2,964.48	2,964.48	02/24/2020	
22020	GROUP INS. PREMIUMS/MARCH - CLERK	001-5-620-6150	4,448.72	4,448.72	02/24/2020	
22020	GROUP INS. PREMIUMS/MARCH - CITY ADM.	001-5-615-6150	1,480.24	1,480.24	02/24/2020	
22020	GROUP INS. PREMIUMS/MARCH - FIRE	001-5-150-6150	1,480.24	1,480.24	02/24/2020	

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided C
22020	GROUP INS. PREMIUMS/MARCH - STREET	110-5-212-6150	4,953.71	4,953.71	02/24/2020	
22020	GROUP INS. PREMIUMS/MARCH - STREET	001-5-212-6150	3,036.15	3,036.15	02/24/2020	
22020	GROUP INS. PREMIUMS/MARCH - SANIT.	610-5-815-6150	5,920.96	5,920.96	02/24/2020	
22020	MEDICAL PREMIUM - MARCH - HMU	820-5-930-6160	24,923.39	24,923.39	02/24/2020	
22020	HEALTH & DENTAL - MARCH - HMU	820-5-930-6430	10,691.49	10,691.49	02/24/2020	
22020	COBRA - MARCH - HMU	820-5-930-6432	29.70	29.70	02/24/2020	
22020	FLEX FEES - MARCH - HMU	001-5-699-6185	28.00	28.00	02/24/2020	
22020-4	EMPLOYEE FLEX - 2020	004-5-930-6185	712.40	712.40	02/26/2020	
22020-4	DEPENDENT CARE - 2020	004-5-930-6184	210.00	210.00	02/26/2020	
22020-5	EMPLOYEE FLEX - 2020	004-5-930-6185	454.53	454.53	02/26/2020	
Total EMPLOYEE BENEFIT SYSTEMS:			74,607.17	74,607.17		
FOX MACHINE SHOP						
26569	METAL SALES - PARKS	001-5-430-6310	10.00	.00		
Total FOX MACHINE SHOP:			10.00	.00		
GOOD GROWING						
02-20	SWICAA MTG MEAL	001-5-699-6370	228.00	228.00	02/20/2020	
Total GOOD GROWING:			228.00	228.00		
GREATAMERICA FINANCIAL SVCS						
26444188	COPIER AGREEMENT/FEB. - LIBRARY	001-5-410-6419	91.00	.00		
Total GREATAMERICA FINANCIAL SVCS:			91.00	.00		
H & M JANITORIAL						
5006	JANITORIAL SERVICE - FEB	001-5-650-6310	175.00	.00		
Total H & M JANITORIAL:			175.00	.00		
H.M.U.						
10027	ONE CALL FEES - JAN	001-5-699-6497	9.90	.00		
22020-2	2019 IAMU DIVIDEND (HMU PORTION)	001-5-699-6500	18,806.09	18,806.09	02/24/2020	
Total H.M.U.:			18,815.99	18,806.09		
HARLAN NEWSPAPERS						
10097	PAPER - LIBRARY	001-5-410-6501	15.90	.00		
Total HARLAN NEWSPAPERS:			15.90	.00		
HARLAN VISION CLINIC P.C						
22020	EXAM & GLASSES - L. WHYTE	001-5-110-6181	496.00	.00		
Total HARLAN VISION CLINIC P.C:			496.00	.00		
HOLMES MURPHY AND ASSOC INC						
532546	HMA CONSULT FEE/MAR - HMU	820-5-930-6432	631.20	631.20	02/24/2020	
532546	HMA CONSULT FEE/MAR - CITY	820-5-930-6432	668.02	668.02	02/24/2020	

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (
Total HOLMES MURPHY AND ASSOC INC:						
			1,299.22	1,299.22		
HY-VEE ACCOUNTS RECEIVABLE						
4814152333	MURDER MYSTERY SUPPLIES - LIBRARY	001-5-410-6490	22.92	.00		
5838191402	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	12.98	.00		
5838229534	SUPPLIES - POLICE	001-5-110-6507	18.97	.00		
5838568327	MURDER MYSTERY SUPPLIES - LIBRARY	001-5-410-6490	169.00	.00		
Total HY-VEE ACCOUNTS RECEIVABLE:						
			223.87	.00		
IMPACT7G						
16238	REGISTRATION FEE/INSPECTOR REFRESHER - R. BISSEN/FIR	001-5-150-6231	135.00	.00		
Total IMPACT7G:						
			135.00	.00		
IOWA WESTERN COMMUNITY COLLEGE						
2141579	CPR REFRESHER CLASS - FIRE	001-5-150-6230	130.00	.00		
2142352	CPR REFRESHER CLASS - FIRE	001-5-150-6230	50.00	.00		
Total IOWA WESTERN COMMUNITY COLLEGE:						
			180.00	.00		
KLEIN, JEFF DBA KLEIN FENCE CO						
12020	FENCE REPAIR - SANIT.	610-5-815-6310	1,917.55	1,917.55	02/24/2020	
Total KLEIN, JEFF DBA KLEIN FENCE CO:						
			1,917.55	1,917.55		
LARSEN, TODD						
22020	SLUDGE LEASE AGREEMENT PYMT	610-5-815-6520	3,750.00	.00		
Total LARSEN, TODD:						
			3,750.00	.00		
LEE WILLIAMS						
22020	ABE LINCOLN PRESENTATION - LIBRARY	001-5-410-6490	100.00	.00		
Total LEE WILLIAMS:						
			100.00	.00		
MANGOLD ENVIRONMENT TESTING						
78699	WASTEWATER TESTING/JAN - SANIT.	610-5-815-6458	2,056.97	.00		
78710	WASTEWATER TESTING/JAN - MONOGRAM FOODS	610-5-815-6458	746.20	.00		
Total MANGOLD ENVIRONMENT TESTING:						
			2,803.17	.00		
MES - MIDAM						
IN1425478	SHIELDS - FIRE	001-5-150-6181	292.50	.00		
Total MES - MIDAM:						
			292.50	.00		
MICROFILM IMAGING SYSTEMS INC.						
81900	SCANNING EQUIP. MONTHLY RENT - LIBRARY	001-5-410-6419	20.00	.00		
Total MICROFILM IMAGING SYSTEMS INC.:						
			20.00	.00		



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (
<b>NARTEC, INC</b>						
13871	TEST KITS - POLICE	001-5-110-6507	149.15	.00		
Total NARTEC, INC:						
			149.15	.00		
<b>O'HALLORAN INTERNATIONAL - CARROLL</b>						
32P13768	VEHCILE SUPPLIES - STREET	110-5-214-6332	729.66	.00		
Total O'HALLORAN INTERNATIONAL - CARROLL:						
			729.66	.00		
<b>PETERSEN FAMILY WELLNESS CENTER</b>						
22020	WELLNESS BENEFIT/CITY PORTION - FEB.	001-5-699-6184	40.30	40.30	02/24/2020	
Total PETERSEN FAMILY WELLNESS CENTER:						
			40.30	40.30		
<b>RANDALL SIEVERT</b>						
22020-1	FBO CONTRACT - FEB. 2020 PYMT #2 - AIRPORT	001-5-280-6420	2,250.00	.00		
Total RANDALL SIEVERT:						
			2,250.00	.00		
<b>RELiance STANDARD</b>						
32020	LIFE & DISABILITY INS./MARCH - POLICE	001-5-110-6150	268.91	268.91	02/26/2020	
32020	LIFE & DISABILITY INS./MARCH - LIBRARY	001-5-410-6150	46.10	46.10	02/26/2020	
32020	LIFE & DISABILITY INS./MARCH - ACT. CTR	001-5-455-6150	12.76	12.76	02/26/2020	
32020	LIFE & DISABILITY INS./MARCH - VET'S	001-5-470-6150	12.75	12.75	02/26/2020	
32020	LIFE & DISABILITY INS./MARCH - CITY FAC.	001-5-650-6150	54.86	54.86	02/26/2020	
32020	LIFE & DISABILITY INS./MARCH - CLERK	001-5-620-6150	74.23	74.23	02/26/2020	
32020	LIFE & DISABILITY INS./MARCH - CITY ADM.	001-5-615-6150	51.80	51.80	02/26/2020	
32020	LIFE & DISABILITY INS./MARCH - FIRE	001-5-150-6150	35.22	35.22	02/26/2020	
32020	LIFE & DISABILITY INS./MARCH - STREET	110-5-212-6150	95.79	95.79	02/26/2020	
32020	LIFE & DISABILITY INS./MARCH - STREET	001-5-212-6150	58.71	58.71	02/26/2020	
32020	LIFE & DISABILITY INS./MARCH - SANIT.	610-5-815-6150	138.33	138.33	02/26/2020	
Total RELiance STANDARD:						
			849.46	849.46		
<b>SCHAEFFER'S SPECIALIZED LUBRICANTS</b>						
DGN1181	CLARIFIER & RBC GEAR OIL - SANIT.	610-5-815-6310	3,110.69	.00		
Total SCHAEFFER'S SPECIALIZED LUBRICANTS:						
			3,110.69	.00		
<b>SCHOLASTIC INC EDUCATION</b>						
21156086	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	242.36	.00		
Total SCHOLASTIC INC EDUCATION:						
			242.36	.00		
<b>SHELBY CO. CHAMBER OF COMMERCE&amp;INDUSTRY</b>						
2609	SCCCI ANNUAL AWARDS BANQUET EXPENSE	001-5-699-6370	135.00	.00		
Total SHELBY CO. CHAMBER OF COMMERCE&INDUSTRY:						
			135.00	.00		
<b>SHELBY COUNTY AUDITOR</b>						
22020	HOTEL/MOTEL TAX PYMT - QTR ENDING DEC. 2019	001-5-520-6497	12,133.03	.00		

CITY OF HARLAN			PAYMENT APPROVAL REPORT - CLAIMS LIST NO. 1213			Page: 6	
			Report dates: 2/20/2020-2/28/2020			Feb 28, 2020 02:33PM	
Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	
Total SHELBY COUNTY AUDITOR:							
			12,133.03	.00			
SHELBY COUNTY CLERK							
22020	WILLIAMS DISMISSED CASE - POLICE	001-5-110-6507	120.00	.00			
Total SHELBY COUNTY CLERK:							
			120.00	.00			
SHELBY COUNTY STATE BANK							
22020-1	DIRECT DEP ACH ORIG. FEE/PAYROLL - JAN	001-5-699-6370	15.70	15.70	02/24/2020		
22020-2	SAFE DEPOSIT BOX ANNUAL FEE - ACH	001-5-699-6370	27.00	27.00	02/24/2020		
Total SHELBY COUNTY STATE BANK:							
			42.70	42.70			
SMITH, JANE							
22020	TRAVEL EXP. - IGHCP MTG/URBANDALE - CLERK	001-5-620-6230	117.30	.00			
Total SMITH, JANE:							
			117.30	.00			
SONDERMAN CLEANING SERVICE							
21419	AIR FRESHENER SERVICE - FIRE	001-5-150-6310	42.50	.00			
Total SONDERMAN CLEANING SERVICE:							
			42.50	.00			
SOUTHWEST IA CLERK/ADMINISTARTOR'S ASSOC							
22020	ANNUAL MEMBERSHIP DUES/SWICAA - J. SMITH	001-5-620-6220	20.00	20.00	02/20/2020		
22020	ANNUAL MEMBERSHIP DUES/SWICAA - R. HANSEN	001-5-620-6220	20.00	20.00	02/20/2020		
Total SOUTHWEST IA CLERK/ADMINISTARTOR'S ASSOC:							
			40.00	40.00			
STATE LIBRARY OF IOWA							
22020	KIDS FIRST CONF. REGISTRATION - E. KURTH-CHRISTENSEN -	001-5-410-6230	125.00	.00			
Total STATE LIBRARY OF IOWA:							
			125.00	.00			
THE BOOK FARM INC.							
10308	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	103.45	.00			
Total THE BOOK FARM INC.:							
			103.45	.00			
THUNDER GUNS							
196	WEAPON REPAIR - POLICE	001-5-110-6504	11.98	.00			
256	AMMUNITION - POLICE	001-5-111-6728	2,061.60	.00			
Total THUNDER GUNS:							
			2,073.58	.00			
VEENSTRA & KIMM INC							
3-10980	ENG SERV/IN-TOWN LIFT STATION FLOOD MITIGATION - SANIT	397-5-815-6407	1,794.00	.00			
Total VEENSTRA & KIMM INC:							
			1,794.00	.00			
ZIEGLER INC.							
PC002132364	PARTS - STREET	110-5-214-6332	70.95	.00			

CITY OF HARLAN		PAYMENT APPROVAL REPORT - CLAIMS LIST NO. 1213			Page: 7	
		Report dates: 2/20/2020-2/28/2020			Feb 28, 2020 02:33PM	
Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (
Total ZIEGLER INC.:						
			70.95	.00		
Grand Totals:						
			134,402.12	97,850.49		

Report Criteria:  
Detail report.  
Invoices with totals above \$0 included.  
Paid and unpaid invoices included.

Applicant License Application ( LE0002887 )

Name of Applicant: BW Gas & Convenience Retail.	
Name of Business (DBA): Yesway # 1009	
Address of Premises: 618 Durant Street	
City Harlan	County: Shelby
Business (712) 755-5100	Zip: 51537
Mailing 138 Conant Street	
City Beverly	State MA
	Zip: 01915

Contact Person

Name Anastasia Moroz	Email amoroz@yesway.com
Phone: (978) 720-7529	

Classification Class E Liquor License (LE)

Term:12 months

Effective Date: 05/04/2020

Expiration Date: 05/03/2021

Privileges:

- Class B Wine Permit
- Class C Beer Permit (Carryout Beer)
- Class E Liquor License (LE)
- Sunday Sales

Status of Business

BusinessType: Limited Liability Company	Federal Employer ID XXXXXXXXXX
Corporate ID Number: XXXXXXXXXX	

Ownership

BW Gas & Convenience

Holdings LLC

First Name: BW Gas & Convenience	Last Name: Holdings,LLC
City: Beverly	State: Massachusetts
Position: Owner	Zip: 01915
% of Ownership: 100.00%	U.S. Citizen: Yes

Thomas Nicholas Trkla

First Name: Thomas Nicholas	Last Name: Trkla
City: Manchester	State: Massachusetts
Position: Chairman, CEO and President	Zip: 01944
% of Ownership: 0.00%	U.S. Citizen: Yes

Thomas Warren Brown

First Name: Thomas Warren	Last Name: Brown
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City: Boxford State: Massachusetts Zip: 01921  
Position: Sr. Managing Director  
% of Ownership: 0.00%  
Kurt Michael Zernich  
First Name: Kurt Michael  
City: Boxford State: Massachusetts Zip: 01921  
Position: Sr. Managing Director  
% of Ownership: 0.00%  
Mark Jason Daniels  
First Name: Mark Jason  
City: Boston State: Massachusetts Zip: 02114  
Position: Managing Director  
% of Ownership: 0.00%  
Ericka Leigh Ayles  
First Name: Ericka Leigh  
City: Beverly State: Massachusetts Zip: 01915  
Position: Managing Director  
% of Ownership: 0.00%  
Jayne Mary Rice  
First Name: Jayne Mary  
City: Manchester State: Massachusetts Zip: 01944  
Position: Managing Director  
% of Ownership: 0.00%  
Kenneth Brian Trout  
First Name: Kenneth Brian  
City: Naperville State: Illinois Zip: 60564  
Position: Sr. Vice President  
% of Ownership: 0.00%  
Richard Scott Winter  
First Name: Richard Scott  
City: Salem State: Massachusetts Zip: 01970  
Position: Sr. Vice President  
% of Ownership: 0.00%  
Jennifer Letoile Fermano  
First Name: Jennifer Letoile  
City: Melrose State: Massachusetts Zip: 02176  
Position: Vice President  
% of Ownership: 0.00%

Insurance Company Information

Insurance Company: Washington International Insurance Co.

**RESOLUTION NO. 2392**

**RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF  
A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED  
\$1,100,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE CITY  
OF HARLAN, STATE OF IOWA (FOR ESSENTIAL CORPORATE PURPOSES),  
AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF**

WHEREAS, it is deemed necessary and advisable that the City of Harlan, State of Iowa, should provide for the authorization of a Loan Agreement and issuance of General Obligation Capital Loan Notes, to the amount of not to exceed \$1,100,000, as authorized by Sections 384.24A and 384.25, of the Code of Iowa, for the purpose of providing funds to pay costs of carrying out essential corporate purpose projects as hereinafter described; and

WHEREAS, the Loan Agreement and Notes shall be payable from the Debt Service Fund; and

WHEREAS, before a Loan Agreement may be authorized and General Obligation Capital Loan Notes, issued to evidence the obligation of the City thereunder, it is necessary to comply with the provisions of the Code of Iowa, as amended, and to publish a notice of the proposal and of the time and place of the meeting at which the Council proposes to take action for the authorization of the Loan Agreement and Notes and to receive oral and/or written objections from any resident or property owner of the City to such action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HARLAN, STATE OF IOWA:

Section 1. That this Council meet in the Council Chambers, City Hall, 711 Durant Street, Harlan, Iowa, at 5:15 P.M., on the 17th day of March, 2020, for the purpose of taking action on the matter of the authorization of a Loan Agreement and issuance of not to exceed \$1,100,000 General Obligation Capital Loan Notes, for essential corporate purposes, the proceeds of which notes will be used to provide funds to pay the costs of:

- a) opening, widening, extending, grading, and draining of the right-of-way of streets; the construction, reconstruction, and repairing of any street improvements, grade crossing separations and approaches; the acquisition, installation, and repair of sidewalks, culverts, retaining walls, storm sewers, sanitary sewers, water service lines, street lighting, and traffic control devices; and the acquisition of any real estate needed for any of the foregoing purposes; and
- b) equipping of the fire department.

Section 2. To the extent any of the projects or activities described in this resolution may be reasonably construed to be included in more than one classification under Division III of Chapter 384 of the Code of Iowa, the Council hereby elects the "essential corporate purpose" classification and procedure with respect to each such project or activity, pursuant to Section 384.28 of the Code of Iowa.

Section 3. The Clerk is authorized and directed to proceed on behalf of the City with the negotiation of terms of a Loan Agreement and the issuance of General Obligation Capital Loan Notes, evidencing the City's obligations to a principal amount of not to exceed \$1,100,000, to select a date for the final approval thereof, to cause to be prepared such notice and sale information as may appear appropriate, to publish and distribute the same on behalf of the City and this Council and otherwise to take all action necessary to permit the completion of a loan on a basis favorable to the City and acceptable to the Council.

Section 4. That the Clerk is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the City. The publication to be not less than four clear days nor more than twenty days before the date of the public meeting on the issuance of the Notes.

Section 5. The notice of the proposed action to issue notes shall be in substantially the following form:



**NOTICE OF MEETING OF THE CITY COUNCIL OF THE CITY OF  
HARLAN, STATE OF IOWA, ON THE MATTER OF THE PROPOSED  
AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE  
OF NOT TO EXCEED \$1,100,000 GENERAL OBLIGATION CAPITAL  
LOAN NOTES OF THE CITY (FOR ESSENTIAL CORPORATE  
PURPOSES), AND THE HEARING ON THE ISSUANCE THEREOF**

PUBLIC NOTICE is hereby given that the City Council of the City of Harlan, State of Iowa, will hold a public hearing on the 17th day of March, 2020, at 5:15 P.M., in the Council Chambers, City Hall, 711 Durant Street, Harlan, Iowa, at which meeting the Council proposes to take additional action for the authorization of a Loan Agreement and the issuance of not to exceed \$1,100,000 General Obligation Capital Loan Notes, for essential corporate purposes, to provide funds to pay the costs of:

- a) opening, widening, extending, grading, and draining of the right-of-way of streets; the construction, reconstruction, and repairing of any street improvements, grade crossing separations and approaches; the acquisition, installation, and repair of sidewalks, culverts, retaining walls, storm sewers, sanitary sewers, water service lines, street lighting, and traffic control devices; and the acquisition of any real estate needed for any of the foregoing purposes; and
- b) equipping of the fire department.

Principal and interest on the proposed Loan Agreement will be payable from the Debt Service Fund.

At the above meeting the Council shall receive oral or written objections from any resident or property owner of the City to the above action. After all objections have been received and considered, the Council will at the meeting or at any adjournment thereof, take additional action for the authorization of a Loan Agreement and the issuance of the Notes to evidence the obligation of the City thereunder or will abandon the proposal to issue said Notes.

This notice is given by order of the City Council of the City of Harlan, State of Iowa, as provided by Sections 384.24A and 384.25 of the Code of Iowa.

Dated this 3rd day of March 2020.

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City Clerk, City of Harlan, State of Iowa



NOTICE OF PUBLIC HEARING  
BUDGET ESTIMATE

FISCAL YEAR BEGINNING JULY 1, 2020 - ENDING JUNE 30, 2021

City of Harlan, Iowa  
The City Council will conduct a public hearing on the proposed Budget at City Council Chambers 711 Durant St.  
on 3/17/2020 at 5:15 p.m.  
*(Date) xx/xx/xx (hour)*

The Budget Estimate Summary of proposed receipts and expenditures is shown below.  
Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor,  
City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property .....\$ 16.94564  
The estimated tax levy rate per \$1000 valuation on Agricultural land is .....\$ 3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part  
of the proposed budget.

712-755-5137 Jane Smith  
phone number City Clerk/Finance Officer's NAME

	Budget FY 2021 (a)	Re-estimated FY 2020 (b)	Actual FY 2019 (c)
<b>Revenues &amp; Other Financing Sources</b>			
Taxes Levied on Property	1	2,823,565	2,820,585
Less: Uncollected Property Taxes-Levy Year	2	0	0
<b>Net Current Property Taxes</b>	<b>3</b>	<b>2,823,565</b>	<b>2,820,585</b>
Delinquent Property Taxes	4	0	0
TIF Revenues	5	400,887	373,379
Other City Taxes	6	611,375	543,517
Licenses & Permits	7	20,400	101,424
Use of Money and Property	8	75,540	69,034
Intergovernmental	9	1,040,360	1,111,699
Charges for Fees & Service	10	16,395,038	16,026,090
Special Assessments	11	0	0
Miscellaneous	12	377,297	567,127
Other Financing Sources	13	13,000	2,000
Transfers In	14	2,178,553	2,942,349
<b>Total Revenues and Other Sources</b>	<b>15</b>	<b>23,936,015</b>	<b>24,557,204</b>
<b>Expenditures &amp; Other Financing Uses</b>			
Public Safety	16	1,447,863	1,584,785
Public Works	17	1,640,799	1,461,663
Health and Social Services	18	0	0
Culture and Recreation	19	1,101,254	1,039,174
Community and Economic Development	20	114,500	110,079
General Government	21	797,399	776,939
Debt Service	22	1,026,032	1,064,531
Capital Projects	23	183,150	829,168
<b>Total Government Activities Expenditures</b>	<b>24</b>	<b>6,310,997</b>	<b>6,866,339</b>
Business Type / Enterprises	25	12,098,525	13,398,547
<b>Total ALL Expenditures</b>	<b>26</b>	<b>18,409,522</b>	<b>20,264,886</b>
Transfers Out	27	2,178,553	2,942,349
<b>Total ALL Expenditures/Transfers Out</b>	<b>28</b>	<b>20,588,075</b>	<b>23,207,235</b>
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	3,347,940	1,349,969
Beginning Fund Balance July 1	30	33,673,768	32,323,799
<b>Ending Fund Balance June 30</b>	<b>31</b>	<b>37,021,708</b>	<b>33,673,768</b>

**RESOLUTION NO. 2393**

**RESOLUTION SETTING DATE FOR PUBLIC HEARING REGARDING  
THE PROPOSED SALE OF CITY-OWNED PROPERTY, LOTS 40 & 41,  
IN G. H. CHRISTIANSEN SUBDIVISION IN CITY OF HARLAN, IOWA**

WHEREAS, the City of Harlan is proposing to sell Lots 40 & 41, G. H. Christiansen Subdivision in the City of Harlan, Iowa, to Callie Wiltse, for the price of \$1,000 per lot, as set per Resolution No. 2380 adopted 09/03/19 and effective until 9/30/2020.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF HARLAN, IOWA:

That the date of Tuesday, March 17<sup>th</sup>, 2020 at 5:15 p.m. in the Council Chambers, 711 Durant Street, Harlan, Iowa, be scheduled for the public hearing to approve this sale and a notice of said hearing be published in accordance with §362.3 and §364.7 of the Code of Iowa.

PASSED AND APPROVED this 3<sup>rd</sup> day of March 2020.

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Mike Kolbe, Mayor

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ATTEST: Jane Smith, City Clerk



City of Harlan Insurance Committee - February 19, 2020

The City of Harlan Insurance Committee met at 12:00 noon Wednesday, February 19, 2020 in the City Council Chambers. Chairperson Rudolph called the meeting to order. The following members were:

Present: City: Jeanna Rudolph, Troy Schaben, Sharon Kroger

HMU: Terry Arentson, David Tyrrel

Also Present: Gene Gettys, Jane Smith, Jenney Kelly, Mike Kolbe, Brent Scheve, & Ken Weber, Kate Heese & Joni Ahrenholtz.

It was moved by Kroger and seconded by Schaben to approve the agenda. The motion carried unanimously.

Members were asked to state any conflicts of interest, as applicable.

Brent Scheve with The Agency was present to review the renewal summary of coverage for property/casualty and workers compensation insurance for the City and HMU. The policy will go into effect April 1, 2020.

It was moved by Kroger and seconded by Schaben to make a recommendation to Council and Board to approve The Agency's proposal for the Property/Casualty Insurance renewal with EMC Insurance. The City and HMU will each go through their vehicle and building schedules to identify additional coverage needs. The motion carried unanimously.

It was moved by Arentson and seconded by Tyrrel to make a recommendation to Council and Board to approve The Agency's proposal for the Workers Compensation Insurance renewal with EMC Insurance. The motion carried unanimously.

It was moved by Arentson and seconded by Tyrrel to make a recommendation to Council and Board to continue dividing dividends in the same manner that has been past practice consisting of percentages paid by each entity for Property & Casualty and Workers Compensation. The motion carried unanimously.

Chairperson Rudolph left at 12:50. Kroger will act as chairperson in Rudolph's absence.

An OnCall Nurse Program offered by EMC at no charge to the City of Harlan and HMU is available upon enrollment. The 24-hour/7 days a week, work-injury nurse hotline allows employees and their supervisors to immediately report workplace injuries directly to a registered triage nurse and receive guidance on the appropriate level of medical care.

The Insurance Committee stated they will not need to approve the renewal of the voluntary Delta Dental Vision Plan in the future unless there is change needed.

Old Business - none

There being no further business, the meeting adjourned.

Jane Smith, Recording Secretary

*"These minutes are as recorded by the secretary and are subject to Committee approval at the next regular meeting."*

[illegible]



Crime	Money & Securities Inside Money & Securities Outside Forgery/Alteration Computer Fraud & Funds Tnfr	Form B	Form P	Employee Dishonesty Including Faithful Performance of Duty	Ded	Limit	City Cost	HMU Cost	TOTAL Cost
					\$500	\$35,000	\$89.00		
					\$500	\$35,000	\$10.50	\$36.00	
					\$2,500	\$250,000	\$45.00	\$45.00	
					\$5,000	\$500,000	\$272.50	\$272.50	\$906
							\$453	\$453	
Errors & Omissions	Each Loss	Policy Limit	Ded	Limit	City Cost	HMU Cost	TOTAL Cost		
50/50 Split	Each Loss	Policy Limit	\$3,000	\$2,000,000	\$5,410	\$5,410	\$10,820		
Law Enforcement	Each Loss	Policy Limit	\$2,500	\$2,000,000	\$2,566		\$2,566		
8 officers 1 dog	Medical Expense								
Umbrella	Each Occurrence	Policy Limit	\$4,000,000.00	\$4,000,000.00	City Cost	HMU Cost	TOTAL Cost		
Limit:				Total	\$10,025	\$10,025	\$20,050		
50/50 Split				TOTAL EMC	\$216,335	\$142,206			



**PUBLIC HEALTH AND SANITATION COMMITTEE – FEBRUARY 25, 2020**

The Public Health and Sanitation Committee met on Tuesday, February 25, 2020 at 12:00 P.M. in the Council Chambers at City Hall. Chairperson Bladt called the meeting to order and the following members were:

Present:	Chairperson Greg Bladt, Sharon Kroger & Richard Petersen
Absent:	None
Also Present:	Mayor Mike Kolbe, Council members Jeanna Rudolph & Troy Schaben, City Administrator Gene Gettys, City Clerk Jane Smith, WWTP Superintendent Steven Kenkel, City Attorney Todd Argotsinger, Ken Weber, Todd Valline, Bob Bjoin, Essentia Proteins representatives Chance Goddard, John Abell, Allen Leinen, II & Erik Johnson

It was moved by Kroger and seconded by Petersen to approve the agenda. The motion carried unanimously.

Any conflicts of interest are to be stated if and when applicable.

Essentia Proteins has continued to see significant growth over the past several years and has proposed clean water stream discharge from Essentia Proteins to the City of Harlan Wastewater Treatment Plant to accommodate expansion.

Discussion was held on Essentia Proteins requesting easement to install wastewater lines through City of Harlan property and the HMU well fields. Essentia Proteins would cover then entire cost of installation and pay the City for the treatment of wastewater.

Monogram Foods has first right of option to purchase additional capacity at the City wastewater treatment plant. Once Monogram Foods exercises that option and decides how much capacity they would want, the information will be sent to DNR for review and approval.

It was moved by Petersen and seconded by Kroger to recommend Council continue working with Essentia Proteins to draft an agreement for easement through the City of Harlan property to install wastewater lines. The motion carried unanimously.

Discussion was held on Essentia Proteins requesting connection to the City of Harlan wastewater plant to discharge clean water. It was moved by Petersen and seconded by Kroger to make a recommendation to Council to continue working with Essentia Proteins to connect to the City of Harlan wastewater plant to discharge clean water. The motion carried unanimously.

There being no further business, the meeting adjourned.

*“These minutes are as recorded by the City Clerk and are subject to Council approval at the next regular meeting.”*





Per DNR guidance if a sewer force main is constructed of water main material the minimum separation distance from the well is no closer than 75 feet.



### Proposed clean water stream discharge from Essentia Proteins to Harlan Wastewater Treatment

Essentia Proteins has continued to see significant growth over the past several years. As part of that expansion we continue to see increasing consumption of input materials and additional generation of waste streams that require close management. One of these streams being wastewater that we would like to work with the city to assist with treatment and disposal.

Over the past few months we have identified several wastewater streams that we believe would be good candidates for treatment at the Harlan Wastewater Treatment Plant. In talking with Mr. Steve Kenkle it was explained to us that there is room for quite a bit more hydraulic loading, but very little room for additional nutrient loading. Below we have noted 10 streams and their associated volumes. Attached you will also find analysis completed for each of these streams.

Boiler Dissolved Air Water 3,000 gal daily  
Condensate Water of Broth 30,000 gal daily  
Evaporator Pump Water 6,000 gal daily  
Evaporator Pump Seal Water 6,000 gal daily  
Softener Regen Water 2,000 gal daily  
Broth Separator Seal Water 1,500 gal daily  
Fat Separator Seal Water 1,500 gal daily  
Cooling Tower Purge 3,000 gal daily  
Boiler Blow Down 15,000  
Sanitary Water 3,000 gal daily

Total potential daily discharge of 71,000 gallons.

Within the year Essential Proteins will be expanding at the current site and would like to make changes within the plant to isolate these streams and direct them to a new wastewater line going to the city wastewater treatment plant. This type of clean stream redirection has taken place at other Essentia Sites and within the larger Lauridsen Group with successful results.

We would like to know if Harlan Wastewater Treatment is able to accept these volumes and loading. Regarding the details around installation of conveyance, surcharges, and limitations we are open to all and any discussion. Essentia Proteins has a long history of working with the city to provide great employment opportunities and plans to be able to expand in that capacity as well.

Chance Goddard

Wastewater Manager

Essentia Proteins

**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS, MARCH 17, 2020, 5:15 P.M**

**1. OPENING BUSINESS**

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Possible Action*)
- D. Conflict of Interest (*state if applicable*)

**2. CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 3/3/20 Council meeting
- B. Abstract No. 1214 in the amount of \$86,453.85
- C. Expenditure & revenue reports for the month of February 2020
- D. Police statistical report for the month of February 2020
- E. New application (new owners) Victoria Station, 407 Victoria St, Class C Liquor License (LC) (Commercial)

**3. PUBLIC HEARING**

- A. Regarding Authorization of a Loan Agreement and the Issuance of Not to Exceed \$1,100,000 General Obligation Capital Loan Notes of the City of Harlan, State of Iowa (for Essential Corporate Purposes).
  - 1. Motion to close hearing (*Possible Action*)
  - 2. **Resolution 2394** Instituting Proceedings to take Additional Action for the Issuance of not to Exceed \$1,100,000 General Obligation Capital Loan Notes (*Roll Call Vote*)
  - 3. **Resolution 2395** Authorization the Issuance of \$1,015,000 General Obligation Capital Loan Notes, Series 2020, and Levying a Tax for the Payment thereof (*Roll Call Vote*)
- B. Regarding Proposed FY20/21 Annual Budget
  - 1. Motion to close hearing (*Possible Action*)
  - 2. **Resolution 2396** – Adopting the Annual Budget for the Fiscal Year ending June 30, 2021 (*Roll Call Vote*)

**4. OTHER BUSINESS**

- A. **Ordinance 2020-01** – An Ordinance amending the Code of Ordinances of the City of Harlan, Iowa, by Amending Chapter 65 pertaining to Stop and/or Yield Requirements. – First Reading (*Roll Call Vote*)
- B. **Resolution 2397** - Resolution of local support for the Community Garden Program (*Roll Call Vote*)
- C. Receive and file the minutes of the 03/12/2020 Harlan Historical Preservation Commission meeting. (*possible action*)
- D. Approve the recommendation from the Harlan Historical Preservation Commission for the approval of 5 applications for the Downtown Façade and Upper Story grants. (*possible action*)

**5. OTHER REPORTS**

- A. City Administrator's Report
- B. Mayor's Report

**6. ADJOURN**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 5:15 o'clock P.M. the 17<sup>th</sup> day of March 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Greg Bladt, Troy Schaben

PRESENT VIA TELECONFERENCE: Richard Petersen, Jay Christensen, Jeanna Rudolph, Sharon Kroger

ABSENT: None

The City Clerk presented the agenda. It was moved by Schaben and seconded by Bladt to approve the agenda. The motion carried unanimously.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Rudolph and seconded by Kroger that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 03/03/2020 Council meeting
- B. Claims List No. 1214 in the amount of \$86,453.85
- C. Expenditure & revenue reports for the month of February 2020
- D. Police statistical report for the month of February 2020
- E. New application (new owners) Victoria Station, 407 Victoria St, Class C Liquor License (LC) (Commercial)

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried, and the Consent Agenda items were approved and adopted.

Lori Hoch, Director of Public Health for Shelby County gave a COVID-19 update for the State of Iowa. Citizens with questions can call the Iowa Department of Public Health at 211 or find information at [idph.iowa.gov](http://idph.iowa.gov).

The Mayor announced this is the time and place for the public hearing regarding **Authorization of a Loan Agreement and the Issuance of Not to Exceed \$1,100,000 General Obligation Capital Loan Notes of the City of Harlan, State of Iowa (for Essential Corporate Purposes).**

The Public Hearing was opened at 5:28 p.m.

Mike Anliker was present with questions.

City Administrator Gettys received questions by phone as well.

It was moved by Christensen and seconded by Petersen to close the hearing. The motion carried unanimously.

Council Member Petersen introduced **Resolution No. 2394 Instituting Proceedings to take Additional Action for the Issuance of not to Exceed \$1,100,000 General Obligation Capital Loan Notes** and moved its adoption. Council Member Rudolph seconded the motion.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously, and the resolution was duly adopted.

Council Member Kroger introduced **Resolution No. 2395 Authorization the Issuance of \$1,015,000 General Obligation Capital Loan Notes, Series 2020, and Levying a Tax for the Payment thereof** and moved its adoption. Council Member Schaben seconded the motion.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously, and the resolution was duly adopted.

The Mayor announced this is the time and place for the public hearing regarding the proposed FY 20/21 Annual Budget.

The Public Hearing was opened at 5:45 p.m.

No oral or written objections were filed.

It was moved by Petersen and seconded by Bladt to close the hearing. The motion carried unanimously.

Council Member Rudolph introduced **Resolution No. 2396 A RESOLUTION ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2021** and moved its adoption. Council Member Kroger seconded the motion.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously, and the resolution was duly adopted.

Mayor Kolbe introduced **Ordinance 2020-01 An Ordinance amending the Code of Ordinances of the City of HARLAN, Iowa, by Amending Chapter 65 pertaining to STOP and/or Yield Requirements.**

It was moved by Schaben and seconded by Kroger that Ordinance No. 2020-01 now be read for the first time.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried for the first reading of Ordinance No. 2020-01.

Council Member Petersen introduced **RESOLUTION No. 2397 ENTITLED “LOCAL SUPPORT OF THE COMMUNITY GARDEN”** and moved that it be adopted.

Council Member Schaben seconded the motion.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously, and the resolution was duly adopted.

It was moved by Kroger and seconded by Bladt to receive and file the minutes of the 03/12/2020 Historical Preservation Commission meeting. The motion carried unanimously.

It was moved by Schaben and seconded by Kroger to approve the recommendation from the Harlan Historical Preservation Commission for the approval of five applications for the Downtown Façade and Upper Story Grants, including The Body Shop, Pizza Ranch, The Flower Barn, The Purple Door and Jerry Henscheid. The motion carried unanimously.

The City Administrator presented his report.

The Mayor presented his report.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*

**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS, MARCH 17, 2020, 5:15 P.M**

**1. OPENING BUSINESS**

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Possible Action*)
- D. Conflict of Interest (*state if applicable*)

**2. CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 3/3/20 Council meeting
- B. Abstract No. 1214 in the amount of \$86,453.85
- C. Expenditure & revenue reports for the month of February 2020
- D. Police statistical report for the month of February 2020
- E. New application (new owners) Victoria Station, 407 Victoria St, Class C Liquor License (LC) (Commercial)

**3. PUBLIC HEARING**

- A. Regarding Authorization of a Loan Agreement and the Issuance of Not to Exceed \$1,100,000 General Obligation Capital Loan Notes of the City of Harlan, State of Iowa (for Essential Corporate Purposes).
  - 1. Motion to close hearing (*Possible Action*)
  - 2. **Resolution 2394** Instituting Proceedings to take Additional Action for the Issuance of not to Exceed \$1,100,000 General Obligation Capital Loan Notes (*Roll Call Vote*)
  - 3. **Resolution 2395** Authorization the Issuance of \$1,015,000 General Obligation Capital Loan Notes, Series 2020, and Levying a Tax for the Payment thereof (*Roll Call Vote*)
- B. Regarding Proposed FY20/21 Annual Budget
  - 1. Motion to close hearing (*Possible Action*)
  - 2. **Resolution 2396** – Adopting the Annual Budget for the Fiscal Year ending June 30, 2021 (*Roll Call Vote*)

**4. OTHER BUSINESS**

- A. **Ordinance 2020-01** – An Ordinance amending the Code of Ordinances of the City of Harlan, Iowa, by Amending Chapter 65 pertaining to Stop and/or Yield Requirements. – First Reading (*Roll Call Vote*)
- B. **Resolution 2397** - Resolution of local support for the Community Garden Program (*Roll Call Vote*)
- C. Receive and file the minutes of the 03/12/2020 Harlan Historical Preservation Commission meeting. (*possible action*)
- D. Approve the recommendation from the Harlan Historical Preservation Commission for the approval of 5 applications for the Downtown Façade and Upper Story grants. (*possible action*)

**5. OTHER REPORTS**

- A. City Administrator's Report
- B. Mayor's Report

**6. ADJOURN**

# COMING EVENTS

FRIDAY, MARCH 13

VETS COMMISSION MEETING  
10:30 A.M. Veterans Memorial Building

MONDAY, MARCH 16

FIRE DEPT. MEETING NIGHT  
7:00 P.M. Fire Hall

TUESDAY, MARCH 17

CITY COUNCIL MEETING  
5:15 P.M. Council Chambers

THURSDAY, MARCH 19

PARK & RECREATION MEETING  
12:00 P.M. Council Chambers

THURSDAY, MARCH 26

HMU BOARD MEETING  
4:00 P.M. HMU Board Room

MONDAY, APRIL 6

FIRE DEPT. TRAINING NIGHT  
7:00 P.M. Fire Hall

TUESDAY, APRIL 7

CITY COUNCIL MEETING  
5:15 P.M. Council Chambers

THURSDAY, APRIL 9

HMU ELECTRONIC BOARD MEETING

MONDAY, APRIL 13

LIBRARY BOARD MEETING  
5:15 P.M. Library Meeting Room

TO BE SCHEDULED:

AIRPORT COMMISSION MEETING

03/13/20

**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS, MARCH 17, 2020, 5:15 P.M**

**1. OPENING BUSINESS**

- A. Call meeting to order
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- C. Clerk presents agenda (*Possible Action*)
- D. Conflict of Interest (*state if applicable*)

**2. CONSENT AGENDA**

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  - 1. Motion to close hearing (*Possible Action*)
  - 2. **Resolution 2394** Instituting Proceedings to take Additional Action for the Issuance of not to Exceed \$1,100,000 General Obligation Capital Loan Notes (*Roll Call Vote*)
  - 3. **Resolution 2395** Authorization the Issuance of \$1,015,000 General Obligation Capital Loan Notes, Series 2020, and Levying a Tax for the Payment thereof (*Roll Call Vote*)
- B. Regarding Proposed FY20/21 Annual Budget
  - 1. Motion to close hearing (*Possible Action*)
  - 2. **Resolution 2396** – Adopting the Annual Budget for the Fiscal Year ending June 30, 2021 (*Roll Call Vote*)

**4. OTHER BUSINESS**

- A. **Ordinance 2020-01** – An Ordinance amending the Code of Ordinances of the City of Harlan, Iowa, by Amending Chapter 65 pertaining to Stop and/or Yield Requirements. – First Reading (*Roll Call Vote*)
- B. **Resolution 2397** - Resolution of local support for the Community Garden Program (*Roll Call Vote*)
- C. Receive and file the minutes of the 03/12/2020 Harlan Historical Preservation Commission meeting. (*possible action*)
- D. Approve the recommendation from the Harlan Historical Preservation Commission for the approval of 5 applications for the Downtown Façade and Upper Story grants. (*possible action*)

**5. OTHER REPORTS**

- A. City Administrator's Report
- B. Mayor's Report

**6. ADJOURN**



CITY OF HARLAN – HARLAN, IOWA – MARCH 3, 2020

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 5:15 o'clock P.M. the 3rd day of March 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger

ABSENT: None

The City Clerk presented the amended agenda. It was moved by Kroger and seconded by Schaben to approve the amended agenda. The motion carried unanimously.

The Mayor asked the Council members to state any conflicts of interest, as applicable. Council member Schaben stated he will abstain from Agenda Item E. Public Health & Sanitation, as well as Item E. 1 & 2.

It was moved by Rudolph and seconded by Petersen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 02/18/2020 Council meeting
- B. Claims List No. 1213 in the amount of \$134,402.12
- C. New Fire Department members: Hudson Mass, Jackson Parkhurst, and Doug Chapman
- D. Renewal Application for Yesway #1009, 618 Durant St., Class B Wine Permit, Class C Beer Permit (Carryout Beer), Class E Liquor License (LE), Sunday Sales

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried, and the Consent Agenda items were approved and adopted.

Council Member Christensen introduced **RESOLUTION NO. 2392 - RESOLUTION FIXING DATE OF MARCH 17, 2020, 5:15 P.M. FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$1,100,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE CITY OF HARLAN, STATE OF IOWA (FOR ESSENTIAL CORPORATE PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF** and moved its adoption. Council Member Schaben seconded the motion.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously, and the resolution was duly adopted

It was moved by Kroger and seconded by Petersen to set the public hearing date of 3/17/2020 at 5:15 p.m. for the proposed FY20/21 Annual Budget. A roll call vote was had which was as follows:

AYES: : Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

**RESOLUTION NO. 2393** – was removed from the agenda

It was moved by Kroger and seconded by Rudolph to receive and file the Insurance Committee minutes from 02/19/2020. The motion carried unanimously.

Brent Scheve with The Agency discussed the 2020/2021 Property/Casualty and Workers Compensation coverage renewal as well as receipt of dividends with the Council.

It was moved by Rudolph and seconded by Kroger to renew the Property/Casualty Insurance with EMC. The motion carried unanimously.

It was moved by Schaben and seconded by Christensen to renew Workers Compensation Insurance with EMC. The motion carried unanimously.

It was moved by Kroger and seconded by Schaben to continue dividing dividends in the same manner that has been past practice consisting of percentages paid by each entity for Property & Casualty and Workers Compensation. The motion carried unanimously.

It was moved by Kroger and seconded by Bladt to receive and file the Public Health & Sanitation Committee minutes from 02/25/2020. Ayes: Bladt, Petersen, Christensen, Rudolph, Kroger. Nays: None. Abstain: Schaben. The motion carried.

Chance Goddard with Essentia Proteins was present to discuss with the Council their proposal to connect to the city wastewater treatment plant to discharge clean water and obtain an easement through city property to connect. Steve Kenkel, WWTP Supervisor was present to answer Council questions.

It was moved by Petersen and seconded by Kroger to continue working with Essentia Proteins to draft easement agreement. Ayes: Bladt, Petersen, Christensen, Rudolph, Kroger. Nays: None. Abstain: Schaben. The motion carried.

It was moved by Bladt and seconded by Rudolph to continue working with Essentia Proteins to connect to the city wastewater treatment plant to discharge clean water. Ayes: Bladt, Petersen, Christensen, Rudolph, Kroger. Nays: None. Abstain: Schaben. The motion carried.

The City Clerk presented her report.

The Mayor presented his report.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

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Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	C
<b>ADB SAFEGATE</b>							
90073590	LENS - AIRPORT	001-5-280-6310	77.52	.00			
90073663	L861E EMIL 30 IN R ENH/G 60 HZ W/ARC - AIRPORT	001-5-280-6310	550.59	.00			
90073769	POWER CORD ASSY - AIRPORT	001-5-280-6310	159.92	.00			
Total ADB SAFEGATE:			788.03	.00			
<b>AGRI DRAIN CORP.</b>							
0574033-IN	GOLD FLO PIPE - STREET	110-5-215-6310	386.60	.00			
Total AGRI DRAIN CORP.:			386.60	.00			
<b>AGRILAND FS</b>							
11007193	LP GAS BOTTLES 100# - STREET	110-5-210-6462	67.29	.00			
11007194	FS LP GAS - AIRPORT/SHOP	001-5-280-6374	100.78	.00			
11007195	FS LP GAS - AIRPORT/OFFICE	001-5-280-6374	51.27	.00			
Total AGRILAND FS:			219.34	.00			
<b>AHLERS &amp; COONEY P.C.</b>							
779481	LABOR RELATIONS/GENERAL/LEGAL	001-5-640-6411	144.00	.00			
Total AHLERS & COONEY P.C.:			144.00	.00			
<b>ALPHA &amp; OMEGA</b>							
8314	MATERIAL DEPOSIT FOR MSI QUARTZ - ACT. CTR	370-5-455-6370	4,614.00	.00			
Total ALPHA & OMEGA:			4,614.00	.00			
<b>ATLANTIC BOTTLING CO</b>							
727028	BAR SUPPLIES/POP - ACT. CTR	001-5-455-6548	76.93	.00			
Total ATLANTIC BOTTLING CO:			76.93	.00			
<b>BAKER &amp; TAYLOR</b>							
2035120577	BOOKS - LIBRARY	001-5-410-6505	381.23	.00			
2035146957	BOOKS - LIBRARY	001-5-410-6505	199.89	.00			
2035146957	MEMORIAL BOOKS - LIBRARY	170-5-410-6502	47.58	.00			
B19917535M	AUDIO BOOKS - LIBRARY	001-5-410-6507	6.75	.00			
C03918353M	AUDIO BOOKS - LIBRARY	001-5-410-6505	4.50	.00			
Total BAKER & TAYLOR:			639.95	.00			
<b>BLACKSTONE PUBLISHING</b>							
1164912	AUDIO BOOKS - LIBRARY	001-5-410-6507	39.95	.00			
1166192	AUDIO BOOKS - LIBRARY	001-5-410-6507	61.89	.00			
Total BLACKSTONE PUBLISHING:			101.84	.00			
<b>CAS COMPUTERS</b>							
10772	LABOR - FIRE	001-5-150-6419	210.00	.00			
10838	LABOR - POLICE	001-5-110-6419	600.00	.00			
10839	LABOR - POLICE	001-5-110-6419	1,219.00	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
10844	LABOR - FIRE	001-5-150-6419	630.00	.00		
10844	OPTIPLEX 5070 MICRO XCTO - FIRE	001-5-150-6419	1,073.83	.00		
10844	ADAPTERS FOR VIDEO - FIRE	001-5-150-6419	65.97	.00		
Total CAS COMPUTERS:			3,798.80	.00		
<b>CENGAGE GALE GROUP</b>						
NO.69978269	BOOKS - LIBRARY	001-5-410-6505	40.48	.00		
Total CENGAGE GALE GROUP:			40.48	.00		
<b>CENTER POINT LARGE PRINT</b>						
1765395	BOOKS - LIBRARY	001-5-410-6505	45.54	.00		
1765395	MEMORIAL BOOKS - LIBRARY	170-5-410-6502	91.08	.00		
Total CENTER POINT LARGE PRINT:			136.62	.00		
<b>CORE &amp; MAIN LP</b>						
L954291	MANHOLE INFLOW DISH - SANIT.	610-5-818-6310	139.28	.00		
Total CORE & MAIN LP:			139.28	.00		
<b>COUNSEL OFFICE &amp; DOCUMENT</b>						
34AR458543	COPIER CONTRACT MAINT. - LIBRARY	001-5-410-6419	173.26	.00		
34AR458557	COPIER CONTRACT MAINT. - ACT. CTR	001-5-455-6510	30.56	.00		
34AR458656	COPIER CONTRACT MAINT. - CITY HALL	001-5-699-6415	147.23	.00		
34AR458656	COPIER CONTRACT MAINT. - FIRE	001-5-150-6507	80.02	.00		
34AR458656	COPIER CONTRACT MAINT. - POLICE	001-5-110-6507	39.01	.00		
Total COUNSEL OFFICE & DOCUMENT:			470.08	.00		
<b>CULLIGAN WATER COND ATLANTIC</b>						
22020	BOTTLED WATER - ACCT #18523 - SANIT.	610-5-815-6310	31.85	.00		
Total CULLIGAN WATER COND ATLANTIC:			31.85	.00		
<b>DANKO EMERGENCY EQUIPMENT CO.</b>						
108941	BULB - FIRE	001-5-150-6332	134.93	.00		
Total DANKO EMERGENCY EQUIPMENT CO.:			134.93	.00		
<b>DOLL DISTRIBUTING</b>						
278509	BAR SUPPLIES - ACH/ACTIVITY CTR	001-5-455-6548	150.45	150.45	03/11/2020	
Total DOLL DISTRIBUTING:			150.45	150.45		
<b>ECONO SIGNS</b>						
10-958624	ALUMINUM POSTS - STREET	110-5-240-6509	607.40	.00		
Total ECONO SIGNS:			607.40	.00		
<b>EMPLOYEE BENEFIT SYSTEMS</b>						
32020	EMPLOYEE FLEX - 2020	004-5-930-6185	145.50	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
32020-1	EMPLOYEE FLEX - 2020	004-5-930-6185	371.77	.00		
Total EMPLOYEE BENEFIT SYSTEMS:			517.27	.00		
<b>FAREWAY STORES</b>						
00053730	BAR SUPPLIES - ACT. CTR	001-5-455-6548	9.13	.00		
00136802	BAR SUPPLIES - ACT. CTR	001-5-455-6548	17.56	.00		
00141845	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	9.56	.00		
Total FAREWAY STORES:			36.25	.00		
<b>FARM SERVICE COOP COMPUTERS</b>						
3037278	CABLE - PARKS	001-5-430-6419	19.26	.00		
3042186	INK CARTRIDGE - VET'S	001-5-470-6508	58.00	.00		
3042213	INK CARTRIDGE - STREET	110-5-214-6419	34.00	.00		
3047039	PRINTER INK - SANIT.	610-5-815-6310	194.00	.00		
Total FARM SERVICE COOP COMPUTERS:			305.26	.00		
<b>FARM SERVICE CO-OP.</b>						
32020	GAS/FEB - POLICE	001-5-110-6331	1,188.78	1,188.78	03/11/2020	
32020	GAS/FEB - PARKS	001-5-430-6331	178.54	178.54	03/11/2020	
32020	DIESEL/FEB - PARKS	001-5-430-6331	360.58	360.58	03/11/2020	
32020	DIESEL/FEB - PARKS	001-5-430-6331	119.76	119.76	03/11/2020	
32020	GAS/FEB - FIRE	001-5-150-6331	298.56	298.56	03/11/2020	
32020	GAS/FEB - SANIT.	610-5-815-6331	293.34	293.34	03/11/2020	
32020	GAS/FEB - STREET	110-5-214-6331	787.04	787.04	03/11/2020	
Total FARM SERVICE CO-OP.:			3,226.60	3,226.60		
<b>FARMERS MUTUAL TELEPHONE</b>						
120103-1	PHONE - PARKS	001-5-430-6310	47.00	47.00	03/11/2020	
32020	PHONE, CABLE, INTERNET BUNDLE - AIRPORT	001-5-280-6374	271.82	271.82	03/11/2020	
Total FARMERS MUTUAL TELEPHONE:			318.82	318.82		
<b>H.M.U.</b>						
22020	UTILITIES/FEB - S.C.C.C.I.	001-5-520-6374	1,545.83	1,545.83	03/11/2020	
22020	UTILITIES/FEB - PARKS	001-5-430-6374	509.79	509.79	03/11/2020	
22020	UTILITIES/FEB - FIRE	001-5-150-6374	931.30	931.30	03/11/2020	
22020	UTILITIES/FEB - CITY FAC.	001-5-650-6374	1,293.62	1,293.62	03/11/2020	
22020	UTILITIES/FEB - VET'S	001-5-470-6374	1,742.31	1,742.31	03/11/2020	
22020	UTILITIES/FEB - POOL	001-5-460-6374	180.67	180.67	03/11/2020	
22020	UTILITIES/FEB - STREET	110-5-214-6374	617.22	617.22	03/11/2020	
22020	UTILITIES/FEB - SANIT.	610-5-815-6374	7,423.93	7,423.93	03/11/2020	
22020	UTILITIES/FEB - STREET LIGHTS	110-5-214-6371	4,883.29	4,883.29	03/11/2020	
22020	UTILITIES/FEB - DOWNTOWN STREET LIGHTS	110-5-214-6372	131.91	131.91	03/11/2020	
22020	UTILITIES/FEB - ACT. CTR	001-5-455-6374	1,401.39	1,401.39	03/11/2020	
22020	UTILITIES/FEB - LIBRARY	001-5-410-6374	1,530.55	1,530.55	03/11/2020	
22020-1	PHONE/MAR - CITY HALL	001-5-620-6373	215.16	215.16	03/11/2020	
22020-1	CABLE/MAR - CITY HALL/CITY FAC.	001-5-650-6374	116.82	116.82	03/11/2020	
22020-1	PHONE, FAX & CABLE/MAR - S.C.C.C.I.	001-5-520-6374	285.05	285.05	03/11/2020	
22020-1	PHONE/MAR - FIRE	001-5-150-6373	119.98	119.98	03/11/2020	



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
22020-1	PHONE/MAR - POLICE	001-5-110-6373	131.59	131.59	03/11/2020	
22020-1	PHONE/MAR - DOG POUND/CITY FAC.	001-5-650-6373	114.99	114.99	03/11/2020	
22020-1	PHONE/MAR - PARKS/JJ JENSEN	001-5-430-6373	16.50	16.50	03/11/2020	
22020-1	PHONE/MAR - POOL	001-5-460-6373	52.00	52.00	03/11/2020	
22020-1	PHONE/MAR - STREET	110-5-214-6373	92.47	92.47	03/11/2020	
22020-1	PHONE/MAR - VET'S	001-5-470-6373	119.98	119.98	03/11/2020	
22020-1	PHONE & INTERNET/MAR - ACTIVITY CTR	001-5-455-6373	170.98	170.98	03/11/2020	
22020-1	PHONE & INTERNET/MAR - WWTP	610-5-815-6373	104.47	104.47	03/11/2020	
22020-1	PHONE & INTERNET/MAR - LIBRARY	001-5-410-6373	223.13	223.13	03/11/2020	
Total H.M.U.:			23,954.93	23,954.93		
<b>HARLAN AUTO PARTS</b>						
11999-120059	OIL - FIRE	001-5-150-6332	28.08	.00		
11999-120239	BRAKE CLEANER, THERMOSTAT, THERMOSTAT GASKET - STR	110-5-214-6332	26.40	.00		
11999-120264	RETURN THERMOSTAT & THERMOSTAT GASKET - STREET	110-5-214-6332	23.63	.00		
11999-120344	WIPER BLADES - POLICE	001-5-110-6332	45.72	.00		
Total HARLAN AUTO PARTS:			76.57	.00		
<b>HARLAN NEWSPAPERS</b>						
10161	SUPPLIES - SANIT.	610-5-815-6310	47.93	.00		
10161	BUSINESS CARDS - POLICE	001-5-110-6507	37.00	.00		
10161	BRUSH SIGN - LANDFILL	001-5-290-6370	49.00	.00		
10161	NOTARY STAMPS - POLICE	001-5-110-6507	86.57	.00		
10162	PAPER & PENS - LIBRARY	001-5-410-6501	77.40	.00		
2020-2	BANNER AD - LIBRARY	001-5-410-6490	36.00	.00		
22020	GENERAL/LEGAL ADS	001-5-699-6402	429.33	.00		
22020	HELP WANTED AD - PARKS	001-5-430-6402	144.60	.00		
22020-1	AD/BRIDAL ISSUE - ACT. CTR	001-5-455-6402	37.50	.00		
22020-1	AD/BRIDAL ISSUE - VET'S	001-5-470-6403	37.50	.00		
Total HARLAN NEWSPAPERS:			982.83	.00		
<b>HAWKEYE TRUCK EQUIP.</b>						
141576	RESERVOIR - STREET	110-5-214-6332	700.00	.00		
Total HAWKEYE TRUCK EQUIP.:			700.00	.00		
<b>HENNINGSEN CONST. INC.</b>						
101325	COLD PATCH - STREET	110-5-210-6462	1,158.55	1,158.55	03/11/2020	
Total HENNINGSEN CONST. INC.:			1,158.55	1,158.55		
<b>HILL'S PET NUTRITION SALES INC</b>						
235172913	PET FOOD - ANIMAL CONTROL	001-5-190-6554	80.32	.00		
Total HILL'S PET NUTRITION SALES INC:			80.32	.00		
<b>ILLINOIS CAUSAULTY</b>						
32020	VETERANS MEMORIAL LIQUOR LIABILITY (4/1/20 RENEWAL)- V	001-5-470-6428	750.00	750.00	03/11/2020	

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	C
Total ILLINOIS CAUSAULTY:			750.00	750.00			
<b>IMPACT7G</b>							
31669	ASBESTOS TESTING - PARKS	001-5-430-6310	75.00	.00			
Total IMPACT7G:			75.00	.00			
<b>IOWA FIRE CHIEFS ASSOC</b>							
32020	2020 MEMBERSHIP RENEWAL FOR R. BISSEN, T. BUTLER & B.	001-5-150-6220	75.00	.00			
Total IOWA FIRE CHIEFS ASSOC:			75.00	.00			
<b>IOWA PRISON INDUSTRIES</b>							
954471	SIGN - PARKS	001-5-430-6310	28.65	.00			
954471	SIGNS & FREIGHT - STREET	110-5-240-6509	60.65	.00			
Total IOWA PRISON INDUSTRIES:			89.30	.00			
<b>IOWA STATE RESERVE</b>							
32020	CONFERENCE REGISTRATION/ISRLOA/RESERVES - S. STONE	810-5-111-6728	129.00	.00			
32020-1	CONFERENCE REGISTRATION/ISRLOA/RESERVES - M. SCHLEI	810-5-111-6728	129.00	.00			
Total IOWA STATE RESERVE:			258.00	.00			
<b>IOWA WESTERN COMMUNITY COLLEGE</b>							
2143729	CPR REFRESHER CLASS - FIRE	001-5-150-6230	10.00	.00			
Total IOWA WESTERN COMMUNITY COLLEGE:			10.00	.00			
<b>KLEIN, JEFF DBA KLEIN FENCE CO</b>							
32020	MATERIALS - DOG PARK	334-5-765-6370	11,749.57	.00			
Total KLEIN, JEFF DBA KLEIN FENCE CO:			11,749.57	.00			
<b>KNOD RADIO STATION</b>							
125767	LEE WILLIAMS ADS - LIBRARY	001-5-410-6490	35.00	.00			
Total KNOD RADIO STATION:			35.00	.00			
<b>KNOW BUDDY RESOURCES</b>							
ARU0302614	BOOKS - LIBRARY	001-5-410-6505	118.79	.00			
Total KNOW BUDDY RESOURCES:			118.79	.00			
<b>KROGER &amp; SONS HAULING LLC</b>							
2975	TRASH REMOVAL/JAN - LIBRARY	001-5-410-6310	15.00	.00			
2988	TRASH REMOVAL/FEB - ACT. CTR	001-5-455-6310	83.25	.00			
3003	TRASH REMOVAL/FEB - FIRE	001-5-150-6310	40.00	.00			
3010	TRASH REMOVAL/CITY FAC.	001-5-650-6374	30.00	.00			
3015	TRASH REMOVAL/FEB - LIBRARY	001-5-410-6310	30.00	.00			
3035	TRASH REMOVAL/FEB - PARKS	001-5-430-6310	80.00	.00			
3049	TRASH REMOVAL/FEB - SANIT.	610-5-815-6423	40.00	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total KROGER & SONS HAULING LLC:			318.25	.00		
<b>MASTERCARD/TOWN &amp; COUNTRY</b>						
22020	ILEA CLOTHING - POLICE/L. WHYTE	001-5-110-6230	225.00	225.00	03/11/2020	
22020	ISCIA MEAL - POLICE	001-5-110-6230	23.90	23.90	03/11/2020	
22020	ISCIA MEAL - POLICE	001-5-110-6230	18.28	18.28	03/11/2020	
22020	ISCIA FUEL - POLICE	001-5-110-6331	42.28	42.28	03/11/2020	
22020	NOTARY RENEWAL - POLICE/SOLL	001-5-110-6507	30.00	30.00	03/11/2020	
22020	CLOTHING ALLOWANCE - F. CLARK	001-5-110-6181	43.94	43.94	03/11/2020	
22020	POSTAGE/STAMPS - POLICE	001-5-110-6507	57.40	57.40	03/11/2020	
22020	VPI PET INS. - K-9/POLICE	001-5-110-6555	71.25	71.25	03/11/2020	
22020	SCANNER FOR #2 - POLICE	001-5-110-6504	349.90	349.90	03/11/2020	
22020	IPCA CONF./F. CLARK & B. SOLL - POLICE	001-5-110-6230	270.00	270.00	03/11/2020	
22020	REFUND OF IPCA CONF./B. SOLL - POLICE	001-5-110-6230	135.00	135.00	03/11/2020	
22020-1	SCIENCE FAIR SUPPLIES/MONOGRAM GRANT - LIBRARY	170-5-410-6502	112.58	112.58	03/11/2020	
22020-1	STANDING DESK - LIBRARY	001-5-410-6310	560.70	560.70	03/11/2020	
22020-1	CREDIT FOR LIBRARY JOURNALS - LIBRARY	170-5-410-6502	26.72	26.72	03/11/2020	
22020-1	DVD - LIBRARY	001-5-410-6507	7.99	7.99	03/11/2020	
22020-1	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	12.43	12.43	03/11/2020	
22020-1	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	17.82	17.82	03/11/2020	
22020-1	MICROSOFT OFFICE 365 MONTHLY FEE - LIBRARY	001-5-410-6419	57.00	57.00	03/11/2020	
22020-1	TEEN LOUNGE ITEMS - LIBRARY	170-5-410-6502	995.98	995.98	03/11/2020	
22020-2	DRINKING FOUNTAINS - DOG PARK	334-5-765-6370	4,378.97	4,378.97	03/11/2020	
22020-2	POSTAGE - GENERAL	001-5-699-6508	1.60	1.60	03/11/2020	
22020-2	ACROBAT PRO/ADOBE - GENERAL	001-5-699-6419	15.89	15.89	03/11/2020	
22020-2	CPO TRAINING HOTEL ROOM - POOL/TIM MILLER	001-5-460-6230	110.88	110.88	03/11/2020	
22020-2	IGHCP MTG HOTEL ROOM - CLERK/J. SMITH	001-5-620-6230	103.04	103.04	03/11/2020	
22020-3	OTC PRODUCTS - FIRE	001-5-150-6546	2.13	2.13	03/11/2020	
22020-3	CLEANING SUPPLIES - FIRE	001-5-150-6310	27.29	27.29	03/11/2020	
22020-3	ICLOUD 200 GB STORAGE PLAN - FIRE	001-5-150-6373	3.20	3.20	03/11/2020	
22020-4	SWI COMMUNITY & ECONOMIC DEVELOPMENT FORUM - CITY	001-5-615-6230	25.00	25.00	03/11/2020	
22020-4	IMMI REGISTRATION/G. GETTYS(2020) - CITY ADM.	001-5-615-6230	350.00	350.00	03/11/2020	
22020-5	SKID LOADER PARTS - SANIT.	610-5-815-6310	41.59	41.59	03/11/2020	
22020-6	BAR SUPPLIES - ACT. CTR.	001-5-455-6548	128.14	128.14	03/11/2020	
22020-7	TRIM SEAL RUBBER - PARKS	001-5-430-6310	29.99	29.99	03/11/2020	
22020-8	WINDSHIELD WIPER ARM#54 - STREET	110-5-214-6332	22.16	22.16	03/11/2020	
Total MASTERCARD/TOWN & COUNTRY:			7,974.61	7,974.61		
<b>MICROFILM IMAGING SYSTEMS INC.</b>						
82164	SCANNING EQUIP. MONTHLY RENT - LIBRARY	001-5-410-6419	20.00	.00		
Total MICROFILM IMAGING SYSTEMS INC.:			20.00	.00		
<b>MIDWEST TURF &amp; IRRIGATION</b>						
3835695-00	SKID SHOES - POOL	001-5-460-6310	258.44	.00		
3835695-01	POWER V PLOW - PARKS	001-5-430-6310	283.96	.00		
Total MIDWEST TURF & IRRIGATION:			542.40	.00		
<b>NAPA - HARLAN PARTS INC.</b>						
672435	BRAKE FLUID - PARKS	001-5-430-6332	6.51	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (
672448	CARB KIT - FIRE	001-5-150-6332	3.99	.00		
672461	FILTERS - CITY FAC.	001-5-650-6332	488.37	.00		
672493	VEHICLE SUPPLIES - PARKS	001-5-430-6332	78.23	.00		
672560	FUSE - SANIT.	610-5-815-6332	6.45	.00		
672561	TEMP GUN - SANIT.	610-5-815-6310	19.99	.00		
672667	OIL FILTER - PARKS	001-5-430-6332	3.97	.00		
672787	VEHICLE SUPPLIES - PARKS	001-5-430-6332	89.32	.00		
672814	OIL FILTER & BLOC SEAL - PARKS	001-5-430-6332	19.16	.00		
672852	UJOINT - PARKS	001-5-430-6332	31.66	.00		
673039	FILTERS - PARKS	001-5-430-6332	50.84	.00		
673057	ACETONE - PARKS	001-5-430-6332	35.99	.00		
673091	VEHICLE SUPPLIES - PARKS	001-5-430-6332	37.15	.00		
673377	9-1160 - DOG PARK	334-5-765-6370	6.95	.00		
673547	INDUSTRIAL & RETURN 9-1160 - DOG PARK	334-5-765-6370	9.44	.00		
Total NAPA - HARLAN PARTS INC.:			888.02	.00		
<b>ODEYS INC.</b>						
121430	STEEL MAT DRAG - PARKS	001-5-430-6310	319.95	.00		
Total ODEYS INC.:			319.95	.00		
<b>O'REILLY AUTOMOTIVE INC.</b>						
0388-248700	FLUID - FIRE	001-5-150-6332	3.99	.00		
0388-248708	BATTERY - FIRE	001-5-150-6332	122.12	.00		
0388-249547	WATER OUTLET - STREET	110-5-214-6332	20.05	.00		
0388-250297	BED COATING & BATT TERM - STREET	110-5-214-6332	28.98	.00		
0388-250966	BELT - SCCC	001-5-520-6320	12.53	.00		
Total O'REILLY AUTOMOTIVE INC.:			187.67	.00		
<b>PETERSEN MOTORS LLC</b>						
26863	NEW TIRES/43 - SANIT.	610-5-815-6332	687.64	.00		
Total PETERSEN MOTORS LLC:			687.64	.00		
<b>PETSCHE MECHANICAL SERVICE</b>						
6802	LABOR - SANIT.	610-5-815-6311	340.00	.00		
6802	SUPPLIES - SANIT.	610-5-815-6311	418.15	.00		
Total PETSCHE MECHANICAL SERVICE:			758.15	.00		
<b>R &amp; S WASTE SYSTEMS INC</b>						
774444	TRASH REMOVAL - AIRPORT	001-5-280-6310	47.12	.00		
Total R & S WASTE SYSTEMS INC:			47.12	.00		
<b>RANDALL SIEVERT</b>						
32020	FBO CONTRACT - MAR. 2020 PYMT #1 - AIRPORT	001-5-280-6420	2,250.00	.00		
Total RANDALL SIEVERT:			2,250.00	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	C
<b>RED OAK WELDING SUPPLIES INC.</b>							
36023	ARGON MIX - STREET	110-5-214-6310	79.95	.00			
RENT7663	CO2 RENTAL/FEB - CITY FAC./DOG POUND	001-5-190-6554	20.40	.00			
Total RED OAK WELDING SUPPLIES INC.:			100.35	.00			
<b>REGION IV IAWEA</b>							
32020	REGION IV TRAINING - S. KENKEL	610-5-815-6230	17.00	17.00	03/11/2020		
32020	REGION IV TRAINING - T. GESSERT	610-5-815-6230	32.00	32.00	03/11/2020		
32020	REGION IV TRAINING - G. CARLSON	610-5-815-6230	32.00	32.00	03/11/2020		
Total REGION IV IAWEA:			81.00	81.00			
<b>REGIONAL WATER</b>							
32020	WATER SERVICE/FEB - AIRPORT	001-5-280-6374	53.00	.00			
Total REGIONAL WATER:			53.00	.00			
<b>SHELBY COUNTY AMBULANCE SERV</b>							
32020	AMBULANCE CONTRIBUTION - MARCH	001-5-160-6413	4,675.00	.00			
Total SHELBY COUNTY AMBULANCE SERV:			4,675.00	.00			
<b>SHELBY COUNTY STATE BANK</b>							
32020	DIRECT DEP ACH ORIG. FEE/PAYROLL - FEB	001-5-699-6370	15.40	15.40	03/11/2020		
Total SHELBY COUNTY STATE BANK:			15.40	15.40			
<b>SIRCHIE LABORATORIES</b>							
0436278-IN	TEST KITS - POLICE	001-5-110-6507	362.54	.00			
Total SIRCHIE LABORATORIES:			362.54	.00			
<b>SONDERMAN CLEANING SERVICE</b>							
21414	AIR FRESHENER SERVICE - LIBRARY	001-5-410-6310	42.50	.00			
21487	AIR FRESHENER SERVICE - ACT. CTR	001-5-455-6310	42.50	.00			
21488	AIR FRESHENER SERVICE - VETS	001-5-470-6310	25.50	.00			
Total SONDERMAN CLEANING SERVICE:			110.50	.00			
<b>STUDER HARLAN DO IT BEST HDWR</b>							
A321485	PUMP PARTS -SANIT.	610-5-815-6310	25.44	.00			
A321545	SPRAY PAINT - PARKS	001-5-430-6310	5.29	.00			
A321611	VEHICLE SUPPLIES - FIRE	001-5-150-6332	27.47	.00			
A321651	SPIKE STRIPS - POLICE	001-5-110-6504	4.29	.00			
A322049	NUTS, BOLTS, SCREWS - PARKS	001-5-430-6310	6.26	.00			
A322307	1/2" COUNTERSINK - PARKS	001-5-460-6310	11.49	.00			
A322515	SUPPLIES - DOG PARK	334-5-765-6370	20.45	.00			
A322724	SUPPLIES - PARKS	001-5-430-6310	52.07	.00			
A322854	FILTERS & COUPLING - LIBRARY	001-5-410-6310	109.78	.00			
A323003	NUTS, BOLTS, SCREWS - DOG PARK	334-5-765-6370	17.96	.00			
B367656	BATTERIES - ANIMAL CONTROL	001-5-190-6554	8.99	.00			
B367666	POLY LEAF RAKE (2) - STREET	110-5-214-6310	21.98	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
B367673	WALLPLATES - SANIT.	610-5-815-6310	10.08	.00		
B368235	KNOCKOUT SEAL - SANIT.	610-5-815-6310	5.29	.00		
B368518	SEAL KIT FOR TOILET - POLICE	001-5-110-6310	8.49	.00		
B368621	SUPPLIES - PARKS	001-5-430-6310	28.83	.00		
B368731	SUPPLIES - DOG PARK	334-5-765-6370	30.73	.00		
B368804	TOOLS - PARKS	001-5-430-6310	23.78	.00		
B368956	BIT - SANIT.	610-5-815-6310	57.99	.00		
B368967	LAB SUPPLIES - SANIT.	610-5-815-6458	35.11	.00		
B369079	NUTS, BOLTS & SCREWS - PARKS	001-5-430-6310	11.04	.00		
Total STUDER HARLAN DO IT BEST HDWR:			522.81	.00		
<b>SYN-TECH SYSTEMS INC</b>						
202996	MAINTENANCE AGREEMENT - AIRPORT	001-5-280-6419	825.00	.00		
Total SYN-TECH SYSTEMS INC:			825.00	.00		
<b>T OF C COMMERCIAL LAUNDRY</b>						
40005	RUG SERVICE - CUST#336/FIRE	001-5-150-6310	24.00	.00		
40246	RUG SERVICE - CUST#162/CITY HALL	001-5-650-6310	24.00	.00		
40246	RUG SERVICE - CUST#162/HPD	001-5-110-6310	22.50	.00		
40246	RUG SERVICE - CUST#162/SANIT.	610-5-815-6310	9.00	.00		
Total T OF C COMMERCIAL LAUNDRY:			79.50	.00		
<b>TASTE OF HOME - QUICK COOKING</b>						
01035	QUICK COOKING ANNUAL RECIPES - LIBRARY	001-5-410-6505	34.98	.00		
Total TASTE OF HOME - QUICK COOKING:			34.98	.00		
<b>THE BOOK FARM INC.</b>						
REB11354	SCIENCE FAIR/MONOGRAM GRANT - LIBRARY	170-5-410-6502	152.66	.00		
Total THE BOOK FARM INC.:			152.66	.00		
<b>THE OFFICE STOP</b>						
296268	OFFICE SUPPLIES - GENERAL	001-5-699-6506	11.00	.00		
Total THE OFFICE STOP:			11.00	.00		
<b>THINKSPACE IT</b>						
12930	TOTAL IT MGMT/FEB - LIBRARY	001-5-410-6419	100.00	.00		
12931	FIREWALL MAINT./MARCH - LIBRARY	001-5-410-6419	89.00	.00		
12932	BACKUP MAINT./DEC. - LIBRARY	001-5-410-6419	105.00	.00		
12969	CEILING SPEAKER, CABLE, TAPS & LABOR - LIBRARY	001-5-410-6419	330.00	.00		
Total THINKSPACE IT:			624.00	.00		
<b>THREE CROSSES TRAINING LLC</b>						
10115	CPR & HANDS ON TRAINING - POLICE	001-5-110-6230	178.50	.00		
Total THREE CROSSES TRAINING LLC:			178.50	.00		



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	C
<b>THUNDER GUNS</b>							
261	GLOCK MAG SPRING 15 ROUND 10 COIL - POLICE	001-5-110-6504	157.50	.00			
Total THUNDER GUNS:			157.50	.00			
<b>TIBBETS, NATHAN</b>							
32020	MIRRORS - POLICE	001-5-110-6332	83.10	.00			
Total TIBBETS, NATHAN:			83.10	.00			
<b>TRITECH SOFTWARE SYSTEMS</b>							
270900	ANNUAL MAINT. SUPPORT AGREEMENT FEES - POLICE	001-5-110-6220	4,803.66	.00			
Total TRITECH SOFTWARE SYSTEMS:			4,803.66	.00			
<b>TROOP 90</b>							
32020	FLAGS ON ALL 4 CORNERS/PATRIOTISM HOLIDAYS - ACTIVITY	370-5-455-6370	200.00	.00			
Total TROOP 90:			200.00	.00			
<b>UNITYPOINT CLINIC</b>							
8640	CITY SCREENING - FIRE/9643, 0097, 4667	001-5-150-6185	126.00	.00			
Total UNITYPOINT CLINIC:			126.00	.00			
<b>WILSON, KATHY J</b>							
32020	PROGRAM - THE VOTE IS THE EMBLEM OF OUR EQUALITY - LI	001-5-410-6490	245.00	.00			
Total WILSON, KATHY J:			245.00	.00			
<b>WORTHINGTON DIRECT</b>							
INV351460HA	TEEN LOUNGE FURNITURE - LIBRARY	170-5-410-6502	2,019.90	.00			
Total WORTHINGTON DIRECT:			2,019.90	.00			
Grand Totals:			86,453.85	37,630.36			

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid Invoices included.

## Harlan Police Department Statistic Report

<b>STATISTICS for the month of February 2020</b>	<b>Totals for this month</b>	<b>Total last year at this time (2018/19)</b>	<b>Year to date (2019/2020)</b>
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<b>ACCIDENT INVESTIGATIONS</b>			
PD	4	68	38
PI	0	2	7
Fatality	0	0	0
Hit/Run	0	3	2

<b>ARREST/WARRANT</b>			
Felony	1	45	37
Misdemeanor	9	128	130

<b>CRIMINAL COMPLAINTS</b>			
Assault	1	10	6
Burglary	0	14	7
Child/Adult Abuse	1	5	8
Criminal Mischief	0	13	5
Domestic Abuse	2	16	15
Drug Offense	0	59	55
Alcohol Offense	0	24	22
OWI	0	6	17
Non-Sched Traffic	2	12	12
Harass/Stalking	0	5	6
Theft	1	31	21
Trespass	0	8	15
Sexual Assault	0	3	0
Forgery	0	2	0
Delivery of cont sub	0	2	0
Kidnapping	0	1	0
Disarming Peace Officer	0	1	0
Felony Eluding	0	0	0
Felon in Possession of Firearm	0	0	2
Ongoing Criminal Conduct	0	0	0

<b>PATROL ACTIVITY</b>			
Citations Issued	14	257	309
Parking Citations	1	72	61
Warnings	84	572	747
Security Checks	811	8107	10994
Open/Drs/Wnd	3	42	27

<b>STATISTICS (cont)</b>	<b>Totals for this month</b>	<b>Total last year at this time (2018/2019)</b>	<b>Year to date (2019/2020)</b>
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<b>SPECIAL ACTIVITY</b>			
Alarms	8	72	104
Animal Calls	8	89	101
Death Investigation	1	2	4
Committals	2	25	25
Fights	2	14	38
Info Reports	6	58	49
Missing Person	0	4	12
Assists	111	1330	1025
Nuisances	1	10	10

<b>CALLS FOR SERVICE</b>	85	906	831
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<b>HOURS</b>			
Patrol Hours	365.5	3904.5	3841.5
Office Time	228	2048	2134.5
Other	193	2047	1767
Foot Patrol	18	343	348
Investigation	67	798.5	984

<b>MILEAGE</b>			
Total Patrol Miles	3038	32390	33313.5
Total Gas	357.5	4398	4429

<b>REVENUE</b>			
Report Copies	\$30.00	\$390.00	\$270.00
Car Imp/Storage	\$0.00	\$25.00	\$0.00
Veh Tow Bills	\$0.00	\$0.00	\$0.00
Dog Lic/Impnd	\$550.00	\$3,610.00	\$3,085.00
Clerk/Court Fines	\$2,356.03	\$8,579.11	\$13,081.40
Parking Violation	\$215.00	\$825.00	\$610.00
Transport Juv	\$0.00	\$0.00	\$0.00
Sale of Veh	\$0.00	\$0.00	\$0.00
Finger Printing	\$0.00	\$470.00	\$140.00
Donation PD	\$1,000.00	\$0.00	\$1,500.00
Misc	\$350.00	\$7,671.70	\$5,583.50
Veh Inspection/Res Officer	\$860.00	\$5,920.00	\$5,460.00
Peddler license	\$0.00	\$110.00	\$140.00
Donation/Reserves	\$0.00	\$0.00	\$0.00
Restitution	\$0.00	\$0.00	\$0.00
Forfeiture Funds	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$5,361.03</b>	<b>\$27,600.81</b>	<b>\$29,869.90</b>

**Applicant License Application ( )**

<b>Name of Applicant:</b> <u>Buman Family Enterprises, Inc</u>		
<b>Name of Business (DBA):</b> <u>Victoria Station</u>		
<b>Address of Premises:</b> <u>407 Victoria St</u>		
<b>City</b> <u>Harlan</u>	<b>County:</b> <u>Shelby</u>	<b>Zip:</b> <u>51537</u>
<b>Business</b>	<u>(712) 755-5682</u>	
<b>Mailing</b>	<u>1510 Pine St</u>	
<b>City</b> <u>Harlan</u>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>51537</u>

**Contact Person**

<b>Name</b> <u>Richard W Buman</u>	
<b>Phone:</b> <u>(712) 204-4245</u>	<b>Email</b> <u>bumanfam@gmail.com</u>

**Classification** Class C Liquor License (LC) (Commercial)

**Term:** 12 months

**Effective Date:** 04/01/2020

**Expiration Date:** 01/01/1900

**Privileges:**

Class C Liquor License (LC) (Commercial)

**Status of Business**

<b>BusinessType:</b> <u>Privately Held Corporation</u>	
<b>Corporate ID Number:</b> <u>XXXXXXXXXX</u>	<b>Federal Employer ID</b> <u>XXXXXXXXXX</u>

**Ownership**

**Richard Buman**

<b>First Name:</b> <u>Richard</u>	<b>Last Name:</b> <u>Buman</u>	
<b>City:</b> <u>Harlan</u>	<b>State:</b> <u>Iowa</u>	<b>Zip:</b> <u>51537</u>
<b>Position:</b> <u>President</u>		
<b>% of Ownership:</b> <u>10.00%</u>	<b>U.S. Citizen:</b> <u>Yes</u>	

**Angela Buman**

<b>First Name:</b> <u>Angela</u>	<b>Last Name:</b> <u>Buman</u>	
<b>City:</b> <u>Harlan</u>	<b>State:</b> <u>Iowa</u>	<b>Zip:</b> <u>51537</u>
<b>Position:</b> <u>Secretary</u>		
<b>% of Ownership:</b> <u>10.00%</u>	<b>U.S. Citizen:</b> <u>Yes</u>	

**Buman FEI 401k**

<b>First Name:</b> <u>Buman</u>	<b>Last Name:</b> <u>FEI 401k</u>	
<b>City:</b> <u>Harlan</u>	<b>State:</b> <u>Iowa</u>	<b>Zip:</b> <u>51537</u>
<b>Position:</b> <u>401k</u>		
<b>% of Ownership:</b> <u>80.00%</u>	<b>U.S. Citizen:</b> <u>Yes</u>	

### Insurance Company Information

**Insurance Company:** Selective Insurance Company of America

**Policy Effective Date:**

**Policy Expiration**

**Bond Effective**

**Dram Cancel Date:**

**Outdoor Service Effective**

**Outdoor Service Expiration**

**Temp Transfer Effective**

**Temp Transfer Expiration Date:**



**RESOLUTION NO. 2394**

**RESOLUTION INSTITUTING PROCEEDINGS TO TAKE  
ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO  
EXCEED \$1,100,000 GENERAL OBLIGATION CAPITAL  
LOAN NOTES**

WHEREAS, pursuant to notice published as required by law, the City Council has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of a Loan Agreement and the issuance of not to exceed \$1,100,000 General Obligation Capital Loan Notes, for the essential corporate purposes, in order to provide funds to pay the costs of:

- a) opening, widening, extending, grading, and draining of the right-of-way of streets; the construction, reconstruction, and repairing of any street improvements, grade crossing separations and approaches; the acquisition, installation, and repair of sidewalks, culverts, retaining walls, storm sewers, sanitary sewers, water service lines, street lighting, and traffic control devices; and the acquisition of any real estate needed for any of the foregoing purposes; and
- b) equipping of the fire department,

and has considered the extent of objections received from residents or property owners as to the proposed issuance of Notes; and following action is now considered to be in the best interests of the City and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HARLAN, STATE OF IOWA:

Section 1. That this Council does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of not to exceed \$1,100,000 General Obligation Capital Loan Notes, for the foregoing essential corporate purposes.

Section 2. This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the general fund moneys may be advanced from time to time for capital expenditures which are to be paid from the proceeds of the above Notes. The amounts so advanced shall be reimbursed from the proceeds of the Notes not later than eighteen months after the initial payment of the capital expenditures or eighteen months after the property is placed in service. Such advancements shall not exceed the amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted.

PASSED AND APPROVED this 17th day of March 2020.

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Mike Kolbe, Mayor

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ATTEST: Jane Smith, City Clerk

**RESOLUTION NO. 2395**

**RESOLUTION AUTHORIZING THE ISSUANCE OF  
\$1,015,000 GENERAL OBLIGATION CAPITAL LOAN  
NOTES, SERIES 2020, AND LEVYING A TAX FOR THE  
PAYMENT THEREOF**

WHEREAS, the City of Harlan, State of Iowa ("Issuer"), is a municipal corporation, organized and existing under the Constitution and laws of the State of Iowa, and is not affected by any special legislation; and

WHEREAS, the Issuer is in need of funds to pay costs of:

a) opening, widening, extending, grading, and draining of the right-of-way of streets; the construction, reconstruction, and repairing of any street improvements, grade crossing separations and approaches; the acquisition, installation, and repair of sidewalks, culverts, retaining walls, storm sewers, sanitary sewers, water service lines, street lighting, and traffic control devices; and the acquisition of any real estate needed for any of the foregoing purposes; and

b) equipping of the fire department,

(the "Project"), and it is deemed necessary and advisable that General Obligation Capital Loan Notes, Series 2020, in the amount of \$1,015,000 be issued; and

WHEREAS, the City Council has taken such acts as are necessary to authorize issuance of the Notes.

NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF HARLAN, STATE OF IOWA:

Section 1. Authorization of the Issuance. General Obligation Capital Loan Notes, Series 2020, in the amount of \$1,015,000 shall be issued pursuant to the provisions of Iowa Code Sections 384.24A and 384.25 for the purposes covered by the hearing.

Section 2. Levy of Annual Tax. For the purpose of providing funds to pay the principal and interest as required under Chapter 76.2, there is levied for each future year the following direct annual tax upon all the taxable property in the City of Harlan, State of Iowa, to wit:

AMOUNT	FISCAL YEAR (JULY 1 TO JUNE 30) YEAR OF COLLECTION
\$ 21,019*	2020/2021
\$ 35,366	2021/2022
\$ 45,182	2022/2023
\$ 49,804	2023/2024
\$ 59,317	2024/2025
\$ 58,603	2025/2026
\$112,864	2026/2027
\$110,092	2027/2028
\$108,832	2028/2029
\$111,663	2029/2030
\$109,250	2030/2031
\$111,733	2031/2032
\$108,983	2032/2033
\$111,183	2033/2034
\$113,190	2034/2035

\*The remainder of principal and interest due on June 1, 2021 (\$17,486) will be paid from cash on hand.

Principal and interest coming due at any time when the proceeds of the tax on hand are insufficient to pay the amount due shall be promptly paid when due from current funds available for that purpose and reimbursement must be made.

Section 3. Amendment of Levy of Annual Tax. Based upon the terms of the future sale of the Notes to be issued, this Council will file an amendment to this Resolution ("Amended Resolution") with the County Auditor.

Section 4. Filing. A certified copy of this Resolution shall be filed with the County Auditor of County of Shelby, State of Iowa, who shall, pursuant to Iowa Code Section 76.2, levy, assess and collect the tax in the same manner as other taxes and, when collected, these taxes shall be used only for the purpose of paying principal and interest on the Notes.

PASSED AND APPROVED this 17th day of March 2020.

\_\_\_\_\_  
Mike Kolbe, Mayor

\_\_\_\_\_  
ATTESST: Jane Smith, City Clerk

**RESOLUTION NO. 2396**

**A RESOLUTION ADOPTING THE ANNUAL BUDGET FOR THE  
FISCAL YEAR ENDING JUNE 30, 2021**

BE IT RESOLVED by the City Council of the City of Harlan, Iowa:

The annual budget for the fiscal year ending June 30, 2021, as set forth in the Budget Summary Certificate and in the detailed budget in support thereof showing the revenue and appropriation estimates and allocations to programs and activities for the fiscal year, is adopted and the City Clerk is directed to make the filings as required by law and to set up the books in accordance with the summary and details as adopted.

PASSED AND APPROVED this 17<sup>th</sup> day of March 2020.

---

Mike Kolbe, Mayor

---

ATTEST: Jane Smith, City Clerk

**ORDINANCE NO. 2020-01**

**AN ORDINANCE AMENDING THE CODE OF  
ORDINANCES OF THE CITY OF HARLAN, IOWA, BY  
AMENDING CHAPTER 65 PERTAINING TO STOP  
AND/OR YIELD REQUIREMENTS.**

BE IT ENACTED by the City Council of Harlan, Iowa:

CHAPTER 65, SUBSECTION 68 MODIFIED. Subsection 68 of Chapter 65 of the Code of Ordinances of the City of Harlan, Iowa, is hereby amended to reflect the following language:

68. Farnam Street. Vehicles traveling north on Farnam Street shall stop at 5<sup>th</sup> Street.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall become effective \_\_\_\_\_, 2020.

Passed by the Council the \_\_\_\_\_ day of \_\_\_\_\_ 2020 and approved this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mike Kolbe, Mayor

\_\_\_\_\_  
ATTEST: Jane Smith, City Clerk



**RESOLUTION NO. 2397**

**RESOLUTION OF LOCAL SUPPORT FOR THE  
COMMUNITY GARDEN PROGRAM BY THE CITY OF HARLAN, IOWA**

**WHEREAS,** The City of Harlan, Shelby County, Iowa, recognizes that Community Gardens are essential components of a healthy & sustainable city.

**WHEREAS,** The City of Harlan partnering with the ISU Extension Office will continue their support of the Community Garden in Harlan, Iowa located at G.H. Christiansen Subdivision Lots 21 & 22.

**THEREFORE, BE IT RESOLVED BY THE CITY OF HARLAN, IOWA, as follows:**

**THE CITY OF HARLAN, IOWA,** that the City of Harlan Mayor and City Council do hereby support the local Community Garden Project.

Adopted this 17<sup>th</sup> day of March 2020.

---

Mike Kolbe, Mayor

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ATTEST: Jane Smith, City Clerk

City of Harlan – Harlan Historical Preservation Commission 03/12/2020

The Harlan Historical Preservation Commission was called to order by Chairperson Gene Gettys at Noon, Monday, 03/12/2020 in the City Council chambers.

Present: Gene Gettys, Jay Christensen, Sharon Lucke, Roger Bissen, Jerry Henscheid

Also Present: Renee Hansen - recording secretary

It was moved by Bissen and seconded by Christensen to approve the agenda. Motion carried unanimously.

Any conflicts of interest to be stated, if applicable.

Henscheid has two applications submitted for the grant program so he stated his conflict of interest and will refrain from any voting.

It was moved by Bissen and seconded by Lucke to approve the minutes of 02/24/2020. The motion carried unanimously.

Pizza Ranch submitted new bids for their application as the committee asked them to expose the original stained glass on their building.

Jerry Henscheid also submitted new bids.

The following are all subject to City Council approval of the 20/21 Budget on March 17<sup>th</sup>, 2020.

It was moved by Christensen and seconded by Lucke to approve grant money for Jerry Henscheid for upper story grant 2020-USF006 in the amount of \$9613.

Roll call vote: Bissen, Lucke, Gettys, Christensen  
Abstained: Henscheid  
Motion carried.

It was moved by Bissen and seconded by Christensen to deny grant money for Jerry Henscheid for grant 2020-USF006 due to bids not being turned in by the extending submission date.

Roll call vote: Bissen, Lucke, Gettys, Christensen  
Abstained: Henscheid  
Motion carried.

It was moved by Christensen and seconded by Lucke to approve grant money for Pizza Ranch for grant 2020-USF006 for the amount of \$11,000 contingent upon them agreeing to leave beams exposed on both sides of the windows that will be replaced.

Roll call vote: Bissen, Lucke, Gettys, Christensen  
Abstained: Henscheid  
Motion carried.

It was moved by Bissen and seconded by Lucke to approve grant money for grants  
2020-USF001 (Body Shop for \$2460)  
2020-USF003 (The Flower Barn \$6060)  
2020-USF004 (The Purple Door \$5500)

Roll call vote: Bissen, Lucke, Gettys, Christensen  
Abstained: Henscheid  
Motion carried.

Adjourned.

Renee Hansen, Recording Secretary

*"These minutes are as recorded by the secretary and are subject to approval at the next regular meeting."*

	NAME	BUSINESS NAME	ADDRESS	FACADE/UP PER STORY	Parcel Linear feet	MAX ELIGIBLE	PREVIOUS AMT.	CURRENT BID AMT.	Funding from City of Hartland	Drawing	Material list	Cost estimate / bid	Contracto r Name	Completion Date?	Letter sent	PAID	Date Agreement Signed
2020-USF001	TRACI SCHUNING	THE BODY SHOP	1007 7TH ST	FACADE	24	\$ 6,000.00	\$0.00	\$4,920.00	\$2,460.00	X	X	X	X	BEFORE JUNE 2021			
										NEW WINDOWS, PAINT							
2020-USF002	TONY MADSEN	PIZZA RANCH	613 COURT ST	FACADE	44	\$ 11,000.00	\$0.00	\$31,246.29	\$11,000.00	X	X	X	X	Summer 2020			
										DEMO EXISTING, STONE REPAIR, SLIDING, DOORS, SIGNAGE, PAINTING							
2020-USF003	BARRY DEUEL	THE FLOWER BARN	624 MARKET ST	FACADE	142	\$ 35,500.00	\$6,967.59	\$12,120.00	\$6,060.00	X	X	X	X	Summer 2020			
										NEW GARAGE DOOR, NEW GROUND LEVEL WINDOWS							
2020-USF004	ULISES VIZCINO	THE PURELE DOOR	622 MARKET ST	FACADE	22	\$ 5,500.00	\$0.00	\$21,068.93	\$5,500.00	X	X	X	X	Jun-21			
										Replace windows, new awning, new door.							
	UPPER STORY																
2020-USF006	JERRY HENSCHIED		601 COURT ST	UPPER	142	\$106,500.00	\$0.00	\$19,926.00	\$9,613.00	X	X	X	X	Jun-21			
										ELECTRICAL, PLUMBING, HAVAC, ONE BED. APT AND COMMON AREA							
						\$158,500.00			\$84,356.22								
DENIED																	
2020-USF005	JERRY HENSCHIED		601 COURT ST	FACADE	142	\$ 35,500.00	\$0.00	\$32,416.00	\$16,208.00	X	X	X	X	Jun-21			
										Thick point, restoration of windows, glass repair and kick plate replacement							

**“Due to the COVID-19 crisis and social distancing recommendations, the City Council meeting was held electronically utilizing Zoom. Everyone was offered to participate by internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, held electronically at 5:15 o'clock P.M. the 7<sup>th</sup> day of April 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT ELECTRONICALLY VIA CONFERENCE CALL: Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger

ABSENT: None

The City Clerk presented the amended agenda, removing item 2. E. from the consent agenda. It was moved by Petersen and seconded by Rudolph to approve the amended agenda.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Kroger and seconded by Schaben that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 03/17/2020 Council meeting
- B. Claims List No. 1215 in the amount of \$215,105.56
- C. Renewal Application for Mi Casa, 512 Market St., Class C Liquor License (LC) (Commercial), Sunday Sales
- D. Renewal Application for HyVee Wine & Spirits, 1808 23<sup>rd</sup> St., Class B Wine Permit, Class C Beer Permit (Carryout Beer), Class E Liquor License (LE), Sunday Sales
- ~~E. Renewal Application for Gussied Up, 1022 6<sup>th</sup> St., Class C Liquor License (LC) (Commercial) Outdoor Service Sunday Sales~~

A roll call vote was had which was as follows:

AYES: Petersen, Christensen, Rudolph, Schaben, Kroger, Bladt, but abstained from 2.D.,

ABSTAIN: Bladt from item 2.D.

NAYS: None

The motion carried, and the Consent Agenda items were approved and adopted.

Pam Bormann, State of Iowa Office of Auditor was present electronically to review and discuss the FY19 Audit.

It was moved by Schaben and seconded by Christensen to receive and file the FY19 Audit.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously.

It was moved by Rudolph and seconded by Kroger to approve Shelby County Fair board permit for the fair parade to be held on July 16<sup>th</sup>, 2020 at 6:00 pm.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None  
The motion carried unanimously.

It was moved by Petersen and seconded by Christensen to approve the Roar Into Harlan permit for street closings on the third Thursday of the month, May-Sept 2020 for their event on the square.

A roll call vote was had which was as follows:  
Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None  
The motion carried unanimously.

Council Member Bladt introduced **RESOLUTION NO. 2398 – A RESOLUTION APPROVING THE BUDGETED TRANSFERS FOR FY19-20** and moved its adoption. Council Member Kroger seconded the motion.

A roll call vote was had which was as follows:  
AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
NAYS: None  
The motion carried unanimously, and the resolution was duly adopted.

Mayor Kolbe introduced Ordinance 2020-01 - An Ordinance amending the Code of Ordinances of the City of HARLAN, Iowa, by Amending Chapter 65 pertaining to STOP and/or Yield Requirements. Due to citizen feedback and expressed concerns on the re-location of the stop sign, Ordinance 2020-01 will be abandoned. A new ordinance will be drafted and brought to the attention of the Council at the April 21, 2020 Council meeting.

It was moved by Kroger and seconded by Schaben to approve the Infectious Disease Action Plan addressing the COVID-19 pandemic.

A roll call vote was had which was as follows:  
Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None  
The motion carried unanimously.

The City Administrator presented his report.

The Mayor presented his report.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*

# COMING EVENTS

MONDAY, APRIL 6

INSURANCE COMMITTEE MEETING  
12:00 P.M. Council Chambers

FIRE DEPT. TRAINING NIGHT  
7:00 P.M. Fire Hall

TUESDAY, APRIL 7

CITY COUNCIL MEETING  
5:15 P.M. Council Chambers

THURSDAY, APRIL 9

HMU ELECTRONIC BOARD MEETING

FRIDAY, APRIL 10

VETS COMMISSION MEETING  
10:30 A.M. Veterans Memorial Building

MONDAY, APRIL 20

FIRE DEPT. MEETING NIGHT  
7:00 P.M. Fire Hall

TUESDAY, APRIL 21

AIRPORT COMMISSION MEETING  
7:00 A.M. Council Chambers

WEDNESDAY, APRIL 22

CITY COUNCIL MEETING  
5:15 P.M. Council Chambers

PARK & RECREATION MEETING  
12:00 P.M. Council Chambers

THURSDAY, APRIL 23

HMU BOARD MEETING  
4:00 P.M. HMU Board Room

MONDAY, MAY 11

LIBRARY BOARD MEETING  
5:15 P.M. Library Meeting Room

04/03/20



**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS, APRIL 7, 2020, 5:15 P.M**

Due to the COVID-19 crisis, the City of Harlan will be holding this City Council meeting electronically utilizing Zoom.com. Mayor, Council, Staff and the Public can participate remotely via conference call by telephone or on their own computer. To participate by internet connection: Join Zoom Meeting: <https://zoom.us/j/687738710> Meeting ID: 687-738-710.

To participate by phone, dial #1-312-626-6799 and enter Meeting ID: 687-738-710

**1. OPENING BUSINESS**

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda *(Roll Call Vote)*
- D. Conflict of Interest (state if applicable)

**2. CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 3/17/2020 Council meeting
- B. Claims List 1215 in the amount of \$215,105.56
- C. Renewal Application for Mi Casa, 512 Market St., Class C Liquor License (LC) (Commercial) Sunday Sales
- D. Renewal Application for HyVee Wine & Spirits, 1808 23<sup>rd</sup> St., Class B Wine Permit Class C Beer Permit (Carryout Beer) Class E Liquor License (LE) Sunday Sales
- E. Renewal Application for Gussied Up, 1022 6<sup>th</sup> St., Class C Liquor License (LC) (Commercial) Outdoor Service Sunday Sales

**3. PRESENT TO BE HEARD**

- A. FY20 Audit Review – Pam Bormann, State of Iowa Office of Auditor
  - a. Receive and file FY20 Audit *(Roll Call Vote)*

**4. OTHER BUSINESS**

- A. Review permit from Shelby County Fair Board for a street closing for the Fair Parade *(Roll Call Vote)*
- B. Review permit from Roar into Harlan for a seasonal street closing *(Roll Call Vote)*
- C. **Resolution No. 2398** – Resolution approving budgeted transfers for FY19-20 *(Roll Call Vote)*
- D. **Ordinance 2020-01** – An Ordinance amending the Code of Ordinances of the City of Harlan, Iowa, by Amending Chapter 65 pertaining to Stop and/or Yield Requirements. – Second Reading *(Roll Call Vote)*
- E. Review Infectious Disease Action Plan *(Roll Call Vote)*

**5. OTHER REPORTS**

- A. City Administrator’s Report
- B. Mayor’s Report

**6. ADJOURN**

CITY OF HARLAN – HARLAN, IOWA – MARCH 17, 2020

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 5:15 o'clock P.M. the 17<sup>th</sup> day of March 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Greg Bladt, Troy Schaben

PRESENT VIA TELECONFERENCE: Richard Petersen, Jay Christensen, Jeanna Rudolph, Sharon Kroger

ABSENT: None

The City Clerk presented the agenda. It was moved by Schaben and seconded by Bladt to approve the agenda. The motion carried unanimously.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Rudolph and seconded by Kroger that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 03/03/2020 Council meeting
- B. Claims List No. 1214 in the amount of \$86,453.85
- C. Expenditure & revenue reports for the month of February 2020
- D. Police statistical report for the month of February 2020
- E. New application (new owners) Victoria Station, 407 Victoria St, Class C Liquor License (LC) (Commercial)

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
NAYS: None

The motion carried, and the Consent Agenda items were approved and adopted.

Lori Hoch, Director of Public Health for Shelby County gave a COVID-19 update for the State of Iowa. Citizens with questions can call the Iowa Department of Public Health at 211 or find information at [idph.iowa.gov](http://idph.iowa.gov).

The Mayor announced this is the time and place for the public hearing regarding **Authorization of a Loan Agreement and the Issuance of Not to Exceed \$1,100,000 General Obligation Capital Loan Notes of the City of Harlan, State of Iowa (for Essential Corporate Purposes)**.

The Public Hearing was opened at 5:28 p.m.

Mike Anliker was present with questions. Administrator Gettys received questions by phone as well.

It was moved by Christensen and seconded by Petersen to close the hearing. The motion carried unanimously.

Council Member Petersen introduced **Resolution No. 2394 Instituting Proceedings to take Additional Action for the Issuance of not to Exceed \$1,100,000 General Obligation Capital Loan Notes** and moved its adoption. Council Member Rudolph seconded the motion.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None

The motion carried unanimously, and the resolution was duly adopted.

Council Member Kroger introduced **Resolution No. 2395 Authorization the Issuance of \$1,015,000 General Obligation Capital Loan Notes, Series 2020, and Levying a Tax for the Payment thereof** and moved its adoption. Council Member Schaben seconded the motion.



A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None

The motion carried unanimously, and the resolution was duly adopted.

The Mayor announced this is the time and place for the public hearing regarding the proposed FY 20/21 Annual Budget.

The Public Hearing was opened at 5:45 p.m.

No oral or written objections were filed.

It was moved by Petersen and seconded by Bladt to close the hearing. The motion carried unanimously.

Council Member Rudolph introduced **Resolution No. 2396 A RESOLUTION ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2021** and moved its adoption. Council Member Kroger seconded the motion.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None

The motion carried unanimously, and the resolution was duly adopted.

Mayor Kolbe introduced **Ordinance 2020-01 An Ordinance amending the Code of Ordinances of the City of HARLAN, Iowa, by Amending Chapter 65 pertaining to STOP and/or Yield Requirements.**

It was moved by Schaben and seconded by Kroger that Ordinance No. 2020-01 now be read for the first time.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None

The motion carried for the first reading of Ordinance No. 2020-01.

Council Member Petersen introduced **RESOLUTION No. 2397 ENTITLED “LOCAL SUPPORT OF THE COMMUNITY GARDEN”** and moved that it be adopted. Council Member Schaben seconded the motion.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None

The motion carried unanimously, and the resolution was duly adopted.

It was moved by Kroger and seconded by Bladt to receive and file the minutes of the 03/12/2020 Historical Preservation Commission meeting. The motion carried unanimously.

It was moved by Schaben and seconded by Kroger to approve the recommendation from the Harlan Historical Preservation Commission for the approval of five applications for the Downtown Façade and Upper Story Grants, including The Body Shop, Pizza Ranch, The Flower Barn, The Purple Door and Jerry Henscheid. The motion carried unanimously.

The City Administrator presented his report.

The Mayor presented his report.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Peric
<b>4 PAWS</b>							
32020	4 PAWS VET EXPENSE REIMBURSEMENT 01/03/20-03/05/20	001-5-190-6517	482.82	.00			
Total 4 PAWS:			482.82	.00			
<b>A&amp;D CYCLONE PEST &amp; TERMITE MGMT</b>							
8565	EXTERMINATION - VET'S	001-5-470-6310	135.00	.00			
8566	EXTERMINATION - ACTIVITY CTR.	001-5-455-6310	135.00	.00			
8567	EXTERMINATION - CITY FAC.-POLICE & CITY HALL	001-5-650-6310	180.00	.00			
8568	EXTERMINATION - LIBRARY	001-5-410-6310	120.00	.00			
8569	EXTERMINATION - FIRE	001-5-150-6310	120.00	.00			
Total A&D CYCLONE PEST & TERMITE MGMT:			690.00	.00			
<b>AHLERS &amp; COONEY P.C.</b>							
781023	LABOR RELATIONS/GENERAL/LEGAL	001-5-640-6411	72.00	.00			
Total AHLERS & COONEY P.C.:			72.00	.00			
<b>ALPHA &amp; OMEGA</b>							
8303	WORK ON FURNACE/RESET LIMIT SWITCH - VET'S	001-5-470-6310	95.00	.00			
8332	FURNACE REPAIRS & SUPPLIES - ACT. CTR	001-5-455-6310	1,921.77	.00			
Total ALPHA & OMEGA:			2,016.77	.00			
<b>AMAZON</b>							
435393773439	DVDS - LIBRARY	001-5-410-6507	66.42	.00			
4475665695935	DESK MOUNTS - LIBRARY	001-5-410-6419	111.98	.00			
447836344767	BRAIN BUILDERS GAME - LIBRARY	170-5-410-6502	14.95	.00			
448676338755	DVD - LIBRARY	001-5-410-6507	9.96	.00			
453544788656	DVD - LIBRARY	001-5-410-6507	12.99	.00			
455879898466	DVD - LIBRARY	001-5-410-6507	16.74	.00			
458694544583	DVDS - LIBRARY	001-5-410-6507	29.14	.00			
458694544583	PROGRAMMING SUPPLIES - LIBRARY	001-5-410-6490	42.06	.00			
458694544583	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	26.00	.00			
459898465735	MOUNT ADAPTER - LIBRARY	001-5-410-6419	36.98	.00			
464675648698	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	6.99	.00			
488377857844	WIRELESS KEYBOARD - LIBRARY	001-5-410-6419	21.49	.00			
557554676837	PROGRAMMING SUPPLIES - LIBRARY	001-5-410-6490	10.99	.00			
589533358765	DVDS - LIBRARY	001-5-410-6507	45.35	.00			
679885768644	TRUST SUPPLIES - LIBRARY	170-5-410-6502	54.29	.00			
735853794586	BELTS FOR BISSELL - LIBRARY	001-5-410-6310	8.95	.00			
745934473767	AMERICAN PATCHWORK & QUILTING - LIBRARY	170-5-410-6502	14.98	.00			
749957775333	DVDS - LIBRARY	001-5-410-6507	17.89	.00			
749957775333	PROGRAMMING SUPPLIES - LIBRARY	001-5-410-6490	8.85	.00			
749957775333	EVEREST LUGGAGE BASIC BACKPACK - LIBRARY	170-5-410-6502	9.88	.00			
776845755846	BOOK - LIBRARY	001-5-410-6505	4.99	.00			
776845755846	DVDS - LIBRARY	001-5-410-6507	23.95	.00			
776845755846	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	39.58	.00			
779696733655	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	30.13	.00			
837558786364	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	30.89	.00			
837558786364	PROGRAMMING SUPPLIES - LIBRARY	001-5-410-6490	29.95	.00			
846967369873	DVD - LIBRARY	001-5-410-6507	14.36	.00			



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Perft
867395536344	PROGRAMMING SUPPLIES - LIBRARY	001-5-410-6490	48.15	.00			
887939395487	SUPPLIES - POLICE	001-5-110-6507	29.96	.00			
Total AMAZON:			818.84	.00			
<b>BLACKSTONE PUBLISHING</b>							
1167142	AUDIO BOOKS - LIBRARY	001-5-410-6507	81.08	.00			
Total BLACKSTONE PUBLISHING:			81.08	.00			
<b>BOMGAARS</b>							
22598617	SUPPLIES - PARKS	001-5-430-6310	186.14	.00			
22599860	SUPPLIES - SANIT.	610-5-815-6310	17.48	.00			
22600404	SUPPLIES - PARKS	001-5-430-6310	76.08	.00			
22600507	BULK BOLTS - STREET	110-5-214-6310	.72	.00			
22600710	DUST MASK & RESPIRATORS - SANIT.	610-5-815-6310	22.91	.00			
22600739	SUPPLIES - STREET	110-5-214-6310	4.12	.00			
22601058	RETURN SUPPLIES - PARKS	001-5-430-6310	10.63	.00			
22602050	SUPPLIES - SANIT.	610-5-815-6310	4.98	.00			
22602063	SOAP & MARKERS - ANIMAL CONTROL	001-5-190-6554	4.48	.00			
22602650	UTILITY LIGHTS, TARP STRAPS & SASH CORD - POLICE	001-5-110-6310	60.22	.00			
22602765	SHOP TOWELS - SANIT.	610-5-815-6310	10.99	.00			
22604490	MINERAL SPIRITS - STREET	110-5-214-6310	10.99	.00			
22604667	BALL VALVE - STREET	110-5-214-6332	64.99	.00			
22604724	HYDRAULIC FLUID & FASTENERS - CITY FAC.	001-5-650-6332	20.98	.00			
Total BOMGAARS:			474.45	.00			
<b>CAS COMPUTERS</b>							
10813	OFFICE 365/MAR - POLICE	001-5-110-6419	106.50	.00			
10819	OFFICE 365/MAR - CLERK	001-5-620-6419	44.00	.00			
10819	OFFICE 365/MAR - CITY ADM.	001-5-615-6419	12.50	.00			
10819	OFFICE 365/MAR - GENERAL	001-5-699-6419	6.50	.00			
10822	OFFICE 365/MAR - SANIT.	610-5-815-6419	12.50	.00			
10826	OFFICE 365/MAR - FIRE	001-5-150-6419	31.50	.00			
10831	OFFICE 365/MAR - AIRPORT	001-5-280-6419	12.50	.00			
10840	UPDATE JUDI'S COMPUTER - CLERK	001-5-620-6419	300.00	.00			
10842	LABOR - ACT. CTR	001-5-455-6419	345.00	.00			
10843	LABOR - VET'S	001-5-470-6419	60.00	.00			
Total CAS COMPUTERS:			931.00	.00			
<b>CENGAGE GALE GROUP</b>							
NO.70080126	BOOKS - LIBRARY	001-5-410-6505	56.98	.00			
NO.70080126	MEMORIAL BOOK - LIBRARY	170-5-410-6502	28.49	.00			
NO.70088329	BOOK - LIBRARY	001-5-410-6505	23.09	.00			
NO.70088329	MEMORIAL BOOK - LIBRARY	170-5-410-6502	23.79	.00			
Total CENGAGE GALE GROUP:			132.35	.00			
<b>CENTRAL IOWA DISTRIBUTING INC.</b>							
193119	SUPPLIES - FIRE	001-5-150-6310	140.00	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Perif
Total CENTRAL IOWA DISTRIBUTING INC.:							
			140.00	.00			
CULLIGAN WATER COND ATLANTIC							
32020	BOTTLED WATER - ACCT #18523 - SANIT.	610-5-815-6310	31.85	.00			
Total CULLIGAN WATER COND ATLANTIC:							
			31.85	.00			
DOLLAR GENERAL - CHARGED SALES							
1000953603	TABLE COVERS - LIBRARY	170-5-410-6502	6.00	.00			
1000956087	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	42.95	.00			
Total DOLLAR GENERAL - CHARGED SALES:							
			48.95	.00			
DR. JAY'S FAMILY EYECARE							
32020	LENS FOR SPECTICAL KIT FOR SCBA - FIRE	001-5-150-6181	115.00	.00			
Total DR. JAY'S FAMILY EYECARE:							
			115.00	.00			
EMPLOYEE BENEFIT SYSTEMS							
32020	GROUP INS. PREMIUMS/APRIL - POLICE	001-5-110-6150	10,367.68	10,367.68	03/24/2020		3:
32020	GROUP INS. PREMIUMS/APRIL - LIBRARY	001-5-410-6150	2,903.48	2,903.48	03/24/2020		3:
32020	GROUP INS. PREMIUMS/APRIL - ACT. CTR	001-5-455-6150	1.00	1.00	03/24/2020		3:
32020	GROUP INS. PREMIUMS/APRIL - VET'S	001-5-470-6150	1.00	1.00	03/24/2020		3:
32020	GROUP INS. PREMIUMS/APRIL - CITY FAC.	001-5-650-6150	2,964.48	2,964.48	03/24/2020		3:
32020	GROUP INS. PREMIUMS/APRIL - CLERK	001-5-620-6150	4,448.72	4,448.72	03/24/2020		3:
32020	GROUP INS. PREMIUMS/APRIL - CITY ADM.	001-5-615-6150	1,480.24	1,480.24	03/24/2020		3:
32020	GROUP INS. PREMIUMS/APRIL - FIRE	001-5-150-6150	1,480.24	1,480.24	03/24/2020		3:
32020	GROUP INS. PREMIUMS/APRIL - STREET	110-5-212-6150	4,953.71	4,953.71	03/24/2020		3:
32020	GROUP INS. PREMIUMS/APRIL - STREET	001-5-212-6150	3,036.15	3,036.15	03/24/2020		3:
32020	GROUP INS. PREMIUMS/APRIL - SANIT.	610-5-930-6160	5,920.96	5,920.96	03/24/2020		3:
32020	MEDICAL PREMIUM - APRIL - HMMU	820-5-930-6430	24,923.39	24,923.39	03/24/2020		3:
32020	HEALTH & DENTAL - APRIL - HMMU	820-5-930-6432	10,691.49	10,691.49	03/24/2020		3:
32020	COBRA - APRIL - HMMU	820-5-930-6432	29.70	29.70	03/24/2020		3:
32020	FLEX FEES - APRIL - HMMU	001-5-699-6185	28.00	28.00	03/24/2020		3:
32020-2	EMPLOYEE FLEX - 2020	004-5-930-6185	17.77	17.77	03/24/2020		3:
32020-3	EMPLOYEE FLEX - 2020	004-5-930-6185	449.17	449.17	03/24/2020		3:
32020-4	EMPLOYEE FLEX - 2020	004-5-930-6185	194.86	194.86	03/31/2020		3:
32020-5	EMPLOYEE FLEX - 2020	004-5-930-6185	418.57	418.57	03/31/2020		3:
32020-6	EMPLOYEE FLEX - 2020	004-5-930-6185	419.68	419.68	03/31/2020		3:
Total EMPLOYEE BENEFIT SYSTEMS:							
			74,730.29	74,730.29			
FELD FIRE							
0364687-IN	LABOR - POLICE	001-5-110-6310	127.50	.00			
Total FELD FIRE:							
			127.50	.00			
FIRE APPARATUS &							
32020	SUBSCRIPTION RENEWAL/1 YR. - FIRE	001-5-150-6220	39.00	.00			
Total FIRE APPARATUS &:							
			39.00	.00			



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Peric
FIREGUARD INC. 229922	FIRE ALARM INSPECTION - S.C.C.I.	001-5-520-6320	416.20	.00			
Total FIREGUARD INC.:			416.20	.00			
GREATAMERICA FINANCIAL SVCS 26640294	COPIER AGREEMENT/MARCH - LIBRARY	001-5-410-6419	91.00	.00			
Total GREATAMERICA FINANCIAL SVCS:			91.00	.00			
GREINER, SHARI 32020	REFUND OF DEPOSIT DUE TO COVID-19 - VET'S	001-5-470-6552	150.00	.00			
Total GREINER, SHARI:			150.00	.00			
H & M JANITORIAL 5028	JANITORIAL SERVICE - MARCH & SUPPLIES	001-5-650-6310	229.64	.00			
Total H & M JANITORIAL:			229.64	.00			
H.M.U. 10044	ONE CALL FEES - FEB	001-5-699-6497	13.60	.00			
Total H.M.U.:			13.60	.00			
HARLAN NEWSPAPERS 32020	REFUND OF DEPOSIT DUE TO COVID-19 - VET'S	001-5-470-6552	200.00	.00			
Total HARLAN NEWSPAPERS:			200.00	.00			
HOLMES MURPHY AND ASSOC INC 535326	HMA CONSULT FEE/APR - CITY	820-5-930-6432	668.02	668.02	03/24/2020		3:
535326	HMA CONSULT FEE/APR - HMU	820-5-930-6432	631.20	631.20	03/24/2020		3:
Total HOLMES MURPHY AND ASSOC INC:			1,299.22	1,299.22			
HOLSTEIN ELECTRIC LTD 14876	REPLACE CONDUITS & WIRES TO WEST RBC - SANIT.	610-5-815-6311	13,864.00	.00			
Total HOLSTEIN ELECTRIC LTD:			13,864.00	.00			
HYDRO PLUMBING INC 788	CLEAN WET WELL - SANIT.	610-5-815-6310	375.00	.00			
Total HYDRO PLUMBING INC:			375.00	.00			
HY-VEE ACCOUNTS RECEIVABLE 4814560762	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	12.98	.00			
4814565853	SWICAA MTG SUPPLIES	001-5-699-6370	15.96	.00			
5840001969	SUPPLIES - POLICE	001-5-110-6310	73.40	.00			
Total HY-VEE ACCOUNTS RECEIVABLE:			102.34	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Perit
<b>IA DEPT OF AGRICULTURE</b>							
32020	COMMERCIAL FUEL METER LICENSE RENEWAL - #6442/AIRPO	001-5-280-6535	13.50	.00			
Total IA DEPT OF AGRICULTURE:							
			13.50	.00			
<b>IOWA DEPT OF ADMINISTRATIVE SERVICE</b>							
DAS20200817	ANNUAL DEFERRED COMP FEE - JAN-DEC 2020	001-5-699-6370	50.00	.00			
Total IOWA DEPT OF ADMINISTRATIVE SERVICE:							
			50.00	.00			
<b>IOWA DEPT. OF PUBLIC HEALTH</b>							
32020	ANNUAL POOL REGISTRATION FEE - #83-003 (153324 & 153325)	001-5-460-6310	105.00	.00			
Total IOWA DEPT. OF PUBLIC HEALTH:							
			105.00	.00			
<b>JEO CONSULTING GROUP INC</b>							
115476	NORTH 7TH STREET BRIDGE REPLACEMENT DESIGN SERVIC	351-5-765-6407	7,431.00	.00			
Total JEO CONSULTING GROUP INC:							
			7,431.00	.00			
<b>KIRKHAM MICHAEL</b>							
90720	ENG. SERV./STREET LIGHTING DESIGN	326-5-230-6407	1,116.30	.00			
Total KIRKHAM MICHAEL:							
			1,116.30	.00			
<b>KLOEWER PLUMBING HEATING &amp; LABOR &amp; SUPPLIES - SANIT.</b>							
45863		610-5-815-6310	987.20	.00			
Total KLOEWER PLUMBING HEATING &:							
			987.20	.00			
<b>LAUGEN, BREANNA</b>							
32020	REFUND OF DEPOSIT & RENT DUE TO COVID-19 - ACT. CTR	001-5-455-6550	250.00	.00			
Total LAUGEN, BREANNA:							
			250.00	.00			
<b>MANGOLD ENVIRONMENT TESTING</b>							
78831	WASTEWATER TESTING/FEB - SANIT.	610-5-815-6458	1,769.56	.00			
Total MANGOLD ENVIRONMENT TESTING:							
			1,769.56	.00			
<b>MES - MIDAM</b>							
IN1435254	EXTINGUISHER/FORAY - FIRE	001-5-150-6431	309.00	.00			
IN1435254	5# ABC EXTINGUISHERS - FIRE	001-5-150-6431	354.00	.00			
IN1435254	STRUCTUAL GLOVES W/GAUNTLET CUFFS - FIRE	001-5-150-6181	831.00	.00			
IN1435254	SHIELDS - FIRE	001-5-150-6181	350.00	.00			
IN1435254	SHIPPING & HANDLING - FIRE	001-5-150-6431	13.69	.00			
IN1435259	CLOTHING ALLOWANCE - R. BISSEN	001-5-150-6182	144.64	.00			
IN1437924	PID SENSOR - FIRE	001-5-150-6546	669.27	.00			
IN1438358	DYNA FIT SUSPENDERS - FIRE	001-5-150-6181	58.00	.00			
IN1439745	CLOTHING ALLOWANCE - R. BISSEN	001-5-150-6182	227.74	.00			
Total MES - MIDAM:							
			2,957.34	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Perit
<b>MYRTUE MEDICAL CENTER</b>							
32020	CITY SCREENINGS - FIRE	001-5-150-6185	210.00	.00			
32020	CITY SCREENINGS - GENERAL	001-5-699-6186	812.00	.00			
Total MYRTUE MEDICAL CENTER:			1,022.00	.00			
<b>NISHNABOTNA R.E.C.</b>							
32020	ELECTRICITY - CUST #437500 OFFICE - AIRPORT	001-5-280-6374	546.20	.00			
32020-1	ELECTRICITY - CUST #479800 BEACON & HANGERS - AIRPOR	001-5-280-6374	86.80	.00			
Total NISHNABOTNA R.E.C.:			633.00	.00			
<b>OHLINGER LAWN CARE INC</b>							
16825	SUPPLIES - PARKS	001-5-430-6310	436.56	.00			
Total OHLINGER LAWN CARE INC:			436.56	.00			
<b>PETERSEN FAMILY WELLNESS CENTER</b>							
32020	WELLNESS BENEFIT/CITY PORTION - MAR.	001-5-699-6184	63.70	.00			
Total PETERSEN FAMILY WELLNESS CENTER:			63.70	.00			
<b>PETERSEN MOTORS LLC</b>							
26934	NEW TIRES - CITY FAC.	001-5-650-6332	596.08	.00			
Total PETERSEN MOTORS LLC:			596.08	.00			
<b>PETERSEN, JESSE</b>							
32020	STRAW BALES - DOG PARK	334-5-765-6370	50.00	.00			
Total PETERSEN, JESSE:			50.00	.00			
<b>PETTY CASH FUND - LIBRARY</b>							
32020	LAUNDRY - LIBRARY	001-5-410-6501	21.50	.00			
32020	PROGRAMMING SUPPLIES - LIBRARY	001-5-410-6490	31.46	.00			
32020	BOOK - LIBRARY	001-5-410-6505	15.00	.00			
32020	POSTAGE - LIBRARY	001-5-410-6508	108.38	.00			
Total PETTY CASH FUND - LIBRARY:			176.34	.00			
<b>QUALITY INN &amp; SUITES STARLITE VILLAGE</b>							
52745606	HOTEL ROOMS/FIRE SCHOOL - FIRE	001-5-150-6230	638.40	.00			
Total QUALITY INN & SUITES STARLITE VILLAGE:			638.40	.00			
<b>RANDALL SIEVERT</b>							
32020-1	FBO CONTRACT - MAR. 2020 PYMT #2 - AIRPORT	001-5-280-6420	2,250.00	2,250.00	03/31/2020		3;
Total RANDALL SIEVERT:			2,250.00	2,250.00			
<b>REID, BILL</b>							
32020	REFUND OF LIQUOR LICENSE/WILD WILLIES	001-5-699-6370	617.50	.00			



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Peric
Total REID, BILL:							
			617.50	.00			
RELiance STANDARD							
42020	LIFE & DISABILITY INS./APR. - POLICE	001-5-110-6150	268.91	268.91	03/24/2020		3;
42020	LIFE & DISABILITY INS./APR. - LIBRARY	001-5-410-6150	46.10	46.10	03/24/2020		3;
42020	LIFE & DISABILITY INS./APR. - ACT. CTR	001-5-455-6150	12.76	12.76	03/24/2020		3;
42020	LIFE & DISABILITY INS./APR. - VET'S	001-5-470-6150	12.75	12.75	03/24/2020		3;
42020	LIFE & DISABILITY INS./APR. - CITY FAC.	001-5-650-6150	54.86	54.86	03/24/2020		3;
42020	LIFE & DISABILITY INS./APR. - CLERK	001-5-620-6150	74.23	74.23	03/24/2020		3;
42020	LIFE & DISABILITY INS./APR. - CITY ADM.	001-5-615-6150	51.80	51.80	03/24/2020		3;
42020	LIFE & DISABILITY INS./APR. - FIRE	001-5-150-6150	35.22	35.22	03/24/2020		3;
42020	LIFE & DISABILITY INS./APR. - STREET	110-5-212-6150	95.79	95.79	03/24/2020		3;
42020	LIFE & DISABILITY INS./APR. - STREET	001-5-212-6150	58.71	58.71	03/24/2020		3;
42020	LIFE & DISABILITY INS./APR. - SANIT.	610-5-815-6150	138.33	138.33	03/24/2020		3;
Total RELiance STANDARD:							
			849.46	849.46			
SHELBY CO. CHAMBER OF COMMERCE&INDUSTRY							
2631	4TH QTR SOCC/DUES/ CITY - FY 19/20	001-5-520-6381	6,875.00	.00			
Total SHELBY CO. CHAMBER OF COMMERCE&INDUSTRY:							
			6,875.00	.00			
SHELBY COUNTY AUDITOR							
42020	GIS MAPPING COORDINATOR/SHELBY CTY FY 2019-2020 PMT.	001-5-699-6379	7,500.00	.00			
Total SHELBY COUNTY AUDITOR:							
			7,500.00	.00			
SHELBY COUNTY EMERGENCY MGMT							
42020	EMERGENCY 911 CENTER CONTRIBUTION FY 2019/20 - PMT. #	001-5-130-6413	55,000.00	.00			
Total SHELBY COUNTY EMERGENCY MGMT:							
			55,000.00	.00			
SHELBY COUNTY FARM BUREAU							
32020	REFUND OF DEPOSIT DUE TO COVID-19 - VET'S	001-5-470-6552	200.00	.00			
Total SHELBY COUNTY FARM BUREAU:							
			200.00	.00			
SHELBY COUNTY SOLID WASTE							
42020	LANDFILL ASSESSMENT FY 2019-2020/PYMT #4	001-5-290-6422	19,147.50	.00			
Total SHELBY COUNTY SOLID WASTE:							
			19,147.50	.00			
SONDERMAN CLEANING SERVICE							
21500	AIR FRESHENER SERVICE - LIBRARY	001-5-410-6310	42.50	.00			
21505	AIR FRESHENER SERVICE - FIRE	001-5-150-6310	42.50	.00			
Total SONDERMAN CLEANING SERVICE:							
			85.00	.00			
THE AGENCY INC							
66755	CYBER LIABILITY & PRIVACY INS. 2020/2021	001-5-699-6408	3,399.00	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Perit
Total THE AGENCY INC:							
			3,399.00	.00			
THE BOOK FARM INC.							
REB11353	BOOKS - LIBRARY	001-5-410-6505	394.00	.00			
Total THE BOOK FARM INC.:							
			394.00	.00			
THINKSPACE IT							
12979	TOTAL IT MGMT/MARCH - LIBRARY	001-5-410-6419	100.00	.00			
12980	FIREWALL MAINT./APRIL - LIBRARY	001-5-410-6419	89.00	.00			
12981	BACKUP MAINT./JAN - LIBRARY	001-5-410-6419	105.00	.00			
Total THINKSPACE IT:							
			294.00	.00			
THUNDER GUNS							
265	GUN PARTS - POLICE	001-5-110-6504	101.94	.00			
Total THUNDER GUNS:							
			101.94	.00			
VERIZON WIRELESS							
9849936897	CELL PHONE SERVICE/MAR - CITY FAC.	001-5-650-6373	63.67	63.67	03/24/2020		3;
9849936897	CELL PHONE SERVICE/MAR - PARKS	001-5-430-6373	58.58	58.58	03/24/2020		3;
9849936897	CELL PHONE SERVICE/MAR - CITY CLERK	001-5-620-6373	58.58	58.58	03/24/2020		3;
9849936897	CELL PHONE SERVICE/MAR - SANIT.	610-5-815-6373	63.67	63.67	03/24/2020		3;
9849936897	IPAD/MARCH - SANIT.	610-5-818-6310	10.02	10.02	03/24/2020		3;
9849936897	IPAD/MARCH - STREET	110-5-214-6419	10.02	10.02	03/24/2020		3;
9849936897	CELL PHONE SERVICE/MAR - VET'S	001-5-470-6373	29.29	29.29	03/24/2020		3;
9849936897	CELL PHONE SERVICE/MAR - ACT. CTR.	001-5-455-6373	29.29	29.29	03/24/2020		3;
9849936897	AIR CARD- UNIT 26 & 33 LAPTOPS - FIRE	001-5-150-6332	80.02	80.02	03/24/2020		3;
9849936897	CELL PHONE SERVICE/MAR - FIRE	001-5-150-6373	58.57	58.57	03/24/2020		3;
9849936897	AIR CARD - BLDG INSPECTOR/R. BISSEN	001-5-150-6231	10.02	10.02	03/24/2020		3;
9849936897	CELL PHONE SERVICE & LAPTOP/MAR - POLICE	001-5-110-6373	258.27	258.27	03/24/2020		3;
9849936898	AIR CARDS/MAR - POLICE/FRANK'S	001-5-110-6373	200.05	200.05	03/24/2020		3;
Total VERIZON WIRELESS:							
			930.05	930.05			
ZIEGLER INC.							
SW570084177	GENERATOR REPAIRS - SANIT.	610-5-815-6521	1,493.23	.00			
Total ZIEGLER INC.:							
			1,493.23	.00			
Grand Totals:							
			215,105.56	80,059.02			

Applicant License Application ( )

Name of Applicant: Vizmart, inc

Name of Business (DBA): Mi Casa

Address of Premises: 512 Market St

City HarlanCounty: ShelbyZip: 51537

Business(712) 755-2258

Mailing1113 7th St

City HarlanState IAZip: 51537

Contact Person

Name Ulises Vizcaino

Phone: (425) 220-5118Email uliviz@msn.com

Classification Class C Liquor License (LC) (Commercial)

Term:12 months

Effective Date: 03/17/2020

Expiration Date: 01/01/1900

Privileges:

Class C Liquor License (LC) (Commercial)

Sunday Sales

Status of Business

BusinessType: Privately Held Corporation

Corporate ID Number: XXXXXXXXXXXXFederal Employer ID XXXXXXXXXXXX

Ownership

Martha Vizcaino

First Name: Martha

Last Name: Vizcaino

City: HarlanState: IowaZip: 51537

Position: President

% of Ownership: 100.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: Farm Bureau Mutual Insurance Co

Policy Effective Date: 03/17/2020Policy Expiration 03/17/2021

Bond EffectiveDram Cancel Date:

Outdoor Service EffectiveOutdoor Service Expiration

Temp Transfer EffectiveTemp Transfer Expiration Date:



Applicant License Application ( LE0001302 )

Name of Applicant:		<u>Hy-Vee, Inc.</u>	
Name of Business (DBA):		<u>Hy-Vee Wine &amp; Spirits</u>	
Address of Premises:		<u>1808 23rd Street</u>	
City <u>Harlan</u>	County:	<u>Shelby</u>	Zip: <u>51537</u>
Business	<u>(515) 267-2800</u>		
Mailing	<u>5820 Westown Pkwy</u>		
City <u>West Des Moines</u>	State <u>IA</u>	Zip: <u>50266</u>	

Contact Person

Name	<u>Kelly Palmer</u>
Phone: (515) 267-2949	Email <u>kpalmer@Hy-vee.com</u>

Classification Class E Liquor License (LE)

Term: 12 months

Effective Date: 05/15/2020

Expiration Date: 05/14/2021

Privileges:

Class B Wine Permit

Class C Beer Permit (Carryout Beer)

Class E Liquor License (LE)

Sunday Sales

Status of Business

Business Type:	<u>Privately Held Corporation</u>
Corporate ID Number:	<u>XXXXXXXXXX</u> Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Stephen Meyer

First Name:	<u>Stephen</u>	Last Name:	<u>Meyer</u>
City:	<u>Des Moines</u>	State:	<u>Iowa</u> Zip: <u>50309</u>
Position:	<u>Executive VP, Secretary</u>		
% of Ownership:	<u>0.00%</u> U.S. Citizen: <u>Yes</u>		

Michael Skokan

First Name:	<u>Michael</u>	Last Name:	<u>Skokan</u>
City:	<u>Waukee</u>	State:	<u>Iowa</u> Zip: <u>50263</u>
Position:	<u>CFO, Treasurer</u>		
% of Ownership:	<u>0.00%</u> U.S. Citizen: <u>Yes</u>		

Jeffrey Pierce

First Name:	<u>Jeffrey</u>	Last Name:	<u>Pierce</u>
-------------	----------------	------------	---------------

City: West Des Moines State: Iowa Zip: 50265  
Position: Asst. Treasurer, Financial Reporting  
% of Ownership: 0.00% U.S. Citizen: Yes  
Randy Edeker  
First Name: Randy Last Name: Edeker  
City: Urbandale State: Iowa Zip: 50322  
Position: CEO, President U.S. Citizen: Yes  
% of Ownership: 0.00%  
Andrew Schroeder  
First Name: Andrew Last Name: Schroeder  
City: Johnston State: Iowa Zip: 50131  
Position: AVP, Assistant Controller U.S. Citizen: Yes  
% of Ownership: 0.00%

Insurance Company Information

Insurance Company: <u>EMPLOYERS MUTUAL CASUALTY COMPANY</u>			
Policy Effective Date:	<u>05/15/2020</u>	Policy Expiration	<u>01/01/1900</u>
Bond Effective	<u>2</u>	Dram Cancel Date:	
Outdoor Service Effective		Outdoor Service Expiration	
Temp Transfer Effective		Temp Transfer Expiration Date:	

Applicant License Application ( LC0043335 )

Name of Applicant: GUSSIED UP COCKTAIL	
Name of Business (DBA): GUSSIED UP COCKTAIL LOUNGE	
Address of Premises: 1022 6TH STREET	
City Harlan	County: Shelby Zip: 51537
Business (402) 639-1336	
Mailing 1022 6TH STREET	
City Harlan	State IA Zip: 51537

Contact Person

Name Cindi Kaufman
Phone: (402) 639-1336 Email ckaufman1966@icloud.com

Classification Class C Liquor License (LC) (Commercial)

Term:12 months

Effective Date: 04/07/2020

Expiration Date: 04/06/2021

Privileges:

Class C Liquor License (LC) (Commercial)

Outdoor Service

Sunday Sales

Status of Business

BusinessType: Limited Liability Company
Corporate ID Number: XXXXXXXXXXXX Federal Employer ID XXXXXXXXXXXX

Ownership

CYNTHIA KAUFMAN

First Name: CYNTHIA	Last Name: KAUFMAN
City: Harlan	State: Iowa Zip: 51537
Position: OWNER	
% of Ownership: 100.00%	U.S. Citizen: Yes

Insurance Company Information

Insurance Company: Illinois Casualty Co	
Policy Effective Date: 04/07/2020	Policy Expiration 04/06/2021
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective Date	Temp Transfer Expiration Date:

HARLAN



a place to call HOME

# City of Harlan Multi-purpose Permit

## CITY OF HARLAN

CITY HALL 711 DURANT ST BOX 650 HARLAN IA 51537  
PHONE 712-755-5137 FAX 712-755-5138  
EMAIL INFO@CITYOFHARLAN.COM

Permit Number

MP 2020-002

Date of Application

3/3/20

Name of Insurance Provider

Name of Applicant

Darven Coshorn  
Sheley County Fairboard

Address

1089 Ridge Lane

City, State, Zip

Harlan IA 51537

Phone #

712-269-0123

Cell #

### Type of Permit

<input checked="" type="checkbox"/>	* Parade (Provide Map)
<input type="checkbox"/>	* Demolition
<input type="checkbox"/>	* Fire Works Display
<input type="checkbox"/>	* Street Closing
<input type="checkbox"/>	* Noise Variance
<input type="checkbox"/>	* Street Light

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------

Sewer Connection Inspectic

Tree Work

Equip. Rental

Misc.

Fee Paid \$

NA

Beginning Date/Time

July 16th 6:00

Ending Date/Time

7:30

Address of Event

100 map

Description of Event or Work to be Done

Approved by

A= Approved

D= Denied

NA= Not Applicable

Frank Clark - Police Chief

RC 3-16-20

Date

☒ A ☐ D ☐ NA

Roger Bissen Fire Chief

Date

☒ A ☐ D ☐ NA

Ron Buck - Street Supt.

Jeff Munk

Date

☒ A ☐ D ☐ NA

Steve Kenkel - Sanitation Supt.

Date

☒ A ☐ D ☐ NA

Tim Miller- Parks Superintendent

Tim Miller

Date

☒ A ☐ D ☐ NA

Gene Gettys - City Administrator

Gene Gettys

Date

☒ A ☐ D ☐ NA

Kelli Miller - Vets/Turk Mgr

Kelli Miller

Date

☒ A ☐ D ☐ NA

Council Approval

Date

\* Denotes City Council Approval

Information Forwarded To:

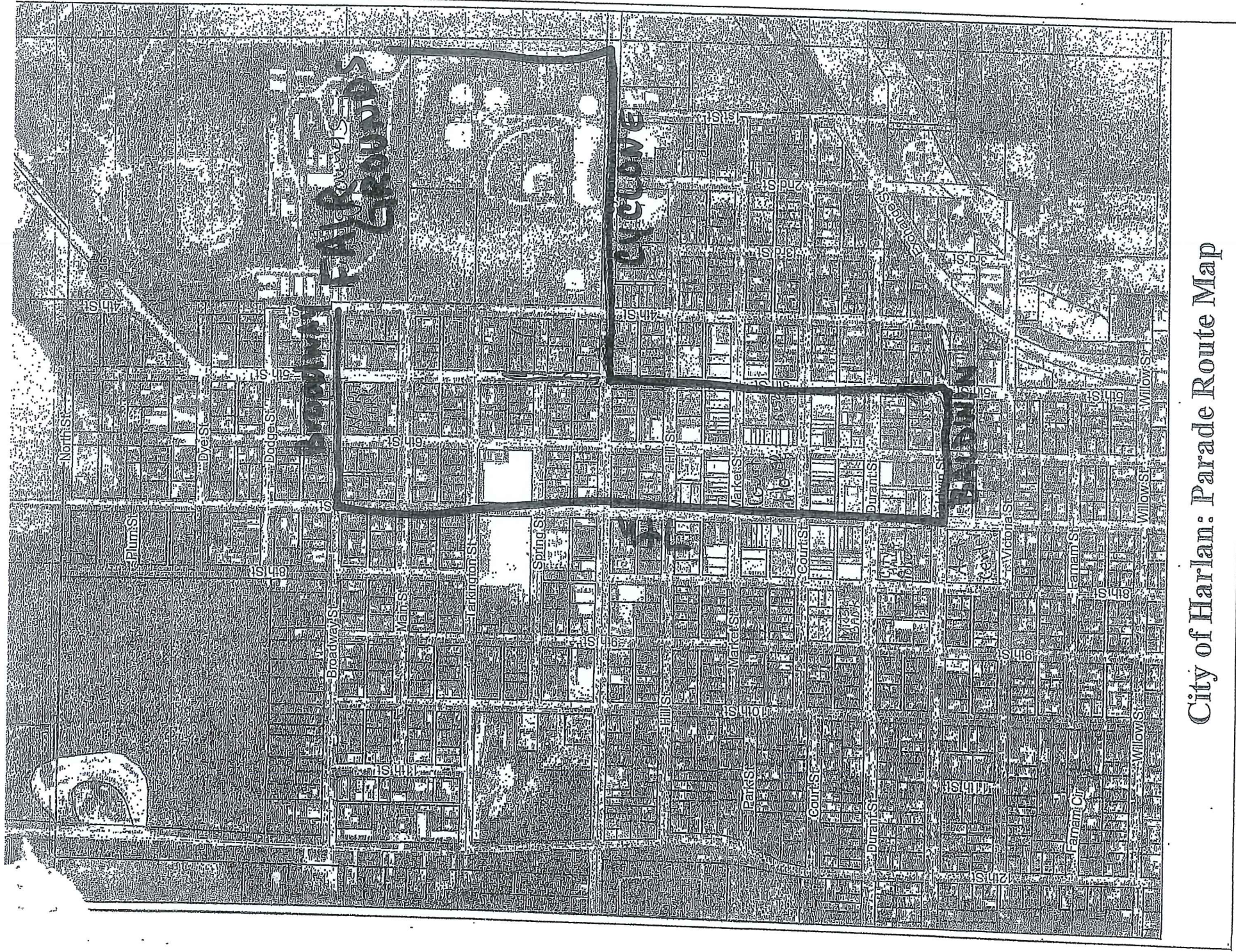
HMU

County

Other

Applicant Signature





City of Harlan: Parade Route Map

7/16/20 6:00



**HARLAN**



CITY HALL 711 DURANT ST BOX 650 HARLAN IA 51537  
PHONE 712-755-5137 FAX 712-755-5138  
EMAIL INFO@CITYOFHARLAN.COM

Lehmann

\* Denotes City Council Approval



**RESOLUTION APPROVING BUDGETED  
TRANSFERS FOR FY19-20**

WHEREAS, the City Administrator and City Clerk have reviewed all proposed changes, and

1. Local Option Sales Tax to the General Fund	
\$460,000	\$ 4,000 – Cemetery Contribution
	\$179,000 – Street Construction
	\$ 51,000 – Park - Mower
	\$ 4,000 – Pool - Mower
	\$218,000 – Benefit Levy Relief
	\$ 4,000 – General Government -
	(Comprehensive Plan)

2. Employee Benefit Levy Revenue to the General Fund  
\$596,109  
    \$136,344 – FICA  
    \$149,776 – IPERS  
    \$309,989 – Group Insurance
3. T.I.F. Revenue to T.I.F. Eligible Projects in General Fund  
\$61,850  
    \$ 2,450 - TIF Administrative Fees  
    \$59,400 – SCCI Expenses
4. T.I.F. Revenue to Downtown Upper Story Project – \$240
5. T.I.F. Revenue to Downtown Sound System Project – \$335
6. T.I.F. Revenue to CDBG Downtown Project – \$134,956
7. T.I.F. Revenue to Harlan Plaza Project - \$18,926
8. T.I.F. Fund Transfer to Debt Service for Bond Payment - \$184,580
9. Emergency Levy Revenue to General Fund - \$44,533

10. General Fund Transfer to the 810 Capital Funds  
\$54,300  
    \$24,250 – Police Department  
    \$ 1,000 – Reserves  
    \$14,300 – Fire Department  
    \$ 2,000 – Airport  
    \$ 1,000 – Library  
    \$ 2,500 – Activity Center  
    \$ 1,250 – Pool  
    \$ 8,000 – Veteran’s Auditorium

11. Sewer Fund Transfer to Debt Service for Bond Payments -  
\$378,841.00

12. Sewer Capital Fund to Sewer Control Panel/SCADA Project -  
\$218,000

13. Harlan Plaza Project Transfer to other 2018 Bond Projects  
\$141,150  
    \$104,150 – JJ Jensen Project  
    \$ 35,000 – Dog Park Project  
    \$ 2,000 – River Access

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF HARLAN, IOWA:

That the City Clerk be instructed to transfer the appropriate amounts to  
each fund for the purposes outlined by the City Council.

PASSED AND APPROVED this 7<sup>th</sup> day of April 2020.

---

MIKE KOLBE, Mayor

---

ATTEST: JANE SMITH, City Clerk

**ORDINANCE NO. 2020-01**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HARLAN, IOWA, BY AMENDING CHAPTER 65 PERTAINING TO STOP AND/OR YIELD REQUIREMENTS.**

BE IT ENACTED by the City Council of Harlan, Iowa:

CHAPTER 65, SUBSECTION 68 MODIFIED. Subsection 68 of Chapter 65 of the Code of Ordinances of the City of Harlan, Iowa, is hereby amended to reflect the following language:

68. Farnam Street. Vehicles traveling north on Farnam Street shall stop at 5<sup>th</sup> Street.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall become effective \_\_\_\_\_, 2020.

Passed by the Council the \_\_\_\_\_ day of \_\_\_\_\_ 2020 and approved this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mike Kolbe, Mayor

\_\_\_\_\_  
ATTEST: Jane Smith, City Clerk

**“Due to the COVID-19 crisis and social distancing recommendations, the City Council meeting was held electronically utilizing Zoom. Everyone was offered to participate by internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, held electronically at 5:15 o'clock P.M. the 21<sup>st</sup> day of April 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT ELECTRONICALLY VIA CONFERENCE CALL: Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger

ABSENT: None

The City Clerk presented the agenda. It was moved by Rudolph and seconded by Petersen to approve the agenda.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Petersen and seconded by Kroger that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 04/07/2020 Council meeting
- B. Claims List No. 1216 in the amount of \$55,853.29
- C. Expenditure & Revenue reports for the month of March 2020
- D. Police statistical report for the month of March 2020
- E. Renewal application by The Rocking Chair, 1014 6<sup>th</sup> St., Class C Liquor License (LC) (Commercial), Sunday Sales
- F. Renewal Application for Gussied Up, 1022 6<sup>th</sup> St., Class C Liquor License (LC) (Commercial), Outdoor Service, Sunday Sales
- G. Renewal Application by HyVee Food Stores, 2003 Chatburn Ave., Class B Wine Permit, Class C Beer Permit (BC), Sunday Sales
- H. Renewal Application by Westside Lounge, 1019 7<sup>th</sup> St., Class C Liquor License (LC) (Commercial), Outdoor Service, Sunday Sales

A roll call vote was had which was as follows:

AYES: Bladt – but abstained from item 2.G., Petersen, Christensen, Rudolph, Schaben, Kroger

ABSTAIN: Bladt from item 2.G.

NAYS: None

The motion carried, and the Consent Agenda items were approved and adopted.

It was moved by Kroger and seconded by Rudolph to receive and file the Insurance Committee minutes from 04/06/2020

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously.

It was moved by Kroger and seconded by Schaben to approve Health Insurance renewal of a 5.85% increase that includes a 1% buy down of the premium & Dental Insurance renewal of a 0% increase

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously.

It was moved by Christensen and seconded by Bladt to approve the fireworks permit submitted by American Legion Post 150 for the City of Harlan fireworks display on July 4<sup>th</sup>, 2020.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously.

Mayor Kolbe introduced **Ordinance 2020-02 AN ORDINANCE AMENDING CHAPTER 65 OF THE CODE OF ORDINANCES FOR THE CITY OF HARLAN, IOWA PERTAINING TO STOP OR YIELD REQUIREMENTS, BY AMENDING SUBSECTION 68 AND ADDING A NEW PROVISION AT SUBSECTION 175.**

It was moved by Rudolph and seconded by Petersen that Ordinance No. 2020-02 now be read for the first time.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried and the first reading was passed.

It was moved by Petersen and seconded by Bladt to approve the Emergency Responder COVID-19 Policy.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Schaben and seconded by Rudolph to appoint Chris Polley to the Hotel/Motel Tax Committee for a term to expire 12/31/2022.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously.

There being no further business, the meeting on motion adjourned.

---

Jane Smith, City Clerk

---

Mike Kolbe, Mayor

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*

# COMING EVENTS

MONDAY, APRIL 20

FIRE DEPT. MEETING NIGHT  
7:00 P.M. Zoom

TUESDAY, APRIL 21

AIRPORT COMMISSION MEETING  
7:00 A.M. Zoom

CITY COUNCIL MEETING  
5:15 P.M. Zoom

WEDNESDAY, APRIL 22

PARK & RECREATION MEETING  
12:00 P.M. Zoom

THURSDAY, APRIL 23

HMU ELECTRONIC BOARD MEETING  
VIA CONFERENCE CALL/LIVE FEED 4:00

MONDAY, MAY 4

FIRE DEPT. TRAINING NIGHT  
7:00 P.M. Fire Hall

TUESDAY, MAY 5

CITY COUNCIL MEETING  
5:15 P.M. Zoom

FRIDAY, MAY 8

VETS COMMISSION MEETING  
10:30 A.M. Zoom

MONDAY, MAY 11

LIBRARY BOARD MEETING  
5:15 P.M. Library Meeting Room

THURSDAY, MAY 14

HMU ELECTRONIC BOARD MEETING

TUESDAY, MAY 19

CITY COUNCIL MEETING  
5:15 P.M. Zoom

04/17/20

**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS, APRIL 21, 2020, 5:15 P.M**

Due to the COVID-19 crisis, the City of Harlan will be holding this City Council meeting electronically utilizing Zoom.com. Mayor, Council, Staff and the Public can participate remotely via conference call by telephone or on their own computer.

To participate by internet connection:

Join Zoom Meeting: <https://zoom.us/j/99694440026>

Meeting ID: 996-9444-0026

To participate by phone: dial #1-312-626-6799

Meeting ID: 996-9444-0026

**1. OPENING BUSINESS**

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Roll Call Vote*)
- D. Conflict of Interest (state if applicable)

**2. CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 4/7/20 Council meeting
- B. Abstract No. 1216 in the amount of \$55,853.29
- C. Expenditure & revenue reports for the month of March 2020
- D. Police statistical report for the month of March 2020
- E. Renewal application by The Rocking Chair, 1014 6<sup>th</sup> St., Class C Liquor License (LC) (Commercial), Sunday Sales
- F. Renewal Application for Gussied Up, 1022 6<sup>th</sup> St., Class C Liquor License (LC) (Commercial), Outdoor Service, Sunday Sales
- G. Renewal Application by HyVee Food Stores, 2003 Chatburn Ave., Class B Wine Permit, Class C Beer Permit (BC), Sunday Sales
- H. Renewal Application by Westside Lounge, 1019 7<sup>th</sup> St., Class C Liquor License (LC) (Commercial), Outdoor Service, Sunday Sales

**3. OTHER BUSINESS**

- A. Insurance Committee – Receive & files minutes from 04/06/2020 (*Roll Call Vote*)
  - 1. Health Insurance renewal is 5.85% increase that includes a 1% buy down of the premium & Dental Insurance renewal is 0% increase (*Roll Call Vote*)
- B. Review permit for American Legion Post 150 City of Harlan fireworks display (*Roll Call Vote*)
- C. **Ordinance 2020-02** – An Ordinance amending Chapter 65 of the Code of Ordinances for the City of Harlan, Iowa pertaining to stop or yield requirements, by amending subsection 68 and adding a new provision at subsection 175. – 1st Reading (*Roll Call Vote*)
- D. Emergency Responder COVID-19 Policy (*Roll Call Vote*)

**4. OTHER REPORTS**

- A. City Administrator's Report
- B. Mayor's Report
  - 1. Appoint Chris Polley to the Hotel/Motel Tax Committee for a term to expire 12/31/2022

**5. ADJOURN**



**“Due to the COVID-19 crisis and social distancing recommendations, the City Council meeting was held electronically utilizing Zoom. Everyone was offered to participate by internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, held electronically at 5:15 o'clock P.M. the 7<sup>th</sup> day of April 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT ELECTRONICALLY VIA CONFERENCE CALL: Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger

ABSENT: None

The City Clerk presented the amended agenda, removing item 2. E. from the consent agenda. It was moved by Petersen and seconded by Rudolph to approve the amended agenda.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Kroger and seconded by Schaben that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 03/17/2020 Council meeting
- B. Claims List No. 1215 in the amount of \$215,105.56
- C. Renewal Application for Mi Casa, 512 Market St., Class C Liquor License (LC) (Commercial), Sunday Sales
- D. Renewal Application for HyVee Wine & Spirits, 1808 23<sup>rd</sup> St., Class B Wine Permit, Class C Beer Permit (Carryout Beer), Class E Liquor License (LE), Sunday Sales
- ~~E. Renewal Application for Gussied Up, 1022 6<sup>th</sup> St., Class C Liquor License (LC) (Commercial) Outdoor Service Sunday Sales~~

A roll call vote was had which was as follows:

AYES: Petersen, Christensen, Rudolph, Schaben, Kroger, Bladt,  
but abstained from 2.D.,

ABSTAIN: Bladt from item 2.D.

NAYS: None

The motion carried, and the Consent Agenda items were approved and adopted.

Pam Bormann, State of Iowa Office of Auditor was present electronically to review and discuss the FY19 Audit.

It was moved by Schaben and seconded by Christensen to receive and file the FY19 Audit.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously.

It was moved by Rudolph and seconded by Kroger to approve Shelby County Fair board permit for the fair parade to be held on July 16<sup>th</sup>, 2020 at 6:00 pm.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously.

It was moved by Petersen and seconded by Christensen to approve the Roar Into Harlan permit for street closings on the third Thursday of the month, May-Sept 2020 for their event on the square.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously.

Council Member Bladt introduced **RESOLUTION NO. 2398 – A RESOLUTION APPROVING THE BUDGETED TRANSFERS FOR FY19-20** and moved its adoption. Council Member Kroger seconded the motion.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried unanimously, and the resolution was duly adopted.

Mayor Kolbe introduced Ordinance 2020-01 - An Ordinance amending the Code of Ordinances of the City of HARLAN, Iowa, by Amending Chapter 65 pertaining to STOP and/or Yield Requirements. Due to citizen feedback and expressed concerns on the re-location of the stop sign, Ordinance 2020-01 will be abandoned. A new ordinance will be drafted and brought to the attention of the Council at the April 21, 2020 Council meeting.

It was moved by Kroger and seconded by Schaben to approve the Infectious Disease Action Plan addressing the COVID-19 pandemic.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously.

The City Administrator presented his report.

The Mayor presented his report.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*"These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."*

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>911 CUSTOM LLC</b>						
40521	PRO-TAC 90 1 CR123A & AA BATTERY BOX - POLICE	001-5-111-6728	316.00	.00		
Total 911 CUSTOM LLC:			316.00	.00		
<b>ALPHA &amp; OMEGA</b>						
8306	REPLACE HEAT EXCHANGER - LABOR & SUPPLIES - SCCC	001-5-520-6320	4,843.57	.00		
Total ALPHA & OMEGA:			4,843.57	.00		
<b>BAKER &amp; TAYLOR</b>						
2035179477	BOOKS - LIBRARY	001-5-410-6505	321.78	.00		
2035179477	MEMORIAL BOOKS - LIBRARY	170-5-410-6502	63.95	.00		
2035191728	BOOKS - LIBRARY	001-5-410-6505	384.46	.00		
2035191728	MEMORIAL BOOKS - LIBRARY	170-5-410-6502	167.10	.00		
C18919323M	AUDIO BOOKS - LIBRARY	001-5-410-6505	6.25	.00		
C31919999M	AUDIO BOOKS - LIBRARY	001-5-410-6505	12.50	.00		
Total BAKER & TAYLOR:			956.04	.00		
<b>BAXTER LUMBER &amp; HARDWARE</b>						
45583	NAILS - PARKS	001-5-430-6310	11.40	.00		
Total BAXTER LUMBER & HARDWARE:			11.40	.00		
<b>BLACKSTONE PUBLISHING</b>						
1167984	AUDIO BOOKS - LIBRARY	001-5-410-6507	93.79	.00		
1168485	AUDIO BOOKS - LIBRARY	001-5-410-6507	61.88	.00		
Total BLACKSTONE PUBLISHING:			155.67	.00		
<b>BONSALL TV INC.</b>						
59371	MINITOR VI & V BATTERIES - FIRE	001-5-150-6373	261.00	.00		
Total BONSALL TV INC.:			261.00	.00		
<b>CAMBLIN PLUMBING &amp; HEATING</b>						
31039	FILTERS - SCCC	001-5-520-6320	202.80	.00		
Total CAMBLIN PLUMBING & HEATING:			202.80	.00		
<b>CARROLL CONSTRUCTION SUPPLY INC</b>						
SC072977	2X4 BRICK RED REPLACEABLE - STREET	110-5-210-6460	377.40	.00		
SC072977	2X4 BRICK RED REPLACEABLE - PARKS	001-5-430-6310	377.40	.00		
Total CARROLL CONSTRUCTION SUPPLY INC:			754.80	.00		
<b>CENGAGE GALE GROUP</b>						
NO.70141788	BOOKS - LIBRARY	001-5-410-6505	39.73	.00		
NO.70161672	BOOKS - LIBRARY	001-5-410-6505	56.98	.00		
NO.70161672	MEMORIAL BOOK - LIBRARY	170-5-410-6502	28.49	.00		
NO.70167479	MEMORIAL BOOK - LIBRARY	170-5-410-6502	28.49	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	C
Total CENGAGE GALE GROUP:			153.69	.00			
<b>COUNSEL OFFICE &amp; DOCUMENT</b>							
34AR465195	COPIER CONTRACT MAINT. - ACT. CTR	001-5-455-6510	29.69	.00			
34AR465446	COPIER CONTRACT MAINT. - LIBRARY	001-5-410-6419	118.15	.00			
34AR465982	COPIER CONTRACT MAINT. - CITY HALL	001-5-699-6415	99.62	.00			
34AR465982	COPIER CONTRACT MAINT. - FIRE	001-5-150-6507	56.52	.00			
34AR465982	COPIER CONTRACT MAINT. - POLICE	001-5-110-6507	42.15	.00			
Total COUNSEL OFFICE & DOCUMENT:			346.13	.00			
<b>DON'S PIONEER UNIFORMS</b>							
64449	CROSSOVER VEST - POLICE	001-5-110-6510	967.48	.00			
Total DON'S PIONEER UNIFORMS:			967.48	.00			
<b>EMPLOYEE BENEFIT SYSTEMS</b>							
42020	EMPLOYEE FLEX - 2020	004-5-930-6185	439.54	.00			
42020-1	EMPLOYEE FLEX - 2020	004-5-930-6185	210.39	.00			
42020-1	DEPENDENT CARE - 2020	004-5-930-6184	817.00	.00			
42020-2	EMPLOYEE FLEX - 2020	004-5-930-6185	444.31	.00			
42020-3	EMPLOYEE FLEX - 2020	004-5-930-6185	59.16	.00			
Total EMPLOYEE BENEFIT SYSTEMS:			1,970.40	.00			
<b>EXPRESS LUBE &amp; TIRE LLC</b>							
84510	INSTALL TUBE - STREET	110-5-214-6332	33.95	.00			
Total EXPRESS LUBE & TIRE LLC:			33.95	.00			
<b>FAREWAY STORES</b>							
00087576	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	27.92	.00			
00087933	BAR SUPPLIES - ACT. CTR	001-5-455-6548	17.88	.00			
00088660	COVID-19 SUPPLIES - LIBRARY	001-5-410-6501	8.98	.00			
00121897	COVID-19 SUPPLIES - LIBRARY	001-5-410-6501	7.47	.00			
00143023	SCIENCE FAIR SUPPLIES - LIBRARY	170-5-410-6502	41.96	.00			
00145348	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	8.88	.00			
Total FAREWAY STORES:			113.09	.00			
<b>FARM SERVICE CO-OP.</b>							
42020	GAS/MAR - POLICE	001-5-110-6331	1,163.68	.00			
42020	GAS/MAR - PARKS	001-5-430-6331	171.72	.00			
42020	GAS/MAR - FIRE	001-5-150-6331	392.22	.00			
42020	GAS/MAR - SANIT.	610-5-815-6331	312.69	.00			
42020	GAS/MAR - STREET	110-5-214-6331	984.68	.00			
42020	RUBY DIESEL - SANIT.	610-5-815-6521	79.43	.00			
Total FARM SERVICE CO-OP.:			3,104.42	.00			
<b>FARMERS MUTUAL TELEPHONE</b>							
42020	PHONE, CABLE, INTERNET BUNDLE - AIRPORT	001-5-280-6374	271.22	271.22	04/09/2020		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total FARMERS MUTUAL TELEPHONE:			271.22	271.22		
<b>GAWLEY TIRE AND REPAIR INC</b>						
29948	SKID LOADER TIRE REPAIR - SANIT.	610-5-815-6310	45.00	.00		
Total GAWLEY TIRE AND REPAIR INC:			45.00	.00		
<b>H &amp; M JANITORIAL</b>						
5036	SPRING CLEANING & CARPET CLEANING - POLICE	001-5-110-6310	207.50	.00		
5037	SPRING CLEANING, CARPET CLEANING & SUPPLIES	001-5-650-6310	536.31	.00		
Total H & M JANITORIAL:			743.81	.00		
<b>H.M.U.</b>						
32020	UTILITIES/MAR - S.C.C.C.I.	001-5-520-6374	1,077.54	1,077.54	04/09/2020	
32020	UTILITIES/MAR - PARKS	001-5-430-6374	530.91	530.91	04/09/2020	
32020	UTILITIES/MAR - FIRE	001-5-150-6374	707.50	707.50	04/09/2020	
32020	UTILITIES/MAR - CITY FAC.	001-5-650-6374	1,049.96	1,049.96	04/09/2020	
32020	UTILITIES/MAR - VET'S	001-5-470-6374	1,267.59	1,267.59	04/09/2020	
32020	UTILITIES/MAR - POOL	001-5-460-6374	177.11	177.11	04/09/2020	
32020	UTILITIES/MAR - STREET	110-5-214-6374	413.10	413.10	04/09/2020	
32020	UTILITIES/MAR - SANIT.	610-5-815-6374	6,542.95	6,542.95	04/09/2020	
32020	UTILITIES/MAR - STREET LIGHTS	110-5-214-6371	4,162.79	4,162.79	04/09/2020	
32020	UTILITIES/MAR - DOWNTOWN STREET LIGHTS	110-5-214-6372	121.65	121.65	04/09/2020	
32020	UTILITIES/MAR - ACTIVITY CTR	001-5-455-6374	1,137.24	1,137.24	04/09/2020	
32020	UTILITIES/MAR - LIBRARY	001-5-410-6374	622.35	622.35	04/09/2020	
32020-1	PHONE/APR - CITY HALL	001-5-620-6373	208.72	208.72	04/09/2020	
32020-1	CABLE/APR - CITY FAC.	001-5-650-6374	114.93	114.93	04/09/2020	
32020-1	PHONE, FAX & CABLE/APR - S.C.C.C.I.	001-5-520-6374	298.38	298.38	04/09/2020	
32020-1	PHONE/APR - FIRE	001-5-150-6373	119.98	119.98	04/09/2020	
32020-1	PHONE/APR - POLICE	001-5-110-6373	121.21	121.21	04/09/2020	
32020-1	PHONE/APR - DOG POUND/CITY FAC.	001-5-650-6373	114.99	114.99	04/09/2020	
32020-1	PHONE/APR - PARKS/JJ JENSEN	001-5-430-6373	16.50	16.50	04/09/2020	
32020-1	PHONE/APR - POOL	001-5-460-6373	52.00	52.00	04/09/2020	
32020-1	PHONE/APR - STREET	110-5-214-6373	93.33	93.33	04/09/2020	
32020-1	PHONE/APR - VET'S	001-5-470-6373	119.98	119.98	04/09/2020	
32020-1	PHONE & INTERNET/APR - ACTIVITY CTR	001-5-455-6373	170.98	170.98	04/09/2020	
32020-1	PHONE & INTERNET/APR - SANIT.	610-5-815-6373	104.47	104.47	04/09/2020	
32020-1	PHONE & INTERNET/APR - LIBRARY	001-5-410-6373	221.43	221.43	04/09/2020	
Total H.M.U.:			19,567.59	19,567.59		
<b>HARLAN AUTO MART INC</b>						
181143	OIL & FILTER CHANGE - POLICE	001-5-110-6332	50.50	.00		
181195	BRAKE PADS & LABOR - POLICE	001-5-110-6332	200.85	.00		
Total HARLAN AUTO MART INC:			251.35	.00		
<b>HARLAN AUTO PARTS</b>						
11999-121043	ANTIFREEZE, WATER PUMP & THERMOSTAT - CITY FAC.	001-5-650-6332	184.71	.00		
11999-121065	WATER PUMP CORE RETURN & SERP BELT POLY RIB - CITY F	001-5-650-6332	14.97	.00		
11999-121110	OIL & TOWELS - POLICE	001-5-110-6332	34.87	.00		



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
11999-121181	HARNESS - STREET	110-5-214-6332	5.35	.00		
Total HARLAN AUTO PARTS:			239.90	.00		
<b>HARLAN NEWSPAPERS</b>						
10228	BRUSH SIGN - LANDFILL	001-5-290-6370	49.00	.00		
10228	PEN REFILL - SANIT.	610-5-815-6310	12.34	.00		
32020-1	GENERAL/LEGAL ADS	001-5-699-6402	538.56	.00		
32020-1	HELP WANTED AD - PARKS	001-5-430-6402	180.00	.00		
Total HARLAN NEWSPAPERS:			779.90	.00		
<b>HARLAN VETERINARY ASSOCIATES</b>						
111759	GREY/WHITE FELINE @ 19TH & PINE RABIES - ANIMAL CONTR	001-5-190-6517	55.00	.00		
112286	K-9 FEES - POLICE	001-5-110-6555	487.99	.00		
Total HARLAN VETERINARY ASSOCIATES:			542.99	.00		
<b>IA ASSN OF MUNICIPAL UTILITIES</b>						
21740	WCISA DUES - APR-JUNE	001-5-699-6220	1,069.46	.00		
Total IA ASSN OF MUNICIPAL UTILITIES:			1,069.46	.00		
<b>IOWA DEPARTMENT OF PUBLIC SAFETY</b>						
42020	IOWA ONLINE WARRANTS & ARTICLES(IOWA) SYSTEM (JAN. -	001-5-110-6507	300.00	.00		
Total IOWA DEPARTMENT OF PUBLIC SAFETY:			300.00	.00		
<b>KEAST AUTO CENTER INC</b>						
200278	HOSE. SUPPLIES & LABOR - POLICE	001-5-110-6332	500.94	.00		
Total KEAST AUTO CENTER INC:			500.94	.00		
<b>KROGER &amp; SONS HAULING LLC</b>						
3062	TRASH REMOVAL/MAR - ACT. CTR	001-5-455-6310	67.00	.00		
3079	TRASH REMOVAL/MAR - FIRE	001-5-150-6310	40.00	.00		
3086	TRASH REMOVAL/MAR - CITY FAC.	001-5-650-6374	30.00	.00		
3109	TRASH REMOVAL/MAR - PARKS	001-5-430-6310	90.00	.00		
3124	TRASH REMOVAL/MAR - VET'S	001-5-470-6310	30.00	.00		
3125	TRASH REMOVAL/MAR - SANIT.	610-5-815-6423	40.00	.00		
Total KROGER & SONS HAULING LLC:			297.00	.00		
<b>MANGOLD ENVIRONMENT TESTING</b>						
78840	WASTEWATER TESTING - FEB. - MONOGRAM	610-5-815-6458	596.96	.00		
Total MANGOLD ENVIRONMENT TESTING:			596.96	.00		
<b>MASTERCARD/TOWN &amp; COUNTRY</b>						
32020	NUISANCE MAILING - POLICE	001-5-110-6507	6.95	6.95	04/09/2020	
32020	RCMM REMOTE - POLICE	001-5-110-6507	36.38	36.38	04/09/2020	
32020	POSTAGE - POLICE	001-5-110-6507	1.40	1.40	04/09/2020	
32020	COVID 19 SUPPLIES - POLICE	001-5-110-6507	82.05	82.05	04/09/2020	

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
32020	VPI PET INS. - K-9/POLICE	001-5-110-6555	92.24	92.24	04/09/2020	
32020	IPOA MEAL - POLICE	001-5-110-6230	10.26	10.26	04/09/2020	
32020	IPOA HOTEL ROOM - POLICE	001-5-110-6230	72.80	72.80	04/09/2020	
32020-1	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	141.00	141.00	04/09/2020	
32020-1	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	5.35	5.35	04/09/2020	
32020-1	DVDS - LIBRARY	001-5-410-6507	44.92	44.92	04/09/2020	
32020-1	2020 NATIONAL LIBRARY WEEK SUPPLIES - LIBRARY	001-5-410-6490	36.00	36.00	04/09/2020	
32020-1	MICROSOFT OFFICE 365/MONTHLY - LIBRARY	001-5-410-6419	57.00	57.00	04/09/2020	
32020-2	FIRST AID COMBO KITS - POOL	001-5-460-6510	84.75	84.75	04/09/2020	
32020-2	LIFEGUARD MANUALS - POOL	001-5-460-6510	314.90	314.90	04/09/2020	
32020-2	EXHAUST FANS - LIBRARY	001-5-410-6310	146.88	146.88	04/09/2020	
32020-2	AED BATTERIES - POOL	001-5-460-6510	39.95	39.95	04/09/2020	
32020-2	WHISTLE WITH LANYARD - POOL	001-5-460-6233	79.97	79.97	04/09/2020	
32020-3	POSTAGE & STAMPS - GENERAL	001-5-699-6508	111.60	111.60	04/09/2020	
32020-3	SCIENCE FAIR SUPPLIES/MONOGRAM GRANT - LIBRARY	170-5-410-6502	245.79	245.79	04/09/2020	
32020-3	ACROBAT PRO/ADOBE - GENERAL	001-5-699-6419	15.89	15.89	04/09/2020	
32020-4	ICLOUD 200 GB STORAGE PLAN - FIRE	001-5-150-6373	3.20	3.20	04/09/2020	
32020-4	BATTERIES - FIRE	001-5-150-6546	83.01	83.01	04/09/2020	
32020-5	BAR SUPPLIES - ACT. CTR.	001-5-455-6548	151.67	151.67	04/09/2020	
32020-5	BAR SUPPLIES - ACT. CTR.	001-5-455-6548	141.42	141.42	04/09/2020	
32020-6	MPI CLASSES - CLERK/ASHLEY	001-5-620-6230	320.00	320.00	04/09/2020	
32020-7	CONNECTOR/#55 - STREET	110-5-214-6332	12.83	12.83	04/09/2020	
32020-8	POSTAGE - POLICE	001-5-110-6507	8.20	8.20	04/09/2020	
32020-9	JLC-234P FILTER ELEMENT - SANIT.	610-5-815-6310	224.00	224.00	04/09/2020	
Total MASTERCARD/TOWN & COUNTRY:			2,570.41	2,570.41		
<b>MES - MIDAM</b>						
IN1444206	ISO CALIBRATION GAS 100 PPM - FIRE	001-5-150-6546	133.16	.00		
Total MES - MIDAM:			133.16	.00		
<b>MICROFILM IMAGING SYSTEMS INC.</b>						
82426	SCANNING EQUIP. MONTHLY RENT - LIBRARY	001-5-410-6419	20.00	.00		
Total MICROFILM IMAGING SYSTEMS INC.:			20.00	.00		
<b>NAPA - HARLAN PARTS INC.</b>						
673705	SUPPLIES - SANIT.	610-5-815-6310	23.24	.00		
673731	TRAILER - STREET	110-5-214-6332	16.20	.00		
673903	AIR FILTER - STREET	110-5-214-6332	81.20	.00		
674025	MOWER FILTERS - SANIT.	610-5-815-6310	39.44	.00		
674032	PUMP PARTS - SANIT.	610-5-815-6310	4.76	.00		
674065	SUPPLIES - CITY FAC.	001-5-650-6332	9.39	.00		
674089	MUD FLAP - FIRE	001-5-150-6332	19.38	.00		
674116	SUPPLIES - STREET	110-5-214-6332	3.99	.00		
674140	ADAPTERS - STREET	110-5-214-6332	7.54	.00		
674156	ADAPTER - STREET	110-5-214-6332	23.13	.00		
674752	WATER PUMP & ANTIFREEZE - CITY FAC.	001-5-650-6332	118.73	.00		
674776	OIL, STP OIL TREATMENT & FILTERS - PARKS	001-5-430-6332	73.52	.00		
674855	FILTERS & BATTERIES - PARKS	001-5-430-6332	33.52	.00		
675026	OIL & FILTER - STREET	110-5-214-6332	32.25	.00		
675041	FILTER - PARKS	001-5-430-6332	12.02	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total NAPA - HARLAN PARTS INC.:			498.31	.00		
<b>NELSON FARM SUPPLY INC</b>						
146369	LAWN SEED - STREET	110-5-214-6315	57.50	.00		
146803	LAWN SEED - DOG PARK	334-5-430-6370	114.40	.00		
Total NELSON FARM SUPPLY INC:			171.90	.00		
<b>NISHNABOTNA R.E.C.</b>						
42020	ELECTRICITY - CUST #437500 OFFICE - AIRPORT	001-5-280-6374	516.30	.00		
42020-1	ELECTRICITY - CUST #479800 BEACON & HANGERS - AIRPOR	001-5-280-6374	87.82	.00		
Total NISHNABOTNA R.E.C.:			604.12	.00		
<b>O'REILLY AUTOMOTIVE INC.</b>						
0388-251635	CONNECTOR - STREET	110-5-214-6332	10.99	.00		
0388-252340	BED COATING - STREET	110-5-214-6332	43.77	.00		
0388-252867	BELT & BELT TOOL - CITY FAC.	001-5-650-6332	42.83	.00		
0388-252882	RETURN BELT TOOL - STREET	001-5-650-6332	24.99	.00		
Total O'REILLY AUTOMOTIVE INC.:			72.60	.00		
<b>PIGSLEY, SCOTT</b>						
42020	FBO CONTRACT - APRIL 2020 PYMT #1 - AIRPORT	001-5-280-6420	2,250.00	2,250.00	04/16/2020	
Total PIGSLEY, SCOTT:			2,250.00	2,250.00		
<b>R &amp; S WASTE SYSTEMS INC</b>						
786575	TRASH REMOVAL - AIRPORT	001-5-280-6310	47.12	.00		
Total R & S WASTE SYSTEMS INC:			47.12	.00		
<b>REGIONAL WATER</b>						
42020	WATER SERVICE/MAR - AIRPORT	001-5-280-6374	53.00	.00		
Total REGIONAL WATER:			53.00	.00		
<b>SHELBY COUNTY AMBULANCE SERV</b>						
42020	AMBULANCE CONTRIBUTION - APRIL	001-5-160-6413	4,675.00	.00		
Total SHELBY COUNTY AMBULANCE SERV:			4,675.00	.00		
<b>SHELBY COUNTY SOLID WASTE</b>						
343637	LANDFILL FEE - AIRPORT	001-5-280-6310	17.00	.00		
343638	LANDFILL FEE - AIRPORT	001-5-280-6310	5.00	.00		
343733	LANDFILL FEE - PARKS	001-5-430-6310	8.00	.00		
Total SHELBY COUNTY SOLID WASTE:			30.00	.00		
<b>STATE OF IOWA</b>						
161692	ELEVATOR SAFETY INSPECTION & PERMIT/PERMIT #9352 - LIB	001-5-410-6310	175.00	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (C
Total STATE OF IOWA:			175.00	.00		
<b>STOWE RED-E-MIX</b>						
1-32020	4000 PSI & HAUL CHARGE - PARKS	001-5-430-6310	200.25	.00		
2-32020	4000 PSI & HAUL CHARGE - DOG PARK	334-5-430-6370	1,001.25	.00		
Total STOWE RED-E-MIX:			1,201.50	.00		
<b>STUDER HARLAN DO IT BEST HDWR</b>						
A323270	VINYL TUBE - FIRE	001-5-150-6332	7.49	.00		
A323419	SUPPLIES - FIRE	001-5-150-6332	77.37	.00		
A323694	TAPE & PLUG - SANIT.	610-5-815-6310	7.57	.00		
A323713	TAPE - LIBRARY	001-5-410-6310	6.99	.00		
A323775	LAB SUPPLIES - SANIT.	610-5-815-6458	67.15	.00		
A324212	SUPPLIES - SANIT.	610-5-815-6310	48.21	.00		
A324240	NUTS, BOLTS, SCREWS, & WRENCH - PARKS	001-5-430-6310	12.81	.00		
A324366	SUPPLIES - PARKS	001-5-430-6310	27.16	.00		
A324403	SHELF & BRACKET - FIRE	001-5-150-6310	9.57	.00		
A324651	BRUSHES - ACT. CTR	001-5-455-6310	3.36	.00		
A324797	VACUUM - SANIT.	610-5-815-6310	114.99	.00		
A324907	SUPPLIES - FIRE	001-5-150-6546	22.93	.00		
A325328	SUPPLIES - PARKS	001-5-430-6310	12.29	.00		
B369479	SEALANT - STREET	110-5-215-6310	9.98	.00		
B369485	FASTERERS - LIBRARY	001-5-410-6310	7.04	.00		
B369502	SUPPLIES - FIRE	001-5-150-6332	10.07	.00		
B369574	NUTS, BOLTS & SCREWS - LIBRARY	001-5-410-6310	1.14	.00		
B369733	NUTS, BOLTS & SCREWS - STREET	110-5-214-6310	4.70	.00		
B369741	2 PK MEDICAL BATTERIES - FIRE	001-5-150-6310	20.97	.00		
B369967	WASHERS - PARKS	001-5-430-6310	4.14	.00		
B369970	LAB SUPPLIES - SANIT.	610-5-815-6458	16.26	.00		
B370070	CAPS - SANIT.	610-5-815-6310	2.38	.00		
B370079	SUPPLIES - SANIT.	610-5-815-6310	26.85	.00		
B370155	SUPPLIES - PARKS	001-5-430-6310	23.47	.00		
B370222	PLIERS & TAPE - PARKS	001-5-430-6310	16.77	.00		
B370427	KEYS - PARKS	001-5-430-6310	19.90	.00		
B370451	SUPPLIES - PARKS	001-5-430-6310	34.95	.00		
B370626	SUPPLIES - SANIT.	610-5-815-6310	31.57	.00		
B370677	CLEANER & NUTS, BOLTS & SCREWS - SANIT.	610-5-815-6310	16.97	.00		
B370678	CLEANER - SANIT.	610-5-815-6310	24.99	.00		
B370810	BRASS PLUG - PARKS	001-5-430-6332	4.49	.00		
B371051	MASTER LOCKS - CITY FAC.	001-5-650-6310	161.88	.00		
B371054	SUPPLIES - FIRE	001-5-150-6310	18.48	.00		
B371162	NUTS, BOLTS, SCREWS & CARPET CLEANING MACHINE - ACT.	001-5-455-6310	72.87	.00		
B371253	SUPPLIES - DOG PARK	334-5-430-6370	30.52	.00		
B371328	SANDING SPONGE - ACT. CTR	001-5-455-6310	3.99	.00		
Total STUDER HARLAN DO IT BEST HDWR:			982.27	.00		
<b>SWANSON AUTOMOTIVE INC</b>						
026436	WASHER HOSE - FIRE	001-5-150-6310	203.25	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total SWANSON AUTOMOTIVE INC:			203.25	.00		
<b>T OF C COMMERCIAL LAUNDRY</b>						
40362	RUG SERVICE - CUST#336/FIRE	001-5-150-6310	24.00	.00		
40395	TOWELS - VET'S	001-5-470-6310	13.29	.00		
40396	TOWELS - ACT. CTR	001-5-455-6310	10.23	.00		
40435	RUG SERVICE - CUST#162/CITY HALL	001-5-650-6310	24.00	.00		
40435	RUG SERVICE - CUST#162/HPD	001-5-110-6310	22.50	.00		
40435	RUG SERVICE - CUST#162/SANIT.	610-5-815-6310	9.00	.00		
Total T OF C COMMERCIAL LAUNDRY:			103.02	.00		
<b>THE AGENCY INC</b>						
66875	AIRPORT LIABILITY INS - AIRPORT	001-5-280-6408	2,224.00	.00		
Total THE AGENCY INC:			2,224.00	.00		
<b>THE OFFICE STOP</b>						
296645	OFFICE PAPER - SANIT.	610-5-815-6310	37.00	.00		
296984	OFFICE PAPER - GENERAL	001-5-699-6506	33.30	.00		
296984	OFFICE PAPER - AIRPORT	001-5-280-6506	3.70	.00		
Total THE OFFICE STOP:			74.00	.00		
<b>UNITYPOINT CLINIC</b>						
13394	CITY SCREENING - FIRE	001-5-150-6185	42.00	.00		
Total UNITYPOINT CLINIC:			42.00	.00		
<b>ZERO WASTE USA</b>						
320995	MINI STATION ROLL BAG SYSTEMS - DOG PARK	334-5-430-6370	326.07	.00		
Total ZERO WASTE USA:			326.07	.00		
Grand Totals:			55,853.29	24,659.22		

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.



## Harlan Police Department Statistic Report

<b>STATISTICS for the month of March 2020</b>	<b>Totals for this month</b>	<b>Total last year at this time (2018/19)</b>	<b>Year to date (2019/2020)</b>
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<b>ACCIDENT INVESTIGATIONS</b>			
PD	4	72	42
PI	0	2	7
Fatality	0	0	0
Hit/Run	0	4	2

<b>ARREST/WARRANT</b>			
Felony	2	49	39
Misdemeanor	7	140	137

<b>CRIMINAL COMPLAINTS</b>			
Assault	0	10	6
Burglary	0	16	7
Child/Adult Abuse	0	7	8
Criminal Mischief	1	13	6
Domestic Abuse	1	18	16
Drug Offense	1	65	56
Alcohol Offense	4	25	26
OWI	0	9	17
Non-Sched Traffic	3	14	15
Harass/Stalking	1	7	7
Theft	3	35	24
Trespass	1	9	16
Sexual Assault	0	3	0
Forgery	0	3	0
Delivery of cont sub	0	2	0
Kidnapping	0	1	0
Disarming Peace Officer	0	1	0
Felony Eluding	0	0	0
Felon in Possession of Firearm	0	0	2
Ongoing Criminal Conduct	0	0	0

<b>PATROL ACTIVITY</b>			
Citations Issued	40	291	349
Parking Citations	3	76	64
Warnings	94	657	841
Security Checks	1322	9138	12316
Open/Drs/Wnd	8	43	35

<b>STATISTICS (cont)</b>	<i>Totals for this month</i>	<i>Total last year at this time (2018/2019)</i>	<i>Year to date (2019/2020)</i>
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<b>SPECIAL ACTIVITY</b>			
Alarms	15	79	119
Animal Calls	9	94	110
Death Investigation	2	2	6
Commitals	3	27	28
Fights	1	15	39
Info Reports	5	64	54
Missing Person	0	8	12
Assists	122	1458	1147
Nuisances	0	12	10

<b>CALLS FOR SERVICE</b>	80	1007	911
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<b>HOURS</b>			
Patrol Hours	464	4434.5	4305.5
Office Time	285.5	2256.5	2420
Other	213.5	2257	1980.5
Foot Patrol	19	343	367
Investigation	81	798.5	1065

<b>MILEAGE</b>			
Total Patrol Miles	4263	36996	37576.5
Total Gas	500.5	4971	4929.5

<b>REVENUE</b>			
Report Copies	\$0.00	\$440.00	\$270.00
Car Imp/Storage	\$0.00	\$125.00	\$0.00
Veh Tow Bills	\$0.00	\$0.00	\$0.00
Dog Lic/Impnd	\$160.00	\$3,760.00	\$3,245.00
Clerk/Court Fines	\$2,078.14	\$10,686.65	\$15,159.54
Parking Violation	\$35.00	\$915.00	\$645.00
Transport Juv	\$0.00	\$0.00	\$0.00
Sale of Veh	\$0.00	\$0.00	\$0.00
Finger Printing	\$20.00	\$500.00	\$160.00
Donation PD	\$1,000.00	\$1,000.00	\$1,500.00
Misc	\$350.00	\$7,671.70	\$6,083.50
Veh Inspection/Res Officer	\$680.00	\$6,760.00	\$6,140.00
Peddler license	\$0.00	\$110.00	\$140.00
Donation/Reserves	\$0.00	\$0.00	\$0.00
Restitution	\$0.00	\$0.00	\$0.00
Forfeiture Funds	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$4,323.14</b>	<b>\$31,968.35</b>	<b>\$33,343.04</b>

**Applicant License Application ( LC0031891 )**

<b>Name of Applicant:</b> <u>Lemon, Karla Rae</u>		
<b>Name of Business (DBA):</b> <u>Rocking Chair</u>		
<b>Address of Premises:</b> <u>1014 6th St</u>		
<b>City</b> <u>Harlan</u>	<b>County:</b> <u>Shelby</u>	<b>Zip:</b> <u>51537</u>
<b>Business</b>	<u>(712) 755-2272</u>	
<b>Mailing</b>	<u>303 Durant Street</u>	
<b>City</b> <u>Harlan</u>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>51537</u>

**Contact Person**

<b>Name</b> <u>Karla</u>	
<b>Phone:</b> <u>(712) 755-2272</u>	<b>Email</b> <u>KarlaL1@msn.com</u>

**Classification** Class C Liquor License (LC) (Commercial)

**Term:** 12 months

**Effective Date:** 05/01/2020

**Expiration Date:** 04/30/2021

**Privileges:**

Class C Liquor License (LC) (Commercial)

Sunday Sales

**Status of Business**

<b>BusinessType:</b> <u>Sole Proprietorship</u>	
<b>Corporate ID Number:</b> <u>XXXXXXXXXX</u>	<b>Federal Employer ID</b> <u>XXXXXXXXXX</u>

**Ownership**

**Karla Lemon**

<b>First Name:</b> <u>Karla</u>	<b>Last Name:</b> <u>Lemon</u>	
<b>City:</b> <u>Harlan</u>	<b>State:</b> <u>Iowa</u>	<b>Zip:</b> <u>51537</u>
<b>Position:</b> <u>Owner</u>		
<b>% of Ownership:</b> <u>100.00%</u>	<b>U.S. Citizen:</b> <u>Yes</u>	

**Insurance Company Information**

<b>Insurance Company:</b> <u>Founders Insurance Company</u>	
<b>Policy Effective Date:</b>	<b>Policy Expiration</b>
<b>Bond Effective</b>	<b>Dram Cancel Date:</b>
<b>Outdoor Service Effective</b>	<b>Outdoor Service Expiration</b>
<b>Temp Transfer Effective</b>	<b>Temp Transfer Expiration Date:</b>

**Applicant License Application ( LC0043335 )**

<b>Name of Applicant:</b> <u>GUSSIED UP COCKTAIL</u>		
<b>Name of Business (DBA):</b> <u>GUSSIED UP COCKTAIL LOUNGE</u>		
<b>Address of Premises:</b> <u>1022 6TH STREET</u>		
<b>City</b> <u>Harlan</u>	<b>County:</b> <u>Shelby</u>	<b>Zip:</b> <u>51537</u>
<b>Business</b>	<u>(402) 639-1336</u>	
<b>Mailing</b>	<u>1022 6TH STREET</u>	
<b>City</b> <u>Harlan</u>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>51537</u>

**Contact Person**

<b>Name</b>	<u>Cindi Kaufman</u>		
<b>Phone:</b>	<u>(402) 639-1336</u>	<b>Email</b>	<u>ckaufman1966@icloud.com</u>

**Classification** Class C Liquor License (LC) (Commercial)

**Term:** 12 months

**Effective Date:** 04/07/2020

**Expiration Date:** 04/06/2021

**Privileges:**

Class C Liquor License (LC) (Commercial)

Outdoor Service

Sunday Sales

**Status of Business**

<b>BusinessType:</b>	<u>Limited Liability Company</u>		
<b>Corporate ID Number:</b>	<u>XXXXXXXXXX</u>	<b>Federal Employer ID</b>	<u>XXXXXXXXXX</u>

**Ownership**

**CYNTHIA KAUFMAN**

**First Name:** CYNTHIA

**Last Name:** KAUFMAN

**City:** Harlan

**State:** Iowa

**Zip:** 51537

**Position:** OWNER

**% of Ownership:** 100.00%

**U.S. Citizen:** Yes

**Insurance Company Information**

<b>Insurance Company:</b>	<u>Illinois Casualty Co</u>		
<b>Policy Effective Date:</b>	<u>04/07/2020</u>	<b>Policy Expiration</b>	<u>04/06/2021</u>
<b>Bond Effective</b>	<b>Dram Cancel Date:</b>		
<b>Outdoor Service Effective</b>	<b>Outdoor Service Expiration</b>		
<b>Temp Transfer Effective Date</b>	<b>Temp Transfer Expiration Date:</b>		

**Applicant License Application ( BC0028835 )**

<b>Name of Applicant:</b> <u>Hy-Vee, Inc.</u>		
<b>Name of Business (DBA):</b> <u>Hy-Vee Food Store</u>		
<b>Address of Premises:</b> <u>2003 Chatburn Ave</u>		
<b>City</b> <u>Harlan</u>	<b>County:</b> <u>Shelby</u>	<b>Zip:</b> <u>51537</u>
<b>Business</b> <u>(712) 755-2350</u>		
<b>Mailing</b> <u>5820 Westown Pkwy</u>		
<b>City</b> <u>West Des Moines</u>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>51537</u>

**Contact Person**

<b>Name</b> <u>Kelly Palmer</u>	
<b>Phone:</b> <u>(515) 267-2949</u>	<b>Email</b> <u>kpalmer@Hy-vee.com</u>

**Classification** Class C Beer Permit (BC)

**Term:** 12 months

**Effective Date:** 06/13/2020

**Expiration Date:** 06/12/2021

**Privileges:**

Class B Wine Permit

Class C Beer Permit (BC)

Sunday Sales

**Status of Business**

<b>BusinessType:</b> <u>Privately Held Corporation</u>	
<b>Corporate ID Number:</b> <u>XXXXXXXXXX</u>	<b>Federal Employer ID</b> <u>XXXXXXXXXX</u>

**Ownership**

**Randy Edeker**

<b>First Name:</b> <u>Randy</u>	<b>Last Name:</b> <u>Edeker</u>	
<b>City:</b> <u>Urbandale</u>	<b>State:</b> <u>Iowa</u>	<b>Zip:</b> <u>50322</u>
<b>Position:</b> <u>CEO, President</u>		
<b>% of Ownership:</b> <u>0.00%</u>	<b>U.S. Citizen:</b> <u>Yes</u>	

**Michael Skokan**

<b>First Name:</b> <u>Michael</u>	<b>Last Name:</b> <u>Skokan</u>	
<b>City:</b> <u>Waukee</u>	<b>State:</b> <u>Iowa</u>	<b>Zip:</b> <u>50263</u>
<b>Position:</b> <u>CFO, Treasurer</u>		
<b>% of Ownership:</b> <u>0.00%</u>	<b>U.S. Citizen:</b> <u>Yes</u>	

**Andrew Schroeder**

<b>First Name:</b> <u>Andrew</u>	<b>Last Name:</b> <u>Schroeder</u>	
<b>City:</b> <u>Johnston</u>	<b>State:</b> <u>Iowa</u>	<b>Zip:</b> <u>50131</u>



**Position:** AVP, Assistant Controller

**% of Ownership:** 0.00%

**U.S. Citizen:** Yes

**Insurance Company Information**

**Insurance Company:** First Western Insurance

**Policy Effective Date:**

**Policy Expiration**

**Bond Effective**

**Dram Cancel Date:**

**Outdoor Service Effective**

**Outdoor Service Expiration**

**Temp Transfer Effective**

**Temp Transfer Expiration Date:**

**Applicant License Application ( LC0022009 )**

**Name of Applicant:** Old West Side Lounge LTD  
**Name of Business (DBA):** Old Westside Lounge  
**Address of Premises:** 1019 - 1021 7th Street  
**City** Harlan **County:** Shelby **Zip:** 5153700  
**Business** (712) 755-2259  
**Mailing** 1019 7th Street  
**City** Harlan **State** IA **Zip:** 515370000

**Contact Person**

**Name** Keith Kaufman  
**Phone:** (712) 755-2259 **Email** westside@harlannet.com

**Classification** Class C Liquor License (LC) (Commercial)

**Term:** 12 months

**Effective Date:** 04/21/2020

**Expiration Date:** 04/20/2021

**Privileges:**

Class C Liquor License (LC) (Commercial)

Outdoor Service

Sunday Sales

**Status of Business**

**BusinessType:** Privately Held Corporation  
**Corporate ID Number:** XXXXXXXXXX **Federal Employer ID** XXXXXXXXXX

**Ownership**

**Keith Kaufman**

**First Name:** Keith **Last Name:** Kaufman  
**City:** Harlan **State:** Iowa **Zip:** 51537  
**Position:** Owner  
**% of Ownership:** 100.00% **U.S. Citizen:** Yes

**Insurance Company Information**

**Insurance Company:** Illinois Casualty Co  
**Policy Effective Date:** 04/21/2020 **Policy Expiration** 04/21/2021  
**Bond Effective** **Dram Cancel Date:**  
**Outdoor Service Effective** **Outdoor Service Expiration**  
**Term Transfer Effective Date:** **Term Transfer Expiration Date:**

City of Harlan Insurance Committee – April 6, 2020

**“Due to the COVID-19 crisis and social distancing recommendations, the City Council meeting was held electronically utilizing Zoom. Everyone was offered to participate by internet connection or by phone.”**

The City of Harlan Insurance Committee met at 12:00 noon Monday, April 6, 2020 in the City Council Chambers. Chairperson Rudolph called the meeting to order. The following members were:

Present via teleconference:

City: Jeanna Rudolph, Troy Schaben, Sharon Kroger

HMU: Terry Arentson, Connie Weis

Also Present:

At City Hall: Gene Gettys, Jane Smith

Via teleconference: Jenney Kelly, Mike Kolbe, Renee Hansen, Rick Adams, Ben Renner, Sarah Schmitz, Ken Weber

It was moved by Kroger and seconded by Schaben to approve the agenda. The motion carried unanimously.

Members were asked to state any conflicts of interest, as applicable.

Health & Dental Insurance Renewal options were discussed by Rick Adams from Holmes Murphy.

It was moved by Arentson and seconded by Kroger to approve the 5.85% Health Insurance increase renewal that includes a 1% buy down of the premium. The motion carried unanimously.

It was moved by Kroger and seconded by Schaben to approve the 0% dental increase renewal. The motion carried unanimously.

Old Business - none

There being no further business, the meeting adjourned.

Renee Hansen, Recording Secretary

*“These minutes are as recorded by the secretary and are subject to Committee approval at the next regular meeting.”*

# City of Harlan Multi-purpose Permit



## CITY OF HARLAN

CITY HALL 711 DURANT ST BOX 650 HARLAN IA 51537  
PHONE 712-755-5137 FAX 712-755-5138  
EMAIL INFO@CITYOFHARLAN.COM

Permit Number

MAP 2020-002

Date of Application

Name of Insurance Provider

Name of Applicant American Legion 150/JM Displays

Address 18064 170th St

City, State, Zip Yarmouth IA 52660

Phone #

Cell #

### Type of Permit

Fee Paid \$ 0

- ☐ \* Parade (Provide Map)
- ☐ \* Demolition
- ☒ \* Fire Works Display
- ☐ \* Street Closing
- ☐ \* Noise Variance
- ☐ Street Light

- ☐ Sewer Connection Inspectic
- ☐ Tree Work
- ☐ Equip. Rental
- ☐ Misc.

Beginning Date/Time July 4th 2020

Ending Date/Time July 5 2020

Address of Event

Description of Event or Work to be Done

Approved by

A= Approved

D= Denied

NA= Not Applicable

Frank Clark - Police Chief

Date

☐ A ☐ D ☐ NA

Roger Bissen - Fire Chief

Date

☐ A ☐ D ☐ NA

Ron Buck - Street Supt.

Date

☐ A ☐ D ☐ NA

Steve Kenkel - Sanitation Supt.

Date

☒ A ☐ D ☐ NA

Tim Miller - Parks Superintendant

Date

☒ A ☐ D ☐ NA

Gene Gettys - City Administrator

☐ A ☐ D ☐ NA

Kelli Miller - Vets/Turk Mgr

Date

☐ A ☐ D ☐ NA

Council Approval

Date

\* Denotes City Council Approval

Information Forwarded To: \_\_\_\_\_ HMU \_\_\_\_\_ County \_\_\_\_\_ Other \_\_\_\_\_

Applicant Signature \_\_\_\_\_

**ORDINANCE NO. 2020-02**

**AN ORDINANCE AMENDING CHAPTER 65 OF THE CODE OF ORDINANCES FOR THE CITY OF HARLAN, IOWA PERTAINING TO STOP OR YIELD REQUIREMENTS, BY AMENDING SUBSECTION 68 AND ADDING A NEW PROVISION AT SUBSECTION 175.**

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF HARLAN, IOWA:

**SECTION 1. Amending, in its entirety, the provision found at Chapter 65, Subsection 68 of the Code of Ordinances of City of Harlan, Iowa, to reflect the following language:**

**68. Farnam Street. Vehicles traveling north on Farnam Street shall stop at 5<sup>th</sup> Street.**

**SECTION 2. ADDING A NEW STOP SIGN PROVISION TO SECTION 65.01 TO READ AS FOLLOWS:**

**175. Farnam Street. Vehicles traveling east on Farnam Street shall stop at 5<sup>th</sup> Street.**

**SECTION 4. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 5. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 6. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mike Kolbe, Mayor

\_\_\_\_\_  
Attest: Jane Smith, City Clerk



## EMERGENCY RESPONDER COVID-19 POLICY

Emergency responders are expected to report to work regardless of their circumstances unless they exhibit Coronavirus symptoms. In that situation, they should report their symptoms immediately to their Department Head/City Administrator and await further instructions.

Depending on the circumstances and staffing needs, the City may, in its discretion, grant paid leave to emergency responders for the following COVID-19 reasons:

1. The employee is subject to a federal, state, or local quarantine or isolation order related to COVID-19.
2. The employee has been advised by a healthcare provider to self-quarantine due to concerns related to COVID-19.
3. The employee is experiencing symptoms of COVID-19 and seeking a medical diagnosis.
4. The employee is caring for an individual who is subject to (1) a federal, state, or local quarantine or isolation order related to COVID-19; or (2) advice by a healthcare provider to self-quarantine due to concerns related to COVID-19.

Employees meeting one of these criteria shall report their desire to take this leave to their Department Head/City Administrator. At this time employees shall not be required to provide an FMLA certification for this leave but shall be required to provide proof of the need for such leave, which may include through a quarantine or isolation order, or a note from their healthcare provider. Employees may be required to provide a healthcare provider certification at a later date.

If leave for reasons **1, 2 or 3**, is approved, employees will be entitled to the following paid leave which shall not be deducted from the employee's accrued leave banks:

- Full-time employees who regularly work forty (40) hours or more per week, will be paid two weeks (80 hours) of sick leave, at 100% of pay (cap of \$511/day; \$5,110 total).

If leave for reason **4** is approved, employees will be entitled to the following paid leave which shall not be deducted from the employee's accrued leave banks:

- Full-time employees who regularly work forty (40) hours or more per week, will be paid two weeks (80 hours) of sick leave, at 2/3 of pay (cap of \$200/day; \$2,000 total).

If employees exhaust this two-weeks of pay and cannot return to work, the employee may be paid through the use of any of their accrued leave banks.

**“Due to the COVID-19 crisis and social distancing recommendations, the City Council meeting was held electronically utilizing Zoom. Everyone was offered to participate by internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, held electronically at 5:15 o'clock P.M. the 5<sup>th</sup> day of May 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT ELECTRONICALLY VIA CONFERENCE CALL: Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger

ABSENT: None

The City Clerk presented the agenda. It was moved by Kroger and seconded by Petersen to approve the agenda.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Rudolph and seconded by Schaben that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 04/21/2020 Council meeting and 4/24/2020 Special Council meeting
- B. Claims List No. 1217 in the amount of \$454,552.49
- C. Renewal Application for Fareway Stores, Inc. #790, 1910 23<sup>rd</sup> St., Class B Wine Permit, Class C Beer Permit (Carryout Beer), Class E Liquor License (LE)

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried, and the Consent Agenda items were approved and adopted.

It was moved by Christensen and seconded by Kroger to set a public hearing date of May 19, 2020 at 5:15 p.m., for the FY19/20 Budget Amendment.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

Mayor Kolbe introduced **Ordinance 2020-02 AN ORDINANCE AMENDING CHAPTER 65 OF THE CODE OF ORDINANCES FOR THE CITY OF HARLAN, IOWA PERTAINING TO STOP OR YIELD REQUIREMENTS, BY AMENDING SUBSECTION 68 AND ADDING A NEW PROVISION AT SUBSECTION 175.**

It was moved by Rudolph and seconded by Petersen that Ordinance No 2020-02 now be read for the second time, dispensed of 3<sup>rd</sup> reading and that it will be placed upon its final adoption.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried and the Ordinance was adopted.

It was moved by Kroger and seconded by Bladt to Receive & File Park & Rec meeting minutes from 4/22/20.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

It was moved by Schaben and seconded by Petersen to approve the recommendation to approve Isaiah Gaer's Eagle Scout disc golf pad installation project.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

It was moved by Kroger and seconded by Bladt to approve **Resolution No. 2399 A RESOLUTION APPROVING PRIOR YEAR CORRECTING JOURNAL ENTRY TRANSFERS PER STATE AUDITOR, CURRENT YEAR JOURNAL ENTRY TRANSFERS AND A BUDGETED TRANSFER.**

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried and the Resolution was adopted.

It was moved by Kroger and seconded by Schaben to approve submitting the CARES Act Application for Federal Assistance.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

Mayor Kolbe read a proclamation, proclaiming May 2020 as National Foster Care Month in Harlan.

The City Administrator presented his report.

The Mayor presented his report.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*"These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."*

# COMING EVENTS

MONDAY, MAY 4

FIRE DEPT. TRAINING NIGHT  
7:00 P.M. Fire Hall

TUESDAY, MAY 5

CITY COUNCIL MEETING  
5:15 P.M. Zoom

FRIDAY, MAY 8

VETS COMMISSION MEETING  
10:30 A.M. Zoom

MONDAY, MAY 11

LIBRARY BOARD MEETING  
5:15 P.M. Zoom

WEDNESDAY, MAY 13

PARK & RECREATION MEETING  
12:00 P.M. Zoom

THURSDAY, MAY 14

HMU ELECTRONIC BOARD MEETING

MONDAY, MAY 18

FIRE DEPT. MEETING NIGHT  
7:00 P.M. Zoom

TUESDAY, MAY 19

AIRPORT COMMISSION MEETING  
7:00 A.M. Zoom

CITY COUNCIL MEETING  
5:15 P.M. Zoom

THURSDAY, MAY 28

HMU ELECTRONIC BOARD MEETING  
VIA CONFERENCE CALL/LIVE FEED 4:00

05/01/20

**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS, MAY 5, 2020, 5:15 P.M**

**Due to the COVID-19 crisis, the City of Harlan will be holding this City Council meeting electronically utilizing Zoom.com. Mayor, Council, Staff, and the Public can participate remotely via conference call by telephone or on their own computer.**

**To participate by internet connection:**

**Join Zoom Meeting: <https://zoom.us/j/99694440026> Meeting ID: 860 9263 0373**

**To participate by phone: dial #1-312-626-6799 Meeting ID: 860 9263 0373**

**1. OPENING BUSINESS**

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Roll Call Vote*)
- D. Conflict of Interest (state if applicable)

**2. CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 4/21/2020 Council meeting & 4/24/2020 Special Council meeting
- B. Claims List 1217 in the amount of \$454,552.49
- C. Renewal Application for Fareway Stores, Inc. #790, 1910 23<sup>rd</sup> St., Class B Wine Permit Class C Beer Permit (Carryout Beer) Class E Liquor License (LE)

**3. PRESENT TO BE HEARD**

- A. Kendal Esteves from Lutheran Services in Iowa
  - 1. National Foster Care Month Proclamation (*No Action*)

**4. OTHER BUSINESS**

- A. Motion authorizing publication and setting a public hearing for FY19/20 Budget Amendment (*Roll Call Vote*)
- B. **Ordinance 2020-02** – An Ordinance amending Chapter 65 of the Code of Ordinances for the City of Harlan, Iowa pertaining to stop or yield requirements, by amending subsection 68 and adding a new provision at subsection 175. – 2nd Reading (*Roll Call Vote*)
- C. Receive & File Park & Rec meeting minutes 4/22/20 (*Roll Call Vote*)
  - 1. Recommendation to approve Isaiah Gaer's Eagle Scout disc golf pad installation project (*Roll Call Vote*)
- D. **Resolution No. 2399** A Resolution approving prior year correcting journal entry transfers per State Auditor, current year journal entry transfers and budgeted transfer. (*Roll Call Vote*)
- E. Review CARES Act Applications for Federal Assistance (*Roll Call Vote*)

**5. OTHER REPORTS**

- A. City Administrator's Report
- B. Mayor's Report

**6. ADJOURN**

**“Due to the COVID-19 crisis and social distancing recommendations, the City Council meeting was held electronically utilizing Zoom. Everyone was offered to participate by internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, held electronically at 5:15 o'clock P.M. the 21<sup>st</sup> day of April 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT ELECTRONICALLY VIA CONFERENCE CALL: Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger

ABSENT: None

The City Clerk presented the agenda. It was moved by Rudolph and seconded by Petersen to approve the agenda.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Petersen and seconded by Kroger that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 04/07/2020 Council meeting
- B. Claims List No. 1216 in the amount of \$55,853.29
- C. Expenditure & Revenue reports for the month of March 2020
- D. Police statistical report for the month of March 2020
- E. Renewal application by The Rocking Chair, 1014 6<sup>th</sup> St., Class C Liquor License (LC) (Commercial), Sunday Sales
- F. Renewal Application for Gussied Up, 1022 6<sup>th</sup> St., Class C Liquor License (LC) (Commercial), Outdoor Service, Sunday Sales
- G. Renewal Application by HyVee Food Stores, 2003 Chatburn Ave., Class B Wine Permit, Class C Beer Permit (BC), Sunday Sales
- H. Renewal Application by Westside Lounge, 1019 7<sup>th</sup> St., Class C Liquor License (LC) (Commercial), Outdoor Service, Sunday Sales

A roll call vote was had which was as follows:

AYES: Bladt – but abstained from item 2.G., Petersen,

Christensen, Rudolph, Schaben, Kroger

ABSTAIN: Bladt from item 2.G.

NAYS: None

The motion carried, and the Consent Agenda items were approved and adopted.

It was moved by Kroger and seconded by Rudolph to receive and file the Insurance Committee minutes from 04/06/2020

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously.

It was moved by Kroger and seconded by Schaben to approve Health Insurance renewal of a 5.85% increase that includes a 1% buy down of the premium & Dental Insurance renewal of a 0% increase

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously.



It was moved by Christensen and seconded by Bladt to approve the fireworks permit submitted by American Legion Post 150 for the City of Harlan fireworks display on July 4<sup>th</sup>, 2020.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously.

Mayor Kolbe introduced **Ordinance 2020-02 AN ORDINANCE AMENDING CHAPTER 65 OF THE CODE OF ORDINANCES FOR THE CITY OF HARLAN, IOWA PERTAINING TO STOP OR YIELD REQUIREMENTS, BY AMENDING SUBSECTION 68 AND ADDING A NEW PROVISION AT SUBSECTION 175.**

It was moved by Rudolph and seconded by Petersen that Ordinance No. 2020-02 now be read for the first time.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried and the first reading was passed.

It was moved by Petersen and seconded by Bladt to approve the Emergency Responder COVID-19 Policy.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Schaben and seconded by Rudolph to appoint Chris Polley to the Hotel/Motel Tax Committee for a term to expire 12/31/2022.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*"These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."*

**“Due to the COVID-19 crisis and social distancing recommendations, the City Council meeting was held electronically utilizing Zoom. Everyone was offered to participate by internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in special session, held electronically at Noon on the 24<sup>th</sup> day of April 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT ELECTRONICALLY VIA CONFERENCE CALL: Greg Bladt, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger, Richard Petersen joined at 12:05

ABSENT: None

The City Clerk presented the agenda. It was moved by Schaben and seconded by Rudolph to approve the agenda.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Petersen and seconded by Kroger to approve the licensing agreement between the City of Harlan and Prairie Fire Construction Group, LLC for the purpose of staging lumber, trusses, construction materials, equipment and storage containers.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>ACCO</b>						
0201639-IN	POOL CHEMICALS - POOL	001-5-460-6458	1,041.10	.00		
Total ACCO:			1,041.10	.00		
<b>ALPHA &amp; OMEGA</b>						
8386	MSI QUARTZ - TURK DONATION	370-5-455-6370	4,614.00	.00		
Total ALPHA & OMEGA:			4,614.00	.00		
<b>AMAZON</b>						
435743568545	BOOK - LIBRARY	001-5-410-6505	27.95	.00		
437538444539	RUGS - CITY HALL	001-5-650-6310	159.97	.00		
439344949935	BLOOMBERG BUSINESSWEEK - LIBRARY	001-5-410-6530	12.00	.00		
443665857958	BOOKS - LIBRARY	001-5-410-6505	76.63	.00		
444689467464	COVID-19 SUPPLIES - POLICE	001-5-110-6510	81.45	.00		
445899897388	BOOKS - LIBRARY	001-5-410-6505	57.26	.00		
446469449687	DVD - LIBRARY	001-5-410-6507	14.99	.00		
446744759569	THINKFUN GRAVITY MAZE - LIBRARY	170-5-410-6502	29.95	.00		
449934654845	PROGRAMMING SUPPLIES - LIBRARY	001-5-410-6490	13.42	.00		
459967765889	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	80.17	.00		
477488634783	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	59.07	.00		
496365739779	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	39.95	.00		
545665357389	BINGFU VHF UHF HAM RADIO AMATE - POLICE	001-5-110-6504	19.98	.00		
547988845494	DVD - LIBRARY	001-5-410-6507	16.99	.00		
596679646963	DVDS - LIBRARY	001-5-410-6507	50.91	.00		
676597596484	BATTERIES FOR CAMERAS AT DUMP SITE - POLICE	001-5-110-6507	38.34	.00		
679383755494	PROGRAMMING SUPPLIES - LIBRARY	001-5-410-6490	16.21	.00		
684685676795	BOOKS - LIBRARY	001-5-410-6505	36.38	.00		
698755348357	REFUND - LIBRARY	001-5-410-6530	12.00	.00		
755357544857	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	49.44	.00		
765478548837	DVDS - LIBRARY	001-5-410-6507	24.81	.00		
765478548837	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	56.70	.00		
783883349594	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	85.40	.00		
835985359883	MAGNA TILE HOUSE SET - LIBRARY	170-5-410-6502	49.99	.00		
865778447499	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	16.79	.00		
874798437457	DVDS - LIBRARY	001-5-410-6507	99.19	.00		
874798437457	PROGRAMMING SUPPLIES - LIBRARY	001-5-410-6490	33.93	.00		
893975473969	TRUST SUPPLIES - LIBRARY	170-5-410-6502	145.08	.00		
943746637695	DVD - LIBRARY	001-5-410-6507	13.90	.00		
993756544968	PROGRAMMING SUPPLIES - LIBRARY	001-5-410-6490	5.09	.00		
997345978556	TRUST SUPPLIES - LIBRARY	170-5-410-6502	44.37	.00		
997345978556	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	42.38	.00		
998379997464	BOOKS - LIBRARY	001-5-410-6505	34.78	.00		
Total AMAZON:			1,521.47	.00		
<b>BAKER &amp; TAYLOR</b>						
2035205790	BOOKS - LIBRARY	001-5-410-6505	424.51	.00		
2035205790	MEMORIAL BOOKS - LIBRARY	170-5-410-6502	94.50	.00		
D21920611M	AUDIO BOOKS - LIBRARY	001-5-410-6505	10.25	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total BAKER & TAYLOR:			529.26	.00		
<b>BLACKSTONE PUBLISHING</b>						
1169072	AUDIO BOOKS - LIBRARY	001-5-410-6507	38.94	.00		
Total BLACKSTONE PUBLISHING:			38.94	.00		
<b>BLUFF'S ELECTRIC INC.</b>						
17830	MISC. MATERIALS/CHATBURN & 19TH DAMAGED WIRING FOR	110-5-214-6371	185.00	.00		
Total BLUFF'S ELECTRIC INC.:			185.00	.00		
<b>CAS COMPUTERS</b>						
10856	POWER EDGE T330 UPGRADES & EXTENSIONS FOR 3 YEARS -	001-5-699-6419	1,091.66	.00		
10861	OFFICE 365/APR - CITY ADM.	001-5-615-6419	12.50	.00		
10861	OFFICE 365/APR - CLERK	001-5-620-6419	44.00	.00		
10861	OFFICE 365/APR - GENERAL	001-5-699-6419	6.50	.00		
10862	OFFICE 365/APR - SANIT.	610-5-815-6419	12.50	.00		
10863	OFFICE 365/APR - POLICE	001-5-110-6419	106.50	.00		
10864	OFFICE 365/APR - FIRE	001-5-150-6419	31.50	.00		
10866	OFFICE 365/APR - AIRPORT	001-5-280-6419	12.50	.00		
10867	LABOR - SANIT.	610-5-815-6419	150.00	.00		
10867	MONITOR WITH WEBCAM & DISPLAY PORT & CARBONITE BAC	610-5-815-6419	340.77	.00		
Total CAS COMPUTERS:			1,808.43	.00		
<b>CENGAGE GALE GROUP</b>						
NO.70223095	MEMORIAL BOOK - LIBRARY	170-5-410-6502	28.49	.00		
NO.70223095	BOOK - LIBRARY	001-5-410-6505	28.49	.00		
NO.70227942	MEMORIAL BOOK - LIBRARY	170-5-410-6502	23.79	.00		
Total CENGAGE GALE GROUP:			80.77	.00		
<b>CENTRAL IOWA DISTRIBUTING INC.</b>						
194061	SUPPLIES - STREET	110-5-214-6310	204.70	.00		
194372	SUPPLIES - PARKS	001-5-430-6310	426.50	.00		
Total CENTRAL IOWA DISTRIBUTING INC.:			631.20	.00		
<b>CULLIGAN WATER COND ATLANTIC</b>						
42020	BOTTLED WATER - ACCT #18523 - SANIT.	610-5-815-6310	47.00	.00		
Total CULLIGAN WATER COND ATLANTIC:			47.00	.00		
<b>DOLLAR GENERAL - CHARGED SALES</b>						
1000963102	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	10.50	.00		
1000963102	COVID-19 SUPPLIES - LIBRARY	001-5-410-6501	3.75	.00		
Total DOLLAR GENERAL - CHARGED SALES:			14.25	.00		
<b>DON'S PIONEER UNIFORMS</b>						
64288	CROSSOVER VEST - POLICE	001-5-110-6510	967.48	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total DON'S PIONEER UNIFORMS:			967.48	.00		
<b>EMPLOYEE BENEFIT SYSTEMS</b>						
42020	GROUP INS. PREMIUMS/MAY - POLICE	001-5-110-6150	10,367.68	10,367.68	04/27/2020	
42020	GROUP INS. PREMIUMS/MAY - LIBRARY	001-5-410-6150	2,903.48	2,903.48	04/27/2020	
42020	GROUP INS. PREMIUMS/MAY - ACT. CTR	001-5-455-6150	1.00	1.00	04/27/2020	
42020	GROUP INS. PREMIUMS/MAY - VET'S	001-5-470-6150	1.00	1.00	04/27/2020	
42020	GROUP INS. PREMIUMS/MAY - CITY FAC.	001-5-650-6150	2,964.48	2,964.48	04/27/2020	
42020	GROUP INS. PREMIUMS/MAY - CLERK	001-5-620-6150	4,448.72	4,448.72	04/27/2020	
42020	GROUP INS. PREMIUMS/MAY - CITY ADM.	001-5-615-6150	1,480.24	1,480.24	04/27/2020	
42020	GROUP INS. PREMIUMS/MAY - FIRE	001-5-150-6150	1,480.24	1,480.24	04/27/2020	
42020	GROUP INS. PREMIUMS/MAY - STREET	110-5-212-6150	4,953.71	4,953.71	04/27/2020	
42020	GROUP INS. PREMIUMS/MARCH - STREET	001-5-212-6150	3,036.15	3,036.15	04/27/2020	
42020	GROUP INS. PREMIUMS/MAY - SANIT.	610-5-815-6150	5,920.96	5,920.96	04/27/2020	
42020	MEDICAL PREMIUM - MAY - HMU	820-5-930-6160	24,078.49	24,078.49	04/27/2020	
42020	HEALTH & DENTAL - MAY - HMU	820-5-930-6430	10,309.27	10,309.27	04/27/2020	
42020	COBRA - MAY - HMU	820-5-930-6432	27.50	27.50	04/27/2020	
42020	FLEX FEES - MAY - HMU	001-5-699-6185	28.00	28.00	04/27/2020	
42020	1095C FEE	820-5-930-6370	250.00	250.00	04/27/2020	
42020-4	EMPLOYEE FLEX - 2020	004-5-930-6185	132.38	132.38	04/30/2020	
42020-5	EMPLOYEE FLEX - 2020	004-5-930-6185	120.00	120.00	04/30/2020	
Total EMPLOYEE BENEFIT SYSTEMS:			72,503.30	72,503.30		
<b>FELD FIRE</b>						
0366759-IN	LABOR - FIRE	001-5-150-6310	90.00	.00		
Total FELD FIRE:			90.00	.00		
<b>FOREVER GREEN LAWCARE LLC</b>						
42020	FERTILIZING AROUND ADDITION - SANIT.	610-5-815-6310	42.50	.00		
42020-1	STEP 1 - LIBRARY	001-5-410-6310	26.00	.00		
Total FOREVER GREEN LAWCARE LLC:			68.50	.00		
<b>FOX MACHINE SHOP</b>						
26407	2" ANGLE IRON - PARKS	001-5-430-6310	20.00	.00		
Total FOX MACHINE SHOP:			20.00	.00		
<b>GREATAMERICA FINANCIAL SVCS</b>						
26820358	COPIER AGREEMENT/APRIL - LIBRARY	001-5-410-6419	91.00	.00		
Total GREATAMERICA FINANCIAL SVCS:			91.00	.00		
<b>H &amp; M JANITORIAL</b>						
5045	JANITORIAL SERVICE - APRIL	001-5-650-6310	175.00	.00		
Total H & M JANITORIAL:			175.00	.00		
<b>H.M.U.</b>						
10069	ONE CALL FEES - MARCH	001-5-699-6497	54.05	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
10070	LINING PROJECT WATER - SANIT.	610-5-818-6436	295.93	.00		
Total H.M.U.:			349.98	.00		
<b>HOLMES MURPHY AND ASSOC INC</b>						
539947	HMA CONSULT FEE/MAY - CITY	820-5-930-6432	668.02	668.02	04/27/2020	
539947	HMA CONSULT FEE/MAY - HMU	820-5-930-6432	610.16	610.16	04/27/2020	
Total HOLMES MURPHY AND ASSOC INC:			1,278.18	1,278.18		
<b>HUGHES MULCH PRODUCTS LLC</b>						
51956	MULCH - DOG PARK	334-5-430-6370	1,968.00	.00		
Total HUGHES MULCH PRODUCTS LLC:			1,968.00	.00		
<b>HY-VEE ACCOUNTS RECEIVABLE</b>						
3697829	COVID SUPPLIES/HAND SANITIZER - PARKS	001-5-430-6310	80.00	.00		
Total HY-VEE ACCOUNTS RECEIVABLE:			80.00	.00		
<b>I.D.O.T.</b>						
61196	WHITE & YELLOW TRAFFIC PAINT - STREET	110-5-240-6527	1,675.18	.00		
Total I.D.O.T.:			1,675.18	.00		
<b>IA DEPT. OF REVENUE-SALES/USE</b>						
0111007741	1ST QTR SALES TAX/JAN-MAR - SEWER #1-83-003966/ACH	610-5-815-6435	22.00	22.00	04/30/2020	
0111007741	1ST QTR SALES TAX/JAN-MAR - SWIMMING POOL #1-83-003966	001-5-460-6310	13.00	13.00	04/30/2020	
Total IA DEPT. OF REVENUE-SALES/USE:			35.00	35.00		
<b>IOWA DEPT. OF INSPECTIONS &amp; APPEALS</b>						
42020	FOOD SALES LICENSE - POOL #56052	001-5-460-6560	150.00	.00		
Total IOWA DEPT. OF INSPECTIONS & APPEALS:			150.00	.00		
<b>IOWA PRISON INDUSTRIES</b>						
3801050	CLOTHING ALLOWANCE - POLICE/FRANK	001-5-110-6181	99.94	.00		
954925	STREET SIGNS - STREET	110-5-240-6509	565.20	.00		
Total IOWA PRISON INDUSTRIES:			665.14	.00		
<b>IOWA STATE UNIVERSITY</b>						
42020	P&Z WORKSHOP	001-5-610-6230	100.00	.00		
42020-1	P&Z WORKSHOP	001-5-610-6230	50.00	.00		
42020-2	P&Z WORKSHOP	001-5-610-6230	25.00	.00		
Total IOWA STATE UNIVERSITY:			175.00	.00		
<b>J &amp; M AIRCRAFT SUPPLY INC.</b>						
40217	BULBS, COUPLINGS & LENS GASKET - AIRPORT	001-5-280-6310	489.28	.00		



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total J & M AIRCRAFT SUPPLY INC.:			489.28	.00		
<b>JOSE HOME IMPROVEMENTS</b>						
32020	NEW GUTTERS - STREET	110-5-214-6310	1,300.00	.00		
42020-1	NEW GUTTERS & DOOR - STREET	110-5-214-6310	300.00	.00		
42020-1	NEW GUTTERS & DOOR - FIRE	001-5-150-6310	250.00	.00		
42020-1	NEW GUTTERS & DOOR - PARKS	001-5-430-6310	250.00	.00		
Total JOSE HOME IMPROVEMENTS:			2,100.00	.00		
<b>KIRKHAM MICHAEL</b>						
90141	ENG. FEES/HANGAR DOOR REPLACEMENT - AIRPORT	364-5-280-6407	3,410.00	.00		
Total KIRKHAM MICHAEL:			3,410.00	.00		
<b>MANGOLD ENVIRONMENT TESTING</b>						
79116	WASTEWATER TESTING/MAR - SANIT.	610-5-815-6458	2,005.72	.00		
79134	WASTEWATER TESTING/MAR - MONOGRAM	610-5-815-6458	596.96	.00		
Total MANGOLD ENVIRONMENT TESTING:			2,602.68	.00		
<b>MIDWEST TAPE</b>						
98793009	DIGITAL AUDIOBOOKS/ EBOOKS/MOVIES/MUSIC - LIBRARY	001-5-410-6507	348.49	.00		
Total MIDWEST TAPE:			348.49	.00		
<b>MPH INDUSTRIES INC.</b>						
6011266	RADAR ANTENNA FOR UNIT #5 - POLICE	001-5-110-6504	365.97	.00		
Total MPH INDUSTRIES INC.:			365.97	.00		
<b>MYRTUE MEDICAL CENTER</b>						
42020	CITY PHYSICALS - FIRE	001-5-150-6185	114.00	.00		
Total MYRTUE MEDICAL CENTER:			114.00	.00		
<b>PETERSEN MOTORS LLC</b>						
27235	TIRES & 2 WHEEL ALIGNMENT - POLICE	001-5-110-6332	696.67	.00		
Total PETERSEN MOTORS LLC:			696.67	.00		
<b>PIGSLEY, SCOTT</b>						
42020-1	FBO CONTRACT - APRIL 2020 PYMT #2 - AIRPORT	001-5-280-6420	2,250.00	2,250.00	04/30/2020	
Total PIGSLEY, SCOTT:			2,250.00	2,250.00		
<b>RELIANCE STANDARD</b>						
52020	LIFE & DISABILITY INS./MAY - POLICE	001-5-110-6150	268.91	268.91	04/30/2020	
52020	LIFE & DISABILITY INS./MAY - LIBRARY	001-5-410-6150	46.10	46.10	04/30/2020	
52020	LIFE & DISABILITY INS./MAY - ACT. CTR	001-5-455-6150	12.76	12.76	04/30/2020	
52020	LIFE & DISABILITY INS./MAY - VET'S	001-5-470-6150	12.75	12.75	04/30/2020	
52020	LIFE & DISABILITY INS./MAY - CITY FAC.	001-5-650-6150	54.86	54.86	04/30/2020	

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (
52020	LIFE & DISABILITY INS./MAY - CLERK	001-5-620-6150	74.23	74.23	04/30/2020	
52020	LIFE & DISABILITY INS./MAY - CITY ADM.	001-5-615-6150	51.80	51.80	04/30/2020	
52020	LIFE & DISABILITY INS./MAY - FIRE	001-5-150-6150	35.22	35.22	04/30/2020	
52020	LIFE & DISABILITY INS./MAY - STREET	110-5-212-6150	95.79	95.79	04/30/2020	
52020	LIFE & DISABILITY INS./MAY - STREET	001-5-212-6150	58.71	58.71	04/30/2020	
52020	LIFE & DISABILITY INS./MAY - SANIT.	610-5-815-6150	138.33	138.33	04/30/2020	
Total RELIANCE STANDARD:			849.46	849.46		
<b>SALVO DEREN SCHENCK SWAIN &amp; ARGOTSINGER</b>						
42020	GENERAL LEGAL FEES	001-5-640-6411	3,964.00	.00		
42020	LEGAL FEES - NUISANCE	001-5-515-6411	384.00	.00		
Total SALVO DEREN SCHENCK SWAIN & ARGOTSINGER:			4,348.00	.00		
<b>SECRETARY OF STATE</b>						
42020	NOTARY FEE - D. YAMADA	001-5-110-6507	30.00	.00		
Total SECRETARY OF STATE:			30.00	.00		
<b>SHELBY CO. CHAMBER OF COMMERCE&amp;INDUSTRY</b>						
2650	GIFT CERTIFICATE FOR PROGRAM - LIBRARY	001-5-410-6490	50.00	.00		
Total SHELBY CO. CHAMBER OF COMMERCE&INDUSTRY:			50.00	.00		
<b>SHELBY COUNTY CLERK</b>						
42020	BRIGGS DISMISSED CASE - POLICE	001-5-110-6507	60.00	.00		
Total SHELBY COUNTY CLERK:			60.00	.00		
<b>SHELBY COUNTY STATE BANK</b>						
42020	DIRECT DEP ACH ORIG. FEE/PAYROLL - MARCH	001-5-699-6370	16.20	16.20	04/30/2020	
Total SHELBY COUNTY STATE BANK:			16.20	16.20		
<b>SWANSON AUTOMOTIVE INC</b>						
026440	SUPPLIES - PARKS	001-5-430-6332	9.46	.00		
026441	SUPPLIES - PARKS	001-5-430-6332	9.46	.00		
Total SWANSON AUTOMOTIVE INC:			18.92	.00		
<b>THE AGENCY INC</b>						
42020	WORK COMP - POLICE	001-5-110-6160	12,886.00	.00		
42020	WORK COMP - FIRE	001-5-150-6160	29,186.00	.00		
42020	WORK COMP - ST. ADM.	001-5-212-6160	7,496.00	.00		
42020	WORK COMP - LIBRARY	001-5-410-6160	329.00	.00		
42020	WORK COMP - PARKS	001-5-430-6160	2,981.00	.00		
42020	WORK COMP - ACT. CTR	001-5-455-6160	1,664.00	.00		
42020	WORK COMP - POOL	001-5-460-6160	2,736.00	.00		
42020	WORK COMP - VET'S	001-5-470-6160	1,664.00	.00		
42020	WORK COMP - CITY ADM.	001-5-615-6160	172.00	.00		
42020	WORK COMP - CLERK	001-5-620-6160	271.00	.00		
42020	WORK COMP - CITY FAC.	001-5-650-6160	1,481.00	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (
42020	WORK COMP - RUT	110-5-212-6160	12,861.00	.00		
42020	WORK COMP - SANIT.	610-5-815-6160	5,249.00	.00		
42020	PROPERTY CASUALTY INS - POLICE	001-5-110-6408	10,294.00	.00		
42020	PROPERTY CASUALTY INS - FIRE	001-5-150-6408	15,618.95	.00		
42020	PROPERTY CASUALTY INS - AIRPORT	001-5-280-6408	3,900.79	.00		
42020	PROPERTY CASUALTY INS - LIBRARY	001-5-410-6408	4,547.71	.00		
42020	PROPERTY CASUALTY INS - PARKS	001-5-430-6408	4,074.97	.00		
42020	PROPERTY CASUALTY INS - ACT. CTR	001-5-455-6408	3,575.74	.00		
42020	PROPERTY CASUALTY INS - POOL	001-5-460-6408	3,693.12	.00		
42020	PROPERTY CASUALTY INS - VET'S	001-5-470-6408	4,577.23	.00		
42020	PROPERTY CASUALTY INS - GENERAL GOV'T	001-5-699-6408	39,369.48	.00		
42020	PROPERTY CASUALTY INS - CITY FAC.	001-5-650-6408	6,641.71	.00		
42020	PROPERTY CASUALTY INS - RUT	110-5-214-6408	13,807.75	.00		
42020	PROPERTY CASUALTY INS - SANIT.	610-5-815-6408	28,363.55	.00		
Total THE AGENCY INC:			217,441.00	.00		
<b>THINKSPACE IT</b>						
13031	FIREWALL MAINT./MAY - LIBRARY	001-5-410-6419	89.00	.00		
13032	BACKUP MAINT./FEB - LIBRARY	001-5-410-6419	105.00	.00		
13033	TOTAL IT MGMT/APRIL - LIBRARY	001-5-410-6419	100.00	.00		
13051	LABOR - LIBRARY	170-5-410-6502	42.50	.00		
13052	LABOR - LIBRARY	170-5-410-6502	48.75	.00		
13053	LABOR - LIBRARY	170-5-410-6502	63.75	.00		
13054	LABOR - LIBRARY	170-5-410-6502	21.25	.00		
Total THINKSPACE IT:			470.25	.00		
<b>TITAN MACHINERY INC</b>						
13819574GP	LATCH & REPAIR KIT - STREET	110-5-214-6332	80.00	.00		
Total TITAN MACHINERY INC:			80.00	.00		
<b>VERIZON WIRELESS</b>						
9852029250	CELL PHONE SERVICE/APR - CITY FAC.	001-5-650-6373	63.61	63.61	04/27/2020	
9852029250	CELL PHONE SERVICE/APR - PARKS	001-5-430-6373	58.52	58.52	04/27/2020	
9852029250	CELL PHONE SERVICE/APR - CITY CLERK	001-5-620-6373	58.52	58.52	04/27/2020	
9852029250	CELL PHONE SERVICE/APR - SANIT.	610-5-815-6373	63.60	63.60	04/27/2020	
9852029250	IPAD/APRIL - SANIT.	610-5-818-6310	10.02	10.02	04/27/2020	
9852029250	CELL PHONE SERVICE/APR - VET'S	001-5-470-6373	29.25	29.25	04/27/2020	
9852029250	CELL PHONE SERVICE/APR - ACT. CTR	001-5-455-6373	29.25	29.25	04/27/2020	
9852029250	IPAD/APRIL - STREET	110-5-214-6419	10.02	10.02	04/27/2020	
9852029250	CELL PHONE SERVICE/APR - FIRE	001-5-150-6373	58.52	58.52	04/27/2020	
9852029250	AIR CARD- UNIT 26 & 33 LAPTOPS - FIRE	001-5-150-6332	80.02	80.02	04/27/2020	
9852029250	AIR CARD - BLDG INSPECTOR/R. BISSEN	001-5-150-6231	10.02	10.02	04/27/2020	
9852029250	CELL PHONE SERVICE & LAPTOP/APR - POLICE	001-5-110-6373	257.99	257.99	04/27/2020	
9852029251	AIR CARDS - POLICE DEPT./FRANK'S	001-5-110-6373	200.05	200.05	04/27/2020	
Total VERIZON WIRELESS:			929.39	929.39		
<b>VISU-SEWER CLEAN &amp; SEAL INC.</b>						
31368R	LINING PROJECT - SANIT.	610-5-818-6310	127,079.00	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total VISU-SEWER CLEAN & SEAL INC.:			127,079.00	.00		
Grand Totals:			454,552.49	77,861.53		

Report Criteria:  
Detail report.  
Invoices with totals above \$0 included.  
Paid and unpaid invoices included.

**Applicant License Application ( LE0001670 )**

**Name of Applicant:** Fareway Stores, Inc.

**Name of Business (DBA):** Fareway Stores, Inc. #790

**Address of Premises:** 1910 23rd Street

**City** Harlan

**County:** Shelby

**Zip:** 51537

**Business** (712) 755-2030

**Mailing** 2300 Industrial Park Road

**City** Boone

**State** IA

**Zip:** 50036

**Contact Person**

**Name** Tracey Wilson

**Phone:** (515) 433-5336

**Email**

twilson@farewaystores.com

**Classification** Class E Liquor License (LE)

**Term:** 12 months

**Effective Date:** 06/21/2020

**Expiration Date:** 06/20/2021

**Privileges:**

Class B Wine Permit

Class C Beer Permit (Carryout Beer)

Class E Liquor License (LE)

**Status of Business**

**BusinessType:** Privately Held Corporation

**Corporate ID Number:** XXXXXXXXXX

**Federal Employer ID** XXXXXXXXXX

**Ownership**

**Fred E. Vitt Control Trust**

**First Name:** Fred E.

**Last Name:** Vitt Control Trust

**City:** Boone

**State:** Iowa

**Zip:** 50036

**Position:** Trust

**% of Ownership:** 10.87%

**U.S. Citizen:** Yes

**Garrett S Piklapp**

**First Name:** Garrett S

**Last Name:** Piklapp

**City:** Huxley

**State:** Iowa

**Zip:** 50124

**Position:** Secetary

**% of Ownership:** 0.00%

**U.S. Citizen:** Yes

**Fareway Control Trust**

**First Name:** Fareway

**Last Name:** Control Trust

**City:** Boone

**State:** Iowa

**Zip:** 50036

**Position:** Trust

**% of Ownership:** 55.88%

**U.S. Citizen:** Yes

**Various Individuals & Trust each**  
**holding less than 5%**

**First Name:** Various Individuals & Trust **Last Name:** each holding less than 5%

**City:** Unknown

**State:** Iowa

**Zip:** 55555

**Position:** Stockholders

**% of Ownership:** 33.25%

**U.S. Citizen:** Yes

#### Insurance Company Information

**Insurance Company:** Merchants Bonding Company

**Policy Effective Date:** 06/21/2020

**Policy Expiration** 01/01/1900

**Bond Effective** 2

**Dram Cancel Date:**

**Outdoor Service Effective**

**Outdoor Service Expiration**

**Temp Transfer Effective**

**Temp Transfer Expiration Date:**



# Harlan, Iowa

# Proclamation

## May is National Foster Care Month

**WHEREAS**, there is no task more important than ensuring all Iowa children grow up healthy and safe and

**WHEREAS**, foster, kinship, and adoptive families, who open their hearts and homes to children during times of crisis, play a vital role in helping families heal and reconnect thereby launching Iowa youth into successful adulthood, and

**WHEREAS**, foster families work hard to ensure children remain in their communities and schools, resulting in a continual need for more foster families in counties across Iowa, and

**WHEREAS**, all young people in or leaving foster care deserve to have a permanent, meaningful connection to caring adults who become a supportive and lasting presence in their lives, and

**WHEREAS**, the Iowa Department of Human Services and LSI Foster Care and Adoption, and numerous individuals and organizations work to increase public awareness of the needs of children in foster care, as well as the dedicated and valuable contributions of foster parents,

Now, therefore, I, Mayor, Mike Kolbe, by virtue of the authority vested in me as Mayor of Harlan, Iowa do hereby proclaim May 2020 as Foster Care Month in Harlan and urge all Iowans to help children in foster care build their brightest futures.

Dated this 5<sup>th</sup> day of May 2020.

---

Mike Kolbe, Mayor

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Attest: Jane Smith, City Clerk

**ORDINANCE NO. 2020-02**

**AN ORDINANCE AMENDING CHAPTER 65 OF THE CODE OF ORDINANCES FOR THE CITY OF HARLAN, IOWA PERTAINING TO STOP OR YIELD REQUIREMENTS, BY AMENDING SUBSECTION 68 AND ADDING A NEW PROVISION AT SUBSECTION 175.**

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF HARLAN, IOWA:

**SECTION 1. Amending, in its entirety, the provision found at Chapter 65, Subsection 68 of the Code of Ordinances of City of Harlan, Iowa, to reflect the following language:**

**68. Farnam Street. Vehicles traveling north on Farnam Street shall stop at 5<sup>th</sup> Street.**

**SECTION 2. ADDING A NEW STOP SIGN PROVISION TO SECTION 65.01 TO READ AS FOLLOWS:**

**175. Farnam Street. Vehicles traveling east on Farnam Street shall stop at 5<sup>th</sup> Street.**

**SECTION 4. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 5. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 6. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mike Kolbe, Mayor

\_\_\_\_\_  
Attest: Jane Smith, City Clerk

HARLAN PARKS & RECREATION BOARD – April 22, 2020

**“Due to the COVID-19 crisis and social distancing recommendations, the Park and Recreation Board meeting was held electronically utilizing Zoom. Everyone was offered to participate by internet connection or by phone.”**

The Harlan Parks & Recreation Board met on Wednesday, April 22, 2020 at 12:00 Noon electronically

Present: Sara Poepfel-Miller\*, Todd Berndt\*, Lee Schoof\*, Ladonna Havick\* and EJ Leinen\*

Absent: None

Also, Present: Gene Gettys\*, Ashley Schleis\*, Jane Smith\*, Jenney Kelly\*, Tim Miller\*, Steve Plumb\*, Mike Kolbe\*, Greg Bladt\*, Troy Schaben\*, Amanda Brewer\* and Isaiah Gaer\*

\* de-notes participating electronically via Zoom meeting

The meeting was called to order by Todd Berndt

EJ Leinen made a motion, seconded by Ladonna Havick to approve the agenda as presented. The motion carried unanimously.

Any conflicts of interest are to be stated if and when applicable. None stated.

It was moved by Lee Schoof and seconded by Sara Poepfel-Miller to approve the minutes of the February 27, 2020 meeting. The motion carried unanimously.

Isaiah Gaer was present to discuss updating the disc golf pads for his Eagle Scout project. After discussion it was moved by Sara Poepfel-Miller and second by EJ Leinen to make a motion to recommend Council to approve Isaiah's disc golf project. Motion carried unanimously.

Superintendent Report:

- Been busy mowing, painting tables and miscellaneous things around the parks.

General Report Discussion items:

- The new sidewalk and doggy fountain are in at the Dog Park; just waiting for fence.
- Tim stated that he got a bid of \$3,500 to replace the concrete in the shelter at Beebe Park. It was moved by EJ Leinen and seconded by Ladonna Havick to approve replacing the concrete in the shelter at Beebe Park. Motion carried unanimously. EJ Leinen will look at ideas for possible equipment at Beebe Park.
- There was discussion on pool operations due to Covid-19; no decisions were made at this time and we will report back to this topic at the May meeting.

Grants:

- Troy Schaben stated that the Monogram Loves Kids grant is open.

The next meeting is set for Wednesday, May 13, 2020 at 12:00 noon.

There being no further business, meeting adjourned

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Ashley Schleis, Recording Secretary

*These minutes are subject to Board approval at the next regular meeting.*

**RESOLUTION NO. 2399**

**RESOLUTION APPROVING PRIOR YEAR  
CORRECTING JOURNAL ENTRY TRANSFERS PER STATE AUDITOR,  
CURRENT YEAR JOURNAL ENTRY TRANSFERS  
AND BUDGETED TRANSFER**

WHEREAS, the City Council needs to adopt a Resolution to complete prior year correcting journal entry transfer per State Auditor, and

WHEREAS, the City Administrator and City Clerk have reviewed the proposed changes, and

WHEREAS, the following items 1, 2 and 3 represents the proposed correcting prior year journal entry transfers:

1. Urban Renewal Fund (125) Transfer to Debt Service Fund (200)  
\$147,132.60                      \$166,950.00 - '18 TIF Bond Payment  
   \$ (9,936.15) – Capitalized Int. Pmt. 12/1/18  
   \$ (9,881.25) – Capitalized Int. Pmt. 06/1/19
2. General Fund (001) Transfer to Employee Benefits Fund (112) and  
Debt Service Fund (200) for Prior Years  
   (\$117,553.00) – General Fund  
   \$ 67,675.00 - Employee Benefits Fund  
   \$ 49,878.00 – Debt Service Fund
3. General Fund (001) Transfer to Employee Benefits Fund (112) and  
Debt Service Fund (200) for FY18/19  
   (\$ 29,874.56) – General Fund  
   \$ 17,059.72 - Employee Benefits Fund  
   \$ 12,814.84 – Debt Service Fund

WHEREAS, the following items 4, 5, 6, 7, 8, 9 and 10 represents the proposed correcting current fiscal year journal entry transfers:

4. Flood Disaster Fund (305) Transfer to General Fund (001)  
   (\$ 31,726.83) – Flood Disaster Fund  
   \$ 26,205.18 - General Fund - Streets  
   \$ 3,125.00 – General Fund – Parks  
   \$ 2,396.65 – General Fund – Airport

5. Airport Improv Fund (360) Transfer to Airport Apron Fund (366)  
\$335.19
6. Airport Lighting Fund (361) Transfer to Airport Apron Fund (366)  
and Airport Tree Removal Fund (363)  
    \$ (57,079.34) – Airport Lighting Fund  
    \$ 55,667.34 – Airport Apron Fund  
    \$ 1,412.00 – Airport Tree Removal Fund
7. Airport Land Acquisition Fund (365) Transfer to Airport Apron Fund  
(366)                      \$ 8,953.22
8. Sewer Capital Fund (615) Transfer to Sewer Fund (610) for Sewer  
Lining                      \$130,000.00
9. Sewer Capital Fund (615) Transfer to SCADA/Control Panel Project  
Fund (396)                      \$100,000.00
10. Veteran's Memorial Auditorium Fund Transfer to Veteran's Memorial  
Auditorium 810 Capital Fund  
    \$ 35,000.00

WHEREAS, the following item 11 represents a budgeted transfer:

11. Budgeted Transfer: Sewer Capital Fund Transfer to Sewer Fund –  
    \$ 72,000.00

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF HARLAN, IOWA:

That the City Clerk be instructed to complete the prior year correcting  
journal entry transfers, the current year journal entry transfers and the  
budgeted transfer to each fund for the purposes outlined by the State  
Auditor and City Council.

PASSED AND APPROVED this 5<sup>th</sup> day of May 2020.

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MIKE KOLBE, Mayor

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ATTEST: JANE SMITH, City Clerk

**Application for Federal Assistance SF-424**

\*1. Type of Submission:

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

\*2. Type of Application

- ☒ New  
☐ Continuation  
☐ Revision

\* If Revision, select appropriate letter(s):

\*Other (Specify) \_\_\_\_\_

\*3. Date Received:

NA

4. Applicant Identifier:

HNR (Harlan Municipal) Harlan, IA

\*5b. Federal Entity Identifier:

190042

\*5b. Federal Award Identifier:

**State Use Only:**

6. Date Received by State:

7. State Application Identifier:

**8. APPLICANT INFORMATION:**

\*a. Legal Name: City of Harlan

\*b. Employer/Taxpayer Identification Number (EIN/TIN):

42-6004756

\*c. Organizational DUNS:

08-252-9264

**d. Address:**

\*Street 1: 711 Durant Street, P.O. Box 650

Street 2: \_\_\_\_\_

\*City: Harlan

County: \_\_\_\_\_

\*State: IA

Province: \_\_\_\_\_

\*Country: USA: United States

\*Zip / Postal Code 51537

**e. Organizational Unit:**

Department Name:

Division Name:

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix: Mr. \*First Name: Gene

Middle Name: \_\_\_\_\_

\*Last Name: Gettys

Suffix: \_\_\_\_\_

Title: City Administrator

Organizational Affiliation:

\*Telephone Number: (712) 755-5137

Fax Number:

\*Email: ggettys@cityofharlan.com



**Application for Federal Assistance SF-424**

**\*9. Type of Applicant 1: Select Applicant Type:**

X. Airport Sponsor

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\*Other (Specify)

**\*10. Name of Federal Agency:**

Federal Aviation Administration

**11. Catalog of Federal Domestic Assistance Number:**

20.106

CFDA Title:

Airport Program

**\*12. Funding Opportunity Number:**

NA

\*Title:

NA

**13. Competition Identification Number:**

NA

Title:

NA

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

**\*15. Descriptive Title of Applicant's Project:**

Any purpose for which airport funds may be lawfully used, as found in the Office of Airports Revenue Use Policy, except airport development or land acquisition.

Attach supporting documents as specified in agency instructions.

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\*a. Applicant: 4

\*b. Program/Project:

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\*a. Start Date: NA

\*b. End Date: NA

**18. Estimated Funding (\$):**

*a. Federal	\$30,000.
*b. Applicant	\$0
*c. State	\$0
*d. Local	\$0
*e. Other	\$0
*f. Program Income	\$0
*g. TOTAL	\$30,000.

**\*19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on \_\_\_\_.
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E. O. 12372

**\*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix: Mr. \*First Name: Gene

Middle Name: \_\_\_\_\_

\*Last Name: Gettys

Suffix: \_\_\_\_\_

\*Title: City Administrator

\*Telephone Number: (712) 755-5137

Fax Number:

\* Email: ggettys@cityofharlan.com

\*Signature of Authorized Representative:

\*Date Signed:

**“Due to the COVID-19 crisis and social distancing recommendations, the City Council meeting was held electronically utilizing Zoom. Everyone was offered to participate by internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, held electronically at 5:15 o'clock P.M. the 19<sup>th</sup> day of May 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT ELECTRONICALLY VIA CONFERENCE CALL: Greg Bladt, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger, Richard Petersen arrived at 5:30 p.m.

ABSENT: None

The City Clerk presented the agenda. It was moved by Christensen and seconded by Rudolph to approve the agenda.

A roll call vote was had which was as follows:

Ayes: Bladt, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Kroger and seconded by Bladt that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 05/05/2020 Council meeting
- B. Abstract No. 1218 in the amount of \$110,214.23
- C. Expenditure & Revenue reports for the month of April 2020
- D. Police statistical report for the month of April 2020
- E. Renewal Application for The Lounge, 1005 Chatburn Ave., Class C Liquor License (LC) (Commercial), Outdoor Service, Sunday Sales
- F. Renewal Application for Harlan Golf & Country Club, 2503 12<sup>th</sup> St., Class C Liquor License (LC) (Commercial), Outdoor Service, Sunday Sales

A roll call vote was had which was as follows:

Ayes: Bladt, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

The Mayor announced that this was the time, date, and place for a public hearing regarding:

- A. Regarding Amendment of FY19/20 City Budget:  
The Public Hearing was opened at 5:20 p.m.  
No oral or written objections were filed.

It was moved by Rudolph and seconded by Bladt to close the hearing.

A roll call vote was had which was as follows:

Ayes: Bladt, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

Council member Kroger introduced Resolution No. 2400, entitled “**A RESOLUTION AMENDING THE FY19/20 ANNUAL BUDGET BY ADOPTING BUDGET AMENDMENT #1 AND APPROVING AMENDMENT TRANSFERS**” and moved its adoption. Council member Schaben seconded the motion to adopt.

A roll call vote was had which was as follows:

Ayes: Bladt, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried and the Resolution was adopted.

It was moved by Rudolph and seconded by Bladt to approve the Two-Year Fuel Bid for FY20/21 & FY21/22 with Agriland, FS, Inc.

A roll call vote was had which was as follows:

Ayes: Bladt, Christensen, Rudolph, Schaben

Abstain: Kroger

Nays: None

The motion carried.

It was moved by Kroger and seconded by Christensen to approve the Library Circulation Clerk 2 job description.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

It was moved by Rudolph and seconded by Kroger to Receive & File Park & Rec meeting minutes from 5/13/20.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

It was moved by Schaben and seconded by Kroger to recognize and thank Andrea Reitvelt for the work on her project to purchase and donate two Dog Park Benches & a Leash Holder, to earn her Silver Girl Scout Award.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

The City Administrator presented his report.

The Mayor presented his report.

- A. It was moved by Rudolph and seconded by Schaben to re-appoint Doug Hammer to the Board of Adjustment Commission for a 5-year term to expire 07/01/2025.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

- B. It was moved by Kroger and seconded by Petersen to re-appoint Brent Scheve to the Planning and Zoning Commission for a 4-year term to expire 07/01/2024.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*

# COMING EVENTS

MONDAY, MAY 18

FIRE DEPT. MEETING NIGHT  
7:00 P.M. Zoom

TUESDAY, MAY 19

AIRPORT COMMISSION MEETING  
7:00 A.M. Zoom

BOARD OF ADJUSTMENT  
12:00 P.M. Zoom

CITY COUNCIL MEETING  
5:15 P.M. Zoom

THURSDAY, MAY 28

HMU ELECTRONIC BOARD MEETING  
VIA CONFERENCE CALL/LIVE FEED 4:00

MONDAY, JUNE 1

FIRE DEPT. TRAINING NIGHT  
7:00 P.M. Fire Hall

TUESDAY, JUNE 2

CITY COUNCIL MEETING  
5:15 P.M. Zoom

MONDAY, JUNE 8

LIBRARY BOARD MEETING  
5:15 P.M. Zoom

THURSDAY, JUNE 11

HMU ELECTRONIC BOARD MEETING

FRIDAY, JUNE 12

VETS COMMISSION MEETING  
10:30 A.M. Zoom

TUESDAY, JUNE 16

CITY COUNCIL MEETING  
5:15 P.M. Zoom

WEDNESDAY, JUNE 17

PARK & RECREATION MEETING  
12:00 P.M. Zoom

05/15/20

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**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS, MAY 19, 2020, 5:15 P.M**

Due to the COVID-19 crisis, the City of Harlan will be holding this City Council meeting electronically utilizing Zoom.com. Mayor, Council, Staff, and the Public can participate remotely via conference call by telephone or on their own computer. To participate by internet connection:

Join Zoom: <https://us02web.zoom.us/j/87898600481> Meeting ID: 878 9860 0481  
To participate by phone: dial #1-312-626-6799 Meeting ID: 878 9860 0481

**1. OPENING BUSINESS**

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda *(Roll Call Vote)*
- D. Conflict of Interest (state if applicable)

**2. CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 5/5/20 Council meeting
- B. Abstract No. 1218 in the amount of \$110,214.23
- C. Expenditure & Revenue reports for the month of April 2020
- D. Police statistical report for the month of April 2020
- E. Renewal Application for The Lounge, 1005 Chatburn Ave., Class C Liquor License (LC) (Commercial), Outdoor Service, Sunday Sales
- F. Renewal Application for Harlan Golf & Country Club, 2503 12<sup>th</sup> St., Class C Liquor License (LC) (Commercial), Outdoor Service, Sunday Sales

**3. PUBLIC HEARING**

- A. Regarding Amendment of FY19/20 City Budget
  - 1. Motion to close hearing *(Roll Call Vote)*
  - 2. **Resolution No. 2400** – A Resolution Amending the FY19/20 Annual Budget, by Adopting Budget Amendment #1 *(Roll Call Vote)*

**4. OTHER BUSINESS**

- A. Action regarding Two Year Fuel Bids for FY20/21 & FY21/22 *(Roll Call Vote)*
- B. Approve Library Circulation Clerk 2 Job Description *(Roll Call Vote)*
- C. Receive and file Parks and Recreation Commission minutes from 05/13/2020
  - 1. Acknowledgement of Andrea Reitvelt project to purchase and donate two Dog Park Benches & Leash Holder, to earn Silver Girl Scout Award *(Roll Call Vote)*

**5. OTHER REPORTS**

- A. City Administrator's Report
- B. Mayor's Report
  - 1. Re-appoint Doug Hammer to the Board of Adjustment Commission for a 5-yr term to expire on 07/01/2025 *(Roll Call Vote)*
  - 2. Re-appoint Brent Scheve to the Planning and Zoning Commission for a 4-yr term to expire on 07/01/2024 *(Roll Call Vote)*

**6. ADJOURN**



**“Due to the COVID-19 crisis and social distancing recommendations, the City Council meeting was held electronically utilizing Zoom. Everyone was offered to participate by internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, held electronically at 5:15 o'clock P.M. the 5<sup>th</sup> day of May 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT ELECTRONICALLY VIA CONFERENCE CALL: Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger

ABSENT: None

The City Clerk presented the agenda. It was moved by Kroger and seconded by Petersen to approve the agenda. A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
NAYS: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Rudolph and seconded by Schaben that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 04/21/2020 Council meeting and 4/24/2020 Special Council meeting
- B. Claims List No. 1217 in the amount of \$454,552.49
- C. Renewal Application for Fareway Stores, Inc. #790, 1910 23<sup>rd</sup> St., Class B Wine Permit, Class C Beer Permit (Carryout Beer), Class E Liquor License (LE)

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
NAYS: None

The motion carried, and the Consent Agenda items were approved and adopted.

It was moved by Christensen and seconded by Kroger to set a public hearing date of May 19, 2020 at 5:15 p.m., for the FY19/20 Budget Amendment. A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
NAYS: None

The motion carried.

**Mayor Kolbe introduced Ordinance 2020-02 AN ORDINANCE AMENDING CHAPTER 65 OF THE CODE OF ORDINANCES FOR THE CITY OF HARLAN, IOWA PERTAINING TO STOP OR YIELD REQUIREMENTS, BY AMENDING SUBSECTION 68 AND ADDING A NEW PROVISION AT SUBSECTION 175.**

It was moved by Rudolph and seconded by Petersen that Ordinance No 2020-02 now be read for the second time, dispensed of 3<sup>rd</sup> reading and that it will be placed upon its final adoption. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None

The motion carried and the Ordinance was adopted.

It was moved by Kroger and seconded by Bladt to Receive & File Park & Rec meeting minutes from 4/22/20. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None  
The motion carried.

It was moved by Schaben and seconded by Petersen to approve the recommendation to approve Isaiah Gaer's Eagle Scout disc golf pad installation project. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None  
The motion carried.

It was moved by Kroger and seconded by Bladt to approve **Resolution No. 2399 A RESOLUTION APPROVING PRIOR YEAR CORRECTING JOURNAL ENTRY TRANSFERS PER STATE AUDITOR, CURRENT YEAR JOURNAL ENTRY TRANSFERS AND A BUDGETED TRANSFER.** A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None  
The motion carried and the Resolution was adopted.

It was moved by Kroger and seconded by Schaben to approve submitting the CARES Act Application for Federal Assistance. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None  
The motion carried.

Mayor Kolbe read a proclamation, proclaiming May 2020 as National Foster Care Month in Harlan.

The City Administrator presented his report.

The Mayor presented his report.

There being no further business, the meeting on motion adjourned.

Jane Smith, City Clerk	Mike Kolbe, Mayor
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*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (
<b>AHLERS &amp; COONEY P.C.</b>						
783000	LABOR RELATIONS/GENERAL/LEGAL	001-5-640-6411	168.00	.00		
Total AHLERS & COONEY P.C.:						
			168.00	.00		
<b>ALPHA &amp; OMEGA</b>						
8387	PLUMBING WORK, INSTALL INDUCER AND SUPPLIES - ACT. CT	001-5-455-6310	1,869.09	.00		
Total ALPHA & OMEGA:						
			1,869.09	.00		
<b>AMAZON</b>						
434333359784	PROGRAMMING SUPPLIES - LIBRARY	001-5-410-6490	21.49	.00		
434333359784	TRUST SUPPLIES - LIBRARY	170-5-410-6502	19.96	.00		
436349334649	BOOK - LIBRARY	001-5-410-6505	14.75	.00		
436349334649	TRUST SUPPLIES - LIBRARY	170-5-410-6502	30.03	.00		
446566889488	BOOK - LIBRARY	001-5-410-6505	12.29	.00		
446973437599	K9 DOG TOY - K9	001-5-110-6555	11.82	.00		
453878575934	BOOK - LIBRARY	001-5-410-6505	13.24	.00		
455359734864	BOOK - LIBRARY	001-5-410-6505	6.98	.00		
455487478788	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	97.70	.00		
466366473995	TRUST SUPPLIES - LIBRARY	170-5-410-6502	47.98	.00		
466875484856	DVDS - LIBRARY	001-5-410-6507	68.32	.00		
554453469947	BOOKS - LIBRARY	001-5-410-6505	32.95	.00		
554453469947	TRUST SUPPLIES - LIBRARY	170-5-410-6502	82.96	.00		
555445433965	REFUND - LIBRARY	001-5-410-6507	.03-	.00		
569984656955	DVDS - LIBRARY	001-5-410-6507	23.49	.00		
633385345968	TRUST SUPPLIES - LIBRARY	170-5-410-6502	23.12	.00		
633385345968	BOOKS - LIBRARY	001-5-410-6505	184.59	.00		
653487577455	PROGRAMMING SUPPLIES - LIBRARY	001-5-410-6490	20.97	.00		
673475389748	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	12.99	.00		
844394699657	SUPPLIES - POLICE	001-5-110-6504	27.90	.00		
884573779833	DVDS - LIBRARY	001-5-410-6507	78.82	.00		
983857544496	CABLE(HONEYWELL) - LIBRARY	001-5-410-6419	14.99	.00		
988464776454	BATTERIES - POLICE	001-5-110-6507	13.79	.00		
Total AMAZON:						
			861.10	.00		
<b>BAXTER LUMBER &amp; HARDWARE</b>						
46068	LUMBER - AIRPORT	001-5-280-6310	28.94	.00		
46427	LUMBER & PAINT - PARKS	001-5-430-6310	214.83	.00		
46774	CONCRETE FOAM EXPANSION & TEAR AWAY - PARKS	001-5-430-6310	15.89	.00		
46813	LUMBER - PARKS	001-5-430-6310	136.59	.00		
46946	SL SEAL GRAY - STREET	110-5-214-6310	13.99	.00		
Total BAXTER LUMBER & HARDWARE:						
			410.24	.00		
<b>BLACKSTONE PUBLISHING</b>						
1169328	AUDIO BOOKS - LIBRARY	001-5-410-6507	335.03	.00		
1170936	AUDIO BOOKS - LIBRARY	001-5-410-6507	88.84	.00		
Total BLACKSTONE PUBLISHING:						
			423.87	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
BOMGAARS						
22606774	LAB SUPPLIES - SANIT.	610-5-815-6458	53.36	.00		
22607135	SUPPLIES - SANIT.	610-5-815-6310	34.34	.00		
22607205	PROTECTIVE EYEWEAR - FIRE	001-5-150-6181	35.90	.00		
22607353	CONCRETE MIX - STREET	110-5-215-6310	15.96	.00		
22607593	SEWER PIPING SUPPLIES - SANIT.	610-5-815-6310	9.58	.00		
22607613	SUPPLIES - SANIT.	610-5-815-6310	59.04	.00		
22607829	SEWER PIPING SUPPLIES - SANIT.	610-5-815-6310	19.64	.00		
22607992	VEHICLE SUPPLIES - PARKS	001-5-430-6332	14.98	.00		
22608345	RETURN LIGHT, LIGHT, PLUG - PARKS	001-5-430-6332	12.79	.00		
22608462	GOGGLES - FIRE	001-5-150-6181	25.47	.00		
22609311	SUPPLIES - SANIT.	610-5-815-6310	31.88	.00		
22609558	LEAK STOPPER CEMENT - STREET	110-5-215-6310	15.49	.00		
22609899	NOZZLE - SANIT.	610-5-815-6310	24.99	.00		
22610031	DOG PARK SUPPLIES - DOG PARK	334-5-430-6370	92.35	.00		
22610044	RETURN COUPLING, BUY COUPLING - PARKS	001-5-430-6310	1.50-	.00		
22610089	HITCH PIN CLIP & INSTANT POST CEMENT - STREET	110-5-215-6310	13.28	.00		
22610256	SUPPLIES - PARKS	001-5-430-6310	16.40	.00		
22612063	COVID-19 SUPPLIES - POOL	001-5-460-6310	13.96	.00		
22612242	LIGHT & SENSOR - SANIT.	610-5-815-6310	39.98	.00		
22613153	BATTERY BOLT - AIRPORT	001-5-280-6332	1.79	.00		
22613179	JD TRANS/HYD FLUID - AIRPORT	001-5-280-6332	71.98	.00		
22614503	DIESEL EXHAUST - SANIT.	610-5-818-6332	12.49	.00		
22615187	DOG PARK SUPPLIES - DOG PARK	334-5-430-6370	144.90	.00		
22616760	MUFFLER & VENT - SANIT.	610-5-815-6310	8.98	.00		
22616776	EYE BOLTS - PARKS	001-5-430-6310	5.38	.00		
22617498	HANGAR #5 REPAIR ITEMS - AIRPORT	001-5-280-6310	4.68	.00		
Total BOMGAARS:			778.09	.00		
BONSALL TV INC.						
60905	HANDHELD ANTENNAS - FIRE	001-5-150-6373	48.00	.00		
Total BONSALL TV INC.:			48.00	.00		
CAS COMPUTERS						
10869	MONITOR - POLICE	001-5-110-6419	225.00	.00		
10869	LABOR - POLICE	001-5-110-6419	150.00	.00		
Total CAS COMPUTERS:			375.00	.00		
CENGAGE GALE GROUP						
NO.70273249	BOOKS - LIBRARY	001-5-410-6505	39.73	.00		
Total CENGAGE GALE GROUP:			39.73	.00		
CENTRAL IOWA DISTRIBUTING INC.						
195094	COVID-19 SUPPLIES - SANIT.	610-5-815-6310	468.20	.00		
Total CENTRAL IOWA DISTRIBUTING INC.:			468.20	.00		
CLARK EQUIPMENT CO.						
1691517	BOBCAT SKID-STEER LOADER - STREET	110-5-214-6332	4,400.00	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (
Total CLARK EQUIPMENT CO.:						
			4,400.00	.00		
COUNSEL OFFICE & DOCUMENT						
34AR470702	COPIER CONTRACT MAINT. - LIBRARY	001-5-410-6419	141.97	.00		
34AR471239	COPIER CONTRACT MAINT. - CITY HALL	001-5-699-6415	110.64	.00		
34AR471239	COPIER CONTRACT MAINT. - FIRE	001-5-150-6507	52.82	.00		
34AR471239	COPIER CONTRACT MAINT. - POLICE	001-5-110-6507	47.06	.00		
Total COUNSEL OFFICE & DOCUMENT:						
			352.49	.00		
EMPLOYEE BENEFIT SYSTEMS						
52020	EMPLOYEE FLEX - 2020	004-5-930-6185	597.20	.00		
Total EMPLOYEE BENEFIT SYSTEMS:						
			597.20	.00		
EXPRESS LUBE & TIRE LLC						
84656	TIRE REPAIR - STREET	110-5-214-6332	14.02	.00		
84681	TIRE REPAIR - SANIT.	610-5-815-6310	16.82	.00		
84701	TIRE DISMOUNT/MOUNT - AIRPORT	001-5-280-6332	20.00	.00		
84717	TIRE REPAIR - PARKS	001-5-430-6310	14.02	.00		
84769	TUBE - PARKS	001-5-430-6332	21.95	.00		
Total EXPRESS LUBE & TIRE LLC:						
			86.81	.00		
FAREWAY STORES						
00096789	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	11.94	.00		
00124655	COVID-19 SUPPLIES - STREET	110-5-214-6310	40.00	.00		
00124773	DISTILLED WATER - VET'S	001-5-470-6310	5.94	.00		
00128491	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	19.90	.00		
Total FAREWAY STORES:						
			77.78	.00		
FARM SERVICE COOP COMPUTERS						
3070961	HP #63XL BLACK - PARKS	001-5-430-6310	98.00	.00		
Total FARM SERVICE COOP COMPUTERS:						
			98.00	.00		
FARM SERVICE CO-OP.						
52020	GAS/APR - POLICE	001-5-110-6331	916.15	.00		
52020	GAS/APR - PARKS	001-5-430-6331	256.68	.00		
52020	GAS/APR - FIRE	001-5-150-6331	365.00	.00		
52020	GAS/APR - SANIT.	610-5-815-6331	178.26	.00		
52020	GAS/APR - STREET	110-5-214-6331	794.23	.00		
52020	GAS/APR - AIRPORT	001-5-280-6331	69.90	.00		
52020	RUBY DIESEL/APR - PARKS	001-5-430-6331	225.68	.00		
Total FARM SERVICE CO-OP.:						
			2,805.90	.00		
FARMERS MUTUAL TELEPHONE						
52020	PHONE, CABLE, INTERNET BUNDLE - AIRPORT	001-5-280-6374	271.22	.00		



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total FARMERS MUTUAL TELEPHONE:						
			271.22	.00		
<b>FILTER CARE</b>						
120570	CLEANED FILTERS- STREET	110-5-214-6332	132.00	.00		
Total FILTER CARE:						
			132.00	.00		
<b>H.M.U.</b>						
42020	UTILITIES/APR - S.C.C.I.	001-5-520-6374	974.62	974.62	05/12/2020	
42020	UTILITIES/APR - PARKS	001-5-430-6374	547.54	547.54	05/12/2020	
42020	UTILITIES/APR - FIRE	001-5-150-6374	619.27	619.27	05/12/2020	
42020	UTILITIES/APR - CITY FAC.	001-5-650-6374	1,088.88	1,088.88	05/12/2020	
42020	UTILITIES/APR - VET'S	001-5-470-6374	1,078.94	1,078.94	05/12/2020	
42020	UTILITIES/APR - POOL	001-5-460-6374	218.32	218.32	05/12/2020	
42020	UTILITIES/APR - STREET	110-5-214-6374	388.40	388.40	05/12/2020	
42020	UTILITIES/APR - SANIT.	610-5-815-6374	7,351.73	7,351.73	05/12/2020	
42020	UTILITIES/APR - STREET LIGHTS	110-5-214-6371	4,213.99	4,213.99	05/12/2020	
42020	UTILITIES/APR - DOWNTOWN STREET LIGHTS	110-5-214-6372	121.46	121.46	05/12/2020	
42020	UTILITIES/APR - ACTIVITY CTR	001-5-455-6374	1,029.52	1,029.52	05/12/2020	
42020	UTILITIES/APR - LIBRARY	001-5-410-6374	994.87	994.87	05/12/2020	
42020-1	PHONE/MAY - CITY HALL	001-5-620-6373	214.04	214.04	05/12/2020	
42020-1	CABLE/MAY - CITY HALL/CITY FAC.	001-5-650-6374	114.93	114.93	05/12/2020	
42020-1	PHONE, FAX & CABLE/MAY - S.C.C.I.	001-5-520-6374	337.03	337.03	05/12/2020	
42020-1	PHONE/MAY - FIRE	001-5-150-6373	125.44	125.44	05/12/2020	
42020-1	PHONE/MAY - POLICE	001-5-110-6373	117.25	117.25	05/12/2020	
42020-1	PHONE/MAY - DOG POUND/CITY FAC.	001-5-650-6373	114.99	114.99	05/12/2020	
42020-1	PHONE/MAY - PARKS/JJ JENSEN	001-5-430-6373	16.50	16.50	05/12/2020	
42020-1	PHONE/MAY - STREET	110-5-214-6373	92.99	92.99	05/12/2020	
42020-1	PHONE/MAY - VET'S	001-5-470-6373	119.98	119.98	05/12/2020	
42020-1	PHONE & INTERNET/MAY - POOL	001-5-460-6373	52.00	52.00	05/12/2020	
42020-1	PHONE & INTERNET/MAY - ACT. CTR	001-5-455-6373	170.98	170.98	05/12/2020	
42020-1	PHONE & INTERNET/MAY - SANIT.	610-5-815-6373	104.47	104.47	05/12/2020	
42020-1	PHONE & INTERNET/MAY - LIBRARY	001-5-410-6373	212.87	212.87	05/12/2020	
Total H.M.U.:						
			20,421.01	20,421.01		
<b>HARLAN AUTO MART INC</b>						
181228	OIL & FILTER CHANGE - POLICE	001-5-110-6332	61.50	.00		
181266	OIL & FILTER CHANGE - FIRE	001-5-150-6332	50.50	.00		
181282	WIPER BLADES & OIL & FILTER CHANGE - POLICE	001-5-110-6332	121.40	.00		
Total HARLAN AUTO MART INC:						
			233.40	.00		
<b>HARLAN AUTO PARTS</b>						
11999-121589	BULK TRLR 4 CBL - STREET	110-5-250-6332	8.00	.00		
11999-121851	TAHOE SUPPLIES#3 - POLICE	001-5-110-6332	272.79	.00		
11999-122000	VEHICLE SUPPLIES - FIRE	001-5-150-6332	4.67	.00		
Total HARLAN AUTO PARTS:						
			285.46	.00		
<b>HARLAN NEWSPAPERS</b>						
10294	STOCK PILE SIGNS	001-5-290-6370	98.00	.00		



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided C
10294	DOG PARK SIGNS - DOG PARK	334-5-430-6370	259.00	.00		
10294	PAPER - VET'S	001-5-470-6508	23.85	.00		
10294	PAPER - ACT. CTR	001-5-455-6510	23.85	.00		
10295	BANNERS - LIBRARY	001-5-410-6501	75.00	.00		
42020	LEGAL - BOARD MEETINGS	001-5-699-6402	377.37	.00		
Total HARLAN NEWSPAPERS:			857.07	.00		
HEART OF AMERICA POLICE DOG						
52020	MEMBERSHIP & CERTIFICATION FEE/K-9 - POLICE/T. PEDERS	001-5-110-6555	200.00	.00		
Total HEART OF AMERICA POLICE DOG:			200.00	.00		
HENNINGSEN CONST. INC.						
101408	COLD PATCH - STREET	110-5-210-6462	759.80	.00		
Total HENNINGSEN CONST. INC.:			759.80	.00		
IOWA PRISON INDUSTRIES						
079181	TEEN AREA SUPPLIES - LIBRARY	170-5-410-6502	1,240.00	.00		
Total IOWA PRISON INDUSTRIES:			1,240.00	.00		
KEVIN HLAVAC LOCKSMITH						
229	LOCKS, LABOR & SERVICE CALLS - LIBRARY	001-5-410-6310	214.00	.00		
Total KEVIN HLAVAC LOCKSMITH:			214.00	.00		
KROGER & SONS HAULING LLC						
3136	TRASH REMOVAL/APR - ACT. CTR	001-5-455-6310	20.00	.00		
3153	TRASH REMOVAL/APR - FIRE	001-5-150-6310	40.00	.00		
3161	TRASH REMOVAL/APR - CITY FAC.	001-5-650-6374	30.00	.00		
3185	TRASH REMOVAL/APR - PARKS	001-5-430-6310	108.00	.00		
3199	TRASH REMOVAL/APR - SANIT.	610-5-815-6423	40.00	.00		
Total KROGER & SONS HAULING LLC:			238.00	.00		
LARSEN FARMS						
52020	SEEDING - SANIT.	610-5-815-6310	200.00	.00		
Total LARSEN FARMS:			200.00	.00		
MANGOLD ENVIRONMENT TESTING						
79145	WASTEWATER GRAB/MAR - SANIT.	610-5-815-6458	82.00	.00		
79312	WASTEWATER TESTING - MARCH 30 - APRIL 30 - SANIT.	610-5-815-6458	2,369.39	.00		
Total MANGOLD ENVIRONMENT TESTING:			2,451.39	.00		
MASTERCARD/TOWN & COUNTRY						
42020	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	15.95	15.95	05/12/2020	
42020	DVDS - LIBRARY	001-5-410-6507	77.83	77.83	05/12/2020	
42020	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	6.98	6.98	05/12/2020	
42020	ILA MEMBERSHIP/ELIZABETH - LIBRARY	001-5-410-6220	45.00	45.00	05/12/2020	

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided C
42020	ILA MEMBERSHIP/AMANDA - LIBRARY	001-5-410-6220	105.00	105.00	05/12/2020	
42020	ILA MEMBERSHIP/ELAINE - LIBRARY	001-5-410-6220	45.00	45.00	05/12/2020	
42020	MICROSOFT OFFICE 365/MONTHLY - LIBRARY	001-5-410-6419	57.00	57.00	05/12/2020	
42020-1	ZOOM/COVID-19 - GENERAL	001-5-699-6419	160.39	160.39	05/12/2020	
42020-1	POSTAGE - GENERAL	001-5-699-6508	2.20	2.20	05/12/2020	
42020-1	ACROBAT PRO/ADOBE - GENERAL	001-5-699-6419	15.89	15.89	05/12/2020	
42020-1	HAND SANITIZER/COVID-19 - GENERAL	001-5-699-6370	160.00	160.00	05/12/2020	
42020-2	POSTAGE - POLICE	001-5-110-6507	11.75	11.75	05/12/2020	
42020-2	CLOTHING ALLOWANCE - F. CLARK	001-5-110-6181	57.05	57.05	05/12/2020	
42020-2	VPI PET INS. - K-9/POLICE	001-5-110-6555	92.24	92.24	05/12/2020	
42020-2	COVID 19 SUPPLIES - POLICE	001-5-110-6510	36.14	36.14	05/12/2020	
42020-3	WIRE BRUSH SETS - FIRE	001-5-150-6431	6.42	6.42	05/12/2020	
42020-3	THERMOMETERS - FIRE	001-5-150-6546	160.98	160.98	05/12/2020	
42020-3	ICLOUD 200 GB STORAGE PLAN - FIRE	001-5-150-6373	3.20	3.20	05/12/2020	
42020-4	PARK SAFETY SUPPLIES - PARKS	001-5-430-6519	39.98	39.98	05/12/2020	
42020-4	DOG PARK SIGNS - DOG PARK	334-5-430-6370	39.96	39.96	05/12/2020	
42020-5	HAND SANITIZER/COVID-19 - SANIT.	610-5-815-6310	40.00	40.00	05/12/2020	
Total MASTERCARD/TOWN & COUNTRY:			1,178.96	1,178.96		
<b>MES - MIDAM</b>						
IN1451543	BADGES & PINS - FIRE	001-5-150-6181	687.35	.00		
Total MES - MIDAM:			687.35	.00		
<b>MICROFILM IMAGING SYSTEMS INC.</b>						
82693	SCANNING EQUIP. MONTHLY RENT - LIBRARY	001-5-410-6419	20.00	.00		
Total MICROFILM IMAGING SYSTEMS INC.:			20.00	.00		
<b>MIDWEST TAPE</b>						
98863086	DIGITAL AUDIOBOOKS/COMICS/EBOOKS/MOVIES/MUSIC/TV - L	001-5-410-6507	404.39	.00		
Total MIDWEST TAPE:			404.39	.00		
<b>MURPHY SIGNS</b>						
8620	BALL PARK SIGN ONTO POLES - PARKS	001-5-430-6310	217.50	.00		
Total MURPHY SIGNS:			217.50	.00		
<b>NAPA - HARLAN PARTS INC.</b>						
675281	FILTER WRENCH - SANIT.	610-5-815-6310	12.99	.00		
675397	SALT SPREADER SUPPLIES - STREET	110-5-214-6332	13.06	.00		
675500	SEALS - STREET	110-5-214-6332	.80	.00		
675536	BRAKE PADS - CITY FAC.	001-5-650-6332	36.99	.00		
675595	SUPPLIES - SANIT.	610-5-815-6310	44.49	.00		
675706	SNOW PLOW SUPPLIES - AIRPORT	001-5-280-6332	.82	.00		
675773	SUPPLIES - STREET	110-5-214-6332	29.07	.00		
675776	RETURN FLUID & PURCHASE ATFDEXVI - STREET	110-5-214-6332	6.96-	.00		
676141	SUPPLIES - STREET	110-5-214-6332	16.85	.00		
676540	ADAPTER & COMP FTG - STREET	110-5-214-6332	12.54	.00		

CITY OF HARLAN			PAYMENT APPROVAL REPORT - CLAIMS LIST NO. 1218		Page: 7	
			Report dates: 5/8/2020-5/15/2020		May 15, 2020 01:21PM	
Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (
Total NAPA - HARLAN PARTS INC.:						
			160.65	.00		
<b>NELSON FARM SUPPLY INC</b>						
148160	LAWN SEED - DOG PARK	334-5-430-6370	114.40	.00		
148348	SYNTHETIC OIL & LAWN SEED - DOG PARK	334-5-430-6370	141.40	.00		
Total NELSON FARM SUPPLY INC:						
			255.80	.00		
<b>NISHNABOTNA R.E.C.</b>						
52020	ELECTRICITY - CUST #437500 OFFICE - AIRPORT	001-5-280-6374	431.35	.00		
52020-1	ELECTRICITY - CUST #479800 BEACON & HANGERS - AIRPOR	001-5-280-6374	132.36	.00		
Total NISHNABOTNA R.E.C.:						
			563.71	.00		
<b>O'REILLY AUTOMOTIVE INC.</b>						
0388-256851	BATTERY/MOWER - STREET	110-5-214-6332	117.24	.00		
Total O'REILLY AUTOMOTIVE INC.:						
			117.24	.00		
<b>PETSCHE MECHANICAL SERVICE</b>						
6861	REPLACE LED LIGHT FIXTURES - SANIT.	610-5-815-6310	170.00	.00		
6862	LABOR - ACT. CTR	001-5-455-6310	722.50	.00		
6862	ALUMINUM, PAINT & CAULKING - ACT. CTR	001-5-455-6310	49.23	.00		
6881	INSTALL LED FIXTURE - SANIT.	610-5-815-6310	85.00	.00		
Total PETSCHE MECHANICAL SERVICE:						
			1,026.73	.00		
<b>PIGSLEY, SCOTT</b>						
52020	FBO CONTRACT - MAY 2020 PYMT #1 - AIRPORT	001-5-280-6420	2,250.00	.00		
Total PIGSLEY, SCOTT:						
			2,250.00	.00		
<b>R &amp; S WASTE SYSTEMS INC</b>						
801535	TRASH REMOVAL - AIRPORT	001-5-280-6310	47.12	.00		
Total R & S WASTE SYSTEMS INC:						
			47.12	.00		
<b>RED OAK WELDING SUPPLIES INC.</b>						
RENT7747	CO2 RENTAL/MAR - CITY FAC./DOG POUND	001-5-190-6554	30.60	.00		
RENT7820	CO2 RENTAL/APR - CITY FAC./DOG POUND	001-5-190-6554	30.60	.00		
Total RED OAK WELDING SUPPLIES INC.:						
			61.20	.00		
<b>REGIONAL WATER</b>						
52020	WATER SERVICE/APR - AIRPORT	001-5-280-6374	53.00	.00		
Total REGIONAL WATER:						
			53.00	.00		
<b>SECURITY EQUIPMENT INC.</b>						
566184	SERVICE LABOR - ACT. CTR	001-5-455-6310	418.75	.00		



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total SECURITY EQUIPMENT INC.:						
			418.75	.00		
SELECTIVE INSURANCE COMPANY						
52020	FLOOD INS. - WWTP LIFT STATION/GRIT BLDG - SANIT.	610-5-815-6408	3,408.00	.00		
Total SELECTIVE INSURANCE COMPANY:						
			3,408.00	.00		
SHELBY COUNTY AMBULANCE SERV						
52020	AMBULANCE CONTRIBUTION - MAY	001-5-160-6413	4,675.00	.00		
Total SHELBY COUNTY AMBULANCE SERV:						
			4,675.00	.00		
SONDERMAN CLEANING SERVICE						
21584	AIR FRESHENER SERVICE - VET'S	001-5-470-6310	25.50	.00		
21600	AIR FRESHENER SERVICE - FIRE	001-5-150-6310	42.50	.00		
Total SONDERMAN CLEANING SERVICE:						
			68.00	.00		
STOWE RED-E-MIX						
3-42020	4000 PSI & HAUL CHARGE - DOG PARK	334-5-430-6370	1,268.25	.00		
4-42020	4000 PSI - PARKS	001-5-430-6310	66.75	.00		
5-42020	C-6 & HAUL CHARGE - STREET	110-5-215-6310	319.50	.00		
6-42020	4000 PSI & HAUL CHARGE - DOG PARK	334-5-430-6370	200.25	.00		
7-42020	A-6 & HAUL CHARGE - STREET	110-5-215-6310	103.50	.00		
Total STOWE RED-E-MIX:						
			1,958.25	.00		
STUDER HARLAN DO IT BEST HDWR						
A325430	PAINT - VET'S	001-5-470-6310	24.99	.00		
A325456	KNIT COVER & PAINT TRAY LINERS - VET'S	001-5-470-6310	9.57	.00		
A325509	PAINT - VET'S	001-5-470-6310	49.98	.00		
A325543	BRUSHES - VET'S	001-5-470-6310	3.16	.00		
A325740	POWER BIT - STREET	110-5-214-6310	5.98	.00		
A325771	PAINT - AIRPORT	001-5-280-6310	83.98	.00		
A325855	SAFETY GLASSES - PARKS	001-5-430-6519	10.99	.00		
A325867	PAINT & SUPPLIES - VET'S	001-5-470-6310	64.83	.00		
A325867	PAINT & SUPPLIES - ACT. CTR	001-5-455-6310	15.50	.00		
A326050	SUPPLIES - PARKS	001-5-430-6310	21.65	.00		
A326496	SOCKET SET - STREET	110-5-214-6504	22.99	.00		
A326512	NUTS, BOLTS & SCREWS - PARKS	001-5-430-6310	3.21	.00		
A326977	UNIT 33 SUPPLIES - FIRE	001-5-150-6332	27.24	.00		
A327071	PAINT & TRAY - SCCCI	001-5-520-6320	37.98	.00		
A327095	KNIT COVER - VET'S	001-5-470-6310	10.49	.00		
A327925	7 PATTERN WAND - SANIT.	610-5-815-6310	9.99	.00		
B372040	COVID-19 SUPPLIES - PARKS	001-5-430-6310	21.53	.00		
B372199	ROPE - FIRE DEPT.	001-5-150-6332	4.99	.00		
B372281	SUPPLIES - PARKS	001-5-430-6310	15.56	.00		
B372425	PAINT & SUPPLIES - PARKS	001-5-430-6310	272.01	.00		
B372429	HELIX PAINT MIXER - PARKS	001-5-430-6310	6.49	.00		
B372556	KEYS - CITY FAC.	001-5-650-6310	9.95	.00		
B372565	NUTS, BOLTS & SCREWS - PARKS	001-5-430-6310	5.74	.00		
B373068	NUTS, BOLTS & SCREWS - PARKS	001-5-430-6310	2.68	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (
B373101	THHN WIRE/UNIT 33 - FIRE	001-5-150-6332	101.92	.00		
B373382	SUPPLIES - PARKS	001-5-430-6310	25.01	.00		
B373724	SUPPLIES - PARKS	001-5-430-6310	28.06	.00		
B373889	TUBE & SHIMS - PARKS	001-5-430-6310	8.46	.00		
Total STUDER HARLAN DO IT BEST HDWR:			904.93	.00		
T OF C COMMERCIAL LAUNDRY						
40378	RUG SERVICE - CUST#162 - POLICE	001-5-110-6310	28.50	.00		
41275	RUG SERVICE - CUSTOMER #336 - FIRE	001-5-150-6310	24.00	.00		
Total T OF C COMMERCIAL LAUNDRY:			52.50	.00		
UNITYPOINT CLINIC						
17213	CITY SCREENINGS	001-5-699-6186	84.00	.00		
Total UNITYPOINT CLINIC:			84.00	.00		
VAN DIEST SUPPLY COMPANY						
35820	T-ZONE SE & VESSEL HERBICIDE - PARKS	001-5-430-6310	301.50	.00		
Total VAN DIEST SUPPLY COMPANY:			301.50	.00		
WESTERN ENGINEERING						
20054014#1	STREET WORK/VARIOUS LOCATIONS - STREET	001-5-214-6761	49,936.80	.00		
Total WESTERN ENGINEERING:			49,936.80	.00		
Grand Totals:			110,214.23	21,599.97		

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

# Harlan Police Department Statistic Report

<i>STATISTICS for the month of April 2020</i>	<i>Totals for this month</i>	<i>Total last year at this time (2018/19)</i>	<i>Year to date (2019/2020)</i>
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<b>ACCIDENT INVESTIGATIONS</b>			
PD	2	77	44
PI	0	3	7
Fatality	0	0	0
Hit/Run	0	4	2

<b>ARREST/WARRANT</b>			
Felony	2	51	39
Misdemeanor	12	153	149

<b>CRIMINAL COMPLAINTS</b>			
Assault	0	10	6
Burglary	0	16	7
Child/Adult Abuse	0	8	8
Criminal Mischief	0	14	6
Domestic Abuse	3	20	19
Drug Offense	1	68	57
Alcohol Offense	0	28	26
OWI	0	11	17
Non-Sched Traffic	7	15	22
Harass/Stalking	0	7	7
Theft	2	36	26
Trespass	1	9	17
Sexual Assault	0	3	0
Forgery	0	3	0
Delivery of cont sub	0	2	0
Kidnapping	0	1	0
Disarming Peace Officer	0	1	0
Felony Eluding	0	0	0
Felon in Possession of Firearm	0	0	2
Ongoing Criminal Conduct	0	1	0

<b>PATROL ACTIVITY</b>			
Citations Issued	19	320	368
Parking Citations	3	80	67
Warnings	40	728	881
Security Checks	1462	10398	13778
Open/Drs/Wnd	8	45	43



<b>STATISTICS (cont)</b>	<b>Totals for this month</b>	<b>Total last year at this time (2018/2019)</b>	<b>Year to date (2019/2020)</b>
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<b>SPECIAL ACTIVITY</b>			
Alarms	13	92	132
Animal Calls	13	104	123
Death Investigation	1	2	7
Committals	0	31	28
Fights	1	19	40
Info Reports	3	68	57
Missing Person	1	8	13
Assists	78	1566	1225
Nuisances	3	12	13

<b>CALLS FOR SERVICE</b>	<b>84</b>	<b>1112</b>	<b>995</b>
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<b>HOURS</b>			
Patrol Hours	532.5	4818	4838
Office Time	282	2426	2702
Other	241.5	2503	2222
Foot Patrol	33.5	381	400.5
Investigation	61.5	890.5	1126.5

<b>MILEAGE</b>			
Total Patrol Miles	4896	40413	32472.5
Total Gas	592	5357.5	5521.5

<b>REVENUE</b>			
Report Copies	\$20.00	\$470.00	\$290.00
Car Imp/Storage	\$0.00	\$125.00	\$0.00
Veh Tow Bills	\$0.00	\$0.00	\$0.00
Dog Lic/Impnd	\$60.00	\$3,930.00	\$3,305.00
Clerk/Court Fines	\$1,904.07	\$11,786.64	\$17,063.61
Parking Violation	\$25.00	\$990.00	\$670.00
Transport Juv	\$0.00	\$0.00	\$0.00
Sale of Veh	\$0.00	\$0.00	\$0.00
Finger Printing	\$0.00	\$580.00	\$160.00
Donation PD	\$100.00	\$1,000.00	\$1,600.00
Misc	\$1,380.00	\$7,671.70	\$7,463.50
Veh Inspection/Res Officer	\$120.00	\$7,240.00	\$6,260.00
Peddler license	\$0.00	\$175.00	\$140.00
Donation/Reserves	\$0.00	\$0.00	\$0.00
Restitution	\$0.00	\$0.00	\$0.00
Forfeiture Funds	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$3,609.07</b>	<b>\$33,968.34</b>	<b>\$36,952.11</b>

Name of Applicant: The Lounge LLC

Name of Business (DBA): The Lounge

Address of Premises: 1005 Chatburn Ave

City HarlanCounty: IowaZip: 51537

Business(712) 755-5050

Mailing1005 Chatburn Ave

City HarlanState IAZip: 51537

Contact Person

NameDon Kaufman

Phone: (712) 755-3513Emailhairgod01@gmail.com

ClassificationClass C Liquor License (LC) (Commercial)

Term:12 months

Effective Date: 05/22/2020

Expiration Date: 05/21/2021

Privileges:

Class C Liquor License (LC) (Commercial)

Outdoor Service

Sunday Sales

Status of Business

Business Type: Limited Liability Company

Corporate ID Number: XXXXXXXXXXXXFederal Employer ID XXXXXXXXXXXX

Ownership

Don Kaufman

First Name: DonLast Name: Kaufman  
City: HarlanState: IowaZip: 51537

Position: OwnerU.S. Citizen: Yes  
% of Ownership: 50.00%

Marian Palmer-Kaufman

First Name: MarianLast Name: Palmer-Kaufman  
City: HarlanState: IowaZip: 51537

Position: OwnerU.S. Citizen: Yes  
% of Ownership: 50.00%

Insurance Company Information

Insurance Company: Federal Mutual Insurance Company

Applicant License Application ( LC0029275 )

Name of Applicant: Harlan Golf And Country Club, Inc.			
Name of Business (DBA): Harlan Golf And Country Club			
Address of Premises: 2503 12th Street			
City Harlan	County: Shelby	Zip: 5153700	
Business	(712) 755-5951		
Mailing	2503 12th Street		
City Harlan	State IA	Zip: 51537	

Contact Person

Name	Megan Londo
Phone: (712) 755-5951	Email manager@harlangolf.com

Classification Class C Liquor License (LC) (Commercial)

Term:12 months

Effective Date: 06/30/2020

Expiration Date: 06/29/2021

Privileges:

Class C Liquor License (LC) (Commercial)

Outdoor Service

Sunday Sales

Status of Business

BusinessType:	Privately Held Corporation
Corporate ID Number:	XXXXXXXXXX Federal Employer ID XXXXXXXXX

Ownership

August Eckermann

First Name:	August	Last Name:	Eckermann
City:	Harlan	State:	Iowa
		Zip:	51537

Position: Vice President

% of Ownership: 0.00% U.S. Citizen: Yes

Insurance Company Information

Insurance Company: Continental Western Insurance Company	
Policy Effective Date: 06/30/2020	Policy Expiration 06/29/2021
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective Date	Temp Transfer Expiration Date:



**RESOLUTION NO. 2400**

**A RESOLUTION AMENDING THE FY19/20 ANNUAL BUDGET  
BY ADOPTING BUDGET AMENDMENT #1**

WHEREAS, the statutes of the State of Iowa provide that an annual budget shall be adopted by the Corporate Authorities of the City of Harlan; and

WHEREAS, the City Council of the City of Harlan has held the necessary hearing after having caused to be made the publication and notice required by law; and

WHEREAS, the City Council of the City of Harlan has reviewed the amended budget for fiscal year 2019/2020 as presented by the City staff; and

WHEREAS, the City Council of the City of Harlan believes the aforesaid amended budget proposed for fiscal year 2019/2020 to be in the best interests of the City of Harlan.

NOW THEREFORE, BE IT RESOLVED, BY THE HARLAN CITY COUNCIL,  
SHELBY COUNTY, IOWA:

SECTION ONE: That the Fiscal Year 2019/2020 budget for the City of Harlan, Iowa, on file in the City Clerk's Office and the Harlan Community Library is hereby amended and approved.

SECTION TWO: That this resolution shall be in full force and effect from and after its passage and approval in the manner provided by law, and the City Clerk is directed to make the filings required by law and to set up the books in accordance with the summary and details as adopted.

Passed and approved this 19<sup>th</sup> day of May 2020, by the City Council of the City of Harlan, Iowa.

---

Mike Kolbe, Mayor

---

Attest: Jane Smith, City Clerk

CITY BUDGET AMENDMENT AND CERTIFICATION RESOLUTION - FY 2020 - AMENDMENT #1

To the Auditor of \_\_\_\_\_ in said County/Countries met on \_\_\_\_\_ 5/19/2020  
SHELBY County, Iowa:  
The City Council of Harlan \_\_\_\_\_ at the place and hour set in the notice, a copy of which accompanies this certificate and is certified as to publication. Upon taking up the proposed amendment, it was considered and taxpayers were heard for and against the amendment.

The Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed amendment(s) to the budget and modifications proposed at the hearing, if any. thereupon, the following resolution was introduced.

RESOLUTION No. \_\_\_\_\_ 2400  
A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30 \_\_\_\_\_ 2020  
(AS AMENDED LAST ON \_\_\_\_\_ )  
Be it Resolved by the Council of the City of \_\_\_\_\_  
Harlan  
5/8/2020

Section 1. Following notice published \_\_\_\_\_  
and the public hearing held, 5/19/2020 the current budget (as previously amended) is amended as set out herein and in the detail by fund type and activity that supports this resolution which was considered at that hearing:

	Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
<b>Revenues &amp; Other Financing Sources</b>			
Taxes Levied on Property 1	2,823,565	0	2,823,565
Less: Uncollected Property Taxes-Levy Year 2	0	0	0
Net Current Property Taxes 3	2,823,565	0	2,823,565
Delinquent Property Taxes 4	0	0	0
TIF Revenues 5	400,887	0	400,887
Other City Taxes 6	611,375	-76,400	534,975
Licenses & Permits 7	20,400	81,650	102,050
Use of Money and Property 8	75,540	0	75,540
Intergovernmental 9	1,040,360	282,112	1,322,472
Charges for Services 10	16,395,038	-1,172,368	15,222,670
Special Assessments 11	0	0	0
Miscellaneous 12	377,297	236,892	614,189
Other Financing Sources 13	13,000	23,000	36,000
Transfers In 14	2,178,553	246,025	2,424,578
Total Revenues and Other Sources 15	23,936,015	-379,089	23,556,926
<b>Expenditures &amp; Other Financing Uses</b>			
Public Safety 16	1,447,863	45,194	1,493,057
Public Works 17	1,640,799	98,651	1,739,450
Health and Social Services 18	0	0	0
Culture and Recreation 19	1,101,254	-26,000	1,075,254
Community and Economic Development 20	114,500	3,500	118,000
General Government 21	797,399	48,736	846,135
Debt Service 22	1,026,032	500	1,026,532
Capital Projects 23	183,150	158,607	341,757
Total Government Activities Expenditures 24	6,310,997	329,188	6,640,185
Business Type / Enterprises 25	12,098,525	2,059,825	14,158,350
Total Gov Activities & Business Expenditures 26	18,409,522	2,389,013	20,798,535
Transfers Out 27	2,178,553	246,025	2,424,578
Total Expenditures/Transfers Out 28	20,588,075	2,635,038	23,223,113
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year 29	3,347,940	-3,014,127	333,813
Beginning Fund Balance July 1 30	35,397,230	0	35,397,230
Ending Fund Balance June 30 31	38,745,170	-3,014,127	35,731,043

Passed this \_\_\_\_\_ day of \_\_\_\_\_  
19th May, 2020  
(Day) (Month/Year)

Signature  
City Clerk/Finance Officer

Signature  
Mayor



The basis for selecting the low bid will include price, billing, supplies, service, vehicle accessibility, length of hours open for business and the willingness to provide emergency service after hours. **The successful bid will run from July 1, 2020 through June 30, 2022.** Finally, any bid price shall take into consideration not only the bidder’s retail price of gasoline, but also the lowest price index in city limits of Harlan each time a vehicle is fueled. **City Council reserves the right to reject any or all bids.**

### Fuel Bids

Casey's and Taylor did not bid	CITY DISCOUNT OFF OF PUMP PRICE			Hours							
Vendor	Unleaded Diesel Gasoline E-85	E. LP	Bulk Diesel Discount	M-F	Weekends	All year	Seasonal	Holiday Hours	After Hours Service Y or N	Type Card/Key etc	Other
Yesway	0.06 discount	NA	NA	6 A.M. - 9 P.M.	SAT. 6 A.M. - 9 P.M. SUN. 7 A.M. - 9 P.M.	YES		SAME AS LISTED	NO	CARD	
FSC	0.12 discount	.85/gal	.12 off of pump	24 hours/7 days a week						CARD	
Agriland, FS, Inc.	0.141 dicount	.825/gal	.141 off of pump	24 hours/7 days a week						CARD	

\*YESWAY - 10 CENT DISCOUNT FOR 3 MONTHS AND 6 CENT DISCOUNT AFTER THAT

\*AGRILAND HAS A TANK WAGON IF NEEDED



CITY OF HARLAN

Job Description and Specifications

Job Title:	Circulation Clerk 2	Incumbent:	
Department:	Library	Reports to:	Library Director
Date:		FLSA Status:	Non Exempt

JOB SUMMARY

Under supervision will manage the circulation desk, monitor the library’s appearance and re-shelve library materials.

DUTIES AND RESPONSIBILITIES

The following duties are normal for this position. These are not be construed as exclusive or all inclusive. Other duties may be assigned.

Circulation

Greet and ensure patrons feel welcome in the library.
Ensure that the circulation desk is kept neat and orderly.
Check library materials into the circulation software in a timely and efficient manner.
Assist patrons in using the online catalog.
Update patron accounts for damaged/lost items per policy.
Receives, sorts and carries materials between circulation desk and shelving areas.
Document interlibrary loan requests and transfer information to the Library Technician for completion.
Complete necessary library material holds.
Sign up new patrons according to library policies.
Collect fines and fees according to library policies.

Circulation 2 Specific

Reshelf and straighten library materials.
Complete necessary weeding activities.
Assist as needed with preparing and hosting programs.
Assist in shelving library materials.
Assist in cleaning activities as directed.

General

Provide excellent customer services
Greet callers on the telephone in a timely manner and assist them with their requests.
Assist patrons with reference questions.

Job Description and Specifications

Assist patrons in the use of the library, library equipment and technology. This may include but is not limited to microfilm machine, computers, laptops, book readers, notebooks, tablets, E-readers and etc.
Implement and follow all library policies and procedures.
Helps patrons locate materials and answers routine questions. Refers patrons on to other specialty staff for more specific information.
Participate in continuing education opportunities to maintain library certifications, build professionalism, learn about new opportunities in the library arena etc.
Support fundraising activities as directed.
Train other employees as needed.
Attend community and networking events on behalf of the Harlan Community Library.

**Standards of Employment**

Maintain regular attendance.
Follow company dress code policy.
Interact with co-workers, city officials, supervisors and the public in a professional manner.
Maintain a positive attitude.
Follow all library and city of Harlan personnel policies
Perform job duties in a safe and responsible manner as to not cause injury to self or others.

**MINIMUM TRAINING AND EXPERIENCE REQUIRED TO PERFORM ESSENTIAL FUNCTIONS**

Age 16 or older. Previous experience working with the public and people of all ages.

**Special Requirements**

Computer experience – ability to use Microsoft office products, web searches and general computer operation.

**MINIMUM PHYSICAL AND MENTAL ABILITIES REQUIRED TO PERFORM ESSENTIAL JOB FUNCTIONS**

**Physical Requirements**

The physical demands described here are representative of those that must be met by an employee to perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms; and stoop, kneel, crouch, or crawl. The employee is occasionally required to climb or balance. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

Job Description and Specifications

**Cognitive Demands**

Knowledge of library skills including alphabetizing and sorting of materials. Ability to work well with fellow employees and the general public. Good public relations skills. Must be clean and neat and maintain an orderly environment. Ability to learn library operations and procedures.

**Language Ability and Interpersonal Communication**

Requires effective communication skills and the ability to provide affective and courteous assistance to patrons and other employees. Ability to provide and follow verbal and written instructions in English. Ability to apply common sense understanding to the work process, procedures, programs and services.

**Work Environment**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is normally performed in a general inside office environment with appropriate heating and cooling and is not subject to significant occupational or environmental hazards other than those normally associated with general public contact. The noise level is the work environment is usually moderate.





HARLAN PARKS & RECREATION BOARD – May 13, 2020

**“Due to the COVID-19 crisis and social distancing recommendations, the Park and Recreation Board meeting was held electronically utilizing Zoom. Everyone was offered to participate by internet connection or by phone.”**

The Harlan Parks & Recreation Board met on Wednesday, May 13, 2020 at 12:00 Noon electronically

Present: Sara Poepse-Miller\*, Todd Berndt\*, Lee Schoof\*, Ladonna Havick\* and EJ Leinen\*

Absent: None

Also, Present: Gene Gettys\*, Ashley Schleis\*, Jane Smith\*, Tim Miller\*, Steve Plumb\*, Mike Kolbe\*, Greg Bladt\*, Troy Schaben\*, Jill Daeges\*, Andrea Rietveld\* and Tricia Rietveld\*

\* de-notes participating electronically via Zoom meeting

The meeting was called to order by Todd Berndt

EJ Leinen made a motion, seconded by Lee Schoof to approve the agenda as presented. The motion carried unanimously.

Any conflicts of interest are to be stated if and when applicable. None stated.

It was moved by Sara Poepse-Miller and seconded by EJ Leinen to approve the minutes of the April 22, 2020 meeting. The motion carried unanimously.

Andrea and Tricia Rietveld were present to discuss Andrea's donations to the Dog Park to earn her Silver Award. It was moved by Sara Poepse-Miller and second by EJ Leinen to recommend Council to approve Andrea's donation of two benches, concrete slabs, and a leash holder. Motion carried unanimously.

Superintendent Report:

- Working towards possibly having a baseball/softball season.

General Report Discussion items:

- There is currently no opening date for the Dog Park due to waiting for gate installation and some establishment of grass in construction areas, especially in the high-traffic entrance. There will be an opening date and a separate ribbon cutting date scheduled later.
- There is no set date to open the pool pending regulations due to the COVID-19 pandemic. Tim is working on options to train lifeguards so that staff is ready when we can open the pool safely.
- EJ Leinen will have updates for the playground equipment at Beebe Park in June. Tim got a rough estimate of \$750 to refurbish existing equipment.
- The pool may be filled with water due to HMU draining a water tower. This does not mean that the pool will be opening when water is added.

Grants:

- Sara Poepse-Miller is working on the Monogram Loves Kids grant.

The next meeting is set for Wednesday, June 17, 2020 at 12:00 noon.

There being no further business, meeting adjourned

---

Ashley Schleis, Recording Secretary

*These minutes are subject to Board approval at the next regular meeting.*

**“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, held at 5:15 o'clock P.M. the 2<sup>nd</sup> day of June 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger

ABSENT: None

The City Clerk presented the agenda. It was moved by Rudolph and seconded by Schaben to approve the agenda. The motion carried unanimously.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Petersen and seconded by Christensen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

A. Minutes of the 05/19/2020 Council meeting

B. Claims List No. 1219 in the amount of \$1,221,096.76

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried, and the Consent Agenda items were approved and adopted.

It was moved by Rudolph and seconded by Bladt to receive and file the Parks and Recreation minutes from 05/27/2020.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

It was moved by Kroger and seconded by Petersen to allow swimming lessons for American Red Cross Level 3 and up with proper safety guidelines. The possibility of Level 1 and 2 swim lessons will be reviewed in July.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

It was moved by Petersen and seconded by Bladt to allow lap swimming as per guidelines provided, starting June 3rd from 4-7 p.m. daily for a fee of \$2.00 per day. One adult supervisory guest may accompany a minor if the minor is swimming laps. Walking, water aerobics and sunbathing are not considered lap swimming.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried



It was moved by Kroger and seconded by Rudolph to allow Harlan Swim Team to use the public pool per guidelines provided by the Harlan Swim Team. The season would last about 6 weeks and children will be divided into groups.

A roll call vote was had which was as follows:  
AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
NAYS: None  
The motion carried

Mayor Kolbe introduced **Ordinance 2020-03 AN ORDINANCE AMENDING CHAPTER 75 OF THE CODE OF ORDINANCES FOR THE CITY OF HARLAN, IOWA PERTAINING TO ALL-TERRAIN VEHICLES AND SNOWMOBILES, BY REMOVING DEFINITION 75.02(3) – OFF-ROAD UTILITY VEHICLES.**

It was moved by Petersen and seconded by Kroger that Ordinance No 2020-03 now be read for the first time

A roll call vote was had which was as follows:  
Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None  
The motion carried and the first reading was passed.

Mayor Kolbe introduced **Ordinance 2020-04 AN ORDINANCE CREATING CHAPTER 78 TO THE CODE OF ORDINANCES FOR THE CITY OF HARLAN, IOWA PERTAINING TO OFF-ROAD UTILITY VEHICLES.**

It was moved by Christensen and seconded by Kroger that Ordinance No 2020-04 now be read for the first time.

A roll call vote was had which was as follows:  
Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None  
The motion carried and the first reading was passed

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Schaben and seconded by Kroger to re-appoint Sheri Tyrrel to the Planning and Zoning Commission for a 4-year term to expire on 07/01/2024.

A roll call vote was had which was as follows:  
AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
NAYS: None  
The motion carried

There being no further business, the meeting on motion adjourned.

\_\_\_\_\_  
Jane Smith, City Clerk

\_\_\_\_\_  
Mike Kolbe, Mayor

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*

# COMING EVENTS

MONDAY, JUNE 1

FIRE DEPT. TRAINING NIGHT  
7:00 P.M. Fire Hall

TUESDAY, JUNE 2

CITY COUNCIL MEETING  
5:15 P.M. Zoom

MONDAY, JUNE 8

LIBRARY BOARD MEETING  
5:15 P.M. Zoom

THURSDAY, JUNE 11

HMU ELECTRONIC BOARD MEETING

FRIDAY, JUNE 12

VETS COMMISSION MEETING  
10:30 A.M. Zoom

MONDAY, JUNE 15

FIRE DEPT. MEETING NIGHT  
7:00 P.M. Zoom

TUESDAY, JUNE 16

AIRPORT COMMISSION MEETING  
7:00 A.M. Harlan Municipal Airport

CITY COUNCIL MEETING  
5:15 P.M. Zoom

WEDNESDAY, JUNE 17

PARK & RECREATION MEETING  
12:00 P.M. Zoom

THURSDAY, JUNE 25

HMU ELECTRONIC BOARD MEETING  
VIA CONFERENCE CALL/LIVE FEED 4:00

05/29/20

**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS, JUNE 2, 2020, 5:15 P.M**

The City Council will be meeting in the City of Harlan Council Chambers. Due to the COVID-19 crisis, the City of Harlan will also be offering to the public, the ability to join this meeting electronically utilizing Zoom.com. The public can participate remotely via conference call by telephone or by audio on their own computer.

To participate by audio internet connection:

Join Zoom: <https://us02web.zoom.us/j/83817475258> Meeting ID: 838 1747 5258

To participate by phone: dial #1-312-626-6799 Meeting ID: 838 1747 5258

**1. OPENING BUSINESS**

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Roll Call Vote*)
- D. Conflict of Interest (state if applicable)

**2. CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 5/19/2020 Council meeting
- B. Claims List 1219 in the amount of \$1,221,096.76

**3. OTHER BUSINESS**

- A. Receive & File Park & Recreation minutes from 5-27-20 (*Roll Call Vote*)
  - 1. Review recommendation to allow swimming lessons for levels 3 & up with safety guidelines, when pool is operational, and staff are prepared (*Roll Call Vote*)
  - 2. Review recommendation to allow lap swimming as per guidelines, starting June 3<sup>rd</sup> from 4-7 p.m. daily and at a charge of \$2.00 per day (*Roll Call Vote*)
  - 3. Review recommendation to allow swim team to use the public pool per guidelines provided (*Roll Call Vote*)
- B. Ordinance 2020-03 – An Ordinance amending Chapter 75 of the Code of Ordinances for the City of Harlan, Iowa pertaining to All-Terrain Vehicles and Snowmobiles, by removing definition 75.02(3) - Off-Road Utility Vehicles – First Reading (*Roll Call Vote*)
- C. Ordinance 2020-04 – An Ordinance creating Chapter 78 to the Code of Ordinances for the City of Harlan, Iowa pertaining to Off-Road Utility Vehicles – First Reading (*Roll Call Vote*)

**4. OTHER REPORTS**

- A. City Administrator's Report
- B. Mayor's Report
  - 1. Re-appoint Sheri Tyrrel to the Planning and Zoning Commission for a 4-yr term to expire on 07/01/2024 (*Roll Call Vote*)

**5. ADJOURN**

**“Due to the COVID-19 crisis and social distancing recommendations, the City Council meeting was held electronically utilizing Zoom. Everyone was offered to participate by internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, held electronically at 5:15 o'clock P.M. the 19<sup>th</sup> day of May 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT ELECTRONICALLY VIA CONFERENCE CALL: Greg Bladt, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger, Richard Petersen arrived at 5:30 p.m.

ABSENT:

The City Clerk presented the agenda. It was moved by Christensen and seconded by Rudolph to approve the agenda. A roll call vote was had which was as follows:

AYES: Bladt, Christensen, Rudolph, Schaben, Kroger  
NAYS: None  
The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Kroger and seconded by Bladt that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 05/05/2020 Council meeting
- B. Abstract No. 1218 in the amount of \$110,214.23
- C. Expenditure & Revenue reports for the month of April 2020
- D. Police statistical report for the month of April 2020
- E. Renewal Application for The Lounge, 1005 Chatburn Ave., Class C Liquor License (LC) (Commercial), Outdoor Service, Sunday Sales
- F. Renewal Application for Harlan Golf & Country Club, 2503 12<sup>th</sup> St., Class C Liquor License (LC) (Commercial), Outdoor Service, Sunday Sales

A roll call vote was had which was as follows:  
AYES: Bladt, Christensen, Rudolph, Schaben, Kroger  
NAYS: None

The motion carried, and the Consent Agenda items were approved and adopted.

The Mayor announced that this was the time, date, and place for a public hearing regarding:

- A. Regarding Amendment of FY19/20 City Budget:  
The Public Hearing was opened at 5:20 p.m.  
No oral or written objections were filed.

It was moved by Rudolph and seconded by Bladt to close the hearing. A roll call vote was had which was as follows:

AYES: Bladt, Christensen, Rudolph, Schaben, Kroger  
NAYS: None  
The motion carried.



Council member Kroger introduced Resolution No. 2400, entitled “**A RESOLUTION AMENDING THE FY19/20 ANNUAL BUDGET BY ADOPTING BUDGET AMENDMENT #1 AND APPROVING AMENDMENT TRANSFERS**” and moved its adoption. Council member Schaben seconded the motion to adopt. A roll call vote was had which was as follows:

AYES: Bladt, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried and the Resolution was adopted.

It was moved by Rudolph and seconded by Bladt to approve the Two-Year Fuel Bid for FY20/21 & FY21/22 with Agriland, FS, Inc. A roll call vote was had which was as follows:

AYES: Bladt, Christensen, Rudolph, Schaben

ABSTAIN: Kroger

NAYS: None

The motion carried.

It was moved by Kroger and seconded by Christensen to approve the Library Circulation Clerk 2 job description. A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

It was moved by Rudolph and seconded by Kroger to Receive & File Park & Rec meeting minutes from 5/13/20.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

It was moved by Schaben and seconded by Kroger to recognize and thank Andrea Reitvelt for the work on her project to purchase and donate two Dog Park Benches & a Leash Holder, to earn her Silver Girl Scout Award.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

The City Administrator presented his report.

The Mayor presented his report.

- A. It was moved by Rudolph and seconded by Schaben to re-appoint Doug Hammer to the Board of Adjustment Commission for a 5-year term to expire 07/01/2025.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

- B. It was moved by Kroger and seconded by Petersen to re-appoint Brent Scheve to the Planning and Zoning Commission for a 4-year term to expire 07/01/2024.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

There being no further business, the meeting on motion adjourned.

---

Jane Smith, City Clerk

---

Mike Kolbe, Mayor

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>A&amp;L SOLUTIONS</b>						
INV0125	CONCRETE LIFTING FOAM - STREET	110-5-215-6310	1,248.00	.00		
INV0130	CONCRETE LIFTING FOAM - STREET	110-5-215-6310	3,950.00	.00		
Total A&L SOLUTIONS:			5,198.00	.00		
<b>ACCO</b>						
0201947-IN	PAINT - POOL	001-5-460-6310	765.57	.00		
0202100-IN	PAINT - POOL	001-5-460-6310	240.17	.00		
0202103-IN	CHEMICALS & TEST - POOL	001-5-460-6458	1,166.50	.00		
Total ACCO:			2,172.24	.00		
<b>ADB SAFEGATE</b>						
90078302	EMIL/33110(2) - AIRPORT	001-5-280-6310	951.61	.00		
Total ADB SAFEGATE:			951.61	.00		
<b>ALLIED CARPET &amp; FLOOR RESTORATION LLC</b>						
3791	REFINISH FLOORS - LIBRARY	001-5-410-6310	850.00	.00		
Total ALLIED CARPET & FLOOR RESTORATION LLC:			850.00	.00		
<b>AMERICAN LEGION POST 150</b>						
52020	FLAGS - CITY FAC.	001-5-650-6310	70.00	.00		
52020	FLAGS - LIBRARY	001-5-410-6310	50.00	.00		
Total AMERICAN LEGION POST 150:			120.00	.00		
<b>BAKER &amp; TAYLOR</b>						
2035226120	BOOKS - LIBRARY	001-5-410-6505	290.15	.00		
2035226120	MEMORIAL BOOKS - LIBRARY	170-5-410-6502	83.20	.00		
2035239776	BOOKS - LIBRARY	001-5-410-6505	368.51	.00		
E09921207M	AUDIO BOOKS - LIBRARY	001-5-410-6505	5.50	.00		
E16921431M	AUDIO BOOKS - LIBRARY	001-5-410-6505	7.50	.00		
Total BAKER & TAYLOR:			754.86	.00		
<b>BAXTER LUMBER &amp; HARDWARE</b>						
10000-2815	FRONT PLEX-GLASS, FRAME & LABOR(COVID-19) - CITY FAC.	001-5-650-6310	1,009.34	.00		
Total BAXTER LUMBER & HARDWARE:			1,009.34	.00		
<b>BOBCAT OF OMAHA</b>						
CB7720	USE OF MACHINE - STREET	110-5-214-6332	672.00	.00		
Total BOBCAT OF OMAHA:			672.00	.00		
<b>BOMGAARS</b>						
22618029	DRILL BITS - PARKS	001-5-430-6310	4.47	.00		
22618196	SUPPLIES - PARKS	001-5-430-6310	17.94	.00		
22618348	SUPPLIES - PARKS	001-5-430-6310	220.57	.00		
22618348	SUPPLIES - POOL	001-5-460-6310	200.00	.00		



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	C
22618348	SUPPLIES - CITY FAC.	001-5-650-6310	100.00	.00			
22618348	SUPPLIES - SCCC	001-5-520-6320	100.00	.00			
22620183	LAWN SEED - SANIT.	610-5-815-6310	114.50	.00			
22620364	DETERGENT - SANIT.	610-5-815-6310	11.99	.00			
22620709	SUPPLIES - AIRPORT	001-5-280-6310	19.36	.00			
22621277	SUPPLIES - PARKS	001-5-430-6310	28.65	.00			
22624873	PIN & FASTENERS - FIRE	001-5-150-6332	1.91	.00			
22625358	SUPPLIES - AIRPORT	001-5-280-6332	23.15	.00			
22626652	POTS - LIBRARY	001-5-410-6310	149.95	.00			
22626705	SUPPLIES - STREET	110-5-214-6504	68.76	.00			
22627034	SCREW - STREET	110-5-215-6310	8.79	.00			
22629949	DOG SUPPLIES - ANIMAL CONTROL	001-5-190-6370	44.46	.00			
22631500	SUPPLIES - LIBRARY	001-5-410-6310	44.70	.00			
22634243	SUPPLIES - POOL	001-5-460-6310	92.20	.00			
22634445	SCREW - STREET	110-5-215-6310	8.79	.00			
22635368	SUPPLIES - SANIT.	610-5-815-6310	83.95	.00			
22638442	OIL - POOL	001-5-460-6310	14.95	.00			
Total BOMGAARS:			1,359.09	.00			
<b>CENGAGE GALE GROUP</b>							
NO.70366686	BOOKS - LIBRARY	001-5-410-6505	142.45	.00			
NO.70366686	MEMORIAL BOOKS - LIBRARY	170-5-410-6502	56.98	.00			
Total CENGAGE GALE GROUP:			199.43	.00			
<b>CENTRAL IOWA DISTRIBUTING INC.</b>							
195664	CLEANING SUPPLIES - LIBRARY	001-5-410-6501	75.00	.00			
Total CENTRAL IOWA DISTRIBUTING INC.:			75.00	.00			
<b>CHEMSEARCH</b>							
3965466	PRO BRITE & AEROSOL - POLICE	001-5-110-6504	467.00	.00			
Total CHEMSEARCH:			467.00	.00			
<b>CINTAS CORPORATION</b>							
5016808661	FIRST AID SUPPLIES - POOL	001-5-460-6510	403.29	.00			
5017322110	CONCESSION SUPPLIES - PARKS	001-5-460-6560	146.90	.00			
Total CINTAS CORPORATION:			550.19	.00			
<b>CITY OF ATLANTIC</b>							
43977.7	ECOLI TESTING - SANIT.	610-5-815-6458	125.00	.00			
Total CITY OF ATLANTIC:			125.00	.00			
<b>COUNSEL OFFICE &amp; DOCUMENT</b>							
34AR471279	COPIER CONTRACT MAINT. - ACT. CTR	001-5-455-6510	28.99	.00			
Total COUNSEL OFFICE & DOCUMENT:			28.99	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>CULLIGAN WATER COND ATLANTIC</b>						
52020	BOTTLED WATER - ACCT #18523 - SANIT.	610-5-815-6310	29.90	.00		
Total CULLIGAN WATER COND ATLANTIC:			29.90	.00		
<b>DE MARCO BROS COMPANY</b>						
18806	PUMP STATION FLOORING - SANIT.	610-5-815-6311	4,975.00	.00		
Total DE MARCO BROS COMPANY:			4,975.00	.00		
<b>DELUXE BUSINESS CHECKS</b>						
02047362566	PAYROLL CHECKS	001-5-699-6506	266.00	266.00	05/26/2020	
Total DELUXE BUSINESS CHECKS:			266.00	266.00		
<b>DON'S PIONEER UNIFORMS</b>						
64642	CLOTHING ALLOWANCE - T. PEDERSON	001-5-110-6181	550.97	.00		
Total DON'S PIONEER UNIFORMS:			550.97	.00		
<b>ELECTRIC PUMP</b>						
0887470-IN	SERVICE PUMPS AT LIFT STATION - SANIT.	610-5-815-6310	748.97	.00		
Total ELECTRIC PUMP:			748.97	.00		
<b>EMPLOYEE BENEFIT SYSTEMS</b>						
52020	GROUP INS. PREMIUMS/JUNE - POLICE	001-5-110-6150	10,367.68	.00		
52020	GROUP INS. PREMIUMS/JUNE - LIBRARY	001-5-410-6150	2,903.48	.00		
52020	GROUP INS. PREMIUMS/JUNE - ACT. CTR	001-5-455-6150	1.00	.00		
52020	GROUP INS. PREMIUMS/JUNE - VET'S	001-5-470-6150	1.00	.00		
52020	GROUP INS. PREMIUMS/JUNE - CITY FAC.	001-5-650-6150	2,964.48	.00		
52020	GROUP INS. PREMIUMS/JUNE - CLERK	001-5-620-6150	4,448.72	.00		
52020	GROUP INS. PREMIUMS/JUNE - CITY ADM.	001-5-615-6150	1,480.24	.00		
52020	GROUP INS. PREMIUMS/JUNE - FIRE	001-5-150-6150	1,480.24	.00		
52020	GROUP INS. PREMIUMS/JUNE - STREET	110-5-212-6150	4,953.71	.00		
52020	GROUP INS. PREMIUMS/JUNE - STREET	001-5-212-6150	3,036.15	.00		
52020	GROUP INS. PREMIUMS/JUNE - SANIT.	610-5-815-6150	5,920.96	.00		
52020	MEDICAL PREMIUM - JUNE - HMU	820-5-930-6160	24,500.94	.00		
52020	HEALTH & DENTAL - JUNE - HMU	820-5-930-6430	10,500.38	.00		
52020	COBRA - JUNE - HMU	820-5-930-6432	28.60	.00		
52020	FLEX FEES - JUNE - HMU	001-5-699-6185	28.00	.00		
52020-1	EMPLOYEE FLEX - 2020	004-5-930-6185	71.54	71.54	05/26/2020	
Total EMPLOYEE BENEFIT SYSTEMS:			72,687.12	71.54		
<b>GREATAMERICA FINANCIAL SVCS</b>						
27012784	COPIER AGREEMENT/MAY - LIBRARY	001-5-410-6419	91.00	.00		
Total GREATAMERICA FINANCIAL SVCS:			91.00	.00		
<b>H &amp; M JANITORIAL</b>						
5053	JANITORIAL SERVICE & SUPPLIES - MAY	001-5-650-6310	217.80	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total H & M JANITORIAL:			217.80	.00		
<b>H.M.U.</b>						
10096	ONE CALL FEES - APRIL	001-5-699-6497	57.20	57.20	05/26/2020	
52020	UTILITIES/MAY - S.C.C.C.I.	001-5-520-6374	681.57	.00		
52020	UTILITIES/MAY - COMMUNITY GARDEN	001-5-699-6375	7.57	.00		
52020	UTILITIES/MAY - PARKS	001-5-430-6374	559.96	.00		
52020	UTILITIES/MAY - FIRE	001-5-150-6374	397.10	.00		
52020	UTILITIES/MAY - CITY FAC.	001-5-650-6374	834.16	.00		
52020	UTILITIES/MAY - VET'S	001-5-470-6374	660.68	.00		
52020	UTILITIES/MAY - POOL	001-5-460-6374	243.88	.00		
52020	UTILITIES/MAY - STREET	110-5-214-6374	179.81	.00		
52020	UTILITIES/MAY - SANIT.	610-5-815-6374	5,862.52	.00		
52020	UTILITIES/MAY - STREET LIGHTS	110-5-214-6371	3,197.68	.00		
52020	UTILITIES/MAY - DOWNTOWN STREET LIGHTS	110-5-214-6372	114.52	.00		
52020	UTILITIES/MAY - ACTIVITY CTR	001-5-455-6374	779.57	.00		
52020	UTILITIES/MAY - LIBRARY	001-5-410-6374	856.68	.00		
Total H.M.U.:			14,432.90	57.20		
<b>HAVICK, ALLAN</b>						
52020	REFUND OF DEPOSIT & RENT DUE TO COVID-19 - ACT. CTR	001-5-455-6550	125.00	.00		
Total HAVICK, ALLAN:			125.00	.00		
<b>HOLMES MURPHY AND ASSOC INC</b>						
543185	HMA CONSULT FEE/JUNE - CITY	820-5-930-6432	668.02	.00		
543185	HMA CONSULT FEE/JUNE - HMU	820-5-930-6432	620.68	.00		
Total HOLMES MURPHY AND ASSOC INC:			1,288.70	.00		
<b>IOWA EMERGENCY VEHICLE INSTALLS</b>						
19-088	1/2 PYMT FOR K9 KENNEL - POLICE/K9	001-5-110-6555	1,000.00	.00		
Total IOWA EMERGENCY VEHICLE INSTALLS:			1,000.00	.00		
<b>IOWA PRISON INDUSTRIES</b>						
379975	CLOTHING ALLOWANCE - POLICE/FRANK	001-5-110-6181	36.49	.00		
Total IOWA PRISON INDUSTRIES:			36.49	.00		
<b>IOWA PUMP WORKS INC</b>						
10861	4 NEW LIFT PUMPS - SANIT.	610-5-815-6350	75,592.63	.00		
10863	SLUDGE PUMP PRESSURE SWITCH - SANIT.	610-5-815-6310	659.30	.00		
Total IOWA PUMP WORKS INC:			76,251.93	.00		
<b>J &amp; M AIRCRAFT SUPPLY INC.</b>						
40608	BLUE LENS & BULBS - AIRPORT	001-5-280-6310	398.98	.00		
40659	FIXTURES & FREIGHT - AIRPORT	001-5-280-6310	1,658.71	.00		



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total J & M AIRCRAFT SUPPLY INC.:			2,057.69	.00		
<b>KEAST AUTO CENTER INC</b>						
200857	WIRE, SPARK PLUG & LABOR - POLICE	001-5-110-6332	139.00	.00		
Total KEAST AUTO CENTER INC:			139.00	.00		
<b>KIRKHAM MICHAEL</b>						
90156	ENG. FEES/HANGAR DOOR REPLACEMENT - AIRPORT	364-5-280-6407	8,455.00	.00		
Total KIRKHAM MICHAEL:			8,455.00	.00		
<b>KROGER &amp; SONS HAULING LLC</b>						
3091	TRASH REMOVAL/MAR - LIBRARY	001-5-410-6310	30.00	30.00	05/26/2020	
3166	TRASH REMOVAL/APR - LIBRARY	001-5-410-6310	30.00	30.00	05/26/2020	
Total KROGER & SONS HAULING LLC:			60.00	60.00		
<b>MACQUEEN EQUIPMENT</b>						
P09801	PUMP - STREET	110-5-270-6332	5,714.25	.00		
Total MACQUEEN EQUIPMENT:			5,714.25	.00		
<b>MANGOLD ENVIRONMENT TESTING</b>						
79326	WASTEWATER TESTING/APR - MONOGRAM FOODS	610-5-815-6458	746.20	.00		
Total MANGOLD ENVIRONMENT TESTING:			746.20	.00		
<b>MES - MIDAM</b>						
IN1458218	ADJUSTABLE HYDRANT WRENCH - FIRE	001-5-150-6332	81.47	.00		
IN1460689	COVID-19 SUPPLIES - FIRE	001-5-150-6546	213.54	.00		
Total MES - MIDAM:			295.01	.00		
<b>MIDWEST AUTOMATIC FIRE SPRINKLER CO</b>						
7379	ANNUAL INSPECTION/SPRINKLER SYSTEM - ACTIVITY CTR	001-5-455-6310	405.00	.00		
Total MIDWEST AUTOMATIC FIRE SPRINKLER CO:			405.00	.00		
<b>MOTOROLA SOLUTIONS INC</b>						
8280959959	PORTABLE RADIO - POLICE	001-5-111-6728	5,409.00	.00		
Total MOTOROLA SOLUTIONS INC:			5,409.00	.00		
<b>NAPA - HARLAN PARTS INC.</b>						
676609	FILTERS & BRAKE CLEANER - AIRPORT	001-5-280-6332	17.42	17.42	05/26/2020	
Total NAPA - HARLAN PARTS INC.:			17.42	17.42		
<b>ODEYS INC.</b>						
121540	SUPPLIES - PARKS	001-5-430-6310	69.95	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total ODEYS INC.:			69.95	.00		
<b>OFFICE OF AUDITOR OF STATE</b>						
24526	AUDIT SERVICES FOR YEAR ENDED JUNE 30, 2019	001-5-699-6401	20,702.16	.00		
Total OFFICE OF AUDITOR OF STATE:			20,702.16	.00		
<b>PETERSEN FAMILY WELLNESS CENTER</b>						
52020	WELLNESS BENEFIT/CITY PORTION - MAY	001-5-699-6184	49.20	.00		
Total PETERSEN FAMILY WELLNESS CENTER:			49.20	.00		
<b>PETERSEN MOTORS LLC</b>						
27496	TIRE REPAIR - POLICE	001-5-110-6332	22.43	.00		
Total PETERSEN MOTORS LLC:			22.43	.00		
<b>PETSCHME MECHANICAL SERVICE</b>						
6882	LABOR - STREET	110-5-214-6310	960.00	.00		
6882	PARTS - STREET	110-5-214-6310	1,602.00	.00		
Total PETSCHME MECHANICAL SERVICE:			2,562.00	.00		
<b>PIGSLEY, SCOTT</b>						
52020-1	FBO CONTRACT - MAY 2020 PYMT #2 - AIRPORT	001-5-280-6420	2,250.00	.00		
Total PIGSLEY, SCOTT:			2,250.00	.00		
<b>RELIANCE STANDARD</b>						
62020	LIFE & DISABILITY INS./JUNE - POLICE	001-5-110-6150	268.91	.00		
62020	LIFE & DISABILITY INS./JUNE - LIBRARY	001-5-410-6150	46.10	.00		
62020	LIFE & DISABILITY INS./JUNE - ACT. CTR	001-5-455-6150	12.76	.00		
62020	LIFE & DISABILITY INS./JUNE - VET'S	001-5-470-6150	12.75	.00		
62020	LIFE & DISABILITY INS./JUNE - CITY FAC.	001-5-650-6150	54.86	.00		
62020	LIFE & DISABILITY INS./JUNE - CLERK	001-5-620-6150	74.23	.00		
62020	LIFE & DISABILITY INS./JUNE - CITY ADM.	001-5-615-6150	51.80	.00		
62020	LIFE & DISABILITY INS./JUNE - FIRE	001-5-150-6150	35.22	.00		
62020	LIFE & DISABILITY INS./JUNE - STREET	110-5-212-6150	95.79	.00		
62020	LIFE & DISABILITY INS./JUNE - STREET	001-5-212-6150	58.71	.00		
62020	LIFE & DISABILITY INS./JUNE - SANIT.	610-5-815-6150	138.33	.00		
Total RELIANCE STANDARD:			849.46	.00		
<b>S.W. IA PLANNING COUNCIL</b>						
1857-TOTAL	COMPREHENSIVE PLAN	001-5-699-6799	18,000.00	.00		
Total S.W. IA PLANNING COUNCIL:			18,000.00	.00		
<b>SALVO DEREN SCHENCK SWAIN &amp; ARGOTSINGER</b>						
52020	GENERAL LEGAL FEES	001-5-640-6411	1,748.00	.00		
52020	LEGAL FEES - NUISANCE	001-5-515-6411	256.00	.00		



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total SALVO DEREN SCHENCK SWAIN & ARGOTSINGER:			2,004.00	.00		
<b>SHELBY COUNTY STATE BANK</b>						
52020	DIRECT DEP ACH ORIG. FEE/PAYROLL - APR	001-5-699-6370	23.40	23.40	05/26/2020	
Total SHELBY COUNTY STATE BANK:			23.40	23.40		
<b>SIGNS BY PUDGE</b>						
52020	VINYL LETTERING - POOL	001-5-460-6310	300.00	.00		
Total SIGNS BY PUDGE:			300.00	.00		
<b>SPARK &amp; BRAKE SHOP PLUS LLC</b>						
111283	PRESSURE SWITCH, LBS REFRIGERANT & LABOR/#54 - STREE	110-5-214-6332	229.63	.00		
111429	BATTERY & SHOP SUPPLIES - POLICE	001-5-110-6332	176.75	.00		
Total SPARK & BRAKE SHOP PLUS LLC:			406.38	.00		
<b>THINKSPACE IT</b>						
13094	FIREWALL MAINT./JUNE - LIBRARY	001-5-410-6419	89.00	.00		
13095	BACKUP MAINT./MARCH - LIBRARY	001-5-410-6419	105.00	.00		
13096	TOTAL IT MGMT/MAY - LIBRARY	001-5-410-6419	100.00	.00		
Total THINKSPACE IT:			294.00	.00		
<b>TNEMEC COMPANY, INC.</b>						
2442683	PAINT & FREIGHT - SANIT.	610-5-815-6310	559.04	.00		
Total TNEMEC COMPANY, INC.:			559.04	.00		
<b>UMB BANK NA</b>						
52020	2011 GO BOND \$990K PRINCIPAL	200-5-710-6801	65,000.00	.00		
52020	2011 GO BOND \$990K INTEREST	200-5-710-6851	9,192.50	.00		
52020	2012 WWTP BOND \$2.455M PRINCIPAL	200-5-711-6801	160,000.00	.00		
52020	2012 WWTP BOND \$2.455M INTEREST	200-5-711-6851	15,388.75	.00		
52020	2013 GO BOND \$3.815M PRINCIPAL	200-5-712-6801	225,000.00	.00		
52020	2013 GO BOND \$3.815M INTEREST	200-5-712-6851	18,525.00	.00		
52020	2014 GO BOND \$1.835M PRINCIPAL	200-5-713-6801	85,000.00	.00		
52020	2014 GO BOND \$1.835M INTEREST	200-5-713-6851	11,896.25	.00		
52020	2015 WWTP BOND \$1.555M PRINCIPAL	200-5-714-6801	100,000.00	.00		
52020	2015 WWTP BOND \$1.555M INTEREST	200-5-714-6851	15,587.50	.00		
52020	2018 GO BOND \$1.395M PRINCIPAL	200-5-715-6801	215,000.00	.00		
52020	2018 GO BOND \$1.395M INTEREST	200-5-715-6851	15,925.00	.00		
Total UMB BANK NA:			936,515.00	.00		
<b>VERIZON WIRELESS</b>						
9854087765	CELL PHONE SERVICE/MAY - CITY FAC.	001-5-650-6373	63.60	63.60	05/26/2020	
9854087765	CELL PHONE SERVICE/MAY - PARKS	001-5-430-6373	58.51	58.51	05/26/2020	
9854087765	CELL PHONE SERVICE/MAY - CITY CLERK	001-5-620-6373	58.51	58.51	05/26/2020	
9854087765	CELL PHONE SERVICE/MAY - SANIT.	610-5-815-6373	63.61	63.61	05/26/2020	
9854087765	IPAD/MAY - SANIT.	610-5-818-6310	10.02	10.02	05/26/2020	

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	C
9854087765	IPAD/MAY - STREET	110-5-214-6419	10.02	10.02	05/26/2020		
9854087765	CELL PHONE SERVICE/MAY - VET'S	001-5-470-6373	29.26	29.26	05/26/2020		
9854087765	CELL PHONE SERVICE/MAY - ACT. CTR	001-5-455-6373	29.26	29.26	05/26/2020		
9854087765	CELL PHONE SERVICE/MAY - FIRE	001-5-150-6373	58.52	58.52	05/26/2020		
9854087765	AIR CARD/- UNIT 26 & 33 LAPTOPS - FIRE	001-5-150-6332	80.02	80.02	05/26/2020		
9854087765	AIR CARD - BLDG INSPECTOR/R. BISSEN	001-5-150-6231	10.02	10.02	05/26/2020		
9854087765	CELL PHONE SERVICE, LAPTOP & CHARGER/MAY - POLICE	001-5-110-6373	288.00	288.00	05/26/2020		
9854087766	AIR CARDS/MAR - POLICE/FRANK'S	001-5-110-6373	200.09	200.09	05/26/2020		
Total VERIZON WIRELESS:			959.44	959.44			
<b>WESTERN ENGINEERING</b>							
20054014#2	STREET WORK/VARIOUS LOCATIONS - STREET	001-5-214-6761	24,997.20	.00			
Total WESTERN ENGINEERING:			24,997.20	.00			
Grand Totals:			1,221,096.76	1,455.00			

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

**“Due to the COVID-19 crisis and social distancing recommendations, the Park and Recreation Board meeting was held electronically utilizing Zoom. Everyone was offered to participate by internet connection or by phone.”**

The Harlan Parks & Recreation Board met on Wednesday, May 27, 2020 at 4:00 P.M. electronically

Present: Sara Poepsel-Miller\*, Todd Berndt\*, Lee Schoof\*, Ladonna Havick\* and EJ Leinen\*

Absent: None

Also, Present: Gene Gettys\*, Ashley Schleis\*, Jane Smith\*, Tim Miller\*, Kelli Miller\*, Mike Kolbe\*, Greg Bladt\*, Troy Schaben\*, Jenney Kelly\*, Jill Daeges\*, Joleen Fiscus\*, Sharon Kroger\*, Jeanna Rudolph\* and Logan Maxwell\*

\* de-notes participating electronically via Zoom meeting

The meeting was called to order by Todd Berndt

EJ Leinen made a motion, seconded by Sara Poepsel-Miller to approve the agenda as presented. The motion carried unanimously.

Any conflicts of interest are to be stated if and when applicable. Todd Berndt is on the Swim Team Board.

It was moved by Lee Schoof and seconded by EJ Leinen to approve the minutes of the May 13, 2020 meeting. The motion carried unanimously.

As of now the NDSAC is closed, other than lap swimming and swim lessons, until June 17<sup>th</sup> per Governor Reynolds. The board discussed options for swimming lessons due to the 6 feet social distancing. It was moved by Ladonna Havick and seconded by EJ Leinen to recommend to City Council to offer swim lessons for American Red Cross Level 3 and up for now with proper safety guidelines and revisit swim lessons for Level 1 and 2 and monitor social distancing guidelines. Motion carried unanimously.

Lap swimming was discussed, and guidelines were adjusted. The first day would be June 3<sup>rd</sup> from 4 P.M. – 7 P.M. and a fee of \$2/day. It was moved by EJ Leinen and seconded by Sara Poepsel-Miller to recommend to City Council to allow lap swimming per guidelines provided. Motion carried unanimously.

Logan Maxwell, Head Coach, was present to discuss Harlan Swim Team. The season would last about 6 weeks and children would be divided into groups. It was moved by EJ Leinen and seconded by Lee Schoof to recommend to City Council to allow Harlan Swim Team to use the public pool per guidelines provided by Harlan Swim Team. Motion carried unanimously with Todd Berndt abstaining.

Other Business:

- Playgrounds, restrooms in parks, and skate park open June 1<sup>st</sup>.
- Dog Park is getting closer to opening – making a second entrance to use temporarily.
- Little League is working on guidelines related to COVID-19.
- River Access – waiting to get on HMU Board meeting agenda.
- Shade structures have been re-furbished at swimming pool. The one awning near the concession area is finished and the other 2 structures will be completed.

The next meeting is set for Wednesday, June 17, 2020 at 12:00 noon.

There being no further business, meeting adjourned

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Ashley Schleis, Recording Secretary

*These minutes are subject to Board approval at the next regular meeting.*



# City of Harlan Swimming Pool

## COVID-19 Operations

There is a benefit to the citizens of Harlan by providing access to the swimming pool in 2020. Access and operations will certainly be different than previous years. The health and safety of our community is first and foremost. Financially, the pool does not generate enough revenue to cover expense in a normal year (negative \$60K-70K) and the summer of 2020 during COVID-19 will be not be any different.

Personal responsibility will be vitally important for a safe and healthy environment and operations.

These guidelines have been reviewed and approved by the City of Harlan Parks Board on Wednesday, May 27, 2020.

These guidelines will be posted at the facility and may change at the sole discretion of the City of Harlan.

### **Facilities Guidelines**

- Signage for social distancing and recommendations for not spreading germs will be posted throughout the facility.
- The PA system will be utilized to provide announcements/reminders for the health and safety of patrons.
- Bath house will be available. Social distancing will be required.
- Concession stand will not be available. Patrons may bring drinks and snacks for their personal use (no alcohol is allowed). Drinks and snacks must be consumed in concession area only.
- Chairs/lounge chairs will not be available. Patrons may bring their own chair if desired.
- No toys, balls, rafts, inner tubes of any type will be permitted in or out of the water.
- Diving boards and slide will not be accessible.
- Ladders and other frequently touched surfaces will be disinfected regularly.

### **Guidelines for Swimming Lessons**

Sign-Up Period: TBD

Starting Date: After June 15<sup>th</sup> Level 3 and higher, After July 6<sup>th</sup> Level 1 & 2

Hours/Days of Operation: TBD

Staff Required: TBD, based upon number signing up

Cost: \$65.00 (no refunds will be issued)

- Group lessons will not be available.
- Maximum number of individual lessons occurring simultaneously will be determined based upon sign-up.
- Instructors must practice social distancing of 6 feet or more with students. Instructors will not be holding or touching students and will maintain 6 feet of distance. If a student needs assistance with learning (while in or out of the water) this must be provided by a parent or family member from the same household.
- No more than 1 person may be in the pool area with a student.
- All items used for learning will be disinfected after each lesson.

## **Guidelines for Swimming Laps**

Starting Date: June 3, 2020

Hours/Days of Operation: 7 days/week, 4-7 PM

Staff Required: 4

Cost: \$2 per day (no refunds will be issued)

- Walking laps in the water, water aerobics, sunbathing are not considered swimming laps.
- No more than 2 swimmers in a lane (16 max). If there are more than 16 swimmers at one time swimming will be limited to 1 hour per swimmer.
- 1 adult supervisory guest may accompany a minor if the minor is swimming laps.
- No children or additional guests waiting inside the pool area while swimming laps.
- 8 swimming lanes are clearly marked with black stripes on the pool bottom.
- Only the 4' area of the pool will be open during lap swimming. The zero entry, slide and deep area will be closed.

## **Guidelines for Open Public Use**

Starting Date: UNDETERMINED – Governor proclamation extends to June 17

Hours/Days of Operation: TBD

Staff Required: TBD

Cost: TBD (no refunds will be issued)

- 50% capacity limit will be set at 100 patrons maximum (not including staff)
- Monday, Wednesday and Thursday from 1-3:30 limit will be 50 patrons to allow capacity for up to 50 patrons from day care providers
- 1 guard/staff person will be assigned to monitor social distancing

### **ADDITIONAL STAFF NOTES:**

- Follow all signage as posted and be excellent role models at all times and especially related to COVID-19.
- Stay home if you are sick or do not feel well.
- No more than 2 staff in the guardhouse at one time while practicing social distancing.
- Staff must follow all guidelines of patrons (e.g. no chairs, diving board/slide use, etc.)
- Life guard chairs will be allowed for use.

### **ADDITIONAL NOTE:**

- Harlan Swim Team (under guidance from a separate Board) will follow guidelines for youth activities/events/sports as provided by the Governor of Iowa.





## **Harlan Swim Team Summer 2020 Pandemic Practice Plan**

With approval of the Board of Directors of the Harlan Swim Team, and the approval of the Parks and Recreation Board, City of Harlan, the five-point practice plan produced by the coaching staff shall take into account the following measures.

1. Adheres to guidelines created by Governor Reynolds and her team, as well as local measures
2. Develops a plan for proper sanitizing of equipment and safe equipment use
3. Creates social distancing measures at practices and institutes a unique practice schedule that accommodates the safety of coaches and athletes
4. Prohibits competition between other towns, *unless further guidance is approved*
5. Permits competition, exercise, and healthy lifestyle for youth and continues the development of the “Cyclone Way”

Each one of these measures is explained in greater details on the following pages. This plan has some concrete steps that are set, but as with many plans during this pandemic, some guidelines and measures will need to be fluid and updated as time goes by. Any measure that is adjusted or changed will be approved by the aforementioned bodies.

### **Section 1: Adhering to Public Health Guidelines**

The following list are steps that will be taken by all parties involved.

- A strict initiative for “if you feel sick at all, stay home.”
- An adjusted practice schedule that limits patrons and interaction
- A proper sanitizing plan for all equipment
- Forbidding travel outside of the Stamp Aquatic Center in Harlan
- Adjusting to local and state guidelines

### **Section 2: Sanitizing Equipment**

The following list are steps that will be taken by all parties involved.

- Locker rooms
  - Athletes are asked to not use the locker rooms. Bringing shorts or sweatpants to put over the suit is a better option for use. This will limit interaction and use.
- Athletes will be asked to bring their own kickboards and pull buoys
  - If an athlete does not have a kick board or pull buoy, it is possible that team equipment will not be provided.
  - Drills and techniques will be taught to those without personal equipment.
  - Should team equipment be allowed for use, an OSHA approved cleaning solution will disinfect the equipment.
- Sanitizing diving blocks
  - Upon approval from the proper authorities, the use of diving blocks may be permitted more regularly because of the high amount of chlorinated water that will be in contact with the blocks.
  - Should block use be limited, a rotating schedule determined by the coaching staff will be used to determine which kids will be able to use the diving blocks on designated days.
    - In between practices, blocks and other equipment will be sanitized with an OSHA approved solution of a water to bleach ratio.

### Section 3: Social Distancing and Practice Schedule

- *Section A: Social distancing at Practice*

- Swimmer starting zones will be designated at both ends of the pool.
- There will **never** be more than four kids in a lane, two at each end.
  - Swimmers will be grouped together based on ability and speed.
  - These groups will not change or mix together.
  - The same equipment will be sanitized twice daily to prevent contamination.
- If swimmers are needed out of the water, there will be a six-foot distance between athletes.
- To communicate with swimmers and prevent a gathering in a huddle, the use of the speaker on the starter will be used to communicate.
- Swimmers will be asked to show up no earlier than 15 minutes before the start of their practice time to limit the interaction of swimmers.
- Those chauffeuring swimmers to the pool are encouraged to reside in the household, and those chauffeur are asked to remain in their vehicles or elsewhere, outside of pool facilities.
  - If a visitor must come in with the swimmer for a medical issue, we ask that it be limited to one person in the same household.

- *Section B: Practice Schedule*

- On the next page, you will find a chart that adjusts for a practice schedule that takes in account the size of groups based on the 2019 roster.
- These times may change depending on enrollment demographics for the 2020 season.
- The age group that your child will be on is dependent on their age as of June 1, 2020.

	Monday	Tuesday	Wednesday	Thursday	Friday
10-11 AM	11-12 girls 13-14 girls	11-12 boys 13-14 boys	<b>Incoming freshman- graduating seniors 10-12:00</b>	11-12 girls 13-14 girls	11-12 boys 13-14 boys
45 minute break				45 minute break	
11:45-12:45 PM	8 and under girls and boys	9-10 girls and boys		8 and under girls and boys	9-10 girls and boys

#### **Section 4: Prohibiting Competition outside of Harlan**

- On May 17th, the Harlan Swim Team Board of Directors voted unanimously to pull out of the Western Iowa Swim League for the 2020 season.
  - Other teams followed the direction and precedent set by Harlan.
  - This will prevent any travel between towns and teams, prohibiting the virus from being transferred at meets.
- Should guidelines allow, there may be time for an intrasquad meet for the swimmers at Harlan.
  - If this were to happen, swimmers would be spaced inside of the pool area.
  - Supporters must stay social distance outside of the pool fence
- Should COVID-19 circumstances drastically improve, we may look at scheduling a meet with another team, though this is unlikely.
- No competition will ever take place without approval of proper authorities.

#### **Section 5: Continuing the “Cyclone Way”**

- Adhering to these guidelines promotes values of respect, accountability, a work ethic, and sense of team during our season (dates pending approval of plans).
- Practice plans will be available on off days at [harlaniaswimteam.weebly.com](http://harlaniaswimteam.weebly.com) or [cbcsdswim.weebly.com](http://cbcsdswim.weebly.com)
- This plan allows swimmers to remain safe, engage with peers, to continue to train, and to work to get better for competition in the 2021 season.

# COMING EVENTS

MONDAY, JUNE 1

FIRE DEPT. TRAINING NIGHT  
7:00 P.M. Fire Hall

TUESDAY, JUNE 2

CITY COUNCIL MEETING  
5:15 P.M. Zoom

MONDAY, JUNE 8

LIBRARY BOARD MEETING  
5:15 P.M. Zoom

THURSDAY, JUNE 11

HMU ELECTRONIC BOARD MEETING

FRIDAY, JUNE 12

VETS COMMISSION MEETING  
10:30 A.M. Zoom

MONDAY, JUNE 15

FIRE DEPT. MEETING NIGHT  
7:00 P.M. Zoom

TUESDAY, JUNE 16

AIRPORT COMMISSION MEETING  
7:00 A.M. Harlan Municipal Airport

CITY COUNCIL MEETING  
5:15 P.M. Zoom

WEDNESDAY, JUNE 17

PARK & RECREATION MEETING  
12:00 P.M. Zoom

THURSDAY, JUNE 25

HMU ELECTRONIC BOARD MEETING  
VIA CONFERENCE CALL/LIVE FEED 4:00

05/29/20



**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS, JUNE 2, 2020, 5:15 P.M**

The City Council will be meeting in the City of Harlan Council Chambers. Due to the COVID-19 crisis, the City of Harlan will also be offering to the public, the ability to join this meeting electronically utilizing Zoom.com. The public can participate remotely via conference call by telephone or by audio on their own computer.

To participate by audio internet connection:

Join Zoom: <https://us02web.zoom.us/j/83817475258> Meeting ID: 838 1747 5258

To participate by phone: dial #1-312-626-6799 Meeting ID: 838 1747 5258

**1. OPENING BUSINESS**

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Roll Call Vote*)
- D. Conflict of Interest (state if applicable)

**2. CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 5/19/2020 Council meeting
- B. Claims List 1219 in the amount of \$1,221,096.76

**3. OTHER BUSINESS**

- A. Receive & File Park & Recreation minutes from 5-27-20 (*Roll Call Vote*)
  - 1. Review recommendation to allow swimming lessons for levels 3 & up with safety guidelines, when pool is operational, and staff are prepared (*Roll Call Vote*)
  - 2. Review recommendation to allow lap swimming as per guidelines, starting June 3<sup>rd</sup> from 4-7 p.m. daily and at a charge of \$2.00 per day (*Roll Call Vote*)
  - 3. Review recommendation to allow swim team to use the public pool per guidelines provided (*Roll Call Vote*)
- B. Ordinance 2020-03 – An Ordinance amending Chapter 75 of the Code of Ordinances for the City of Harlan, Iowa pertaining to All-Terrain Vehicles and Snowmobiles, by removing definition 75.02(3) - Off-Road Utility Vehicles – First Reading (*Roll Call Vote*)
- C. Ordinance 2020-04 – An Ordinance creating Chapter 78 to the Code of Ordinances for the City of Harlan, Iowa pertaining to Off-Road Utility Vehicles – First Reading (*Roll Call Vote*)

**4. OTHER REPORTS**

- A. City Administrator's Report
- B. Mayor's Report
  - 1. Re-appoint Sheri Tyrrel to the Planning and Zoning Commission for a 4-yr term to expire on 07/01/2024 (*Roll Call Vote*)

**5. ADJOURN**

**“Due to the COVID-19 crisis and social distancing recommendations, the City Council meeting was held electronically utilizing Zoom. Everyone was offered to participate by internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, held electronically at 5:15 o'clock P.M. the 19<sup>th</sup> day of May 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT ELECTRONICALLY VIA CONFERENCE CALL: Greg Bladt, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger, Richard Petersen arrived at 5:30 p.m.

ABSENT:

The City Clerk presented the agenda. It was moved by Christensen and seconded by Rudolph to approve the agenda. A roll call vote was had which was as follows:

AYES: Bladt, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Kroger and seconded by Bladt that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 05/05/2020 Council meeting
- B. Abstract No. 1218 in the amount of \$110,214.23
- C. Expenditure & Revenue reports for the month of April 2020
- D. Police statistical report for the month of April 2020
- E. Renewal Application for The Lounge, 1005 Chatburn Ave., Class C Liquor License (LC) (Commercial), Outdoor Service, Sunday Sales
- F. Renewal Application for Harlan Golf & Country Club, 2503 12<sup>th</sup> St., Class C Liquor License (LC) (Commercial), Outdoor Service, Sunday Sales

A roll call vote was had which was as follows:

AYES: Bladt, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried, and the Consent Agenda items were approved and adopted.

The Mayor announced that this was the time, date, and place for a public hearing regarding:

- A. Regarding Amendment of FY19/20 City Budget:
  - The Public Hearing was opened at 5:20 p.m.
  - No oral or written objections were filed.

It was moved by Rudolph and seconded by Bladt to close the hearing. A roll call vote was had which was as follows:

AYES: Bladt, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

Council member Kroger introduced Resolution No. 2400, entitled “**A RESOLUTION AMENDING THE FY19/20 ANNUAL BUDGET BY ADOPTING BUDGET AMENDMENT #1 AND APPROVING AMENDMENT TRANSFERS**” and moved its adoption. Council member Schaben seconded the motion to adopt. A roll call vote was had which was as follows:

AYES: Bladt, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried and the Resolution was adopted.

It was moved by Rudolph and seconded by Bladt to approve the Two-Year Fuel Bid for FY20/21 & FY21/22 with Agriland, FS, Inc. A roll call vote was had which was as follows:

AYES: Bladt, Christensen, Rudolph, Schaben

ABSTAIN: Kroger

NAYS: None

The motion carried.

It was moved by Kroger and seconded by Christensen to approve the Library Circulation Clerk 2 job description. A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

It was moved by Rudolph and seconded by Kroger to Receive & File Park & Rec meeting minutes from 5/13/20.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

It was moved by Schaben and seconded by Kroger to recognize and thank Andrea Reitvelt for the work on her project to purchase and donate two Dog Park Benches & a Leash Holder, to earn her Silver Girl Scout Award.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

The City Administrator presented his report.

The Mayor presented his report.

- A. It was moved by Rudolph and seconded by Schaben to re-appoint Doug Hammer to the Board of Adjustment Commission for a 5-year term to expire 07/01/2025.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

- B. It was moved by Kroger and seconded by Petersen to re-appoint Brent Scheve to the Planning and Zoning Commission for a 4-year term to expire 07/01/2024.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

There being no further business, the meeting on motion adjourned.

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>A&amp;L SOLUTIONS</b>						
INV0125	CONCRETE LIFTING FOAM - STREET	110-5-215-6310	1,248.00	.00		
INV0130	CONCRETE LIFTING FOAM - STREET	110-5-215-6310	3,950.00	.00		
Total A&L SOLUTIONS:			5,198.00	.00		
<b>ACCO</b>						
0201947-IN	PAINT - POOL	001-5-460-6310	765.57	.00		
0202100-IN	PAINT - POOL	001-5-460-6310	240.17	.00		
0202103-IN	CHEMICALS & TEST - POOL	001-5-460-6458	1,166.50	.00		
Total ACCO:			2,172.24	.00		
<b>ADB SAFEGATE</b>						
90078302	EMIL/33110(2) - AIRPORT	001-5-280-6310	951.61	.00		
Total ADB SAFEGATE:			951.61	.00		
<b>ALLIED CARPET &amp; FLOOR RESTORATION LLC</b>						
3791	REFINISH FLOORS - LIBRARY	001-5-410-6310	850.00	.00		
Total ALLIED CARPET & FLOOR RESTORATION LLC:			850.00	.00		
<b>AMERICAN LEGION POST 150</b>						
52020	FLAGS - CITY FAC.	001-5-650-6310	70.00	.00		
52020	FLAGS - LIBRARY	001-5-410-6310	50.00	.00		
Total AMERICAN LEGION POST 150:			120.00	.00		
<b>BAKER &amp; TAYLOR</b>						
2035226120	BOOKS - LIBRARY	001-5-410-6505	290.15	.00		
2035226120	MEMORIAL BOOKS - LIBRARY	170-5-410-6502	83.20	.00		
2035239776	BOOKS - LIBRARY	001-5-410-6505	368.51	.00		
E09921207M	AUDIO BOOKS - LIBRARY	001-5-410-6505	5.50	.00		
E16921431M	AUDIO BOOKS - LIBRARY	001-5-410-6505	7.50	.00		
Total BAKER & TAYLOR:			754.86	.00		
<b>BAXTER LUMBER &amp; HARDWARE</b>						
10000-2815	FRONT PLEX-GLASS, FRAME & LABOR(COVID-19) - CITY FAC.	001-5-650-6310	1,009.34	.00		
Total BAXTER LUMBER & HARDWARE:			1,009.34	.00		
<b>BOBCAT OF OMAHA</b>						
CB7720	USE OF MACHINE - STREET	110-5-214-6332	672.00	.00		
Total BOBCAT OF OMAHA:			672.00	.00		
<b>BOMGAARS</b>						
22618029	DRILL BITS - PARKS	001-5-430-6310	4.47	.00		
22618196	SUPPLIES - PARKS	001-5-430-6310	17.94	.00		
22618348	SUPPLIES - PARKS	001-5-430-6310	220.57	.00		
22618348	SUPPLIES - POOL	001-5-460-6310	200.00	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (
22618348	SUPPLIES - CITY FAC.	001-5-650-6310	100.00	.00		
22618348	SUPPLIES - SCCC	001-5-520-6320	100.00	.00		
22620183	LAWN SEED - SANIT.	610-5-815-6310	114.50	.00		
22620364	DETERGENT - SANIT.	610-5-815-6310	11.99	.00		
22620709	SUPPLIES - AIRPORT	001-5-280-6310	19.36	.00		
22621277	SUPPLIES - PARKS	001-5-430-6310	28.65	.00		
22624873	PIN & FASTENERS - FIRE	001-5-150-6332	1.91	.00		
22625358	SUPPLIES - AIRPORT	001-5-280-6332	23.15	.00		
22626652	POTS - LIBRARY	001-5-410-6310	149.95	.00		
22626705	SUPPLIES - STREET	110-5-214-6504	68.76	.00		
22627034	SCREW - STREET	110-5-215-6310	8.79	.00		
22629949	DOG SUPPLIES - ANIMAL CONTROL	001-5-190-6370	44.46	.00		
22631500	SUPPLIES - LIBRARY	001-5-410-6310	44.70	.00		
22634243	SUPPLIES - POOL	001-5-460-6310	92.20	.00		
22634445	SCREW - STREET	110-5-215-6310	8.79	.00		
22635368	SUPPLIES - SANIT.	610-5-815-6310	83.95	.00		
22638442	OIL - POOL	001-5-460-6310	14.95	.00		
Total BOMGAARS:			1,359.09	.00		
<b>CENGAGE GALE GROUP</b>						
NO.70366686	BOOKS - LIBRARY	001-5-410-6505	142.45	.00		
NO.70366686	MEMORIAL BOOKS - LIBRARY	170-5-410-6502	56.98	.00		
Total CENGAGE GALE GROUP:			199.43	.00		
<b>CENTRAL IOWA DISTRIBUTING INC.</b>						
195664	CLEANING SUPPLIES - LIBRARY	001-5-410-6501	75.00	.00		
Total CENTRAL IOWA DISTRIBUTING INC.:			75.00	.00		
<b>CHEMSEARCH</b>						
3965466	PRO BRITE & AEROSOL - POLICE	001-5-110-6504	467.00	.00		
Total CHEMSEARCH:			467.00	.00		
<b>CINTAS CORPORATION</b>						
5016808661	FIRST AID SUPPLIES - POOL	001-5-460-6510	403.29	.00		
5017322110	CONCESSION SUPPLIES - PARKS	001-5-460-6560	146.90	.00		
Total CINTAS CORPORATION:			550.19	.00		
<b>CITY OF ATLANTIC</b>						
43977.7	ECOLI TESTING - SANIT.	610-5-815-6458	125.00	.00		
Total CITY OF ATLANTIC:			125.00	.00		
<b>COUNSEL OFFICE &amp; DOCUMENT</b>						
34AR471279	COPIER CONTRACT MAINT. - ACT. CTR	001-5-455-6510	28.99	.00		
Total COUNSEL OFFICE & DOCUMENT:			28.99	.00		



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>CULLIGAN WATER COND ATLANTIC</b>						
52020	BOTTLED WATER - ACCT #18523 - SANIT.	610-5-815-6310	29.90	.00		
Total CULLIGAN WATER COND ATLANTIC:			29.90	.00		
<b>DE MARCO BROS COMPANY</b>						
18806	PUMP STATION FLOORING - SANIT.	610-5-815-6311	4,975.00	.00		
Total DE MARCO BROS COMPANY:			4,975.00	.00		
<b>DELUXE BUSINESS CHECKS</b>						
02047362566	PAYROLL CHECKS	001-5-699-6506	266.00	266.00	05/26/2020	
Total DELUXE BUSINESS CHECKS:			266.00	266.00		
<b>DON'S PIONEER UNIFORMS</b>						
64642	CLOTHING ALLOWANCE - T. PEDERSON	001-5-110-6181	550.97	.00		
Total DON'S PIONEER UNIFORMS:			550.97	.00		
<b>ELECTRIC PUMP</b>						
0887470-IN	SERVICE PUMPS AT LIFT STATION - SANIT.	610-5-815-6310	748.97	.00		
Total ELECTRIC PUMP:			748.97	.00		
<b>EMPLOYEE BENEFIT SYSTEMS</b>						
52020	GROUP INS. PREMIUMS/JUNE - POLICE	001-5-110-6150	10,367.68	.00		
52020	GROUP INS. PREMIUMS/JUNE - LIBRARY	001-5-410-6150	2,903.48	.00		
52020	GROUP INS. PREMIUMS/JUNE - ACT. CTR	001-5-455-6150	1.00	.00		
52020	GROUP INS. PREMIUMS/JUNE - VET'S	001-5-470-6150	1.00	.00		
52020	GROUP INS. PREMIUMS/JUNE - CITY FAC.	001-5-650-6150	2,964.48	.00		
52020	GROUP INS. PREMIUMS/JUNE - CLERK	001-5-620-6150	4,448.72	.00		
52020	GROUP INS. PREMIUMS/JUNE - CITY ADM.	001-5-615-6150	1,480.24	.00		
52020	GROUP INS. PREMIUMS/JUNE - FIRE	001-5-150-6150	1,480.24	.00		
52020	GROUP INS. PREMIUMS/JUNE - STREET	110-5-212-6150	4,953.71	.00		
52020	GROUP INS. PREMIUMS/JUNE - STREET	001-5-212-6150	3,036.15	.00		
52020	GROUP INS. PREMIUMS/JUNE - SANIT.	610-5-815-6150	5,920.96	.00		
52020	MEDICAL PREMIUM - JUNE - HMU	820-5-930-6160	24,500.94	.00		
52020	HEALTH & DENTAL - JUNE - HMU	820-5-930-6430	10,500.38	.00		
52020	COBRA - JUNE - HMU	820-5-930-6432	28.60	.00		
52020	FLEX FEES - JUNE - HMU	001-5-699-6185	28.00	.00		
52020-1	EMPLOYEE FLEX - 2020	004-5-930-6185	71.54	71.54	05/26/2020	
Total EMPLOYEE BENEFIT SYSTEMS:			72,687.12	71.54		
<b>GREATAMERICA FINANCIAL SVCS</b>						
27012784	COPIER AGREEMENT/MAY - LIBRARY	001-5-410-6419	91.00	.00		
Total GREATAMERICA FINANCIAL SVCS:			91.00	.00		
<b>H &amp; M JANITORIAL</b>						
5053	JANITORIAL SERVICE & SUPPLIES - MAY	001-5-650-6310	217.80	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total H & M JANITORIAL:			217.80	.00		
<b>H.M.U.</b>						
10096	ONE CALL FEES - APRIL	001-5-699-6497	57.20	57.20	05/26/2020	
52020	UTILITIES/MAY - S.C.C.C.I.	001-5-520-6374	681.57	.00		
52020	UTILITIES/MAY - COMMUNITY GARDEN	001-5-699-6375	7.57	.00		
52020	UTILITIES/MAY - PARKS	001-5-430-6374	559.96	.00		
52020	UTILITIES/MAY - FIRE	001-5-150-6374	397.10	.00		
52020	UTILITIES/MAY - CITY FAC.	001-5-650-6374	834.16	.00		
52020	UTILITIES/MAY - VET'S	001-5-470-6374	660.68	.00		
52020	UTILITIES/MAY - POOL	001-5-460-6374	243.88	.00		
52020	UTILITIES/MAY - STREET	110-5-214-6374	179.81	.00		
52020	UTILITIES/MAY - SANIT.	610-5-815-6374	5,862.52	.00		
52020	UTILITIES/MAY - STREET LIGHTS	110-5-214-6371	3,197.68	.00		
52020	UTILITIES/MAY - DOWNTOWN STREET LIGHTS	110-5-214-6372	114.52	.00		
52020	UTILITIES/MAY - ACTIVITY CTR	001-5-455-6374	779.57	.00		
52020	UTILITIES/MAY - LIBRARY	001-5-410-6374	856.68	.00		
Total H.M.U.:			14,432.90	57.20		
<b>HAVICK, ALLAN</b>						
52020	REFUND OF DEPOSIT & RENT DUE TO COVID-19 - ACT. CTR	001-5-455-6550	125.00	.00		
Total HAVICK, ALLAN:			125.00	.00		
<b>HOLMES MURPHY AND ASSOC INC</b>						
543185	HMA CONSULT FEE/JUNE - CITY	820-5-930-6432	668.02	.00		
543185	HMA CONSULT FEE/JUNE - HMA	820-5-930-6432	620.68	.00		
Total HOLMES MURPHY AND ASSOC INC:			1,288.70	.00		
<b>IOWA EMERGENCY VEHICLE INSTALLS</b>						
19-088	1/2 PYMT FOR K9 KENNEL - POLICE/K9	001-5-110-6555	1,000.00	.00		
Total IOWA EMERGENCY VEHICLE INSTALLS:			1,000.00	.00		
<b>IOWA PRISON INDUSTRIES</b>						
379975	CLOTHING ALLOWANCE - POLICE/FRANK	001-5-110-6181	36.49	.00		
Total IOWA PRISON INDUSTRIES:			36.49	.00		
<b>IOWA PUMP WORKS INC</b>						
10861	4 NEW LIFT PUMPS - SANIT.	610-5-815-6350	75,592.63	.00		
10863	SLUDGE PUMP PRESSURE SWITCH - SANIT.	610-5-815-6310	659.30	.00		
Total IOWA PUMP WORKS INC:			76,251.93	.00		
<b>J &amp; M AIRCRAFT SUPPLY INC.</b>						
40608	BLUE LENS & BULBS - AIRPORT	001-5-280-6310	398.98	.00		
40659	FIXTURES & FREIGHT - AIRPORT	001-5-280-6310	1,658.71	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (C
Total J & M AIRCRAFT SUPPLY INC.:			2,057.69	.00		
<b>KEAST AUTO CENTER INC</b>						
200857	WIRE, SPARK PLUG & LABOR - POLICE	001-5-110-6332	139.00	.00		
Total KEAST AUTO CENTER INC:			139.00	.00		
<b>KIRKHAM MICHAEL</b>						
90156	ENG. FEES/HANGAR DOOR REPLACEMENT - AIRPORT	364-5-280-6407	8,455.00	.00		
Total KIRKHAM MICHAEL:			8,455.00	.00		
<b>KROGER &amp; SONS HAULING LLC</b>						
3091	TRASH REMOVAL/MAR - LIBRARY	001-5-410-6310	30.00	30.00	05/26/2020	
3166	TRASH REMOVAL/APR - LIBRARY	001-5-410-6310	30.00	30.00	05/26/2020	
Total KROGER & SONS HAULING LLC:			60.00	60.00		
<b>MACQUEEN EQUIPMENT</b>						
P09801	PUMP - STREET	110-5-270-6332	5,714.25	.00		
Total MACQUEEN EQUIPMENT:			5,714.25	.00		
<b>MANGOLD ENVIRONMENT TESTING</b>						
79326	WASTEWATER TESTING/APR - MONOGRAM FOODS	610-5-815-6458	746.20	.00		
Total MANGOLD ENVIRONMENT TESTING:			746.20	.00		
<b>MES - MIDAM</b>						
IN1458218	ADJUSTABLE HYDRANT WRENCH - FIRE	001-5-150-6332	81.47	.00		
IN1460689	COVID-19 SUPPLIES - FIRE	001-5-150-6546	213.54	.00		
Total MES - MIDAM:			295.01	.00		
<b>MIDWEST AUTOMATIC FIRE SPRINKLER CO</b>						
7379	ANNUAL INSPECTION/SPRINKLER SYSTEM - ACTIVITY CTR	001-5-455-6310	405.00	.00		
Total MIDWEST AUTOMATIC FIRE SPRINKLER CO:			405.00	.00		
<b>MOTOROLA SOLUTIONS INC</b>						
8280959959	PORTABLE RADIO - POLICE	001-5-111-6728	5,409.00	.00		
Total MOTOROLA SOLUTIONS INC:			5,409.00	.00		
<b>NAPA - HARLAN PARTS INC.</b>						
676609	FILTERS & BRAKE CLEANER - AIRPORT	001-5-280-6332	17.42	17.42	05/26/2020	
Total NAPA - HARLAN PARTS INC.:			17.42	17.42		
<b>ODEYS INC.</b>						
121540	SUPPLIES - PARKS	001-5-430-6310	69.95	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total ODEYS INC.:			69.95	.00		
<b>OFFICE OF AUDITOR OF STATE</b>						
24526	AUDIT SERVICES FOR YEAR ENDED JUNE 30, 2019	001-5-699-6401	20,702.16	.00		
Total OFFICE OF AUDITOR OF STATE:			20,702.16	.00		
<b>PETERSEN FAMILY WELLNESS CENTER</b>						
52020	WELLNESS BENEFIT/CITY PORTION - MAY	001-5-699-6184	49.20	.00		
Total PETERSEN FAMILY WELLNESS CENTER:			49.20	.00		
<b>PETERSEN MOTORS LLC</b>						
27496	TIRE REPAIR - POLICE	001-5-110-6332	22.43	.00		
Total PETERSEN MOTORS LLC:			22.43	.00		
<b>PETSCHE MECHANICAL SERVICE</b>						
6882	LABOR - STREET	110-5-214-6310	960.00	.00		
6882	PARTS - STREET	110-5-214-6310	1,602.00	.00		
Total PETSCHE MECHANICAL SERVICE:			2,562.00	.00		
<b>PIGSLEY, SCOTT</b>						
52020-1	FBO CONTRACT - MAY 2020 PYMT #2 - AIRPORT	001-5-280-6420	2,250.00	.00		
Total PIGSLEY, SCOTT:			2,250.00	.00		
<b>RELIANCE STANDARD</b>						
62020	LIFE & DISABILITY INS./JUNE - POLICE	001-5-110-6150	268.91	.00		
62020	LIFE & DISABILITY INS./JUNE - LIBRARY	001-5-410-6150	46.10	.00		
62020	LIFE & DISABILITY INS./JUNE - ACT. CTR	001-5-455-6150	12.76	.00		
62020	LIFE & DISABILITY INS./JUNE - VET'S	001-5-470-6150	12.75	.00		
62020	LIFE & DISABILITY INS./JUNE - CITY FAC.	001-5-650-6150	54.86	.00		
62020	LIFE & DISABILITY INS./JUNE - CLERK	001-5-620-6150	74.23	.00		
62020	LIFE & DISABILITY INS./JUNE - CITY ADM.	001-5-615-6150	51.80	.00		
62020	LIFE & DISABILITY INS./JUNE - FIRE	001-5-150-6150	35.22	.00		
62020	LIFE & DISABILITY INS./JUNE - STREET	110-5-212-6150	95.79	.00		
62020	LIFE & DISABILITY INS./JUNE - STREET	001-5-212-6150	58.71	.00		
62020	LIFE & DISABILITY INS./JUNE - SANIT.	610-5-815-6150	138.33	.00		
Total RELIANCE STANDARD:			849.46	.00		
<b>S.W. IA PLANNING COUNCIL</b>						
1857-TOTAL	COMPREHENSIVE PLAN	001-5-699-6799	18,000.00	.00		
Total S.W. IA PLANNING COUNCIL:			18,000.00	.00		
<b>SALVO DEREN SCHENCK SWAIN &amp; ARGOTSINGER</b>						
52020	GENERAL LEGAL FEES	001-5-640-6411	1,748.00	.00		
52020	LEGAL FEES - NUISANCE	001-5-515-6411	256.00	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total SALVO DEREN SCHENCK SWAIN & ARGOTSINGER:			2,004.00	.00		
<b>SHELBY COUNTY STATE BANK</b>						
52020	DIRECT DEP ACH ORIG. FEE/PAYROLL - APR	001-5-699-6370	23.40	23.40	05/26/2020	
Total SHELBY COUNTY STATE BANK:			23.40	23.40		
<b>SIGNS BY PUDGE</b>						
52020	VINYL LETTERING - POOL	001-5-460-6310	300.00	.00		
Total SIGNS BY PUDGE:			300.00	.00		
<b>SPARK &amp; BRAKE SHOP PLUS LLC</b>						
111283	PRESSURE SWITCH, LBS REFRIGERANT & LABOR/#54 - STREE	110-5-214-6332	229.63	.00		
111429	BATTERY & SHOP SUPPLIES - POLICE	001-5-110-6332	176.75	.00		
Total SPARK & BRAKE SHOP PLUS LLC:			406.38	.00		
<b>THINKSPACE IT</b>						
13094	FIREWALL MAINT./JUNE - LIBRARY	001-5-410-6419	89.00	.00		
13095	BACKUP MAINT./MARCH - LIBRARY	001-5-410-6419	105.00	.00		
13096	TOTAL IT MGMT/MAY - LIBRARY	001-5-410-6419	100.00	.00		
Total THINKSPACE IT:			294.00	.00		
<b>TNEMEC COMPANY, INC.</b>						
2442683	PAINT & FREIGHT - SANIT.	610-5-815-6310	559.04	.00		
Total TNEMEC COMPANY, INC.:			559.04	.00		
<b>UMB BANK NA</b>						
52020	2011 GO BOND \$990K PRINCIPAL	200-5-710-6801	65,000.00	.00		
52020	2011 GO BOND \$990K INTEREST	200-5-710-6851	9,192.50	.00		
52020	2012 WWTP BOND \$2.455M PRINCIPAL	200-5-711-6801	160,000.00	.00		
52020	2012 WWTP BOND \$2.455M INTEREST	200-5-711-6851	15,388.75	.00		
52020	2013 GO BOND \$3.815M PRINCIPAL	200-5-712-6801	225,000.00	.00		
52020	2013 GO BOND \$3.815M INTEREST	200-5-712-6851	18,525.00	.00		
52020	2014 GO BOND \$1.835M PRINCIPAL	200-5-713-6801	85,000.00	.00		
52020	2014 GO BOND \$1.835M INTEREST	200-5-713-6851	11,896.25	.00		
52020	2015 WWTP BOND \$1.555M PRINCIPAL	200-5-714-6801	100,000.00	.00		
52020	2015 WWTP BOND \$1.555M INTEREST	200-5-714-6851	15,587.50	.00		
52020	2018 GO BOND \$1.395M PRINCIPAL	200-5-715-6801	215,000.00	.00		
52020	2018 GO BOND \$1.395M INTEREST	200-5-715-6851	15,925.00	.00		
Total UMB BANK NA:			936,515.00	.00		
<b>VERIZON WIRELESS</b>						
9854087765	CELL PHONE SERVICE/MAY - CITY FAC.	001-5-650-6373	63.60	63.60	05/26/2020	
9854087765	CELL PHONE SERVICE/MAY - PARKS	001-5-430-6373	58.51	58.51	05/26/2020	
9854087765	CELL PHONE SERVICE/MAY - CITY CLERK	001-5-620-6373	58.51	58.51	05/26/2020	
9854087765	CELL PHONE SERVICE/MAY - SANIT.	610-5-815-6373	63.61	63.61	05/26/2020	
9854087765	IPAD/MAY - SANIT.	610-5-818-6310	10.02	10.02	05/26/2020	



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
9854087765	IPAD/MAY - STREET	110-5-214-6419	10.02	10.02	05/26/2020	
9854087765	CELL PHONE SERVICE/MAY - VET'S	001-5-470-6373	29.26	29.26	05/26/2020	
9854087765	CELL PHONE SERVICE/MAY - ACT. CTR	001-5-455-6373	29.26	29.26	05/26/2020	
9854087765	CELL PHONE SERVICE/MAY - FIRE	001-5-150-6373	58.52	58.52	05/26/2020	
9854087765	AIR CARD/- UNIT 26 & 33 LAPTOPS - FIRE	001-5-150-6332	80.02	80.02	05/26/2020	
9854087765	AIR CARD - BLDG INSPECTOR/R. BISSEN	001-5-150-6231	10.02	10.02	05/26/2020	
9854087765	CELL PHONE SERVICE, LAPTOP & CHARGER/MAY - POLICE	001-5-110-6373	288.00	288.00	05/26/2020	
9854087766	AIR CARDS/MAR - POLICE/FRANK'S	001-5-110-6373	200.09	200.09	05/26/2020	
Total VERIZON WIRELESS:			959.44	959.44		
<b>WESTERN ENGINEERING</b>						
20054014#2	STREET WORK/VARIOUS LOCATIONS - STREET	001-5-214-6761	24,997.20	.00		
Total WESTERN ENGINEERING:			24,997.20	.00		
Grand Totals:			1,221,096.76	1,455.00		

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

**“Due to the COVID-19 crisis and social distancing recommendations, the Park and Recreation Board meeting was held electronically utilizing Zoom. Everyone was offered to participate by internet connection or by phone.”**

The Harlan Parks & Recreation Board met on Wednesday, May 27, 2020 at 4:00 P.M. electronically

Present: Sara Poepsel-Miller\*, Todd Berndt\*, Lee Schoof\*, Ladonna Havick\* and EJ Leinen\*

Absent: None

Also, Present: Gene Gettys\*, Ashley Schleis\*, Jane Smith\*, Tim Miller\*, Kelli Miller\*, Mike Kolbe\*, Greg Bladt\*, Troy Schaben\*, Jenney Kelly\*, Jill Daeges\*, Joleen Fiscus\*, Sharon Kroger\*, Jeanna Rudolph\* and Logan Maxwell\*

\* de-notes participating electronically via Zoom meeting

The meeting was called to order by Todd Berndt

EJ Leinen made a motion, seconded by Sara Poepsel-Miller to approve the agenda as presented. The motion carried unanimously.

Any conflicts of interest are to be stated if and when applicable. Todd Berndt is on the Swim Team Board.

It was moved by Lee Schoof and seconded by EJ Leinen to approve the minutes of the May 13, 2020 meeting. The motion carried unanimously.

As of now the NDSAC is closed, other than lap swimming and swim lessons, until June 17<sup>th</sup> per Governor Reynolds. The board discussed options for swimming lessons due to the 6 feet social distancing. It was moved by Ladonna Havick and seconded by EJ Leinen to recommend to City Council to offer swim lessons for American Red Cross Level 3 and up for now with proper safety guidelines and revisit swim lessons for Level 1 and 2 and monitor social distancing guidelines. Motion carried unanimously.

Lap swimming was discussed, and guidelines were adjusted. The first day would be June 3<sup>rd</sup> from 4 P.M. – 7 P.M. and a fee of \$2/day. It was moved by EJ Leinen and seconded by Sara Poepsel-Miller to recommend to City Council to allow lap swimming per guidelines provided. Motion carried unanimously.

Logan Maxwell, Head Coach, was present to discuss Harlan Swim Team. The season would last about 6 weeks and children would be divided into groups. It was moved by EJ Leinen and seconded by Lee Schoof to recommend to City Council to allow Harlan Swim Team to use the public pool per guidelines provided by Harlan Swim Team. Motion carried unanimously with Todd Berndt abstaining.

Other Business:

- Playgrounds, restrooms in parks, and skate park open June 1<sup>st</sup>.
- Dog Park is getting closer to opening – making a second entrance to use temporarily.
- Little League is working on guidelines related to COVID-19.
- River Access – waiting to get on HMU Board meeting agenda.
- Shade structures have been re-furbished at swimming pool. The one awning near the concession area is finished and the other 2 structures will be completed.

The next meeting is set for Wednesday, June 17, 2020 at 12:00 noon.

There being no further business, meeting adjourned

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Ashley Schleis, Recording Secretary

*These minutes are subject to Board approval at the next regular meeting.*

# City of Harlan Swimming Pool

## COVID-19 Operations

There is a benefit to the citizens of Harlan by providing access to the swimming pool in 2020. Access and operations will certainly be different than previous years. The health and safety of our community is first and foremost. Financially, the pool does not generate enough revenue to cover expense in a normal year (negative \$60K-70K) and the summer of 2020 during COVID-19 will be not be any different.

Personal responsibility will be vitally important for a safe and healthy environment and operations.

These guidelines have been reviewed and approved by the City of Harlan Parks Board on Wednesday, May 27, 2020.

These guidelines will be posted at the facility and may change at the sole discretion of the City of Harlan.

### **Facilities Guidelines**

- Signage for social distancing and recommendations for not spreading germs will be posted throughout the facility.
- The PA system will be utilized to provide announcements/reminders for the health and safety of patrons.
- Bath house will be available. Social distancing will be required.
- Concession stand will not be available. Patrons may bring drinks and snacks for their personal use (no alcohol is allowed). Drinks and snacks must be consumed in concession area only.
- Chairs/lounge chairs will not be available. Patrons may bring their own chair if desired.
- No toys, balls, rafts, inner tubes of any type will be permitted in or out of the water.
- Diving boards and slide will not be accessible.
- Ladders and other frequently touched surfaces will be disinfected regularly.

### **Guidelines for Swimming Lessons**

Sign-Up Period: TBD

Starting Date: After June 15<sup>th</sup> Level 3 and higher, After July 6<sup>th</sup> Level 1 & 2

Hours/Days of Operation: TBD

Staff Required: TBD, based upon number signing up

Cost: \$65.00 (no refunds will be issued)

- Group lessons will not be available.
- Maximum number of individual lessons occurring simultaneously will be determined based upon sign-up.
- Instructors must practice social distancing of 6 feet or more with students. Instructors will not be holding or touching students and will maintain 6 feet of distance. If a student needs assistance with learning (while in or out of the water) this must be provided by a parent or family member from the same household.
- No more than 1 person may be in the pool area with a student.
- All items used for learning will be disinfected after each lesson.

## **Guidelines for Swimming Laps**

Starting Date: June 3, 2020

Hours/Days of Operation: 7 days/week, 4-7 PM

Staff Required: 4

Cost: \$2 per day (no refunds will be issued)

- Walking laps in the water, water aerobics, sunbathing are not considered swimming laps.
- No more than 2 swimmers in a lane (16 max). If there are more than 16 swimmers at one time swimming will be limited to 1 hour per swimmer.
- 1 adult supervisory guest may accompany a minor if the minor is swimming laps.
- No children or additional guests waiting inside the pool area while swimming laps.
- 8 swimming lanes are clearly marked with black stripes on the pool bottom.
- Only the 4' area of the pool will be open during lap swimming. The zero entry, slide and deep area will be closed.

## **Guidelines for Open Public Use**

Starting Date: UNDETERMINED – Governor proclamation extends to June 17

Hours/Days of Operation: TBD

Staff Required: TBD

Cost: TBD (no refunds will be issued)

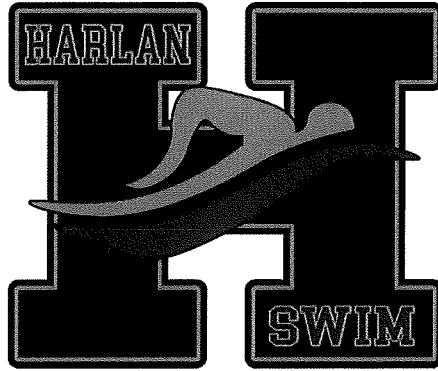
- 50% capacity limit will be set at 100 patrons maximum (not including staff)
- Monday, Wednesday and Thursday from 1-3:30 limit will be 50 patrons to allow capacity for up to 50 patrons from day care providers
- 1 guard/staff person will be assigned to monitor social distancing

### **ADDITIONAL STAFF NOTES:**

- Follow all signage as posted and be excellent role models at all times and especially related to COVID-19.
- Stay home if you are sick or do not feel well.
- No more than 2 staff in the guardhouse at one time while practicing social distancing.
- Staff must follow all guidelines of patrons (e.g. no chairs, diving board/slide use, etc.)
- Life guard chairs will be allowed for use.

### **ADDITIONAL NOTE:**

- Harlan Swim Team (under guidance from a separate Board) will follow guidelines for youth activities/events/sports as provided by the Governor of Iowa.



## **Harlan Swim Team Summer 2020 Pandemic Practice Plan**

With approval of the Board of Directors of the Harlan Swim Team, and the approval of the Parks and Recreation Board, City of Harlan, the five-point practice plan produced by the coaching staff shall take into account the following measures.

1. Adheres to guidelines created by Governor Reynolds and her team, as well as local measures
2. Develops a plan for proper sanitizing of equipment and safe equipment use
3. Creates social distancing measures at practices and institutes a unique practice schedule that accommodates the safety of coaches and athletes
4. Prohibits competition between other towns, *unless further guidance is approved*
5. Permits competition, exercise, and healthy lifestyle for youth and continues the development of the “Cyclone Way”

Each one of these measures is explained in greater details on the following pages. This plan has some concrete steps that are set, but as with many plans during this pandemic, some guidelines and measures will need to be fluid and updated as time goes by. Any measure that is adjusted or changed will be approved by the aforementioned bodies.



### **Section 1: Adhering to Public Health Guidelines**

The following list are steps that will be taken by all parties involved.

- A strict initiative for “if you feel sick at all, stay home.”
- An adjusted practice schedule that limits patrons and interaction
- A proper sanitizing plan for all equipment
- Forbidding travel outside of the Stamp Aquatic Center in Harlan
- Adjusting to local and state guidelines

### **Section 2: Sanitizing Equipment**

The following list are steps that will be taken by all parties involved.

- Locker rooms
  - Athletes are asked to not use the locker rooms. Bringing shorts or sweatpants to put over the suit is a better option for use. This will limit interaction and use.
- Athletes will be asked to bring their own kickboards and pull buoys
  - If an athlete does not have a kick board or pull buoy, it is possible that team equipment will not be provided.
  - Drills and techniques will be taught to those without personal equipment.
  - Should team equipment be allowed for use, an OSHA approved cleaning solution will disinfect the equipment.
- Sanitizing diving blocks
  - Upon approval from the proper authorities, the use of diving blocks may be permitted more regularly because of the high amount of chlorinated water that will be in contact with the blocks.
  - Should block use be limited, a rotating schedule determined by the coaching staff will be used to determine which kids will be able to use the diving blocks on designated days.
    - In between practices, blocks and other equipment will be sanitized with an OSHA approved solution of a water to bleach ratio.

### **Section 3: Social Distancing and Practice Schedule**

- *Section A: Social distancing at Practice*

- Swimmer starting zones will be designated at both ends of the pool.
- There will **never** be more than four kids in a lane, two at each end.
  - Swimmers will be grouped together based on ability and speed.
  - These groups will not change or mix together.
  - The same equipment will be sanitized twice daily to prevent contamination.
- If swimmers are needed out of the water, there will be a six-foot distance between athletes.
- To communicate with swimmers and prevent a gathering in a huddle, the use of the speaker on the starter will be used to communicate.
- Swimmers will be asked to show up no earlier than 15 minutes before the start of their practice time to limit the interaction of swimmers.
- Those chauffeuring swimmers to the pool are encouraged to reside in the household, and those chauffeur are asked to remain in their vehicles or elsewhere, outside of pool facilities.
  - If a visitor must come in with the swimmer for a medical issue, we ask that it be limited to one person in the same household.

- *Section B: Practice Schedule*

- On the next page, you will find a chart that adjusts for a practice schedule that takes in account the size of groups based on the 2019 roster.
- These times may change depending on enrollment demographics for the 2020 season.
- The age group that your child will be on is dependent on their age as of June 1, 2020.

	Monday	Tuesday	Wednesday	Thursday	Friday
10-11 AM	11-12 girls 13-14 girls	11-12 boys 13-14 boys	<b>Incoming freshman- graduating seniors 10-12:00</b>	11-12 girls 13-14 girls	11-12 boys 13-14 boys
45 minute break				45 minute break	
11:45-12:45 PM	8 and under girls and boys	9-10 girls and boys		8 and under girls and boys	9-10 girls and boys

#### **Section 4: Prohibiting Competition outside of Harlan**

- On May 17th, the Harlan Swim Team Board of Directors voted unanimously to pull out of the Western Iowa Swim League for the 2020 season.
  - Other teams followed the direction and precedent set by Harlan.
  - This will prevent any travel between towns and teams, prohibiting the virus from being transferred at meets.
- Should guidelines allow, there may be time for an intrasquad meet for the swimmers at Harlan.
  - If this were to happen, swimmers would be spaced inside of the pool area.
  - Supporters must stay social distance outside of the pool fence
- Should COVID-19 circumstances drastically improve, we may look at scheduling a meet with another team, though this is unlikely.
- No competition will ever take place without approval of proper authorities.

#### **Section 5: Continuing the “Cyclone Way”**

- Adhering to these guidelines promotes values of respect, accountability, a work ethic, and sense of team during our season (dates pending approval of plans).
- Practice plans will be available on off days at [harlaniaswimteam.weebly.com](http://harlaniaswimteam.weebly.com) or [cbcsdswim.weebly.com](http://cbcsdswim.weebly.com)
- This plan allows swimmers to remain safe, engage with peers, to continue to train, and to work to get better for competition in the 2021 season.

## ORDINANCE NO. 2020-03

### AN ORDINANCE AMENDING CHAPTER 75 OF THE CODE OF ORDINANCES FOR THE CITY OF HARLAN, IOWA PERTAINING TO ALL TERRAIN VEHICLES, OFF-ROAD MOTORCYCLES AND SNOWMOBILES.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF HARLAN, IOWA:

**SECTION 1. CHAPER MODIFIED.** Chapter 75 of the Code of Ordinances of the City of Harlan, Iowa, is hereby repealed and the following adopted in lieu thereof:

#### CHAPTER 75

#### ALL-TERRAIN VEHICLES, OFF ROAD MOTORCYCLES AND SNOWMOBILES

**7501 PURPOSE.** The purpose of this chapter is to regulate the operation of all- terrain vehicles, off-road motorcycles and snowmobiles within the City.

**7502 DEFINITIONS.** For use in this chapter the following terms are defined:

1. "All-terrain vehicle" or "ATV" means a motorized vehicle, with not less than three and not more than six non-highway tires, that is limited in engine displacement to less than 1,000 cubic centimeters and in total dry weight to less than 1,200 pounds and that has a seat or saddle designed to be straddled by the operator and handlebars for steering control.

*(Code of Iowa, Sec. 321I.1)*

2. "Off-road motorcycle" means a two-wheeled motor vehicle that has a seat or saddle designed to be straddled by the operator and handlebars for steering control and that is intended by the manufacturer for use on natural terrain. "Off-road motorcycle" includes a motorcycle that was originally issued a certificate of title and registered for highway use under Chapter 321 of the Code of Iowa, but that contains design features that enable operation over natural terrain. An operator of an off-road motorcycle is also subject to the provisions of this chapter governing the operation of all-terrain vehicles.

*(Code of Iowa, Sec. 321I.1)*

3. "Snowmobile" means a motorized vehicle that weighs less than 1,000 pounds, that uses sled-type runners or skis, endless belt-type tread with a width of 48 inches or less, or any combination of runners, skis, or tread, and is designed for travel on snow or ice. "Snowmobile" does not include an all- terrain vehicle that has been altered or equipped with runners, skis, belt-type tracks, or treads.

*(Code of Iowa, Sec. 321G.1)*

*(Ord. 2012-08 – Oct. 12 Supp.)*

**7503 GENERAL REGULATIONS.** No person shall operate an ATV, off-road motorcycle or off-road utility vehicle within the City in violation of Chapter 321I of the Code of Iowa or a snowmobile within the City in violation of the provisions of Chapter 321G of the Code of Iowa or in violation of rules established by the Natural Resource Commission of the Department of Natural Resources governing their registration, equipment and manner of operation.

*(Code of Iowa, Ch. 321G & Ch. 321I)*

***(Ord. 2012-08 – Oct. 12 Supp.)***

**7504 OPERATION OF SNOWMOBILES.** The operators of snowmobiles shall comply with the following restrictions as to where snowmobiles may be operated within the City:

1. Streets. Snowmobiles may be operated on any streets in the City except for the following:

*(Code of Iowa, Sec. 321G.9[4a])*

- A. The City Square and one block in each direction from the square.
- B. On 6<sup>th</sup>, 7<sup>th</sup>, 12<sup>th</sup> and 19<sup>th</sup> Streets from Chatburn Avenue (Highway 44) to Cyclone Avenue.
- C. On Chatburn Avenue (Highway 44) and Cyclone Avenue for their entire lengths.

2. Exceptions. Snowmobiles may be operated on prohibited streets only under the following circumstances:

- A. Emergencies. Snowmobiles may be operated on any street in an emergency during the period of time when and at locations where snow upon the roadway renders travel by conventional motor vehicles impractical.

*(Code of Iowa, Sec. 321G.9[4c])*

- B. Direct Crossing. Snowmobiles may make a direct crossing of a prohibited street provided all of the following occur:

- (1) The crossing is made at an angle of approximately ninety degrees (90°) to the direction of the street and at a place where no obstruction prevents a quick and safe crossing;
- (2) The snowmobile is brought to a complete stop before crossing the street;
- (3) The driver yields the right-of-way to all on-coming traffic which constitutes an immediate hazard; and
- (4) In crossing a divided street, the crossing is made only at an intersection of such street with another street.

*(Code of Iowa, Sec. 321G.9[2])*

3. Railroad Right-of-way. Snowmobiles shall not be operated on an operating railroad right-of-way. A snowmobile may be driven directly across a railroad right-of-way only at an established crossing and notwithstanding any other provisions of law may, if necessary, use the improved portion of the established crossing after yielding to all oncoming traffic.

*(Code of Iowa, Sec. 321G.13[1h])*

4. Trails. Snowmobiles shall not be operated on all-terrain vehicle trails except where so designated.

*(Code of Iowa, Sec. 321G.9[4 g])*

5. Parks and Other City Land. Snowmobiles shall not be operated in any park,

playground or upon any other City-owned property without the express permission of the City. A snowmobile shall not be operated on any City land without a snow cover of at least one-tenth of one inch.

6. Sidewalk or Parking. Snowmobiles shall not be operated upon the public sidewalk or that portion of the street located between the curb line and the sidewalk or property line commonly referred to as the “parking” except for purposes of crossing the same to a public street upon which operation is authorized by this chapter.

**7505 OPERATION OF ALL-TERRAIN VEHICLES.** The operators of ATVs shall comply with the following restrictions as to where ATVs may be operated within the City:

1. Streets. ATVs may be operated on streets only in accordance with Section 321.234A of the Code of Iowa or on such streets as may be designated by resolution of the Council for the sport of driving ATVs.

*(Code of Iowa, Sec. 321I.10[1 & 3])*

2. Trails. ATVs shall not be operated on snowmobile trails except where designated.

*(Code of Iowa, Sec. 321I.10[4])*

3. Railroad Right-of-way. ATVs shall not be operated on an operating railroad right-of-way. An ATV may be driven directly across a railroad right-of-way only at an established crossing and notwithstanding any other provisions of law may, if necessary, use the improved portion of the established crossing after yielding to all oncoming traffic.

*(Code of Iowa, Sec. 321I.14[1h])*

4. Parks and Other City Land. ATVs shall not be operated in any park, playground or upon any other City-owned property without the express permission of the City.

5. Sidewalk or Parking. ATVs shall not be operated upon the public sidewalk or that portion of the street located between the curb line and the sidewalk or property line commonly referred to as the “parking.”

**7506 NEGLIGENCE.** The owner and operator of an ATV or snowmobile are liable for any injury or damage occasioned by the negligent operation of the ATV or snowmobile. The owner of an ATV or snowmobile shall be liable for any such injury or damage only if the owner was the operator of the ATV or snowmobile at the time the injury or damage occurred or if the operator had the owner’s consent to operate the ATV or snowmobile at the time the injury or damage occurred.

*(Code of Iowa, Sec. 321G.18 & 321I.19)*

**7507 ACCIDENT REPORTS.** Whenever an ATV or snowmobile is involved in an accident resulting in injury or death to anyone or property damage amounting to one thousand dollars (\$1000.00) or more, either the operator or someone acting for the operator shall immediately notify a law enforcement officer and shall file an accident report, in accordance with State law.

*(Code of Iowa, Sec. 321G.10 & 321I.11)*

**7508 SPEED.** No person shall operate a snowmobile or ATV in excess of thirty



(30) miles per hour.

**SECTION 2. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 3. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mike Kolbe, Mayor

\_\_\_\_\_  
Attest: Jane Smith, City Clerk

## CHAPTER 75

## ALL-TERRAIN VEHICLES AND SNOWMOBILES

75.01 Purpose  
75.02 Definitions  
75.03 General Regulations  
75.04 Operation of Snowmobiles

75.05 Operation of All-Terrain Vehicles  
75.06 Negligence  
75.07 Accident Reports  
75.08 Speed

**7501 PURPOSE.** The purpose of this chapter is to regulate the operation of all-terrain vehicles, off-road motorcycles and snowmobiles within the City.

**7502 DEFINITIONS.** For use in this chapter the following terms are defined:

1. “All-terrain vehicle” or “ATV” means a motorized vehicle, with not less than three and not more than six non-highway tires, that is limited in engine displacement to less than 1,000 cubic centimeters and in total dry weight to less than 1,200 pounds and that has a seat or saddle designed to be straddled by the operator and handlebars for steering control.

*(Code of Iowa, Sec. 321I.1)*

2. “Off-road motorcycle” means a two-wheeled motor vehicle that has a seat or saddle designed to be straddled by the operator and handlebars for steering control and that is intended by the manufacturer for use on natural terrain. “Off-road motorcycle” includes a motorcycle that was originally issued a certificate of title and registered for highway use under Chapter 321 of the Code of Iowa, but that contains design features that enable operation over natural terrain. An operator of an off-road motorcycle is also subject to the provisions of this chapter governing the operation of all-terrain vehicles.

*(Code of Iowa, Sec. 321I.1)*

3. “Snowmobile” means a motorized vehicle that weighs less than 1,000 pounds, that uses sled-type runners or skis, endless belt-type tread with a width of 48 inches or less, or any combination of runners, skis, or tread, and is designed for travel on snow or ice. “Snowmobile” does not include an all-terrain vehicle that has been altered or equipped with runners, skis, belt-type tracks, or treads.

*(Code of Iowa, Sec. 321G.1)*

*(Ord. 2012-08 – Oct. 12 Supp.)*

**7503 GENERAL REGULATIONS.** No person shall operate an ATV, off-road motorcycle or off-road utility vehicle within the City in violation of Chapter 321I of the Code of Iowa or a snowmobile within the City in violation of the provisions of Chapter 321G of the Code of Iowa or in violation of rules established by the Natural Resource Commission of the Department of Natural Resources governing their registration, equipment and manner of operation.

*(Code of Iowa, Ch. 321G & Ch. 321I)*

*(Ord. 2012-08 – Oct. 12 Supp.)*

**7504 OPERATION OF SNOWMOBILES.** The operators of snowmobiles shall comply with the following restrictions as to where snowmobiles may be operated within the City:

1. Streets. Snowmobiles may be operated on any streets in the City except for the following:

*(Code of Iowa, Sec. 321G.9[4a])*

- A. The City Square and one block in each direction from the square.
- B. On 6<sup>th</sup>, 7<sup>th</sup>, 12<sup>th</sup> and 19<sup>th</sup> Streets from Chatburn Avenue (Highway 44) to Cyclone Avenue.
- C. On Chatburn Avenue (Highway 44) and Cyclone Avenue for their entire lengths.

2. Exceptions. Snowmobiles may be operated on prohibited streets only under the following circumstances:

- A. Emergencies. Snowmobiles may be operated on any street in an emergency during the period of time when and at locations where snow upon the roadway renders travel by conventional motor vehicles impractical.

*(Code of Iowa, Sec. 321G.9[4c])*

- B. Direct Crossing. Snowmobiles may make a direct crossing of a prohibited street provided all of the following occur:

- (1) The crossing is made at an angle of approximately ninety degrees (90°) to the direction of the street and at a place where no obstruction prevents a quick and safe crossing;
- (2) The snowmobile is brought to a complete stop before crossing the street;
- (3) The driver yields the right-of-way to all on-coming traffic which constitutes an immediate hazard; and
- (4) In crossing a divided street, the crossing is made only at an intersection of such street with another street.

*(Code of Iowa, Sec. 321G.9[2])*

3. Railroad Right-of-way. Snowmobiles shall not be operated on an operating railroad right-of-way. A snowmobile may be driven directly across a railroad right-of-way only at an established crossing and notwithstanding any other provisions of law may, if necessary, use the improved portion of the established crossing after yielding to all oncoming traffic.

*(Code of Iowa, Sec. 321G.13[1h])*

4. Trails. Snowmobiles shall not be operated on all-terrain vehicle trails except where so designated.

*(Code of Iowa, Sec. 321G.9[4 g])*

5. Parks and Other City Land. Snowmobiles shall not be operated in any park, playground or upon any other City-owned property without the express permission of the City. A snowmobile shall not be operated on any City land without a snow cover of at least one-tenth of one inch.

6. Sidewalk or Parking. Snowmobiles shall not be operated upon the public

sidewalk or that portion of the street located between the curb line and the sidewalk or property line commonly referred to as the “parking” except for purposes of crossing the same to a public street upon which operation is authorized by this chapter.

**7505 OPERATION OF ALL-TERRAIN VEHICLES.** The operators of ATVs shall comply with the following restrictions as to where ATVs may be operated within the City:

1. Streets. ATVs may be operated on streets only in accordance with Section 321.234A of the Code of Iowa or on such streets as may be designated by resolution of the Council for the sport of driving ATVs.

*(Code of Iowa, Sec. 321I.10[1 & 3])*

2. Trails. ATVs shall not be operated on snowmobile trails except where designated.

*(Code of Iowa, Sec. 321I.10[4])*

3. Railroad Right-of-way. ATVs shall not be operated on an operating railroad right-of-way. An ATV may be driven directly across a railroad right-of-way only at an established crossing and notwithstanding any other provisions of law may, if necessary, use the improved portion of the established crossing after yielding to all oncoming traffic.

*(Code of Iowa, Sec. 321I.14[1h])*

4. Parks and Other City Land. ATVs shall not be operated in any park, playground or upon any other City-owned property without the express permission of the City.

5. Sidewalk or Parking. ATVs shall not be operated upon the public sidewalk or that portion of the street located between the curb line and the sidewalk or property line commonly referred to as the “parking.”

**7506 NEGLIGENCE.** The owner and operator of an ATV or snowmobile are liable for any injury or damage occasioned by the negligent operation of the ATV or snowmobile. The owner of an ATV or snowmobile shall be liable for any such injury or damage only if the owner was the operator of the ATV or snowmobile at the time the injury or damage occurred or if the operator had the owner’s consent to operate the ATV or snowmobile at the time the injury or damage occurred.

*(Code of Iowa, Sec. 321G.18 & 321I.19)*

**7507 ACCIDENT REPORTS.** Whenever an ATV or snowmobile is involved in an accident resulting in injury or death to anyone or property damage amounting to one thousand dollars (\$1000.00) or more, either the operator or someone acting for the operator shall immediately notify a law enforcement officer and shall file an accident report, in accordance with State law.

*(Code of Iowa, Sec. 321G.10 & 321I.11)*

**7508 SPEED.** No person shall operate a snowmobile or ATV in excess of thirty (30) miles per hour.

## **Ordinance 2020-04**

**AN ORDINANCE TO DESIGNATE THAT PORTION OF THE ROADWAYS UPON WHICH OFF-ROAD UTILITY VEHICLES, AS DEFINED BY IOWA CODE SECTION 321I, MAY BE OPERATED DURING SPECIFIED PERIODS, AND TO ESTABLISH REGULATIONS OF SUCH OPERATION.**

**WHEREAS**, the City of Harlan (The City) has evaluated the traffic conditions on all roadways and has determined that Off-road Utility Vehicles as defined by Iowa Code Section 321I can be operated without unduly interfering with or constituting an undue hazard to conventional motor vehicle traffic, and;

**WHEREAS**, pursuant to Iowa Code Section 321I.10, the City may permit operation of said vehicles on the roadways designated by the City for use during a specified period, and;

**WHEREAS**, the operation of said vehicle would be regulated under Iowa Code Chapters 231I, 321.20B, 321A.21, and other applicable provisions of Iowa law;

**NOW, THEREFORE**, be it resolved by the City of Harlan, Shelby County, Iowa, that the following regulations are hereby adopted regarding operation of Off-Road Utility Vehicles on roadways within the City:

**SECTION 1: CHAPTER 78 CREATED.** Chapter 78, titled, “Off-Road Utility Vehicles” is hereby created and the following Sections are adopted.

**78.01, Purpose:** The purpose of this Ordinance is to designate that portion of roadways upon which Off-Road Utility Vehicles may be operated during a specified period, to specify said period, and to establish regulations regarding such operation.

**78.02, Definitions:**

- 1) Off-Road Utility Vehicle – as defined in Iowa Code Section 321I.1, means a motorized flotation-tire vehicle with not less than four and not more than eight low-pressure tires that is limited in engine displacement to less than 1,500 cubic centimeters and in total dry weight to not more than 1,800 pounds and that has a seat of bucket or bench design, not intended to be straddled by the operator, and a steering wheel or control levers for control.
- 2) Roadway – as defined in Iowa Code Section 321I.1, means that portion of a roadway improved, designed, or ordinarily used for vehicular travel.

**78.03, Operation on Roadways:** A registered Off-Road Utility Vehicle may be operated on a City roadway and such operation further limited to the hours from official sunrise to official sunset of the same day, as established by the National Weather Service.

**78.04, Unlawful Operations:**

- 1) A person shall not drive or operate an Off-Road Utility Vehicle:

- a. At a rate of speed in excess of the posted speed limit, nor greater than reasonable or proper under all existing circumstances.
  - b. In a careless, reckless, or negligent manner so as to endanger the person or property of another or to cause injury or damage thereto.
  - c. While under the influence of intoxicating liquor or narcotics or habit-forming drugs.
  - d. Without a lighted headlight and taillight at such times when conditions provide insufficient lighting to render clearly discernible persons and vehicles at a distance of five-hundred feet ahead.
  - e. In any tree nursery or planting in a manner which damages or destroys growing stock.
  - f. On any public land, ice, or snow, in violation of official signs prohibiting such operation in the interest of safety for person, property, or the environment. Any officer appointed by the Council may post an official sign in an emergency for the protection of person, property, or environment.
  - g. In any park, wildlife area, preserve, refuge, game management area, or any portion of a meandered stream, or any portion of the bed of a non-meandered stream, which has been identified as a navigable stream or river by rule adopted by the department and which is covered by water, except on designated riding areas and designated riding trails. This paragraph does not prohibit the use of ford crossing of public roads or any other ford crossing when use for agricultural purposes; the operation of construction vehicles engaged in lawful construction, repair, or maintenance in a streambed; or the operation of all -terrain vehicles on ice.
  - h. Upon an operating railroad right-of-way. An Off-Road Utility Vehicle may be driven directly across a railroad right-of-way only at an established crossing and, notwithstanding any other provisions of law, may, if necessary, use the improved portion of the established crossing after yielding to all oncoming traffic. This paragraph does not apply to a law enforcement officers or employee's duties or to an employee of a utility with authority to enter upon the railroad right-a-way in the lawful performance of the employee's duties.
- 2) A person shall not operate or ride in an Off-Road Utility Vehicle with a firearm in the person's possession unless it is unloaded and enclosed in a carrying case. However, a non-ambulatory person may carry an uncased and unloaded firearm while operating or riding in an Off-Road Utility Vehicle.
- 3) A person shall not operate an Off-Road Utility Vehicle:
  - a. With more persons on the vehicle then it was designated to carry.
  - b. Paragraph (a) does not apply to a person who operates an Off-Road Utility Vehicle as part of a farm operation as defined in Iowa Code Section 352.2
- 4) A person shall not operate an Off-Road Utility Vehicle on a designated riding area or designated trail unless the riding area or trail is signed as open to Off-Road Utility Vehicle operation.



- 5) A person shall not operate a vehicle other than an Off-Road Utility Vehicle on a designated riding area or designated trail unless the riding area or trail is signed as open to such other use.
- 6) A person shall not operate an Off-Road Utility Vehicle unless the operator is 18 years of age or older and has a valid Iowa Driver's License; unless the vehicle is duly registered; and unless the operator has proof of insurance complying with that required of the operator of a motor vehicle pursuant to applicable Iowa Statutes, Rules, and Regulations, including but not limited to Iowa Code Sections 321.20B, and 321A.21.

**78.05, Identification Stickers:** Individuals who operate an Off-Road Utility Vehicle on the roadways of the City of Harlan must obtain an identification sticker from the office of the Shelby County Recorder. The following conditions apply:

- 1) The owner of each Off-Road Utility Vehicle shall be required to provide proof of ownership including but not limited to a bill of sale, registration, and other documentation as may be accepted by the Recorder.
- 2) Each applicant for an identification sticker must provide proof that the vehicle is properly registered pursuant to Iowa Code Section 321I.3 and DNR regulations.
- 3) Each applicant for an identification plate must pay a fee in the amount of \$25.00
- 4) Identification Sticker shall be affixed to the right-rear portion of all Off-Road Utility Vehicles in such a manner as to be clearly visible.

**78.06, Exempt Vehicles:** Registration shall not be required for vehicles exempted under Iowa Code Section 321I.9(3).

**78.07, Penalties:** Violation of this Ordinance shall constitute a SIMPLE MISDEMEANOR punishable by a minimum fine of \$65.00, a maximum fine of \$625.00, plus applicable court costs.

**SECTION 2. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 3. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. WHEN EFFECTIVE.** This ordinance shall become effective \_\_\_\_\_, 2020.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

\_\_\_\_\_  
Mike Kolbe, Mayor

\_\_\_\_\_  
Attest: Jane Smith, City Clerk

## CHAPTER 78

### ALL-TERRAIN VEHICLES

78.01 Purpose  
78.02 Definitions  
75.03 Operation on Roadways  
75.04 Unlawful Operations

75.05 Identification Stickers  
75.06 Exempt Vehicles  
75.07 Penalties

**78.01 PURPOSE.** The purpose of this chapter is to designate that portion of roadways upon which Off-Road Utility Vehicles may be operated during a specified period, to specify said period and to establish regulations regarding such operation.

**78.02 DEFINITIONS.** For use in this chapter the following terms are defined:

- 1) "Off-Road Utility Vehicle – as defined in Iowa Code Section 321I.1, means a motorized flotation-tire vehicle with not less than four and not more than eight low-pressure tires that is limited in engine displacement to less than 1,500 cubic centimeters and in total dry weight to not more than 1,800 pounds and that has a seat of bucket or bench design, not intended to be straddled by the operator, and a steering wheel or control levers for control.
- 2) Roadway – as defined in Iowa Code Section 321I.1, means that portion of a roadway improved, designed, or ordinarily used for vehicular travel.

*(Code of Iowa, Sec. 321I.1)*

An operator of an off-road utility vehicle is also subject to the provisions of this chapter governing the operation of all-terrain vehicles.

*(Ord. 2014-14 – Nov. 14 Supp.)*

**78.03 OPERATION ON ROADWAYS:** A registered Off-Road Utility Vehicle may be operated on a City roadway and such operation further limited to the hours from official sunrise to official sunset of the same day, as established by the National Weather Service.

**78.04 UNLAWFUL OPERATIONS:**

1. A person shall not drive or operate an Off-Road Utility Vehicle:
  - A. At a rate of speed in excess of the posted speed limit, nor greater than reasonable or proper under all existing circumstances.
  - B. In a careless, reckless, or negligent manner so as to endanger the person or property of another or to cause injury or damage thereto.
  - C. While under the influence of intoxicating liquor or narcotics or habit-forming drugs.

D. Without a lighted headlight and taillight at such times when conditions provide insufficient lighting to render clearly discernible persons and vehicles at a distance of five-hundred feet ahead.

E. In any tree nursery or planting in a manner which damages or destroys growing stock.

F. On any public land, ice, or snow, in violation of official signs prohibiting such operation in the interest of safety for person, property, or the environment. Any officer appointed by the Council may post an official sign in an emergency for the protection of person, property, or environment.

G. In any park, wildlife area, preserve, refuge, game management area, or any portion of a meandered stream, or any portion of the bed of a non-meandered stream, which has been identified as a navigable stream or river by rule adopted by the department and which is covered by water, except on designated riding areas and designated riding trails. This paragraph does not prohibit the use of ford crossing of public roads or any other ford crossing when use for agricultural purposes; the operation of construction vehicles engaged in lawful construction, repair, or maintenance in a streambed; or the operation of all -terrain vehicles on ice.

H. Upon an operating railroad right-of-way. An Off-Road Utility Vehicle may be driven directly across a railroad right-of-way only at an established crossing and, notwithstanding any other provisions of law, may, if necessary, use the improved portion of the established crossing after yielding to all oncoming traffic. This paragraph does not apply to a law enforcement officers or employee's duties or to an employee of a utility with authority to enter upon the railroad right-a-way in the lawful performance of the employee's duties.

2. A person shall not operate or ride in an Off-Road Utility Vehicle with a firearm in the person's possession unless it is unloaded and enclosed in a carrying case. However, a non-ambulatory person may carry an uncased and unloaded firearm while operating or riding in an Off-Road Utility Vehicle.

3. A person shall not operate an Off-Road Utility Vehicle:

- a. With more persons on the vehicle than it was designated to carry.
- b. Paragraph (a) does not apply to a person who operates an Off-Road Utility Vehicle as part of a farm operation as defined in Iowa Code Section 352.2.

4. A person shall not operate an Off-Road Utility Vehicle on a designated riding area or designated trail unless the riding area or trail is signed as open to Off-Road Utility Vehicle operation.
5. A person shall not operate a vehicle other than an Off-Road Utility Vehicle on a designated riding area or designated trail unless the riding area or trail is signed as open to such other use.
6. A person shall not operate an Off-Road Utility Vehicle unless the operator is 18 years of age or older and has a valid Iowa Driver's License; unless the vehicle is duly registered; and unless the operator has proof of insurance complying with that required of the operator of a motor vehicle pursuant to applicable Iowa Statutes, Rules, and Regulations, including but not limited to Iowa Code Sections 321.20B, and 321A.21.

**78.05 IDENTIFICATION STICKERS;** Individuals who operate an Off-Road Utility Vehicle on the roadways of the City of Harlan must obtain an identification sticker from the office of the Shelby County Recorder. The following conditions apply:

1. The owner of each Off-Road Utility Vehicle shall be required to provide proof of ownership including but not limited to a bill of sale, registration, and other documentation as may be accepted by the Recorder.
2. Each applicant for an identification sticker must provide proof that the vehicle is properly registered pursuant to Iowa Code Section 321I.3 and DNR regulations.
3. Each applicant for an identification plate must pay a fee in the amount of \$25.00.
4. Identification Sticker shall be affixed to the right-rear portion of all Off-Road Utility Vehicles in such a manner as to be clearly visible.

**78.06 EXEMPT VEHICLES:** Registration shall not be required for vehicles exempted under Iowa Code Section 321I.9(3).

**78.07 PENALTIES:** Violation of this Ordinance shall constitute a SIMPLE MISDEMEANOR punishable by a minimum fine of \$65.00, a maximum fine of \$625.00, plus applicable court costs.

**“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 5:15 o'clock P.M. the 16<sup>th</sup> day of June 2020. The meeting was called to order by Jay Christensen, Mayor Pro-Tem in the Chair, and the following Council members were:

PRESENT: Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger

ABSENT: None

The City Clerk presented the agenda. It was moved by Rudolph and seconded by Schaben to approve the agenda. A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
NAYS: None  
The motion carried.

The Mayor Pro-Tem asked the Council members to state any conflicts of interest, as applicable.

It was moved by Petersen and seconded by Kroger that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 06/02/2020 Council meeting and the 06/11/2020 Special Council Meeting
- B. Claims List No. 1220 in the amount of \$90,592.61
- C. Expenditure & Revenue reports for the month of May 2020
- D. New Application for Victoria Station, 407 Victoria St., Class C Liquor License (LC) (Commercial), Outdoor Service
- E. Approval of 20/21 Cigarette/Tobacco/Nicotine/Vapor Permits

A roll call vote was had which was as follows:

AYES: Bladt - item A, B, C, D, Petersen, Christensen, Rudolph, Schaben, Kroger  
ABSTAIN: Bladt from item E due to conflict of interest  
NAYS: None  
The motion carried, and the Consent Agenda items were approved and adopted.

It was moved by Rudolph and seconded by Bladt to approve the Noise Ordinance Permit for an outdoor music event, from Sara Poepsel Miller at 1501 Baldwin St. for July 4, 2020. A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
NAYS: None  
The motion carried.

It was moved by Petersen and seconded by Schaben to approve the Noise Ordinance Permit for a community concert event, from Fresh Encounter Church at 1003 Tarkington St. for July 7, 2020. A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
NAYS: None  
The motion carried.

It was moved by Kroger and seconded by Petersen to approve the Joint Participation Agreement between the City of Harlan and SWIPCO to participate in and contribute funding for SWITA taxi service as part of a regional system. SWITA serves 8 counties, with Shelby County being the second largest user. A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

Mayor Pro-Tem Christensen introduced **Ordinance 2020-03 AN ORDINANCE AMENDING CHAPTER 75 OF THE CODE OF ORDINANCES FOR THE CITY OF HARLAN, IOWA PERTAINING TO ALL-TERRAIN VEHICLES AND SNOWMOBILES, BY REMOVING DEFINITION 75.02(3) – OFF-ROAD UTILITY VEHICLES.**

It was moved by Bladt and seconded by Schaben that Ordinance No. 2020-03 now be read for the second time. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously, and the second reading was passed.

Mayor Pro-Tem Christensen introduced **Ordinance 2020-04 AN ORDINANCE CREATING CHAPTER 78 TO THE CODE OF ORDINANCES FOR THE CITY OF HARLAN, IOWA PERTAINING TO OFF-ROAD UTILITY VEHICLES.**

It was moved by Petersen and seconded by Kroger that Ordinance No 2020-04 now be read for the second time. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously, and the second reading was passed.

It was moved by Rudolph and seconded by Petersen to approve the Completion & Award Request for 4 Season Travel, as part of the Downtown Upper Story & Façade Grant in the amount of \$3,932.05. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

Council Member Rudolph introduced **Resolution 2401 “A RESOLUTION SETTING THE SALARIES FOR APPOINTED OFFICERS AND EMPLOYEES OF THE CITY OF HARLAN FOR THE FISCAL YEAR 2020/21”.** Council Member Bladt seconded the motion. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously, and the resolution was duly adopted.

It was moved by Schaben and seconded by Petersen to approve the request for Waiver of Enforcement of Restrictive Covenant from Hansen House Harlan, LLC to construct an outbuilding along Gary Scull Drive, not to exceed 3,700 square feet. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

It was moved by Rudolph and seconded by Petersen to approve the H-GAC Contract for Cooperative Purchasing, providing assistance in obtaining a new fire truck. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.



It was moved by Kroger and seconded by Bladt to approve bid for Airport Hangar Door Replacement from Weirich Welding in the amount of \$86,279. This project is made possible through a State Grant, the State responsible for 70% of the cost and the City responsible for 30% of the cost. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None  
The motion carried.

It was moved by Rudolph and seconded by Kroger to approve the Swimming Pool opening date of June 17<sup>th</sup>, while following social distancing guidelines for the safety of staff and citizens. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None  
The motion carried.

The City Administrator presented his report.

The Mayor Pro-Tem presented his report.

There being no further business, the meeting on motion adjourned.

\_\_\_\_\_  
Jane Smith, City Clerk

\_\_\_\_\_  
Jay Christensen, Mayor Pro-Tem

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*

# COMING EVENTS

FRIDAY, JUNE 12

VETS COMMISSION MEETING  
10:30 A.M. Zoom

MONDAY, JUNE 15

FIRE DEPT. MEETING NIGHT  
7:00 P.M. Zoom

TUESDAY, JUNE 16

AIRPORT COMMISSION MEETING  
7:00 A.M. Harlan Municipal Airport

CITY COUNCIL MEETING  
5:15 P.M. Zoom

THURSDAY, JUNE 18

BOARD OF ADJUSTMENT  
12:00 P.M. Zoom

FRIDAY, JUNE 19

PARK & RECREATION MEETING  
12:00 P.M. Zoom

THURSDAY, JUNE 25

HMU ELECTRONIC BOARD MEETING  
VIA CONFERENCE CALL/LIVE FEED 4:00

MONDAY, JULY 6

FIRE DEPT. TRAINING NIGHT  
7:00 P.M. Fire Hall

TUESDAY, JULY 7

CITY COUNCIL MEETING  
5:15 P.M. Zoom

THURSDAY, JULY 9

HMU ELECTRONIC BOARD MEETING

MONDAY, JULY 13

LIBRARY BOARD MEETING  
5:15 P.M. Zoom

06/12/20

**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS, JUNE 16, 2020, 5:15 P.M**

The City Council will be meeting in the City of Harlan Council Chambers. Due to the COVID-19 crisis, the City of Harlan will also be offering to the public, the ability to join this meeting electronically utilizing Zoom.com. The public can participate remotely via conference call by telephone or by audio on their own computer.

To participate by audio internet connection:

Join Zoom: <https://us02web.zoom.us/j/82666582194> Meeting ID: 826 6658 2194

To participate by phone: dial #1-312-626-6799 Meeting ID: 826 6658 2194

**1. OPENING BUSINESS**

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Roll Call Vote*)
- D. Conflict of Interest (state if applicable)

**2. CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.

Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 6/2/20 Council meeting and the 6/11/20 Special Council meeting
- B. Abstract No. 1220 in the amount of \$90,592.61
- C. Expenditure & Revenue reports for the month of May 2020
- D. New Application for Victoria Station, 407 Victoria St., Class C Liquor License (LC) (Commercial), Outdoor Service
- E. Approval of 20/21 Cigarette/Tobacco/Nicotine/Vapor Permits

**3. OTHER BUSINESS**

- A. Review Noise Ordinance Permit from Sara Poepsel Miller at 1501 Baldwin St. (*Roll Call Vote*)
- B. Review Noise Ordinance Permit from Fresh Encounter Church at 1003 Tarkington St. (*Roll Call Vote*)
- C. Review Joint Participation Agreement between the City of Harlan and SWIPCO for SWITA service (*Roll Call Vote*)
- D. Ordinance 2020-03 – An Ordinance amending Chapter 75 of the Code of Ordinances for the City of Harlan, Iowa pertaining to All-Terrain Vehicles and Snowmobiles, by removing definition 75.02(3) – Off-Road Utility Vehicles – Second Reading (*Roll Call Vote*)
- E. Ordinance 2020-04 – An Ordinance creating Chapter 78 to the Code of Ordinances for the City of Harlan, Iowa pertaining to Off-Road Utility Vehicles – Second Reading (*Roll Call Vote*)
- F. Review Completion & Award Request for 4 Seasons Travel – Downtown Upper Story & Façade Grant (*Roll Call Vote*)
- G. **Resolution No. 2401** – Setting the Salaries for employees, FY2020/21 (*Roll Call Vote*)
- H. Review request for Waiver of Enforcement of Restrictive Covenant from Hansen House Harlan LLC (*Roll Call Vote*)
- I. Review H-GAC Contract for Cooperative Purchasing (*Roll Call Vote*)
- J. Review Airport Hangar Door Replacement bid from Weirich Welding (*Roll Call Vote*)
- K. Review Swimming Pool opening date of June 17<sup>th</sup> (*Roll Call Vote*)

**4. OTHER REPORTS**

- A. City Administrator's Report
- B. Mayor's Report

**5. ADJOURN**

**“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, held at 5:15 o'clock P.M. the 2<sup>nd</sup> day of June 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger

ABSENT: None

The City Clerk presented the agenda. It was moved by Rudolph and seconded by Schaben to approve the agenda. The motion carried unanimously.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Petersen and seconded by Christensen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

A. Minutes of the 05/19/2020 Council meeting

B. Claims List No. 1219 in the amount of \$1,221,096.76

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried, and the Consent Agenda items were approved and adopted.

It was moved by Rudolph and seconded by Bladt to receive and file the Parks and Recreation minutes from 05/27/2020.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

It was moved by Kroger and seconded by Petersen to allow swimming lessons for American Red Cross Level 3 and up with proper safety guidelines. The possibility of Level 1 and 2 swim lessons will be reviewed in July.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

It was moved by Petersen and seconded by Bladt to allow lap swimming as per guidelines provided, starting June 3<sup>rd</sup> from 4-7 p.m. daily for a fee of \$2.00 per day. One adult supervisory guest may accompany a minor if the minor is swimming laps. Walking, water aerobics and sunbathing are not considered lap swimming.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried

It was moved by Kroger and seconded by Rudolph to allow Harlan Swim Team to use the public pool per guidelines provided by the Harlan Swim Team. The season would last about 6 weeks and children will be divided into groups.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried

Mayor Kolbe introduced **Ordinance 2020-03 AN ORDINANCE AMENDING CHAPTER 75 OF THE CODE OF ORDINANCES FOR THE CITY OF HARLAN, IOWA PERTAINING TO ALL-TERRAIN VEHICLES AND SNOWMOBILES, BY REMOVING DEFINITION 75.02(3) – OFF-ROAD UTILITY VEHICLES.**

It was moved by Petersen and seconded by Kroger that Ordinance No 2020-03 now be read for the first time

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried and the first reading was passed.

Mayor Kolbe introduced **Ordinance 2020-04 AN ORDINANCE CREATING CHAPTER 78 TO THE CODE OF ORDINANCES FOR THE CITY OF HARLAN, IOWA PERTAINING TO OFF-ROAD UTILITY VEHICLES.**

It was moved by Christensen and seconded by Kroger that Ordinance No 2020-04 now be read for the first time.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried and the first reading was passed

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Schaben and seconded by Kroger to re-appoint Sheri Tyrrel to the Planning and Zoning Commission for a 4-year term to expire on 07/01/2024.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*"These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."*

CITY OF HARLAN – HARLAN, IOWA – JUNE 11, 2020

**“Due to the COVID-19 crisis and social distancing recommendations, the Special City Council meeting was held electronically utilizing Zoom. Everyone was offered to participate by internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in special session, held electronically at Noon on the 11<sup>th</sup> day of June 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT ELECTRONICALLY VIA CONFERENCE CALL: Greg Bladt, Jeanna Rudolph, Troy Schaben, Sharon Kroger, Richard Petersen

ABSENT: Jay Christensen

The City Clerk presented the agenda. It was moved by Petersen and seconded by Rudolph to approve the agenda.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Rudolph and seconded by Kroger to approve the Renewal Application for Shelby County Speedway, 314 4<sup>th</sup> St, Class B Beer (BB) (Includes Wine Coolers), Outdoor Service and Sunday Sales.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (
<b>A&amp;L SOLUTIONS</b>						
INV0126	CONCRETE LIFTING FOAM - POLICE	001-5-110-6310	3,080.00	.00		
Total A&L SOLUTIONS:			3,080.00	.00		
<b>ACCO</b>						
0202419-IN	CHEMICALS - POOL	001-5-460-6458	951.40	.00		
Total ACCO:			951.40	.00		
<b>AGRILAND FS</b>						
11008482	LP GAS BOTTLES 100# - STREET	110-5-214-6331	67.29	.00		
Total AGRILAND FS:			67.29	.00		
<b>AMAZON</b>						
435845398738	COVID-19 SUPPLIES - LIBRARY	001-5-410-6501	98.28	.00		
435979878687	PROGRAMMING SUPPLIES - LIBRARY	001-5-410-6490	71.35	.00		
443694667794	PROGRAMMING SUPPLIES - LIBRARY	001-5-410-6490	13.98	.00		
444463987878	FAN - POLICE	001-5-110-6507	72.99	.00		
445589443835	COVID-19 SUPPLIES - LIBRARY	001-5-410-6501	46.75	.00		
445654845544	DVD - LIBRARY	001-5-410-6507	17.96	.00		
448546573737	DVDS - LIBRARY	001-5-410-6507	52.60	.00		
448585599838	COVID-19 SUPPLIES - LIBRARY	001-5-410-6501	34.80	.00		
449538534779	SLP SUPPLIES - LIBRARY	170-5-410-6502	2.08	.00		
454649696348	STEM SUPPLIES(TRUST) - LIBRARY	170-5-410-6502	90.90	.00		
456653987474	SLP SUPPLIES - LIBRARY	170-5-410-6502	35.90	.00		
474555968786	SLP SUPPLIES - LIBRARY	170-5-410-6502	35.90	.00		
484635767948	COVID-19 SUPPLIES - LIBRARY	001-5-410-6501	24.86	.00		
597645559784	SUPPLIES (TRUST) - LIBRARY	170-5-410-6502	32.17	.00		
675353444675	STEM SUPPLIES(TRUST) - LIBRARY	170-5-410-6502	11.89	.00		
797366583677	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	33.00	.00		
833884847378	STEM SUPPLIES(TRUST) - LIBRARY	170-5-410-6502	33.01	.00		
839799478683	STEM SUPPLIES(TRUST) - LIBRARY	170-5-410-6502	25.72	.00		
868634643446	SLP SUPPLIES - LIBRARY	170-5-410-6502	14.99	.00		
933689587593	SUPPLIES - LIBRARY	001-5-410-6501	25.47	.00		
Total AMAZON:			774.60	.00		
<b>AMERICAN LEGION POST 150</b>						
62020	FLAGS - ACT. CTR	001-5-455-6310	140.00	.00		
62020	FLAGS - VET'S	001-5-470-6310	205.00	.00		
Total AMERICAN LEGION POST 150:			345.00	.00		
<b>BAXTER LUMBER &amp; HARDWARE</b>						
48042	BASE WALL COVERING - SANIT.	610-5-815-6310	25.56	.00		
48552	COVE BASE FOR PUMP STATION - SANIT.	610-5-815-6310	70.80	.00		
Total BAXTER LUMBER & HARDWARE:			96.36	.00		
<b>BLACKSTONE PUBLISHING</b>						
1171478	AUDIO BOOK - LIBRARY	001-5-410-6507	30.94	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Volded (
Total BLACKSTONE PUBLISHING:			30.94	.00		
<b>BOBCAT OF OMAHA</b>						
62020	SKID LOADER RENT - POOL	001-5-460-6310	250.00	.00		
62020	SKID LOADER RENT - PARKS	001-5-430-6310	250.00	.00		
62020	SKID LOADER RENT - CITY FAC.	001-5-650-6310	500.00	.00		
Total BOBCAT OF OMAHA:			1,000.00	.00		
<b>BRODART COMPANY</b>						
557089	BOOK SUPPLIES - LIBRARY	001-5-410-6501	205.54	.00		
Total BRODART COMPANY:			205.54	.00		
<b>BRUCE'S JANITORIAL SERVICE</b>						
43066	WINDOWS CLEANED - ACT. CTR.	001-5-455-6310	95.00	.00		
Total BRUCE'S JANITORIAL SERVICE:			95.00	.00		
<b>CARROT TOP INDUSTRIES INC</b>						
45835400	FLAG & GRAVE MARKERS - FIRE	168-5-150-6790	270.90	.00		
45835400	FLAG & GRAVE MARKERS - FIRE	185-5-150-6790	1,177.57	.00		
46305900	FLAGS - FIRE	185-5-150-6790	905.21	.00		
46305900	FLAGS - FIRE	001-5-150-6546	7.62	.00		
Total CARROT TOP INDUSTRIES INC:			2,361.30	.00		
<b>CAS COMPUTERS</b>						
10865	LABOR - GENERAL	001-5-699-6419	240.00	.00		
10874	OFFICE 365/MAY - CITY ADM.	001-5-615-6419	12.50	.00		
10874	OFFICE 365/MAY - CLERK	001-5-620-6419	44.00	.00		
10874	OFFICE 365/MAY - GENERAL	001-5-699-6419	6.50	.00		
10877	OFFICE 365/MAY - AIRPORT	001-5-280-6419	12.50	.00		
10880	OFFICE 365/MAY - SANIT.	610-5-815-6419	12.50	.00		
10883	OFFICE 365/MAY - FIRE	001-5-150-6419	31.50	.00		
10886	OFFICE 365/MAY - POLICE	001-5-110-6419	106.50	.00		
10890	PYMT #1 FOR SERVER - POLICE	001-5-110-6419	4,700.00	.00		
10893	LABOR - GENERAL	001-5-699-6419	105.00	.00		
10894	LABOR - AIRPORT	001-5-280-6419	180.00	.00		
10895	LABOR - AIRPORT	001-5-280-6419	180.00	.00		
10896	LABOR - POLICE	001-5-110-6419	300.00	.00		
10897	LABOR - SANIT.	610-5-815-6419	60.00	.00		
10898	SONIC WALL UPDATES - ACT. CTR	001-5-455-6419	90.00	.00		
10902	LABOR - POOL	001-5-460-6419	90.00	.00		
Total CAS COMPUTERS:			6,171.00	.00		
<b>CENTRAL IOWA DISTRIBUTING INC.</b>						
195971	SUPPLIES - VET'S	001-5-470-6310	53.00	.00		
196045	SUPPLIES - VET'S	001-5-470-6310	265.00	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total CENTRAL IOWA DISTRIBUTING INC.:			318.00	.00		
<b>CITY OF HARLAN CITY HALL</b>						
62020	POLICE FORFEITURE MONEY - POLICE	180-5-110-6502	500.00	500.00	06/08/2020	
Total CITY OF HARLAN CITY HALL:			500.00	500.00		
<b>COUNSEL OFFICE &amp; DOCUMENT</b>						
34AR476440	COPIER CONTRACT MAINT. - LIBRARY	001-5-410-6419	352.81	.00		
34AR477394	COPIER CONTRACT MAINT. - ACT. CTR	001-5-455-6510	40.16	.00		
34AR477420	COPIER CONTRACT MAINT. - CITY HALL	001-5-699-6415	73.92	.00		
34AR477420	COPIER CONTRACT MAINT. - FIRE	001-5-150-6507	53.85	.00		
34AR477420	COPIER CONTRACT MAINT. - POLICE	001-5-110-6507	42.95	.00		
Total COUNSEL OFFICE & DOCUMENT:			563.69	.00		
<b>CYCLONE LANES</b>						
62020	EMPLOYEE APPRECIATION LUNCH (POLICE)	001-5-699-6370	39.25	39.25	06/11/2020	
Total CYCLONE LANES:			39.25	39.25		
<b>DASH MEDICAL GLOVES</b>						
INV1200345	COVID 19 SUPPLIES - FIRE	001-5-150-6546	146.80	.00		
Total DASH MEDICAL GLOVES:			146.80	.00		
<b>DEMCO</b>						
6804316	BOOK SUPPLIES - LIBRARY	001-5-410-6501	882.35	.00		
Total DEMCO:			882.35	.00		
<b>DIGITAL ALLY INC</b>						
HARIA0604202	IN-CAMERA - POLICE	001-5-110-6504	4,055.00	.00		
Total DIGITAL ALLY INC:			4,055.00	.00		
<b>DON'S PIONEER UNIFORMS</b>						
64653	CLOTHING ALLOWANCE - B. MCDANIEL	001-5-110-6181	380.00	.00		
64655	EAR PIECE - POLICE	001-5-111-6728	19.90	.00		
64682	CLOTHING ALLOWANCE - S. DAVIS	001-5-110-6181	123.95	.00		
64686	CLOTHING ALLOWANCE - S. DAVIS	001-5-110-6181	110.00	.00		
Total DON'S PIONEER UNIFORMS:			633.85	.00		
<b>DR. JAY'S FAMILY EYECARE</b>						
62020	GLASSES - SANIT./1334	610-5-815-6181	750.00	.00		
Total DR. JAY'S FAMILY EYECARE:			750.00	.00		
<b>EMPLOYEE BENEFIT SYSTEMS</b>						
62020	EMPLOYEE FLEX - 2020	004-5-930-6185	15.87	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total EMPLOYEE BENEFIT SYSTEMS:			15.87	.00		
<b>EXPRESS LUBE &amp; TIRE LLC</b>						
84888	INSTALL TUBE - STREET	110-5-214-6332	21.99	.00		
84899	TIRE REPAIR - PARKS	001-5-430-6310	16.82	.00		
Total EXPRESS LUBE & TIRE LLC:			38.81	.00		
<b>FAREWAY STORES</b>						
00160866	FLOWERS FOR FLOWER BED @ PIONEER PARK - PARKS	001-5-430-6310	63.00	.00		
Total FAREWAY STORES:			63.00	.00		
<b>FARM SERVICE CO-OP.</b>						
62020	GAS/MAY - POLICE	001-5-110-6331	889.78	.00		
62020	GAS/MAY - PARKS	001-5-430-6331	296.85	.00		
62020	GAS/MAY - FIRE	001-5-150-6331	277.95	.00		
62020	GAS/MAY - SANIT.	610-5-815-6331	130.35	.00		
62020	GAS/MAY - STREET	110-5-214-6331	823.11	.00		
62020	RUBY DIESEL/MAY - PARKS	001-5-430-6331	300.33	.00		
62020	RUBY DIESEL/MAY - AIRPORT	001-5-280-6331	371.31	.00		
Total FARM SERVICE CO-OP.:			3,089.68	.00		
<b>FARMERS MUTUAL TELEPHONE</b>						
62020	PHONE, CABLE, INTERNET BUNDLE - AIRPORT	001-5-280-6374	271.22	271.22	06/11/2020	
Total FARMERS MUTUAL TELEPHONE:			271.22	271.22		
<b>FILTER CARE</b>						
121011	CLEANED FILTERS - STREET	110-5-214-6332	38.15	.00		
Total FILTER CARE:			38.15	.00		
<b>FOX MACHINE SHOP</b>						
26429	SUPPLIES - STREET	110-5-214-6332	132.00	.00		
Total FOX MACHINE SHOP:			132.00	.00		
<b>GAWLEY TIRE AND REPAIR INC</b>						
31298	2 NEW TIRES, DISPOSAL & SERVICE CALL - AIRPORT	001-5-280-6332	1,740.00	.00		
31499	TIRES - STREET	110-5-214-6332	2,398.00	.00		
Total GAWLEY TIRE AND REPAIR INC:			4,138.00	.00		
<b>H.M.U.</b>						
52020-1	PHONE/JUN - CITY HALL	001-5-620-6373	205.64	205.64	06/11/2020	
52020-1	CABLE/JUN - CITY HALL/CITY FAC.	001-5-650-6374	114.93	114.93	06/11/2020	
52020-1	PHONE, FAX & CABLE/JUN - S.C.C.C.I.	001-5-520-6374	375.68	375.68	06/11/2020	
52020-1	PHONE/JUN - FIRE	001-5-150-6373	119.98	119.98	06/11/2020	
52020-1	PHONE/JUN - POLICE	001-5-110-6373	120.23	120.23	06/11/2020	
52020-1	PHONE/JUN - DOG POUND/CITY FAC.	001-5-650-6373	114.99	114.99	06/11/2020	

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
52020-1	PHONE & INTERNET/JUN - POOL	001-5-460-6373	52.00	52.00	06/11/2020	
52020-1	PHONE/JUN - STREET	110-5-214-6373	90.46	90.46	06/11/2020	
52020-1	PHONE & INTERNET/JUN - ACTIVITY CTR	001-5-455-6373	170.98	170.98	06/11/2020	
52020-1	PHONE & INTERNET/JUN - WWTP	610-5-815-6373	104.47	104.47	06/11/2020	
52020-1	PHONE & INTERNET/JUN - LIBRARY	001-5-410-6373	219.39	219.39	06/11/2020	
52020-1	PHONE/JUN - VET'S	001-5-470-6373	119.98	119.98	06/11/2020	
52020-1	PHONE/JUN - PARKS/JJ JENSEN	001-5-430-6373	16.50	16.50	06/11/2020	
Total H.M.U.:			1,825.23	1,825.23		
<b>HARLAN AUTO MART INC</b>						
181482	OIL & FILTER CHANGE - POLICE	001-5-110-6332	61.50	.00		
181502	OIL & FILTER CHANGE & WASH SOL CAP - POLICE	001-5-110-6332	68.60	.00		
Total HARLAN AUTO MART INC:			130.10	.00		
<b>HARLAN AUTO PARTS</b>						
11999-122351	VEHICLE SUPPLIES - FIRE	001-5-150-6332	16.50	.00		
11999-122711	SUPPLIES - STREET	110-5-214-6332	10.96	.00		
11999-122749	VEHICLE SUPPLIES - POLICE	001-5-110-6332	131.80	.00		
Total HARLAN AUTO PARTS:			159.26	.00		
<b>HARLAN NEWSPAPERS</b>						
10368	POOL SIGNS - POOL	001-5-460-6402	338.80	.00		
10368	NOTARY STAMP - POLICE	001-5-110-6507	28.86	.00		
52020	REQUEST FOR BIDS ADS/HANGAR DOORS - AIRPORT	364-5-280-6370	51.44	.00		
52020-1	GENERAL/LEGAL ADS	001-5-699-6402	522.66	.00		
52020-2	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	119.60	.00		
52020-2	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	51.63	.00		
Total HARLAN NEWSPAPERS:			1,112.99	.00		
<b>HARLAN VETERINARY ASSOCIATES</b>						
113112	VET BILL - ANIMAL CONTROL	001-5-190-6370	45.00	.00		
113233	VET BILL - ANIMAL CONTROL	001-5-190-6370	25.50	.00		
113265	VET BILL - ANIMAL CONTROL	001-5-190-6370	64.00	.00		
Total HARLAN VETERINARY ASSOCIATES:			134.50	.00		
<b>HUGHES MULCH PRODUCTS LLC</b>						
53104	MULCH - DOG PARK	334-5-430-6370	1,968.00	.00		
Total HUGHES MULCH PRODUCTS LLC:			1,968.00	.00		
<b>JOSE HOME IMPROVEMENTS</b>						
62020	REMOVE & INSTALL NEW WINDOWS - POLICE	001-5-110-6507	1,450.00	.00		
62020-1	REMOVE & INSTALL NEW WINDOWS - STREET	110-5-214-6310	2,345.00	.00		
Total JOSE HOME IMPROVEMENTS:			3,795.00	.00		
<b>KLEIN, JEFF DBA KLEIN FENCE CO</b>						
1009	FENCE REPAIR @ PIONEER PARK - PARKS	001-5-430-6310	660.00	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
1012	ADD WALK GATE & LABOR - DOG PARK	334-5-430-6370	4,854.71	.00		
Total KLEIN, JEFF DBA KLEIN FENCE CO:			5,514.71	.00		
<b>KROGER &amp; SONS HAULING LLC</b>						
3223	TRASH REMOVAL/MAY - FIRE	001-5-150-6310	40.00	.00		
3230	TRASH REMOVAL/MAY - CITY FAC.	001-5-650-6374	30.00	.00		
3235	TRASH REMOVAL/MAY - LIBRARY	001-5-410-6310	30.00	.00		
3251	TRASH REMOVAL/MAY - PARKS	001-5-430-6310	108.00	.00		
3265	TRASH REMOVAL/MAY - VET'S	001-5-470-6310	20.00	.00		
3266	TRASH REMOVAL/MAY - SANIT.	610-5-815-6423	40.00	.00		
Total KROGER & SONS HAULING LLC:			268.00	.00		
<b>MASTERCARD/TOWN &amp; COUNTRY</b>						
52020	IPCA REFUND - POLICE	001-5-110-6230	135.00	.00		
52020	SECRETARY OF STATE - POLICE	001-5-110-6507	30.00	.00		
52020	NUISANCE MAILING - POLICE	001-5-110-6507	13.90	.00		
52020	VPI PET INS. - K-9/POLICE	001-5-110-6555	92.24	.00		
52020	NUISANCE MAILING - POLICE	001-5-110-6507	13.90	.00		
52020	REPLACEMENT ARM RESTS FOR OFFICE CHAIR - POLICE	001-5-110-6507	20.04	.00		
52020	MOCIC CONF. - POLICE/MCDANIEL & CLARK	001-5-110-6230	550.00	.00		
52020	THERMOMETER(COVID-19) - POLICE	001-5-110-6510	159.00	.00		
52020	NUISANCE MAILING - POLICE	001-5-110-6507	34.75	.00		
52020-1	STAMPS - GENERAL	001-5-699-6508	220.00	.00		
52020-1	MPA CLASSES - CLERK/JANE	001-5-620-6230	195.00	.00		
52020-1	MPI CLASSES - CLERK/ASHLEY	001-5-620-6230	224.00	.00		
52020-1	ACROBAT PRO/ADOBE - GENERAL	001-5-699-6419	15.89	.00		
52020-1	2020 SMALL CITY WORKSHOPS - CITY ADM.	001-5-615-6230	25.00	.00		
52020-1	2020 SMALL CITY WORKSHOPS - COUNCIL	001-5-610-6230	50.00	.00		
52020-1	2020 SMALL CITY WORKSHOPS - CLERK	001-5-620-6230	25.00	.00		
52020-2	SUMMER LIBRARY PROGRAM SUPPLIES - LIBRARY	170-5-410-6502	327.11	.00		
52020-2	MICROSOFT MONTHLY FEE - LIBRARY	001-5-410-6419	57.00	.00		
52020-2	WIRELESS HEAD SETS FOR PHONES - LIBRARY	001-5-410-6419	500.76	.00		
52020-2	POTS - LIBRARY	001-5-410-6310	97.02	.00		
52020-3	ICLOUD 200 GB STORAGE PLAN - FIRE	001-5-150-6373	3.20	.00		
52020-3	2020 FIRE CONVENTION - FIRE	001-5-150-6230	1,320.00	.00		
52020-4	SHIPPING SAMPLES - SANIT.	610-5-815-6458	22.00	.00		
52020-4	SHIPPING & INS. FOR TV CAMERAS - SANIT.	610-5-815-6310	211.16	.00		
52020-5	SUN SHADE CANOPY(2) & HARDWARE KITS(3) - POOL	001-5-460-6310	102.95	.00		
52020-5	ROUND FLOATS FOR 3/4 INCH ROPE - POOL	001-5-460-6310	76.99	.00		
Total MASTERCARD/TOWN & COUNTRY:			4,251.91	.00		
<b>MAULSBY, DARCY</b>						
62020	BOOKS(5) - LIBRARY	001-5-410-6505	128.00	.00		
Total MAULSBY, DARCY:			128.00	.00		
<b>MES - MIDAM</b>						
IN1461755	COVID-19 SUPPLIES - FIRE	001-5-150-6546	214.32	.00		



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total MES - MIDAM:			214.32	.00		
<b>MI CASA FAMILY MEXICAN RESTAURANT</b>						
123480	EMPLOYEE APPRECIATION LUNCH(CITY HALL & VETS/ACT. CT	001-5-699-6370	66.00	66.00	06/11/2020	
Total MI CASA FAMILY MEXICAN RESTAURANT:			66.00	66.00		
<b>MICROFILM IMAGING SYSTEMS INC.</b>						
82955	SCANNING EQUIP. MONTHLY RENT - LIBRARY	001-5-410-6419	20.00	.00		
Total MICROFILM IMAGING SYSTEMS INC.:			20.00	.00		
<b>MIDAMERICA BOOKS</b>						
515476	BOOKS - LIBRARY	001-5-410-6505	188.50	.00		
Total MIDAMERICA BOOKS:			188.50	.00		
<b>MIDWEST TAPE</b>						
98969644	DIGITAL AUDIOBOOK, COMICS, EBOOK, MOVIE, MUSIC & TV - L	001-5-410-6507	357.78	.00		
98992856	DIGITAL MATERIAL USAGE - LIBRARY	001-5-410-6507	3,000.00	.00		
Total MIDWEST TAPE:			3,357.78	.00		
<b>NAPA - HARLAN PARTS INC.</b>						
677113	BRUSH HEAD - FIRE	001-5-150-6332	10.99	.00		
Total NAPA - HARLAN PARTS INC.:			10.99	.00		
<b>NELSON FARM SUPPLY INC</b>						
150877	LAWN SEED - DOG PARK	334-5-430-6370	57.20	.00		
151674	FC EDGER BLADE - PARKS	001-5-430-6310	5.95	.00		
Total NELSON FARM SUPPLY INC:			63.15	.00		
<b>OHLINGER LAWN CARE INC</b>						
17071	APPLICATION #1 & SEEDING ALONG WALKS - ACT. CTR	001-5-455-6310	219.78	.00		
Total OHLINGER LAWN CARE INC:			219.78	.00		
<b>OMAHA WORLD HERALD</b>						
62020	ANNUAL RENEWAL - ACCT #594841 - LIBRARY	001-5-410-6530	265.20	.00		
Total OMAHA WORLD HERALD:			265.20	.00		
<b>O'REILLY AUTOMOTIVE INC.</b>						
0388-258004	SPOT MIRROR - PARKS	001-5-430-6332	17.99	.00		
0388-258735	BRUSH - FIRE	001-5-150-6332	12.99	.00		
0388-260508	VEHICLE SUPPLIES - POLICE	001-5-110-6332	27.97	.00		
0388-260646	SUPPLIES - POOL	001-5-460-6310	7.49	.00		
Total O'REILLY AUTOMOTIVE INC.:			66.44	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>OWEN, MEGAN</b>						
62020	REFUND DUE TO COVID-19 - ACT. CTR	001-5-455-6550	150.00	.00		
Total OWEN, MEGAN:			150.00	.00		
<b>PETERSEN MOTORS LLC</b>						
27683	MOWER TIRES - PARKS	001-5-430-6332	450.44	.00		
27687	TIRES, BALANCE & DISPOSAL - POLICE	001-5-110-6332	119.00	.00		
Total PETERSEN MOTORS LLC:			569.44	.00		
<b>PETSCHE MECHANICAL SERVICE</b>						
6883	LED BULBS - VET'S	001-5-470-6310	2,111.04	.00		
Total PETSCHE MECHANICAL SERVICE:			2,111.04	.00		
<b>PETTY CASH FUND - LIBRARY</b>						
62020	POSTAGE - LIBRARY	001-5-410-6508	190.49	.00		
Total PETTY CASH FUND - LIBRARY:			190.49	.00		
<b>PIGSLEY, SCOTT</b>						
62020	FBO CONTRACT - JUNE 2020 PYMT #1 - AIRPORT	001-5-280-6420	2,250.00	.00		
Total PIGSLEY, SCOTT:			2,250.00	.00		
<b>QUILL CORPORATION</b>						
7241842	CHAIR & PAPER - LIBRARY	001-5-410-6501	465.41	.00		
7315799	CHAIR WARRANTY - LIBRARY	001-5-410-6501	16.07	.00		
Total QUILL CORPORATION:			481.48	.00		
<b>R &amp; S WASTE SYSTEMS INC</b>						
816424	TRASH REMOVAL - AIRPORT	001-5-280-6310	47.12	.00		
Total R & S WASTE SYSTEMS INC:			47.12	.00		
<b>REGIONAL WATER</b>						
62020	WATER SERVICE/MAY - AIRPORT	001-5-280-6374	53.00	.00		
Total REGIONAL WATER:			53.00	.00		
<b>RUSS TREE SERVICE</b>						
998390	TREE REMOVAL - STREET	110-5-214-6315	2,600.00	.00		
Total RUSS TREE SERVICE:			2,600.00	.00		
<b>SANDWICH BOWL</b>						
33	EMPLOYEE APPRECIATION LUNCH(LIBRARY)	001-5-699-6370	75.41	75.41	06/11/2020	
Total SANDWICH BOWL:			75.41	75.41		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>SECURITY EQUIPMENT INC.</b>						
571666	CAMERA & HYBRID UPGRADES - ACT. CTR	370-5-455-6370	2,724.50	.00		
Total SECURITY EQUIPMENT INC.:			2,724.50	.00		
<b>SHELBY CO. CHAMBER OF COMMERCE&amp;INDUSTRY</b>						
2682	SLP PROGRAM GIFT CERTIFICATES - LIBRARY	001-5-410-6490	70.00	.00		
Total SHELBY CO. CHAMBER OF COMMERCE&INDUSTRY:			70.00	.00		
<b>SHELBY COUNTY AMBULANCE SERV</b>						
62020	AMBULANCE CONTRIBUTION - JUNE	001-5-160-6413	4,675.00	.00		
Total SHELBY COUNTY AMBULANCE SERV:			4,675.00	.00		
<b>SHELBY COUNTY AUDITOR</b>						
62020	HOTEL/MOTEL TAX PYMT - QTR ENDING MARCH 2020	001-5-520-6497	450.45	.00		
Total SHELBY COUNTY AUDITOR:			450.45	.00		
<b>SHELBY COUNTY ENGINEERS OFFICE</b>						
202005283	MANHOLE PATCH - SANIT.	610-5-815-6310	375.00	.00		
Total SHELBY COUNTY ENGINEERS OFFICE:			375.00	.00		
<b>SHELBY COUNTY SOLID WASTE</b>						
345590	LANDFILL FEES - POOL	001-5-460-6310	8.00	.00		
345596	LANDFILL FEES - POOL	001-5-460-6310	13.50	.00		
345601	LANDFILL FEES - POOL	001-5-460-6310	12.00	.00		
345615	LANDFILL FEES - POOL	001-5-460-6310	9.00	.00		
345621	LANDFILL FEES - POOL	001-5-460-6310	12.00	.00		
345631	LANDFILL FEES - POOL	001-5-460-6310	9.00	.00		
345636	LANDFILL FEES - POOL	001-5-460-6310	9.00	.00		
345637	LANDFILL FEES - POOL	001-5-460-6310	10.00	.00		
345649	LANDFILL FEES - POOL	001-5-460-6310	11.00	.00		
Total SHELBY COUNTY SOLID WASTE:			93.50	.00		
<b>SHELBY COUNTY STATE BANK</b>						
62020	DIRECT DEP ACH ORIG. FEE/PAYROLL - MAY	001-5-699-6370	15.50	.00		
Total SHELBY COUNTY STATE BANK:			15.50	.00		
<b>SONDERMAN CLEANING SERVICE</b>						
21660	AIR FRESHENER SERVICE - ACT. CTR	001-5-455-6310	42.50	.00		
21661	AIR FRESHENER SERVICE - VETS	001-5-470-6310	25.50	.00		
21672	AIR FRESHENER SERVICE - LIBRARY	001-5-410-6310	42.50	.00		
21677	AIR FRESHENER SERVICE - FIRE	001-5-150-6310	42.50	.00		
Total SONDERMAN CLEANING SERVICE:			153.00	.00		
<b>STUDER HARLAN DO IT BEST HDWR</b>						
A328280	SUPPLIES - LIBRARY	001-5-410-6310	7.78	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
A328523	SPRAY PAINT - LIBRARY	001-5-410-6490	4.79	.00		
A328670	EPOXY - SANIT.	610-5-815-6310	6.99	.00		
A328948	SUPPLIES - POOL	001-5-460-6310	58.14	.00		
A328961	TUBING - SANIT.	610-5-815-6310	47.99	.00		
A329014	SUPPLIES - POOL	001-5-460-6310	5.99	.00		
A329076	MIXING CONTAINER - POOL	001-5-460-6310	3.99	.00		
A329099	SUPPLIES - POOL	001-5-460-6310	26.24	.00		
A329196	END CAPS & END PLUGS - PARKS	001-5-430-6310	21.95	.00		
A329260	PAINT SUPPLIES - POLICE	001-5-110-6310	8.78	.00		
A329374	SUPPLIES - POOL	001-5-460-6310	12.97	.00		
A329626	SPRAY PAINT - PARKS	001-5-430-6310	4.99	.00		
A329865	DISTILLED WATER - SANIT.	610-5-815-6458	5.67	.00		
A329950	PAINT SUPPLIES - SANIT.	610-5-815-6310	21.97	.00		
A329961	PAINT & SUPPLIES - POOL	001-5-460-6310	50.53	.00		
A330101	NUTS, BOLTS & SCREWS & RETURN NUTS, BOLTS & SCREWS	001-5-430-6310	69.30	.00		
A330107	FROST GLASS SPRAY - LIBRARY	001-5-410-6310	11.98	.00		
A330393	HOSE, BUCKET, NOZZLE & BOWL BRUSH(2) - PARKS	001-5-430-6310	63.76	.00		
A330459	SUPPLIES - POOL	001-5-460-6310	11.48	.00		
A330721	NUTS, BOLTS & SCREWS - POOL.	001-5-460-6310	2.60	.00		
A330763	HOOKS & CABLE TIES - DOG PARK	334-5-430-6370	21.86	.00		
A330778	O-RINGS - PARKS	001-5-430-6310	1.68	.00		
B374096	SUPPLIES - DOG PARK	334-5-430-6370	23.45	.00		
B374464	PAINT & SUPPLIES - ACT. CTR	001-5-455-6310	53.55	.00		
B374595	PAINT MIXER & MIXING CONTAINERS - POOL	001-5-460-6310	13.27	.00		
B374746	PAINTING SUPPLIES - POLICE	001-5-110-6310	22.14	.00		
B375355	SUPPLIES - PARKS	001-5-430-6310	9.09	.00		
B375361	NUTS, BOLTS, SCREWS & EDGER BLADE - PARKS	001-5-430-6310	80.96	.00		
B375436	OIL - FIRE	001-5-150-6332	13.69	.00		
B375482	PAINT SUPPLIES - POOL	001-5-460-6310	17.48	.00		
B375871	BLADE - POOL	001-5-460-6310	21.99	.00		
B375966	GLOVES - VET'S	001-5-470-6310	4.99	.00		
B376016	NUTS, BOLTS & SCREWS - POOL.	001-5-460-6310	20.80	.00		
B376209	SUPPLIES - POOL	001-5-460-6310	21.78	.00		
B376500	SURFACE RANG OUTLET & DRYER PLUG - SANIT.	610-5-815-6310	25.48	.00		
B376523	SUPPLIES - PARKS	001-5-430-6310	58.04	.00		
B376613	NUTS, BOLTS & SCREWS, HOOKS & 10 FOOT CHAIN - POOL	001-5-460-6310	35.70	.00		
B376645	NOZZLE & QUICK LINKS - FIRE	001-5-150-6332	22.36	.00		
B376653	SUPPLIES - PARKS	001-5-430-6310	3.79	.00		
B376659	HOOKS - DOG PARK	334-5-430-6370	13.90	.00		
B376663	SHOWER CURTAINS - PARKS	001-5-430-6310	21.78	.00		
B377090	TARP STRAPS - DOG PARK	334-5-430-6370	4.98	.00		
Total STUDER HARLAN DO IT BEST HDWR:			822.05	.00		
<b>T OF C COMMERCIAL LAUNDRY</b>						
40032	RUG SERVICE - CUST#162 - POLICE	001-5-110-6310	28.50	.00		
41327	RUG SERVICE - CUST#336/FIRE	001-5-150-6310	24.00	.00		
Total T OF C COMMERCIAL LAUNDRY:			52.50	.00		
<b>TC ROOFING</b>						
62020	GUTTERS, DOWNSPOUTS & FASCIA REPAIR - ACT. CTR	370-5-455-6370	10,650.00	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total TC ROOFING:			10,650.00	.00		
<b>THE DIAMONDS GROUNDKEEPER DBA</b>						
62020	AGRILIME - PARKS	001-5-430-6310	1,800.00	.00		
Total THE DIAMONDS GROUNDKEEPER DBA:			1,800.00	.00		
<b>THE OFFICE STOP</b>						
297226	SUPPLIES - POLICE	001-5-110-6507	10.59	.00		
297435	PUNCH HOLE - POLICE	001-5-110-6507	57.62	.00		
297577	TRESPASSING FORMS - POLICE	001-5-110-6507	86.00	.00		
297678	OFFICE PAPER - GENERAL	001-5-699-6506	33.30	.00		
297678	OFFICE PAPER - POOL	001-5-460-6510	3.70	.00		
298002	OFFICE SUPPLIES - GENERAL	001-5-699-6506	15.16	.00		
298081	SUPPLIES - POLICE	001-5-110-6507	52.96	.00		
Total THE OFFICE STOP:			259.33	.00		
<b>THE SCHNEIDER CORPORATION</b>						
INV-6793	ONLINE PERMITTING ANNUAL 7/1/20 - 6/30/21	001-5-699-6427	4,554.00	.00		
Total THE SCHNEIDER CORPORATION:			4,554.00	.00		
<b>TNEMEC COMPANY, INC.</b>						
2444861	PAINT - SANIT.	610-5-815-6310	239.52	.00		
2444863	FREIGHT FOR PAINT - SANIT.	610-5-815-6310	80.00	.00		
Total TNEMEC COMPANY, INC.:			319.52	.00		
<b>WESTERN IOWA MEDICAL</b>						
467433	COVID-19 SUPPLIES - FIRE	001-5-150-6546	54.95	.00		
Total WESTERN IOWA MEDICAL:			54.95	.00		
<b>YANT TESTING SUPPLY &amp; EQUIPMENT INC</b>						
M034416	UNION CHECK VALVE, LABOR & MILEAGE - AIRPORT	001-5-280-6310	381.37	.00		
Total YANT TESTING SUPPLY & EQUIPMENT INC:			381.37	.00		
Grand Totals:			90,592.61	2,777.11		

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

**Applicant License Application ( LC0046316 )**

**Name of Applicant:** Buman Family Enterprises, Inc

**Name of Business (DBA):** Victoria Station

**Address of Premises:** 407 Victoria St

**City** Harlan

**County:** Shelby

**Zip:** 51537

**Business** (712) 755-5682

**Mailing** 1510 Pine St

**City** Harlan

**State** IA

**Zip:** 51537

**Contact Person**

**Name** Richard W Buman

**Phone:** (712) 204-4245

**Email**

bumanfam@gmail.com

**Classification** Class C Liquor License (LC) (Commercial)

**Term:** 12 months

**Effective Date:** 04/01/2020

**Expiration Date:** 03/31/2021

**Privileges:**

Class C Liquor License (LC) (Commercial)

Outdoor Service

**Status of Business**

**BusinessType:** Privately Held Corporation

**Corporate ID Number:** XXXXXXXXXX

**Federal Employer ID** XXXXXXXXXX

**Ownership**

**Richard Buman**

**First Name:** Richard

**Last Name:** Buman

**City:** Harlan

**State:** Iowa

**Zip:** 51537

**Position:** President

**% of Ownership:** 50.00%

**U.S. Citizen:** Yes

**Angela Buman**

**First Name:** Angela

**Last Name:** Buman

**City:** Harlan

**State:** Iowa

**Zip:** 51537

**Position:** Secretary

**% of Ownership:** 50.00%

**U.S. Citizen:** Yes

**Insurance Company Information**

**Insurance Company:** Selective Insurance Company of America



**ORDINANCE NO. 2020-03**

**AN ORDINANCE AMENDING CHAPTER 75 OF THE CODE OF ORDINANCES FOR THE CITY OF HARLAN, IOWA PERTAINING TO ALL TERRAIN VEHICLES, OFF-ROAD MOTORCYCLES AND SNOWMOBILES.**

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF HARLAN, IOWA:

**SECTION 1. CHAPER MODIFIED.** Chapter 75 of the Code of Ordinances of the City of Harlan, Iowa, is hereby repealed and the following adopted in lieu thereof:

**CHAPTER 75  
ALL-TERRAIN VEHICLES, OFF ROAD MOTORCYCLES AND SNOWMOBILES**

**7501 PURPOSE.** The purpose of this chapter is to regulate the operation of all- terrain vehicles, off-road motorcycles and snowmobiles within the City.

**7502 DEFINITIONS.** For use in this chapter the following terms are defined:

1. "All-terrain vehicle" or "ATV" means a motorized vehicle, with not less than three and not more than six non-highway tires, that is limited in engine displacement to less than 1,000 cubic centimeters and in total dry weight to less than 1,200 pounds and that has a seat or saddle designed to be straddled by the operator and handlebars for steering control.

*(Code of Iowa, Sec. 321I.1)*

2. "Off-road motorcycle" means a two-wheeled motor vehicle that has a seat or saddle designed to be straddled by the operator and handlebars for steering control and that is intended by the manufacturer for use on natural terrain. "Off-road motorcycle" includes a motorcycle that was originally issued a certificate of title and registered for highway use under Chapter 321 of the Code of Iowa, but that contains design features that enable operation over natural terrain. An operator of an off-road motorcycle is also subject to the provisions of this chapter governing the operation of all-terrain vehicles.

*(Code of Iowa, Sec. 321I.1)*

3. "Snowmobile" means a motorized vehicle that weighs less than 1,000 pounds, that uses sled-type runners or skis, endless belt-type tread with a width of 48 inches or less, or any combination of runners, skis, or tread, and is designed for travel on snow or ice. "Snowmobile" does not include an all- terrain vehicle that has been altered or equipped with runners, skis, belt-type tracks, or treads.

*(Code of Iowa, Sec. 321G.1)*

*(Ord. 2012-08 – Oct. 12 Supp.)*

**7503 GENERAL REGULATIONS.** No person shall operate an ATV, off-road motorcycle or off-road utility vehicle within the City in violation of Chapter 321I of the Code of Iowa or a snowmobile within the City in violation of the provisions of Chapter 321G of the Code of Iowa or in violation of rules established by the Natural Resource Commission of the Department of Natural Resources governing their registration, equipment and manner of operation.

*(Code of Iowa, Ch. 321G & Ch. 321I)*

*(Ord. 2012-08 – Oct. 12 Supp.)*

**7504 OPERATION OF SNOWMOBILES.** The operators of snowmobiles shall comply with the following restrictions as to where snowmobiles may be operated within the City:

1. Streets. Snowmobiles may be operated on any streets in the City except for the following:

*(Code of Iowa, Sec. 321G.9[4a])*

- A. The City Square and one block in each direction from the square.
- B. On 6<sup>th</sup>, 7<sup>th</sup>, 12<sup>th</sup> and 19<sup>th</sup> Streets from Chatburn Avenue (Highway 44) to Cyclone Avenue.
- C. On Chatburn Avenue (Highway 44) and Cyclone Avenue for their entire lengths.

2. Exceptions. Snowmobiles may be operated on prohibited streets only under the following circumstances:

- A. Emergencies. Snowmobiles may be operated on any street in an emergency during the period of time when and at locations where snow upon the roadway renders travel by conventional motor vehicles impractical.

*(Code of Iowa, Sec. 321G.9[4c])*

- B. Direct Crossing. Snowmobiles may make a direct crossing of a prohibited street provided all of the following occur:

- (1) The crossing is made at an angle of approximately ninety degrees (90°) to the direction of the street and at a place where no obstruction prevents a quick and safe crossing;
- (2) The snowmobile is brought to a complete stop before crossing the street;
- (3) The driver yields the right-of-way to all on-coming traffic which constitutes an immediate hazard; and
- (4) In crossing a divided street, the crossing is made only at an intersection of such street with another street.

*(Code of Iowa, Sec. 321G.9[2])*

3. Railroad Right-of-way. Snowmobiles shall not be operated on an operating railroad right-of-way. A snowmobile may be driven directly across a railroad right-of-way only at an established crossing and notwithstanding any other provisions of law may, if necessary, use the improved portion of the established crossing after yielding to all oncoming traffic.

*(Code of Iowa, Sec. 321G.13[1h])*

4. Trails. Snowmobiles shall not be operated on all-terrain vehicle trails except where so designated.

*(Code of Iowa, Sec. 321G.9[4 g])*

5. Parks and Other City Land. Snowmobiles shall not be operated in any park,

playground or upon any other City-owned property without the express permission of the City. A snowmobile shall not be operated on any City land without a snow cover of at least one-tenth of one inch.

6. Sidewalk or Parking. Snowmobiles shall not be operated upon the public sidewalk or that portion of the street located between the curb line and the sidewalk or property line commonly referred to as the “parking” except for purposes of crossing the same to a public street upon which operation is authorized by this chapter.

**7505 OPERATION OF ALL-TERRAIN VEHICLES.** The operators of ATVs shall comply with the following restrictions as to where ATVs may be operated within the City:

1. Streets. ATVs may be operated on streets only in accordance with Section 321.234A of the Code of Iowa or on such streets as may be designated by resolution of the Council for the sport of driving ATVs.

*(Code of Iowa, Sec. 321I.10[1 & 3])*

2. Trails. ATVs shall not be operated on snowmobile trails except where designated.

*(Code of Iowa, Sec. 321I.10[4])*

3. Railroad Right-of-way. ATVs shall not be operated on an operating railroad right-of-way. An ATV may be driven directly across a railroad right-of-way only at an established crossing and notwithstanding any other provisions of law may, if necessary, use the improved portion of the established crossing after yielding to all oncoming traffic.

*(Code of Iowa, Sec. 321I.14[1h])*

4. Parks and Other City Land. ATVs shall not be operated in any park, playground or upon any other City-owned property without the express permission of the City.

5. Sidewalk or Parking. ATVs shall not be operated upon the public sidewalk or that portion of the street located between the curb line and the sidewalk or property line commonly referred to as the “parking.”

**7506 NEGLIGENCE.** The owner and operator of an ATV or snowmobile are liable for any injury or damage occasioned by the negligent operation of the ATV or snowmobile. The owner of an ATV or snowmobile shall be liable for any such injury or damage only if the owner was the operator of the ATV or snowmobile at the time the injury or damage occurred or if the operator had the owner’s consent to operate the ATV or snowmobile at the time the injury or damage occurred.

*(Code of Iowa, Sec. 321G.18 & 321I.19)*

**7507 ACCIDENT REPORTS.** Whenever an ATV or snowmobile is involved in an accident resulting in injury or death to anyone or property damage amounting to one thousand dollars (\$1000.00) or more, either the operator or someone acting for the operator shall immediately notify a law enforcement officer and shall file an accident report, in accordance with State law.

*(Code of Iowa, Sec. 321G.10 & 321I.11)*

**7508 SPEED.** No person shall operate a snowmobile or ATV in excess of thirty

(30) miles per hour.

**SECTION 2. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 3. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mike Kolbe, Mayor

\_\_\_\_\_  
Attest: Jane Smith, City Clerk

## **Ordinance 2020-04**

### **AN ORDINANCE TO DESIGNATE THAT PORTION OF THE ROADWAYS UPON WHICH OFF-ROAD UTILITY VEHICLES, AS DEFINED BY IOWA CODE SECTION 321I, MAY BE OPERATED DURING SPECIFIED PERIODS, AND TO ESTABLISH REGULATIONS OF SUCH OPERATION.**

**WHEREAS**, the City of Harlan (The City) has evaluated the traffic conditions on all roadways and has determined that Off-Road Utility Vehicles as defined by Iowa Code Section 321I can be operated without unduly interfering with or constituting an undue hazard to conventional motor vehicle traffic, and;

**WHEREAS**, pursuant to Iowa Code Section 321I.10, the City may permit operation of said vehicles on the roadways designated by the City for use during a specified period, and;

**WHEREAS**, the operation of said vehicle would be regulated under Iowa Code Chapters 231I, 321.20B, 321A.21, and other applicable provisions of Iowa law;

**NOW, THEREFORE**, be it resolved by the City of Harlan, Shelby County, Iowa, that the following regulations are hereby adopted regarding operation of Off-Road Utility Vehicles on roadways within the City:

**SECTION 1: CHAPTER 78 CREATED.** Chapter 78, titled, "Off-Road Utility Vehicles" is hereby created and the following Sections are adopted.

**78.01, Purpose:** The purpose of this Ordinance is to designate that portion of roadways upon which Off-Road Utility Vehicles may be operated during a specified period, to specify said period, and to establish regulations regarding such operation.

**78.02, Definitions:**

- 1) Off-Road Utility Vehicle – as defined in Iowa Code Section 321I.1, means a motorized flotation-tire vehicle with not less than four and not more than eight low-pressure tires that is limited in engine displacement to less than 1,500 cubic centimeters and in total dry weight to not more than 1,800 pounds and that has a seat of bucket or bench design, not intended to be straddled by the operator, and a steering wheel or control levers for control.
- 2) Roadway – as defined in Iowa Code Section 321I.1, means that portion of a roadway improved, designed, or ordinarily used for vehicular travel.

**78.03, Operation on Roadways:** A registered Off-Road Utility Vehicle may be operated on a City roadway and such operation further limited to the hours

from official sunrise to official sunset of the same day, as established by the National Weather Service.

#### **78.04, Unlawful Operations:**

- 1) A person shall not drive or operate an Off-Road Utility Vehicle:
  - a. At a rate of speed in excess of the posted speed limit, nor greater than reasonable or proper under all existing circumstances.
  - b. In a careless, reckless, or negligent manner so as to endanger the person or property of another or to cause injury or damage thereto.
  - c. While under the influence of intoxicating liquor or narcotics or habit-forming drugs.
  - d. Without a lighted headlight and tail light at such times when conditions provide insufficient lighting to render clearly discernible persons and vehicles at a distance of five-hundred feet ahead.
  - e. In any tree nursery or planting in a manner which damages or destroys growing stock.
  - f. On any public land, ice, or snow, in violation of official signs prohibiting such operation in the interest of safety for person, property, or the environment. Any officer appointed by the Council may post an official sign in an emergency for the protection of person, property, or environment.
  - g. In any park, wildlife area, preserve, refuge, game management area, or any portion of a meandered stream, or any portion of the bed of a non-meandered stream, which has been identified as a navigable stream or river by rule adopted by the department and which is covered by water, except on designated riding areas and designated riding trails. This paragraph does not prohibit the use of ford crossing of public roads or any other ford crossing when use for agricultural purposes; the operation of construction vehicles engaged in lawful construction, repair, or maintenance in a streambed; or the operation of all-terrain vehicles on ice.
  - h. Upon an operating railroad right-of-way. An Off-Road Utility Vehicle may be driven directly across a railroad right-of-way only at an established crossing and, notwithstanding any other provisions of law, may, if necessary, use the improved portion of the established crossing after yielding to all oncoming traffic. This paragraph does not apply to a law enforcement officers or employee's duties or to an employee of a utility with authority to



enter upon the railroad right-a-way in the lawful performance of the employee's duties.

- 2) A person shall not operate or ride in an Off-Road Utility Vehicle with a firearm in the person's possession unless it is unloaded and enclosed in a carrying case. However, a non-ambulatory person may carry an uncased and unloaded firearm while operating or riding in an Off-Road Utility Vehicle.
- 3) A person shall not operate an Off-Road Utility Vehicle:
  - a. With more persons on the vehicle than it was designated to carry.
  - b. Paragraph (a) does not apply to a person who operates an Off-Road Utility Vehicle as part of a farm operation as defined in Iowa Code Section 352.2
- 4) A person shall not operate an Off-Road Utility Vehicle on a designated riding area or designated trail unless the riding area or trail is signed as open to Off-Road Utility Vehicle operation.
- 5) A person shall not operate a vehicle other than an Off-Road Utility Vehicle on a designated riding area or designated trail unless the riding area or trail is signed as open to such other use.
- 6) A person shall not operate an Off-Road Utility Vehicle unless the operator is 18 years of age or older and has a valid Iowa Driver's License; unless the vehicle is duly registered; and unless the operator has proof of insurance complying with that required of the operator of a motor vehicle pursuant to applicable Iowa Statutes, Rules, and Regulations, including but not limited to Iowa Code Sections 321.20B, and 321A.21.

**78.05, Identification Stickers:** Individuals who operate an Off-Road Utility Vehicle on the roadways of the City of Harlan must obtain an identification sticker from the office of the Shelby County Recorder. The following conditions apply:

- 1) The owner of each Off-Road Utility Vehicle shall be required to provide proof of ownership including but not limited to a bill of sale, registration, and other documentation as may be accepted by the Recorder.
- 2) Each applicant for an identification sticker must provide proof that the vehicle is properly registered pursuant to Iowa Code Section 321I.3 and DNR regulations.
- 3) Each applicant for an identification plate must pay a fee in the amount of \$25.00
- 4) Identification Sticker shall be affixed to the right-rear portion of all Off-Road Utility Vehicles in such a manner as to be clearly visible.

**78.06, Exempt Vehicles:** Registration shall not be required for vehicles exempted under Iowa Code Section 321I.9(3).

**78.07, Penalties:** Violation of this Ordinance shall constitute a SIMPLE MISDEMEANOR punishable by a minimum fine of \$65.00, a maximum fine of \$625.00, plus applicable court costs.

**SECTION 2. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 3. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. WHEN EFFECTIVE.** This ordinance shall become effective \_\_\_\_\_, 2020.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

\_\_\_\_\_  
Mike Kolbe, Mayor

\_\_\_\_\_  
Attest: Jane Smith, City Clerk

**RESOLUTION NO. 2401****A RESOLUTION SETTING THE SALARIES FOR APPOINTED OFFICERS AND  
EMPLOYEES OF THE CITY OF HARLAN FOR THE YEAR 2020/21**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HARLAN, IOWA:

Section 1. The following persons and positions named shall be paid the base salaries or wages indicated and the Clerk is authorized to issue warrants/checks, less legally required or authorized deductions from the amounts set out below, bi-weekly, without longevity, and make such contributions to I.P.E.R.S., Social Security and Medicare or other purpose as required by law or authorization of the Council, all subject to audit and review by the Council:

Employee	Title	Hourly
Gene Gettys	City Admin	48.72
Frank Clark	Police Chief	38.78
Steve Davis	Asst. Chief	36.66
Tim Pederson	Patrol Officer	29.22
Brent Soll	Police Sergeant	31.42
RJ Bielenberg	Patrol Officer	23.52
Bill McDaniel	Patrol Officer	25.61
Derrick Yamada	Patrol Officer	23.52
Angela Hansen	Police Secretary	19.74
Lee Whyte	Patrol Officer	22.52
Amanda Brewer	Library Director	28.35
Elaine Sprague	Cataloging Clerk	13.80
Emily Kurth-Christensen	Youth Services Librarian	17.33
Deborah Schechinger	Circulation Clerk 1	13.63
Linda Burger	Library Technician	14.90
Elizabeth Schechinger	Adult Services Librarian	14.82
Dena Jennum-Jacobsen	Youth Services Clerk	13.07
Tim Miller	Super. Parks/City Facilities	26.71
Kelli Miller	Super. Vets/ Act. Center	23.63
Elaine Miller	PT Vets/ Act. Center	12.46
Steve Plumb	Asst. Super. Parks/City Facilities	24.09
Jane Smith	City Clerk	33.43
Ashley Schleis	Finance Asst.	17.88
Renee Hansen	Deputy City Clerk	21.15
Judi Olson	Receptionist	12.50
Jeff Musich	Super. Streets	30.07
Marvin Travis	Asst. Super. Streets	26.85
Tony Kramer	Light Equip. Operator	18.80
Jesse Petersen	Light Equip. Operator	19.96
Doug Kloewer	Light Equip. Operator	24.34
Josh Travis	Shop Foreman	23.21
Steve Kenkel	WWTP Super.	42.18
Tim Gessert	WWTP Asst. Super	32.71
Mike Hadfield	WWTP Sludge Hand. Op.	28.06
Glenn Carlson	WWTP Grade 2/Mechanic	25.22
Roger Bissen	Fire Chief/ Building Insp.	32.61

Overtime hours shall be paid at one and one-half times the hourly or hourly equivalent for the job performed. Employees may request or be asked to take off compensatory hours within a pay period to avoid overtime costs at one and one-half compensatory hours for each overtime hour.  
\*Regular work week hours are from 12:01 A.M. Sunday to Saturday 12:00 midnight.

Section 2. Wages, based on gross earnings, will be published at year end.

PASSED AND APPROVED this 16th day of June 2020.

\_\_\_\_\_  
Mike Kolbe, Mayor

\_\_\_\_\_  
Attest: Jane Smith, City Clerk

**“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, held electronically at 5:15 o'clock P.M. the 7<sup>th</sup> day of July 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger

ABSENT: None

The City Clerk presented the agenda. It was moved by Petersen and seconded by Bladt to approve the agenda.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Rudolph and seconded by Christensen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 06/16/2020 Council meeting and the 06/19/2020 Special Council meeting
- B. Claims List No. 1221 in the amount of \$220,346.47

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried, and the Consent Agenda items were approved and adopted.

Mayor Kolbe introduced **Ordinance 2020-03 AN ORDINANCE AMENDING CHAPTER 75 OF THE CODE OF ORDINANCES FOR THE CITY OF HARLAN, IOWA PERTAINING TO ALL-TERRAIN VEHICLES AND SNOWMOBILES, BY REMOVING DEFINITION 75.02(3) – OFF-ROAD UTILITY VEHICLES.**

It was moved by Petersen and seconded by Kroger that Ordinance No. 2020-03 now be read for the third and final time. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried, and the Ordinance was adopted.

Mayor Kolbe introduced **Ordinance 2020-04 AN ORDINANCE CREATING CHAPTER 78 TO THE CODE OF ORDINANCES FOR THE CITY OF HARLAN, IOWA PERTAINING TO OFF-ROAD UTILITY VEHICLES.**

It was moved by Rudolph and seconded by Petersen that Ordinance No. 2020-04 now be read for the third and final time. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried, and the Ordinance was adopted.

Council Member Kroger introduced **RESOLUTION NO. 2402-RESOLUTION SETTING DATE OF JULY 21, 2020 AT 5:15 P.M. FOR PUBLIC HEARING REGARDING THE PROPOSED SALE OF CITY-OWNED PROPERTY, LOT 24, IN G. H. CHRISTIANSEN SUBDIVISION IN CITY OF HARLAN, IOWA** and moved its adoption. Council Member Bladt seconded the motion. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried, and the Resolution was adopted.

It was moved by Kroger and seconded by Schaben to approve the Harlan Parks Monetary Donations and Gifts Policy. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Kroger and seconded by Christensen to appoint Dan McElwain to the Library Board for a term to expire 07/01/2024. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

It was moved by Schaben and seconded by Rudolph to appoint Paul Simpson to the Library Board for a term to expire 07/01/2024. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

There being no further business, the meeting on motion adjourned.

---

Jane Smith, City Clerk

---

Mike Kolbe, Mayor

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*

# COMING EVENTS

FRIDAY, JULY 3

CLOSED IN OBSERVENCE OF 4<sup>TH</sup> OF JULY

MONDAY, JULY 6

FIRE DEPT. MEETING NIGHT  
7:00 P.M. Zoom

TUESDAY, JULY 7

CITY COUNCIL MEETING  
5:15 P.M. Council Chambers/Zoom

THURSDAY, JULY 9

HMU ELECTRONIC BOARD MEETING

FRIDAY, JULY 10

VETS COMMISSION MEETING  
10:30 A.M. Zoom

MONDAY, JULY 13

LIBRARY BOARD MEETING  
5:15 P.M. Zoom

TUESDAY, JULY 14

AIRPORT COMMISSION MEETING  
7:00 A.M. Harlan Municipal Airport

MONDAY, JULY 20

FIRE DEPT. MEETING NIGHT  
7:00 P.M. Zoom

TUESDAY, JULY 21

CITY COUNCIL MEETING  
5:15 P.M. Zoom

WEDNESDAY, JULY 22

PARK & RECREATION MEETING  
12:00 P.M. Zoom

THURSDAY, JULY 23

HMU BOARD MEETING

MONDAY, AUGUST 3

FIRE DEPT. MEETING NIGHT  
7:00 P.M. Zoom

TUESDAY, AUGUST 4

CITY COUNCIL MEETING  
5:15 P.M. Council Chambers/Zoom

07/2/20



**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS, JULY 7, 2020, 5:15 P.M**

The City Council will be meeting in the City of Harlan Council Chambers. Due to the COVID-19 crisis, the City of Harlan will also be offering to the public, the ability to join this meeting electronically utilizing Zoom.com. The public can participate remotely via conference call by telephone or by audio on their own computer.

To participate by audio internet connection:

Join Zoom: <https://us02web.zoom.us/j/82666582194> Meeting ID: 826 6658 2194

To participate by phone: dial #1-312-626-6799 Meeting ID: 826 6658 2194

**1. OPENING BUSINESS**

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Roll Call Vote*)
- D. Conflict of Interest (state if applicable)

**2. CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 6/16/2020 Council meeting and the 6/19/2020 Special Council meeting.
- B. Claims List 1221 in the amount of \$220,346.47

**3. OTHER BUSINESS**

- A. **Ordinance 2020-03** – An Ordinance amending Chapter 75 of the Code of Ordinances for the City of Harlan, Iowa pertaining to All-Terrain Vehicles and Snowmobiles, by removing definition 75.02(3) - Off-Road Utility Vehicles – Third & Final Reading (*Roll Call Vote*)
- B. **Ordinance 2020-04** – An Ordinance creating Chapter 78 to the Code of Ordinances for the City of Harlan, Iowa pertaining to Off-Road Utility Vehicles – Third & Final Reading (*Roll Call Vote*)
- C. **Resolution No. 2402** - Resolution setting the date of July 21, 2020, 5:15 P.M. for public hearing regarding the proposed sale of city-owned property, Lot 24, in G. H. Christiansen subdivision in City of Harlan, Iowa to Ethel A. Swanson (*Roll Call Vote*)
- D. Review Harlan Parks Monetary Donations and Gifts Policy (*Roll Call Vote*)

**4. OTHER REPORTS**

- A. City Administrator's Report
- B. Mayor's Report
  - 1. Appoint Dan McElwain to the Library Board for a term to expire 12/31/2024 (*Roll Call Vote*)
  - 2. Appoint Paul Simpson to the Library Board for a term to expire 12/31/2024 (*Roll Call Vote*)

**5. ADJOURN**

**“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 5:15 o'clock P.M. the 16<sup>th</sup> day of June 2020. The meeting was called to order by Jay Christensen, Mayor Pro-Tem in the Chair, and the following Council members were:

PRESENT: Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger

ABSENT: None

The City Clerk presented the agenda. It was moved by Rudolph and seconded by Schaben to approve the agenda. A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

The Mayor Pro-Tem asked the Council members to state any conflicts of interest, as applicable.

It was moved by Petersen and seconded by Kroger that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 06/02/2020 Council meeting and the 06/11/2020 Special Council Meeting
- B. Claims List No. 1220 in the amount of \$90,592.61
- C. Expenditure & Revenue reports for the month of May 2020
- D. New Application for Victoria Station, 407 Victoria St., Class C Liquor License (LC) (Commercial), Outdoor Service
- E. Approval of 20/21 Cigarette/Tobacco/Nicotine/Vapor Permits

A roll call vote was had which was as follows:

AYES: Bladt - item A, B, C, D, Petersen, Christensen, Rudolph, Schaben, Kroger

ABSTAIN: Bladt from item E due to conflict of interest

NAYS: None

The motion carried, and the Consent Agenda items were approved and adopted.

It was moved by Rudolph and seconded by Bladt to approve the Noise Ordinance Permit for an outdoor music event, from Sara Poepsel Miller at 1501 Baldwin St. for July 4, 2020. A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

It was moved by Petersen and seconded by Schaben to approve the Noise Ordinance Permit for a community concert event, from Fresh Encounter Church at 1003 Tarkington St. for July 7, 2020. A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

It was moved by Kroger and seconded by Petersen to approve the Joint Participation Agreement between the City of Harlan and SWIPCO to participate in and contribute funding for SWITA taxi service as part of a regional system. SWITA serves 8 counties, with Shelby County being the second largest user. A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

Mayor Pro-Tem Christensen introduced **Ordinance 2020-03 AN ORDINANCE AMENDING CHAPTER 75 OF THE CODE OF ORDINANCES FOR THE CITY OF HARLAN, IOWA PERTAINING TO ALL-TERRAIN VEHICLES AND SNOWMOBILES, BY REMOVING DEFINITION 75.02(3) – OFF-ROAD UTILITY VEHICLES.**

It was moved by Bladt and seconded by Schaben that Ordinance No. 2020-03 now be read for the second time. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously, and the second reading was passed.

Mayor Pro-Tem Christensen introduced **Ordinance 2020-04 AN ORDINANCE CREATING CHAPTER 78 TO THE CODE OF ORDINANCES FOR THE CITY OF HARLAN, IOWA PERTAINING TO OFF-ROAD UTILITY VEHICLES.**

It was moved by Petersen and seconded by Kroger that Ordinance No 2020-04 now be read for the second time. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously, and the second reading was passed.

It was moved by Rudolph and seconded by Petersen to approve the Completion & Award Request for 4 Season Travel, as part of the Downtown Upper Story & Façade Grant in the amount of \$3,932.05. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

Council Member Rudolph introduced **Resolution 2401 “A RESOLUTION SETTING THE SALARIES FOR APPOINTED OFFICERS AND EMPLOYEES OF THE CITY OF HARLAN FOR THE FISCAL YEAR 2020/21”.** Council Member Bladt seconded the motion. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried unanimously, and the resolution was duly adopted.

It was moved by Schaben and seconded by Petersen to approve the request for Waiver of Enforcement of Restrictive Covenant from Hansen House Harlan, LLC to construct an outbuilding along Gary Scull Drive, not to exceed 3,700 square feet. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

It was moved by Rudolph and seconded by Petersen to approve the H-GAC Contract for Cooperative Purchasing, providing assistance in obtaining a new fire truck. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

It was moved by Kroger and seconded by Bladt to approve bid for Airport Hangar Door Replacement from Weirich Welding in the amount of \$86,279. This project is made possible through a State Grant, the State responsible for 70% of the cost and the City responsible for 30% of the cost. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

It was moved by Rudolph and seconded by Kroger to approve the Swimming Pool opening date of June 17<sup>th</sup>, while following social distancing guidelines for the safety of staff and citizens. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

The City Administrator presented his report.

The Mayor Pro-Tem presented his report.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Jay Christensen, Mayor Pro-Tem

*"These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."*

CITY OF HARLAN – HARLAN, IOWA – JUNE 19, 2020

**“Due to the COVID-19 crisis and social distancing recommendations, the Special City Council meeting was held electronically utilizing Zoom. Everyone was offered to participate by internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in special session, held electronically at 11:45 a.m. on the 19<sup>th</sup> day of June 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT ELECTRONICALLY VIA CONFERENCE CALL: Greg Bladt, Richard Petersen, Jay Christensen, Sharon Kroger,

ABSENT: Jeanna Rudolph, Troy Schaben

The City Clerk presented the agenda. It was moved by Petersen and seconded by Kroger to approve the agenda.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Kroger

Nays: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Bladt and seconded by Christensen to approve the Renewal Application for Veteran’s Auditorium, 1104 Morningview Dr., Class C Liquor License (LC) (Commercial).

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Kroger

Nays: None

The motion carried.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>ACCO</b>						
0202743-IN	CHEMICALS - POOL	001-5-460-6458	1,623.35	1,623.35	06/29/2020	
Total ACCO:			1,623.35	1,623.35		
<b>ALPHA &amp; OMEGA</b>						
8473	A/C MAINTENANCE & FILTERS - ACT. CTR	001-5-455-6310	495.92	495.92	06/25/2020	
Total ALPHA & OMEGA:			495.92	495.92		
<b>BACKFLOW PREVENTION</b>						
193329	SERVICE CALL & BACKFLOW INSPECTIONS - SANIT.	610-5-815-6310	350.00	350.00	06/25/2020	
Total BACKFLOW PREVENTION:			350.00	350.00		
<b>BAKER &amp; TAYLOR</b>						
2035273880	BOOKS - LIBRARY	001-5-410-6505	330.15	330.15	06/25/2020	
2035273880	MEMORIAL BOOKS - LIBRARY	170-5-410-6502	47.14	47.14	06/25/2020	
F04922252M	AUDIO BOOKS - LIBRARY	001-5-410-6505	5.75	5.75	06/25/2020	
Total BAKER & TAYLOR:			383.04	383.04		
<b>BAXTER LUMBER &amp; HARDWARE</b>						
10000-3544	DOORS & LABOR - CITY HALL(COVID-19)	001-5-650-6310	957.27	957.27	06/29/2020	
Total BAXTER LUMBER & HARDWARE:			957.27	957.27		
<b>BLACKSTONE PUBLISHING</b>						
1172071	AUDIO BOOKS - LIBRARY	001-5-410-6507	443.88	443.88	06/25/2020	
Total BLACKSTONE PUBLISHING:			443.88	443.88		
<b>BOMGAARS</b>						
22634934	END PLUGS - PARKS	001-5-430-6310	14.95	14.95	06/25/2020	
22639612	SUPPLIES - PARKS	001-5-430-6310	11.83	11.83	06/25/2020	
22640180	SAW BLADE KIT & OSCILLATING SET - POOL	001-5-460-6310	39.98	39.98	06/25/2020	
22642463	SUPPLIES - AIRPORT	001-5-280-6310	20.57	20.57	06/25/2020	
22642486	BOILER DRAINS - PARKS	001-5-430-6310	10.78	10.78	06/25/2020	
22642495	SPRAY BOTTLE - PARKS	001-5-430-6310	3.49	3.49	06/25/2020	
22642846	BULK BOLTS - STREET	110-5-214-6310	24.53	24.53	06/25/2020	
22642973	SUPPLIES - PARKS	001-5-430-6310	49.34	49.34	06/25/2020	
22642983	RETURN SUPPLIES - PARKS	001-5-430-6310	36.35-	36.35-	06/25/2020	
22643522	IMPACT DRIVER - STREET	110-5-214-6504	79.99	79.99	06/25/2020	
22644060	SCREWS & BOLTS - AIRPORT	001-5-280-6310	2.51	2.51	06/25/2020	
22646316	FASTENERS - SANIT.	610-5-815-6310	40.98	40.98	06/25/2020	
22647852	BACK PACK SPRAYER - STREET	110-5-214-6310	79.99	79.99	06/25/2020	
22649334	NOZZLE - SANIT.	610-5-815-6310	9.99	9.99	06/25/2020	
22649453	TARP STRAP - PARKS	001-5-430-6310	28.31	28.31	06/25/2020	
22649820	ROLLER COVERS - SANIT.	610-5-815-6310	9.98	9.98	06/25/2020	
22650024	SUPPLIES - SANIT.	610-5-815-6310	54.39	54.39	06/25/2020	
22650381	AIR CONDITIONER, BENCH GRINDER, , SPRING WATER, BAG,	001-5-430-6310	598.91	598.91	06/25/2020	
22650602	NOZZLE - STREET	110-5-214-6310	3.99	3.99	06/25/2020	
22653043	FASTENERS - SANIT.	610-5-815-6310	20.28	20.28	06/25/2020	



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total BOMGAARS:			1,068.44	1,068.44		
<b>BONSALL TV INC.</b>						
62427	VP900 MODEL II (MULTIBAND PORTABLE RADIO (2) - FIRE	001-5-150-6724	6,701.00	6,701.00	06/24/2020	
Total BONSALL TV INC.:			6,701.00	6,701.00		
<b>CAS COMPUTERS</b>						
10875	OFFICE 365/JUNE - CITY ADM.	001-5-615-6419	12.50	.00		
10875	OFFICE 365/JUNE - CLERK	001-5-699-6419	44.00	.00		
10875	OFFICE 365/JUNE - GENERAL	001-5-699-6419	6.50	.00		
10878	OFFICE 365/JUNE - AIRPORT	001-5-280-6419	12.50	.00		
10881	OFFICE 365/JUNE - SANIT.	610-5-815-6419	12.50	.00		
10884	OFFICE 365/JUNE - FIRE	001-5-150-6419	31.50	.00		
10887	OFFICE 365/JUNE - POLICE	001-5-110-6419	106.50	.00		
10900	OFFICE 365/JUNE - POOL	001-5-460-6419	12.50	.00		
Total CAS COMPUTERS:			238.50	.00		
<b>CENGAGE GALE GROUP</b>						
NO.70640612	BOOKS - LIBRARY	001-5-410-6505	227.92	227.92	06/25/2020	
Total CENGAGE GALE GROUP:			227.92	227.92		
<b>CENTER POINT LARGE PRINT</b>						
1773170	BOOKS - LIBRARY	001-5-410-6505	136.62	136.62	06/25/2020	
Total CENTER POINT LARGE PRINT:			136.62	136.62		
<b>CITY OF ATLANTIC</b>						
44006.7	ECOLI TESTING - SANIT.	610-5-815-6458	125.00	125.00	06/25/2020	
Total CITY OF ATLANTIC:			125.00	125.00		
<b>COLLABORATIVE SUMMER LIBRARY PROGRAM</b>						
8733	SLP SUPPLIES - LIBRARY	001-5-410-6490	497.40	497.40	06/25/2020	
Total COLLABORATIVE SUMMER LIBRARY PROGRAM:			497.40	497.40		
<b>CULLIGAN WATER COND ATLANTIC</b>						
62020	BOTTLED WATER - ACCT #18523 - SANIT.	610-5-815-6310	19.90	19.90	06/29/2020	
Total CULLIGAN WATER COND ATLANTIC:			19.90	19.90		
<b>DOLL DISTRIBUTING</b>						
336174	BAR SUPPLIES - ACH/VET'S	001-5-470-6548	742.50	742.50	06/23/2020	
Total DOLL DISTRIBUTING:			742.50	742.50		
<b>DOLLAR GENERAL - CHARGED SALES</b>						
1000980570	CLEANING SUPPLIES - LIBRARY	001-5-410-6501	29.50	29.50	06/25/2020	

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (
Total DOLLAR GENERAL - CHARGED SALES:			29.50	29.50		
<b>EMC INSURANCE COMPANIES</b>						
1482020	DEFENSE EXPENSES	001-5-640-6411	1,267.70	1,267.70	06/25/2020	
Total EMC INSURANCE COMPANIES:			1,267.70	1,267.70		
<b>EMPLOYEE BENEFIT SYSTEMS</b>						
62020	GROUP INS. PREMIUMS/JULY - POLICE	001-5-110-6150	10,958.83	10,958.83	06/25/2020	
62020	GROUP INS. PREMIUMS/JULY - LIBRARY	001-5-410-6150	3,072.38	3,072.38	06/25/2020	
62020	GROUP INS. PREMIUMS/JULY - ACT. CTR	001-5-455-6150	1.00	1.00	06/25/2020	
62020	GROUP INS. PREMIUMS/JULY - VET'S	001-5-470-6150	1.00	1.00	06/25/2020	
62020	GROUP INS. PREMIUMS/JULY - CITY FAC.	001-5-650-6150	3,133.38	3,133.38	06/25/2020	
62020	GROUP INS. PREMIUMS/JULY - CLERK	001-5-620-6150	4,702.07	4,702.07	06/25/2020	
62020	GROUP INS. PREMIUMS/JULY - CITY ADM.	001-5-615-6150	1,564.69	1,564.69	06/25/2020	
62020	GROUP INS. PREMIUMS/JULY - FIRE	001-5-150-6150	1,564.69	1,564.69	06/25/2020	
62020	GROUP INS. PREMIUMS/JULY - STREET	110-5-212-6150	5,236.23	5,236.23	06/25/2020	
62020	GROUP INS. PREMIUMS/JULY - STREET	001-5-212-6150	3,209.30	3,209.30	06/25/2020	
62020	GROUP INS. PREMIUMS/JULY - SANIT.	610-5-815-6150	6,258.76	6,258.76	06/25/2020	
62020	MEDICAL PREMIUM - JULY - HMU	820-5-930-6160	26,832.84	26,832.84	06/25/2020	
62020	HEALTH & DENTAL - JULY - HMU	820-5-930-6430	10,160.06	10,160.06	06/25/2020	
62020	COBRA - JULY - HMU	820-5-930-6432	28.60	28.60	06/25/2020	
62020	FLEX FEES - JULY - HMU	001-5-699-6185	28.00	28.00	06/25/2020	
Total EMPLOYEE BENEFIT SYSTEMS:			76,751.83	76,751.83		
<b>FOUR SEASONS TRAVEL INC</b>						
62020	FY19/20 FACADE GRANT COMPLETION	147-5-530-6416	3,932.05	3,932.05	06/23/2020	
Total FOUR SEASONS TRAVEL INC:			3,932.05	3,932.05		
<b>GREATAMERICA FINANCIAL SVCS</b>						
27206234	COPIER AGREEMENT/JUNE - LIBRARY	001-5-410-6419	91.00	91.00	06/25/2020	
Total GREATAMERICA FINANCIAL SVCS:			91.00	91.00		
<b>H &amp; M JANITORIAL</b>						
5078	JANITORIAL SERVICE & SUPPLIES - JUNE	001-5-650-6310	260.36	.00		
Total H & M JANITORIAL:			260.36	.00		
<b>HARLAN PIZZA RANCH</b>						
27	EMPLOYEE APPRECIATION LUNCH (STREET)	001-5-699-6370	58.86	58.86	06/19/2020	
62020	EMPLOYEE APPRECIATION (FIRE DEPT.)	001-5-699-6370	150.00	150.00	06/19/2020	
Total HARLAN PIZZA RANCH:			208.86	208.86		
<b>HOLMES MURPHY AND ASSOC INC</b>						
545259	HMA CONSULT FEE/JUL - CITY	820-5-930-6432	668.02	668.02	06/25/2020	
545259	HMA CONSULT FEE/JUL - HMU	820-5-930-6432	620.68	620.68	06/25/2020	

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total HOLMES MURPHY AND ASSOC INC:			1,288.70	1,288.70		
<b>HY-VEE ACCOUNTS RECEIVABLE</b>						
5842834234	SUPPLIES - POLICE	001-5-110-6310	75.60	75.60	06/25/2020	
Total HY-VEE ACCOUNTS RECEIVABLE:			75.60	75.60		
<b>IMPACT7G</b>						
31729	ASBESTOS TESTING - FIRE	001-5-150-6428	100.00	100.00	06/25/2020	
Total IMPACT7G:			100.00	100.00		
<b>IOWA ALCOHOLIC BEVERAGES DIV</b>						
62020	VET'S LIQUOR LICENSE RENEWAL	001-5-470-6428	1,235.00	1,235.00	06/25/2020	
Total IOWA ALCOHOLIC BEVERAGES DIV:			1,235.00	1,235.00		
<b>IOWA DEPARTMENT OF PUBLIC SAFETY</b>						
62020	IOWA ONLINE WARRANTS & ARTICLES(IOWA) SYSTEM (APRIL	001-5-110-6507	300.00	300.00	06/25/2020	
Total IOWA DEPARTMENT OF PUBLIC SAFETY:			300.00	300.00		
<b>IOWA STATE RESERVE</b>						
62020	MEMBERSHIP DUES/C. HENRY - POLICE	001-5-111-6728	20.00	20.00	06/25/2020	
62020-1	MEMBERSHIP DUES/S. STONE - POLICE	001-5-111-6728	20.00	20.00	06/25/2020	
62020-2	MEMBERSHIP DUES/M. SCHLEIMER - POLICE	001-5-111-6728	20.00	20.00	06/25/2020	
62020-3	MEMBERSHIP DUES/B. SOLL - POLICE	001-5-111-6728	20.00	20.00	06/25/2020	
62020-4	MEMBERSHIP DUES/A. COLE - POLICE	001-5-111-6728	20.00	20.00	06/25/2020	
Total IOWA STATE RESERVE:			100.00	100.00		
<b>JEO CONSULTING GROUP INC</b>						
117314	NORTH 7TH STREET BRIDGE REPLACEMENT DESIGN SERVIC	351-5-210-6407	3,214.00	3,214.00	06/23/2020	
Total JEO CONSULTING GROUP INC:			3,214.00	3,214.00		
<b>JEWISH FEDERATION OF OMAHA</b>						
62020	TRUE WARTIME ESCAPE PROGRAM - LIBRARY	001-5-410-6490	100.00	100.00	06/25/2020	
Total JEWISH FEDERATION OF OMAHA:			100.00	100.00		
<b>KINETIC LEASING INC</b>						
233950	SEWER CAMERA CRAWLER SYSTEM - SANIT.	610-5-818-6436	5,000.00	5,000.00	06/29/2020	
234649	SEWER CAMERA CRAWLER SYSTEM - STREET	110-5-215-6310	28,618.00	28,618.00	06/29/2020	
Total KINETIC LEASING INC:			33,618.00	33,618.00		
<b>MANGOLD ENVIRONMENT TESTING</b>						
79486	WASTEWATER TESTING/MAY - SANIT.	610-5-815-6458	1,769.56	1,769.56	06/25/2020	
79487	WASTEWATER TESTING/MAY - MONOGRAM FOODS	610-5-815-6458	596.96	596.96	06/25/2020	

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total MANGOLD ENVIRONMENT TESTING:			2,366.52	2,366.52		
<b>MES - MIDAM</b>						
IN1466334	CARBON MONOXIDE SENSOR - FIRE	001-5-150-6546	231.27	231.27	06/25/2020	
IN1469721	COVID-19 SUPPLIES - FIRE	001-5-150-6546	313.54	313.54	06/25/2020	
Total MES - MIDAM:			544.81	544.81		
<b>MID-AMERICA CLEANING SYSTEMS</b>						
40549-A	16" WASTER BROOM W/NOZZLES & SUPPLIES - FIRE	001-5-150-6332	262.48	262.48	06/25/2020	
40579-A	SUPPLIES - FIRE	001-5-150-6332	24.45	24.45	06/25/2020	
Total MID-AMERICA CLEANING SYSTEMS:			286.93	286.93		
<b>MURPHY SIGNS</b>						
8633	REPAINTING SIGN - AIRPORT	001-5-280-6310	1,277.00	1,277.00	06/25/2020	
Total MURPHY SIGNS:			1,277.00	1,277.00		
<b>NAPA - HARLAN PARTS INC.</b>						
676876	SWITCH - PARKS	110-5-214-6332	62.66	62.66	06/25/2020	
676985	AIR FILTERS - STREET	110-5-214-6332	154.28	154.28	06/25/2020	
677036	SUPPLIES - PARKS	001-5-430-6310	25.31	25.31	06/25/2020	
677926	GAS CAP - STREET	110-5-214-6332	15.55	15.55	06/25/2020	
678150	GRINDER & BELT - STREET	110-5-214-6504	86.91	86.91	06/25/2020	
678232	SUPPLIES - STREET	110-5-214-6332	25.98	25.98	06/25/2020	
678282	OIL SEAL - STREET	110-5-214-6332	18.90	18.90	06/25/2020	
678365	MOWER DECK BELT - AIRPORT	001-5-280-6310	38.53	38.53	06/25/2020	
Total NAPA - HARLAN PARTS INC.:			428.12	428.12		
<b>NFPA</b>						
7760832Y	MANUFACTURE TRANSPORTATION & HANDLING - FIRE	001-5-150-6231	56.75	56.75	06/25/2020	
Total NFPA:			56.75	56.75		
<b>NISHNABOTNA R.E.C.</b>						
62020	ELECTRICITY - CUST #437500 OFFICE - AIRPORT	001-5-280-6374	185.48	185.48	06/25/2020	
62020-1	ELECTRICITY - CUST #479800 BEACON & HANGERS - AIRPOR	001-5-280-6374	100.94	100.94	06/25/2020	
Total NISHNABOTNA R.E.C.:			286.42	286.42		
<b>ODEYS INC.</b>						
121680	STREAMLINER - PARKS	001-5-430-6310	454.95	454.95	06/29/2020	
Total ODEYS INC.:			454.95	454.95		
<b>PETERSEN FAMILY WELLNESS CENTER</b>						
62020	WELLNESS BENEFIT/CITY PORTION - JUNE	001-5-699-6184	40.80	40.80	06/25/2020	
Total PETERSEN FAMILY WELLNESS CENTER:			40.80	40.80		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>PETERSEN MOTORS LLC</b>						
27733	MOWER TIRE REPAIR - PARKS	001-5-430-6332	13.39	13.39	06/25/2020	
27748	NEW TIRES - POLICE	001-5-110-6310	480.72	480.72	06/29/2020	
Total PETERSEN MOTORS LLC:			494.11	494.11		
<b>PIGSLEY, SCOTT</b>						
62020-1	FBO CONTRACT - JUNE 2020 PYMT #2 - AIRPORT	001-5-280-6420	2,250.00	2,250.00	06/29/2020	
Total PIGSLEY, SCOTT:			2,250.00	2,250.00		
<b>PREMIER GLAZERS BEER &amp; BEVERAGE</b>						
W-28001799	BAR SUPPLIES - VET'S	001-5-470-6548	454.80	454.80	06/29/2020	
Total PREMIER GLAZERS BEER & BEVERAGE:			454.80	454.80		
<b>RELIANCE STANDARD</b>						
72020	LIFE & DISABILITY INS./JULY - POLICE	001-5-110-6150	268.91	268.91	06/29/2020	
72020	LIFE & DISABILITY INS./JULY - LIBRARY	001-5-410-6150	46.10	46.10	06/29/2020	
72020	LIFE & DISABILITY INS./JULY - ACT. CTR	001-5-455-6150	12.76	12.76	06/29/2020	
72020	LIFE & DISABILITY INS./JULY - VET'S	001-5-470-6150	12.75	12.75	06/29/2020	
72020	LIFE & DISABILITY INS./JULY - CITY FAC.	001-5-650-6150	54.86	54.86	06/29/2020	
72020	LIFE & DISABILITY INS./JULY - CLERK	001-5-620-6150	74.23	74.23	06/29/2020	
72020	LIFE & DISABILITY INS./JULY - CITY ADMIN.	001-5-615-6150	51.80	51.80	06/29/2020	
72020	LIFE & DISABILITY INS./JULY - FIRE	001-5-150-6150	35.22	35.22	06/29/2020	
72020	LIFE & DISABILITY INS./JULY - STREET	110-5-212-6150	95.79	95.79	06/29/2020	
72020	LIFE & DISABILITY INS./JULY - STREET	001-5-212-6150	58.71	58.71	06/29/2020	
72020	LIFE & DISABILITY INS./JULY - SANIT.	610-5-815-6150	138.33	138.33	06/29/2020	
Total RELIANCE STANDARD:			849.46	849.46		
<b>SCHECHINGER HOME IMPROVEMENT</b>						
62020	PLEXI-GLASS(COVID19) - LIBRARY	001-5-410-6310	4,659.17	4,659.17	06/25/2020	
Total SCHECHINGER HOME IMPROVEMENT:			4,659.17	4,659.17		
<b>SHELBY CO. CHAMBER OF COMMERCE&amp;INDUSTRY</b>						
2705	1ST QTR SCCC DUES/CITY - FY 2020-2021	001-5-520-6381	6,875.00	.00		
Total SHELBY CO. CHAMBER OF COMMERCE&INDUSTRY:			6,875.00	.00		
<b>SONDERMAN CLEANING SERVICE</b>						
21706	SUPPLIES - POOL	001-5-460-6310	515.48	515.48	06/29/2020	
Total SONDERMAN CLEANING SERVICE:			515.48	515.48		
<b>STOWE RED-E-MIX</b>						
10-52020	C-6 & HAUL CHARGE - STREET	110-5-215-6310	142.00	142.00	06/25/2020	
8-52020	4000 PSI & HAUL CHARGE - STREET	110-5-215-6310	66.75	66.75	06/25/2020	
9-52020	4000 PSI & HAUL CHARGE - DOG PARK	334-5-430-6370	100.13	100.13	06/25/2020	
Total STOWE RED-E-MIX:			308.88	308.88		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>TC ROOFING</b>						
62020-1	GUTTERS, DOWNSPOUTS & FASCIA REPAIR - ACT. CTR	370-5-455-6370	4,450.00	4,450.00	06/25/2020	
62020-2	SKYLIGHT REPAIRS - POOL	001-5-460-6310	29,900.00	29,900.00	06/29/2020	
Total TC ROOFING:			34,350.00	34,350.00		
<b>THE BUCK SNORT HARLAN</b>						
93	EMPLOYEE APPRECIATION LUNCH/DINNER (16 PEOPLE)	001-5-699-6370	151.75	151.75	06/19/2020	
Total THE BUCK SNORT HARLAN:			151.75	151.75		
<b>THE OFFICE STOP</b>						
298157	SIT/STAND DESK AND MONITOR ARM - CLERK	001-5-620-6506	500.00	500.00	06/25/2020	
298283	MAT - CLERK	001-5-620-6506	65.00	65.00	06/25/2020	
298310	OFFICE PAPER - GENERAL	001-5-699-6506	37.00	37.00	06/25/2020	
Total THE OFFICE STOP:			602.00	602.00		
<b>THINKSPACE IT</b>						
13144	BACKUP MAINT./APRIL - LIBRARY	001-5-410-6419	105.00	105.00	06/25/2020	
Total THINKSPACE IT:			105.00	105.00		
<b>UMB BANK NA</b>						
755383	2011 GO BOND \$990K SERVICE FEE	200-5-710-6899	250.00	250.00	06/25/2020	
755496	2012 WWTP BOND \$2.455M SERVICE FEE	200-5-711-6899	250.00	250.00	06/25/2020	
755585	2013 GO BOND \$3.815M SERVICE FEE	200-5-712-6899	250.00	250.00	06/25/2020	
755721	2014 GO BOND \$1.835M SERVICE FEE	200-5-713-6899	250.00	250.00	06/25/2020	
755979	2015 WWTP BOND \$1.555M SERVICE FEE	200-5-714-6899	250.00	250.00	06/25/2020	
756325	2018 GO BOND \$1.395M SERVICE FEE	200-5-715-6899	500.00	500.00	06/25/2020	
Total UMB BANK NA:			1,750.00	1,750.00		
<b>VAN DIEST SUPPLY COMPANY</b>						
53426	BUCCANEER PLUS - PARKS	001-5-430-6310	75.00	75.00	06/25/2020	
Total VAN DIEST SUPPLY COMPANY:			75.00	75.00		
<b>VERIZON WIRELESS</b>						
9856132253	CELL PHONE SERVICE/JUN - CITY FAC.	001-5-650-6373	63.61	63.61	06/19/2020	
9856132253	CELL PHONE SERVICE/JUN - PARKS	001-5-430-6373	58.52	58.52	06/19/2020	
9856132253	CELL PHONE SERVICE/JUN - CITY CLERK	001-5-620-6373	58.52	58.52	06/19/2020	
9856132253	CELL PHONE SERVICE/JUN - SANIT.	610-5-815-6373	63.61	63.61	06/19/2020	
9856132253	IPAD/JUN - SANIT.	610-5-818-6310	10.02	10.02	06/19/2020	
9856132253	IPAD/JUN - STREET	110-5-214-6419	10.02	10.02	06/19/2020	
9856132253	CELL PHONE SERVICE/JUN - VET'S	001-5-470-6373	29.26	29.26	06/19/2020	
9856132253	CELL PHONE SERVICE/JUN - ACTIVITY CTR	001-5-455-6373	29.26	29.26	06/19/2020	
9856132253	CELL PHONE SERVICE/JUN - FIRE	001-5-150-6373	58.51	58.51	06/19/2020	
9856132253	AIR CARD/- UNIT 26 & 33 LAPTOPS - FIRE	001-5-150-6332	80.02	80.02	06/19/2020	
9856132253	AIR CARD - BLDG INSPECTOR/R. BISSEN	001-5-150-6231	10.02	10.02	06/19/2020	
9856132253	CELL PHONE SERVICE & LAPTOP/JUN - POLICE	001-5-110-6373	257.99	257.99	06/19/2020	
9856132254	AIR CARDS/JUN - POLICE/FRANK'S	001-5-110-6373	200.07	200.07	06/19/2020	



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (C
Total VERIZON WIRELESS:			929.43	929.43		
<b>VOLLSTEDT, LUANN</b>						
62020	REFUND OF PARK SHELTER RENT DUE TO COVID-19 - PARKS	001-5-430-6310	25.00	25.00	06/19/2020	
Total VOLLSTEDT, LUANN:			25.00	25.00		
<b>VOLTMER ELECTRIC</b>						
20200111	LABOR & TRAVEL TIME - AIRPORT	001-5-280-6310	690.00	690.00	06/29/2020	
Total VOLTMER ELECTRIC:			690.00	690.00		
<b>WEIRICH WELDING</b>						
1-2002220	25% OF HANGAR DOOR PROJECT - AIRPORT	364-5-280-6410	21,569.75	21,569.75	06/23/2020	
Total WEIRICH WELDING:			21,569.75	21,569.75		
<b>WESTERN IOWA LANDSCAPES</b>						
514186	NUISANCE MOWING	001-5-515-6494	120.00	120.00	06/29/2020	
514187	NUISANCE MOWING	001-5-515-6494	95.00	95.00	06/29/2020	
514188	NUISANCE MOWING	001-5-515-6494	335.00	335.00	06/29/2020	
Total WESTERN IOWA LANDSCAPES:			550.00	550.00		
<b>WILLCO INC</b>						
9847	SERVICE & REPAIR GAS MONITOR - SANIT.	610-5-815-6519	816.00	816.00	06/25/2020	
Total WILLCO INC:			816.00	816.00		
Grand Totals:			220,346.47	212,972.61		

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

**RESOLUTION NO. 2402**

**RESOLUTION SETTING DATE FOR PUBLIC HEARING REGARDING  
THE PROPOSED SALE OF CITY-OWNED PROPERTY, LOT 24, IN G. H.  
CHRISTIENSEN SUBDIVISION IN CITY OF HARLAN, IOWA**

WHEREAS, the City of Harlan is proposing to sell Lot 24, G. H. Christiansen Subdivision in the City of Harlan, Iowa, to Ethel A. Swanson, for the price of \$1,000, as set per Resolution No. 2380 adopted 09/03/19 and effective until 9/30/2020.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HARLAN, IOWA:

That the date of Tuesday, July 21<sup>st</sup>, 2020 at 5:15 p.m. in the Council Chambers, 711 Durant Street, Harlan, Iowa, be scheduled for the public hearing to approve this sale and a notice of said hearing be published in accordance with §362.3 and §364.7 of the Code of Iowa.

PASSED AND APPROVED this 7<sup>th</sup> day of July 2020.

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Mike Kolbe, Mayor

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ATTEST: Jane Smith, City Clerk

## **City of Harlan Parks**

### **Monetary Donations and Gifts Policy**

Within the parameters of the laws of the State of Iowa, the City of Harlan adopts the following policies and procedures regarding the acceptance of monetary donations and gifts within the City of Harlan Parks.

#### **MONETARY DONATIONS**

While it is the preference of the Parks Board to accept a monetary donation which leaves the use of funds therewith to the sound discretion of the Park Board, conditional monetary donations may be accepted subject to the suitability and needs of the Parks Board which will honor the donor's request for its specific use whenever possible.

Monetary donations will be deposited in the appropriate fund earmarked for the intended purposes. When appropriate, the funds will be budgeted and expended pursuant to the intentions of the donor.

#### **GIFTS**

1. Submit a written plan including pictures/drawings to Parks Department Superintendent for review. Plans can be provided to Harlan City Hall or emailed to: [Harlanparks@harlannet.com](mailto:Harlanparks@harlannet.com)
2. The plan will be reviewed and then the applicant will present to the Harlan Parks Board for review and approval. If approved the Parks Board will recommend to City Council for approval.
3. Upon approval from Harlan City Council, final locations, products, and installation must be coordinated with the Parks Superintendent.

Gifts are greatly appreciated and there are MINIMUM STANDARDS, INSTALLATION AND MAINTENANCE to be met for safety and liability reasons.

1. Very few homemade products may be allowed for installation in parks. Items must be of commercial grade; while some items might be great for a back yard, they cannot withstand public use. Benches must be made of concrete or steel. Tree varieties must be approved before purchase.
2. The City of Harlan does not provide the installation of gifts. Installation of items shall be included in donation. One-Calls must be completed by the installer before any excavation or installation may begin.
3. Concrete trucks are not allowed to drive in parks; any concrete must be hauled in by other means.
4. Concrete must be minimum of 4,000 psi and 4" thick, some locations may require 6" thick.

5. Installation shall be made so mowing and weed eating around items are minimized (i.e. concrete pads under benches, top of pad flush with ground)
6. If, and when, items fall in disrepair it is understood the Parks Department may remove item and not replace.

APPROVED AND ADOPTED this 7<sup>th</sup> day of July 2020.

By: \_\_\_\_\_

Mike Kolbe, Mayor

ATTEST:

\_\_\_\_\_

Jane Smith, City Clerk

**“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 5:15 o'clock P.M. the 21<sup>st</sup> day of July 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger

ABSENT: None

The City Clerk presented the amended agenda. It was moved by Kroger and seconded by Bladt to approve the agenda.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Christensen and seconded by Petersen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

A. Minutes of the 07/07/2020 Council meeting

B. Claims List No. 1222 in the amount of \$475,248.24

C. Expenditure & revenue reports for the month of June 2020

D. Police statistical report for the month of May & June 2020

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

The Mayor announced that this was the time, place, and date for public hearing regarding the sale of Lot 24, G.H. Christiansen Subdivision to Ethel A. Swanson.

The public hearing was opened at 5:19 p.m.

No oral or written objections were filed.

It was moved by Bladt and seconded by Kroger to close the hearing.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

Council member Petersen introduced Resolution No. 2403, entitled **“RESOLUTION APPROVING EXECUTION AND DELIVERY OF QUIT CLAIM DEED CONVEYING CITY-OWNED PROPERTY, LOT 24 IN G.H. CHRISTIANSEN SUBDIVISION IN THE CITY OF HARLAN, IOWA TO ETHEL A. SWANSON”** and moved its adoption. Council member Rudolph seconded the motion.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried and the resolution was duly adopted.

It was moved by Rudolph and seconded by Petersen to approve the River Access Engineering Planning Agreement for a total lump sum of \$13,000.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

It was moved by Kroger and seconded by Christensen to approve the DNR Grant Agreement for Water Trail Development, which will provide up to a maximum amount of \$9,245.00 for engineering design work on the parking and paddle river access, located along Hwy. 44 through the City of Harlan.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

It was moved by Bladt and seconded by Kroger to approve the Hansen House performance agreement and authorize first payment of \$19,250.00.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

It was moved by Rudolph and seconded by Petersen to approve the Completion & Award Request for The Flower Barn, as part of the Downtown Upper Story & Façade Grant in the amount of \$6,060.00.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

It was moved by Petersen and seconded by Christensen to approve the Ahlers & Cooney Engagement Agreement not to Exceed \$4,200,000 General Obligation Capital Loan Notes with Bond Counsel service fee not to exceed \$13,500.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

Council Member Schaben introduced **RESOLUTION NO. 2404 - RESOLUTION FIXING DATE OF AUGUST 4, 2020 AT 5:15 P.M., FOR A PUBLIC MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$3,100,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE CITY OF HARLAN, STATE OF IOWA (FOR ESSENTIAL CORPORATE PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF** and moved its adoption.

Council Member Kroger seconded the motion.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried, and the Resolution was duly adopted.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Rudolph and seconded by Kroger to appoint Hope Chipman to the Library Board for a term to expire 12/31/2024 and to amend the term dates for Dan McElwain and Paul Simpson to 07/01/2024.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*"These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."*

# COMING EVENTS

MONDAY, JULY 20

FIRE DEPT. MEETING NIGHT  
7:00 P.M. Zoom

TUESDAY, JULY 21

CITY COUNCIL MEETING  
5:15 P.M. Zoom

WEDNESDAY, JULY 22

PARK & RECREATION MEETING  
12:00 P.M. Zoom

THURSDAY, JULY 23

HMU BOARD MEETING

MONDAY, AUGUST 3

FIRE DEPT. MEETING NIGHT  
7:00 P.M. Zoom

TUESDAY, AUGUST 4

CITY COUNCIL MEETING  
5:15 P.M. Council Chambers/Zoom

MONDAY, AUGUST 10

LIBRARY BOARD MEETING  
5:15 P.M. Zoom

THURSDAY, AUGUST 13

HMU ELECTRONIC BOARD MEETING

FRIDAY, AUGUST 14

VETS COMMISSION MEETING  
10:30 A.M. Zoom

TUESDAY, AUGUST 18

CITY COUNCIL MEETING  
5:15 P.M. Council Chambers/Zoom

TUESDAY, AUGUST 25

AIRPORT COMMISSION MEETING  
7:00 A.M. Harlan Municipal Airport

07/17/20

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**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS, JULY 21, 2020, 5:15 P.M**

The City Council will be meeting in the City of Harlan Council Chambers. Due to the State Public Health Emergency Declaration regarding COVID-19, the City of Harlan will also be offering to the public, the ability to join this meeting electronically utilizing Zoom.com. The public can participate remotely via conference call by telephone or by audio on their own computer. To participate by audio internet connection:

Join Zoom: <https://us02web.zoom.us/j/82666582194> Meeting ID: 826 6658 2194  
To participate by phone: dial #1-312-626-6799 Meeting ID: 826 6658 2194

**1. OPENING BUSINESS**

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Roll Call Vote*)
- D. Conflict of Interest (state if applicable)

**2. CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 07/07/2020 Council meeting
- B. Abstract No. 1222 in the amount of \$475,538.60
- C. Expenditure & Revenue reports for the month of June 2020
- D. Police statistical report for the month of May & June 2020

**3. PUBLIC HEARING**

- A. Regarding the proposed sale of Lot 24, G.H. Christiansen Subdivision to Ethel A. Swanson
  - a. Motion to close hearing (*Roll Call Vote*)
  - b. **Resolution No. 2403** – sale of Lot 24, G.H. Christiansen Subdivision to Ethel A. Swanson for the price of \$1,000 (*Roll Call Vote*)

**4. OTHER BUSINESS**

- A. Review River Access Engineering Planning Agreement (*Roll Call Vote*)
- B. Review DNR Grant Agreement for River Access (*Roll Call Vote*)
- C. Review Hansen House performance agreement and make first payment (*Roll Call Vote*)
- D. Review Completion & Award Request for The Flower Barn – Downtown Upper Story & Façade Grant (*Roll Call Vote*)
- E. Review Ahlers & Cooney Engagement Agreement not to Exceed \$4,200,000 General Obligation Capital Loan Notes (*Roll Call Vote*)
- F. **Resolution No. 2404** - Resolution Fixing Date of August 4, 2020, at 5:15 P.M., for a Public Meeting on the Proposition to Authorize a Loan Agreement and the Issuance of Not to Exceed \$3,100,000 General Obligation Capital Loan Notes of the City of Harlan, State of Iowa (For Essential Corporate Purposes), and Providing for Publication of Notice Thereof (*Roll Call Vote*)

**5. OTHER REPORTS**

- A. City Administrator's Report
- B. Mayor's Report
  - 1. Appoint Hope Chipman to the Library Board for a term to expire 07/01/2024. And amend the terms dates for Dan McElwain & Paul Simpson to 07/01/2024 (*Roll Call Vote*)

**6. ADJOURN**

**“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, held electronically at 5:15 o'clock P.M. the 7<sup>th</sup> day of July 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger

ABSENT: None

The City Clerk presented the agenda. It was moved by Petersen and seconded by Bladt to approve the agenda.

A roll call vote was had which was as follows:  
AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
NAYS: None  
The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Rudolph and seconded by Christensen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 06/16/2020 Council meeting and the 06/19/2020 Special Council meeting
- B. Claims List No. 1221 in the amount of \$220,346.47

A roll call vote was had which was as follows:  
AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
NAYS: None  
The motion carried, and the Consent Agenda items were approved and adopted.

Mayor Kolbe introduced **Ordinance 2020-03 AN ORDINANCE AMENDING CHAPTER 75 OF THE CODE OF ORDINANCES FOR THE CITY OF HARLAN, IOWA PERTAINING TO ALL-TERRAIN VEHICLES AND SNOWMOBILES, BY REMOVING DEFINITION 75.02(3) – OFF-ROAD UTILITY VEHICLES.**

It was moved by Petersen and seconded by Kroger that Ordinance No. 2020-03 now be read for the third and final time. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None  
The motion carried, and the Ordinance was adopted.

Mayor Kolbe introduced **Ordinance 2020-04 AN ORDINANCE CREATING CHAPTER 78 TO THE CODE OF ORDINANCES FOR THE CITY OF HARLAN, IOWA PERTAINING TO OFF-ROAD UTILITY VEHICLES.**

It was moved by Rudolph and seconded by Petersen that Ordinance No. 2020-04 now be read for the third and final time. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None  
The motion carried, and the Ordinance was adopted.

Council Member Kroger introduced **RESOLUTION NO. 2402-RESOLUTION SETTING DATE OF JULY 21, 2020 AT 5:15 P.M. FOR PUBLIC HEARING REGARDING THE PROPOSED SALE OF CITY-OWNED PROPERTY, LOT 24, IN G. H. CHRISTIANSEN SUBDIVISION IN CITY OF HARLAN, IOWA** and moved its adoption. Council Member Bladt seconded the motion. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None

The motion carried, and the Resolution was adopted.

It was moved by Kroger and seconded by Schaben to approve the Harlan Parks Monetary Donations and Gifts Policy. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None

The motion carried.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Kroger and seconded by Christensen to appoint Dan McElwain to the Library Board for a term to expire 07/01/2024. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None

The motion carried.

It was moved by Schaben and seconded by Rudolph to appoint Paul Simpson to the Library Board for a term to expire 07/01/2024. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None

The motion carried.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

Mike Kolbe, Mayor

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*

Report dates: 7/10/2020-7/17/2020

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>ACCO</b>						
0203247-IN	CHEMICALS - POOL	001-5-460-6458	1,024.30	.00		
Total ACCO:			1,024.30	.00		
<b>AMAZON</b>						
445457934493	THERMOMETER - LIBRARY	001-5-410-6501	79.09	.00		
448995387438	USB PORT - POLICE	001-5-110-6507	11.95	.00		
449767853343	COVID-19 SUPPLIES - LIBRARY	001-5-410-6501	98.97	.00		
455577445353	SIGNS - LIBRARY	001-5-410-6501	82.98	.00		
455753453587	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	61.96	.00		
455753453587	BOOKS - LIBRARY	001-5-410-6505	27.15	.00		
455753453587	TRUST SUPPLIES - LIBRARY	170-5-410-6502	12.30	.00		
456677579733	COVID-19 SUPPLIES - LIBRARY	001-5-410-6501	69.98	.00		
456677579733	BOOKS - LIBRARY	001-5-410-6505	44.90	.00		
457599556579	CORDS - LIBRARY	001-5-410-6419	27.98	.00		
457694669967	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	26.00	.00		
457745439468	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	20.99	.00		
458896867778	DVD - LIBRARY	001-5-410-6507	17.96	.00		
464849364384	CLOCK - ACT. CTR	001-5-455-6310	55.10	.00		
469673648436	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	64.99	.00		
474777956686	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	30.72	.00		
547366645495	DVDS - LIBRARY	001-5-410-6507	232.94	.00		
569397793877	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	16.99	.00		
586695833563	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	16.99	.00		
586695833563	BOOKS - LIBRARY	001-5-410-6505	48.45	.00		
677684799388	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	77.82	.00		
687599754667	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	22.78	.00		
694758549558	BOOK - LIBRARY	001-5-410-6505	6.99	.00		
773876498783	STANDING DESK CHAIR - LIBRARY	001-5-410-6501	139.98	.00		
797767555799	COVID-19 SUPPLIES - LIBRARY	001-5-410-6501	230.93	.00		
885784398594	BOOKS - LIBRARY	001-5-410-6505	29.50	.00		
957599698435	THERMOMETER - CITY HALL	001-5-699-6370	79.09	.00		
965498669764	TABLE - LIBRARY	001-5-410-6310	55.98	.00		
979888364875	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	7.79	.00		
996446638988	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	23.96	.00		
Total AMAZON:			1,723.21	.00		
<b>ATLANTIC BOTTLING CO</b>						
786055	BAR SUPPLIES - VET'S	001-5-470-6548	153.53	.00		
Total ATLANTIC BOTTLING CO:			153.53	.00		
<b>BARRY E. DEUEL DBA THE FLOWER BARN</b>						
72020	FACADE GRANT COMPLETION	147-5-530-6416	6,350.36	.00		
Total BARRY E. DEUEL DBA THE FLOWER BARN:			6,350.36	.00		
<b>BAXTER LUMBER &amp; HARDWARE</b>						
10000-3692	WINDOW REPLACEMENT IN PUMP STATION - SANIT.	610-5-815-6311	7,241.32	.00		
48987	LUMBER - PARKS	001-5-430-6310	103.95	.00		
49086	LUMBER - STREET	110-5-215-6310	35.40	.00		

CITY OF HARLAN		PAYMENT APPROVAL REPORT - CLAIMS LIST NO. 1222			Page: 2	
		Report dates: 7/10/2020-7/17/2020			Jul 17, 2020 01:25PM	
Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (
Total BAXTER LUMBER & HARDWARE:						
			7,380.67	.00		
BLUE VALLEY PUBLIC SAFETY INC						
608201526	ANNUAL SIREN MAINTENANCE 2020-2021 - FIRE	001-5-150-6432	4,314.60	.00		
Total BLUE VALLEY PUBLIC SAFETY INC:						
			4,314.60	.00		
BOBCAT OF OMAHA						
CB8822	FILTER - STREET	110-5-214-6332	34.47	.00		
Total BOBCAT OF OMAHA:						
			34.47	.00		
BOUND TREE MEDICAL						
83670950	ADULT CPR PADS - LIBRARY	001-5-410-6501	286.99	.00		
83675742	ADULT CPR PADS - CITY HALL	001-5-650-6510	286.99	.00		
Total BOUND TREE MEDICAL:						
			573.98	.00		
CENTRAL IOWA DISTRIBUTING INC.						
197415	SUPPLIES - ACT. CTR	001-5-455-6310	16.80	.00		
197432	SUPPLIES - POOL	001-5-460-6310	276.80	.00		
197459	SUPPLIES - VETS	001-5-470-6310	107.50	.00		
198154	SUPPLIES - STREET	110-5-214-6310	51.67	.00		
Total CENTRAL IOWA DISTRIBUTING INC.:						
			452.77	.00		
CERTIFIED LABORATORIES						
7012503	AEROSOL - PARKS	001-5-430-6310	584.55	.00		
7012503	AEROSOL - POOL	001-5-460-6310	199.85	.00		
Total CERTIFIED LABORATORIES:						
			784.40	.00		
CHADWICK TOWING & REPAIR LLC						
5783	TOWING - POLICE	001-5-110-6415	100.00	.00		
Total CHADWICK TOWING & REPAIR LLC:						
			100.00	.00		
CIVIC SYSTEMS LLC						
CVC18987	UPGRADE FROM CLARITY TO CONNECT	001-5-699-6422	7,975.00	7,975.00	07/10/2020	
CVC19413	SOFTWARE SUPPORT FEES - SEMI ANNUAL/JULY-DEC.	001-5-699-6422	5,062.00	5,062.00	07/10/2020	
Total CIVIC SYSTEMS LLC:						
			13,037.00	13,037.00		
COUNSEL OFFICE & DOCUMENT						
34AR482419	COPIER CONTRACT MAINT. - ACT. CTR	001-5-455-6510	30.21	.00		
34AR482485	COPIER CONTRACT MAINT. - LIBRARY	001-5-410-6419	403.53	.00		
34AR482799	COPIER CONTRACT MAINT. - CITY HALL	001-5-699-6415	82.21	.00		
34AR482799	COPIER CONTRACT MAINT. - FIRE	001-5-150-6507	57.28	.00		
34AR482799	COPIER CONTRACT MAINT. - POLICE	001-5-110-6507	42.23	.00		
Total COUNSEL OFFICE & DOCUMENT:						
			615.46	.00		

CITY OF HARLAN			PAYMENT APPROVAL REPORT - CLAIMS LIST NO. 1222			Page: 3	
			Report dates: 7/10/2020-7/17/2020			Jul 17, 2020 01:25PM	
Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	
<b>CREES GARDEN CENTER</b>							
4426	4 PK GAZANIAS & SAUCER - VET'S	001-5-470-6310	15.85	.00			
Total CREES GARDEN CENTER:			15.85	.00			
<b>CYBRARIAN CORPORATION</b>							
09-72091	FY20/21 CONTRACT - LIBRARY	001-5-410-6450	749.95	.00			
Total CYBRARIAN CORPORATION:			749.95	.00			
<b>EGGERSS MECHANICAL SERVICES</b>							
62020	SEWER REPAIRS - SANIT.	610-5-818-6310	2,803.43	.00			
Total EGGERSS MECHANICAL SERVICES:			2,803.43	.00			
<b>EMPLOYEE BENEFIT SYSTEMS</b>							
62020-1	DEPENDENT CARE - 2020	004-5-930-6184	654.00	.00			
62020-2	EMPLOYEE FLEX - 2020	004-5-930-6185	423.64	.00			
72020	EMPLOYEE FLEX - 2020	004-5-930-6185	67.37	.00			
Total EMPLOYEE BENEFIT SYSTEMS:			1,145.01	.00			
<b>EXPRESS LUBE &amp; TIRE LLC</b>							
85247	TIRE REPAIR - PARKS	001-5-430-6310	14.02	.00			
Total EXPRESS LUBE & TIRE LLC:			14.02	.00			
<b>FAREWAY STORES</b>							
00166053	ANIMAL BAIT - ANIMAL CONTROL	001-5-190-6370	1.69	.00			
00169464	BAR SUPPLIES - VET'S	001-5-470-6548	14.83	.00			
Total FAREWAY STORES:			16.52	.00			
<b>FARM SERVICE CO-OP.</b>							
72020	GAS/JUN - POLICE	001-5-110-6331	1,119.44	.00			
72020	GAS/JUN - PARKS	001-5-430-6331	313.20	.00			
72020	GAS/JUN - FIRE	001-5-150-6331	241.53	.00			
72020	GAS/JUN - SANIT.	610-5-815-6331	258.86	.00			
72020	GAS/JUN - STREET	110-5-214-6331	711.19	.00			
72020	RUBY DIESEL/JUN - PARKS	001-5-430-6331	368.42	.00			
Total FARM SERVICE CO-OP.:			3,012.64	.00			
<b>FARMERS MUTUAL TELEPHONE</b>							
72020	PHONE, CABLE, INTERNET BUNDLE - AIRPORT	001-5-280-6374	273.77	273.77	07/10/2020		
Total FARMERS MUTUAL TELEPHONE:			273.77	273.77			
<b>FILTER CARE</b>							
121264	CLEANED FILTERS- STREET	110-5-214-6332	20.70	.00			
Total FILTER CARE:			20.70	.00			

CITY OF HARLAN			PAYMENT APPROVAL REPORT - CLAIMS LIST NO. 1222			Page: 4	
			Report dates: 7/10/2020-7/17/2020			Jul 17, 2020 01:25PM	
Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	
FINISHLINE RACING PRODUCTS							
72020	GEAR - FIRE	001-5-150-6181	1,170.00	.00			
Total FINISHLINE RACING PRODUCTS:							
FIRE SERVICE TRAINING BUREAU							
202088	CERTIFICATION FEES - FIRE	001-5-150-6230	200.00	.00			
Total FIRE SERVICE TRAINING BUREAU:							
GAWLEY TIRE AND REPAIR INC							
31552	SPLIT RIM REPAIR & SERVICE CALL - STREET	110-5-214-6332	150.00	.00			
Total GAWLEY TIRE AND REPAIR INC:							
H.M.U.							
10117	ONE CALL FEES - MAY	001-5-699-6497	75.20	.00			
62020	UTILITIES/JUN - S.C.C.I.	001-5-520-6374	780.88	780.88	07/10/2020		
62020	UTILITIES/JUN - COMMUNITY GARDEN	001-5-699-6375	54.92	54.92	07/10/2020		
62020	UTILITIES/JUN - PARKS	001-5-430-6374	2,161.53	2,161.53	07/10/2020		
62020	UTILITIES/JUN - FIRE	001-5-150-6374	448.90	448.90	07/10/2020		
62020	UTILITIES/JUN - CITY FAC.	001-5-650-6374	974.45	974.45	07/10/2020		
62020	UTILITIES/JUN - VET'S	001-5-470-6374	1,090.61	1,090.61	07/10/2020		
62020	UTILITIES/JUN - POOL	001-5-460-6374	7,326.94	7,326.94	07/10/2020		
62020	UTILITIES/JUN - STREET	110-5-214-6374	179.17	179.17	07/10/2020		
62020	UTILITIES/JUN - SANIT.	610-5-815-6374	6,061.16	6,061.16	07/10/2020		
62020	UTILITIES/JUN - STREET LIGHTS	110-5-214-6371	3,168.56	3,168.56	07/10/2020		
62020	UTILITIES/JUN - DOWNTOWN STREET LIGHTS	110-5-214-6372	115.62	115.62	07/10/2020		
62020	UTILITIES/JUN - ACTIVITY CTR	001-5-455-6374	948.45	948.45	07/10/2020		
62020	UTILITIES/JUN - LIBRARY	001-5-410-6374	992.74	992.74	07/10/2020		
62020-1	PHONE/JUL - CITY HALL	001-5-620-6373	213.34	.00			
62020-1	CABLE/JUL - CITY HALL/CITY FAC.	001-5-650-6374	114.93	.00			
62020-1	PHONE, FAX & CABLE/JUL - SCCCI	001-5-520-6374	340.33	.00			
62020-1	PHONE/JUL - FIRE	001-5-150-6373	119.98	.00			
62020-1	PHONE/JUL - POLICE	001-5-110-6373	120.41	.00			
62020-1	PHONE/JUL - DOG POUND/CITY FAC.	001-5-650-6373	114.99	.00			
62020-1	PHONE/JUL - PARKS/JJ JENSEN	001-5-430-6373	16.50	.00			
62020-1	PHONE/JUL - STREET	110-5-214-6373	89.63	.00			
62020-1	PHONE/JUL - VET'S	001-5-470-6373	119.98	.00			
62020-1	PHONE & INTERNET/JUL - POOL	001-5-460-6373	271.40	.00			
62020-1	PHONE & INTERNET/JUL - ACTIVITY CTR	001-5-455-6373	170.98	.00			
62020-1	PHONE & INTERNET/JUL - SANIT.	610-5-815-6373	104.47	.00			
62020-1	PHONE & INTERNET/JUL - LIBRARY	001-5-410-6373	222.91	.00			
Total H.M.U.:			26,398.98	24,303.93			
HARLAN AUTO MART INC							
181693	OIL & FILTER CHANGE - POLICE	001-5-110-6332	97.45	.00			
181764	OIL & FILTER CHANGE - POLICE	001-5-110-6332	61.50	.00			
Total HARLAN AUTO MART INC:			158.95	.00			



CITY OF HARLAN			PAYMENT APPROVAL REPORT - CLAIMS LIST NO. 1222			Page: 5
			Report dates: 7/10/2020-7/17/2020			Jul 17, 2020 01:25PM
Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided C
<b>HARLAN AUTO PARTS</b>						
11999-123741	BRAKE CLEANER, BRAKE ROTORS, BRAKE PAD - POLICE	001-5-110-6332	212.63	.00		
Total HARLAN AUTO PARTS:						
			212.63	.00		
<b>HY-VEE ACCOUNTS RECEIVABLE</b>						
5844386094	SUPPLIES - POOL	001-5-460-6310	3.98	.00		
Total HY-VEE ACCOUNTS RECEIVABLE:						
			3.98	.00		
<b>IA ASSN OF MUNICIPAL UTILITIES</b>						
22114	WCISA DUES - JULY-SEPT.	001-5-699-6220	1,634.03	.00		
Total IA ASSN OF MUNICIPAL UTILITIES:						
			1,634.03	.00		
<b>IMPACT7G</b>						
31745	ASBESTOS TESTING - FIRE	001-5-150-6428	100.00	.00		
Total IMPACT7G:						
			100.00	.00		
<b>IOWA DEPARTMENT OF NATURAL RESOURCES</b>						
72020	WATER PERMIT - 2020 N. 7TH STREET BRIDGE REPLACEMENT	351-5-210-6407	100.00	100.00	07/15/2020	
Total IOWA DEPARTMENT OF NATURAL RESOURCES:						
			100.00	100.00		
<b>IOWA PRISON INDUSTRIES</b>						
955752	SIGNS - STREET	110-5-240-6509	499.86	.00		
Total IOWA PRISON INDUSTRIES:						
			499.86	.00		
<b>JOHNSON CONTROLS</b>						
86870820	SERVICE ON FIRE ALARM - FIRE	001-5-410-6310	849.00	.00		
Total JOHNSON CONTROLS:						
			849.00	.00		
<b>KEAST AUTO CENTER INC</b>						
65598	CONNECTOR KIT - STREET	110-5-214-6332	48.65	.00		
Total KEAST AUTO CENTER INC:						
			48.65	.00		
<b>KINETIC LEASING INC</b>						
233950-1	SEWER CAMERA CRAWLER SYSTEM - SANIT.	610-5-818-6436	24,477.00	24,477.00	07/10/2020	
Total KINETIC LEASING INC:						
			24,477.00	24,477.00		
<b>KIRKHAM MICHAEL</b>						
91194	ENG. FEES/HANGAR DOOR REPLACEMENT - AIRPORT	364-5-280-6407	1,142.02	.00		
Total KIRKHAM MICHAEL:						
			1,142.02	.00		
<b>KROGER &amp; SONS HAULING LLC</b>						
3290	TRASH REMOVAL/JUN - ACT. CTR	001-5-455-6310	64.00	.00		
3294	TRASH REMOVAL/JUN - FIRE	001-5-150-6310	40.00	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (
3301	TRASH REMOVAL/JUN - CITY FAC.	001-5-650-6374	30.00	.00		
3311	TRASH REMOVAL/JUN - PARKS/JJ JENSEN	001-5-430-6310	54.00	.00		
3325	TRASH REMOVAL/JUN - PARKS	001-5-430-6310	176.00	.00		
3334	TRASH REMOVAL/JUN - POOL	001-5-460-6310	80.00	.00		
3339	TRASH REMOVAL/JUN - VET'S	001-5-470-6310	40.00	.00		
3340	TRASH REMOVAL/JUN - SANIT.	610-5-815-6423	45.00	.00		
Total KROGER & SONS HAULING LLC:				529.00	.00	
LAW ENFORCEMENT SYSTEMS						
210335	IOWA CITATION & COMPLAINT - POLICE	001-5-110-6507	260.00	.00		
Total LAW ENFORCEMENT SYSTEMS:				260.00	.00	
LAWSON PRODUCTS INC.						
9307683113	SUPPLIES - SANIT.	610-5-815-6310	463.64	.00		
9307704324	SHOP SUPPLIES - SANIT.	610-5-815-6310	148.53	.00		
Total LAWSON PRODUCTS INC.:				612.17	.00	
LC CONSTRUCTION LLC						
125362	PREP & PAINT RBC COVERS - SANIT.	610-5-815-6311	7,704.00	.00		
125363	PREP & PAINT RBC INTERIOR BLDGS - SANIT.	610-5-815-6311	2,246.00	.00		
Total LC CONSTRUCTION LLC:				9,950.00	.00	
MANGOLD ENVIRONMENT TESTING						
79792	WASTEWATER TESTING/JUN - SANIT.	610-5-815-6458	2,987.26	.00		
Total MANGOLD ENVIRONMENT TESTING:				2,987.26	.00	
MASTERCARD/TOWN & COUNTRY						
62020	SLP GIFT CARDS - LIBRARY	170-5-410-6502	30.00	30.00	07/14/2020	
62020	SLP GIFT CARDS - LIBRARY	001-5-410-6490	130.00	130.00	07/14/2020	
62020	SLP GIFT CARDS - LIBRARY	170-5-410-6502	45.00	45.00	07/14/2020	
62020	SLP GIFT CARDS - LIBRARY	170-5-410-6502	50.00	50.00	07/14/2020	
62020	SLP GIFT CARDS - LIBRARY	170-5-410-6502	50.00	50.00	07/14/2020	
62020	SLP GIFT CARDS - LIBRARY	001-5-410-6490	20.00	20.00	07/14/2020	
62020	SLP GIFT CARDS - LIBRARY	001-5-410-6490	20.80	20.80	07/14/2020	
62020	FACEBOOK ADS - LIBRARY	001-5-410-6490	98.28	98.28	07/14/2020	
62020	MICROSOFT OFF. 365 MONTHLY FEE - LIBRARY	001-5-410-6419	57.00	57.00	07/14/2020	
62020	RETURN OF EQUIPMENT - LIBRARY	001-5-410-6419	404.25-	404.25-	07/14/2020	
62020-1	NUISANCE MAILING - POLICE	001-5-110-6507	66.55	66.55	07/14/2020	
62020-1	CLOTHING ALLOWANCE - F. CLARK	001-5-110-6181	212.67	212.67	07/14/2020	
62020-1	NUISANCE MAILING - POLICE	001-5-110-6507	20.85	20.85	07/14/2020	
62020-1	CLOTHING ALLOWANCE - F. CLARK	001-5-110-6181	132.67	132.67	07/14/2020	
62020-1	VPI PET INS. - K-9/POLICE	001-5-110-6555	92.24	92.24	07/14/2020	
62020-1	MMPI POSTAGE - POLICE	001-5-110-6507	5.55	5.55	07/14/2020	
62020-2	BATTERIES - FIRE	001-5-150-6546	83.43	83.43	07/14/2020	
62020-2	COVID-19 TESTING (PAPER BAG) - FIRE	001-5-150-6546	12.17	12.17	07/14/2020	
62020-2	POSTAGE - FIRE	001-5-150-6428	9.69	9.69	07/14/2020	
62020-2	SAFETY GLASSES - FIRE	001-5-150-6181	149.07	149.07	07/14/2020	
62020-2	PENLIGHTS(2) - FIRE	001-5-150-6546	43.90	43.90	07/14/2020	

CITY OF HARLAN			PAYMENT APPROVAL REPORT - CLAIMS LIST NO. 1222			Page: 7	
			Report dates: 7/10/2020-7/17/2020			Jul 17, 2020 01:25PM	
Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	C
62020-2	ICLOUD 200 GB STORAGE PLAN - FIRE	001-5-150-6373	3.20	3.20	07/14/2020		
62020-3	CLOTHING ALLOWANCE - K. MILLER	001-5-455-6181	26.43	26.43	07/14/2020		
62020-3	CLOTHING ALLOWANCE - K. MILLER	001-5-470-6181	26.43	26.43	07/14/2020		
62020-3	COVID-19 SUPPLIES - VETS	001-5-470-6310	73.98	73.98	07/14/2020		
62020-3	COVID-19 SUPPLIES - VETS	001-5-470-6310	126.97	126.97	07/14/2020		
62020-3	AMAZON PRIME - PARKS	001-5-430-6310	119.00	119.00	07/14/2020		
62020-4	SUN SHADE SAIL - POOL	001-5-460-6310	27.98	27.98	07/14/2020		
62020-4	FLUSHLINE REPLACEMENT SLOAN - POOL	001-5-460-6310	112.18	112.18	07/14/2020		
62020-4	STENCILS & ROPE - POOL	001-5-460-6310	117.31	117.31	07/14/2020		
62020-4	SUN SHADE SAILS - POOL	001-5-460-6310	113.67	113.67	07/14/2020		
62020-4	SUN SHADE SAIL CANOPY, AWNING & HARDWARE - POOL	001-5-460-6310	247.90	247.90	07/14/2020		
62020-4	SUN SHADE SAIL CANOPY(3) - POOL	001-5-460-6310	101.97	101.97	07/14/2020		
62020-4	SAMPLE SHIPPING - POOL	001-5-460-6458	10.72	10.72	07/14/2020		
62020-5	ACROBAT PRO/ADOBE - GENERAL	001-5-699-6419	15.89	15.89	07/14/2020		
62020-6	CROWN TROPHY AWARDS - RESERVES	001-5-111-6728	135.00	135.00	07/14/2020		
Total MASTERCARD/TOWN & COUNTRY:			2,184.25	2,184.25			
<b>MAULSBY, DARCY</b>							
62020-1	IOWA AGRICULTURE ZOOM PROGRAM - LIBRARY	001-5-410-6490	200.00	.00			
Total MAULSBY, DARCY:			200.00	.00			
<b>MCDERMOTT, CONNIE</b>							
72020	REFUND DUE TO COVID 19 - ACT. CTR	001-5-455-6550	50.00	.00			
Total MCDERMOTT, CONNIE:			50.00	.00			
<b>MES - MIDAM</b>							
IN1473611	COVID-19 SUPPLIES - POLICE	001-5-110-6610	113.54	.00			
Total MES - MIDAM:			113.54	.00			
<b>MICROFILM IMAGING SYSTEMS INC.</b>							
83241	SCANNING EQUIP. MONTHLY RENT - LIBRARY	001-5-410-6419	20.00	.00			
Total MICROFILM IMAGING SYSTEMS INC.:			20.00	.00			
<b>MILLER, KELLI</b>							
72020	GRATUITY FROM KLEIN/CROGHAN WEDDING - VET'S	001-5-470-6665	292.00	.00			
Total MILLER, KELLI:			292.00	.00			
<b>MINITEX</b>							
100577	SECURITY STRIPS - LIBRARY	001-5-410-6601	186.00	.00			
Total MINITEX:			186.00	.00			
<b>MOTOROLA SOLUTIONS INC</b>							
8230280678	DEVICE PROGRAMMING - POLICE	001-5-110-6604	53.84	.00			
Total MOTOROLA SOLUTIONS INC:			53.84	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (
<b>MYRTUE MEDICAL CENTER</b>						
72020	CITY SCREENINGS - GENERAL	001-5-699-6186	230.00	.00		
72020-1	CITY SCREENING - FIRE	001-5-150-6185	100.00	.00		
Total MYRTUE MEDICAL CENTER:						
			330.00	.00		
<b>NELSON FARM SUPPLY INC</b>						
153501	BAR OIL - STREET	110-5-214-6315	13.40	.00		
154096	BAR FOR CHAINSAW - SANIT.	610-5-815-6310	35.95	.00		
154799	VALVE - STREET	110-5-214-6504	1.09	.00		
155607	LAWN SEED - PARKS	001-5-430-6310	114.40	.00		
Total NELSON FARM SUPPLY INC:						
			164.84	.00		
<b>NISHNABOTNA R.E.C.</b>						
72020	ELECTRICITY - CUST #437500 OFFICE - AIRPORT	001-5-280-6374	514.61	.00		
72020-1	ELECTRICITY - CUST #479800 BEACON & HANGERS - AIRPOR	001-5-280-6374	255.14	.00		
Total NISHNABOTNA R.E.C.:						
			769.75	.00		
<b>OHLINGER LAWN CARE INC</b>						
17158	APPLICATION #2 - ACTIVITY CTR	001-5-455-6310	154.68	.00		
Total OHLINGER LAWN CARE INC:						
			154.68	.00		
<b>PETSCHME MECHANICAL SERVICE</b>						
6916	CHECK AC & LABOR AT DOG POUND - AN. CTRL	001-5-190-6370	85.00	.00		
6916	VOLT CAPACITOR - AN. CTRL	001-5-190-6370	42.00	.00		
Total PETSCHME MECHANICAL SERVICE:						
			127.00	.00		
<b>PFM</b>						
110313	PROFESSIONAL FEES/2020 CONTINUING DISCLOSURE FOR FY	001-5-699-6426	2,000.00	.00		
Total PFM:						
			2,000.00	.00		
<b>PIGSLEY, SCOTT</b>						
72020	FBO CONTRACT - JULY 2020 PYMT #1 - AIRPORT	001-5-280-6420	2,250.00	2,250.00	07/15/2020	
Total PIGSLEY, SCOTT:						
			2,250.00	2,250.00		
<b>PROFESSIONAL COMPUTER SOLUTIONS LLC</b>						
2631	PREPAID NETWORK SUPPORT HOURS - LIBRARY	001-5-410-6419	1,250.00	.00		
Total PROFESSIONAL COMPUTER SOLUTIONS LLC:						
			1,250.00	.00		
<b>R &amp; S WASTE SYSTEMS INC</b>						
832821	TRASH REMOVAL - AIRPORT	001-5-280-6310	47.12	.00		
Total R & S WASTE SYSTEMS INC:						
			47.12	.00		
<b>RED OAK WELDING SUPPLIES INC.</b>						
37079	OXYGEN - STREET	110-5-214-6310	55.95	.00		

CITY OF HARLAN			PAYMENT APPROVAL REPORT - CLAIMS LIST NO. 1222			Page: 9	
			Report dates: 7/10/2020-7/17/2020			Jul 17, 2020 01:25PM	
Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	C
RENT7899	CO2 RENTAL/MAY - CITY FAC./DOG POUND	001-5-190-6554	30.60	.00			
RENT7972	CO2 RENTAL/JUN - CITY FAC./DOG POUND	001-5-190-6554	30.60	.00			
Total RED OAK WELDING SUPPLIES INC.:			117.15	.00			
<b>REGIONAL WATER</b>							
72020	WATER SERVICE/JUN - AIRPORT	001-5-280-6374	53.00	53.00	07/10/2020		
Total REGIONAL WATER:			53.00	53.00			
<b>S.W. IA PLANNING COUNCIL</b>							
2007-62	TAXI/BUS SUPPORT	001-5-699-6494	5,000.00	.00			
Total S.W. IA PLANNING COUNCIL:			5,000.00	.00			
<b>SCIRANKO, SUE</b>							
62020	REFUND DUE TO COVID 19 - VET'S	001-5-470-6552	150.00	.00			
Total SCIRANKO, SUE:			150.00	.00			
<b>SECURITY EQUIPMENT INC.</b>							
572474	ADDITION TO SYSTEM-CAMERA UPGRADES, HYBRID UPGRAD	370-5-455-6370	3,536.50	.00			
Total SECURITY EQUIPMENT INC.:			3,536.50	.00			
<b>SHELBY COUNTY SOLID WASTE</b>							
72020	LANDFILL ASSESSMENT FY 2020-2021/PYMT #1	001-5-290-6422	19,147.50	.00			
Total SHELBY COUNTY SOLID WASTE:			19,147.50	.00			
<b>SHELBY COUNTY STATE BANK</b>							
72020	DIRECT DEP ACH ORIG. FEE/PAYROLL- JUNE	001-5-699-6370	23.40	23.40	07/15/2020		
Total SHELBY COUNTY STATE BANK:			23.40	23.40			
<b>SONDERMAN CLEANING SERVICE</b>							
21729	AIR FRESHENER SERVICE - ACT. CTR	001-5-455-6310	42.50	.00			
21730	AIR FRESHENER SERVICE - VET'S	001-5-470-6310	25.50	.00			
21751	AIR FRESHENER SERVICE - LIBRARY	001-5-410-6310	42.50	.00			
21756	AIR FRESHENER SERVICE - FIRE	001-5-150-6310	42.50	.00			
21779	ROLL TOWELS - PARKS	001-5-430-6310	211.80	.00			
21779	ROLL TOWELS - POOL	001-5-460-6310	105.90	.00			
Total SONDERMAN CLEANING SERVICE:			470.70	.00			
<b>STOWE RED-E-MIX</b>							
11-62020	4000 PSI & HAUL CHARGE - STREET	110-5-215-6310	66.75	.00			
12-62020	C-6-C & HAUL CHARGE - STREET	110-5-215-6310	490.00	.00			
13-62020	CONCRETE SAND - SANIT.	610-5-818-6310	990.00	.00			
14-62020	MANHOLE REPAIRS - SANIT.	610-5-818-6310	1,827.30	.00			
15-62020	C-6 & HAUL CHARGE - STREET	110-5-210-6462	142.00	.00			
16-62020	C-6 & HAUL CHARGE - STREET	110-5-210-6462	319.50	.00			
17-62020	C-6 & HAUL CHARGE - STREET	110-5-210-6462	461.50	.00			

CITY OF HARLAN			PAYMENT APPROVAL REPORT - CLAIMS LIST NO. 1222			Page: 10	
			Report dates: 7/10/2020-7/17/2020			Jul 17, 2020 01:25PM	
Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	C
Total STOWE RED-E-MIX:							
			4,297.05	.00			
SYN-TECH SYSTEMS INC							
209112	SMART CARDS - AIRPORT	001-5-280-6516	75.00	.00			
Total SYN-TECH SYSTEMS INC:							
			75.00	.00			
T OF C COMMERCIAL LAUNDRY							
41438	RUG SERVICE - CUST#3336/FIRE	001-5-150-6310	24.00	.00			
41454	RUG SERVICE - CUST#162 - POLICE	001-5-110-6310	28.50	.00			
Total T OF C COMMERCIAL LAUNDRY:							
			52.50	.00			
THE OFFICE STOP							
298568	SUPPLIES - POLICE	001-5-110-6507	63.63	.00			
Total THE OFFICE STOP:							
			63.63	.00			
WESTERN ENGINEERING							
20054014#3	STREET WORK/VARIOUS LOCATIONS - STREET	001-5-214-6761	304,059.11	.00			
20054014#3	STREET WORK/VARIOUS LOCATIONS - LITTLE GEORGE ENTR	372-5-430-6370	8,031.22	.00			
20054014#3	STREET WORK/VARIOUS LOCATIONS - JJ JENSEN ENTRANCE	148-5-430-6410	3,181.40	.00			
Total WESTERN ENGINEERING:							
			315,271.73	.00			
WESTERN IOWA LANDSCAPES							
514185-1	MOWING & TRIM PROPERTY - 1905 12TH ST.	001-5-515-6494	120.00	.00			
514186-1	MOWING & TRIM PROPERTY - 1611 10TH ST.	001-5-515-6494	120.00	.00			
514187-1	MOWING & TRIM PROPERTY - 811 WILLOW ST.	001-5-515-6494	95.00	.00			
Total WESTERN IOWA LANDSCAPES:							
			335.00	.00			
WORLDPAY							
72020	REFUND OF CARD TEST - LIBRARY	001-5-410-6501	1.00	1.00	07/15/2020		
Total WORLDPAY:							
			1.00	1.00			
ZANDER INK DBA							
713349	POOL STAFF CLOTHING - POOL	001-5-460-6310	671.25	.00			
Total ZANDER INK DBA:							
			671.25	.00			
Grand Totals:							
			475,538.60	66,703.35			

Harlan Police Department  
Statistic Report

<i>STATISTICS for the month of</i>	<i>Totals for this month</i>	<i>Total last year at this time (2018/19)</i>	<i>Year to date (2019/2020)</i>
<b>May 2020</b>			

<b>ACCIDENT INVESTIGATIONS</b>			
PD	2	85	46
PI	0	3	7
Fatality	0	0	0
Hit/Run	0	4	2

<b>ARREST/WARRANT</b>			
Felony	4	51	43
Misdemeanor	11	173	160

<b>CRIMINAL COMPLAINTS</b>			
Assault	2	10	8
Burglary	0	17	7
Child/Adult Abuse	0	8	8
Criminal Mischief	2	18	8
Domestic Abuse	1	21	20
Drug Offense	2	72	59
Alcohol Offense	2	31	28
OWI	1	14	18
Non-Sched Traffic	2	17	24
Harass/Stalking	2	7	9
Theft	4	37	30
Trespass	0	9	17
Sexual Assault	0	3	0
Forgery	0	3	0
Delivery of cont sub	0	2	0
Kidnapping	0	1	0
Disarming Peace Officer	0	1	0
Felony Eluding	0	0	0
Felon in Possession of Firearm	0	0	2
Ongoing Criminal Conduct	0	1	0

<b>PATROL ACTIVITY</b>			
Citations Issued	38	385	406
Parking Citations	6	89	72
Warnings	89	832	970
Security Checks	1380	11621	15158
Open/Drs/Wnd	8	51	51



STATISTICS (cont)		Totals for this month	Total last year at this time (2018/2019)	Year to date (2019/2020)
SPECIAL ACTIVITY				
Alarms		3	101	135
Animal Calls		14	116	137
Death Investigation		1	3	8
Commitals		1	32	29
Fights		3	21	43
Info Reports		6	73	63
Missing Person		2	10	15
Assists		118	1690	1343
Nuisances		22	20	36
CALLS FOR SERVICE		81	1196	1076
HOURS				
Patrol Hours		557	5303.5	5395
Office Time		261	2668	2963
Other		227	2785.5	2449
Foot Patrol		32.5	423	433
Investigation		115	979.5	1241.5
MILEAGE				
Total Patrol Miles		4775	45267	37247.5
Total Gas		555	5908	6076.5
REVENUE				
Report Copies		\$40.00	\$540.00	\$330.00
Car Imp/Storage		\$0.00	\$125.00	\$0.00
Veh Tow Bills		\$0.00	\$0.00	\$0.00
Dog Lic/Impnd		\$100.00	\$4,090.00	\$3,405.00
Clerk/Court Fines		\$1,975.26	\$13,690.67	\$19,038.87
Parking Violation		\$55.00	\$1,000.00	\$725.00
Transport Juv		\$0.00	\$0.00	\$0.00
Sale of Veh		\$0.00	\$0.00	\$0.00
Finger Printing		\$0.00	\$630.00	\$160.00
Donation PD		\$0.00	\$1,750.00	\$1,600.00
Misc		\$871.10	\$7,671.70	\$8,334.60
Veh Inspection/Res Officer		\$1,040.00	\$8,080.00	\$7,300.00
Peddler license		\$0.00	\$175.00	\$140.00
Donation/Reserves		\$485.65	\$0.00	\$485.65
Restitution		\$0.00	\$0.00	\$0.00
Forfeiture Funds		\$0.00	\$0.00	\$0.00
TOTAL		\$4,567.01	\$37,752.37	\$41,519.12

Harlan Police Department  
Statistic Report

<i>STATISTICS for the month of June 2020</i>	<i>Totals for this month</i>	<i>Total last year at this time (2018/19)</i>	<i>Year to date (2019/2020)</i>
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<b>ACCIDENT INVESTIGATIONS</b>			
PD	8	91	54
PI	0	3	7
Fatality	0	1	0
Hit/Run	1	4	3

<b>ARREST/WARRANT</b>			
Felony	0	51	43
Misdemeanor	11	189	171

<b>CRIMINAL COMPLAINTS</b>			
Assault	0	10	8
Burglary	0	19	7
Child/Adult Abuse	0	10	8
Criminal Mischief	0	21	8
Domestic Abuse	1	21	21
Drug Offense	5	77	64
Alcohol Offense	0	34	28
OWI	4	16	22
Non-Sched Traffic	2	17	26
Harass/Stalking	2	7	11
Theft	1	39	31
Trespass	1	10	18
Sexual Assault	0	3	0
Forgery	0	3	0
Delivery of cont sub	0	2	0
Kidnapping	0	1	0
Disarming Peace Officer	0	1	0
Felony Eluding	0	0	0
Felon in Possession of Firearm	0	0	2
Ongoing Criminal Conduct	0	1	0

<b>PATROL ACTIVITY</b>			
Citations Issued	41	446	447
Parking Citations	2	95	74
Warnings	79	940	1049
Security Checks	1368	12656	16526
Open/Drs/Wnd	3	55	54

<b>STATISTICS (cont)</b>	<b>Totals for this month</b>	<b>Total last year at this time (2018/2019)</b>	<b>Year to date (2019/2020)</b>
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<b>SPECIAL ACTIVITY</b>			
Alarms	15	112	150
Animal Calls	15	131	152
Death Investigation	4	3	12
Committals	1	35	30
Fights	9	25	52
Info Reports	2	78	65
Missing Person	0	10	15
Assists	129	1843	1472
Nuisances	7	27	42

<b>CALLS FOR SERVICE</b>	120	1299	1196
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<b>HOURS</b>			
Patrol Hours	502.5	5776	5897.5
Office Time	195.5	2958	3158.5
Other	265.5	3049.5	2714.5
Foot Patrol	21.5	461.5	454.5
Investigation	77.4	1106.5	1319

<b>MILEAGE</b>			
Total Patrol Miles	4542	50038	41789.5
Total Gas	617.5	6484.5	6694

<b>REVENUE</b>			
Report Copies	\$10.00	\$550.00	\$340.00
Car Imp/Storage	\$0.00	\$125.00	\$0.00
Veh Tow Bills	\$0.00	\$0.00	\$0.00
Dog Lic/Impnd	\$10.00	\$4,160.00	\$3,415.00
Clerk/Court Fines	\$1,137.72	\$18,873.31	\$20,176.59
Parking Violation	\$0.00	\$1,055.00	\$725.00
Transport Juv	\$0.00	\$0.00	\$0.00
Sale of Veh	\$0.00	\$0.00	\$0.00
Finger Printing	\$0.00	\$690.00	\$160.00
Donation PD	\$0.00	\$1,750.00	\$1,600.00
Misc	\$0.00	\$7,688.57	\$8,334.60
Veh Inspection/Res Officer	\$440.00	\$8,640.00	\$7,740.00
Peddler license	\$0.00	\$200.00	\$140.00
Donation/Reserves	\$468.92	\$0.00	\$954.57
Restitution	\$0.00	\$0.00	\$0.00
Forfeiture Funds	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$2,066.64</b>	<b>\$43,731.88</b>	<b>\$43,585.76</b>

RESOLUTION NO. 2403

RESOLUTION APPROVING EXECUTION AND DELIVERY OF  
QUIT CLAIM DEED CONVEYING CITY OWNED PROPERTY,  
LOT 24 IN G. H. CHRISTIANSEN SUB-DIVISION  
IN THE CITY OF HARLAN, IOWA

WHEREAS, On September 1, 2009, the City Council of the City of Harlan, Iowa, did authorize, per Resolution No. 1881, the sale of Lots 1-79 in G. H. Christiansen, at the price and terms shown on a schedule which is on file in the office of the City Clerk, and

WHEREAS, public notice was given as required by law and public hearing was held on July 21, 2020 and no written or oral objections were presented to the proposed sale of the City owned property described above, and

WHEREAS, per Resolution No. 2380, adopted 09/03/2019, due to the negative effects of local economic constraints, the Purchase Agreement for said Lots 1-79 in the G.H. Christiansen Sub-Division was set at \$1,000.00 per lot, effective until 09/30/2020, and

WHEREAS, a Quit Claim Deed has been prepared by the City Attorney to consummate the transfer of title to said Lot 24 to Ethel A. Swanson.

NOW, THEREFORE BE IT RESOLVED BY the City Council of the City of Harlan, Iowa, that the Quit Claim Deed conveying the following described property to Ethel A Swanson is hereby approved:

Lot 24, G.H. Christiansen Subdivision, Harlan, Shelby County, Iowa.

The Mayor and City Clerk are hereby authorized to execute and deliver said Quit Claim Deed to the above-named purchaser(s) upon payment of the purchase price of \$1,000.00.

Passed and approved this 21<sup>st</sup> day of July 2020.

Mike Kolbe, Mayor

ATTEST: Jane Smith, City Clerk

**RESOLUTION NO. 2404**

**RESOLUTION FIXING DATE FOR A MEETING ON THE  
AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE  
OF NOT TO EXCEED \$3,100,000 GENERAL OBLIGATION  
CAPITAL LOAN NOTES OF THE CITY OF HARLAN, STATE OF IOWA  
(FOR ESSENTIAL CORPORATE PURPOSES), AND PROVIDING FOR  
PUBLICATION OF NOTICE THEREOF**

WHEREAS, it is deemed necessary and advisable that the City of Harlan, State of Iowa, should provide for the authorization of a Loan Agreement and issuance of General Obligation Capital Loan Notes, to the amount of not to exceed \$3,100,000, as authorized by Sections 384.24A and 384.25, of the Code of Iowa, for the purpose of providing funds to pay costs of carrying out essential corporate purpose project(s) as hereinafter described; and

WHEREAS, the Loan Agreement and Notes shall be payable from the Debt Service Fund; and

WHEREAS, before a Loan Agreement may be authorized and General Obligation Capital Loan Notes, issued to evidence the obligation of the City thereunder, it is necessary to comply with the provisions of the Code of Iowa, as amended, and to publish a notice of the proposal and of the time and place of the meeting at which the Council proposes to take action for the authorization of the Loan Agreement and Notes and to receive oral and/or written objections from any resident or property owner of the City to such action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HARLAN, STATE OF IOWA:

Section 1. That this Council meet in the Council Chambers, City Hall, 711 Durant Street, Harlan, Iowa, at 5:15 P.M., on the 4th day of August, 2020, for the purpose of taking action on the matter of the authorization of a Loan Agreement and issuance of not to exceed \$3,100,000 General Obligation Capital Loan Notes, for essential corporate purposes, the proceeds of which notes will be used to provide funds to pay the costs of the settlement, adjustment, renewing, or extension of any part or all of the legal indebtedness of the City including refunding of the City's General Obligation Bonds, Series 2011, dated June 1, 2011; General Obligation Bonds, Series 2012, dated June 27, 2012; and General Obligation Capital Loan Notes, Series 2018, dated May 30, 2018.

Section 2. To the extent any of the projects or activities described in this resolution may be reasonably construed to be included in more than one classification under Division III of Chapter 384 of the Code of Iowa, the Council hereby elects the "essential corporate purpose" classification and procedure with respect to each such project or activity, pursuant to Section 384.28 of the Code of Iowa.

Section 3. The Clerk is authorized and directed to proceed on behalf of the City with the negotiation of terms of a Loan Agreement and the issuance of General Obligation Capital Loan Notes, evidencing the City's obligations to a principal amount of not to exceed \$3,100,000, to select a date for the final approval thereof, to cause to be prepared such notice and sale information as may appear appropriate, to publish and distribute the same on behalf of the City and this Council and otherwise to take all action necessary to permit the completion of a loan on a basis favorable to the City and acceptable to the Council.

Section 4. That the Clerk is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the City. The publication to be not less than four clear days nor more than twenty days before the date of the public meeting on the issuance of the Notes.

Section 5. The notice of the proposed action to issue notes shall be in substantially the following form:

**NOTICE OF MEETING OF THE CITY COUNCIL OF THE  
CITY OF HARLAN, STATE OF IOWA, ON THE MATTER OF  
THE PROPOSED AUTHORIZATION OF A LOAN AGREEMENT  
AND THE ISSUANCE OF NOT TO EXCEED \$3,100,000  
GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE CITY  
(FOR ESSENTIAL CORPORATE PURPOSES), AND THE  
HEARING ON THE ISSUANCE THEREOF**

PUBLIC NOTICE is hereby given that the City Council of the City of Harlan, State of Iowa, will hold a public hearing on the 4th day of August, 2020, at 5:15 P.M., in the Council Chambers, City Hall, 711 Durant Street, Harlan, Iowa, at which meeting the Council proposes to take additional action for the authorization of a Loan Agreement and the issuance of not to exceed \$3,100,000 General Obligation Capital Loan Notes, for essential corporate purposes, to provide funds to pay the costs of the settlement, adjustment, renewing, or extension of any part or all of the legal indebtedness of the City including refunding of the City's General Obligation Bonds, Series 2011, dated June 1, 2011; General Obligation Bonds, Series 2012, dated June 27, 2012; and General Obligation Capital Loan Notes, Series 2018, dated May 30, 2018. Principal and interest on the proposed Loan Agreement will be payable from the Debt Service Fund. Due to public health concerns and guidance, in accordance with Iowa Code Sections 21.4(1)(b) and 21.8, this meeting of the Harlan City Council may be conducted via zoom meeting or telephonically, as holding the meeting in person may be impossible or impractical.

The public may access the meeting via zoom meeting or telephonically in the manner specified below:

To join this meeting via the zoom meeting or teleconference, access:

Internet access: <https://us02web.zoom.us/j/82666582194>

Telephone access: (312) 626-6799

Meeting ID: 826 6658 2194

At the above meeting, the Council shall receive oral or written objections from any resident or property owner of the City to the above action. After all objections have been received and considered, the Council will at the meeting or at any adjournment thereof, take additional action for the authorization of a Loan Agreement and the issuance of the Notes to evidence the obligation of the City thereunder or will abandon the proposal to issue said Notes.

This notice is given by order of the City Council of the City of Harlan, State of Iowa, as provided by Sections 384.24A and 384.25 of the Code of Iowa.

Dated this 21st day of July 2020.

City Clerk, City of Harlan, State of Iowa

PASSED AND APPROVED this 21st day of July 2020.

ATTEST:

City Clerk

Mayor



**“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 5:15 o'clock P.M. the 4<sup>th</sup> day of August 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

**PRESENT:** Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger

**PRESENT ELECTRONICALLY:** Greg Bladt

**ABSENT:** None

The City Clerk presented the agenda. It was moved by Rudolph and seconded by Kroger to approve the agenda.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Kroger and seconded by Petersen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 07/21/2020 Council meeting
- B. Claims List No. 1223 in the amount of \$222,208.48
- C. Renewal Application for Taylor Quik Pik, 2111 23<sup>rd</sup> St., Class B Wine Permit, Class C Beer Permit (Carryout Beer), Class E Liquor License (LE), Sunday Sales

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

Neighbors living on Cyclone Avenue were present to discuss concerns of speeding on Cyclone Avenue. They would like the city to consider placing a radar speed sign somewhere along Cyclone Avenue.

The Mayor announced that this was the time, place, and date for public hearing Regarding the Proposed Authorization of a Loan Agreement and the Issuance of Not to Exceed \$3,100,000 General Obligation Capital Loan Notes of the City (For Essential Corporate Purposes)

The public hearing was opened at 5:35 p.m.

No oral or written objections were filed.

It was moved by Kroger and seconded by Rudolph to close the hearing.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

Council Member Petersen introduced **RESOLUTION NO. 2405 - RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO EXCEED \$3,100,000 GENERAL OBLIGATION CAPITAL LOAN NOTES AND MOVED ITS ADOPTION.** Council Member Christensen seconded the motion.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried, and the Resolution was duly adopted.

Council Member Rudolph introduced **RESOLUTION NO. 2406 - DIRECTING THE ADVERTISEMENT FOR SALE OF \$3,940,000 (DOLLAR AMOUNT SUBJECT TO CHANGE)**

**GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2020, AND APPROVING ELECTRONIC BIDDING PROCEDURES AND OFFICIAL STATEMENT AND MOVED ITS ADOPTION.** Council Member Schaben seconded the motion.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried, and the Resolution was duly adopted.

It was moved by Petersen and seconded by Kroger to receive and file the Planning & Zoning Committee minutes of the 07/30/2020 meeting.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

Council Member Petersen introduced **RESOLUTION NO. 2407 - A RESOLUTION TO SET A DATE OF AUGUST 18, 2020 AT 5:15 P.M. FOR PUBLIC HEARING REGARDING THE PROPOSAL TO VACATE AND SELL PART OF 3<sup>RD</sup> STREET IN BLOCK 14 OF LONGS 2<sup>ND</sup> ADDITION, PART OF AN ALLEY IN BLOCK 14 OF LONGS 2<sup>ND</sup> ADDITION, AND PART OF RIGHT-OF-WAY (ROW) ON EXCHANGE STREET COLLEGE HEIGHTS ADDITION IN THE CITY OF HARLAN, IOWA TO MICHAEL AND DONNA SCHMIDT.** Council Member Kroger seconded the motion.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried, and the Resolution was duly adopted.

It was moved by Kroger and seconded by Schaben to approve the DNR Goose Management plan as presented.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

Mayor Kolbe introduced **Ordinance 2020-05 AN ORDINANCE AMENDING CHAPTER 65 OF THE CODE OF ORDINANCES FOR THE CITY OF HARLAN, IOWA PERTAINING TO STOP OR YIELD REQUIREMENTS, BY AMENDING SECTON 65.01, SUBSECTION 156, REMOVING A STOP SIGN ON GARY SCULL DRIVE AND ADDING A NEW PROVISION TO SECTION 65.01 AT SUBSECTION 176, ADDING A STOP SIGN ON DYE STREET.**

It was moved by Christensen and seconded by Petersen that Ordinance No. 2020-05 now be read for the first time.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried and the first reading was passed.

Council Member Rudolph introduced **RESOLUTION NO. 2408 – A RESOLUTION TO SET A DATE OF AUGUST 18, 2020 AT 5:15 P.M. FOR PUBLIC HEARING REGARDING THE PROPOSED SALE OF CITY-OWNED PROPERTY, LOTS 30-33, IN G. H. CHRISTIANSEN SUBDIVISION IN CITY OF HARLAN, IOWA TO PATRIOT’S CHOICE, LLC.** Council Member Schaben seconded the motion.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried, and the Resolution was duly adopted.

It was moved by Petersen and seconded by Rudolph to approve the engineering agreement for Garfield Avenue pavement patching with Snyder & Associates for \$6,850.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

It was moved by Schaben and seconded by Kroger to approve the street closing permit for Tiarks School of Dance for September 13, 2020.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

It was moved by Rudolph and seconded by Kroger to direct staff on next steps for Sewer Billing and Collections Study with the State Auditor's office.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

It was move by Petersen and seconded by Schaben to approve the event permit by Troy Renter of Harvest of Hope Church for August 23, 2020.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Petersen and seconded by Rudolph to appoint Jon Hansen to the Parks & Recreation Board to fulfill a term to expire 07/01/2021.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*"These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."*

CITY OF HARLAN – HARLAN, IOWA – AUGUST 18, 2020

**“Due to the COVID-19 crisis and social distancing recommendations, the City Council meeting was held electronically utilizing Zoom. Everyone was offered to participate by internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, held electronically at 5:15 o'clock P.M. the 18<sup>th</sup> day of August 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT ELECTRONICALLY: Greg Bladt, Richard Petersen, Jay Christensen, Troy Schaben, Sharon Kroger

ABSENT: Jeanna Rudolph

The City Clerk presented the agenda. It was moved by Petersen and seconded by Bladt to approve the agenda. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Schaben, Kroger

Nays: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Kroger and seconded by Christensen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 08/04/2020 Council meeting
- B. Claims List No. 1224 in the amount of \$166,028.21
- C. Expenditure & revenue reports for the month of July 2020
- D. Police statistical report for the month of July 2020
- E. Renewal Application for The Flower Barn, 624 Market St., Class B Native Wine Permit (WBN), Sunday Sales
- F. Renewal Application for Casey's General Store #2914, 1006 Chatburn Ave., Class B Wine Permit, Class C Beer Permit (Carryout Beer), Class E Liquor License (LE), Sunday Sales

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Schaben, Kroger

NAYS: None

The motion carried, and the Consent Agenda items were approved and adopted.

The Mayor announced that this was the time, place, and date for public hearing regarding the proposal to vacate and sell part of 3<sup>rd</sup> Street in Block 14 of Longs 2<sup>nd</sup> Addition, part of an alley in Block 14 of Longs 2<sup>nd</sup> Addition, and part of right-of-way (row) on Exchange Street, College Heights Addition, all tracks to be more specifically identifying by a plat of survey to Michael and Donna Schmidt and determine purchase amount.

The public hearing was opened at 5:17 p.m.

The purchase amount was determined to be \$550.00.

No oral or written objections were filed.

It was moved by Kroger and seconded by Petersen to close the hearing. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Schaben, Kroger

Nays: None

The motion carried.

It was moved by Kroger to vacate and sell part of 3<sup>rd</sup> Street in Block 14 of Longs 2<sup>nd</sup> Addition, part of an alley in Block 14 of Longs 2<sup>nd</sup> Addition, and part of right-of-way (row) on Exchange Street, College Heights Addition to Michael and Donna Schmidt for \$550.00, to be formalized by the passing of a Resolution at a later date once a Plat of Survey is obtained establishing legal descriptions for the aforementioned properties. The existing south property line, Parcel Number 833110014073, will continue west not to impede access entrance to the Dana Stevens structure. Council Member Petersen seconded the motion. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Schaben, Kroger  
Nays: None  
The motion carried.

The Mayor announced that this was the time, place, and date for public hearing regarding the sale of Lots 30-33, G.H. Christiansen Subdivision to Patriots Choice, LLC. for \$4000.  
The public hearing was opened at 5:32 p.m.  
No oral or written objections were filed.

It was moved by Kroger and seconded by Bladt to close the hearing.  
A roll call vote was had which was as follows:  
Ayes: Bladt, Petersen, Christensen, Schaben, Kroger  
Nays: None  
The motion carried.

Council member Christensen introduced **Resolution No. 2409 – SALE OF LOTS 30-33, G.H. CHRISTIANSEN SUBDIVISION TO PATRIOT’S CHOICE, LLC., FOR THE PRICE OF \$4,000.** Council Member Petersen seconded the motion.  
A roll call vote was had which was as follows:  
Ayes: Bladt, Petersen, Christensen, Schaben, Kroger  
Nays: None  
The motion carried, and the Resolution was duly adopted.

Council Member Bladt introduced **RESOLUTION NO. 2410 – RESOLUTION REQUESTING REIMBURSEMENT FROM THE IOWA COVID-19 GOVERNMENT RELIEF FUND.** Council Member Kroger seconded the motion.  
A roll call vote was had which was as follows:  
Ayes: Bladt, Petersen, Christensen, Schaben, Kroger  
Nays: None  
The motion carried, and the Resolution was duly adopted.

Series 2020 General Obligation Capital Loan Note bids for \$3,940,000 (Subject to Adjustment per Terms of Offering) were due by 10:00 a.m., Tuesday, August 18, 2020. Via Zoom, the bids were opened and tabulated with PFM Representative Owen Gerard, City Administrator Gene Gettys and City Clerk/Finance Director Jane Smith present. The submitted bids were:

<u>Name of Bidder</u>	<u>True Interest Rate</u>
Bankers’ Bank	.8258%
UMB Bank, N.A.	.9574%
Northland Securities, Inc.	1.0638%
D.A. Davidson & Co.	1.1289%
Midstates Bank	1.4901%

It was moved by Schaben and seconded by Kroger to approve the Receipt of bids for \$3,940,000 (Subject to Adjustment per Terms of Offering) General Obligation Capital Loan Notes, Series 2020.  
A roll call vote was had which was as follows:  
Ayes: Bladt, Petersen, Christensen, Schaben, Kroger  
Nays: None  
The motion carried.

Council Member Kroger introduced **RESOLUTION NO. 2411 - DIRECTING SALE OF \$3,940,000 (SUBJECT TO ADJUSTMENT PER TERMS OF OFFERING) GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2020, AWARDED TO BANKERS’ BANK.** Council Member Bladt seconded the motion.  
A roll call vote was had which was as follows:  
Ayes: Bladt, Petersen, Christensen, Schaben, Kroger  
Nays: None  
The motion carried, and the Resolution was duly adopted.

Council Member Christensen introduced **RESOLUTION NO. 2412 – AUTHORIZING THE REDEMPTION OF OUTSTANDING GENERAL OBLIGATION BONDS, SERIES 2011 OF THE CITY OF HARLAN, STATE OF IOWA, DATED JUNE 1, 2011, AND DIRECTING NOTICE BE GIVEN.** Council Member Petersen seconded the motion.  
A roll call vote was had which was as follows:  
Ayes: Bladt, Petersen, Christensen, Schaben, Kroger  
Nays: None  
The motion carried, and the Resolution was duly adopted.

Council Member Bladt introduced **RESOLUTION NO. 2413 – AUTHORIZING THE REDEMPTION OF OUTSTANDING GENERAL OBLIGATION BONDS, SERIES 2012 OF THE CITY OF HARLAN, STATE OF IOWA, DATED JUNE 27, 2012, AND DIRECTING NOTICE BE GIVEN.** Council Member Kroger seconded the motion.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Schaben, Kroger

Nays: None

The motion carried, and the Resolution was duly adopted.

Council Member Schaben introduced **RESOLUTION NO. 2414 – AUTHORIZING THE REDEMPTION OF OUTSTANDING GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2018, OF THE CITY OF HARLAN, STATE OF IOWA, DATED MAY 30, 2018, AND DIRECTING NOTICE BE GIVEN.** Council Member Petersen seconded the motion.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Schaben, Kroger

Nays: None

The motion carried, and the Resolution was duly adopted.

Mayor Kolbe introduced **Ordinance 2020-05 AN ORDINANCE AMENDING CHAPTER 65 OF THE CODE OF ORDINANCES FOR THE CITY OF HARLAN, IOWA PERTAINING TO STOP OR YIELD REQUIREMENTS, BY AMENDING SECTON 65.01, SUBSECTION 156, REMOVING A STOP SIGN ON GARY SCULL DRIVE AND ADDING A NEW PROVISION TO SECTION 65.01 AT SUBSECTION 176, ADDING A STOP SIGN ON DYE STREET.**

It was moved by Petersen and seconded by Bladt that Ordinance No. 2020-05 now be read for the second time, dispensed of 3<sup>rd</sup> reading and that it will be placed upon its final adoption.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Schaben, Kroger

Nays: None

The motion carried and the Ordinance was adopted.

It was moved by Petersen and seconded by Kroger to approve the cost of \$1,900 to LT Leon for additional River Access Engineering Services.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Schaben, Kroger

Nays: None

The motion carried.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Kroger and seconded by Petersen to re-appoint Todd Berndt to the Parks & Recreation Board to fulfill a term to expire 07/01/2024.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Schaben, Kroger

Nays: None

The motion carried.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*

# COMING EVENTS

FRIDAY, AUGUST 14

VETS COMMISSION MEETING  
10:30 A.M. Zoom

MONDAY, AUGUST 17

FIRE DEPT. MEETING NIGHT  
7:00 P.M. Zoom

TUESDAY, AUGUST 18

CITY COUNCIL MEETING  
5:15 P.M. Council Chambers/Zoom

WEDNESDAY, AUGUST 19

PARK & RECREATION MEETING  
12:00 P.M. Zoom

TUESDAY, AUGUST 25

AIRPORT COMMISSION MEETING  
7:00 A.M. Harlan Municipal Airport

THURSDAY, AUGUST 27

HMU BOARD MEETING

TUESDAY, SEPTEMBER 1

CITY COUNCIL MEETING  
5:15 P.M. Council Chambers/Zoom

MONDAY, SEPTEMBER 7

FIRE DEPT. MEETING NIGHT  
7:00 P.M. Zoom

THURSDAY, SEPTEMBER 10

HMU ELECTRONIC BOARD MEETING

TUESDAY, SEPTEMBER 15

CITY COUNCIL MEETING  
5:15 P.M. Council Chambers/Zoom

***NO LIBRARY MEETING IN AUGUST***

08/14/20



**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS, AUGUST 18, 2020, 5:15 P.M**

Due to the COVID-19 crisis, the City Council will be meeting electronically utilizing Zoom.com. Mayor, Council, Staff, and the Public can participate remotely via conference call by telephone or on their own computer.

To participate by internet connection:

Join Zoom: <https://us02web.zoom.us/j/82666582194> Meeting ID: 826 6658 2194

To participate by phone: dial #1-312-626-6799 Meeting ID: 826 6658 2194

**1. OPENING BUSINESS**

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Roll Call Vote*)
- D. Conflict of Interest (state if applicable)

**2. CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 08/04/2020 Council meeting
- B. Abstract No. 1224 in the amount of \$166,028.21
- C. Expenditure & Revenue reports for the month of July 2020
- D. Police statistical report for the month of July 2020
- E. Renewal Application for The Flower Barn, 624 Market St., Class B Native Wine Permit (WBN), Sunday Sales
- F. Renewal Application for Casey's General Store #2914, 1006 Chatburn Ave., Class B Wine Permit, Class C Beer Permit (Carryout Beer,) Class E Liquor License (LE), Sunday Sales

**3. PUBLIC HEARINGS**

- A. Regarding the proposed vacation and sale of part of 3<sup>rd</sup> Street in Block 14 of Longs 2<sup>nd</sup> Addition, part of an alley in Block 14 of Longs 2<sup>nd</sup> Addition, and part of right-of-way (row) on Exchange Street, College Heights Addition, all tracks to be more specifically identifying by a plat of survey to Michael and Donna Schmidt and determine purchase amount.
  - 1. Motion to close hearing (*Roll Call Vote*)
  - 2. Motion to consider vacating and selling part of 3<sup>rd</sup> Street in Block 14 of Longs 2<sup>nd</sup> Addition, part of an alley in Block 14 of Longs 2<sup>nd</sup> Addition, and part of right-of-way (row) on Exchange Street, College Heights Addition to Michael and Donna Schmidt for the amount determined in this public hearing, to be formalized by the passing of a Resolution at a later date once a Plat of Survey is obtained establishing legal descriptions for the aforementioned properties.  
(*Roll Call Vote*)
- B. Regarding the proposed sale of Lots 30-33 G.H. Christiansen Subdivision to Patriot's Choice.
  - 1. Motion to close hearing (*Roll Call Vote*)
  - 2. **Resolution No. 2409** – Sale of Lots 30-33, G.H. Christiansen Subdivision to Patriot's Choice for the price of \$4,000 (*Roll Call Vote*)

**4. OTHER BUSINESS**

- A. **Resolution No. 2410** – Requesting reimbursement from the Iowa COVID-19 Government Relief Fund (*Roll Call Vote*)
- B. Receipt of bids for \$3,940,000 (Subject to Adjustment per Terms of Offering) General Obligation Capital Loan Notes, Series 2020 (*Roll Call Vote*)
- C. **Resolution No. 2411** - Directing Sale of \$3,940,000 (Subject to Adjustment per Terms of Offering) General Obligation Capital Loan Notes, Series 2020 (*Roll Call Vote*)
- D. **Resolution No. 2412** – Authorizing the Redemption of Outstanding General Obligation Bonds, Series 2011 of the City of Harlan, State of Iowa, Dated June 1, 2011, and Directing Notice be Given (*Roll Call Vote*)

- E. **Resolution No. 2413** – Authorizing the Redemption of Outstanding General Obligation Bonds, Series 2012 of the City of Harlan, State of Iowa, Dated June 27, 2012, and Directing Notice be Given *(Roll Call Vote)*
- F. **Resolution No. 2414** – Authorizing the Redemption of Outstanding General Obligation Capital Loan Notes, Series 2018, of the City of Harlan, State of Iowa, Dated May 30, 2018, and Directing Notice be Given *(Roll Call Vote)*
- G. **Ordinance 2020-05** – Amending Chapter 65, Subsection 65.01, Pertaining to Stop or Yield Requirements, Amending Subsection 156, removing a stop sign on Gary Scull Drive & adding a New Provision to Subsection 176, adding a stop sign on Dye Street, Second Reading *(Roll Call Vote)*
- H. Review additional River Access Engineering Services for LT Leon *(Roll Call Vote)*

## 5. OTHER REPORTS

- A. City Administrator's Report
- B. Mayor's Report
  - 1. Re-Appoint Todd Berndt to the Parks and Recreation Board for a term to expire 07/01/2024 *(Roll Call Vote)*

## 6. ADJOURN

CITY OF HARLAN – HARLAN, IOWA – AUGUST 4, 2020

**“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 5:15 o'clock P.M. the 4<sup>th</sup> day of August 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger

PRESENT ELECTRONICALLY: Greg Bladt

ABSENT: None

The City Clerk presented the agenda. It was moved by Rudolph and seconded by Kroger to approve the agenda. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Kroger and seconded by Petersen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 07/21/2020 Council meeting
- B. Claims List No. 1223 in the amount of \$222,208.48
- C. Renewal Application for Taylor Quik Pik, 2111 23<sup>rd</sup> St., Class B Wine Permit, Class C Beer Permit (Carryout Beer), Class E Liquor License (LE), Sunday Sales

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

Neighbors living on Cyclone Avenue were present to discuss concerns of speeding on Cyclone Avenue. They would like the city to consider placing a radar speed sign somewhere along Cyclone Avenue.

The Mayor announced that this was the time, place, and date for public hearing Regarding the Proposed Authorization of a Loan Agreement and the Issuance of Not to Exceed \$3,100,000 General Obligation Capital Loan Notes of the City (For Essential Corporate Purposes)

The public hearing was opened at 5:35 p.m.

No oral or written objections were filed.

It was moved by Kroger and seconded by Rudolph to close the hearing. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

Council Member Petersen introduced **RESOLUTION NO. 2405 - RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO EXCEED \$3,100,000 GENERAL OBLIGATION CAPITAL LOAN NOTES AND MOVED ITS ADOPTION.** Council Member Christensen seconded the motion. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried, and the Resolution was duly adopted.



Council Member Rudolph introduced **RESOLUTION NO. 2406 - DIRECTING THE ADVERTISEMENT FOR SALE OF \$3,940,000 (DOLLAR AMOUNT SUBJECT TO CHANGE) GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2020, AND APPROVING ELECTRONIC BIDDING PROCEDURES AND OFFICIAL STATEMENT AND MOVED ITS ADOPTION.** Council Member Schaben seconded the motion. A roll call vote was had which was as follows:  
Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None  
The motion carried, and the Resolution was duly adopted.

It was moved by Petersen and seconded by Kroger to receive and file the Planning & Zoning Committee minutes of the 07/30/2020 meeting. A roll call vote was had which was as follows:  
Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None  
The motion carried.

Council Member Petersen introduced **RESOLUTION NO. 2407 - A RESOLUTION TO SET A DATE OF AUGUST 18, 2020 AT 5:15 P.M. FOR PUBLIC HEARING REGARDING THE PROPOSAL TO VACATE AND SELL PART OF 3<sup>RD</sup> STREET IN BLOCK 14 OF LONGS 2<sup>ND</sup> ADDITION, PART OF AN ALLEY IN BLOCK 14 OF LONGS 2<sup>ND</sup> ADDITION, AND PART OF RIGHT-OF-WAY (ROW) ON EXCHANGE STREET COLLEGE HEIGHTS ADDITION IN THE CITY OF HARLAN, IOWA TO MICHAEL AND DONNA SCHMIDT.** Council Member Kroger seconded the motion. A roll call vote was had which was as follows:  
Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None  
The motion carried, and the Resolution was duly adopted.

It was moved by Kroger and seconded by Schaben to approve the DNR Goose Management plan as presented. A roll call vote was had which was as follows:  
Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None  
The motion carried.

Mayor Kolbe introduced **Ordinance 2020-05 AN ORDINANCE AMENDING CHAPTER 65 OF THE CODE OF ORDINANCES FOR THE CITY OF HARLAN, IOWA PERTAINING TO STOP OR YIELD REQUIREMENTS, BY AMENDING SECTION 65.01, SUBSECTION 156, REMOVING A STOP SIGN ON GARY SCULL DRIVE AND ADDING A NEW PROVISION TO SECTION 65.01 AT SUBSECTION 176, ADDING A STOP SIGN ON DYE STREET.**

It was moved by Christensen and seconded by Petersen that Ordinance No. 2020-05 now be read for the first time. A roll call vote was had which was as follows:  
Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None  
The motion carried and the first reading was passed.

Council Member Rudolph introduced **RESOLUTION NO. 2408 - A RESOLUTION TO SET A DATE OF AUGUST 18, 2020 AT 5:15 P.M. FOR PUBLIC HEARING REGARDING THE PROPOSED SALE OF CITY-OWNED PROPERTY, LOTS 30-33, IN G. H. CHRISTIANSEN SUBDIVISION IN CITY OF HARLAN, IOWA TO PATRIOT'S CHOICE, LLC.** Council Member Schaben seconded the motion. A roll call vote was had which was as follows:  
Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None  
The motion carried, and the Resolution was duly adopted.

It was moved by Petersen and seconded by Rudolph to approve the engineering agreement for Garfield Avenue pavement patching with Snyder & Associates for \$6,850. A roll call vote was had which was as follows:  
Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None  
The motion carried.

It was moved by Schaben and seconded by Kroger to approve the street closing permit for Tiarks School of Dance for September 13, 2020. A roll call vote was had which was as follows:  
Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None  
The motion carried.

It was moved by Rudolph and seconded by Kroger to direct staff on next steps for Sewer Billing and Collections Study with the State Auditor's office. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

It was move by Petersen and seconded by Schaben to approve the event permit by Troy Renter of Harvest of Hope Church for August 23, 2020. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Petersen and seconded by Rudolph to appoint Jon Hansen to the Parks & Recreation Board to fulfill a term to expire 07/01/2021. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*"These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."*

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	C
<b>ACCO</b>							
0204362-IN	CHEMICALS - POOL	001-5-460-6458	825.00	.00			
Total ACCO:			825.00	.00			
<b>AGRILAND FS</b>							
11009328	FS LP GAS - AIRPORT	001-5-280-6310	61.45	61.45	08/06/2020		
11009329	FS LP GAS - AIRPORT	001-5-280-6310	72.68	72.68	08/06/2020		
63084853	SLUDGE TRUCK FUEL - SANIT.	610-5-815-6331	35.70	35.70	08/06/2020		
Total AGRILAND FS:			169.83	169.83			
<b>ALPHA &amp; OMEGA</b>							
8522	REPLACEMENT UNIT 10 TON, ECONOMIZER, LOW AMBIENT C	001-5-520-6320	14,900.00	.00			
Total ALPHA & OMEGA:			14,900.00	.00			
<b>AVFUEL CORPORATION</b>							
013739703	JET A FUEL - AIRPORT/ACH	001-5-280-6535	6,970.99	6,970.99	08/06/2020		
013748856	JET A FUEL - AIRPORT/ACH	001-5-280-6535	12,981.64	12,981.64	08/06/2020		
013753178	JET A FUEL - AIRPORT/ACH	001-5-280-6535	12,895.84	12,895.84	08/13/2020		
Total AVFUEL CORPORATION:			32,848.47	32,848.47			
<b>BAKER &amp; TAYLOR</b>							
2035394003	BOOKS - LIBRARY	001-5-410-6505	351.83	.00			
Total BAKER & TAYLOR:			351.83	.00			
<b>BAXTER LUMBER &amp; HARDWARE</b>							
50228	LUMBER & TRIM SCREW - SANIT.	610-5-815-6310	45.59	.00			
50547	BITS FOR DRIVER - SANIT.	610-5-815-6310	19.44	.00			
50691	LUMBER - SANIT.	610-5-815-6310	52.38	.00			
50803	LUMBER & SIKAFLEX SL SEAL - STREET	110-5-215-6310	19.66	.00			
Total BAXTER LUMBER & HARDWARE:			137.07	.00			
<b>BOBCAT OF OMAHA</b>							
CB9843	SKID LOADER - POOL	001-5-460-6722	11,000.00	.00			
CB9843	SKID LOADER - PARKS	001-5-430-6722	20,000.00	.00			
Total BOBCAT OF OMAHA:			31,000.00	.00			
<b>BOUND TREE MEDICAL</b>							
83691391	CPR D PADZ ONE PIECE DIFIBRILLATION & CPR SYSTEM - FIR	001-5-150-6510	573.98	.00			
83712154	SUPPLIES - FIRE	001-5-150-6546	157.31	.00			
Total BOUND TREE MEDICAL:			731.29	.00			
<b>CAMBLIN PLUMBING &amp; HEATING</b>							
27301	FREON & LABOR - LIBRARY	001-5-410-6310	179.00	.00			



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (
Total CAMBLIN PLUMBING & HEATING:			179.00	.00		
<b>CENTER POINT LARGE PRINT</b>						
1780692	BOOKS - LIBRARY	001-5-410-6505	136.62	.00		
Total CENTER POINT LARGE PRINT:			136.62	.00		
<b>CENTRAL SALT LLC</b>						
PSI19-17994	DEICING SALT - STREET	110-5-250-6556	3,465.10	.00		
PSI19-18101	DEICING SALT - STREET	110-5-250-6556	1,629.05	.00		
PSI19-18251	DEICING SALT - STREET	110-5-250-6556	1,712.70	.00		
Total CENTRAL SALT LLC:			6,806.85	.00		
<b>COUNSEL OFFICE &amp; DOCUMENT</b>						
34AR489260	COPIER CONTRACT MAINT. - LIBRARY	001-5-410-6419	185.55	.00		
34AR489846	COPIER CONTRACT MAINT. - CITY HALL	001-5-699-6415	182.27	.00		
34AR489846	COPIER CONTRACT MAINT. - FIRE	001-5-150-6507	53.67	.00		
34AR489846	COPIER CONTRACT MAINT. - POLICE	001-5-110-6507	49.49	.00		
Total COUNSEL OFFICE & DOCUMENT:			470.98	.00		
<b>DOLL DISTRIBUTING</b>						
366492	BAR SUPPLIES - ACH/ VET'S	001-5-470-6548	270.90	270.90	08/13/2020	
Total DOLL DISTRIBUTING:			270.90	270.90		
<b>ECONO SIGNS</b>						
10-961768	SIGN - STREET	110-5-240-6509	40.99	.00		
Total ECONO SIGNS:			40.99	.00		
<b>EMERGENCY APPARATUS</b>						
113370	LADDER #28 REPAIRS - FIRE	001-5-150-6332	395.11	.00		
Total EMERGENCY APPARATUS:			395.11	.00		
<b>EXPRESS LUBE &amp; TIRE LLC</b>						
85405	TIRE REPAIR - STREET	110-5-214-6332	14.02	.00		
Total EXPRESS LUBE & TIRE LLC:			14.02	.00		
<b>FARM SERVICE COOP COMPUTERS</b>						
3100569	TONER - SANIT.	610-5-815-6310	98.00	98.00	08/13/2020	
3102014	TONER - SANIT.	610-5-815-6310	109.00	109.00	08/13/2020	
Total FARM SERVICE COOP COMPUTERS:			207.00	207.00		
<b>FARMERS MUTUAL TELEPHONE</b>						
82020	PHONE, CABLE, INTERNET BUNDLE - AIRPORT	001-5-280-6374	273.77	273.77	08/06/2020	



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total FARMERS MUTUAL TELEPHONE:			273.77	273.77		
<b>FENCEGUARD MOWSTRIP</b>						
1070	FENCEGUARD - JJ JENSEN PROJECT	148-5-430-6370	12,535.00	.00		
Total FENCEGUARD MOWSTRIP:			12,535.00	.00		
<b>FILTER CARE</b>						
121495	CLEANED FILTERS - STREET	110-5-214-6332	38.15	.00		
Total FILTER CARE:			38.15	.00		
<b>FRANK'S KARPET KLEANING</b>						
442572	CLEAN CARPETS & CHAIRS - FIRE	001-5-150-6310	451.40	.00		
Total FRANK'S KARPET KLEANING:			451.40	.00		
<b>GARY'S GRAIN &amp; CONCRETE SERVICES</b>						
72020	BEEBEE PARK CEMENT PAD - BEEBEE PARK	175-5-435-6790	1,750.00	1,750.00	08/06/2020	
Total GARY'S GRAIN & CONCRETE SERVICES:			1,750.00	1,750.00		
<b>H &amp; M JANITORIAL</b>						
5096	JANITORIAL SERVICE - JULY	001-5-650-6310	175.00	.00		
Total H & M JANITORIAL:			175.00	.00		
<b>H.M.U.</b>						
72020	UTILITIES/JUL - SCCC	001-5-520-6374	1,178.92	1,178.92	08/13/2020	
72020	UTILITIES/JUL - COMMUNITY GARDEN	001-5-699-6375	57.26	57.26	08/13/2020	
72020	UTILITIES/JUL - PARKS	001-5-430-6374	4,432.43	4,432.43	08/13/2020	
72020	UTILITIES/JUL - FIRE	001-5-150-6374	554.25	554.25	08/13/2020	
72020	UTILITIES/JUL - CITY FAC.	001-5-650-6374	1,143.34	1,143.34	08/13/2020	
72020	UTILITIES/JUL - VET'S	001-5-470-6374	1,895.46	1,895.46	08/13/2020	
72020	UTILITIES/JUL - POOL	001-5-460-6374	5,065.20	5,065.20	08/13/2020	
72020	UTILITIES/JUL - STREET	110-5-214-6374	185.67	185.67	08/13/2020	
72020	UTILITIES/JUL - SANIT.	610-5-815-6374	6,542.37	6,542.37	08/13/2020	
72020	UTILITIES/JUL - STREET LIGHTS	110-5-214-6371	3,448.64	3,448.64	08/13/2020	
72020	UTILITIES/JUL - DOWNTOWN STREET LIGHTS	110-5-214-6372	119.81	119.81	08/13/2020	
72020	UTILITIES/JUL - ACT. CTR.	001-5-455-6374	1,196.20	1,196.20	08/13/2020	
72020	UTILITIES/JUL - LIBRARY	001-5-410-6374	958.32	958.32	08/13/2020	
72020-1	PHONE/AUG - CITY HALL	001-5-620-6373	216.98	216.98	08/13/2020	
72020-1	CABLE/AUG - CITY HALL/CITY FAC.	001-5-650-6374	114.93	114.93	08/13/2020	
72020-1	PHONE, FAX & CABLE/AUG - S.C.C.C.I.	001-5-520-6374	295.88	295.88	08/13/2020	
72020-1	PHONE/AUG - FIRE	001-5-150-6373	119.98	119.98	08/13/2020	
72020-1	PHONE/AUG - POLICE	001-5-110-6373	115.85	115.85	08/13/2020	
72020-1	PHONE/AUG - DOG POUND/CITY FAC.	001-5-650-6373	114.99	114.99	08/13/2020	
72020-1	PHONE/AUG - PARKS/JJ JENSEN	001-5-430-6373	16.50	16.50	08/13/2020	
72020-1	PHONE/AUG - STREET	110-5-214-6373	89.49	89.49	08/13/2020	
72020-1	PHONE/AUG - VET'S	001-5-470-6373	119.98	119.98	08/13/2020	
72020-1	PHONE & INTERNET/AUG - POOL	001-5-460-6373	167.47	167.47	08/13/2020	
72020-1	PHONE & INTERNET/AUG - ACTIVITY CTR	001-5-455-6373	170.98	170.98	08/13/2020	

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
72020-1	PHONE & INTERNET/AUG - SANIT./WWTP	610-5-815-6373	104.47	104.47	08/13/2020	
72020-1	PHONE & INTERNET/AUG - LIBRARY	001-5-410-6373	265.18	265.18	08/13/2020	
Total H.M.U.:			28,690.55	28,690.55		
<b>HARLAN AUTO MART INC</b>						
181911	OIL & FILTER CHANGE - POLICE	001-5-110-6332	61.50	.00		
Total HARLAN AUTO MART INC:			61.50	.00		
<b>HARLAN AUTO PARTS</b>						
11999-124114	CQ DIATOM OIL ABSORB - FIRE	001-5-150-6429	287.40	.00		
Total HARLAN AUTO PARTS:			287.40	.00		
<b>HARLAN NEWSPAPERS</b>						
72020	LEGAL NOTICES & SUBSCRIPTION	001-5-699-6402	869.67	.00		
72020-1	ADS - LIBRARY	001-5-410-6490	108.00	.00		
Total HARLAN NEWSPAPERS:			977.67	.00		
<b>HARLAN PIZZA RANCH</b>						
1-12020	BUDGET MEETING EXPENSE	001-5-610-6230	40.47	.00		
Total HARLAN PIZZA RANCH:			40.47	.00		
<b>HEFLIN, DENNY</b>						
82020	REFUND DUE TO COVID 19 - ACT. CTR	001-5-455-6550	125.00	.00		
Total HEFLIN, DENNY:			125.00	.00		
<b>HYDRO PLUMBING INC</b>						
872	CLEAN LIFT STATION - SANIT.	610-5-815-6310	375.00	.00		
Total HYDRO PLUMBING INC:			375.00	.00		
<b>IOWA PUMP WORKS INC</b>						
11657	SERVICE WEST LIFT STATION PUMPS - SANIT.	610-5-815-6350	823.00	.00		
Total IOWA PUMP WORKS INC:			823.00	.00		
<b>J &amp; M AIRCRAFT SUPPLY INC.</b>						
40852	30 WATT BULB - AIRPORT	001-5-280-6310	102.78	.00		
Total J & M AIRCRAFT SUPPLY INC.:			102.78	.00		
<b>JEO CONSULTING GROUP INC</b>						
118567	NORTH 7TH STREET BRIDGE REPLACEMENT DESIGN SERVIC	351-5-210-6407	4,403.50	.00		
Total JEO CONSULTING GROUP INC:			4,403.50	.00		
<b>KEAST AUTO CENTER INC</b>						
65631	HOSE - POLICE	001-5-110-6332	85.51	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
65713	KEYS - POLICE	001-5-110-6332	40.00	.00		
65719	TANK - POLICE	001-5-110-6332	70.91	.00		
Total KEAST AUTO CENTER INC:			196.42	.00		
<b>KROGER &amp; SONS HAULING LLC</b>						
3351	TRASH REMOVAL/JULY - ACT. CTR	001-5-455-6310	83.25	.00		
3369	TRASH REMOVAL/ACT. CTR	001-5-455-6310	40.00	.00		
3380	TRASH REMOVAL/JULY - LIBRARY	001-5-410-6310	30.00	.00		
3381	TRASH REMOVAL/JULY - CITY HALL	001-5-650-6374	30.00	.00		
3388	TRASH REMOVAL/JULY - PARKS	001-5-430-6310	120.00	.00		
3399	TRASH REMOVAL/JULY - PARKS	001-5-430-6310	180.00	.00		
3409	TRASH REMOVAL/JULY - POOL	001-5-460-6310	112.00	.00		
3414	TRASH REMOVAL/JULY - VET'S	001-5-470-6310	60.00	.00		
3415	TRASH REMOVAL/JULY - SANIT.	610-5-815-6423	40.00	.00		
Total KROGER & SONS HAULING LLC:			695.25	.00		
<b>LEWIS, CHAD</b>						
29101	IOWA MOST HAUNTED LOCATIONS - LIBRARY	001-5-410-6490	200.00	.00		
Total LEWIS, CHAD:			200.00	.00		
<b>MASTERCARD/TOWN &amp; COUNTRY</b>						
72020	MPI CLASSES - CLERK/RENEE	001-5-620-6230	320.00	320.00	08/13/2020	
72020	ACROBAT PRO/ADOBE - GENERAL	001-5-699-6419	15.89	15.89	08/13/2020	
72020	BAR SUPPLIES - VET'S	001-5-470-6548	80.97	80.97	08/13/2020	
72020	SAMPLE SHIPPING - POOL	001-5-460-6458	10.10	10.10	08/13/2020	
72020	POSTAGE - GENERAL	001-5-699-6508	165.00	165.00	08/13/2020	
72020	POSTAGE - CITY ADM.	001-5-515-6494	6.95	6.95	08/13/2020	
72020	POSTAGE - 7TH ST. BRIDGE	351-5-210-6370	7.50	7.50	08/13/2020	
72020-1	CONV. FEE - LIBRARY	001-5-410-6501	1.95	1.95	08/13/2020	
72020-1	DIGITAL COPYRIGHT REGISTRATION - LIBRARY	001-5-410-6490	6.00	6.00	08/13/2020	
72020-1	FACEBOOK ADS - LIBRARY	001-5-410-6490	27.50	27.50	08/13/2020	
72020-1	DVDS - LIBRARY	001-5-410-6507	120.94	120.94	08/13/2020	
72020-1	DEEP FREEZE SOFTWARE - LIBRARY	001-5-410-6450	115.00	115.00	08/13/2020	
72020-1	MICROSOFT OFFICE 365/MONTHLY - LIBRARY	001-5-410-6419	60.87	60.87	08/13/2020	
72020-1	DVDS - LIBRARY	001-5-410-6507	54.90	54.90	08/13/2020	
72020-2	NUISANCE MAILING - POLICE	001-5-110-6507	6.95	6.95	08/13/2020	
72020-2	VPI PET INS. - K-9/POLICE	001-5-110-6555	92.24	92.24	08/13/2020	
72020-2	SHIPPING FOR CROWN TROPHY - POLICE	001-5-111-6728	22.96	22.96	08/13/2020	
72020-2	POSTAGE - POLICE	001-5-110-6507	5.30	5.30	08/13/2020	
72020-3	STAMPS - FIRE	001-5-150-6507	110.00	110.00	08/13/2020	
72020-3	POSTAGE - FIRE	001-5-150-6428	9.69	9.69	08/13/2020	
72020-3	ICLOUD 200 GB STORAGE PLAN - FIRE	001-5-150-6373	3.20	3.20	08/13/2020	
72020-4	LIFE GUARD TRAINING FEE - POOL	001-5-460-6233	114.00	114.00	08/13/2020	
72020-4	SUN SHADE CANOPY(3) & HARDWARE KITS(2) - POOL	001-5-460-6310	133.95	133.95	08/13/2020	
72020-5	BAR SUPPLIES - VET'S	001-5-470-6548	357.92	357.92	08/13/2020	
72020-5	BROWN RUBBER MULCH - PARKS	001-5-430-6310	7.46	7.46	08/13/2020	
72020-6	29TH OKO WASTEWATER CONF. NON-MEMBER FULL REGISTR	610-5-815-6230	430.00	430.00	08/13/2020	
Total MASTERCARD/TOWN & COUNTRY:			2,287.24	2,287.24		



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>MICROFILM IMAGING SYSTEMS INC.</b>						
83518	SCANNING EQUIP. MONTHLY RENT - LIBRARY	001-5-410-6419	20.00	.00		
Total MICROFILM IMAGING SYSTEMS INC.:			20.00	.00		
<b>MID-AMERICA CLEANING SYSTEMS</b>						
40693-A	POWER WASHER REPAIRS - SANIT.	610-5-815-6310	135.33	.00		
Total MID-AMERICA CLEANING SYSTEMS:			135.33	.00		
<b>MINITEX</b>						
101044	WIRELESS BARCODE SCANNER - LIBRARY	001-5-410-6419	290.00	.00		
Total MINITEX:			290.00	.00		
<b>MYRTUE MEDICAL CENTER</b>						
82020	CITY SCREENING - FIRE	001-5-150-6185	726.00	726.00	08/13/2020	
Total MYRTUE MEDICAL CENTER:			726.00	726.00		
<b>NAPA - HARLAN PARTS INC.</b>						
678413	OIL SEAL, FREIGHT, LED FOG FLOOD LIGHT, SWITCH, STARTI	110-5-214-6332	74.14	.00		
678464	RETURN ITEM & GASKET - SANIT.& PURCHASE RUBBER AIR H	110-5-214-6310	46.31	.00		
678591	PX 6BR BLUE RTV SILIC - PARKS	001-5-430-6332	6.66	.00		
678836	BALL STUD - PARKS	001-5-430-6332	3.34	.00		
679020	AIR CHUCK - STREET	110-5-214-6310	9.99	.00		
679372	FILTERS - STREET	110-5-214-6332	38.78	.00		
679399	RETURN OIL FILTER - STREET	110-5-214-6332	16.32	.00		
679609	CONNECTOR & AIR FILTER - STREET	110-5-214-6332	80.63	.00		
679834	OIL - STREET	110-5-214-6332	3.39	.00		
680188	V-BELT & PULLEY - STREET	110-5-214-6332	27.26	.00		
680348	IND BELT - STREET	110-5-214-6332	42.54	.00		
680659	SUPPLIES - PARKS	001-5-430-6332	9.66	.00		
681029	FILTER & OIL - PARKS	001-5-430-6332	48.29	.00		
681048	OIL - PARKS	001-5-430-6332	27.44	.00		
681375	CONNECTOR CLIPS, FILTER, OIL & ANTIFREEZE - POLICE	001-5-110-6332	65.32	.00		
681576	SUPPLIES - STREET	110-5-214-6332	3.32	.00		
Total NAPA - HARLAN PARTS INC.:			470.75	.00		
<b>NELSON FARM SUPPLY INC</b>						
155971	PULL ROPE - STREET	110-5-214-6332	6.00	.00		
156146	PREFILTER & MIX - STREET	110-5-214-6315	32.96	.00		
156292	LAWN SEED - PARKS	001-5-430-6310	114.40	.00		
156776	SPOOL INSERT & CAP - PARKS	001-5-430-6310	28.26	.00		
Total NELSON FARM SUPPLY INC:			181.62	.00		
<b>NISHNABOTNA R.E.C.</b>						
82020	ELECTRICITY - CUST #437500 OFFICE - AIRPORT	001-5-280-6374	125.52	.00		
82020-1	ELECTRICITY - CUST #479800 BEACON & HANGERS - AIRPOR	001-5-280-6374	96.07	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total NISHNABOTNA R.E.C.:			221.59	.00		
<b>O'REILLY AUTOMOTIVE INC.</b>						
0388-262097	BATTERY(JD 4020) - STREET	110-5-214-6332	114.19	.00		
0388-264510	OIL FILTERS & OIL - STREET	110-5-214-6332	22.17	.00		
0388-267872	WIPER BLADE - POLICE	001-5-110-6332	51.24	.00		
0388-267894	OIL - STREET	110-5-214-6332	43.98	.00		
0388-267895	RETURN OIL - STREET	110-5-214-6332	33.99	.00		
0388-267896	OIL - STREET	110-5-214-6332	28.95	.00		
Total O'REILLY AUTOMOTIVE INC.:			226.54	.00		
<b>OVERDRIVE INC</b>						
20-217182	FY21 BRIDGES E-BOOK CONTENT FEE - LIBRARY	001-5-410-6450	1,157.08	.00		
Total OVERDRIVE INC:			1,157.08	.00		
<b>PETERSEN MOTORS LLC</b>						
28061	TIRE REPAIR & INTERTUBE - PARKS	001-5-430-6332	36.58	.00		
Total PETERSEN MOTORS LLC:			36.58	.00		
<b>PETSCHE MECHANICAL SERVICE</b>						
6942	LABOR - SANIT.	610-5-815-6310	85.00	.00		
6946	LABOR - VET'S	001-5-470-6310	425.00	.00		
6946	ACNCHORS, CAULKING & PHOTO EYE - VET'S	001-5-470-6310	42.85	.00		
6953	LABOR - LIBRARY	001-5-410-6310	127.50	.00		
6953	12 LED BULBS - LIBRARY	001-5-410-6310	152.68	.00		
Total PETSCHE MECHANICAL SERVICE:			833.03	.00		
<b>PIGSLEY, SCOTT</b>						
82020	FBO CONTRACT - AUG. 2020 PYMT #1 - AIRPORT	001-5-280-6420	2,250.00	2,250.00	08/13/2020	
Total PIGSLEY, SCOTT:			2,250.00	2,250.00		
<b>PREMIER GLAZERS BEER &amp; BEVERAGE</b>						
W-28002245	BAR SUPPLIES - VET'S	001-5-470-6548	285.90	285.90	08/13/2020	
Total PREMIER GLAZERS BEER & BEVERAGE:			285.90	285.90		
<b>PROFESSIONAL COMPUTER SOLUTIONS LLC</b>						
2825	CYLANCE ANTI-VIRUS SOFTWARE - LIBRARY	001-5-410-6419	42.42	.00		
Total PROFESSIONAL COMPUTER SOLUTIONS LLC:			42.42	.00		
<b>PROFESSIONAL VISION CARE</b>						
33160	EXAM, REFRACTION, FRAMES - POLICE/#1130	001-5-110-6181	54.00	.00		
33175	S/V PLASTIC, LENS, ANTI-REFLECTIVE & ROLL/POLISH - POLIC	001-5-110-6181	328.00	.00		
Total PROFESSIONAL VISION CARE:			382.00	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>R &amp; S WASTE SYSTEMS INC</b>						
849243	TRASH REMOVAL - AIRPORT	001-5-280-6310	47.12	.00		
Total R & S WASTE SYSTEMS INC:			47.12	.00		
<b>REGIONAL WATER</b>						
82020	WATER SERVICE/JUL - AIRPORT	001-5-280-6374	53.00	.00		
Total REGIONAL WATER:			53.00	.00		
<b>SALVO DEREN SCHENCK SWAIN &amp; ARGOTSINGER</b>						
82020	GENERAL LEGAL FEES	001-5-640-6411	800.00	.00		
82020	LEGAL FEES - NUISANCE	001-5-515-6411	112.00	.00		
82020-1	GENERAL LEGAL FEES	001-5-640-6411	960.00	.00		
82020-1	LEGAL FEES - NUISANCE	001-5-515-6411	592.00	.00		
Total SALVO DEREN SCHENCK SWAIN & ARGOTSINGER:			2,464.00	.00		
<b>SCHAEFFER'S SPECIALIZED LUBRICANTS</b>						
DGN1254	GEAR DRIVE OIL & GREASE - SANIT.	610-5-815-6350	2,185.04	.00		
Total SCHAEFFER'S SPECIALIZED LUBRICANTS:			2,185.04	.00		
<b>SHELBY COUNTY AMBULANCE SERV</b>						
82020	AMBULANCE CONTRIBUTION - AUGUST	001-5-160-6413	4,675.00	.00		
Total SHELBY COUNTY AMBULANCE SERV:			4,675.00	.00		
<b>SHELBY COUNTY EXTENSION OFFICE</b>						
2206063	CPR RECERT/YAMADA - POLICE	001-5-110-6230	10.00	.00		
Total SHELBY COUNTY EXTENSION OFFICE:			10.00	.00		
<b>SHELBY COUNTY SOLID WASTE</b>						
348137	LANDFILL FEE - AIRPORT	001-5-280-6310	25.00	.00		
348142	LANDFILL FEE - AIRPORT	001-5-280-6310	25.00	.00		
Total SHELBY COUNTY SOLID WASTE:			50.00	.00		
<b>SONDERMAN CLEANING SERVICE</b>						
21820	AIR FRESHENER SERVICE - LIBRARY	001-5-410-6310	42.50	.00		
21825	AIR FRESHENER SERVICE - FIRE	001-5-150-6310	42.50	.00		
Total SONDERMAN CLEANING SERVICE:			85.00	.00		
<b>STATE LIBRARY OF IOWA</b>						
20-218183	FY2021 BRIDGES EBOOK PLATFORM FEES - LIBRARY	001-5-410-6450	62.00	.00		
Total STATE LIBRARY OF IOWA:			62.00	.00		
<b>STOWE RED-E-MIX</b>						
18-72020	4000 PSI & HAUL CHARGE - STREET	110-5-210-6460	567.38	.00		
19-72020	C-6 & HAUL CHARGE - STREET	110-5-210-6460	603.50	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	C
20-72020	C-4 & HAUL CHARGE - STREET	110-5-215-6310	497.00	.00			
21-72020	PRECUT REBAR - STREET	110-5-210-6462	28.00	.00			
22-72020	M-4 & HAUL CHARGE - STREET	110-5-210-6462	1,334.38	.00			
23-72020	3000 PSI & HAUL CHARGE - BEEBE PARK	175-5-435-6790	116.05	.00			
24-72020	4000 PSI & HAUL CHARGE - BEEBE PARK	175-5-435-6790	534.00	.00			
25-72020	4000 PSI & HAUL CHARGE - BEEBE PARK	175-5-435-6790	500.63	.00			
Total STOWE RED-E-MIX:			4,180.94	.00			
<b>T OF C COMMERCIAL LAUNDRY</b>							
41405	WET MOP & TOWELS - ACT. CTR	001-5-455-6310	14.73	.00			
41500	RUG SERVICE - CUST#336/FIRE	001-5-150-6310	24.00	.00			
41796	TOWELS - VET'S	001-5-470-6310	16.98	.00			
41822	RUG SERVICE - CUST#162/HPD	001-5-110-6310	28.50	.00			
Total T OF C COMMERCIAL LAUNDRY:			84.21	.00			
<b>UNITYPOINT CLINIC</b>							
30215	CITY SCREENINGS	001-5-699-6186	84.00	.00			
Total UNITYPOINT CLINIC:			84.00	.00			
<b>V.F.W. AUXILIARY</b>							
82020	FLAGS - ACT. CTR	001-5-455-6310	315.00	.00			
82020	FLAGS - VET'S	001-5-470-6310	500.00	.00			
Total V.F.W. AUXILIARY:			815.00	.00			
Grand Totals:			166,028.21	69,759.66			

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.



## Harlan Police Department Statistic Report

<b>STATISTICS for the month of July 2020</b>	<b>Totals for this month</b>	<b>Total last year at this time (2019/20)</b>	<b>Year to date (2020/2021)</b>
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<b>ACCIDENT INVESTIGATIONS</b>			
PD	6	1	6
PI	0	0	0
Fatality	0	0	0
Hit/Run	1	0	1

<b>ARREST/WARRANT</b>			
Felony	2	21	2
Misdemeanor	22	29	22

<b>CRIMINAL COMPLAINTS</b>			
Assault	5	0	5
Burglary	2	4	2
Child/Adult Abuse	0	1	0
Criminal Mischief	0	0	0
Domestic Abuse	0	1	0
Drug Offense	5	31	5
Alcohol Offense	4	5	4
OWI	3	2	3
Non-Sched Traffic	1	2	1
Harass/Stalking	1	0	1
Theft	3	4	3
Trespass	1	2	1
Sexual Assault	0	0	0
Forgery	0	0	0
Delivery of cont sub	0	0	0
Kidnapping	0	0	0
Disarming Peace Officer	0	0	0
Felony Eluding	0	0	0
Felon in Possession of Firearm	0	1	0
Ongoing Criminal Conduct	0	0	0

<b>PATROL ACTIVITY</b>			
Citations Issued	44	43	44
Parking Citations	1	3	1
Warnings	108	100	108
Security Checks	1241	1793	1241
Open/Drs/Wnd	4	3	4

<b>STATISTICS (cont)</b>	<b>Totals for this month</b>	<b>Total last year at this time (2018/2019)</b>	<b>Year to date (2019/2020)</b>
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<b>SPECIAL ACTIVITY</b>			
Alarms	15	112	15
Animal Calls	15	131	15
Death Investigation	4	3	4
Commitals	1	35	1
Fights	9	25	9
Info Reports	2	78	2
Missing Person	0	10	0
Assists	129	1843	129
Nuisances	7	27	7

<b>CALLS FOR SERVICE</b>	128	106	128
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<b>HOURS</b>			
Patrol Hours	550.5	495	550.5
Office Time	217.5	324.5	217.5
Other	241	268.5	241
Foot Patrol	19.5	29	19.5
Investigation	113.5	160.5	113.5

<b>MILEAGE</b>			
Total Patrol Miles	4478	4533	4478
Total Gas	658.5	568.5	658.5

<b>REVENUE</b>			
Report Copies	\$90.00	\$50.00	\$90.00
Car Imp/Storage	\$25.00	\$0.00	\$25.00
Veh Tow Bills	\$0.00	\$0.00	\$0.00
Dog Lic/Impnd	\$340.00	\$30.00	\$340.00
Clerk/Court Fines	\$1,443.28	\$0.00	\$1,443.28
Parking Violation	\$80.00	\$50.00	\$80.00
Transport Juv	\$0.00	\$0.00	\$0.00
Sale of Veh	\$0.00	\$0.00	\$0.00
Finger Printing	\$10.00	\$50.00	\$10.00
Donation PD	\$200.00	\$0.00	\$200.00
Misc	\$36.58	\$1.00	\$36.58
Veh Inspection/Res Officer	\$880.00	\$480.00	\$880.00
Peddler license	\$0.00	\$0.00	\$0.00
Donation/Reserves	\$468.92	\$0.00	\$468.92
Restitution	\$0.00	\$0.00	\$0.00
Forfeiture Funds	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$3,573.78</b>	<b>\$661.00</b>	<b>\$3,573.78</b>

**Applicant License Application ( WBN000342 )**

**Name of Applicant:** Barry Deuel

**Name of Business (DBA):** The Flower Barn

**Address of Premises:** 624 Market St.

**City** Harlan

**County:** Shelby

**Zip:** 51537

**Business** (712) 755-9603

**Mailing** 624 Market St.

**City** Harlan

**State** IA

**Zip:** 51537

**Contact Person**

**Name** Barry Deuel

**Phone:** (712) 755-3680

**Email**

flo-barn@fmctc.com

**Classification** Class B Native Wine Permit (WBN)

**Term:** 12 months

**Effective Date:** 08/24/2020

**Expiration Date:** 08/23/2021

**Privileges:**

Class B Native Wine Permit (WBN)

Sunday Sales

**Status of Business**

**BusinessType:** Sole Proprietorship

**Corporate ID Number:** XXXXXXXXXX

**Federal Employer ID** XXXXXXXXXX

**Ownership**

**Donna Deuel**

**First Name:** Donna

**Last Name:** Deuel

**City:** Harlan

**State:** Iowa

**Zip:** 51537

**Position:** Owner

**% of Ownership:** 0.00%

**U.S. Citizen:** Yes

**Barry Deuel**

**First Name:** Barry

**Last Name:** Deuel

**City:** Harlan

**State:** Iowa

**Zip:** 51537

**Position:** Owner

**% of Ownership:** 100.00%

**U.S. Citizen:** Yes

**Insurance Company Information**

**Insurance Company:**

**Applicant License Application ( LE0002006 )**

**Name of Applicant:** CASEY'S MARKETING COMPANY

**Name of Business (DBA):** CASEY'S GENERAL STORE #2914

**Address of Premises:** 1006 CHATBURN AVE

**City** Harlan

**County:** Shelby

**Zip:** 51537

**Business** (712) 755-7891

**Mailing** PO Box 3001

**City** Ankeny

**State** IA

**Zip:** 500218045

**Contact Person**

**Name** Jessica Fisher-Comstock, Store Operations

**Phone:** (515) 446-6404

**Email** jessica.fisher@caseys.com

**Classification** Class E Liquor License (LE)

**Term:** 12 months

**Effective Date:** 10/13/2020

**Expiration Date:** 10/12/2021

**Privileges:**

Class B Wine Permit

Class C Beer Permit (Carryout Beer)

Class E Liquor License (LE)

Sunday Sales

**Status of Business**

**BusinessType:** Publicly Traded Corporation

**Corporate ID Number:** XXXXXXXXXX

**Federal Employer ID** XXXXXXXXXX

**Ownership**

**42-0935283 CASEY'S GENERAL  
STORES, INC.**

**First Name:** 42-0935283

**Last Name:** CASEY'S GENERAL STORES, INC.

**City:** ANKENY

**State:** Iowa

**Zip:** 50021-804

**Position:** OWNER

**% of Ownership:** 100.00%

**U.S. Citizen:** Yes

**JOHN SOUPENE**

**First Name:** JOHN

**Last Name:** SOUPENE

**City:** ANKENY

**State:** Iowa

**Zip:** 50023

**Position:** VICE PRESIDENT

**% of Ownership:** 0.00%

**U.S. Citizen:** Yes

**JULIA JACKOWSKI**

**First Name:** JULIA

**Last Name:** JACKOWSKI

City: URBANDALE

State: Iowa

Zip: 50322

Position: SECRETARY

% of Ownership: 0.00%

U.S. Citizen: Yes

**James Pistillo**

First Name: James

Last Name: Pistillo

City: Urbandale

State: Iowa

Zip: 50323

Position: Treasurer

% of Ownership: 0.00%

U.S. Citizen: Yes

**MEGAN ELFERS**

First Name: MEGAN

Last Name: ELFERS

City: CLIVE

State: Iowa

Zip: 50325

Position: PRESIDENT

% of Ownership: 0.00%

U.S. Citizen: Yes

#### Insurance Company Information

Insurance Company: Merchants Bonding Company

Policy Effective Date: 10/13/2020

Policy Expiration 01/01/1900

Bond Effective 2

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective Date:

Temp Transfer Expiration Date:



**RESOLUTION NO. 2409**

**RESOLUTION APPROVING EXECUTION AND DELIVERY OF QUIT CLAIM  
DEED CONVEYING CITY OWNED PROPERTY, LOTS 30-33 IN G. H.  
CHRISTIANSSEN SUB-DIVISION IN THE CITY OF HARLAN, IOWA**

WHEREAS, On September 1, 2009, the City Council of the City of Harlan, Iowa, did authorize, per Resolution No. 1881, the sale of Lots 1-79 in G. H. Christiansen, at the price and terms shown on a schedule which is on file in the office of the City Clerk, and

WHEREAS, public notice was given as required by law and public hearing was held on August 18, 2020 and no written or oral objections were presented to the proposed sale of the City owned property described above, and

WHEREAS, per Resolution No. 2380, adopted 09/03/2019, due to the negative effects of local economic constraints, the Purchase Agreement for said Lots 1-79 in the G.H. Christiansen Sub-Division was set at \$1,000.00 per lot, effective until 09/30/2020, and

WHEREAS, a Quit Claim Deed has been prepared by the City Attorney to consummate the transfer of title to said Lots 30-33 to Patriot's Choice, LLC.

NOW, THEREFORE BE IT RESOLVED BY the City Council of the City of Harlan, Iowa, that the Quit Claim Deed conveying the following described property to Patriot's Choice LLC is hereby approved:

Lots 30-33, G.H. Christiansen Subdivision, Harlan, Shelby County, Iowa.

The Mayor and City Clerk are hereby authorized to execute and deliver said Quit Claim Deed to the above-named purchaser(s) upon payment of the purchase price of \$4,000.00.

Passed and approved this 18<sup>th</sup> day of August 2020.

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Mike Kolbe, Mayor

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ATTEST: Jane Smith, City Clerk

## **RESOLUTION NO. 2410**

### **RESOLUTION REQUESTING REIMBURSEMENT FROM THE IOWA COVID-19 GOVERNMENT RELIEF FUND**

A resolution by the City of Harlan to request reimbursement for eligible costs related to the COVID-19 public health emergency from the Iowa COVID-19 Government Relief Fund.

WHEREAS, the United States Congress approved the Coronavirus Aid, Relief, and Economic Security (CARES) Act to provide economic relief related to the COVID-19 pandemic.

WHEREAS, Governor Kim Reynolds allocated \$100 million of the State of Iowa's CARES Act funding to local governments for direct expenses incurred in response to the COVID-19 emergency.

WHEREAS, local government funding reimbursements may only be used for necessary expenditures incurred due to the COVID-19 pandemic, were not accounted for in the current fiscal year city budget, were incurred during the time period of March 1, 2020 through December 30, 2020 and have not been reimbursed from other sources.

NOW, THEREFORE BE IT RESOLVED, the City of Harlan requests a reimbursement of eligible expenditures in response to the COVID-19 public health emergency.

Hereby RESOLVED by the City Council of the City of Harlan on this 18<sup>th</sup> day of August 2020.

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Mike Kolbe, Mayor

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ATTEST: Jane Smith, City Clerk



**RESOLUTION NO. 2411**

**RESOLUTION DIRECTING SALE OF \$3,940,000 (SUBJECT TO ADJUSTMENT PER TERMS OF OFFERING) GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2020**

WHEREAS, bids have been received for the Notes described as follows and the best bid received (with permitted adjustments, if any) is determined to be the following:

\$3,940,000 (SUBJECT TO ADJUSTMENT PER  
TERMS OF OFFERING) GENERAL OBLIGATION  
CAPITAL LOAN NOTES, SERIES 2020

Bidder: \_\_\_\_\_ of \_\_\_\_\_

The terms of award:

Final Par Amount as adjusted: \$ \_\_\_\_\_

Purchase Price as adjusted: \$ \_\_\_\_\_

True Interest Rate: \_\_\_\_\_ %

Net Interest Cost: \$ \_\_\_\_\_

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HARLAN, STATE OF IOWA:

Section 1. That the bid for the Notes as above set out is hereby determined to be the best and most favorable bid received and, the Notes are hereby awarded as described above.

Section 2. That the statement of information for Note bidders and the form of contract for the sale of the Notes are hereby approved and the Mayor and Clerk are authorized to execute the same on behalf of the City.

Section 3. That all acts of the Clerk done in furtherance of the sale of the Notes are hereby ratified and approved.

PASSED AND APPROVED this 18th day of August 2020

\_\_\_\_\_  
Mike Kolbe, Mayor

\_\_\_\_\_  
ATTEST: Jane Smith, City Clerk

**RESOLUTION NO. 2412**

**RESOLUTION AUTHORIZING THE REDEMPTION OF OUTSTANDING GENERAL OBLIGATION BONDS, SERIES 2011, OF THE CITY OF HARLAN, STATE OF IOWA, DATED JUNE 1, 2011, AND DIRECTING NOTICE BE GIVEN**

WHEREAS, the City did by resolution dated May 24, 2011, authorize the issuance of \$990,000 General Obligation Bonds, Series 2011, (the "Bonds") dated June 1, 2011; and

WHEREAS, the Bonds are redeemable in any order of their numbering on June 1, 2018 or any date thereafter upon giving notice in the manner provided in the resolution authorizing the issuance of the Bonds; and

WHEREAS, it is deemed necessary and advisable that \$465,000 be so redeemed on September 18, 2020 and notice of redemption be given according to the terms of the resolution authorizing issuance of the Bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HARLAN, STATE OF IOWA:

Section 1. That outstanding General Obligation Bonds, dated June 1, 2011, in the principal amount of \$465,000, be and the same are hereby redeemed as of September 18, 2020.

Section 2. The Registrar and Paying Agent, UMB Bank, n.a. of West Des Moines, Iowa, successor to Bankers Trust Company of Des Moines, Iowa, is hereby authorized and directed to cause notice of such redemption be given not less than thirty (30) days prior to the redemption date and to cause notice of redemption to be mailed to the registered owners of the Bonds by ordinary mail, and to notify DTC

Section 3. The City Treasurer is hereby authorized and directed to cause to be deposited in a separate fund sum sufficient to pay all principal and interest on the redeemed Bonds to the date of redemption and to notify the City's dissemination agent to post the Notice of Redemption to the MSRB's website (EMMA) in searchable PDF format for the refunded Bonds in accordance with the Continuing Disclosure Certificate for the Bonds.

Section 4. That the form of such notice be substantially as follows:

**NOTICE OF THE CALL OF BONDS FOR REDEMPTION TO THE HOLDERS OF THE FOLLOWING DESCRIBED BONDS:**

Please take notice that the Bonds described below have been called for redemption. Owners of the Bonds should present their Bonds for payment on the redemption date.

Issuer: City of Harlan, State of Iowa

Original Issue Amount: \$990,000

Bond Issue: General Obligation Bonds,

Series 2011 Dated Date: June 1, 2011

Redemption Date: September 18, 2020

Redemption Price: Par, plus accrued interest

<u>Bonds Called for Redemption</u>			
<u>CUSIP Numbers</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>Maturity June 1st</u>
412630 HH1	\$140,000	3.25%	2022
412630 HK4	\$155,000	3.50%	2024
412630 HM0	\$170,000	3.80%	2026

No representation is made as to the accuracy of the CUSIP numbers printed herein or on the Bonds.

The above Bonds should be presented to UMB Bank, n.a. of West Des Moines, Iowa, successor to Bankers Trust Company of Des Moines, Iowa. This represents a full call of the outstanding obligations. All interest will cease to accrue on the Redemption Date.

UMB BANK, N.A. OF WEST DES MOINES,  
IOWA

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Registrar

(End of Notice)

Hereby RESOLVED by the City Council of the City of Harlan on this 18<sup>th</sup> day of August 2020.

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Mike Kolbe, Mayor

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ATTEST: Jane Smith, City Clerk



## **RESOLUTION NO. 2413**

### **RESOLUTION AUTHORIZING THE REDEMPTION OF OUTSTANDING GENERAL OBLIGATION BONDS, SERIES 2012, OF THE CITY OF HARLAN, STATE OF IOWA, DATED JUNE 27, 2012, AND DIRECTING NOTICE BE GIVEN**

WHEREAS, the City did by resolution dated June 5, 2012, authorize the issuance of \$2,455,000 General Obligation Bonds, Series 2012, (the "Bonds") dated June 27, 2012; and

WHEREAS, the Bonds are redeemable in any order of their numbering on June 1, 2020 or any date thereafter upon giving notice in the manner provided in the resolution authorizing the issuance of the Bonds; and

WHEREAS, it is deemed necessary and advisable that \$1,260,000 be so redeemed on September 18, 2020 and notice of redemption be given according to the terms of the resolution authorizing issuance of the Bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HARLAN, STATE OF IOWA:

Section 1. That outstanding General Obligation Bonds, dated June 27, 2012, in the principal amount of \$1,260,000, be and the same are hereby redeemed as of September 18, 2020.

Section 2. The Registrar and Paying Agent, UMB Bank, n.a. of West Des Moines, Iowa, successor to Bankers Trust Company of Des Moines, Iowa, is hereby authorized and directed to cause notice of such redemption be given not less than thirty (30) days prior to the redemption date and to cause notice of redemption to be mailed to the registered owners of the Bonds, and to notify DTC.

Section 3. The City Treasurer is hereby authorized and directed to cause to be deposited in a separate fund sum sufficient to pay all principal and interest on the redeemed Bonds to the date of redemption and to notify the City's dissemination agent to post the Notice of Redemption to the MSRB's website (EMMA) in searchable PDF format for the refunded Bonds in accordance with the Continuing Disclosure Certificate for the Bonds.

Section 4. That the form of such notice be substantially as follows:

#### **NOTICE OF THE CALL OF BONDS FOR REDEMPTION TO THE HOLDERS OF THE FOLLOWING DESCRIBED BONDS:**

Please take notice that the Bonds described below have been called for redemption.

Owners of the Bonds should present their Bonds for payment on the redemption date.

Issuer: City of Harlan, State of Iowa

Original Issue Amount: \$2,455,000

Bond Issue: General Obligation Bonds,  
Series 2012 Dated Date: June 27, 2012  
Redemption Date: September 18, 2020  
Redemption Price: Par, plus accrued  
interest

Bonds Called for Redemption

<u>CUSIP Numbers</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>Maturity June 1st</u>
412630 HW8	\$165,000	2.00%	2021
412630 HX6	\$170,000	2.00%	2022
412630 HY4	\$175,000	2.00%	2023
412630 HZ1	\$180,000	2.10%	2024
412630 JA4	\$185,000	2.25%	2025
412630 JB2	\$190,000	2.40%	2026
412630 JC0	\$195,000	2.50%	2027

No representation is made as to the accuracy of the CUSIP numbers printed herein or on the Bonds.

The above Bonds should be presented to UMB Bank, n.a. of West Des Moines, Iowa, successor to Bankers Trust Company of Des Moines, Iowa. This represents a full call of the outstanding obligations. All interest will cease to accrue on the Redemption Date.

UMB BANK, N.A. OF WEST DES MOINES,  
IOWA

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Registrar

(End of Notice)

Hereby RESOLVED by the City Council of the City of Harlan on this 18<sup>th</sup> day of August 2020.

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Mike Kolbe, Mayor

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ATTEST: Jane Smith, City Clerk

## **RESOLUTION NO. 2414**

### **RESOLUTION AUTHORIZING THE REDEMPTION OF OUTSTANDING GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2018, OF THE CITY OF HARLAN, STATE OF IOWA, DATED MAY 30, 2018, AND DIRECTING NOTICE BE GIVEN**

WHEREAS, the City did by resolution dated May 15, 2018, authorize the issuance of \$1,395,000 General Obligation Capital Loan Notes, Series 2018, (the "Notes") dated May 30, 2018; and

WHEREAS, the Notes are redeemable in any order of their numbering at any time or any date thereafter upon giving notice in the manner provided in the resolution authorizing the issuance of the Notes; and

WHEREAS, it is deemed necessary and advisable that \$1,135,000 be so redeemed on September 18, 2020 and notice of redemption be given according to the terms of the resolution authorizing issuance of the Notes.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HARLAN, STATE OF IOWA:

Section 1. That outstanding General Obligation Capital Loan Notes, dated May 30, 2018, in the principal amount of \$1,135,000, be and the same are hereby redeemed as of September 18, 2020.

Section 2. The Registrar and Paying Agent, UMB Bank, n.a. of West Des Moines, Iowa, successor to Bankers Trust Company of Des Moines, Iowa, is hereby authorized and directed to cause notice of such redemption be given not less than thirty (30) days prior to the redemption date and to cause notice of redemption to be given to the registered owners of the Notes, and to notify DTC.

Section 3. The City Treasurer is hereby authorized and directed to cause to be deposited in a separate fund sum sufficient to pay all principal and interest on the redeemed Notes to the date of redemption and to notify the City's dissemination agent to post the Notice of Redemption to the MSRB's website (EMMA) in searchable PDF format for the refunded Notes in accordance with the Continuing Disclosure Certificate for the Notes.

Section 4. That the form of such notice be substantially as follows:

#### **NOTICE OF THE CALL OF NOTES FOR REDEMPTION TO THE HOLDERS OF THE FOLLOWING DESCRIBED NOTES:**

Please take notice that the Notes described below have been called for redemption.

Owners of the Notes should present their Notes for payment on the redemption date.

Issuer: City of Harlan, State of Iowa

Original Issue Amount: \$1,395,000



Note Issue: General Obligation Capital Loan Notes,

Series 2018 Dated Date: May 30, 2018

Redemption Date: September 18, 2020

Redemption Price: Par, plus accrued interest

Notes Called for Redemption

<u>Principal Amount</u>	<u>Interest Rate</u>	<u>Maturity June 1st</u>
\$190,000	2.000%	2021
\$160,000	2.250%	2022
\$165,000	2.235%	2023
\$170,000	2.500%	2024
\$170,000	2.550%	2025
\$175,000	2.650%	2026
\$50,000	2.800%	2027
\$55,000	3.000%	2028

The above Notes should be presented to UMB Bank, n.a. of West Des Moines, Iowa, successor to Bankers Trust Company of Des Moines, Iowa. This represents a full call of the outstanding obligations. All interest will cease to accrue on the Redemption Date.

UMB BANK, N.A. OF WEST DES MOINES,  
IOWA

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Registrar

(End of Notice)

Hereby RESOLVED by the City Council of the City of Harlan on this 18<sup>th</sup> day of August 2020.

---

Mike Kolbe, Mayor

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ATTEST: Jane Smith, City Clerk



**ORDINANCE NO. 2020-05**

**AN ORDINANCE AMENDING CHAPTER 65 OF THE CODE OF ORDINANCES FOR THE CITY OF HARLAN, IOWA PERTAINING TO STOP OR YIELD REQUIREMENTS, BY AMENDING SECTION 65.01, SUBSECTION 156 AND ADDING A NEW PROVISION TO SECTION 65.01 AT SUBSECTION 176.**

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF HARLAN, IOWA:

**SECTION 1. AMENDING, IN ITS ENTIRETY, THE PROVISION FOUND AT SECTION 65.01, SUBSECTION 156 OF THE CODE OF ORDINANCES OF CITY OF HARLAN, IOWA, TO REFLECT THE FOLLOWING LANGUAGE:**

**156. Gary Scull Drive. Vehicles traveling south on Gary Scull Drive shall stop at its west intersection with Dye Street.**

**SECTION 2. ADDING A NEW STOP SIGN PROVISION TO SECTION 65.01 TO READ AS FOLLOWS:**

**176. Dye Street. Vehicles traveling west on Dye Street shall stop at its east intersection with Gary Scull Drive.**

**SECTION 4. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 5. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 6. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mike Kolbe, Mayor

\_\_\_\_\_  
Attest: Jane Smith, City Clerk

**“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, held electronically at 5:15 o'clock P.M. the 1<sup>st</sup> day of September 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT ELECTRONICALLY VIA CONFERENCE CALL: Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger

ABSENT: None

The City Clerk presented the agenda. It was moved by Petersen and seconded by Rudolph to approve the agenda. The motion carried unanimously. A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Christensen and seconded by Bladt that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 08/18/2020 Council meeting
- B. Claims List No. 1225 in the amount of \$107,480.88
- C. New Fire Department member, Matt Worthey

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried, and the Consent Agenda items were approved and adopted.

It was moved by Kroger and seconded by Rudolph to approve the noise variance from Kirk and Christine Petersen for October 17<sup>th</sup> at the Harlan Golf and Country Club.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

It was moved by Petersen and seconded by Schaben to approve the street closing permit from the HCHS Student Council for the Homecoming Parade on September 18<sup>th</sup>.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

Council member Kroger introduced **Resolution 2418 approving purchase agreement concept for conveying city-owned property in G.H. Christiansen subdivision for \$1000 per lot, due to local economic constraints, effective until September 30, 2021** Council Member Rudolph seconded the motion.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

Council member Kroger introduced **Resolution 2419 APPROVING IOWA DEPARTMENT OF TRANSPORTATION (IDOT) 2020 STREET FINANCE REPORT AND AUTHORIZING THE CITY CLERK TO SIGN SAME** Council Member Petersen seconded the motion.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

Council member Petersen introduced **Resolution 2420 RESOLUTION APPOINTING UMB BANK, N.A. OF WEST DES MOINES, IOWA, TO SERVE AS PAYING AGENT, NOTE REGISTRAR, AND TRANSFER AGENT, APPROVING THE PAYING AGENT AND NOTE REGISTRAR AND TRANSFER AGENT AGREEMENT AND AUTHORIZING THE EXECUTION OF THE AGREEMENT.** Council Member Rudolph seconded the motion.

A roll call vote was had which was as follows:

AYES: Blatt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

Council member Rudolph introduced **Resolution 2421 RESOLUTION AMENDING THE "RESOLUTION AUTHORIZING THE ISSUANCE OF \$1,015,000 GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2020, AND LEVYING A TAX FOR THE PAYMENT THEREOF", PASSED AND APPROVED ON MARCH 17, 2020, BY SUBSTITUTING A NEW RESOLUTION THEREFOR, APPROVING AND AUTHORIZING A FORM OF LOAN AGREEMENT, AUTHORIZING AND APPROVING THE ISSUANCE OF \$3,850,000 GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2020, AND LEVYING A TAX FOR THE PAYMENT THEREOF; APPROVAL OF THE TAX EXEMPTION CERTIFICATE AND CONTINUING DISCLOSURE CERTIFICATE** Council Member Christensen seconded the motion.

A roll call vote was had which was as follows:

AYES: Blatt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

It was moved by Blatt and seconded by Schaben to approve the one-year renewal of the current employee Union Contract.

A roll call vote was had which was as follows:

AYES: Blatt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

The City Administrator presented his report.

The Mayor presented his report.

The Mayor read a Suicide Prevention Proclamation.

It was moved by Schaben and seconded by Petersen to approve the Mayors appointment of City Administrator, City Clerk/Finance Director, Deputy City Clerk and Building Inspector as the Rehab Housing Committee for CDBG Housing project.

A roll call vote was had which was as follows:

AYES: Blatt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

It was moved by Rudolph and seconded by Christensen to approve the Mayors appointment of Ron Buck to the Tree Commission to fulfill a term to expire 05/16/2022.

A roll call vote was had which was as follows:

AYES: Blatt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*

**“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, held electronically at 5:15 o'clock P.M. the 15<sup>th</sup> day of September 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT ELECTRONICALLY VIA CONFERENCE CALL: Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger

ABSENT: None

The City Clerk presented the amended agenda. It was moved by Rudolph and seconded by Christensen to approve the amended agenda.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Petersen and seconded by Bladt that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 09/01/2020 Council meeting
- B. Claims List No. 1226 in the amount of \$158,228.13
- C. Expenditure & Revenue reports for the month of August 2020
- D. Police statistical report for the month of August 2020
- E. Renewal Application CG Therkildsen Activity Center, 706 Victoria St., Class C Liquor License (LC) (Commercial)

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried, and the Consent Agenda items were approved and adopted.

The following bids were received for the Garfield Avenue pavement patching project:

- |   |             |
|---|-------------|
| 1. United Construction Services Corp., Atlantic, Iowa | \$37,637.00 |
| 2. Precision Concrete Services Inc., Atlantic, Iowa   | \$38,090.00 |
| 3. Ten Point Construction, Denison, Iowa              | \$43,946.04 |
| 4. Performance Grading LLC, Harlan, Iowa              | \$66,450.00 |

It was moved by Rudolph and seconded by Kroger to approve the bids received and award contract for the Garfield Avenue pavement patching project to United Construction Services Corp. of Atlantic, Iowa for \$37,637.00.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

Council member Petersen introduced **Resolution No. 2423 A Resolution setting the date of Tuesday, October 6, 2020 at 5:15 p.m. for a public hearing regarding the proposed sale of city-owned property, Lot 29, in G.H. Christiansen Subdivision in the City of Harlan, Iowa to Patriot's Choice, LLC for the purchase price of \$1,000.** Council Member Kroger seconded the motion.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried and the resolution was adopted.

A component of the N. 7<sup>th</sup> Street Bridge project is securing temporary easements for construction. Five properties will be impacted for a total easement cost of \$3,855.

It was moved by Bladt and seconded by Schaben to approve the North 7<sup>th</sup> Street Bridge project easement agreements.

A roll call vote was had which was as follows:  
AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
NAYS: None  
The motion carried.

Council member Kroger introduced **Resolution No. 2422 A Resolution setting the date of Tuesday, October 6, 2020 at 5:15 p.m. for a public hearing regarding adopting plans, specifications and estimate of costs for the North 7<sup>th</sup> Street Bridge Project.** Council Member Petersen seconded the motion. A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
NAYS: None  
The motion carried.

The City Administrator presented his report.

The Mayor presented his report.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*

# COMING EVENTS

FRIDAY, SEPTEMBER 11

VETS COMMISSION MEETING  
10:30 A.M. Zoom

MONDAY, SEPTEMBER 14

LIBRARY BOARD MEETING  
5:15 P.M. Zoom

TUESDAY, SEPTEMBER 15

CITY COUNCIL MEETING  
5:15 P.M. Council Chambers/Zoom

MONDAY, SEPTEMBER 21

FIRE DEPT. MEETING NIGHT  
7:00 P.M. Zoom

WEDNESDAY, SEPTEMBER 23

PARK & RECREATION MEETING  
12:00 P.M. Zoom

THURSDAY, SEPTEMBER 24

HMU BOARD MEETING  
PUBLIC VIA ZOOM 4:00 P.M.

WEDNESDAY, SEPTEMBER 30

AIRPORT COMMISSION MEETING  
7:00 A.M. Harlan Municipal Airport

MONDAY, OCTOBER 5

FIRE DEPT. MEETING NIGHT  
7:00 P.M. Zoom

TUESDAY, OCTOBER 6

CITY COUNCIL MEETING  
5:15 P.M. Council Chambers/Zoom

THURSDAY, OCTOBER 8

HMU ELECTRONIC BOARD MEETING

09/10/20

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**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**SEPTEMBER 15, 2020, 5:15 P.M**

Due to the COVID-19 crisis, the City Council will be meeting electronically utilizing Zoom.com. Mayor, Council, Staff, and the Public can participate remotely via conference call by telephone or on their own computer.

Participate by internet connection: <https://us02web.zoom.us/j/82666582194>  
Meeting ID: 826 6658 2194

Participate by phone: dial #1-312-626-6799 Meeting ID: 826 6658 2194

**1. OPENING BUSINESS**

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Roll Call Vote*)
- D. Conflict of Interest (state if applicable)

**2. CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 09/01/2020 Council meeting
- B. Abstract No. 1226 in the amount of \$158,228.13
- C. Expenditure & Revenue reports for the month of August 2020
- D. Police statistical report for the month of August 2020
- E. Renewal Application CG Therkildsen Activity Center, 706 Victoria St., Class C Liquor License (LC) (Commercial)

**3. OTHER BUSINESS**

- A. Report on bids and award contract for Garfield Avenue pavement patching (*Possible Action*)
- B. **Resolution No. 2421** A Resolution setting date for public hearing regarding the proposed sale of city-owned property, Lot 29, in G.H. Christiansen Subdivision in City of Harlan, Iowa to Patriot's Choice, LLC (*Roll Call Vote*)
- C. Review North 7<sup>th</sup> Street Bridge project Easement Agreements (*Possible Action*)
- D. **Resolution No. 2422** A Resolution setting the date for the public hearing regarding adopting plans, specifications, form of contract, and estimate of costs for North 7<sup>th</sup> Street Bridge Project (*Roll Call Vote*)

**4. OTHER REPORTS**

- A. City Administrator's Report
- E. Mayor's Report

**5. ADJOURN**

**“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, held electronically at 5:15 o'clock P.M. the 1<sup>st</sup> day of September 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT ELECTRONICALLY VIA CONFERENCE CALL: Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger  
ABSENT: None

The City Clerk presented the agenda. It was moved by Petersen and seconded by Rudolph to approve the agenda. The motion carried unanimously. A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
NAYS: None  
The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Christensen and seconded by Bladt that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 08/18/2020 Council meeting
- B. Claims List No. 1225 in the amount of \$107,480.88
- C. New Fire Department member, Matt Worthey

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
NAYS: None

The motion carried, and the Consent Agenda items were approved and adopted.

It was moved by Kroger and seconded by Rudolph to approve the noise variance from Kirk and Christine Petersen for October 17<sup>th</sup> at the Harlan Golf and Country Club. A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
NAYS: None  
The motion carried.

It was moved by Petersen and seconded by Schaben to approve the street closing permit from the HCHS Student Council for the Homecoming Parade on September 18<sup>th</sup>. A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
NAYS: None  
The motion carried.

Council member Kroger introduced **Resolution 2418 approving purchase agreement concept for conveying city-owned property in G.H. Christiansen subdivision for \$1000 per lot, due to local economic constraints, effective until September 30, 2021** Council Member Rudolph seconded the motion. A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
NAYS: None  
The motion carried.

Council member Kroger introduced **Resolution 2419 APPROVING IOWA DEPARTMENT OF TRANSPORTATION (IDOT) 2020 STREET FINANCE REPORT AND AUTHORIZING THE CITY CLERK TO SIGN SAME** Council Member Petersen seconded the motion. A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
NAYS: None  
The motion carried.

Council member Petersen introduced **Resolution 2420 RESOLUTION APPOINTING UMB BANK, N.A. OF WEST DES MOINES, IOWA, TO SERVE AS PAYING AGENT, NOTE REGISTRAR, AND TRANSFER AGENT, APPROVING THE PAYING AGENT AND NOTE REGISTRAR AND TRANSFER AGENT AGREEMENT AND AUTHORIZING THE EXECUTION OF THE AGREEMENT.** Council Member Rudolph seconded the motion. A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
NAYS: None

The motion carried.

Council member Rudolph introduced **Resolution 2421 RESOLUTION AMENDING THE "RESOLUTION AUTHORIZING THE ISSUANCE OF \$1,015,000 GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2020, AND LEVYING A TAX FOR THE PAYMENT THEREOF", PASSED AND APPROVED ON MARCH 17, 2020, BY SUBSTITUTING A NEW RESOLUTION THEREFOR, APPROVING AND AUTHORIZING A FORM OF LOAN AGREEMENT, AUTHORIZING AND APPROVING THE ISSUANCE OF \$3,850,000 GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2020, AND LEVYING A TAX FOR THE PAYMENT THEREOF; APPROVAL OF THE TAX EXEMPTION CERTIFICATE AND CONTINUING DISCLOSURE CERTIFICATE** Council

Member Christensen seconded the motion. A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
NAYS: None

The motion carried.

It was moved by Bladt and seconded by Schaben to approve the one-year renewal of the current employee Union Contract. A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
NAYS: None

The motion carried.

The City Administrator presented his report.

The Mayor presented his report.

The Mayor read a Suicide Prevention Proclamation.

It was moved by Schaben and seconded by Petersen to approve the Mayors appointment of City Administrator, City Clerk/Finance Director, Deputy City Clerk and Building Inspector as the Rehab Housing Committee for CDBG Housing project. A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
NAYS: None

The motion carried.

It was moved by Rudolph and seconded by Christensen to approve the Mayors appointment of Ron Buck to the Tree Commission to fulfill a term to expire 05/16/2022. A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
NAYS: None

The motion carried.

There being no further business, the meeting on motion adjourned.

Jane Smith, City Clerk	Mike Kolbe, Mayor
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*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>AMAZON</b>						
436934396594	SCREEN PROTECTORS & CASES - LIONS CLUB DONATION/LIB	170-5-410-6502	37.84	.00		
438995688896	DVDS - LIBRARY	001-5-410-6507	30.95	.00		
438995688896	BOOKS - LIBRARY	001-5-410-6505	28.44	.00		
445636998869	BOOK - LIBRARY	001-5-410-6505	4.99	.00		
445866743966	BOOKS - LIBRARY	001-5-410-6505	59.59	.00		
44996484364	BOOK - LIBRARY	001-5-410-6505	16.80	.00		
456458576849	SD CARD - POLICE	001-5-110-6332	62.16	.00		
456799577788	SQUARETRADE B2B 3-YEAR TABLETS - LIONS CLUB DONATIO	170-5-410-6502	63.27	.00		
457895636335	COVID-19 SUPPLIES - LIBRARY	001-5-410-6501	41.95	.00		
466364599589	BACKPACK - LIBRARY/TRUST	170-5-410-6502	9.99	.00		
466364599589	HARD CARRYING CASE(3) - LIBRARY	001-5-410-6419	50.97	.00		
466364599589	DVDS - LIBRARY	001-5-410-6507	29.47	.00		
466364599589	BOOKS - LIBRARY	001-5-410-6505	29.64	.00		
548778667878	BOOKS - LIBRARY	001-5-410-6505	58.31	.00		
555955968988	DVD - LIBRARY	001-5-410-6507	17.99	.00		
584788854367	DVD - LIBRARY	001-5-410-6507	17.96	.00		
657747857976	LENOVO SMART TAB - LIONS CLUB DONATION/LIBRARY	170-5-410-6502	259.95	.00		
76998575993	USB PORT - POLICE	001-5-110-6332	29.97	.00		
837895449648	DVDS - LIBRARY	001-5-410-6507	28.98	.00		
839437599647	DVDS - LIBRARY	001-5-410-6507	28.09	.00		
Total AMAZON:			907.31	.00		
<b>BAKER &amp; TAYLOR</b>						
2035437083	BOOKS - LIBRARY	001-5-410-6505	226.70	.00		
H23926568M	AUDIO BOOKS - LIBRARY	001-5-410-6505	4.25	.00		
Total BAKER & TAYLOR:			230.95	.00		
<b>BLACKSTONE PUBLISHING</b>						
1178398	AUDIO BOOKS - LIBRARY	001-5-410-6507	170.68	.00		
1179462	AUDIO BOOKS - LIBRARY	001-5-410-6507	162.74	.00		
Total BLACKSTONE PUBLISHING:			333.42	.00		
<b>CENTER POINT LARGE PRINT</b>						
1788696	BOOKS - LIBRARY	001-5-410-6505	136.62	.00		
Total CENTER POINT LARGE PRINT:			136.62	.00		
<b>CENTRAL SALT LLC</b>						
PS119-18998	DEICING SALT - STREET	110-5-250-6556	1,686.47	.00		
PS119-19098	DEICING SALT - STREET	110-5-250-6556	1,714.83	.00		
Total CENTRAL SALT LLC:			3,401.30	.00		
<b>COUNSEL OFFICE &amp; DOCUMENT</b>						
34AR489041	COPIER CONTRACT MAINT. - ACT. CTR	001-5-455-6510	38.77	.00		
34AR495451	COPIER CONTRACT MAINT. - ACT. CTR	001-5-455-6510	31.43	.00		
34AR495524	COPIER CONTRACT MAINT. - CITY HALL	001-5-699-6415	102.34	.00		
34AR495524	COPIER CONTRACT MAINT. - FIRE	001-5-150-6507	55.47	.00		
34AR495524	COPIER CONTRACT MAINT. - POLICE	001-5-110-6507	59.30	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
34AR495623	COPIER CONTRACT MAINT. - LIBRARY	001-5-410-6419	131.80	.00		
Total COUNSEL OFFICE & DOCUMENT:						
			419.11	.00		
DOLL DISTRIBUTING						
380127	BAR SUPPLIES - ACH/VET'S	001-5-470-6548	517.50	517.50	09/03/2020	
Total DOLL DISTRIBUTING:						
			517.50	517.50		
DON'S PIONEER UNIFORMS						
64895	HOLSTER - POLICE	001-5-110-6504	139.98	.00		
Total DON'S PIONEER UNIFORMS:						
			139.98	.00		
ELECTRIC PUMP						
0888636-IN	FLYGT LIFT PUMP IN TOWN LIFT STATION - SANIT.	610-5-815-6350	22,789.00	.00		
Total ELECTRIC PUMP:						
			22,789.00	.00		
EMPLOYEE BENEFIT SYSTEMS						
92020	EMPLOYEE FLEX - 2020	004-5-930-6185	130.17	.00		
Total EMPLOYEE BENEFIT SYSTEMS:						
			130.17	.00		
FARMERS MUTUAL TELEPHONE						
92020	PHONE, CABLE, INTERNET BUNDLE - AIRPORT	001-5-280-6374	273.77	.00		
Total FARMERS MUTUAL TELEPHONE:						
			273.77	.00		
GALLS LLC						
16395966	CLOTHING ALLOWANCE - L. WHYTE	001-5-110-6181	53.49	.00		
Total GALLS LLC:						
			53.49	.00		
H.M.U.						
82020	UTILITIES/AUG - S.C.C.I.	001-5-520-6374	1,268.22	1,268.22	09/10/2020	
82020	UTILITIES/AUG - COMMUNITY GARDEN	001-5-699-6375	59.60	59.60	09/10/2020	
82020	UTILITIES/AUG - PARKS	001-5-430-6374	1,987.86	1,987.86	09/10/2020	
82020	UTILITIES/AUG - FIRE	001-5-150-6374	578.65	578.65	09/10/2020	
82020	UTILITIES/AUG - CITY FAC.	001-5-650-6374	1,101.76	1,101.76	09/10/2020	
82020	UTILITIES/AUG - VET'S	001-5-470-6374	1,561.60	1,561.60	09/10/2020	
82020	UTILITIES/AUG - POOL	001-5-460-6374	5,293.21	5,293.21	09/10/2020	
82020	UTILITIES/AUG - STREET	110-5-214-6374	180.09	180.09	09/10/2020	
82020	UTILITIES/AUG - SANIT.	610-5-815-6374	6,236.00	6,236.00	09/10/2020	
82020	UTILITIES/AUG - STREET LIGHTS	110-5-214-6371	3,690.55	3,690.55	09/10/2020	
82020	UTILITIES/AUG - DOWNTOWN STREET LIGHTS	110-5-214-6372	116.47	116.47	09/10/2020	
82020	UTILITIES/AUG - ACT. CTR	001-5-465-6374	1,024.91	1,024.91	09/10/2020	
82020	UTILITIES/AUG - LIBRARY	001-5-410-6374	971.31	971.31	09/10/2020	
82020-1	PHONE/SEPT - CITY HALL	001-5-620-6373	219.64	219.64	09/10/2020	
82020-1	CABLE/SEPT - CITY HALL/CITY FAC.	001-5-650-6374	109.55	109.55	09/10/2020	
82020-1	PHONE, FAX & CABLE/SEPT - S.C.C.I.	001-5-520-6374	299.28	299.28	09/10/2020	
82020-1	PHONE/SEPT - FIRE	001-5-150-6373	119.98	119.98	09/10/2020	
82020-1	PHONE/SEPT - POLICE	001-5-110-6373	136.06	136.06	09/10/2020	

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided C
82020-1	PHONE/SEPT - DOG POUND/CITY FAC.	001-5-650-6373	114.99	114.99	09/10/2020	
82020-1	PHONE/SEPT - PARKS/JJ JENSEN	001-5-430-6373	16.50	16.50	09/10/2020	
82020-1	PHONE/SEPT - STREET	110-5-214-6373	89.49	89.49	09/10/2020	
82020-1	PHONE/SEPT - VET'S	001-5-470-6373	119.98	119.98	09/10/2020	
82020-1	PHONE & INTERNET/SEPT - POOL	001-5-460-6373	167.47	167.47	09/10/2020	
82020-1	PHONE & INTERNET/SEPT - ACT. CTR	001-5-455-6373	170.98	170.98	09/10/2020	
82020-1	PHONE & INTERNET/SEPT. - SANIT.	610-5-815-6373	104.47	104.47	09/10/2020	
82020-1	PHONE & INTERNET/SEPT - LIBRARY	001-5-410-6373	230.48	230.48	09/10/2020	
Total H.M.U.:			25,969.10	25,969.10		
<b>HARLAN NEWSPAPERS</b>						
10605	BOOK SALE BANNER - LIBRARY	001-5-410-6490	46.00	.00		
82020	POLICE OFFICER AD - POLICE	001-5-110-6402	162.40	.00		
82020	GENERAL/LEGAL ADS	001-5-699-6402	592.86	.00		
82020-1	BANNER AD - LIBRARY	001-5-410-6490	36.00	.00		
Total HARLAN NEWSPAPERS:			837.26	.00		
<b>HENNINGSEN CONST. INC.</b>						
101590	COLD PATCH - STREET	110-5-210-6462	742.40	.00		
Total HENNINGSEN CONST. INC.:			742.40	.00		
<b>IDALS</b>						
-92020	DOG POUND LICENSE RENEWAL - AW 805	001-5-190-6554	75.00	.00		
Total IDALS:			75.00	.00		
<b>IMPACT7G</b>						
31787	BULK SAMPLE ANALYSIS - FIRE	001-5-150-6428	375.00	.00		
Total IMPACT7G:			375.00	.00		
<b>IOWA EMERGENCY VEHICLE INSTALLS</b>						
19-144	2020 EXPLORER(K9) WORK - POLICE	001-5-110-6722	11,106.36	.00		
Total IOWA EMERGENCY VEHICLE INSTALLS:			11,106.36	.00		
<b>IOWA PEACE OFFICERS ASSOCIATION</b>						
92020	IPOA DUES FOR 2020-21 - POLICE	001-5-110-6220	180.00	.00		
Total IOWA PEACE OFFICERS ASSOCIATION:			180.00	.00		
<b>JACOBSEN INC</b>						
INV0112937	WATER HYDRANT PARTS - SANIT.	610-5-815-6310	170.30	.00		
Total JACOBSEN INC:			170.30	.00		
<b>JOHNSON CONTROLS</b>						
21840328	ANNUAL TEST & INSPECTION FIRE ALARM SYSTEM - LIBRARY	001-5-410-6450	630.00	.00		



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total JOHNSON CONTROLS:						
KNOD RADIO STATION						
127745	HELP WANTED/PD - POLICE	001-5-110-6402	157.50	.00		
Total KNOD RADIO STATION:						
KROGER & SONS HAULING LLC						
3423	TRASH REMOVAL/AUG - ACT. CTR	001-5-455-6310	83.25	.00		
3439	TRASH REMOVAL/AUG - FIRE	001-5-150-6310	40.00	.00		
3446	TRASH REMOVAL/AUG - CITY HALL	001-5-650-6310	30.00	.00		
3450	TRASH REMOVAL/AUG - LIBRARY	001-5-410-6310	30.00	.00		
3472	TRASH REMOVAL/AUG - PARKS	001-5-430-6310	112.00	.00		
3483	TRASH REMOVAL/AUG - POOL	001-5-460-6310	60.00	.00		
3486	TRASH REMOVAL/AUG - VET'S	001-5-470-6310	20.00	.00		
3487	TRASH REMOVAL/AUG - SANIT.	610-5-815-6423	60.00	.00		
Total KROGER & SONS HAULING LLC:						
MASTERCARD/TOWN & COUNTRY						
82020	MOUTHPIECE FST - POLICE	001-5-110-6504	190.00	.00		
82020	NUISANCE MAILING - POLICE	001-5-110-6507	6.95	.00		
82020	HAND SANITIZER/COVID-19 - POLICE	001-5-110-6512	314.45	.00		
82020	CLOTHING ALLOWANCE - F. CLARK	001-5-110-6181	109.99	.00		
82020	NUISANCE MAILING - POLICE	001-5-110-6507	20.85	.00		
82020	NUISANCE MAILING - POLICE	001-5-110-6507	6.95	.00		
82020	POSTAGE - POLICE	001-5-110-6507	7.50	.00		
82020	VPI PET INS. - K-9/POLICE	001-5-110-6555	92.24	.00		
82020	REFUND FROM 2020 ANNUAL CONF. REGIS - POLICE	001-5-110-6230	550.00	.00		
82020	POSTAGE - POLICE	001-5-110-6507	15.75	.00		
82020	TASER CEW INSTRUCTOR CERT./YAMADA - POLICE	001-5-110-6230	495.00	.00		
82020-1	LIFEGUARD CERIFICATION/AUTHORIZED PROVIDER - POOL	001-5-460-6233	342.00	.00		
82020-1	BIRD BANGER(GEESE) - PARKS	001-5-430-6310	263.97	.00		
82020-1	POOL PUTTY SETS - POOL	001-5-460-6310	79.76	.00		
82020-1	BUG TRAP - PARKS	001-5-430-6310	5.44	.00		
82020-1	BUG TRAPS - POOL	001-5-460-6310	23.96	.00		
82020-1	SAMPLE SHIPPING - POOL	001-5-460-6458	10.15	.00		
82020-1	GASKETS - PARKS	001-5-430-6310	23.86	.00		
82020-2	SD CARDS - POLICE	001-5-110-6507	27.25	.00		
82020-2	9 CUBE STORAGE ORGANIZER - LIBRARY	001-5-410-6310	96.00	.00		
82020-2	FACEBOOK ADS - LIBRARY	001-5-410-6490	52.91	.00		
82020-2	ADULT SUMMER LIBRARY PROGRAM PRIZE - LIBRARY	001-5-410-6490	50.00	.00		
82020-2	DVDS - LIBRARY	001-5-410-6507	43.38	.00		
82020-2	MICROSOFT MONTHLY FEE - LIBRARY	001-5-410-6419	60.00	.00		
82020-3	18TH DBQ WASTEWATER CONF./HADFIELD & KENKEL - SANIT.	610-5-815-6230	430.00	.00		
82020-3	SKID LOADER PARTS - SANIT.	610-5-815-6350	64.32	.00		
82020-3	FRAMES FOR PLANT PICTURES - SANIT.	610-5-815-6310	66.84	.00		
82020-4	TORK MULTIPURPOSE CONTROL - ACT. CTR	001-5-455-6310	254.06	.00		
82020-4	TORK MULTIPURPOSE CONTROL - VET'S	001-5-470-6310	127.03	.00		
82020-4	COVID 19 SUPPLIES - ACT. CTR	001-5-455-6310	14.99	.00		
82020-4	COVID 19 SUPPLIES - VET'S	001-5-470-6310	14.99	.00		
82020-4	BAR SUPPLIES - VET'S	001-5-470-6548	266.61	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
82020-5	POSTAGE - NUISANCE	001-5-515-6494	7.10	.00		
82020-5	POSTAGE - GENERAL	001-5-699-6508	2.30	.00		
82020-5	ACROBAT PRO/ADOBE - GENERAL	001-5-699-6419	15.89	.00		
82020-6	WATER RESCUE CLASS MEAL - FIRE	001-5-150-6230	148.69	.00		
82020-6	ICLOUD 200 GB STORAGE PLAN - FIRE	001-5-150-6373	3.20	.00		
82020-7	WATER TRUCK PART(#59) - STREET	110-5-214-6332	39.58	.00		
Total MASTERCARD/TOWN & COUNTRY:			3,243.96	.00		
<b>MES - MIDAM</b>						
IN1491923	4 GAS CALIBRATION MIX - FIRE	001-5-150-6546	312.17	.00		
IN1491925	EXTINGUISHERS - FIRE	001-5-150-6431	739.00	.00		
IN1491925	EXTINGUISHERS - POLICE	001-5-110-6504	59.00	.00		
Total MES - MIDAM:			1,110.17	.00		
<b>MICROFILM IMAGING SYSTEMS INC.</b>						
83782	SCANNING EQUIP. MONTHLY RENT - LIBRARY	001-5-410-6419	20.00	.00		
Total MICROFILM IMAGING SYSTEMS INC.:			20.00	.00		
<b>MYRTUE MEDICAL CENTER</b>						
92020	DRUG SCREENINGS - FIRE	001-5-699-6186	56.00	.00		
Total MYRTUE MEDICAL CENTER:			56.00	.00		
<b>NAPA - HARLAN PARTS INC.</b>						
678761	CUT OFF DISC - SANIT.	610-5-815-6310	42.25	.00		
681681	V-BELT - SANIT.	610-5-815-6310	16.15	.00		
682751	V-BELT - STREET	110-5-214-6332	31.15	.00		
683067	BRAKE FLUID - STREET	110-5-214-6332	6.51	.00		
683089	AIR FILTER - STREET	110-5-214-6332	106.22	.00		
683108	FUEL PUMP ASSY - PARKS	001-5-430-6332	181.88	.00		
683114	SUPPLIES - STREET	110-5-214-6332	16.39	.00		
683208	BRAKE FLUID - STREET	110-5-214-6332	18.75	.00		
683219	BATTERY - PARKS	001-5-430-6332	130.07	.00		
683241	BRAKE CLEANER - SANIT.	610-5-815-6310	35.88	.00		
Total NAPA - HARLAN PARTS INC.:			585.25	.00		
<b>NELSON FARM SUPPLY INC</b>						
158233	RENT OF TREE PULLER - PARKS	001-5-430-6310	100.00	.00		
159235	CHAIN LOOP, FILE GUIDE & SHARPEN CHAIN - FIRE	001-5-150-6546	110.85	.00		
Total NELSON FARM SUPPLY INC:			210.85	.00		
<b>O'REILLY AUTOMOTIVE INC.</b>						
0388-269444	MOLDING TAPE - POLICE	001-5-110-6332	7.24	.00		
0388-271348	WIPER BLADE & FLUID - PARKS	001-5-430-6332	11.77	.00		
0388-272486	MINI BULB - POLICE	001-5-110-6332	10.42	.00		
Total O'REILLY AUTOMOTIVE INC.:			29.43	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (
PETERSEN MOTORS LLC						
28620	TIRE REPAIR - POLICE	001-5-110-6332	22.43	.00		
Total PETERSEN MOTORS LLC:						
			22.43	.00		
PIGSLEY, SCOTT						
92020	FBO CONTRACT - SEPT. 2020 PYMT #1 - AIRPORT	001-5-280-6420	2,250.00	.00		
Total PIGSLEY, SCOTT:						
			2,250.00	.00		
PREMIER GLAZERS BEER & BEVERAGE						
W-4104906	BAR SUPPLIES - VET'S	001-5-470-6548	173.70	173.70	09/10/2020	
Total PREMIER GLAZERS BEER & BEVERAGE:						
			173.70	173.70		
R & S WASTE SYSTEMS INC						
866014	TRASH REMOVAL - AIRPORT	001-5-280-6310	47.12	.00		
Total R & S WASTE SYSTEMS INC:						
			47.12	.00		
RED OAK WELDING SUPPLIES INC.						
RENT8052	CO2 RENTAL/JUL - CITY FAC./DOG POUND	001-5-190-6554	30.60	.00		
RENT8128	CO2 RENTAL/AUG - CITY FAC./DOG POUND	001-5-190-6554	30.60	.00		
Total RED OAK WELDING SUPPLIES INC.:						
			61.20	.00		
REGIONAL WATER						
92020	WATER SERVICE/AUG - AIRPORT	001-5-280-6374	53.00	.00		
Total REGIONAL WATER:						
			53.00	.00		
SHELBY COUNTY AMBULANCE SERV						
92020	AMBULANCE CONTRIBUTION - SEPT	001-5-160-6413	4,675.00	.00		
Total SHELBY COUNTY AMBULANCE SERV:						
			4,675.00	.00		
SHELBY COUNTY AUDITOR						
82020	HOTEL/MOTEL TAX PYMT - QTR ENDING JUNE 2020	001-5-520-6497	7,665.28	.00		
Total SHELBY COUNTY AUDITOR:						
			7,665.28	.00		
SHELBY COUNTY SOLID WASTE						
349028	LANDFILL FEES - SANIT.	610-5-815-6423	8.00	.00		
349350	LANDFILL FEES - PARKS	001-5-430-6310	8.00	.00		
Total SHELBY COUNTY SOLID WASTE:						
			16.00	.00		
SHELBY COUNTY TREASURER						
92020	PROPERTY TAXES - 406 GARY SCULL DR	001-5-699-6370	255.00	255.00	09/03/2020	
92020	PROPERTY TAXES - 404 GARY SCULL DR	001-5-699-6370	289.00	289.00	09/03/2020	
Total SHELBY COUNTY TREASURER:						
			544.00	544.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided C
SONDERMAN CLEANING SERVICE						
21903	AIR FRESHENER SERVICE - LIBRARY	001-5-410-6310	42.50	.00		
21908	AIR FRESHENER SERVICE - FIRE	001-5-150-6310	42.50	.00		
Total SONDERMAN CLEANING SERVICE:			85.00	.00		
STATE LIBRARY OF IOWA						
20-237185	FY21 STATEWIDE DATABASE PKG SU. FEE- LIBRARY	001-5-410-6450	331.36	.00		
Total STATE LIBRARY OF IOWA:			331.36	.00		
STOWE RED-E-MIX						
26-82020	4000 PSI & HAUL CHARGE - STREET	110-5-215-6310	133.50	.00		
27-82020	C-6-C & HAUL CHARGE - STREET	110-5-215-6310	140.00	.00		
28-82020	7 SAX SAND MIX & HAUL CHARGE - STREET	110-5-215-6310	100.13	.00		
29-82020	4000 PSI & HAUL CHARGE - STREET	110-5-215-6310	33.38	.00		
Total STOWE RED-E-MIX:			407.01	.00		
STUDER HARLAN DO IT BEST HDWR						
A337260	PAINT - POLICE	001-5-110-6310	39.99	.00		
A337350	FLOOR SWEEPER & WASP KILLER - PARKS	001-5-430-6310	159.91	.00		
A338589	FILTERS - SANIT.	610-5-815-6310	21.98	.00		
A339003	MAIN LINE WATER FILTERS - SANIT.	610-5-815-6310	101.40	.00		
B383286	KEYBOARD DUSTER(2) & FITS A CHAMP 4 FV SEAL(2) - SANIT.	610-5-815-6310	30.56	.00		
B383772	10LB MIX LANDSCAPER SEED - DOG PARK	334-5-430-6370	51.98	.00		
B383870	PIPE CAP - POOL	001-5-460-6310	5.79	.00		
B384959	NUTS, BOLTS & SCREWS - PARKS	001-5-430-6310	6.47	.00		
Total STUDER HARLAN DO IT BEST HDWR:			418.08	.00		
T OF C COMMERCIAL LAUNDRY						
41874	RUG SERVICE - CUST#336/FIRE	001-5-150-6310	24.00	.00		
41983	RUG SERVICE - CUST#162/HPD	001-5-110-6310	24.00	.00		
Total T OF C COMMERCIAL LAUNDRY:			48.00	.00		
TELEDYNE ISCO INC						
00476171-2	SAMPLER REPAIRS & PARTS - SANIT.	610-5-815-6458	580.00	.00		
Total TELEDYNE ISCO INC:			580.00	.00		
THE JOURNAL HERALD						
82020	LAMINATING - SANIT.	610-5-815-6310	28.25	.00		
Total THE JOURNAL HERALD:			28.25	.00		
THE OFFICE STOP						
299287	OFFICE PAPER - GENERAL	001-5-699-6506	37.00	.00		
Total THE OFFICE STOP:			37.00	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided C
THUNDER GUNS						
383	AMMUNITION - POLICE	001-5-111-6728	660.00	660.00	09/03/2020	
Total THUNDER GUNS:						
			660.00	660.00		
VAN DIEST SUPPLY COMPANY						
78243	BUCCANEER PLUS - STREET	110-5-214-6310	75.00	.00		
78244	BUCCANEER PLUS - STREET	110-5-214-6310	75.00	.00		
Total VAN DIEST SUPPLY COMPANY:						
			150.00	.00		
WEIRICH WELDING						
2-FINAL	HANGAR DOOR REPLACEMENT/FINAL - AIRPORT	364-5-280-6410	64,709.25	.00		
Total WEIRICH WELDING:						
			64,709.25	.00		
Grand Totals:						
			158,228.13	27,864.30		

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Harlan Police Department  
Statistic Report

STATISTICS for the month of August 2020	Totals for this month	Total last year at this time (2019/20)	Year to date (2020/2021)
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ACCIDENT INVESTIGATIONS			
PD	1	7	7
PI	0	0	0
Fatality	0	0	0
Hit/Run	0	0	1

ARREST/WARRANT			
Felony	2	24	4
Misdemeanor	8	43	30

CRIMINAL COMPLAINTS			
Assault	2	1	7
Burglary	0	4	2
Child/Adult Abuse	0	2	0
Criminal Mischief	1	3	1
Domestic Abuse	1	3	1
Drug Offense	6	34	11
Alcohol Offense	1	11	5
OWI	0	3	3
Non-Sched Traffic	1	3	2
Harass/Stalking	1	0	2
Theft	5	6	8
Trespass	0	6	1
Sexual Assault	0	0	0
Forgery	0	0	0
Delivery of cont sub	0	0	0
Kidnapping	0	0	0
Disarming Peace Officer	0	0	0
Felony Eluding	0	0	0
Felon in Possession of Firearm	0	1	0
Ongoing Criminal Conduct	0	0	0

PATROL ACTIVITY			
Citations Issued	23	93	67
Parking Citations	3	11	4
Warnings	74	234	182
Security Checks	1063	3145	2304
Open/Drs/Wnd	7	10	11

<b>STATISTICS (cont)</b>	<b>Totals for this month</b>	<b>Total last year at this time (2019/2020)</b>	<b>Year to date (2020/2021)</b>
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<b>SPECIAL ACTIVITY</b>			
Alarms	6	20	21
Animal Calls	14	29	29
Death Investigation	2	2	6
Committals	4	9	5
Fights	1	14	10
Info Reports	3	11	5
Missing Person	0	6	0
Assists	147	303	276
Nuisances	0	5	7

<b>CALLS FOR SERVICE</b>	78	244	206
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<b>HOURS</b>			
Patrol Hours	456.5	1009	1007
Office Time	275.5	608	493
Other	244.5	508.5	485.5
Foot Patrol	12.5	53	32
Investigation	98	306.5	211.5

<b>MILEAGE</b>			
Total Patrol Miles	3665	9049	8143
Total Gas	560	1210	1218.5

<b>REVENUE</b>			
Report Copies	\$0.00	\$140.00	\$90.00
Car Imp/Storage	\$0.00	\$0.00	\$25.00
Veh Tow Bills	\$0.00	\$0.00	\$0.00
Dog Lic/Impnd	\$20.00	\$45.00	\$360.00
Clerk/Court Fines	\$2,778.24	\$2,432.54	\$4,221.52
Parking Violation	\$0.00	\$175.00	\$80.00
Transport Juv	\$0.00	\$0.00	\$0.00
Sale of Veh	\$0.00	\$0.00	\$0.00
Finger Printing	\$0.00	\$30.00	\$10.00
Donation PD	\$0.00	\$0.00	\$200.00
Misc	\$3.50	\$1.00	\$40.08
Veh Inspection/Res Officer	\$640.00	\$1,840.00	\$1,520.00
Peddler license	\$0.00	\$100.00	\$0.00
Donation/Reserves	\$0.00	\$0.00	\$468.92
Restitution	\$0.00	\$0.00	\$0.00
Forfeiture Funds	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$3,441.74</b>	<b>\$4,763.54</b>	<b>\$7,015.52</b>



Applicant License Application ( LC0032901 )

Name of Applicant: City of Harlan			
Name of Business (DBA): C.G. Therkildsen Activity Center			
Address of Premises: 706 Victoria St.			
City Harlan	County: Shelby	Zip: 51537	
Business (712) 755-5137			
Mailing PO Box 650			
City Harlan	State IA	Zip: 51537	

Contact Person

Name Jane Smith
Phone: (712) 755-5137 Email jsmith@cityofharlan.com

Classification Class C Liquor License (LC) (Commercial)

Term:12 months

Effective Date: 12/01/2020

Expiration Date:

Privileges:

Class C Liquor License (LC) (Commercial)

Status of Business

BusinessType: Municipality
Corporate ID Number: XXXXXXXXXXXX Federal Employer ID XXXXXXXXXXXX

Ownership

Gene Gettys

First Name: Gene Last Name: Gettys  
City: Harlan State: Iowa Zip: 51537  
Position: City Administrator  
% of Ownership: 0.00% U.S. Citizen: Yes

Kelli Miller

First Name: Kelli Last Name: Miller  
City: Harlan State: Iowa Zip: 51537  
Position: Manager  
% of Ownership: 0.00% U.S. Citizen: Yes

Insurance Company Information

Insurance Company: Illinois Casualty Co
Policy Effective Date: 12/01/2019 Policy Expiration 11/30/2020

**RESOLUTION NO. 2421**

**RESOLUTION SETTING DATE FOR PUBLIC HEARING REGARDING  
THE PROPOSED SALE OF CITY-OWNED PROPERTY, LOT 29, IN G. H.  
CHRISTIANSSEN SUBDIVISION IN CITY OF HARLAN, IOWA**

WHEREAS, the City of Harlan is proposing to sell Lot 29, G. H. Christiansen Subdivision in the City of Harlan, Iowa, to Patriots Choice, LLC., for the price of \$1,000, as set per Resolution No. 2418 adopted 09/07/20 and effective until 9/30/2021.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HARLAN, IOWA:

That the date of Tuesday, October 6, 2020 at 5:15 p.m. in the Council Chambers, 711 Durant Street, Harlan, Iowa, be scheduled for the public hearing to approve this sale and a notice of said hearing be published in accordance with §362.3 and §364.7 of the Code of Iowa.

PASSED AND APPROVED this 15<sup>th</sup> day of September 2020.

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Mike Kolbe, Mayor

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ATTEST: Jane Smith, City Clerk

**RESOLUTION NO. 2422**

**RESOLUTION SETTING THE DATE FOR THE PUBLIC HEARING  
REGARDING ADOPTING PLANS, SPECIFICATIONS, FORM OF  
CONTRACT, AND ESTIMATE OF COSTS FOR NORTH 7<sup>TH</sup> STREET  
BRIDGE PROJECT**

WHEREAS, the City of Harlan is holding a public hearing regarding adopting plans, specifications, form of contract, and estimate of costs for North 7<sup>th</sup> Street Bridge Project.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HARLAN, IOWA:

That the date of Tuesday, October 6, 2020 at 5:15 p.m. in the Council Chambers, 711 Durant Street, Harlan, Iowa, be scheduled for the public hearing. That the City Clerk is hereby instructed to public notice of the hearing as set out above and be published in accordance with §362.3 of the Code of Iowa.

PASSED AND APPROVED this 15<sup>th</sup> day of September 2020.

---

Mike Kolbe, Mayor

---

ATTEST: Jane Smith, City Clerk

**“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 5:15 o'clock P.M. the 6<sup>th</sup> day of October 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Greg Bladt, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger

PRESENT ELECTRONICALLY: Richard Petersen

ABSENT: None

The City Clerk presented the agenda. It was moved by Rudolph and seconded by Kroger to approve the agenda.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Christensen and seconded by Schaben that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

A. Minutes of the 09/15/2020 Council meeting

B. Claims List No. 1225 in the amount of \$3,165,670.96

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried, and the Consent Agenda items were approved and adopted.

Mike Anliker was present to be heard. He discussed and delivered a petition to the City Council to dispose of Harlan Municipal Utilities Telecommunications Department by Special Election. The City Clerk received the petition. The City will follow up with the City Attorney for next steps.

The Mayor announced that this was the time, place, and date for public hearing regarding the sale of city-owned property, Lot 29, in G.H. Christiansen Subdivision in the City of Harlan, Iowa to Patriots Choice, LLC. for \$1000.

The public hearing was opened at 5:23 p.m.

No oral or written objections were filed.

It was moved by Rudolph and seconded by Kroger to close the hearing.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

Council member Bladt introduced **Resolution No. 2415 – SALE OF LOT 29, G.H. CHRISTIANSEN SUBDIVISION TO PATRIOT'S CHOICE, LLC., FOR THE PRICE OF \$1,000.** Council Member Christensen seconded the motion.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried, and the Resolution was duly adopted.

The Mayor announced that this was the time, place, and date for public hearing regarding adopting plans, specifications, and estimate of costs for the North 7<sup>th</sup> Street Bridge Project.

The public hearing was opened at 5:25 p.m.

McKenzie Bieker was present to note her concerns. No written objections were filed.

It was moved by Rudolph and seconded by Kroger to close the hearing.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

Council member Kroger introduced **Resolution No. 2416 - ADOPT PLANS, SPECIFICATIONS, AND ESTIMATE OF COSTS FOR NORTH 7<sup>TH</sup> STREET BRIDGE PROJECT**. Council Member Bladt seconded the motion.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried, and the Resolution was duly adopted.

It was moved by Schaben and seconded by Christensen to approve the street closing permit for the Shelby County Chamber of Commerce & Industry for the Harlan Harvest Fest Celebration parade on 10/24/2020.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

Council member Rudolph introduced **Resolution No. 2417 – AUTHORIZING COMPETITIVE BIDS FOR ENTRANCE SIGNS. Bids will be due by 10:00 a.m. on Friday, October 30, 2020**. Council Member Kroger seconded the motion.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried, and the Resolution was duly adopted.

The City Administrator presented his report.

The Mayor presented his report.

The Mayor read a proclamation for Make it OK Mental Health Awareness Month.

The Mayor announced the date for Trick or Treating in the City of Harlan as Saturday, October 31, 2020 from 5 p.m.-7 p.m. and stated the Iowa Department of Public Health has Halloween 2020 COVID-19 Guidance information online at [www.idph.iowa.gov](http://www.idph.iowa.gov) and to turn your house lights on if you want to participate.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*



**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS, OCTOBER 6, 2020, 5:15 P.M**

The Harlan City Council will be meeting in the Council Chambers at City Hall but due to the COVID-19 crisis, will also available electronically utilizing Zoom.com.

Participate by internet connection: <https://us02web.zoom.us/j/82666582194>  
Meeting ID: **826 6658 2194**

Participate by phone: dial #1-312-626-6799 Meeting ID: **826 6658 2194**

**1. OPENING BUSINESS**

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda
- D. Conflict of Interest (state if applicable)

**2. CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 9/15/2020 Council meeting
- B. Claims List 1225 in the amount of \$3,165,670.96

**3. PRESENT TO BE HEARD**

- A. Mike Anliker – HMU Telecommunications

**4. PUBLIC HEARINGS**

- A. Regarding the proposed sale of city-owned property, Lot 29, in G.H. Christiansen Subdivision in City of Harlan, Iowa to Patriot's Choice, LLC
  - 1. Motion to close hearing (*Roll Call Vote*)
  - 2. **Resolution No. 2415** – Sale of Lot 29, G.H. Christiansen Subdivision to Patriot's Choice, LLC., for the price of \$1,000 (*Roll Call Vote*)
- B. Regarding adopting plans, specifications, and estimate of costs for North 7<sup>th</sup> Street Bridge Project
  - 1. Motion to close hearing (*Roll Call Vote*)
  - 2. **Resolution No. 2416** – Adopt plans, specifications, and estimate of costs for North 7<sup>th</sup> Street Bridge Project (*Roll Call Vote*)

**5. OTHER BUSINESS**

- 1. Review the application from the Shelby County Chamber of Commerce for a parade and street closing for Harlan Harvest Fest Celebration on 10/24/2020 (*Possible Action*)



2. **Resolution No. 2417** - Authorizing competitive bids for entrance signs – Harlan, IA (*Roll Call Vote*)

**6. OTHER REPORTS**

- A. City Administrator's Report
- B. Mayor's Report
  1. Make it OK Mental Health Proclamation
  2. Trick-or-Treat - Saturday, October 31, 5-7 pm

**7. ADJOURN**

# COMING EVENTS

MONDAY, OCTOBER 5

FIRE DEPT. MEETING NIGHT  
7:00 P.M. Zoom

TUESDAY, OCTOBER 6

AIRPORT COMMISSION MEETING  
7:00 A.M. Harlan Municipal Airport

CITY COUNCIL MEETING  
5:15 P.M. Council Chambers/Zoom

THURSDAY, OCTOBER 8

HMU ELECTRONIC BOARD MEETING

FRIDAY, OCTOBER 9

VETS COMMISSION MEETING  
10:30 A.M. Zoom

MONDAY, OCTOBER 12

LIBRARY BOARD MEETING  
5:15 P.M. Zoom

MONDAY, OCTOBER 19

FIRE DEPT. MEETING NIGHT  
7:00 P.M. Zoom

TUESDAY, OCTOBER 20

CITY COUNCIL MEETING  
5:15 P.M. Council Chambers/Zoom

WEDNESDAY, OCTOBER 21

PARK & RECREATION MEETING  
12:00 P.M. Council Chambers

THURSDAY, OCTOBER 22

HMU BOARD MEETING  
PUBLIC VIA ZOOM 4:00 P.M.

10/1/20

**“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, held electronically at 5:15 o'clock P.M. the 15<sup>th</sup> day of September 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT ELECTRONICALLY VIA CONFERENCE CALL: Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger  
ABSENT: None

The City Clerk presented the amended agenda. It was moved by Rudolph and seconded by Christensen to approve the amended agenda. A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Petersen and seconded by Bladt that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 09/01/2020 Council meeting
- B. Claims List No. 1226 in the amount of \$158,228.13
- C. Expenditure & Revenue reports for the month of August 2020
- D. Police statistical report for the month of August 2020
- E. Renewal Application CG Therkildsen Activity Center, 706 Victoria St., Class C Liquor License (LC) (Commercial)

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried, and the Consent Agenda items were approved and adopted.

The following bids were received for the Garfield Avenue pavement patching project:

- |   |             |
|---|-------------|
| 1. United Construction Services Corp., Atlantic, Iowa | \$37,637.00 |
| 2. Precision Concrete Services Inc., Atlantic, Iowa   | \$38,090.00 |
| 3. Ten Point Construction, Denison, Iowa              | \$43,946.04 |
| 4. Performance Grading LLC, Harlan, Iowa              | \$66,450.00 |

It was moved by Rudolph and seconded by Kroger to approve the bids received and award contract for the Garfield Avenue pavement patching project to United Construction Services Corp. of Atlantic, Iowa for \$37,637.00. A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

Council member Petersen introduced **Resolution No. 2423 A Resolution setting the date of Tuesday, October 6, 2020 at 5:15 p.m. for a public hearing regarding the proposed sale of city-owned property, Lot 29, in G.H. Christiansen Subdivision in the City of Harlan, Iowa to Patriot's Choice, LLC for the purchase price of \$1,000.** Council Member Kroger seconded the motion. A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried and the resolution was adopted.

A component of the N. 7<sup>th</sup> Street Bridge project is securing temporary easements for construction. Five properties will be impacted for a total easement cost of \$3,855.

It was moved by Bladt and seconded by Schaben to approve the North 7<sup>th</sup> Street Bridge project easement agreements. A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

Council member Kroger introduced **Resolution No. 2422 A Resolution setting the date of Tuesday, October 6, 2020 at 5:15 p.m. for a public hearing regarding adopting plans, specifications and estimate of costs for the North 7<sup>th</sup> Street Bridge Project.** Council Member Petersen seconded the motion. A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

The City Administrator presented his report.

The Mayor presented his report.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*"These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."*



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (
<b>AGRILAND FS</b>						
11010064	LP GAS BOTTLES 20# - STREET	110-5-214-6310	18.69	.00		
11010067	LP GAS BOTTLE 20# - STREET	110-5-214-6310	18.69	.00		
82020	FUEL/AUG - POLICE	001-5-110-6331	1,068.80	.00		
82020	FUEL/AUG - PARKS	001-5-430-6331	310.70	.00		
82020	FUEL/AUG - FIRE	001-5-150-6331	258.87	.00		
82020	FUEL/AUG - SANIT.	610-5-815-6331	222.67	.00		
82020	FUEL/AUG - STREET	110-5-214-6331	586.48	.00		
Total AGRILAND FS:			2,484.90	.00		
<b>ALPHA &amp; OMEGA</b>						
8479	FILTERS & BELTS - VET'S	001-5-470-6310	971.92	.00		
Total ALPHA & OMEGA:			971.92	.00		
<b>ANLIKER, MICHAEL &amp; DARLA</b>						
92020	7TH ST BRIDGE EASEMENT/ANLIKER	351-5-210-6370	2,865.00	2,865.00	09/18/2020	
Total ANLIKER, MICHAEL & DARLA:			2,865.00	2,865.00		
<b>ARES G DINESEN REVOCABLE TRUST</b>						
92020	7TH STREET BRIDGE EASEMENT/ARES G. DINESEN REVOCAB	351-5-210-6370	230.00	230.00	09/18/2020	
Total ARES G DINESEN REVOCABLE TRUST:			230.00	230.00		
<b>AUTOMATIC SYSTEMS CO.</b>						
34577S	CALIBRATE FLOW METERS - SANIT.	610-5-815-6310	726.75	.00		
34578S	RBC BLOWER REPAIRS - SANIT.	610-5-815-6350	1,498.75	.00		
Total AUTOMATIC SYSTEMS CO.:			2,225.50	.00		
<b>BAKER &amp; TAYLOR</b>						
2035460845	MEMORIAL BOOKS - LIBRARY	170-5-410-6502	30.77	.00		
2035460845	BOOKS - LIBRARY	001-5-410-6505	131.49	.00		
2035463131	BOOKS - LIBRARY	001-5-410-6505	18.60	.00		
J03927244M	AUDIO BOOKS - LIBRARY	001-5-410-6505	3.00	.00		
J16927917M	AUDIO BOOK- LIBRARY	001-5-410-6505	.25	.00		
J17928021M	AUDIO BOOKS - LIBRARY	001-5-410-6505	5.50	.00		
Total BAKER & TAYLOR:			189.61	.00		
<b>BOMGAARS</b>						
22679467	INSTANT POST CEMENT, CONCRETE MIX & GREAT STUFF - ST	110-5-215-6310	42.52	.00		
22679556	INSTANT POST CEMENT - STREET	110-5-215-6310	10.99	.00		
22679731	ANTIFREEZE - AIRPORT	001-5-280-6332	7.99	.00		
22679945	INSTANT POST CEMENT - STREET	110-5-215-6310	10.99	.00		
22681225	PET BARN 3 - POLICE/K9	001-5-110-6555	74.99	.00		
22681664	GREAT STUFF - STREET	110-5-215-6310	39.48	.00		
22681681	DRILL BITS - SANIT.	610-5-815-6310	35.07	.00		
22681947	GREAT STUFF & INSTANT POST CEMENT - STREET	110-5-215-6310	67.44	.00		
22684043	SUPPLIES - PARKS	001-5-430-6310	81.48	.00		
22684092	ADAPTERS - PARKS	001-5-430-6310	5.28	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (
22684125	SPRINKLER PUMP - PARKS	001-5-430-6310	269.99	.00		
22685117	PIPING SUPPLIES - SANIT.	610-5-815-6310	12.47	.00		
22686220	DOG SUPPLIES - ANIMAL CONTROL	001-5-190-6370	27.96	.00		
22687591	BULK BOLTS - STREET	110-5-214-6310	1.02	.00		
22689319	SUPPLIES - SANIT.	610-5-815-6310	58.61	.00		
22689632	TIE DOWN & TAP - PARKS	001-5-430-6310	33.48	.00		
Total BOMGAARS:			779.76	.00		
<b>BOOK SYSTEMS INC</b>						
120850	SOFTWARE RENEWAL - LIBRARY	001-5-410-6450	1,790.00	.00		
Total BOOK SYSTEMS INC:			1,790.00	.00		
<b>CAS COMPUTERS</b>						
10910	LABOR - SANIT.	610-5-815-6419	150.00	.00		
10912	WEBCAM - CLERK	001-5-620-6419	41.17	.00		
10912	LABOR - CLERK	001-5-620-6419	60.00	.00		
10916	OFFICE 365/SEPT. - AIRPORT	001-5-280-6419	12.50	.00		
10918	OFFICE 365/SEPT. - FIRE	001-5-150-6507	31.50	.00		
10920	OFFICE 365/SEPT. - POLICE	001-5-110-6419	106.50	.00		
10922	OFFICE 365/SEPT. - SANIT.	610-5-815-6419	12.50	.00		
10924	LABOR - FIRE	001-5-150-6419	180.00	.00		
10925	WEBCAM - FIRE	001-5-150-6419	41.17	.00		
10925	LABOR - FIRE	001-5-150-6419	60.00	.00		
10926	OFFICE 365/SEPT. - CLERK	001-5-620-6419	44.00	.00		
10926	OFFICE 365/SEPT. - CITY ADM.	001-5-615-6419	12.50	.00		
10926	OFFICE 365/SEPT. - GENERAL	001-5-699-6419	6.50	.00		
10947	LABOR/COVID-19 - CLERK	001-5-620-6419	120.00	.00		
10949	LABOR - CITY HALL	001-5-620-6419	180.00	.00		
10950	OFFICE 365/OCT. - AIRPORT	001-5-280-6419	12.50	.00		
10951	CABONITE - 18/19/20 - FIRE	001-5-150-6419	532.06	.00		
Total CAS COMPUTERS:			1,602.90	.00		
<b>CENGAGE GALE GROUP</b>						
NO.71186442	BOOKS - LIBRARY	001-5-410-6505	39.73	.00		
NO.71213537	BOOK - LIBRARY	001-5-410-6505	28.49	.00		
Total CENGAGE GALE GROUP:			68.22	.00		
<b>CENTRAL IOWA DISTRIBUTING INC.</b>						
200974	SUPPLIES - ACT. CTR	001-5-455-6310	32.00	.00		
201011	COVID-19 SUPPLIES - LIBRARY	001-5-410-6501	174.25	.00		
201011	SUPPLIES - LIBRARY	001-5-410-6501	54.30	.00		
201060	COVID-19 SUPPLIES - VET'S	001-5-470-6310	61.50	.00		
201060	COVID-19 SUPPLIES - ACT. CTR	001-5-455-6310	61.50	.00		
201120	COVID-19 SUPPLIES - FIRE	001-5-150-6546	458.00	.00		
201120	SUPPLIES - FIRE	001-5-150-6546	233.60	.00		
201216	COVID-19 SUPPLIES - PARKS	001-5-430-6310	209.17	.00		
201217	COVID-19 SUPPLIES - SANIT.	610-5-815-6310	209.17	.00		



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (
Total CENTRAL IOWA DISTRIBUTING INC.:			1,493.49	.00		
<b>DOLLAR GENERAL - CHARGED SALES</b>						
1001001969	COVID-19 SUPPLIES - LIBRARY	001-5-410-6501	32.50	.00		
Total DOLLAR GENERAL - CHARGED SALES:			32.50	.00		
<b>DR. JAY'S FAMILY EYECARE</b>						
92020	EXAM - CLERK/#3064	001-5-620-6181	125.00	.00		
92020-1	EXAM - FIRE	001-5-150-6181	49.00	.00		
Total DR. JAY'S FAMILY EYECARE:			174.00	.00		
<b>EMPLOYEE BENEFIT SYSTEMS</b>						
92020	GROUP INS. PREMIUMS/OCT. - POLICE	001-5-110-6150	7,829.45	7,829.45	09/28/2020	
92020	GROUP INS. PREMIUMS/OCT. - LIBRARY	001-5-410-6150	3,072.38	3,072.38	09/28/2020	
92020	GROUP INS. PREMIUMS/OCT. - ACT. CTR	001-5-455-6150	1.00	1.00	09/28/2020	
92020	GROUP INS. PREMIUMS/OCT. - VET'S	001-5-470-6150	1.00	1.00	09/28/2020	
92020	GROUP INS. PREMIUMS/OCT. - CITY FAC.	001-5-650-6150	3,133.38	3,133.38	09/28/2020	
92020	GROUP INS. PREMIUMS/OCT. - CLERK	001-5-620-6150	4,702.07	4,702.07	09/28/2020	
92020	GROUP INS. PREMIUMS/OCT. - CITY ADM.	001-5-615-6150	1,564.69	1,564.69	09/28/2020	
92020	GROUP INS. PREMIUMS/OCT. - FIRE	001-5-150-6150	1,564.69	1,564.69	09/28/2020	
92020	GROUP INS. PREMIUMS/OCT. - STREET	110-5-212-6150	5,236.23	5,236.23	09/28/2020	
92020	GROUP INS. PREMIUMS/OCT. - STREET	001-5-212-6150	3,209.30	3,209.30	09/28/2020	
92020	GROUP INS. PREMIUMS/OCT. - SANIT.	610-5-815-6150	6,258.76	6,258.76	09/28/2020	
92020	MEDICAL PREMIUM - OCT. - HMU	820-5-930-6160	24,561.48	24,561.48	09/28/2020	
92020	HEALTH & DENTAL - OCT. - HMU	820-5-930-6430	9,304.24	9,304.24	09/28/2020	
92020	COBRA - OCT. - HMU	820-5-930-6432	26.40	26.40	09/28/2020	
92020	FLEX FEES - OCT - HMU	001-5-699-6185	24.00	24.00	09/28/2020	
92020-1	DEPENDENT CARE - 2020	004-5-930-6184	852.00	852.00	09/28/2020	
92020-2	EMPLOYEE FLEX - 2020	004-5-930-6185	120.00	120.00	09/28/2020	
Total EMPLOYEE BENEFIT SYSTEMS:			71,461.07	71,461.07		
<b>EPSON LABELWORKS STORE</b>						
SINV0004651	PET TAPE - FIRE	001-5-150-6546	208.50	.00		
Total EPSON LABELWORKS STORE:			208.50	.00		
<b>FAREWAY STORES</b>						
00071374	SUPPLIES - LIBRARY	001-5-410-6501	9.77	.00		
00150066	BAR SUPPLIES - VET'S	001-5-470-6548	24.98	.00		
Total FAREWAY STORES:			34.75	.00		
<b>FARM SERVICE CO-OP.</b>						
92020	GAS/AUG - PARKS	001-5-430-6331	21.67	.00		
92020	GAS/AUG - STREET	110-5-214-6331	26.90	.00		
Total FARM SERVICE CO-OP.:			48.57	.00		



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (
<b>FELD FIRE</b>						
0373916-IN	TRAD HELMET CONFIGURED MATRIX - FIRE	001-5-150-6181	750.00	.00		
Total FELD FIRE:			750.00	.00		
<b>FLETCHER-REINHARDT CO</b>						
S1227288.002	LED LIGHT REPLACEMENT - SANIT.	610-5-815-6310	347.40	.00		
Total FLETCHER-REINHARDT CO:			347.40	.00		
<b>FOX MACHINE SHOP</b>						
27411	SHOP BENCH & RACKS - SANIT.	610-5-815-6310	588.00	.00		
27449	METAL SALES - STREET	110-5-215-6310	90.50	.00		
Total FOX MACHINE SHOP:			678.50	.00		
<b>FRUM WEAR</b>						
3405	CLOTHING - ACT. CTR	001-5-455-6181	81.42	.00		
3405	CLOTHING - VET'S	001-5-470-6181	81.42	.00		
Total FRUM WEAR:			162.84	.00		
<b>GRAINGER</b>						
9644760291	MINI BALL VALVES - FIRE	001-5-150-6546	259.91	.00		
Total GRAINGER:			259.91	.00		
<b>GREATAMERICA FINANCIAL SVCS</b>						
27770602	COPIER AGREEMENT/SEPT. - LIBRARY	001-5-410-6419	91.00	.00		
Total GREATAMERICA FINANCIAL SVCS:			91.00	.00		
<b>H.M.U.</b>						
10192	ONE CALL FEES - AUG	001-5-699-6497	35.65	.00		
Total H.M.U.:			35.65	.00		
<b>HARLAN AUTO PARTS</b>						
11999-124849	MASTER CYLINDER - STREET	110-5-214-6332	191.88	.00		
11999-125271	BRAKE BOOSTER - STREET	110-5-214-6332	259.40	.00		
11999-125348	CORE RETURN - STREET	110-5-214-6332	10.00	.00		
Total HARLAN AUTO PARTS:			441.28	.00		
<b>HARLAN CEMENT WORKS</b>						
1567	POLE PAD - JJ JENSEN	148-5-430-6370	120.00	.00		
Total HARLAN CEMENT WORKS:			120.00	.00		
<b>HELINSKI, MARK</b>						
92020	REFUND FOR JJ JENSEN FENCING - PARKS	001-5-430-6310	200.00	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (
Total HELINSKI, MARK:			200.00	.00		
<b>HOLMES MURPHY AND ASSOC INC</b>						
558397	HMA CONSULT FEE/OCT - CITY	820-5-930-6432	615.42	615.42	09/28/2020	
558397	HMA CONSULT FEE/OCT - HMU	820-5-930-6432	568.08	568.08	09/28/2020	
Total HOLMES MURPHY AND ASSOC INC:			1,183.50	1,183.50		
<b>HY-VEE ACCOUNTS RECEIVABLE</b>						
5846941250	COVID-19 SUPPLIES - LIBRARY	001-5-410-6501	26.88	.00		
Total HY-VEE ACCOUNTS RECEIVABLE:			26.88	.00		
<b>IOWA HAZ MAT TASK FORCE</b>						
102020	2020 ANNIAL IOWA HAZ MAT TASK FORCE DUES - FIRE	001-5-150-6220	100.00	.00		
Total IOWA HAZ MAT TASK FORCE:			100.00	.00		
<b>IOWA LEAGUE OF CITIES</b>						
087825	ANNUAL MEMBER DUES 2020-2021	001-5-699-6220	2,682.00	2,682.00	09/18/2020	
Total IOWA LEAGUE OF CITIES:			2,682.00	2,682.00		
<b>J.P. COOKE CO.</b>						
638421	DOG TAGS - 2021	001-5-190-6370	105.40	.00		
Total J.P. COOKE CO.:			105.40	.00		
<b>JEO CONSULTING GROUP INC</b>						
119230	NORTH 7TH STREET BRIDGE REPLACEMENT DESIGN SERVIC	351-5-210-6407	9,353.50	.00		
Total JEO CONSULTING GROUP INC:			9,353.50	.00		
<b>JETCO</b>						
15928	VFD REPLACEMENT PUMP STATION - SANIT.	610-5-815-6350	29,528.00	.00		
Total JETCO:			29,528.00	.00		
<b>L-TRON CORP</b>						
671599	SCANNER CABLE - POLICE	001-5-110-6332	30.00	.00		
Total L-TRON CORP:			30.00	.00		
<b>MANGOLD ENVIRONMENT TESTING</b>						
80079	POOL WATER TESTING - POOL	001-5-460-6510	78.00	.00		
80110	WASTEWATER TESTING/AUG - SANIT.	610-5-815-6458	1,783.09	.00		
80111	WASTEWATER TESTING/AUG - MONOGRAM FOODS	610-5-815-6458	596.96	.00		
Total MANGOLD ENVIRONMENT TESTING:			2,458.05	.00		
<b>MES - MIDAM</b>						
IN1497369	3 PANEL TRADITIONAL SHIELDS WITH STANDARD ORNAMENT	001-5-150-6181	150.50	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
IN1498484	FREIGHT - FIRE	001-5-150-6546	23.05	.00		
IN1500349	SERVICE TAG(BLANK) - FIRE	001-5-150-6431	142.17	.00		
IN1500367	TAIL COAT & PANTS - FIRE	001-5-150-6181	3,144.00	.00		
Total MES - MIDAM:			3,459.72	.00		
<b>MIDWEST TURF &amp; IRRIGATION</b>						
3856260-00	BLADE BOTH & COMBINATIONS - PARKS	001-5-430-6310	277.46	.00		
3856260-01	SUPPLIES - PARKS	001-5-430-6332	125.37	.00		
Total MIDWEST TURF & IRRIGATION:			402.83	.00		
<b>MONSON, SHARON</b>						
92020	REFUND FOR LICENSE NO. LC0023877	001-5-699-6370	154.38	154.38	09/28/2020	
Total MONSON, SHARON:			154.38	154.38		
<b>MUNICIPAL SUPPLY INC</b>						
0774391-IN	WATER HYDRANT PARTS - SANIT.	610-5-815-6310	537.85	.00		
Total MUNICIPAL SUPPLY INC:			537.85	.00		
<b>NISHNABOTNA R.E.C.</b>						
92020	ELECTRICITY - CUST #437500 OFFICE - AIRPORT	001-5-280-6374	332.25	.00		
92020-1	ELECTRICITY - CUST #479800 BEACON & HANGERS - AIRPOR	001-5-280-6374	168.96	.00		
Total NISHNABOTNA R.E.C.:			501.21	.00		
<b>OLIVER, COLLEEN</b>						
92020	7TH STREET BRIDGE EASEMENT/OLIVER	351-5-210-6370	100.00	100.00	09/18/2020	
Total OLIVER, COLLEEN:			100.00	100.00		
<b>PETERSEN ELEC. MOTORS</b>						
238984	REPAIR DRILL PRESS ELECTRIC MOTOR - STREET	110-5-214-6310	38.30	.00		
Total PETERSEN ELEC. MOTORS:			38.30	.00		
<b>PETERSEN FAMILY WELLNESS CENTER</b>						
92020	WELLNESS BENEFIT/CITY PORTION - SEPT.	001-5-699-6184	36.10	36.10	09/28/2020	
Total PETERSEN FAMILY WELLNESS CENTER:			36.10	36.10		
<b>PETSCHME MECHANICAL SERVICE</b>						
7001	LABOR - SANIT.	610-5-815-6310	127.50	.00		
Total PETSCHME MECHANICAL SERVICE:			127.50	.00		
<b>PFM</b>						
111345	PROFESSIONAL SERVICES RELATED TO GO NOTES SERIES 2	200-5-716-6811	15,000.00	.00		
Total PFM:			15,000.00	.00		



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (
PIGSLEY, SCOTT 92020-1	FBO CONTRACT - SEPT. 2020 PYMT #2 - AIRPORT	001-5-280-6420	2,250.00	2,250.00	09/30/2020	
Total PIGSLEY, SCOTT:			2,250.00	2,250.00		
POGGENSEE, CHARLIE 92020	REFUND DUE TO COVID-19 - VET'S	001-5-470-6552	275.00	.00		
Total POGGENSEE, CHARLIE:			275.00	.00		
PROFESSIONAL COMPUTER SOLUTIONS LLC 2982	ANTI-VIRUS SOFTWARE - LIBRARY	001-5-410-6419	42.42	.00		
3007	IMPLEMENTATION/ONE TIME FEE - LIBRARY	001-5-410-6419	250.00	.00		
3014	IT SUPPORT TRIP & SERVICE - LIBRARY	001-5-410-6419	159.35	.00		
Total PROFESSIONAL COMPUTER SOLUTIONS LLC:			451.77	.00		
RELIANCE STANDARD 102020	LIFE & DISABILITY INS./OCT. - POLICE	001-5-110-6150	199.22	199.22	09/29/2020	
102020	LIFE & DISABILITY INS./OCT. - LIBRARY	001-5-410-6150	46.58	46.58	09/29/2020	
102020	LIFE & DISABILITY INS./OCT. - ACT. CTR	001-5-455-6150	12.94	12.94	09/29/2020	
102020	LIFE & DISABILITY INS./OCT. - VET'S	001-5-470-6150	12.94	12.94	09/29/2020	
102020	LIFE & DISABILITY INS./OCT. - CITY FAC.	001-5-650-6150	55.81	55.81	09/29/2020	
102020	LIFE & DISABILITY INS./OCT. - CLERK	001-5-620-6150	78.68	78.68	09/29/2020	
102020	LIFE & DISABILITY INS./OCT. - CITY ADM.	001-5-615-6150	52.75	52.75	09/29/2020	
102020	LIFE & DISABILITY INS./OCT. - FIRE	001-5-150-6150	35.85	35.85	09/29/2020	
102020	LIFE & DISABILITY INS./OCT. - STREET	110-5-212-6150	97.61	97.61	09/29/2020	
102020	LIFE & DISABILITY INS./OCT. - STREET	001-5-212-6150	59.82	59.82	09/29/2020	
102020	LIFE & DISABILITY INS./OCT. - SANIT.	610-5-815-6150	140.37	140.37	09/29/2020	
Total RELIANCE STANDARD:			792.57	792.57		
RUBBERCYCLE LLC 101154	RUBBER MULCH - JJ JENSEN PLAYGROUND	148-5-430-6320	10,289.45	.00		
101154	RUBBER MULCH - BEEBE PARK	175-5-435-6790	1,560.55	.00		
Total RUBBERCYCLE LLC:			11,850.00	.00		
S.W. IA PLANNING COUNCIL 1853-GA-1	ADMINISTRATIVE LABOR & FRINGE BENEFITS, DIRECT CHARG	164-5-590-6599	566.00	566.00	09/30/2020	
1853-GA-2	ADMINISTRATIVE LABOR & FRINGE BENEFITS, DIRECT CHARG	164-5-590-6599	568.00	568.00	09/30/2020	
Total S.W. IA PLANNING COUNCIL:			1,134.00	1,134.00		
SALVO DEREN SCHENCK SWAIN & ARGOTSINGER 92020	GENERAL LEGAL FEES	001-5-640-6411	288.00	.00		
92020	LEGAL FEES/CO. ECON. DEV.	001-5-515-6411	784.00	.00		
92020-1	ANNUAL AUDIT LTR - LEGAL	001-5-699-6401	100.00	.00		
Total SALVO DEREN SCHENCK SWAIN & ARGOTSINGER:			1,172.00	.00		
SCHECHINGER, BRADLEY & KELSEY 92020	7TH STREET BRIDGE EASEMENT/SCHECHINGER	351-5-210-6370	375.00	375.00	09/18/2020	

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total SCHECHINGER, BRADLEY & KELSEY:			375.00	375.00		
<b>SHELBY CO. CHAMBER OF COMMERCE&amp;INDUSTRY</b>						
2777	2ND QTR SCCC DUES/CITY - FY 2020-2021	001-5-520-6381	6,875.00	.00		
Total SHELBY CO. CHAMBER OF COMMERCE&INDUSTRY:			6,875.00	.00		
<b>SHELBY COUNTY AUDITOR</b>						
102020	GIS MAPPING COORDINATOR/SHELBY CTY FY 2020-2021 PMT.	001-5-699-6379	7,500.00	.00		
Total SHELBY COUNTY AUDITOR:			7,500.00	.00		
<b>SHELBY COUNTY CLERK</b>						
92020	COURT CASES DISMISSED - POLICE	001-5-110-6507	60.00	.00		
Total SHELBY COUNTY CLERK:			60.00	.00		
<b>SHELBY COUNTY EMERGENCY MGMT</b>						
102020	EMERGENCY 911 CENTER CONTRIBUTION FY 2020/21 - PMT. #	001-5-130-6413	57,500.00	.00		
Total SHELBY COUNTY EMERGENCY MGMT:			57,500.00	.00		
<b>SHELBY COUNTY ENVIRONMENTAL HEALTH</b>						
11536	HEALTH DEPT ANNUAL POOL INSPECTION - POOL	001-5-460-6310	729.00	.00		
Total SHELBY COUNTY ENVIRONMENTAL HEALTH:			729.00	.00		
<b>SHELBY COUNTY RECORDER</b>						
31003	RECORDING FEE - DOC#2020-1543&1544(PATRIOTS CHOICE)	001-5-515-6411	34.00	.00		
Total SHELBY COUNTY RECORDER:			34.00	.00		
<b>SHELBY COUNTY SOLID WASTE</b>						
102020	LANDFILL ASSESSMENT FY 2020-2021/PYMT #2	001-5-290-6422	19,147.50	.00		
Total SHELBY COUNTY SOLID WASTE:			19,147.50	.00		
<b>SHELBY COUNTY STATE BANK</b>						
92020	DIRECT DEP ACH ORIG. FEE/PAYROLL - AUG	001-5-699-6370	22.60	22.60	09/30/2020	
92020-1	WIRE FEE - BANKERS BANK WIRE	001-5-699-6370	21.40	21.40	09/17/2020	
Total SHELBY COUNTY STATE BANK:			44.00	44.00		
<b>SNYDER &amp; ASSOCIATES INC</b>						
120.0775.09-1	2020 GARFIELD AVE PATCHING	001-5-214-6761	3,800.00	.00		
Total SNYDER & ASSOCIATES INC:			3,800.00	.00		
<b>SONDERMAN CLEANING SERVICE</b>						
21963	AIR FRESHENER SERVICE - ACT. CTR	001-5-455-6310	42.50	.00		
21964	AIR FRESHENER SERVICE - VET'S	001-5-470-6310	25.50	.00		
21984	AIR FRESHENER SERVICE - FIRE	001-5-150-6310	42.50	.00		



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (
Total SONDERMAN CLEANING SERVICE:			110.50	.00		
<b>STA-BILT CONST.</b>						
859	3/8 WASHED CHIPS - JJ JENSEN PLAYGROUND	148-5-430-6370	1,175.40	.00		
Total STA-BILT CONST.:			1,175.40	.00		
<b>TWO RIVERS INSURANCE SERVICES</b>						
3078	ACTUARY FEE & IOWA INSURANCE DIVISION FILING FEE - CIT	820-5-930-6370	255.00	255.00	09/28/2020	
3078	ACTUARY FEE & IOWA INSURANCE DIVISION FILING FEE - HM	820-5-930-6370	255.00	255.00	09/28/2020	
Total TWO RIVERS INSURANCE SERVICES:			510.00	510.00		
<b>UMB BANK NA</b>						
779729	PYMT OF REFUNDING 2012 BOND/FEE	200-5-711-6899	125.00	125.00	09/17/2020	
779730	PYMT OF REUNDING 2011 BOND/FEE	200-5-710-6899	125.00	125.00	09/17/2020	
779742	PYMT OF REFUNDING 2018 BOND/FEE	200-5-715-6860	250.00	250.00	09/17/2020	
779904	ACCEPTANCE FEE/GO CAPITAL LOAN NOTES SERIES 2020	200-5-716-6811	300.00	300.00	09/29/2020	
92020	PYMT OF REFUNDING 2012 BON/INTEREST	200-5-711-6851	8,196.65	8,196.65	09/17/2020	
92020	PYMT OF REUNDING 2012 BOND	200-5-711-6860	1,260,000.00	1,260,000.0	09/17/2020	
92020-1	PYMT OF REFUNDING 2011 BOND/INTEREST	200-5-710-6851	4,884.85	4,884.85	09/17/2020	
92020-1	PYMT OF REFUNDING 2011 BOND	200-5-710-6860	465,000.00	465,000.00	09/17/2020	
92020-2	PYMT OF REFUNDING 2018 BOND/INTEREST	200-5-715-6851	8,188.47	8,188.47	09/17/2020	
92020-2	PYMT OF REUNDING 2018 BOND	200-5-715-6860	1,135,000.00	1,135,000.0	09/17/2020	
Total UMB BANK NA:			2,882,069.97	2,882,069.9		
<b>UNIFIED CONTRACTING SERVICES INC</b>						
203329	UNDERGROUND STORAGE TANK REMOVAL - CLOSURE IN PLA	001-5-280-6310	9,368.45	.00		
Total UNIFIED CONTRACTING SERVICES INC:			9,368.45	.00		
<b>USHER, MARCINE</b>						
92020	7TH STREET BRIDGE EASEMENT/USHER	351-5-210-6370	285.00	285.00	09/18/2020	
Total USHER, MARCINE:			285.00	285.00		
<b>VAN DIEST SUPPLY COMPANY</b>						
84528	CUTRINE PLUS LIQUID - PARKS	001-5-430-6310	210.00	.00		
Total VAN DIEST SUPPLY COMPANY:			210.00	.00		
<b>VERIZON WIRELESS</b>						
9862308907	CELL PHONE SERVICE/SEPT - CITY FAC.	001-5-650-6373	63.19	63.19	09/28/2020	
9862308907	CELL PHONE SERVICE/SEPT - PARKS	001-5-430-6373	58.16	58.16	09/28/2020	
9862308907	CELL PHONE SERVICE/SEPT - CITY CLERK	001-5-620-6373	58.16	58.16	09/28/2020	
9862308907	CELL PHONE SERVICE/SEPT - SANIT.	610-5-815-6373	63.19	63.19	09/28/2020	
9862308907	IPAD/SEPT - SANIT.	610-5-818-6310	10.14	10.14	09/28/2020	
9862308907	CELL PHONE SERVICE/SEPT - ACT. CTR	001-5-455-6373	29.08	29.08	09/28/2020	
9862308907	CELL PHONE SERVICE/SEPT - VET'S	001-5-470-6373	29.08	29.08	09/28/2020	
9862308907	IPAD/SEPT - STREET	110-5-214-6419	10.14	10.14	09/28/2020	
9862308907	AIR CARD/- UNIT 26 & 33 LAPTOPS - FIRE	001-5-150-6332	80.02	80.02	09/28/2020	

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
9862308907	CELL PHONE SERVICE/SEPT - FIRE	001-5-150-6373	63.18	63.18	09/28/2020	
9862308907	CELL PHONE SERVICE & LAPTOP/SEPT - POLICE	001-5-110-6373	255.75	255.75	09/28/2020	
9862308907	AIR CARD - BLDG INSPECTOR/R. BISSEN	001-5-150-6231	10.14	10.14	09/28/2020	
9862308907	LAPTOP/SEPT - FIRE	001-5-150-6231	54.22	54.22	09/28/2020	
9862308908	AIR CARDS/SEPT - POLICE/FRANK'S	001-5-110-6373	160.10	160.10	09/28/2020	
9862308909	AIR CARDS/SEPT - POLICE/FRANK'S	001-5-110-6373	40.01	40.01	09/28/2020	
9862308912	WIRELESS HOTSPOTS/SEPT - LIBRARY	001-5-410-6419	120.03	120.03	09/28/2020	
Total VERIZON WIRELESS:			1,104.59	1,104.59		
<b>WCICA</b>						
102020	WEST CENTRAL IA CLERKS ASSOC - ANNUAL DUES/J. SMITH	001-5-620-6220	10.00	.00		
Total WCICA:			10.00	.00		
<b>WESTERN ENGINEERING</b>						
1092	ICE CONTROL SAND - STREET	110-5-250-6556	270.63	.00		
1092	ICE CONTROL SAND - PARKS	001-5-430-6310	270.63	.00		
Total WESTERN ENGINEERING:			541.26	.00		
<b>YAMADA, DERRICK</b>						
82020	REIMBURSEMENT FOR CLOTHING ALLOWANCE- D. YAMADA	001-5-110-6181	157.46	.00		
Total YAMADA, DERRICK:			157.46	.00		
<b>ZANDER INK DBA</b>						
713475	SHORT & LONG SLEEVE SHIRTS - FIRE	001-5-150-6181	566.00	.00		
Total ZANDER INK DBA:			566.00	.00		
Grand Totals:			3,165,670.96	2,967,277.1		

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.



**RESOLUTION NO. 2415**

**RESOLUTION APPROVING EXECUTION AND DELIVERY OF QUIT CLAIM  
DEED CONVEYING CITY OWNED PROPERTY, LOT 29 IN G. H.  
CHRISTIENSEN SUB-DIVISION IN THE CITY OF HARLAN, IOWA**

WHEREAS, On September 1, 2009, the City Council of the City of Harlan, Iowa, did authorize, per Resolution No. 2423, the sale of Lots 1-79 in G. H. Christiansen, at the price and terms shown on a schedule which is on file in the office of the City Clerk, and

WHEREAS public notice was given as required by law and public hearing was held on October 6, 2020 and no written or oral objections were presented to the proposed sale of the City owned property described above, and

WHEREAS, per Resolution No. 2418, adopted 09/01/2020, due to the negative effects of local economic constraints, the Purchase Agreement for said Lots 1-79 in the G.H. Christiansen Sub-Division was set at \$1,000.00 per lot, effective until 09/30/2021, and

WHEREAS, a Quit Claim Deed has been prepared by the City Attorney to consummate the transfer of title to said Lot 29 to Patriot's Choice, LLC.

NOW, THEREFORE BE IT RESOLVED BY the City Council of the City of Harlan, Iowa, that the Quit Claim Deed conveying the following described property to Patriot's Choice LLC is hereby approved:

Lot 29, G.H. Christiansen Subdivision, Harlan, Shelby County, Iowa.

The Mayor and City Clerk are hereby authorized to execute and deliver said Quit Claim Deed to the above-named purchaser(s) upon payment of the purchase price of \$1,000.00.

Passed and approved this 6<sup>th</sup> day of October 2020.

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Mike Kolbe, Mayor

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ATTEST: Jane Smith, City Clerk

**RESOLUTION NO. 2416**

**ADOPTING FINAL PLANS, SPECIFICATIONS, AND  
ESTIMATE OF COST FOR THE NORTH 7<sup>TH</sup> STREET  
BRIDGE PROJECT IN THE CITY OF HARLAN, IOWA.**

WHEREAS, the City Council of the City of Harlan, Iowa, has heretofore given preliminary approval to the plans, specifications, and estimate of cost for the North 7<sup>th</sup> Street Bridge Project as described in the resolution providing for a notice of hearing on the final plans, specifications, and estimate of cost for the Project.

WHEREAS, a hearing has been held;

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Harlan, Iowa, as follows:

Passed and approved this 6<sup>th</sup> day of October 2020.

---

Mike Kolbe, Mayor

---

ATTEST: Jane Smith, City Clerk

# City of Harlan Multi-purpose Permit



## CITY OF HARLAN

CITY HALL 711 DURANT ST BOX 850 HARLAN IA 51537  
PHONE 712-765-8137 FAX 712-765-5138  
EMAIL INFO@CITYOFHARLAN.COM

Permit Number \_\_\_\_\_

Date of Application 9/29/20

Name of Applicant Shelly Cnty Chamber  
Address 1901 Hawk Eye Ave  
City, State, Zip Harlan, IA 51537  
Phone # 712-755-2114  
Cell # \_\_\_\_\_

Name of Insurance Provider  
Philadelphia Insurance

### Type of Permit

Fee Paid \$ \_\_\_\_\_

- ☒ \* Parade (Provide Map)
- ☐ \* Demolition
- ☐ \* Fire Works Display
- ☒ \* Street Closing
- ☐ \* Noise Variance
- ☐ Street Light

- ☐ Sewer Connection Inspectic
- ☐ Tree Work
- ☐ Equip. Rental \_\_\_\_\_
- ☐ Misc. \_\_\_\_\_
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_

Beginning Date/Time 10/24 9:00 AM

Ending Date/Time 10/24 10:00 AM

Address of Event Downtown Square

Description of Event or Work to be Done \_\_\_\_\_

Approved by

A= Approved

D= Denied

NA= Not Applicable

Frank Clark - Police Chief

Date

☐ A ☐ D ☐ NA

Roger Bissen - Fire Chief

Date

☐ A ☐ D ☐ NA

Ron Buck - Street Supt.

Date

☐ A ☐ D ☐ NA

Steve Kenkel - Sanitation Supt.

Date

☐ A ☐ D ☐ NA

Tim Miller- Parks Superintendant

Date

☐ A ☐ D ☐ NA

Gene Gettys - City Administrator

☐ A ☐ D ☐ NA

Kelli Miller - Vets/Turk Mgr

Date

☐ A ☐ D ☐ NA

Council Approval

Date

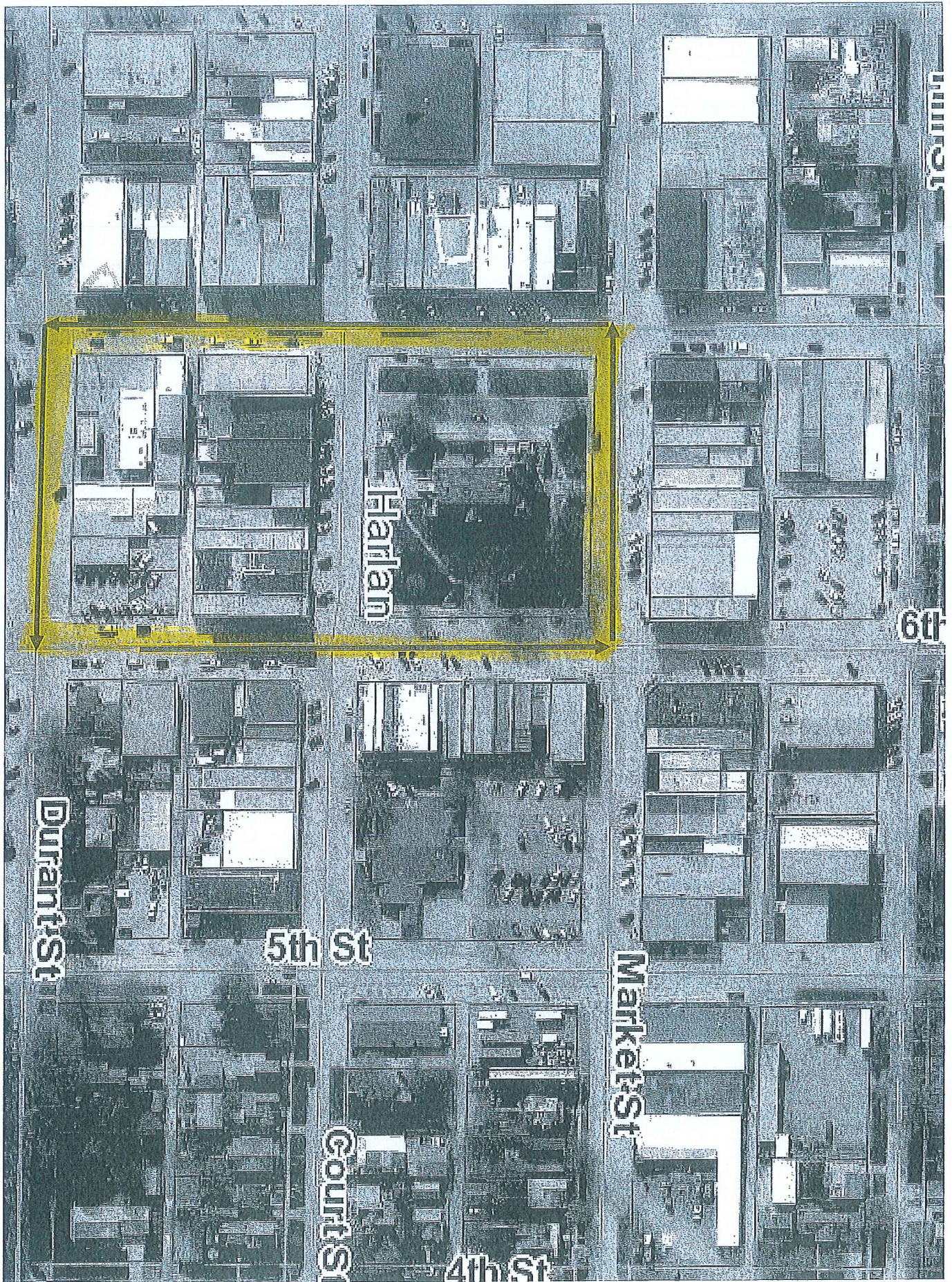
\* Denotes City Council Approval

Information Forwarded To: \_\_\_\_\_ HMU \_\_\_\_\_ County \_\_\_\_\_ Other \_\_\_\_\_

Applicant Signature

Shelly Cnty Chamber







RESOLUTION NO. 2417

RESOLUTION AUTHORIZING COMPETITIVE BIDS FOR  
ENTRANCE SIGNS - HARLAN, IA

WHEREAS, the City of Harlan, Iowa now desires to construct four (4) entrance signs in the City of Harlan, Iowa; and

WHEREAS, the City Council of the City of Harlan, Iowa, has heretofore authorized the notice to bidders for the construction of the "**HARLAN ENTRANCE SIGNS**" said plans having been filed with the City Administrator on or about October 1, 2020 and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Harlan, Iowa, that said improvements are hereby ordered advertised for bids. The City Clerk will receive bids for said work up until October 30, 2020 at 10:00 A.M. at which time all bids will be opened and publicly read with action to be taken on said bids at a City Council meeting at 5:15 P.M. on Tuesday, November 17, 2020.

PASSED AND APPROVED THIS 6th day of October 2020.

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Mike Kolbe, Mayor

ATTEST:

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Jane Smith, City Clerk

## **Make It OK/Mental Health Awareness Month Proclamation**

**Whereas**, mental health is important for our individual well-being and vitality, as well as that of our families, communities, and businesses; and

Whereas, one in five Iowans experience a mental health illness annually that requires treatment; and

**Whereas** stigma and stereotypes associated with mental illnesses often keep people from seeking treatment that could improve their quality of life; and

**Whereas** mental illness is a biologically based brain disorder that cannot be overcome through “will power” and is not related to a defect in a person’s “character” or intelligence; and

**Whereas**, mental health recovery is a journey of healing and transformation, enabling people with a mental illness to live in a community of his or her choice while striving to achieve his or her full potential; and

**Whereas** early identification and treatment can make a profound difference in successful management of mental illness and recovery; and

**Whereas** it is important to maintain mental health and learn the symptoms of mental illness in order to get help when it is needed; and

**Whereas** every citizen and community can make a difference in helping end the silence and stigma that for too long has surrounded mental illness and discouraged people from getting help.

**Whereas** public education and civic activities can encourage mental health and help improve the lives of individuals and families affected by mental illness.

**NOW, THEREFORE BE IT RESOLVED**, I Mike Kolbe, Mayor of Harlan, Iowa do hereby proclaim the month of October as **Make It OK Month** in Harlan, and call upon our citizens, government agencies, public and private institutions, businesses and schools to Make It OK by committing to an increased awareness and understanding of mental illness, and the need for appropriate and accessible services for all people with mental illnesses to promote recovery.

Signed this 17<sup>th</sup> day of September 2020.

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Mike Kolbe, Mayor

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ATTEST: Jane Smith, City Clerk



**“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 5:15 o'clock P.M. the 20<sup>th</sup> day of October 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Richard Petersen, Jeanna Rudolph, Troy Schaben, Sharon Kroger

PRESENT ELECTRONICALLY: Jay Christensen

ABSENT: Greg Bladt

The City Clerk presented the agenda. It was moved by Schaben and seconded by Kroger to approve the agenda.

A roll call vote was had which was as follows:

Ayes: Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Rudolph and seconded by Petersen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

A. Minutes of the 10/06/2020 Council meeting

B. Claims List No. 1228 in the amount of \$193,201.61

C. Expenditure & revenue reports for the month of September 2020

D. Police statistical report for the month of September 2020

E. WWTP Inspection update

A roll call vote was had which was as follows:

Ayes: Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

It was moved by Rudolph and seconded by Petersen to approve the proposal for modified services at a cost of \$19,500 to Shive-Hattery, for a facility feasibility study of the Veteran's Auditorium and the CG Therkildsen Activity Center.

A roll call vote was had which was as follows:

Ayes: Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

Mayor Kolbe introduced **Ordinance 2020-06 - An Ordinance Amending Chapter 28 of the Code of Ordinances for the City of Harlan, Iowa pertaining to the Veterans Memorial Auditorium Commission, by amending Section 28.02 and by amending Section 28.03.**

It was moved by Kroger and seconded by Schaben that Ordinance No 2020-06 now be read for the first time.

A roll call vote was had which was as follows:

Ayes: Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried and the first reading was passed.

Council member Kroger introduced **Resolution No. 2424 – A Resolution Pursuant to Section 380.4 of the Iowa Code Covering the Purchase of a 2020 Pierce Enforcer Fire Engine and Related Equipment.** Council Member Schaben seconded the motion.

A roll call vote was had which was as follows:

Ayes: Christensen, Rudolph, Schaben, Kroger

Abstain: Petersen

Nays: None

The motion carried, and the Resolution was duly adopted.

It was moved by Petersen and seconded by Kroger to approve the Garfield Avenue Patching Project Change Order of \$8,708.70.

A roll call vote was had which was as follows:

Ayes: Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

The City Administrator presented his report.

The Mayor presented his report.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*

**“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, held in the Council Chambers in City Hall at 5:15 o'clock P.M. the 3<sup>rd</sup> day of November 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Greg Bladt, Richard Petersen, Jay Christensen, Troy Schaben, Sharon Kroger

PRESENT ELECTRONICALLY VIA CONFERENCE CALL: Jeanna Rudolph,

ABSENT: None

The City Clerk presented the amended agenda. It was moved by Kroger and seconded by Bladt to approve the amended agenda. The motion carried.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Christensen and seconded by Schaben that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

A. Minutes of the 10/20/2020 Council meeting

B. Claims List 1229 in the amount of \$700,719.52

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried, and the Consent Agenda items were approved and adopted.

Mayor Kolbe introduced **Ordinance 2020-06 - An Ordinance Amending Chapter 28 of the Code of Ordinances for the City of Harlan, Iowa pertaining to the Veterans Memorial Auditorium Commission, by amending Section 28.02 and by amending Section 28.03.**

It was moved by Petersen and seconded by Kroger that Ordinance No. 2020-06 now be read for the second time.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried and the second reading was passed.

It was moved by Kroger and seconded by Schaben to approve the Engineering Agreement with Kirkham Michael for the Apron Rehab Project for \$166,651.82.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

It was moved by Kroger and seconded by Petersen to approve the 2020 Annual TIF Indebtedness Certification.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

It was moved by Bladt and seconded by Christensen to approve the FY19/20 Annual Urban Renewal Report.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

It was moved by Kroger and seconded by Schaben to approve the disposal of City Property by sealed bids: 1997 Chevrolet C-7500 Dump Truck with 53,113 miles - minimum bid of \$2,500; 1999 10' Monroe Vbox Salt Spreader – minimum bid of \$500; 11' Coates Snowplow – minimum bid of \$250; 11' Monroe Snowplow – minimum bid of \$250.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Kroger and seconded by Petersen to appoint Roy Burkhalter to the Library Board to fulfill an appointment that ends 07/01/2022.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*

# COMING EVENTS

MONDAY, NOVEMBER 2

FIRE DEPT. MEETING NIGHT  
7:00 P.M. Zoom

TUESDAY, NOVEMBER 3

CITY COUNCIL MEETING  
5:15 P.M. Council Chambers/Zoom

THURSDAY, NOVEMBER 5

BOARD OF ADJUSTMENT  
12:00 P.M. Council Chambers

MONDAY, NOVEMBER 9

LIBRARY BOARD MEETING  
5:15 P.M. Zoom

WEDNESDAY, NOVEMBER 11

***CITY FACILITIES CLOSED  
IN OBSERVANCE OF VETERANS DAY***

THURSDAY, NOVEMBER 12

HMU ELECTRONIC BOARD MEETING

FRIDAY, NOVEMBER 13

VETS COMMISSION MEETING  
10:30 A.M. Zoom

MONDAY, NOVEMBER 16

FIRE DEPT. MEETING NIGHT  
7:00 P.M. Zoom

TUESDAY, NOVEMBER 17

AIRPORT COMMISSION MEETING  
7:00 A.M. Harlan Municipal Airport

CITY COUNCIL MEETING  
5:15 P.M. Council Chambers/Zoom

THURSDAY, NOVEMBER 19

PARK & RECREATION MEETING  
12:00 P.M. Council Chambers

10/30/20

**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS, NOVEMBER 3, 2020, 5:15 P.M**

**1. OPENING BUSINESS**

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda
- D. Conflict of Interest (state if applicable)

**2. CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 10/20/2020 Council meeting
- B. Claims List 1229 in the amount of \$700,719.52

**3. OTHER BUSINESS**

- A. **Ordinance 2020-06** – An Ordinance Amending Chapter 28 of the Code of Ordinances for the City of Harlan, Iowa pertaining to the Veterans Memorial Auditorium Commission, by amending Section 28.02 and by amending Section 28.03. Second Reading (*Roll Call Vote*)
- B. Review Engineering Agreement with Kirkham Michael for Apron Rehab Project for \$166,651.82 (*Roll Call Vote*)
- C. Review 2020 Annual TIF Indebtedness Certification (*Roll Call Vote*)
- D. Review FY19/20 Annual Urban Renewal Report (*Roll Call Vote*)

**4. OTHER REPORTS**

- A. City Administrator's Report
- B. Mayor's Report
  - 1. Appoint Roy Burkhalter to the Library Board to fulfill an appointment that ends 07/01/2022

**5. ADJOURN**



**“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 5:15 o'clock P.M. the 20<sup>th</sup> day of October 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Richard Petersen, Jeanna Rudolph, Troy Schaben, Sharon Kroger

PRESENT ELECTRONICALLY: Jay Christensen

ABSENT: Greg Bladt

The City Clerk presented the agenda. It was moved by Schaben and seconded by Kroger to approve the agenda. A roll call vote was had which was as follows:

Ayes: Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Rudolph and seconded by Petersen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 10/06/2020 Council meeting
- B. Claims List No. 1228 in the amount of \$193,201.61
- C. Expenditure & revenue reports for the month of September 2020
- D. Police statistical report for the month of September 2020
- E. WWTP Inspection update

A roll call vote was had which was as follows:

Ayes: Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

It was moved by Rudolph and seconded by Petersen to approve the proposal for modified services at a cost of \$19,500 to Shive-Hattery, for a facility feasibility study of the Veteran's Auditorium and the CG Therkildsen Activity Center. A roll call vote was had which was as follows:

Ayes: Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

Mayor Kolbe introduced **Ordinance 2020-06 - An Ordinance Amending Chapter 28 of the Code of Ordinances for the City of Harlan, Iowa pertaining to the Veterans Memorial Auditorium Commission, by amending Section 28.02 and by amending Section 28.03.**

It was moved by Kroger and seconded by Schaben that Ordinance No 2020-06 now be read for the first time. A roll call vote was had which was as follows:

Ayes: Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried and the first reading was passed.

Council member Kroger introduced **Resolution No. 2424 – A Resolution Pursuant to Section 380.4 of the Iowa Code Covering the Purchase of a 2020 Pierce Enforcer Fire Engine and Related Equipment.** Council Member Schaben seconded the motion. A roll call vote was had which was as follows:

Ayes: Christensen, Rudolph, Schaben, Kroger

Abstain: Petersen

Nays: None

The motion carried, and the Resolution was duly adopted.

It was moved by Petersen and seconded by Kroger to approve the Garfield Avenue Patching Project Change Order of \$8,708.70.

A roll call vote was had which was as follows:

Ayes: Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

The City Administrator presented his report.

The Mayor presented his report.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*"These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."*

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>AHRENHOLTZ CONSTRUCTION INC.</b>						
2019-168	2 WALKDOORS INSTALLED - FIRE	001-5-150-6310	6,000.00	.00		
Total AHRENHOLTZ CONSTRUCTION INC.:			6,000.00	.00		
<b>ALPHA &amp; OMEGA</b>						
8633	INSTALL GAS REGULATOR, CAPACITOR, GAS PRESSURE REG	001-5-470-6310	311.14	.00		
Total ALPHA & OMEGA:			311.14	.00		
<b>AMAZON</b>						
434686749885	OFFICE SUPPLIES - POLICE	001-5-110-6507	135.48	.00		
435567435555	DISCOVER - LIBRARY	001-5-410-6530	29.95	.00		
443566836949	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	71.98	.00		
444379933776	BATTERIES - POLICE	001-5-110-6507	39.90	.00		
446589755748	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	73.36	.00		
446885838354	ALCOHOL EDUCATIONAL SUPPLIES - POLICE	001-5-111-6728	887.00	.00		
453333767579	LABELS - POLICE	001-5-110-6507	3.03	.00		
463568746954	LABELWRITER & SUPPLIES - POLICE	001-5-110-6507	114.50	.00		
465946585547	IOWA OUTDOORS & SCIENCE NEWS - LIBRARY	001-5-410-6530	65.00	.00		
469393748977	PROGRAMMING SUPPLIES - LIBRARY	001-5-410-6490	43.03	.00		
469546358974	CLOCK - ACT. CTR	001-5-455-6310	27.95	.00		
499495887474	VEHICLE WASHER - POLICE	001-5-110-6310	299.99	.00		
535388734386	NATIONAL GEOGRAPHIC KIDS - LIBRARY	001-5-410-6530	7.00	.00		
638483565747	CLOTHING ALLOWANCE - T. PEDERSON	001-5-110-6181	179.98	.00		
675386567844	PROGRAMMING SUPPLIES - LIBRARY	001-5-410-6490	24.93	.00		
756789693684	DVDS - LIBRARY	001-5-410-6507	46.88	.00		
776536788336	DVD - LIBRARY	001-5-410-6507	12.99	.00		
785387936689	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	25.19	.00		
788467638965	PRINTER PAPER FOR CARS - POLICE	001-5-110-6507	60.98	.00		
839743998937	DVDS - LIBRARY	001-5-410-6507	112.12	.00		
876488477847	DVD - LIBRARY	001-5-410-6507	29.95	.00		
876488477847	BOOKS - LIBRARY	001-5-410-6505	54.91	.00		
Total AMAZON:			2,346.10	.00		
<b>AUDUBON COUNTY SHERIFF'S OFFICE</b>						
2020-017	PHYSICAL & LOGICAL - POLICE	001-5-110-6511	150.00	.00		
Total AUDUBON COUNTY SHERIFF'S OFFICE:			150.00	.00		
<b>BAKER &amp; TAYLOR</b>						
2035544454	BOOKS - LIBRARY	001-5-410-6505	376.59	.00		
K10929445M	AUDIO BOOKS - LIBRARY	001-5-410-6505	6.25	.00		
Total BAKER & TAYLOR:			382.84	.00		
<b>BLACKSTONE PUBLISHING</b>						
1183897	AUDIO BOOKS - LIBRARY	001-5-410-6507	162.74	.00		
1184745	AUDIO BOOK - LIBRARY	001-5-410-6507	30.95	.00		
Total BLACKSTONE PUBLISHING:			193.69	.00		



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	C
<b>BOMGAARS</b>							
22692515	SUPPLIES - PARKS	001-5-430-6310	46.97	.00			
22692637	SCREWS & TURNBUCKLE - AIRPORT	001-5-280-6310	23.07	.00			
22694539	SHOP SUPPLIES - SANIT.	610-5-815-6310	28.73	.00			
22695000	WIRE ROPE CLIP & GLOVES - STREET	110-5-214-6510	36.55	.00			
22695402	BULK BOLTS - STREET	110-5-214-6310	38.27	.00			
22695715	GOGGLES - STREET	110-5-214-6510	10.98	.00			
22696120	PTO PIN - PARKS	001-5-430-6310	3.29	.00			
22697088	WEED KILLER - SANIT.	610-5-815-6310	239.92	.00			
22697535	DOOR SEAL - SANIT.	610-5-815-6310	21.98	.00			
22697835	WEED KILLER - SANIT.	610-5-815-6310	89.97	.00			
22698222	SHOCK COLLAR - POLICE	001-5-110-6555	199.99	.00			
22698355	MANHOLE SUPPLIES - SANIT.	610-5-818-6310	60.92	.00			
22698415	FASTENERS - SANIT.	610-5-815-6310	9.98	.00			
22698535	INSTANT POST CEMENT - STREET	110-5-215-6310	153.86	.00			
22699628	ANTIFREEZE - POOL	001-5-460-6310	125.64	.00			
22699785	SALT SPREADER SUPPLIES - STREET	110-5-214-6310	33.10	.00			
22699811	CAULK GUN & SILICONE - CITY FAC.	001-5-650-6310	18.57	.00			
22700366	ADAPTER HOSE & REDUCING COUPLINGS - SANIT.	610-5-815-6310	8.38	.00			
22700462	SUPPLIES - POOL	001-5-460-6310	23.33	.00			
Total BOMGAARS:			1,173.50	.00			
<b>BUTTER CREEK ENTERPRISES</b>							
10007	BOOKS - LIBRARY	001-5-410-6490	240.00	.00			
Total BUTTER CREEK ENTERPRISES:			240.00	.00			
<b>CAS COMPUTERS</b>							
10940	OFFICE 365/OCT. - POLICE	001-5-110-6419	100.00	.00			
10942	OFFICE 365/OCT. - CLERK	001-5-620-6419	44.00	.00			
10942	OFFICE 365/OCT. - CITY ADM.	001-5-615-6419	12.50	.00			
10942	OFFICE 365/OCT. - GENERAL	001-5-699-6419	6.50	.00			
Total CAS COMPUTERS:			163.00	.00			
<b>CENGAGE GALE GROUP</b>							
NO.72430180	BOOKS - LIBRARY	001-5-410-6505	46.88	.00			
Total CENGAGE GALE GROUP:			46.88	.00			
<b>CHEMSEARCH</b>							
7139489	AEROSOL - STREET	110-5-214-6310	203.00	.00			
Total CHEMSEARCH:			203.00	.00			
<b>DOLLAR GENERAL - CHARGED SALES</b>							
1001011082	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	18.00	.00			
1001012275	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	30.65	.00			
1001012299	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	21.45	.00			
1001012713	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	7.00	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total DOLLAR GENERAL - CHARGED SALES:			77.10	.00		
<b>DON'S PIONEER UNIFORMS</b>						
65095	CLOTHING ALLOWANCE - D. WILLADSEN	001-5-110-6181	421.92	.00		
65096	DUTY BELT, FLASHLIGHT & HOLSTER - POLICE	001-5-110-6504	394.89	.00		
65096	CLOTHING ALLOWANCE - R. WALTER	001-5-110-6181	204.94	.00		
Total DON'S PIONEER UNIFORMS:			1,021.75	.00		
<b>EMPLOYEE BENEFIT SYSTEMS</b>						
102020	GROUP INS. PREMIUMS/NOV. - POLICE	001-5-110-6150	9,394.14	9,394.14	10/28/2020	
102020	GROUP INS. PREMIUMS/NOV. - LIBRARY	001-5-410-6150	3,072.38	3,072.38	10/28/2020	
102020	GROUP INS. PREMIUMS/NOV. - ACT. CTR	001-5-455-6150	1.00	1.00	10/28/2020	
102020	GROUP INS. PREMIUMS/NOV. - VET'S	001-5-470-6150	1.00	1.00	10/28/2020	
102020	GROUP INS. PREMIUMS/NOV. - CITY FAC.	001-5-650-6150	3,133.38	3,133.38	10/28/2020	
102020	GROUP INS. PREMIUMS/NOV. - CLERKS	001-5-620-6150	4,702.07	4,702.07	10/28/2020	
102020	GROUP INS. PREMIUMS/NOV. - CITY ADM.	001-5-615-6150	1,564.69	1,564.69	10/28/2020	
102020	GROUP INS. PREMIUMS/NOV. - FIRE	001-5-150-6150	1,564.69	1,564.69	10/28/2020	
102020	GROUP INS. PREMIUMS/NOV. - STREET	110-5-212-6150	5,236.23	5,236.23	10/28/2020	
102020	GROUP INS. PREMIUMS/NOV. - STREET	001-5-212-6150	3,209.30	3,209.30	10/28/2020	
102020	GROUP INS. PREMIUMS/NOV. - SANIT.	610-5-815-6150	6,258.76	6,258.76	10/28/2020	
102020	MEDICAL PREMIUM - NOV. - HMU	820-5-930-6160	25,023.45	25,023.45	10/28/2020	
102020	HEALTH & DENTAL/NOV. - HMU	820-5-930-6430	9,489.25	9,489.25	10/28/2020	
102020	COBRA - NOV. - HMU	820-5-930-6432	27.50	27.50	10/28/2020	
102020	FLEX FEES - NOV. - HMU	001-5-699-6185	24.00	24.00	10/28/2020	
102020-1	EMPLOYEE FLEX - 2020	004-5-930-6185	509.55	.00		
Total EMPLOYEE BENEFIT SYSTEMS:			73,211.39	72,701.84		
<b>FAREWAY STORES</b>						
00115770	BAR SUPPLIES - VET'S	001-5-470-6548	21.67	21.67	10/28/2020	
00163405	BAR SUPPLIES - VET'S	001-5-470-6548	6.06	6.06	10/28/2020	
00192847	BAR SUPPLIES - VET'S	001-5-470-6548	17.81	17.81	10/28/2020	
Total FAREWAY STORES:			45.54	45.54		
<b>FELD SECURITY</b>						
0375184-IN	FIRE ALARM INSPECTION - ACT CTR	001-5-455-6310	303.00	.00		
Total FELD SECURITY:			303.00	.00		
<b>FIREGUARD INC.</b>						
238300	FIRE ALARM INSPECTION & TRUCK CHARGE - SCCC	001-5-520-6320	127.75	.00		
Total FIREGUARD INC.:			127.75	.00		
<b>GREATAMERICA FINANCIAL SVCS</b>						
27957343	COPIER AGREEMENT/OCT. - LIBRARY	001-5-410-6419	91.00	.00		
Total GREATAMERICA FINANCIAL SVCS:			91.00	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>H &amp; M JANITORIAL</b>						
5149	JANITORIAL SERVICE - OCT	001-5-650-6310	175.00	.00		
5158	CLEANING SUPPLIES - CITY FAC.	001-5-650-6310	37.16	.00		
Total H & M JANITORIAL:			212.16	.00		
<b>H.M.U.</b>						
10215	ONE CALL FEES - SEPT.	001-5-699-6497	39.00	.00		
Total H.M.U.:			39.00	.00		
<b>HAWKEYE TRUCK EQUIP.</b>						
144068	POWER CABLE - STREET	110-5-250-6332	55.50	.00		
Total HAWKEYE TRUCK EQUIP.:			55.50	.00		
<b>HOLMES MURPHY AND ASSOC INC</b>						
562840	HMA CONSULT FEE/NOV - CITY	820-5-930-6432	641.72	641.72	10/28/2020	
562840	HMA CONSULT FEE/NOV - HMU	820-5-930-6432	578.60	578.60	10/28/2020	
Total HOLMES MURPHY AND ASSOC INC:			1,220.32	1,220.32		
<b>IA DEPT. OF REVENUE-SALES/USE</b>						
0287008861	3RD QTR SALES TAX/JULY-SEPT - SEWER #1-83-003966	610-5-815-6435	30.00	30.00	10/28/2020	
0287008861	3RD QTR SALES TAX/JULY-SEPT - SWIMMING POOL #1-83-0039	001-5-460-6310	1,338.00	1,338.00	10/28/2020	
Total IA DEPT. OF REVENUE-SALES/USE:			1,368.00	1,368.00		
<b>INTERNATIONAL ASSOCIATION OF FIRE CHIEFS</b>						
65921	FULL MEMBERSHIP, MV DIVISION DUES, VOLUNTEER & COMBI	001-5-150-6220	240.00	240.00	10/28/2020	
Total INTERNATIONAL ASSOCIATION OF FIRE CHIEFS:			240.00	240.00		
<b>IOWA DEPARTMENT OF PUBLIC SAFETY</b>						
102020	IOWA ONLINE WARRANTS & ARTICLES(IOWA) SYSTEM (JULY -	001-5-110-6507	300.00	.00		
Total IOWA DEPARTMENT OF PUBLIC SAFETY:			300.00	.00		
<b>IOWA LAW ENFORCEMENT ACADEMY</b>						
316131	TASER ILEA CERT./YAMADA - POLICE	001-5-110-6230	50.00	.00		
Total IOWA LAW ENFORCEMENT ACADEMY:			50.00	.00		
<b>KLEIN, JEFF DBA KLEIN FENCE CO</b>						
1043	JJ JENSEN BALLFIELDS/PROGRESS PYMT -JJ JENSEN	148-5-430-6410	40,000.00	.00		
Total KLEIN, JEFF DBA KLEIN FENCE CO:			40,000.00	.00		
<b>MACQUEEN EQUIPMENT</b>						
P05909	F500 5G PAIL - FIRE	001-5-150-6546	420.00	.00		
Total MACQUEEN EQUIPMENT:			420.00	.00		



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>MANGOLD ENVIRONMENT TESTING</b>						
80401	WASTEWATER TESTING/SEPT - MONOGRAM FOODS	610-5-815-6458	596.96	.00		
	Total MANGOLD ENVIRONMENT TESTING:		596.96	.00		
<b>MES - MIDAM</b>						
IN1509316	FIT TEST SERVICES & FUEL SURCHARGE - FIRE	001-5-150-6181	650.00	.00		
	Total MES - MIDAM:		650.00	.00		
<b>MICHAEL TODD &amp; COMPANY INC.</b>						
173332	SOLAR BARRICADE LIGHT - STREET	110-5-214-6510	296.25	.00		
	Total MICHAEL TODD & COMPANY INC.:		296.25	.00		
<b>MURPHY SIGNS</b>						
8668	DECALS FOR VEHICLE - SANIT.	610-5-815-6332	144.00	.00		
	Total MURPHY SIGNS:		144.00	.00		
<b>MYRTUE MEDICAL CENTER</b>						
102020	CITY SCREENING - FIRE	001-5-150-6185	214.00	.00		
102020	CITY SCREENING - GENERAL	001-5-699-6186	73.00	.00		
	Total MYRTUE MEDICAL CENTER:		287.00	.00		
<b>NFPA</b>						
102020	MEMBERSHIP - 1 YR. #218162/R. BISSEN - FIRE	001-5-150-6220	175.00	.00		
	Total NFPA:		175.00	.00		
<b>PETERSEN FAMILY WELLNESS CENTER</b>						
102020	WELLNESS BENEFIT/CITY PORTION - OCT.	001-5-699-6184	50.60	50.60	10/28/2020	
	Total PETERSEN FAMILY WELLNESS CENTER:		50.60	50.60		
<b>PETERSEN MOTORS LLC</b>						
29227	NEW TIRES - STREET	110-5-214-6332	652.44	.00		
	Total PETERSEN MOTORS LLC:		652.44	.00		
<b>PETSCHE MECHANICAL SERVICE</b>						
7033	LABOR - SANIT.	610-5-815-6310	127.50	.00		
7035	LABOR - VET'S	001-5-470-6310	127.50	.00		
7035	BULBS & BALLAST - VET'S	001-5-470-6310	176.01	.00		
	Total PETSCHE MECHANICAL SERVICE:		431.01	.00		
<b>PIGSLEY, SCOTT</b>						
102020-1	FBO CONTRACT - OCT. 2020 PYMT #2 - AIRPORT	001-5-280-6420	2,250.00	.00		
	Total PIGSLEY, SCOTT:		2,250.00	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>PROFESSIONAL COMPUTER SOLUTIONS LLC</b>						
3206	PREPAID NETWORK SUPPORT HOURS - LIBRARY	001-5-410-6419	1,250.00	.00		
Total PROFESSIONAL COMPUTER SOLUTIONS LLC:			1,250.00	.00		
<b>RED OAK WELDING SUPPLIES INC.</b>						
38158	SUPPLIES - STREET	110-5-214-6310	119.46	.00		
RENT8213	CO2 RENTAL/SEP - CITY FAC./DOG POUND	001-5-190-6554	30.60	.00		
Total RED OAK WELDING SUPPLIES INC.:			150.06	.00		
<b>RELIANCE STANDARD</b>						
112020	LIFE & DISABILITY INS./NOV. - POLICE	001-5-110-6150	247.54	.00		
112020	LIFE & DISABILITY INS./NOV. - LIBRARY	001-5-410-6150	46.58	.00		
112020	LIFE & DISABILITY INS./NOV. - ACT. CTR	001-5-455-6150	12.94	.00		
112020	LIFE & DISABILITY INS./NOV. - VET'S	001-5-470-6150	12.94	.00		
112020	LIFE & DISABILITY INS./NOV. - CITY FAC.	001-5-650-6150	55.81	.00		
112020	LIFE & DISABILITY INS./NOV. - CLERK	001-5-620-6150	78.68	.00		
112020	LIFE & DISABILITY INS./NOV. - CITY ADM.	001-5-615-6150	52.75	.00		
112020	LIFE & DISABILITY INS./NOV. - FIRE	001-5-150-6150	35.85	.00		
112020	LIFE & DISABILITY INS./NOV. - STREET	110-5-212-6150	97.61	.00		
112020	LIFE & DISABILITY INS./NOV. - STREET	001-5-212-6150	59.82	.00		
112020	LIFE & DISABILITY INS./NOV. - SANIT.	610-5-815-6150	140.37	.00		
Total RELIANCE STANDARD:			840.89	.00		
<b>RELIANT FIRE APPARATUS INC</b>						
102020	PIERCE PUMPER ENFORCER FIRE ENGINE	001-5-150-6710	543,429.00	543,429.00	10/26/2020	
Total RELIANT FIRE APPARATUS INC:			543,429.00	543,429.00		
<b>SIGNS BY PUDGE</b>						
0000	VINYL LETTERING/K9 - POLICE	001-5-110-6332	350.00	.00		
Total SIGNS BY PUDGE:			350.00	.00		
<b>SMART APPLE MEDIA</b>						
ARU0310451	BOOKS - LIBRARY	001-5-410-6505	79.80	.00		
Total SMART APPLE MEDIA:			79.80	.00		
<b>SNYDER &amp; ASSOCIATES INC</b>						
120.0775.09-2	2020 GARFIELD AVE PATCHING	001-5-214-6761	1,937.98	.00		
Total SNYDER & ASSOCIATES INC:			1,937.98	.00		
<b>SONDERMAN CLEANING SERVICE</b>						
22040	AIR FRESHENER SERVICE - ACT. CTR	001-5-455-6310	42.50	.00		
22044	AIR FRESHENER SERVICE - VET'S	001-5-470-6310	25.50	.00		
22057	AIR FRESHENER SERVICE - LIBRARY	001-5-410-6310	42.50	.00		
22062	AIR FRESHENER SERVICE - FIRE	001-5-150-6310	42.50	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total SONDERMAN CLEANING SERVICE:			153.00	.00		
<b>STA-BILT CONST.</b>						
882	SEAL CRACKS ON PLANT DRIVEWAY - SANIT.	610-5-815-6311	2,408.13	.00		
884	HAUL FIRE TRUCK TO CARROLL/UNIT 30 - FIRE	001-5-150-6332	500.00	.00		
Total STA-BILT CONST.:			2,908.13	.00		
<b>THE AGENCY INC</b>						
70729	ADDED 2021 CHEVY - SANIT.	610-5-815-6408	515.00	.00		
Total THE AGENCY INC:			515.00	.00		
<b>THINKSPACE IT</b>						
13305	LABOR - LIBRARY	001-5-410-6419	93.75	.00		
Total THINKSPACE IT:			93.75	.00		
<b>THUNDER GUNS</b>						
429	PIPE VALVE LABELS/TAGS - SANIT.	610-5-815-6310	90.00	.00		
447	ELITE SHOOTING PERFORMANCE SYSTEM & MAGRAIL ADAPT	001-5-111-6728	274.99	.00		
448	AMMUNITION - POLICE	001-5-111-6728	650.00	.00		
Total THUNDER GUNS:			1,014.99	.00		
<b>TITAN MACHINERY INC</b>						
14751932GP	FILTER, HYDRAULIC OIL - STREET	110-5-214-6332	39.50	.00		
Total TITAN MACHINERY INC:			39.50	.00		
<b>TOTAL CONTRACTING LLC</b>						
1137	REMOVAL OF OLD SIDING, ROOF & DOOR, NEW SIDING, ROOF	148-5-430-6410	8,100.00	.00		
TOTAL CONTRACTING LLC:			8,100.00	.00		
<b>UNITED CONSTRUCTION SERVICES CORP</b>						
120.0775.09-2	2020 GARFIELD AVE PATCHING	001-5-214-6761	2,317.29	.00		
Total UNITED CONSTRUCTION SERVICES CORP:			2,317.29	.00		
<b>VAN DIEST SUPPLY COMPANY</b>						
89347	CUTRINE PLUS LIQUID - PARKS	001-5-430-6310	105.00	.00		
89348	BUCCANEER PLUS - STREET	110-5-214-6310	75.00	.00		
91036	T-ZONE SE HERBICIDE - PARKS	001-5-430-6310	706.00	.00		
93581	IMITATOR AQUATIC - PARKS	001-5-430-6310	53.13	.00		
Total VAN DIEST SUPPLY COMPANY:			939.13	.00		
<b>VERIZON WIRELESS</b>						
9864396521	CELL PHONE SERVICE/OCT - CITY FAC.	001-5-650-6373	63.21	63.21	10/26/2020	
9864396521	CELL PHONE SERVICE/OCT - PARKS	001-5-430-6373	58.18	58.18	10/26/2020	
9864396521	CELL PHONE SERVICE/OCT - CITY CLERK	001-5-620-6373	58.18	58.18	10/26/2020	

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	C
9864396521	CELL PHONE SERVICE/OCT - SANIT.	610-5-815-6373	63.20	63.20	10/26/2020		
9864396521	IPAD/OCT - SANIT.	610-5-818-6310	10.15	10.15	10/26/2020		
9864396521	CELL PHONE SERVICE/OCT - VET'S	001-5-470-6373	29.08	29.08	10/26/2020		
9864396521	CELL PHONE SERVICE/OCT - VET'S	001-5-470-6373	29.08	29.08	10/26/2020		
9864396521	IPAD/OCT - STREET	110-5-214-6419	10.15	10.15	10/26/2020		
9864396521	AIR CARD- UNIT 26 & 33 LAPTOPS - FIRE	001-5-150-6332	80.02	80.02	10/26/2020		
9864396521	CELL PHONE SERVICE/OCT - FIRE	001-5-150-6373	63.21	63.21	10/26/2020		
9864396521	CELL PHONE SERVICE & LAPTOP /OCT - POLICE	001-5-110-6373	255.87	255.87	10/26/2020		
9864396521	LAPTOP/OCT - FIRE	001-5-150-6231	40.01	40.01	10/26/2020		
9864396521	CREDIT FOR FIRE AIR CARDS - FIRE	001-5-150-6231	5.36-	5.36-	10/26/2020		
9864396522	AIR CARDS/OCT - POLICE/FRANK'S	001-5-110-6373	160.06	160.06	10/26/2020		
9864396523	AIR CARDS/OCT - POLICE/FRANK'S	001-5-110-6373	40.01	40.01	10/26/2020		
9864396524	WIRELESS HOTSPOTS/OCT - LIBRARY	001-5-410-6419	120.03	.00			
Total VERIZON WIRELESS:			1,075.08	955.05			
Grand Totals:			700,719.52	620,010.35			

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.



**ORDINANCE NO. 2020-06**

**AN ORDINANCE AMENDING CHAPTER 28 OF THE CODE OF ORDINANCES FOR THE CITY OF HARLAN, IOWA PERTAINING TO THE VETERANS MEMORIAL AUDITORIUM COMMISSION, BY AMENDING SECTION 28.02 AND BY AMENDING SECTION 28.03.**

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF HARLAN, IOWA:

**SECTION 1. AMENDING, IN ITS ENTIRETY, THE PROVISION FOUND AT SECTION 28.02 OF THE CODE OF ORDINANCES OF THE CITY OF HARLAN, IOWA, TO REFLECT THE FOLLOWING LANGUAGE:**

**28.02. QUALIFICATION AND APPOINTMENT.** Each Commissioner shall be an honorably discharged or active member of the United States Armed Forces and a resident of Shelby County. The Commissioners shall be appointed by the Mayor with the approval of the Council for staggered three-year terms.

**SECTION 2. AMENDING, IN ITS ENTIRETY, THE PROVISION FOUND AT SECTION 28.03 OF THE CODE OF ORDINANCES OF THE CITY OF HARLAN, IOWA, TO REFLECT THE FOLLOWING LANGUAGE:**

**28.03 COMPENSATION, VACANCIES AND ATTENDANCE.** The Council shall, by resolution, set the compensation of the Commissioners. A vacancy on the commission shall be filled in the same manner as the original appointment for the balance of the unexpired term. If a Commissioner has three (3) consecutive unreported absences for commission meetings, his or her membership as a Commissioner will be terminated and a replacement will be found according to the vacancy policy.

**SECTION 3. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 4. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 5. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mike Kolbe, Mayor

\_\_\_\_\_  
Attest: Jane Smith, City Clerk

**“Due to the COVID-19 crisis and social distancing recommendations, the City Council meeting was held electronically utilizing Zoom. Everyone was offered to participate by internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session electronically at 5:15 o'clock P.M. the 17<sup>th</sup> day of November 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT ELECTRONICALLY VIA CONFERENCE CALL: Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger

ABSENT: None

The City Clerk presented the agenda. It was moved by Bladt and seconded by Rudolph to approve the agenda.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Kroger and seconded by Petersen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

A. Minutes of the 11/03/2020 Council meeting

B. Claims List No. 1230 in the amount of \$69,797.80

C. Expenditure & Revenue reports for the month of October 2020

D. Police statistical report for the month of October 2020

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried, and the Consent Agenda items were approved and adopted.

It was moved by Christensen and seconded by Rudolph to approve a parade permit application by the Shelby County Chamber of Commerce & Industry for a Santa Parade on 11/28/2020.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

Mayor Kolbe introduced **Ordinance 2020-06 - An Ordinance Amending Chapter 28 of the Code of Ordinances for the City of Harlan, Iowa pertaining to the Veterans Memorial Auditorium Commission, by amending Section 28.02 and by amending Section 28.03.**

It was moved by Kroger and seconded by Bladt that Ordinance No. 2020-06 now be read for the third time.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried and the Ordinance was adopted.

It was moved by Petersen and seconded by Rudolph to approve the 2021 lease with Good Growing Enterprise DBA Farm Table Delivery with an increase of \$25.00 per month.



A roll call vote was had which was as follows:  
Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None  
The motion carried.

It was moved by Kroger and seconded by Christensen to approve the FY19/20 Annual Financial Report.

A roll call vote was had which was as follows:  
Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None  
The motion carried.

Council member Petersen introduced **Resolution No. 2425 – AUTHORIZING COMPETITIVE BIDS FOR ENTRANCE SIGNS. Bids will be due by 10:00 a.m. on Friday, December 18, 2020.** Council Member Kroger seconded the motion.

A roll call vote was had which was as follows:  
Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None  
The motion carried, and the Resolution was duly adopted.

It was moved by Bladt and seconded by Rudolph to approve the Lions Club permit application for a Holiday Lighting Display in Potter's Park.

A roll call vote was had which was as follows:  
Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger  
Nays: None  
The motion carried.

The City Administrator presented his report and gave a COVID-19 update.

The Mayor presented his report.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*"These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."*

# COMING EVENTS

FRIDAY, NOVEMBER 13

VETS COMMISSION MEETING  
10:30 A.M. Zoom

MONDAY, NOVEMBER 16

FIRE DEPT. MEETING NIGHT  
7:00 P.M. Zoom

TUESDAY, NOVEMBER 17

AIRPORT COMMISSION MEETING  
7:00 A.M. Harlan Municipal Airport

CITY COUNCIL MEETING  
5:15 P.M. Council Chambers/Zoom

THURSDAY, NOVEMBER 19

PARK & RECREATION MEETING  
12:00 P.M. Council Chambers

**THURSDAY & FRIDAY  
NOVEMBER 26 & 27**

**CITY FACILITIES CLOSED  
IN OBSERVANCE OF THANKSGIVING**

TUESDAY, DECEMBER 1

CITY COUNCIL MEETING  
5:15 P.M. Council Chambers/Zoom

THURSDAY, DECEMBER 3

HMU ELECTRONIC BOARD MEETING

MONDAY, DECEMBER 7

FIRE DEPT. MEETING NIGHT  
7:00 P.M. Zoom

MONDAY, DECEMBER 14

LIBRARY BOARD MEETING  
5:15 P.M. Zoom

TUESDAY, DECEMBER 15

CITY COUNCIL MEETING  
5:15 P.M. Council Chambers/Zoom

THURSDAY, DECEMBER 17

HMU BOARD MEETING  
PUBLIC VIA ZOOM 4:00 P.M.

11/13/20

**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS, NOVEMBER 17, 2020, 5:15 P.M**

**Due to the COVID-19 crisis, the City of Harlan will be holding this City Council meeting electronically utilizing Zoom.com. Mayor, Council, Staff, and the Public can participate remotely via conference call by telephone or on their own computer.**

**To participate by audio internet connection:**

**Join Zoom: <https://us02web.zoom.us/j/82666582194> Meeting ID: 826 6658 2194**

**To participate by phone: dial #1-312-626-6799 Meeting ID: 826 6658 2194**

**1. OPENING BUSINESS**

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Roll Call Vote*)
- D. Conflict of Interest (state if applicable)

**2. CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 11/03/2020 Council meeting
- B. Abstract No. 1230 in the amount of \$69,797.80
- C. Expenditure & Revenue reports for the month of October 2020
- D. Police statistical report for the month of October 2020

**3. OTHER BUSINESS**

- A. Review parade application from the Shelby County Chamber of Commerce for a Santa Parade on 11/28/2020. (*Roll Call Vote*)
- B. **Ordinance 2020-06** – An Ordinance Amending Chapter 28 of the Code of Ordinances for the City of Harlan, Iowa pertaining to the Veterans Memorial Auditorium Commission, by amending Section 28.02 and by amending Section 28.03. Third Reading (*Roll Call Vote*)
- C. Review Good Growing Enterprise DBA Farm Table Delivery 2021 Lease (*Roll Call Vote*)
- D. Review FY19/20 Annual Financial Report (*Roll Call Vote*)
- E. **Resolution No. 2425** - Authorizing competitive bids for entrance signs – Harlan, IA (*Roll Call Vote*)
- F. Review Holiday Lighting Display Permit for Potter Park (*Roll Call Vote*)

**4. OTHER REPORTS**

- A. City Administrator's Report
  - 1. COVID-19 Update
- B. Mayor's Report

**5. ADJOURN**

**“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, held in the Council Chambers in City Hall at 5:15 o'clock P.M. the 3<sup>rd</sup> day of November 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Greg Bladt, Richard Petersen, Jay Christensen, Troy Schaben, Sharon Kroger

PRESENT ELECTRONICALLY VIA CONFERENCE CALL: Jeanna Rudolph,

ABSENT: None

The City Clerk presented the amended agenda. It was moved by Kroger and seconded by Bladt to approve the amended agenda. The motion carried. A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Christensen and seconded by Schaben that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

A. Minutes of the 10/20/2020 Council meeting

B. Claims List 1229 in the amount of \$700,719.52

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried, and the Consent Agenda items were approved and adopted.

Mayor Kolbe introduced **Ordinance 2020-06 - An Ordinance Amending Chapter 28 of the Code of Ordinances for the City of Harlan, Iowa pertaining to the Veterans Memorial Auditorium Commission, by amending Section 28.02 and by amending Section 28.03.**

It was moved by Petersen and seconded by Kroger that Ordinance No. 2020-06 now be read for the second time. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried and the second reading was passed.

It was moved by Kroger and seconded by Schaben to approve the Engineering Agreement with Kirkham Michael for the Apron Rehab Project for \$166,651.82.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.



It was moved by Kroger and seconded by Petersen to approve the 2020 Annual TIF Indebtedness Certification. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

It was moved by Bladt and seconded by Christensen to approve the FY19/20 Annual Urban Renewal Report. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

It was moved by Kroger and seconded by Schaben to approve the disposal of City Property by sealed bids: 1997 Chevrolet C-7500 Dump Truck with 53,113 miles - minimum bid of \$2,500; 1999 10' Monroe Vbox Salt Spreader - minimum bid of \$500; 11' Coates Snowplow - minimum bid of \$250; 11' Monroe Snowplow - minimum bid of \$250. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Kroger and seconded by Petersen to appoint Roy Burkhalter to the Library Board to fulfill an appointment that ends 07/01/2022. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*"These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."*

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>AGRILAND FS</b>						
102020	FUEL/OCT - POLICE	001-5-110-6331	920.44	.00		
102020	FUEL/OCT - PARKS	001-5-430-6331	253.20	.00		
102020	FUEL/OCT - FIRE	001-5-150-6331	615.17	.00		
102020	FUEL/OCT - SANIT.	610-5-815-6331	294.46	.00		
102020	FUEL/OCT - STREET	110-5-214-6331	641.71	.00		
11010307	WEED SPRAY - SANIT.	610-5-815-6310	305.10	.00		
14006459	DYED FUEL - PARKS	001-5-430-6331	322.47	.00		
Total AGRILAND FS:			3,352.55	.00		
<b>ALPHA &amp; OMEGA</b>						
8635	REPLACE WATER LINE IN SHOP & BETWEEN BLDGS - SANIT.	610-5-815-6310	5,109.64	.00		
Total ALPHA & OMEGA:			5,109.64	.00		
<b>ATLANTIC BOTTLING CO</b>						
843793	BAR SUPPLIES - VET'S	001-5-470-6548	70.76	.00		
Total ATLANTIC BOTTLING CO:			70.76	.00		
<b>BAKER &amp; TAYLOR</b>						
2035593170	BOOKS - LIBRARY	001-5-410-6505	405.70	.00		
2035593170	MEMORIAL BOOKS - LIBRARY	170-5-410-6502	84.12	.00		
Total BAKER & TAYLOR:			489.82	.00		
<b>BAXTER LUMBER &amp; HARDWARE</b>						
53856	LUMBER (SKATE PARK) - PARKS	001-5-430-6310	66.08	.00		
54614	LUMBER - LIBRARY	001-5-410-6490	9.65	.00		
Total BAXTER LUMBER & HARDWARE:			75.73	.00		
<b>BLACKSTONE PUBLISHING</b>						
1186289	AUDIO BOOKS - LIBRARY	001-5-410-6507	273.14	.00		
1189530	AUDIO BOOKS - LIBRARY	001-5-410-6507	65.89	.00		
1189530	MEMORIAL BOOK - LIBRARY	170-5-410-6502	38.95	.00		
Total BLACKSTONE PUBLISHING:			377.98	.00		
<b>BOBCAT OF OMAHA</b>						
CB14641	EDGE CUT, BOLTS & NUTS - PARKS	001-5-430-6310	247.76	.00		
Total BOBCAT OF OMAHA:			247.76	.00		
<b>BOUND TREE MEDICAL</b>						
83836236	AED SUPPLIES - FIRE	001-5-150-6546	133.81	.00		
Total BOUND TREE MEDICAL:			133.81	.00		
<b>CAS COMPUTERS</b>						
10960	OFFICE 365/OCT(DILLION & RYLEE) - POLICE	001-5-110-6419	25.00	.00		
10968	DELL OPTI-PLEX 7070 ULTRA - POLICE	001-5-110-6419	1,171.96	.00		



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
10968	LABOR - POLICE	001-5-110-6419	150.00	.00		
Total CAS COMPUTERS:			1,346.96	.00		
<b>CENGAGE GALE GROUP</b>						
NO.72421106	BOOKS - LIBRARY	001-5-410-6505	56.98	.00		
NO.72421106	MEMORIAL BOOK - LIBRARY	170-5-410-6502	29.24	.00		
NO.72503419	BOOKS - LIBRARY	001-5-410-6505	39.73	.00		
Total CENGAGE GALE GROUP:			125.95	.00		
<b>CENTER POINT LARGE PRINT</b>						
1802718	BOOKS - LIBRARY	001-5-410-6505	136.62	.00		
Total CENTER POINT LARGE PRINT:			136.62	.00		
<b>COUNSEL OFFICE &amp; DOCUMENT</b>						
34AR507665	COPIER CONTRACT MAINT. - ACT. CTR	001-5-455-6510	35.80	.00		
34AR507848	COPIER CONTRACT MAINT. - CITY HALL	001-5-699-6415	158.33	.00		
34AR507848	COPIER CONTRACT MAINT. - FIRE	001-5-150-6507	65.31	.00		
34AR507848	COPIER CONTRACT MAINT. - POLICE	001-5-110-6507	65.46	.00		
34AR508862	COPIER CONTRACT MAINT. - LIBRARY	001-5-410-6419	247.73	.00		
Total COUNSEL OFFICE & DOCUMENT:			572.63	.00		
<b>CULLIGAN WATER COND ATLANTIC</b>						
102020	BOTTLED WATER - ACCT #18523 - SANIT.	610-5-815-6310	49.75	49.75	11/09/2020	
Total CULLIGAN WATER COND ATLANTIC:			49.75	49.75		
<b>DON'S PIONEER UNIFORMS</b>						
65104	PLACARD & PATCH - POLICE	001-5-110-6504	14.90	.00		
65109	SUPPLIES - POLICE	001-5-110-6504	130.85	.00		
Total DON'S PIONEER UNIFORMS:			145.75	.00		
<b>ELAN CITY INC</b>						
20-1630	RADAR SPEED SIGNS - POLICE	333-5-526-6370	5,499.00	.00		
Total ELAN CITY INC:			5,499.00	.00		
<b>EMPLOYEE BENEFIT SYSTEMS</b>						
112020	EMPLOYEE FLEX - 2020	004-5-930-6185	339.83	.00		
Total EMPLOYEE BENEFIT SYSTEMS:			339.83	.00		
<b>FARM SERVICE COOP COMPUTERS</b>						
3134901	INK - AIRPORT	001-5-280-6419	180.00	.00		
3141723	HARD DRIVE - POLICE	001-5-110-6507	113.00	.00		
Total FARM SERVICE COOP COMPUTERS:			293.00	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>FARM SERVICE CO-OP.</b>						
112020	FUEL/OCT - PARKS	001-5-430-6331	25.12	.00		
112020	FUEL/OCT - STREET	110-5-214-6331	85.12	.00		
Total FARM SERVICE CO-OP.:			110.24	.00		
<b>FARMERS MUTUAL TELEPHONE</b>						
112020	PHONE, CABLE, INTERNET BUNDLE - AIRPORT	001-5-280-6374	273.95	273.95	11/09/2020	
Total FARMERS MUTUAL TELEPHONE:			273.95	273.95		
<b>FILTER CARE</b>						
122210	CLEANED FILTER- STREET	110-5-214-6332	38.15	.00		
Total FILTER CARE:			38.15	.00		
<b>FIRE SERVICE TRAINING BUREAU</b>						
210570	7TH ESSENTIALS OF FIRE FIGHTING PKG MANUASL, STUDENT	001-5-150-6230	440.15	.00		
Total FIRE SERVICE TRAINING BUREAU:			440.15	.00		
<b>FIRST WIRELESS INC</b>						
113815	SPEAKER MICROPHONES & BATTERIES - POLICE	001-5-110-6510	635.99	.00		
Total FIRST WIRELESS INC:			635.99	.00		
<b>GALLS LLC</b>						
016836195	HANDCUFFS, HINGED CUFFS, POUCH, SPRAY CASE - POLICE	001-5-110-6504	216.07	.00		
016836198	CLOTHING ALLOWANCE - R. WALTER	001-5-110-6181	212.98	.00		
016836206	HANDCUFFS, HINGED CUFFS & POUCH - POLICE	001-5-110-6504	137.52	.00		
Total GALLS LLC:			566.57	.00		
<b>GLENN CARLSON</b>						
112020	REIMBURSE FOR EYE EXAM - SANIT.	610-5-815-6181	20.00	.00		
Total GLENN CARLSON:			20.00	.00		
<b>GRAINGER</b>						
9706367464	BALL CHAIN WITH EYELETS - FIRE	001-5-150-6332	55.38	.00		
Total GRAINGER:			55.38	.00		
<b>H.M.U.</b>						
102020	UTILITIES/OCT - S.C.C.C.I.	001-5-520-6374	676.75	676.75	11/09/2020	
102020	UTILITIES/OCT - COMMUNITY GARDEN	001-5-699-6375	28.40	28.40	11/09/2020	
102020	UTILITIES/OCT - PARKS	001-5-430-6374	1,836.97	1,836.97	11/09/2020	
102020	UTILITIES/OCT - FIRE	001-5-150-6374	476.26	476.26	11/09/2020	
102020	UTILITIES/OCT - CITY FAC.	001-5-650-6374	853.32	853.32	11/09/2020	
102020	UTILITIES/OCT - VET'S	001-5-470-6374	994.00	994.00	11/09/2020	
102020	UTILITIES/OCT - POOL	001-5-460-6374	420.25	420.25	11/09/2020	
102020	UTILITIES/OCT - STREET	110-5-214-6374	191.05	191.05	11/09/2020	
102020	UTILITIES/OCT - SANIT.	610-5-815-6374	6,480.82	6,480.82	11/09/2020	

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
102020	UTILITIES/OCT - STREET LIGHTS	110-5-214-6371	4,333.30	4,333.30	11/09/2020	
102020	UTILITIES/OCT - DOWNTOWN STREET LIGHTS	110-5-214-6372	117.73	117.73	11/09/2020	
102020	UTILITIES/OCT - ACT. CTR	001-5-455-6374	834.65	834.65	11/09/2020	
102020	UTILITIES/OCT - LIBRARY	001-5-410-6374	884.51	884.51	11/09/2020	
102020-1	PHONE/NOV - CITY HALL	001-5-620-6373	203.68	203.68	11/09/2020	
102020-1	CABLE/NOV - CITY HALL/CITY FAC.	001-5-650-6374	111.94	111.94	11/09/2020	
102020-1	PHONE, FAX & CABLE/NOV - SCCCI	001-5-520-6374	308.43	308.43	11/09/2020	
102020-1	PHONE/NOV - FIRE	001-5-150-6373	119.98	119.98	11/09/2020	
102020-1	PHONE/NOV - POLICE	001-5-110-6373	128.70	128.70	11/09/2020	
102020-1	PHONE/NOV - DOG POUND/CITY FAC.	001-5-650-6373	114.99	114.99	11/09/2020	
102020-1	PHONE/NOV - PARKS/JJ JENSEN	001-5-430-6373	16.50	16.50	11/09/2020	
102020-1	PHONE/NOV - POOL	001-5-460-6373	52.00	52.00	11/09/2020	
102020-1	PHONE/NOV - STREET	110-5-214-6373	91.16	91.16	11/09/2020	
102020-1	PHONE/NOV - VET'S	001-5-470-6373	119.98	119.98	11/09/2020	
102020-1	PHONE & INTERNET/NOV - ACTIVITY CTR	001-5-455-6373	170.98	170.98	11/09/2020	
102020-1	PHONE & INTERNET/NOV - SANIT.	610-5-815-6373	104.47	104.47	11/09/2020	
102020-1	PHONE & INTERNET/NOV - LIBRARY	001-5-410-6373	239.53	239.53	11/09/2020	
10238	WATER FOR VISU-SEWER - SANIT.	610-5-818-6436	506.47	.00		
Total H.M.U.:			20,416.82	19,910.35		
<b>HADFIELD, MIKE</b>						
102020	TRAVEL EXP: MEAL - SANIT.	610-5-815-6230	7.29	.00		
Total HADFIELD, MIKE:			7.29	.00		
<b>HARLAN AUTO PARTS</b>						
11999-126308	BATTERY - STREET	110-5-214-6310	5.39	.00		
11999-126355	DIGITAL MULTI-TESTER - STREET	110-5-214-6504	17.39	.00		
11999-126775	BRK ROTOR FRONTLINES - POLICE	001-5-110-6332	246.76	.00		
11999-126776	HYD COUPLER - STREET	110-5-214-6332	8.39	.00		
Total HARLAN AUTO PARTS:			277.93	.00		
<b>HARLAN NEWSPAPERS</b>						
102020	BANNER AD - VET'S	001-5-470-6403	90.00	.00		
102020	BANNER AD - ACT. CTR	001-5-455-6402	90.00	.00		
102020	HELP WANTED - SANIT.	610-5-815-6230	231.70	.00		
102020	GENERAL/LEGAL ADS	001-5-699-6402	363.80	.00		
102020-1	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	28.60	.00		
102020-1	CIRCULATION DESK MANAGER AD - LIBRARY	001-5-410-6402	246.00	.00		
10735	OFFICE SUPPLIES - SANIT.	610-5-815-6310	20.18	.00		
Total HARLAN NEWSPAPERS:			1,070.28	.00		
<b>HARLAN VETERINARY ASSOCIATES</b>						
116357	VET BILL - ANIMAL CONTROL	001-5-190-6517	257.00	.00		
Total HARLAN VETERINARY ASSOCIATES:			257.00	.00		
<b>HYDRO INTERNATIONAL</b>						
SIN-002131	VALVE - SANIT.	610-5-815-6310	855.42	.00		



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total HYDRO INTERNATIONAL:			855.42	.00		
<b>IA ASSN OF MUNICIPAL UTILITIES</b>						
22507	WCISA DUES - OCT-DEC	001-5-699-6220	1,634.03	.00		
Total IA ASSN OF MUNICIPAL UTILITIES:			1,634.03	.00		
<b>ILLINOIS CAUSAULTY</b>						
112020	C.G. THERKILDSSEN ACTIVITY CENTER LIQUOR LIABILITY - ACT	001-5-455-6428	750.00	.00		
Total ILLINOIS CAUSAULTY:			750.00	.00		
<b>KEAST AUTO CENTER INC</b>						
66229	HOSE - POLICE	001-5-110-6332	85.51	.00		
Total KEAST AUTO CENTER INC:			85.51	.00		
<b>KIRKHAM MICHAEL</b>						
90971	ENG. SERV./WELCOME SIGN	362-5-510-6407	1,116.30	.00		
91544	ENG. FEES/HANGAR DOOR REPLACEMENT - AIRPORT	364-5-280-6407	1,962.98	1,962.98	11/09/2020	
91993	ENG. FEES/HANGAR DOOR REPLACEMENT(#5) - AIRPORT	364-5-280-6407	1,530.00	.00		
Total KIRKHAM MICHAEL:			4,609.28	1,962.98		
<b>KROGER &amp; SONS HAULING LLC</b>						
3567	TRASH REMOVAL/OCT - ACT. CTR	001-5-455-6310	83.25	.00		
3584	TRASH REMOVAL/OCT - FIRE	001-5-150-6310	40.00	.00		
3591	TRASH REMOVAL/OCT - CITY HALL	001-5-650-6310	30.00	.00		
3595	TRASH REMOVAL/OCT - LIBRARY	001-5-410-6310	30.00	.00		
3616	TRASH REMOVAL/OCT - PARKS	001-5-430-6310	144.00	.00		
3628	TRASH REMOVAL/OCT - VET'S	001-5-470-6310	40.00	.00		
3629	TRASH REMOVAL/OCT - SANIT.	610-5-815-6423	40.00	.00		
Total KROGER & SONS HAULING LLC:			407.25	.00		
<b>LAMP RYNEARSON</b>						
0120175.01-00	PROFESSIONAL SERVICES FOR AIRPORT APRON REHAB PRO	366-5-280-6407	1,500.00	.00		
Total LAMP RYNEARSON:			1,500.00	.00		
<b>LAWSON PRODUCTS INC.</b>						
9307959512	SHOP SUPPLIES - SANIT.	610-5-815-6310	297.40	.00		
Total LAWSON PRODUCTS INC.:			297.40	.00		
<b>LIBRARY JOURNALS LLC</b>						
LJ2120	SUBSCRIPTION/LIBRARY JOURNAL - LIBRARY	001-5-410-6530	157.99	.00		
SLJ2443	SUBSCRIPTION/SCHOOL LIBRARY JOURNAL - LIBRARY	001-5-410-6530	136.99	.00		
Total LIBRARY JOURNALS LLC:			294.98	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>MACQUEEN EQUIPMENT</b>						
P11609	SWEeper PARTS - STREET	110-5-270-6332	210.78	.00		
Total MACQUEEN EQUIPMENT:			210.78	.00		
<b>MASTERCARD/TOWN &amp; COUNTRY</b>						
102020	K9 TRAINING MEAL - POLICE	001-5-110-6230	11.02	11.02	11/10/2020	
102020	K9 TRAINING MEAL - POLICE	001-5-110-6230	7.60	7.60	11/10/2020	
102020	K9 TRAINING MEAL - POLICE	001-5-110-6230	11.95	11.95	11/10/2020	
102020	K9 TRAINING MEAL - POLICE	001-5-110-6230	11.95	11.95	11/10/2020	
102020	K9 TRAINING MEAL - POLICE	001-5-110-6230	11.95	11.95	11/10/2020	
102020	K9 TRAINING MEAL - POLICE	001-5-110-6230	10.27	10.27	11/10/2020	
102020	K9 TRAINING FUEL - POLICE	001-5-110-6331	15.99	15.99	11/10/2020	
102020	K9 TRAINING FUEL - POLICE	001-5-110-6331	14.17	14.17	11/10/2020	
102020	K9 TRAINING FUEL - POLICE	001-5-110-6331	18.00	18.00	11/10/2020	
102020	K9 TRAINING FUEL - POLICE	001-5-110-6331	20.00	20.00	11/10/2020	
102020	DCI MAILING - POLICE	001-5-110-6507	8.25	8.25	11/10/2020	
102020	STAMPS - POLICE	001-5-110-6507	55.00	55.00	11/10/2020	
102020	VPI PET INS. - K-9/POLICE	001-5-110-6555	92.24	92.24	11/10/2020	
102020	K9 TRAINING MEAL - POLICE	001-5-110-6230	10.60	10.60	11/10/2020	
102020	TASER CARTRIDGES - POLICE	001-5-110-6504	690.00	690.00	11/10/2020	
102020	K9 TRAINING HOTEL ROOM - POLICE	001-5-110-6230	425.72	425.72	11/10/2020	
102020-1	DOMAIN TRANSFER - LIBRARY	001-5-410-6419	105.85	105.85	11/10/2020	
102020-1	TEEN LOUNGE LETTERING - LIBRARY	170-5-410-6502	836.99	836.99	11/10/2020	
102020-1	ZOOM VIDEO COMMUNICATIONS - LIBRARY	001-5-410-6419	16.04	16.04	11/10/2020	
102020-1	FACEBOOK ADS - LIBRARY	001-5-410-6490	46.61	46.61	11/10/2020	
102020-1	CRICUT ACCESS ANNUAL SUB. - LIBRARY	001-5-410-6490	102.59	102.59	11/10/2020	
102020-1	DVDS - LIBRARY	001-5-410-6507	40.85	40.85	11/10/2020	
102020-1	MICROSOFT OFF. 365 MONTHLY FEE - LIBRARY	001-5-410-6419	57.00	57.00	11/10/2020	
102020-2	RECHARGEABLE BATTERIES - ACT. CTR	001-5-455-6310	178.71	178.71	11/10/2020	
102020-2	RECHARGEABLE BATTERIES - VET'S	001-5-470-6310	129.99	129.99	11/10/2020	
102020-2	BAR SUPPLIES - VET'S	001-5-470-6548	186.75	186.75	11/10/2020	
102020-2	BAR SUPPLIES - VET'S	001-5-470-6548	71.57	71.57	11/10/2020	
102020-2	BULBS - ACT. CTR	001-5-455-6310	6.12	6.12	11/10/2020	
102020-2	BULBS - ACT. CTR	001-5-455-6310	11.49	11.49	11/10/2020	
102020-2	PHONE CASES & SCREEN PROTECTORS - ACT. CTR	001-5-455-6373	10.44	10.44	11/10/2020	
102020-2	PHONE CASES & SCREEN PROTECTORS - VET'S	001-5-470-6373	10.43	10.43	11/10/2020	
102020-3	POSTAGE - AIRPORT	001-5-280-6310	2.40	2.40	11/10/2020	
102020-3	ACROBAT PRO/ADOBE - GENERAL	001-5-699-6419	15.89	15.89	11/10/2020	
102020-3	BUDGET WORKSHOP - CLERK/J.SMITH	001-5-620-6230	25.00	25.00	11/10/2020	
102020-3	BUDGET WORKSHOP - COUNCIL/KROGER	001-5-610-6230	25.00	25.00	11/10/2020	
102020-3	BUDGET WORKSHOP - CITY ADMIN./G. GETTYS	001-5-615-6230	25.00	25.00	11/10/2020	
102020-4	FRAMES FOR PLANT PICTURES - SANIT.	610-5-815-6310	26.74	26.74	11/10/2020	
102020-4	HOTEL ROOM FOR CONF. - SANIT./CARLSON	610-5-815-6230	261.80	261.80	11/10/2020	
102020-4	HOTEL ROOM FOR CONF. - SANIT./GESSERT	610-5-815-6230	261.80	261.80	11/10/2020	
102020-5	DCI MAILING - POLICE	001-5-110-6507	8.25	8.25	11/10/2020	
102020-6	ICLOUD 200 GB STORAGE PLAN - FIRE	001-5-150-6373	3.20	3.20	11/10/2020	
Total MASTERCARD/TOWN & COUNTRY:			3,881.22	3,881.22		
<b>MES - MIDAM</b>						
IN1513741	FRONT FOOT CONE ASSEMBLY - FIRE	001-5-150-6546	45.38	.00		
IN1513741	DRY CHEMICAL ABC 50# - FIRE	001-5-150-6431	754.54	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	C
Total MES - MIDAM:			799.92	.00			
<b>MICROFILM IMAGING SYSTEMS INC.</b>							
84350	SCANNING EQUIP. MONTHLY RENT - LIBRARY	001-5-410-6419	20.00	.00			
Total MICROFILM IMAGING SYSTEMS INC.:			20.00	.00			
<b>MINITEX</b>							
101444	BARCODE LABELS - LIBRARY	001-5-410-6501	73.00	.00			
Total MINITEX:			73.00	.00			
<b>NAPA - HARLAN PARTS INC.</b>							
685394	BATTERY - SANIT.	610-5-815-6521	132.39	.00			
685396	FUSE - STREET	110-5-214-6332	.68	.00			
685407	BEARINGS & SPROCKETS - STREET	110-5-250-6332	127.68	.00			
685424	RETURN CORE & PURCHASE AIR FILTER - SANIT.	610-5-815-6310	10.70	.00			
685660	BATTERY CABLE LUGS, WIRE & SOLENOID - STREET	110-5-250-6332	43.52	.00			
685745	SUPPLIES - STREET	110-5-214-6332	53.81	.00			
685795	PLUGS FOR SWEEPER - STREET	110-5-214-6332	17.22	.00			
685844	FILTERS - STREET	110-5-214-6332	124.04	.00			
686007	REFLEXCS2 15 LED ECON/#40 - SANIT.	610-5-815-6332	333.99	.00			
686013	GRINDER BRUSH - STREET	110-5-214-6310	12.04	.00			
686053	ADH SCREW MT BASE/NEW #40 - SANIT.	610-5-815-6332	5.19	.00			
686216	OIL FILTER & OIL - PARKS	001-5-430-6332	33.68	.00			
686559	FILTER - STREET	110-5-214-6332	77.14	.00			
Total NAPA - HARLAN PARTS INC.:			950.68	.00			
<b>NELSON FARM SUPPLY INC</b>							
162684	FILLER CAP - AIRPORT	001-5-280-6310	6.29	.00			
163425	FUEL FILLER CAP - SANIT.	610-5-815-6310	7.68	.00			
Total NELSON FARM SUPPLY INC:			13.97	.00			
<b>O'HALLORAN INTERNATIONAL - CARROLL</b>							
6377	FUEL FILTER, COMPUTER & LABOR - FIRE	001-5-150-6332	248.46	.00			
Total O'HALLORAN INTERNATIONAL - CARROLL:			248.46	.00			
<b>O'REILLY AUTOMOTIVE INC.</b>							
0388-278284	CLAMPS FOR JUMPER CABLES - POLICE	001-5-110-6332	21.98	.00			
0388-279224	AIR FILTER - PARKS	001-5-430-6332	6.79	.00			
0388-280243	BATTERY - CITY FAC.	001-5-650-6332	139.14	.00			
Total O'REILLY AUTOMOTIVE INC.:			167.91	.00			
<b>PETERSEN MOTORS LLC</b>							
29074	TIRE REPAIR - POLICE	001-5-110-6332	22.43	.00			
29217	#43 REPAIRS - SANIT.	610-5-815-6332	432.96	.00			



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	C
Total PETERSEN MOTORS LLC:			455.39	.00			
<b>PIGSLEY, SCOTT</b>							
112020	FBO CONTRACT - NOV. 2020 PYMT #1 - AIRPORT	001-5-280-6420	2,250.00	.00			
Total PIGSLEY, SCOTT:			2,250.00	.00			
<b>PROFESSIONAL COMPUTER SOLUTIONS LLC</b>							
3262	CYLANCE ANTI-VIRUS SOFTWARE, PCS CLOUD BACKUP & MA	001-5-410-6419	133.66	.00			
Total PROFESSIONAL COMPUTER SOLUTIONS LLC:			133.66	.00			
<b>R &amp; S WASTE SYSTEMS INC</b>							
898134	TRASH REMOVAL - AIRPORT	001-5-280-6310	47.12	.00			
Total R & S WASTE SYSTEMS INC:			47.12	.00			
<b>RED OAK WELDING SUPPLIES INC.</b>							
RENT8296	CO2 RENTAL/OCT - CITY FAC./DOG POUND	001-5-190-6554	20.40	.00			
Total RED OAK WELDING SUPPLIES INC.:			20.40	.00			
<b>SHELBY COUNTY AMBULANCE SERV</b>							
112020	AMBULANCE CONTRIBUTION - NOV.	001-5-160-6413	4,675.00	.00			
Total SHELBY COUNTY AMBULANCE SERV:			4,675.00	.00			
<b>SHELBY COUNTY CRIME STOPPERS</b>							
112020	CRIME STOPPERS CONTRIB. - ANNUAL	001-5-699-6424	1,000.00	.00			
Total SHELBY COUNTY CRIME STOPPERS:			1,000.00	.00			
<b>SHELBY COUNTY RECORDER</b>							
31666	RECORDING FEES - DOC#2020-1994 & DOC#2020-1995	001-5-515-6411	114.00	.00			
Total SHELBY COUNTY RECORDER:			114.00	.00			
<b>SHELBY COUNTY SOLID WASTE</b>							
350961	LANDFILL FEE - SANIT.	610-5-815-6423	8.00	.00			
Total SHELBY COUNTY SOLID WASTE:			8.00	.00			
<b>STOWE RED-E-MIX</b>							
34-102020	3000 PSI & HAUL CHARGE - JJ JENSEN	148-5-430-6370	161.25	.00			
35-102020	M-4 & HAUL CHARGE - STREET	110-5-210-6462	152.50	.00			
Total STOWE RED-E-MIX:			313.75	.00			
<b>STUDER HARLAN DO IT BEST HDWR</b>							
A342630	1/4 BLACK OXIDE BITX2 - PARKS	001-5-430-6310	9.98	.00			
A343153	CABLE TIES & CONNECTORS - VET'S	001-5-470-6310	40.65	.00			
A343304	CONCRETE MIX - SANIT.	610-5-815-6310	38.94	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	C
A343317	CONCRETE MIX - SANIT.	610-5-815-6310	51.92	.00			
A343454	SUPPLIES - SANIT.	610-5-815-6310	37.99	.00			
A343645	ROLL SPRING PUNCH X 2 - PARKS	001-5-430-6310	9.98	.00			
A344222	SUPPLIES - LIBRARY	001-5-410-6490	5.61	.00			
A344224	BOILER DRAIN - PARKS	001-5-430-6310	14.58	.00			
B388055	NUTS, BOLTS & SCREWS - PARKS	001-5-430-6310	1.41	.00			
B388076	CLN WIND PLUS REWIND VAC - AIRPORT	001-5-280-6310	110.00	.00			
B388094	SUPPLIES - AN. CTRL	001-5-190-6370	31.53	.00			
B388544	OUTLET POWER STRIP - VET'S	001-5-470-6310	25.47	.00			
B388870	BATTERIES - PARKS	001-5-430-6310	9.99	.00			
B389064	BLADE, PUMP, BATTERIES, KNIFE & WRENCH - POOL	001-5-460-6310	68.95	.00			
B389077	SEALANT & NUT SETTER - VET'S	001-5-470-6310	9.59	.00			
B389153	CONCRETE MIX - SANIT.	610-5-815-6310	12.98	.00			
B389252	POLY TUBE - ACT. CTR	001-5-455-6310	1.30	.00			
B389599	FILTERS - STREET	110-5-214-6310	10.28	.00			
B389752	NUTS, BOLTS & SCREWS - PARKS	001-5-430-6310	8.39	.00			
B390144	RETURN ROLL SPRING PUNCH X2 & PURCHASE ROLL SPRING	001-5-430-6310	9.69	.00			
Total STUDER HARLAN DO IT BEST HDWR:			509.23	.00			
<b>T OF C COMMERCIAL LAUNDRY</b>							
44914	RUG SERVICE - CUST#336/FIRE	001-5-150-6310	24.00	.00			
44923	RUG SERVICE - CUST#162 - POLICE	001-5-110-6310	24.00	.00			
Total T OF C COMMERCIAL LAUNDRY:			48.00	.00			
<b>THE OFFICE STOP</b>							
300273	OFFICE SUPPLIES - POLICE	001-5-110-6507	71.36	.00			
300430	YEARLY CALENDARS - SANIT.	610-5-815-6310	53.04	.00			
300467	OFFICE SUPPLIES - GENERAL	001-5-699-6506	152.77	.00			
Total THE OFFICE STOP:			277.17	.00			
<b>THE RADAR SHOP INC</b>							
13233	RECERTIFIED RADAR UNITS & TUNING FORKS - POLICE	001-5-110-6504	258.00	.00			
Total THE RADAR SHOP INC:			258.00	.00			
<b>THUNDER GUNS</b>							
495	MAGPUL MAG POLYMER 30 ROUND MAGAZINE GEN 2 - POLIC	001-5-110-6230	90.00	.00			
Total THUNDER GUNS:			90.00	.00			
<b>WESCO RECEIVABLES CORP.</b>							
562623	LANYARD(CAPSFTY 3101218 SRL NANO) - STREET	110-5-214-6510	165.00	165.00	11/09/2020		
Total WESCO RECEIVABLES CORP.:			165.00	165.00			
<b>ZEP SALES &amp; SERVICE</b>							
9005661753	ZEP ORIGINAL ORANGE - STREET	110-5-214-6310	95.98	.00			
Total ZEP SALES & SERVICE:			95.98	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	C
Grand Totals:			69,797.80	26,243.25			

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

## Harlan Police Department Statistic Report

<b>STATISTICS for the month of September 2020</b>	<b>Totals for this month</b>	<b>Total last year at this time (2019/20)</b>	<b>Year to date (2020/2021)</b>
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<b>ACCIDENT INVESTIGATIONS</b>			
PD	7	15	18
PI	1	0	1
Fatality	0	0	0
Hit/Run	0	1	1

<b>ARREST/WARRANT</b>			
Felony	1	32	6
Misdemeanor	13	78	60

<b>CRIMINAL COMPLAINTS</b>			
Assault	1	3	10
Burglary	1	4	3
Child/Adult Abuse	0	5	3
Criminal Mischief	0	3	3
Domestic Abuse	0	6	1
Drug Offense	3	39	16
Alcohol Offense	5	17	12
OWI	2	11	5
Non-Sched Traffic	2	6	6
Harass/Stalking	1	2	4
Theft	4	7	13
Trespass	2	10	4
Sexual Assault	0	0	0
Forgery	0	0	0
Delivery of cont sub	0	0	0
Kidnapping	0	0	0
Disarming Peace Officer	0	0	0
Felony Eluding	0	0	0
Felon in Possession of Firearm	0	1	0
Ongoing Criminal Conduct	0	0	0

<b>PATROL ACTIVITY</b>			
Citations Issued	28	174	1221
Parking Citations	2	18	10
Warnings	83	413	373
Security Checks	1260	4139	4213
Open/Drs/Wnd	1	18	13



<b>STATISTICS (cont)</b>	<i>Totals for this month</i>	<i>Total last year at this time (2019/2020)</i>	<i>Year to date (2020/2021)</i>
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<b>SPECIAL ACTIVITY</b>			
Alarms	8	42	33
Animal Calls	7	50	50
Death Investigation	0	3	6
Committals	3	12	12
Fights	3	21	18
Info Reports	6	26	19
Missing Person	3	9	6
Assists	152	537	579
Nuisances	0	8	7

<b>CALLS FOR SERVICE</b>	76	411	352
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<b>HOURS</b>			
Patrol Hours	477	1980	1941
Office Time	248.5	1108.5	942
Other	226.5	986.5	946.5
Foot Patrol	35.5	143.5	88.5
Investigation	100	611.5	407.5

<b>MILEAGE</b>			
Total Patrol Miles	4506	18104	16122
Total Gas	507	2414	2189.5

<b>REVENUE</b>			
Report Copies	\$10.00	\$200.00	\$150.00
Car Imp/Storage	\$0.00	\$0.00	\$25.00
Veh Tow Bills	\$0.00	\$0.00	\$0.00
Dog Lic/Impnd	\$30.00	\$85.00	\$540.00
Clerk/Court Fines	\$1,870.59	\$5,662.90	\$3,466.88
Parking Violation	\$60.00	\$235.00	\$190.00
Transport Juv	\$0.00	\$0.00	\$0.00
Sale of Veh	\$0.00	\$0.00	\$0.00
Finger Printing	\$0.00	\$110.00	\$20.00
Donation PD	\$0.00	\$450.00	\$200.00
Misc	\$0.00	\$4,406.00	\$3,895.08
Veh Inspection/Res Officer	\$720.00	\$2,240.00	\$2,840.00
Peddler license	\$0.00	\$125.00	\$0.00
Donation/Reserves	\$0.00	\$0.00	\$468.92
Restitution	\$0.00	\$0.00	\$0.00
Forfeiture Funds	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$2,690.59</b>	<b>\$13,513.90</b>	<b>\$11,795.88</b>

**ORDINANCE NO. 2020-06**

**AN ORDINANCE AMENDING CHAPTER 28 OF THE CODE OF ORDINANCES FOR THE CITY OF HARLAN, IOWA PERTAINING TO THE VETERANS MEMORIAL AUDITORIUM COMMISSION, BY AMENDING SECTION 28.02 AND BY AMENDING SECTION 28.03.**

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF HARLAN, IOWA:

**SECTION 1. AMENDING, IN ITS ENTIRETY, THE PROVISION FOUND AT SECTION 28.02 OF THE CODE OF ORDINANCES OF THE CITY OF HARLAN, IOWA, TO REFLECT THE FOLLOWING LANGUAGE:**

**28.02. QUALIFICATION AND APPOINTMENT.** Each Commissioner shall be an honorably discharged or active member of the United States Armed Forces and a resident of Shelby County. The Commissioners shall be appointed by the Mayor with the approval of the Council for staggered three-year terms.

**SECTION 2. AMENDING, IN ITS ENTIRETY, THE PROVISION FOUND AT SECTION 28.03 OF THE CODE OF ORDINANCES OF THE CITY OF HARLAN, IOWA, TO REFLECT THE FOLLOWING LANGUAGE:**

**28.03 COMPENSATION, VACANCIES AND ATTENDANCE.** The Council shall, by resolution, set the compensation of the Commissioners. A vacancy on the commission shall be filled in the same manner as the original appointment for the balance of the unexpired term. If a Commissioner has three (3) consecutive unreported absences for commission meetings, his or her membership as a Commissioner will be terminated and a replacement will be found according to the vacancy policy.

**SECTION 3. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 4. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 5. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this 17 day of November 2020.

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Mike Kolbe, Mayor

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Attest: Jane Smith, City Clerk



**RESOLUTION NO. 2425**

**RESOLUTION AUTHORIZING COMPETITIVE BIDS FOR  
ENTRANCE SIGNS – HARLAN, IA**

WHEREAS, the City of Harlan, Iowa now desires to construct four (4) entrance signs in the City of Harlan, Iowa; and

WHEREAS, the City Council of the City of Harlan, Iowa, has heretofore authorized the notice to bidders for the construction of the "**HARLAN ENTRANCE SIGNS**" said plans having been filed with the City Administrator on or about October 1, 2020 and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Harlan, Iowa, that said improvements are hereby ordered advertised for bids. The City Clerk will receive bids for said work up until December 18, 2020 at 10:00 A.M. at which time all bids will be opened and publicly read with action to be taken on said bids at a City Council meeting at 5:15 P.M. on Tuesday, January 19, 2021.

PASSED AND APPROVED THIS 17th day of November 2020.

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Mike Kolbe, Mayor

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ATTEST: Jane Smith, City Clerk

**“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, held electronically at 5:15 o'clock P.M. the 1<sup>st</sup> day of December 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT ELECTRONICALLY VIA CONFERENCE CALL: Greg Bladt, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger. Richard Petersen arrived at 5:20.

ABSENT: None

The City Clerk presented the amended agenda. It was moved by Kroger and seconded by Christensen to approve the amended agenda.

A roll call vote was had which was as follows:

AYES: Bladt, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

Richard Petersen arrived at 5:20.

It was moved by Rudolph and seconded by Bladt that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

A. Minutes of the 11/17/2020 Council meeting

B. Claims List No. 1231 in the amount of \$417,265.36

C. Renewal Application for C.G. Therkildsen Activity Center, 706 Victoria St., Class C Liquor License (LC) (Commercial)

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried, and the Consent Agenda items were approved and adopted.

It was moved by Kroger and seconded by Rudolph to receive and file the Airport Commission minutes from 10/06/2020 and 11/17/2020.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

Council Member Kroger introduced **Resolution No. 2426 AUTHORIZING THE SUBMISSION OF DOT FUNDING AGREEMENT FOR GENERAL AVIATION VERTICAL INFRASTRUCTURE PROGRAM (GAVI) AND CERTIFYING ELIGIBILITY REQUIREMENTS FOR AIRPORT HANGAR 6, DOOR REPLACEMENT.** Council Member Petersen seconded the motion.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried and the Resolution was adopted.

Council Member Schaben introduced **Resolution No. 2427 RESOLUTION APPROVING AIRPORT HANGAR 6, DOOR REPLACEMENT PROJECT PROFESSIONAL ENGINEERING SERVICES WITH KIRKHAM & MICHAEL FOR A FEE OF \$9,350.** Council Member Bladt seconded the motion.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried and the Resolution was adopted.

It was moved by Kroger and seconded by Rudolph to approve the Completion & Award Request for The Body Shop, as part of the Downtown Upper Story & Façade Grant in the amount of \$2,460.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

It was moved by Schaben and seconded by Petersen to recommend closure of the bridge at 4<sup>th</sup> & Main St. effective immediately, through April 15, 2021. Road closed signs will be posted, and barricades placed.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

The City Administrator presented his report. A COVID update was given.

The Mayor presented his report.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*

# COMING EVENTS

**THURSDAY & FRIDAY**  
**NOVEMBER 26 & 27**

***CITY FACILITIES CLOSED***  
***IN OBSERVANCE OF THANKSGIVING***

TUESDAY, DECEMBER 1

CITY COUNCIL MEETING  
5:15 P.M. Zoom

THURSDAY, DECEMBER 3

HMU ELECTRONIC BOARD MEETING

MONDAY, DECEMBER 7

FIRE DEPT. MEETING NIGHT  
7:00 P.M. Zoom

FRIDAY, DECEMBER 11

VETS COMMISSION MEETING  
10:30 A.M. Zoom

MONDAY, DECEMBER 14

LIBRARY BOARD MEETING  
5:15 P.M. Zoom

TUESDAY, DECEMBER 15

AIRPORT COMMISSION MEETING  
7:00 A.M. Harlan Municipal Airport/Zoom

CITY COUNCIL MEETING  
5:15 P.M. Council Chambers/Zoom

WEDNESDAY, DECEMBER 16

PARK & RECREATION MEETING  
12:00 P.M. Zoom

THURSDAY, DECEMBER 17

HMU BOARD MEETING  
PUBLIC VIA ZOOM 4:00 P.M.

MONDAY, DECEMBER 21

FIRE DEPT. MEETING NIGHT  
7:00 P.M. Zoom

11/25/20

**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS, DECEMBER 1, 2020, 5:15 P.M**

Due to the COVID-19 crisis, the City of Harlan will be holding this City Council meeting electronically utilizing Zoom.com. Mayor, Council, Staff, and the Public can participate remotely via conference call by telephone or on their own computer.

To participate by audio internet connection:

Join Zoom: <https://us02web.zoom.us/j/82666582194> Meeting ID: 826 6658 2194

To participate by phone: dial #1-312-626-6799 Meeting ID: 826 6658 2194

**1. OPENING BUSINESS**

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Roll Call Vote*)
- D. Conflict of Interest (state if applicable)

**2. CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 11/17/2020 Council meeting
- B. Abstract No. 1231 in the amount of \$365,965.80
- C. Renewal Application by C.G. Therkildsen Activity Center, 706 Victoria St., Class C Liquor License (LC) (Commercial)

**3. OTHER BUSINESS**

- A. Receive and File Airport Commission Minutes from 10/06/2020 and 11/17/2020
  - 1. Airport Hangar Door Replacement
    - a. **Resolution 2426** – DOT Funding Agreement (*Roll Call Vote*)
    - b. **Resolution 2427** - Kirkham & Michael Engineering Services Agreement (*Roll Call Vote*)
- B. Review Completion & Award Request for The Body Shop – Downtown Upper Story & Façade Grant (*Roll Call Vote*)
- C. Review closure of bridge at 4<sup>th</sup> & Main St. effective immediately through April 15, 2021 (*Roll Call Vote*)

**4. OTHER REPORTS**

- A. City Administrator's Report
  - 1. COVID-19 Update
- B. Mayor's Report

**5. ADJOURN**



**“Due to the COVID-19 crisis and social distancing recommendations, the City Council meeting was held electronically utilizing Zoom. Everyone was offered to participate by internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session electronically at 5:15 o'clock P.M. the 17<sup>th</sup> day of November 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger

ABSENT: None

The City Clerk presented the agenda. It was moved by Bladt and seconded by Rudolph to approve the agenda. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Kroger and seconded by Petersen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

A. Minutes of the 11/03/2020 Council meeting

B. Claims List No. 1230 in the amount of \$69,797.80

C. Expenditure & Revenue reports for the month of October 2020

D. Police statistical report for the month of October 2020

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried, and the Consent Agenda items were approved and adopted.

It was moved by Christensen and seconded by Rudolph to approve a parade permit application by the Shelby County Chamber of Commerce & Industry for a Santa Parade on 11/28/2020. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

Mayor Kolbe introduced **Ordinance 2020-06 - An Ordinance Amending Chapter 28 of the Code of Ordinances for the City of Harlan, Iowa pertaining to the Veterans Memorial Auditorium Commission, by amending Section 28.02 and by amending Section 28.03.**

It was moved by Kroger and seconded by Bladt that Ordinance No. 2020-06 now be read for the third time. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried and the Ordinance was adopted.

It was moved by Petersen and seconded by Rudolph to approve the 2021 lease with Good Growing Enterprise DBA Farm Table Delivery with an increase of \$25.00 per month. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.



It was moved by Kroger and seconded by Christensen to approve the FY19/20 Annual Financial Report. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

Council member Petersen introduced **Resolution No. 2425 – AUTHORIZING COMPETITIVE BIDS FOR ENTRANCE SIGNS. Bids will be due by 10:00 a.m. on Friday, December 18, 2020.** Council Member Kroger seconded the motion. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried, and the Resolution was duly adopted.

It was moved by Bladt and seconded by Rudolph to approve the Lions Club permit application for a Holiday Lighting Display in Potter's Park. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

The City Administrator presented his report and gave a COVID-19 update.

The Mayor presented his report.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*"These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."*

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>AMERICAN TEST CENTER</b>						
2202431	ANNUAL TEST & INSPECTION UNIT #28 - FIRE	001-5-150-6332	1,190.00	.00		
Total AMERICAN TEST CENTER:			1,190.00	.00		
<b>BACKFLOW PREVENTION</b>						
251607	SERVICE CALL - SANIT.	610-5-815-6310	300.00	.00		
253675	INSTALL NEW ASSEMBLY - SANIT.	610-5-815-6311	2,400.00	.00		
Total BACKFLOW PREVENTION:			2,700.00	.00		
<b>BAKER &amp; TAYLOR</b>						
L03931022M	AUDIO BOOKS - LIBRARY	001-5-410-6505	9.00	.00		
Total BAKER & TAYLOR:			9.00	.00		
<b>BOMGAARS</b>						
22701018	ANTIFREEZE & BEGGIN STRIPS - PARKS	001-5-430-6310	59.87	.00		
22702325	BAIT - SANIT.	610-5-815-6310	18.99	.00		
22702668	SUPPLIES - SANIT.	610-5-815-6310	11.66	.00		
22702786	PIPE UNION - SANIT.	610-5-815-6310	12.99	.00		
22703225	TOOLS FOR JET MACHINE - SANIT.	610-5-818-6332	29.98	.00		
22703426	ROLL PIN PUNCH - SANIT.	610-5-815-6310	29.99	.00		
22703431	SUPPLIES - STREET	110-5-214-6332	15.99	.00		
22703529	SUPPLIES - PARKS	001-5-430-6310	35.63	.00		
22704019	SUPPLIES - POOL	001-5-460-6310	36.31	.00		
22705427	GLOVES - PARKS	001-5-430-6519	5.99	.00		
22705442	SHOP SUPPLIES - SANIT.	610-5-815-6310	5.49	.00		
22705771	SPACE HEATER - SANIT.	610-5-815-6310	19.99	.00		
22705913	SUPPLIES - AIRPORT	001-5-280-6332	19.99	.00		
22706882	LED SPOTLIGHT - SANIT.	610-5-818-6332	24.99	.00		
22708168	SPOTLIGHT - SANIT.	610-5-818-6332	59.99	.00		
22708835	SUPPLIES - SANIT.	610-5-815-6311	50.54	.00		
22709465	SHOOTING MUFF - POLICE	001-5-110-6230	39.99	.00		
22709477	HEAT TAPE & HEAT CABLE FOR SAMPLES - SANIT.	610-5-815-6310	80.98	.00		
22710692	GATE VALVE - SANIT.	610-5-818-6332	37.99	.00		
22710916	ICE GRIPPERS & HANDWARMERS - PARKS	001-5-430-6519	67.97	.00		
22711747	TANK REPAIR KIT - PARKS	001-5-430-6310	18.99	.00		
Total BOMGAARS:			684.31	.00		
<b>BOUND TREE MEDICAL</b>						
83842765	AED PADS & MED MASK - FIRE	001-5-150-6546	187.28	.00		
83846347	AED PADS - STREET	110-5-214-6510	59.77	.00		
83846347	AED PADS - SANIT.	610-5-815-6519	59.77	.00		
Total BOUND TREE MEDICAL:			306.82	.00		
<b>CAS COMPUTERS</b>						
10961	OFFICE 365/NOV. - POLICE	001-5-110-6419	125.00	.00		
10962	OFFICE 365/NOV. - FIRE	001-5-150-6419	31.50	.00		
10963	OFFICE 365/NOV. - AIRPORT	001-5-280-6419	12.50	.00		
10964	OFFICE 365/NOV. - SANIT.	610-5-815-6419	12.50	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
10965	OFFICE 365/NOV. - CLERK	001-5-620-6419	50.00	.00		
10965	OFFICE 365/NOV. - CITY ADM.	001-5-615-6419	12.50	.00		
10965	OFFICE 365/NOV. - GENERAL	001-5-699-6419	6.50	.00		
Total CAS COMPUTERS:			250.50	.00		
<b>CENGAGE GALE GROUP</b>						
NO.72598273	BOOKS - LIBRARY	001-5-410-6505	228.67	.00		
NO.72603670	MEMORIAL BOOKS - LIBRARY	170-5-410-6502	46.18	.00		
Total CENGAGE GALE GROUP:			274.85	.00		
<b>CENTRAL IOWA DISTRIBUTING INC.</b>						
204316	SUPPLIES - ACT. CTR	001-5-455-6310	100.40	.00		
204332	MEDAPHENE PLUS SCRUBS - PARKS	001-5-430-6310	69.50	.00		
204370	SUPPLIES - ACT. CTR	001-5-455-6310	29.00	.00		
204370	SUPPLIES - VET'S	001-5-470-6310	169.00	.00		
Total CENTRAL IOWA DISTRIBUTING INC.:			367.90	.00		
<b>DIGITAL ALLY INC</b>						
1115132	PURCHASED VIDEO MIGRATION - POLICE	001-5-110-6507	300.00	.00		
1115158	CAMERA CABLE REPLACEMENT & RADIO CRADLE ASSEMBLY	001-5-110-6504	270.00	.00		
Total DIGITAL ALLY INC:			570.00	.00		
<b>DOLLAR GENERAL - CHARGED SALES</b>						
1001017053	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	18.50	.00		
1001017979	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	5.00	.00		
1001019731	GRANT SUPPLIES - LIBRARY	170-4-410-4705	18.60	.00		
Total DOLLAR GENERAL - CHARGED SALES:			42.10	.00		
<b>EMERGENCY APPARATUS</b>						
114776	NFPA PUMP TEST/UNIT 31 - FIRE	001-5-150-6332	771.83	.00		
114777	NFPA PUMP TEST/UNIT 32 - FIRE	001-5-150-6332	617.14	.00		
114778	NFPA PUMP TEST/UNIT 34 - FIRE	001-5-150-6332	582.03	.00		
114779	NFPA PUMP TEST/LADDER 28 - FIRE	001-5-150-6332	617.14	.00		
Total EMERGENCY APPARATUS:			2,588.14	.00		
<b>EMPLOYEE BENEFIT SYSTEMS</b>						
112020	GROUP INS. PREMIUMS/DEC. - POLICE	001-5-110-6150	10,968.83	.00		
112020	GROUP INS. PREMIUMS/DEC. - LIBRARY	001-5-410-6150	3,072.38	.00		
112020	GROUP INS. PREMIUMS/DEC. - ACT. CTR	001-5-455-6150	1.00	.00		
112020	GROUP INS. PREMIUMS/DEC. - VET'S	001-5-470-6150	1.00	.00		
112020	GROUP INS. PREMIUMS/DEC. - CITY FAC.	001-5-650-6150	3,133.38	.00		
112020	GROUP INS. PREMIUMS/DEC. - CLERK	001-5-620-6150	4,702.07	.00		
112020	GROUP INS. PREMIUMS/DEC. - CITY ADM.	001-5-615-6150	1,564.69	.00		
112020	GROUP INS. PREMIUMS/DEC. - FIRE	001-5-150-6150	1,564.69	.00		
112020	GROUP INS. PREMIUMS/DEC. - STREET	110-5-212-6150	5,236.23	.00		
112020	GROUP INS. PREMIUMS/DEC. - STREET	001-5-212-6150	3,209.30	.00		
112020	GROUP INS. PREMIUMS/DEC. - SANIT.	610-5-815-6150	6,258.76	.00		



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
112020	MEDICAL PREMIUM - DEC. - HMU	820-5-930-6160	25,023.45	.00		
112020	HEALTH & DENTAL - DEC. - HMU	820-5-930-6430	9,489.25	.00		
112020	COBRA - DEC. - HMU	820-5-930-6432	27.50	.00		
112020	FLEX FEES - DEC. - HMU	001-5-699-6185	24.00	.00		
112020-1	EMPLOYEE FLEX - 2020	004-5-930-6185	120.00	.00		
112020-2	EMPLOYEE FLEX - 2020	004-5-930-6185	197.00	.00		
Total EMPLOYEE BENEFIT SYSTEMS:			74,593.53	.00		
<b>FOREVER GREEN LAWCARE LLC</b>						
112020	STEP 4 - LIBRARY	001-5-410-6310	26.00	.00		
Total FOREVER GREEN LAWCARE LLC:			26.00	.00		
<b>GREATAMERICA FINANCIAL SVCS</b>						
28147539	COPIER AGREEMENT/NOV. - LIBRARY	001-5-410-6419	91.00	.00		
Total GREATAMERICA FINANCIAL SVCS:			91.00	.00		
<b>H.M.U.</b>						
10242	ONE CALL FEES - OCT	001-5-699-6497	45.55	.00		
Total H.M.U.:			45.55	.00		
<b>HARLAN COUNTRY CLUB ESTATES</b>						
112020	PROPERTY TAX ADJUSTMENT/YRLY CONTRACTUAL PYMT - 20	310-5-525-6370	2,857.48	.00		
Total HARLAN COUNTRY CLUB ESTATES:			2,857.48	.00		
<b>HARLAN NEWSPAPERS</b>						
92020-1	ADS - LIBRARY	001-5-410-6402	326.70	.00		
Total HARLAN NEWSPAPERS:			326.70	.00		
<b>HENNINGSSEN CONST. INC.</b>						
101662	COLD PATCH - STREET	110-5-210-6462	481.40	.00		
Total HENNINGSSEN CONST. INC.:			481.40	.00		
<b>HOLMES MURPHY AND ASSOC INC</b>						
566895	HMA CONSULT FEE/DEC - CITY	820-5-930-6432	641.72	.00		
566895	HMA CONSULT FEE/DEC - HMU	820-5-930-6432	578.60	.00		
Total HOLMES MURPHY AND ASSOC INC:			1,220.32	.00		
<b>HYDRO PLUMBING INC</b>						
973	CLEAN IN-TOWN LIFT STATION - SANIT.	610-5-815-6310	300.00	.00		
Total HYDRO PLUMBING INC:			300.00	.00		
<b>HY-VEE ACCOUNTS RECEIVABLE</b>						
5849911263	WATER - FIRE	001-5-150-6429	100.00	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (
Total HY-VEE ACCOUNTS RECEIVABLE:			100.00	.00		
<b>INTOXIMETERS INC.</b>						
662254	DRYGAS - POLICE	001-5-110-6504	115.00	.00		
Total INTOXIMETERS INC.:			115.00	.00		
<b>IOWA LAW ENFORCEMENT ACADEMY</b>						
316239	MMPI/WILLADSEN - POLICE	001-5-110-6230	50.00	.00		
316307	TRAINING EXPENSE/YAMADA, SOLL, BIELENBERG & CLARK - P	001-5-110-6230	100.00	.00		
316383	EVALUATION OF MMPI-1 & MMPI-2/WALTER - POLICE	001-5-110-6230	150.00	.00		
Total IOWA LAW ENFORCEMENT ACADEMY:			300.00	.00		
<b>JEO CONSULTING GROUP INC</b>						
120519	NORTH 7TH STREET BRIDGE REPLACEMENT DESIGN SERVIC	351-5-210-6407	5,770.65	.00		
Total JEO CONSULTING GROUP INC:			5,770.65	.00		
<b>JOSE HOME IMPROVEMENTS</b>						
112020	INSTALL NEW DOOR ON GAS BLDG - SANIT.	610-5-815-6311	2,500.00	.00		
Total JOSE HOME IMPROVEMENTS:			2,500.00	.00		
<b>KNOW BUDDY RESOURCES</b>						
ARU0312047	BOOKS - LIBRARY	001-5-410-6505	582.34	.00		
Total KNOW BUDDY RESOURCES:			582.34	.00		
<b>MANGOLD ENVIRONMENT TESTING</b>						
80706	WASTEWATER TESTING/OCT - MONOGRAM FOODS	610-5-815-6458	746.20	.00		
Total MANGOLD ENVIRONMENT TESTING:			746.20	.00		
<b>MES - MIDAM</b>						
IN1519511	SCBA GEAR - FIRE	001-5-150-6722	143,112.00	.00		
IN1519511	SCBA GEAR - FIRE	810-5-150-6704	60,000.00	.00		
IN1519511	SCBA GEAR - FIRE	001-5-150-6429	614.19	.00		
IN1520609	MASK BAGS - FIRE	001-5-150-6181	202.50	.00		
Total MES - MIDAM:			203,928.69	.00		
<b>MIDAMERICA BOOKS</b>						
521226	BOOKS - LIBRARY	001-5-410-6505	179.60	.00		
521263	BOOKS - LIBRARY	001-5-410-6505	62.85	.00		
Total MIDAMERICA BOOKS:			242.45	.00		
<b>MURPHY SIGNS</b>						
8682	GATE & DOOR SIGNS - SANIT.	610-5-815-6310	368.91	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total MURPHY SIGNS:			368.91	.00		
<b>NISHNABOTNA R.E.C.</b>						
112020	ELECTRICITY - CUST #437500 OFFICE - AIRPORT	001-5-280-6374	486.56	.00		
112020-1	ELECTRICITY - CUST #479800 BEACON & HANGERS - AIRPOR	001-5-280-6374	120.80	.00		
Total NISHNABOTNA R.E.C.:			607.36	.00		
<b>PETERSEN FAMILY WELLNESS CENTER</b>						
112020	WELLNESS BENEFIT/CITY PORTION - NOV.	001-5-699-6184	26.70	.00		
Total PETERSEN FAMILY WELLNESS CENTER:			26.70	.00		
<b>PIGSLEY, SCOTT</b>						
112020-1	FBO CONTRACT - NOV. 2020 PYMT #2 - AIRPORT	001-5-280-6420	2,250.00	.00		
Total PIGSLEY, SCOTT:			2,250.00	.00		
<b>POPULAR SUBSCRIPTION SERVICE</b>						
SW-05042	ANNUAL MAG. SUBSCRIPTION - LIBRARY	001-5-410-6530	702.09	.00		
Total POPULAR SUBSCRIPTION SERVICE:			702.09	.00		
<b>PROFESSIONAL VISION CARE</b>						
34971	EXAM & REFRACTION - STREET/#7494	110-5-212-6181	145.00	.00		
Total PROFESSIONAL VISION CARE:			145.00	.00		
<b>QUILL CORPORATION</b>						
11898604	SANIDATE SANTZGWIPES 125PK 6 CT - POLICE	001-5-110-6507	52.42	.00		
Total QUILL CORPORATION:			52.42	.00		
<b>RELIANCE STANDARD</b>						
122020	LIFE & DISABILITY INS./DEC. - POLICE	001-5-110-6150	247.54	.00		
122020	LIFE & DISABILITY INS./DEC. - LIBRARY	001-5-410-6150	46.58	.00		
122020	LIFE & DISABILITY INS./DEC. - ACT. CTR	001-5-455-6150	12.94	.00		
122020	LIFE & DISABILITY INS./DEC. - VET'S	001-5-470-6150	12.94	.00		
122020	LIFE & DISABILITY INS./DEC. - CITY FAC.	001-5-650-6150	55.81	.00		
122020	LIFE & DISABILITY INS./DEC. - CLERK	001-5-620-6150	78.68	.00		
122020	LIFE & DISABILITY INS./DEC. - CITY ADM.	001-5-615-6150	52.75	.00		
122020	LIFE & DISABILITY INS./DEC. - FIRE	001-5-150-6150	35.85	.00		
122020	LIFE & DISABILITY INS./DEC. - STREET	110-5-212-6150	97.61	.00		
122020	LIFE & DISABILITY INS./DEC. - STREET	001-5-212-6150	59.82	.00		
122020	LIFE & DISABILITY INS./DEC. - SANIT.	610-5-815-6150	140.37	.00		
Total RELIANCE STANDARD:			840.89	.00		
<b>SECURITY EQUIPMENT INC.</b>						
602485	ANNUAL MONITORING SERVICES - ACT. CTR	001-5-455-6310	432.00	.00		



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided (
Total SECURITY EQUIPMENT INC.:			432.00	.00		
<b>SHELBY COUNTY STATE BANK</b>						
112020	DIRECT DEP ACH ORIG. FEE/PAYROLL - OCT	001-5-699-6370	16.20	.00		
Total SHELBY COUNTY STATE BANK:			16.20	.00		
<b>SHIVE-HATTERY</b>						
4201960-1	FACILITY FEASIBILITY STUDY	001-5-470-6496	5,850.00	.00		
Total SHIVE-HATTERY:			5,850.00	.00		
<b>SONDERMAN CLEANING SERVICE</b>						
22116	AIR FRESHENER SERVICE - ACT. CTR	001-5-455-6310	42.50	.00		
22117	AIR FRESHENER SERVICE - VET'S	001-5-470-6310	25.50	.00		
22136	AIR FRESHENER SERVICE - FIRE	001-5-150-6310	42.50	.00		
Total SONDERMAN CLEANING SERVICE:			110.50	.00		
<b>UNITYPOINT CLINIC</b>						
40798	CITY SCREENING - GENERAL	001-5-699-6186	42.00	.00		
40798	FIRE DRUG SCREENINGS - FIRE	001-5-150-6185	126.00	.00		
Total UNITYPOINT CLINIC:			168.00	.00		
<b>VERIZON WIRELESS</b>						
9866496462	CELL PHONE SERVICE/NOV - CITY FAC.	001-5-650-6373	63.19	.00		
9866496462	CELL PHONE SERVICE/NOV - PARKS	001-5-430-6373	58.17	.00		
9866496462	CELL PHONE SERVICE/NOV - CITY CLERK	001-5-620-6373	58.16	.00		
9866496462	CELL PHONE SERVICE/NOV - SANIT.	610-5-815-6373	63.20	.00		
9866496462	IPAD/NOV - SANIT.	610-5-818-6310	10.14	.00		
9866496462	NEW IPAD - SANIT.	610-5-815-6373	376.00	.00		
9866496462	CELL PHONE SERVICE/NOV - VET'S	001-5-470-6373	29.09	.00		
9866496462	CELL PHONE SERVICE/NOV - ACT. CTR	001-5-455-6373	29.08	.00		
9866496462	IPAD/NOV - STREET	110-5-214-6419	10.14	.00		
9866496462	AIR CARD- UNIT 26 & 33 LAPTOPS - FIRE	001-5-150-6332	80.02	.00		
9866496462	CELL PHONE SERVICE/NOV - FIRE	001-5-150-6373	63.20	.00		
9866496462	CELL PHONE SERVICE & LAPTOP/NOV - POLICE	001-5-110-6373	255.85	.00		
9866496462	LAPTOP/NOV - FIRE	001-5-150-6231	40.01	.00		
9866496463	AIR CARDS/NOV - POLICE/FRANK'S	001-5-110-6373	160.06	.00		
9866496464	AIR CARDS/NOV - POLICE/FRANK'S	001-5-110-6373	40.01	.00		
Total VERIZON WIRELESS:			1,336.32	.00		
<b>VISU-SEWER CLEAN &amp; SEAL INC.</b>						
32043	TV INSPECTION - SANIT.	610-5-818-6436	49,848.48	.00		
Total VISU-SEWER CLEAN & SEAL INC.:			49,848.48	.00		
Grand Totals:			365,965.80	.00		

**RESOLUTION NO. 2426**

**A RESOLUTION AUTHORIZING THE SUBMISSION OF AGREEMENT  
FOR GENERAL AVIATION VERTICAL INFRASTRUCTURE PROGRAM (GAVI)  
AND CERTIFYING ELIGIBILITY REQUIREMENTS**

WHEREAS, the City of Harlan desires to enter into an agreement for GAVI Program funding to the Iowa Department of Transportation for certain improvements at the Harlan Municipal Airport as described as follows:

- Install Airport Hangar Doors for Existing Hangars

WHEREAS, the Iowa Department of Transportation requires a resolution certifying certain agreement requirements, commitments, and criteria; and

WHEREAS, on behalf of the City, Kirkham, Michael & Associates, Inc. has prepared an agreement describing the proposed improvements.

NOW THEREFORE BE IT RESOLVED THAT:

1. The City hereby endorses the Agreement for Iowa Airport GAVI Program funding for said improvements.
2. The City Administrator is hereby authorized to sign and submit the Agreement.
3. The City hereby commits availability of the local share of the funds as outlined in the Agreement.

PASSED AND APPROVED this 1<sup>st</sup> day of December 2020.

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Mike Kolbe, Mayor

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ATTEST: Jane Smith, City Clerk

**RESOLUTION NO. 2427**

**RESOLUTION APPROVING AIRPORT  
HANGAR DOOR REPLACEMENT PROJECT  
PROFESSIONAL ENGINEERING SERVICES**

WHEREAS the City of Harlan is considering a proposal regarding Airport Hangar Door Replacement Professional Engineering Services:

THIS AGREEMENT, made & entered into this 1<sup>st</sup> day of December 2020 by & between the CITY OF HARLAN, and KIRKHAM, MICHAEL & ASSOCIATES, INC., a corporation organized and existing under the laws of the State of Iowa, with principal office in Lincoln, Nebraska.

WHEREAS the City desires the Engineers to perform professional engineering services to prepare construction plans & specifications & provide other necessary engineering services in connection with AIRPORT HANGAR DOOR REPLACEMENT PROJECT, Harlan, Iowa for a fee of \$9,350.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HARLAN, IOWA:

That the City Council of the City of Harlan approves professional engineering services proposed by KIRKHAM, MICHAEL & ASSOCIATES, INC., in the above Project.

PASSED AND APPROVED this 1<sup>st</sup> day of December 2020.

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Mike Kolbe, Mayor

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Attest: Jane Smith, City Clerk

City Council of the City of Harlan, Iowa December 3, 2020

**“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate electronically by Zoom.”**

The City Council met electronically by Zoom on Thursday, December 3, 2020 at 5:00 p.m., for the purpose of discussing the FY21/22 Budget, Capital, and Project planning.

Present Electronically via Conference Call: Mike Kolbe, Jeanna Rudolph,  
Sharon Kroger, Greg Bladt, Jay Christensen, Richard  
Petersen & Troy Schaben

Absent: None

Also Present: City Administrator Gene Gettys, City Clerk Jane Smith

Mayor Kolbe called the Budget and Capital Project discussion to order.

General discussion was held on budget items as well as essential and future Capital and Project planning.

There being no further discussion, the Capital and Project discussion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*

**“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, held electronically at 5:15 o'clock P.M. the 15<sup>th</sup> day of December 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT ELECTRONICALLY VIA CONFERENCE CALL: Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger

ABSENT: None

The City Clerk presented the agenda. It was moved by Kroger and seconded by Bladt to approve the agenda.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Schaben and seconded by Petersen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 12/01/2020 Council meeting and 12/03/2020 Work Session.
- B. Claims List No. 1232 in the amount of \$109,401.25
- C. Expenditure & revenue reports for the month of November 2020
- D. Police statistical report for the month of November 2020
- E. Renewal Application by The Purple Door, 622 Market St., Class C Liquor License (LC) (Commercial) Sunday Sales.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

It was moved by Christensen and seconded by Bladt to approve the 2021 Solid Waste and Recyclables Haulers Licenses.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

Abstained: Kroger

The motion carried.

It was moved by Rudolph and seconded by Petersen to approve Extension of Licensing Agreement with Prairie Fire for Lots 43 & 44 through February 28, 2021.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

It was moved by Kroger and seconded by Rudolph to approve the Airport Five-Year Capital Improvement Plan (CIP), which includes the Apron Expansion Pre-Application Airport Improvement Program (AIP).

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

It was moved by Petersen and seconded by Christensen to dispose of City Owned property – 20 Fire Department Self-Contained Breathing Apparatus's (SCBA) thru March 31, 2021 for \$200 each or donated after that.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried.

Council Member Petersen introduced **RESOLUTION No. 2428 A RESOLUTION SETTING TUESDAY, JANUARY 5, 2021 AS THE DATE FOR A PUBLIC HEARING REGARDING THE PROPOSED SALE OF CITY-OWNED PROPERTY, LOTS 26-28, IN G.H. CHRISTIANSEN SUBDIVISION IN THE CITY OF HARLAN, IOWA TO WILLIAM REID AND DAN REID FOR AN AMOUNT OF \$1,000 PER LOT (\$3,000 TOTAL).**

Council Member Kroger seconded the motion.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried and the resolution was duly adopted.

The City Administrator presented his report and gave a COVID-19 update.

The Mayor presented his report.

Council Member Petersen introduced **RESOLUTION No. 2429 RESOLUTION OF APPRECIATION – EMPLOYEE YEARS OF SERVICE.** Council Member Bladt seconded the motion.

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried and the resolution was duly adopted.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*"These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."*



# COMING EVENTS

FRIDAY, DECEMBER 11

VETS COMMISSION MEETING  
10:30 A.M. Zoom

MONDAY, DECEMBER 14

LIBRARY BOARD MEETING  
5:15 P.M. Zoom

TUESDAY, DECEMBER 15

AIRPORT COMMISSION MEETING  
7:00 A.M. Harlan Municipal Airport/Zoom

CITY COUNCIL MEETING  
5:15 P.M. Council Chambers/Zoom

THURSDAY, DECEMBER 17

HMU BOARD MEETING  
PUBLIC VIA ZOOM 4:00 P.M.

MONDAY, DECEMBER 21

FIRE DEPT. MEETING NIGHT  
7:00 P.M. Zoom

TUESDAY, DECEMBER 22

PARK & RECREATION MEETING  
12:00 P.M. Zoom

THURSDAY, DECEMBER 24

***CHRISTMAS EVE  
CITY FACILITIES CLOSE AT NOON***

FRIDAY, DECEMBER 25

***CITY FACILITIES CLOSED  
IN OBSERVANCE OF CHRISTMAS***

THURSDAY, DECEMBER 31

***NEW YEAR'S EVE  
CITY FACILITIES CLOSE AT NOON***

FRIDAY, JANUARY 1

***NEW YEAR'S DAY  
CITY FACILITIES CLOSED***

MONDAY, JANUARY 4

FIRE DEPT. TRAINING NIGHT  
7:00 P.M. Zoom

TUESDAY, JANUARY 5

CITY COUNCIL MEETING  
5:15 P.M. Zoom

THURSDAY, JANUARY 14

HMU ELECTRONIC BOARD MEETING

12/11/20

**Agenda**  
**Regular City Council Meeting**  
**Council Chambers, December 15, 2020, 5:15 PM**

Due to the COVID-19 crisis, the City of Harlan will be holding this City Council meeting electronically utilizing Zoom.com. Mayor, Council, Staff, and the Public can participate remotely via conference call by telephone or on their own computer.

To participate by audio internet connection:

Join Zoom: <https://us02web.zoom.us/j/82666582194> Meeting ID: 826 6658 2194

To participate by phone: dial #1-312-626-6799 Meeting ID: 826 6658 2194

**1. OPENING BUSINESS**

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Roll Call Vote*)
- D. Conflict of Interest (state if applicable)

**2. CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 12/01/2020 Council meeting and 12/03/2020 Work Session.
- B. Abstract No. 1232 in the amount of \$109,401.25
- C. Expenditure & Revenue reports for the month of November 2020
- D. Police statistical report for the month of November 2020
- E. Renewal Application by The Purple Door, 622 Market St., Class C Liquor License (LC) (Commercial) Sunday Sales.

**3. OTHER BUSINESS**

- A. Review 2021 Solid Waste and Recyclables Haulers License (*Roll Call Vote*)
- B. Review Extension of Licensing Agreement with Prairie Fire for Lots 43 & 44 through February 28, 2021 (*Roll Call Vote*)
- C. Review Airport Five-Year Capital Improvement Plan (CIP) (*Roll Call Vote*)
- D. Review Apron Expansion Pre-Application Airport Improvement Program (AIP) (*Roll Call Vote*)
- E. Review disposal of City Owned property - SCBA (self-contained breathing apparatus) thru March 31, 2021, \$200 each (*Roll Call Vote*)
- F. **Resolution No. 2428** A Resolution setting date for public hearing regarding the proposed sale of city-owned property, Lots 26-28, in G.H. Christiansen Subdivision in City of Harlan, Iowa to William Reid and Dan Reid (*Roll Call Vote*)

**4. OTHER REPORTS**

- A. City Administrator's Report
  - 1. COVID-19 Update
- B. Mayor's Report
  - 2. **Resolution No. 2429** – Resolution of Appreciation – years of service (*Roll Call Vote*)

**5. ADJOURN**

**“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, held electronically at 5:15 o'clock P.M. the 1<sup>st</sup> day of December 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT ELECTRONICALLY VIA CONFERENCE CALL: Greg Bladt, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger. Richard Petersen arrived at 5:20.

ABSENT: None

The City Clerk presented the amended agenda. It was moved by Kroger and seconded by Christensen to approve the amended agenda.

A roll call vote was had which was as follows:

AYES: Bladt, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

Richard Petersen arrived at 5:20.

It was moved by Rudolph and seconded by Bladt that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 11/17/2020 Council meeting
- B. Claims List No. 1231 in the amount of \$417,265.36
- C. Renewal Application for C.G. Therkildsen Activity Center, 706 Victoria St., Class C Liquor License (LC) (Commercial)

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried, and the Consent Agenda items were approved and adopted.

It was moved by Kroger and seconded by Rudolph to receive and file the Airport Commission minutes from 10/06/2020 and 11/17/2020.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

Council Member Kroger introduced **Resolution No. 2426 AUTHORIZING THE SUBMISSION OF DOT FUNDING AGREEMENT FOR GENERAL AVIATION VERTICAL INFRASTRUCTURE PROGRAM (GAVI) AND CERTIFYING ELIGIBILITY REQUIREMENTS FOR AIRPORT HANGAR 6, DOOR REPLACEMENT.** Council Member Petersen seconded the motion.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried and the Resolution was adopted.



Council Member Schaben introduced **Resolution No. 2427 RESOLUTION APPROVING AIRPORT HANGAR 6, DOOR REPLACEMENT PROJECT PROFESSIONAL ENGINEERING SERVICES WITH KIRKHAM & MICHAEL FOR A FEE OF \$9,350.** Council Member Bladt seconded the motion.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried and the Resolution was adopted.

It was moved by Kroger and seconded by Rudolph to approve the Completion & Award Request for The Body Shop, as part of the Downtown Upper Story & Façade Grant in the amount of \$2,460.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

It was moved by Schaben and seconded by Petersen to recommend closure of the bridge at 4<sup>th</sup> & Main St. effective immediately, through April 15, 2021. Road closed signs will be posted, and barricades placed.

A roll call vote was had which was as follows:

AYES: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

NAYS: None

The motion carried.

The City Administrator presented his report. A COVID update was given.

The Mayor presented his report.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*"These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."*

City Council of the City of Harlan, Iowa December 3, 2020

**“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate electronically by Zoom.”**

The City Council met electronically by Zoom on Thursday, December 3, 2020 at 5:00 p.m., for the purpose of discussing the FY21/22 Budget, Capital, and Project planning.

Present Electronically via Conference Call: Mike Kolbe, Jeanna Rudolph,  
Sharon Kroger, Greg Bladt, Jay Christensen, Richard  
Petersen & Troy Schaben

Absent: None

Also Present: City Administrator Gene Gettys, City Clerk Jane Smith

Mayor Kolbe called the Budget and Capital Project discussion to order.

General discussion was held on budget items as well as essential and future Capital and Project planning.

There being no further discussion, the Capital and Project discussion adjourned.

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Jane Smith, City Clerk

---

Mike Kolbe, Mayor

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>AGRILAND FS</b>						
112020	FUEL/NOV - POLICE	001-5-110-6331	887.55	.00		
112020	FUEL/NOV - PARKS	001-5-430-6331	131.33	.00		
112020	FUEL/NOV - FIRE	001-5-150-6331	384.33	.00		
112020	FUEL/NOV - WWTP	610-5-815-6331	251.17	.00		
112020	FUEL/NOV - STREET	110-5-214-6331	782.47	.00		
14007024	#1 & #2 ULTRA LS DYED - PARKS	001-5-430-6331	462.49	.00		
16102393	SUPREX 15W40 BULK - STREET	110-5-214-6331	341.46	.00		
16102394	SUPREX 15W40 BULK - FIRE	001-5-150-6332	340.05	.00		
Total AGRILAND FS:			3,580.85	.00		
<b>ASCAP</b>						
122020	ANNUAL MUSIC LICENSE FEE #500705687	001-5-699-6370	13.75	.00		
Total ASCAP:			13.75	.00		
<b>AVFUEL CORPORATION</b>						
014233138	JET A FUEL - AIRPORT/ACH	001-5-280-6535	14,472.43	.00		
Total AVFUEL CORPORATION:			14,472.43	.00		
<b>BAKER &amp; TAYLOR</b>						
2035637459	BOOKS - LIBRARY	001-5-410-6505	223.77	.00		
2035637459	MEMORIAL BOOKS - LIBRARY	170-5-410-6502	33.04	.00		
Total BAKER & TAYLOR:			256.81	.00		
<b>BAXTER LUMBER &amp; HARDWARE</b>						
55187	BULK NAILS - PARKS	001-5-430-6310	2.85	.00		
55477	SUPPLIES - PARKS	001-5-430-6310	41.69	.00		
Total BAXTER LUMBER & HARDWARE:			44.54	.00		
<b>BLACKSTONE PUBLISHING</b>						
1190935	AUDIO BOOK - LIBRARY	001-5-410-6507	30.95	.00		
1192570	AUDIO BOOKS - LIBRARY	001-5-410-6507	259.28	.00		
1192570	MEMORIAL BOOK - LIBRARY	170-5-410-6502	30.94	.00		
Total BLACKSTONE PUBLISHING:			321.17	.00		
<b>BONSALL TV INC.</b>						
64885	PAGERS, CHARGERS & BATTERIES - FIRE	001-5-150-6373	2,455.00	.00		
Total BONSALL TV INC.:			2,455.00	.00		
<b>BROWN SUPPLY CO. INC.</b>						
107135	PLOW BOLT HEX NUT GRADE 8(25) - STREET	110-5-250-6332	51.25	.00		
Total BROWN SUPPLY CO. INC.:			51.25	.00		
<b>BRUCE'S JANITORIAL SERVICE</b>						
43143	WINDOWS CLEANED - ACT. CTR.	001-5-455-6310	95.00	.00		



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total BRUCE'S JANITORIAL SERVICE:			95.00	.00		
<b>BUTLER, THOMAS JAY</b>						
112020	MILEAGE FOR RESPONDING TO CALLS 11/18/19-11/16/20 - FIRE	001-5-150-6429	307.63	.00		
Total BUTLER, THOMAS JAY:			307.63	.00		
<b>CAS COMPUTERS</b>						
10967	LABOR - FIRE	001-5-150-6419	600.00	.00		
10967	KEYBOARD - FIRE	001-5-150-6419	69.95	.00		
Total CAS COMPUTERS:			669.95	.00		
<b>CENGAGE GALE GROUP</b>						
NO.72626491	BOOKS - LIBRARY	001-5-410-6505	39.73	.00		
NO.72636601	BOOK - LIBRARY	001-5-410-6505	28.49	.00		
Total CENGAGE GALE GROUP:			68.22	.00		
<b>CORNHUSKER INTERNATIONAL TRUCK</b>						
2583549	BELTS - FIRE	001-5-150-6332	493.71	.00		
Total CORNHUSKER INTERNATIONAL TRUCK:			493.71	.00		
<b>COUNSEL OFFICE &amp; DOCUMENT</b>						
34AR513656	COPIER CONTRACT MAINT. - ACT. CTR	001-5-455-6510	33.29	.00		
34AR513731	COPIER CONTRACT MAINT. - LIBRARY	001-5-410-6419	177.48	.00		
34AR514614	COPIER CONTRACT MAINT. - CITY HALL	001-5-699-6415	102.32	.00		
34AR514614	COPIER CONTRACT MAINT. - FIRE	001-5-150-6507	66.29	.00		
34AR514614	COPIER CONTRACT MAINT. - POLICE	001-5-110-6507	44.96	.00		
Total COUNSEL OFFICE & DOCUMENT:			424.34	.00		
<b>CREES GARDEN CENTER</b>						
4522	1 1/2 ROLLS EROSION MAT - PARKS	001-5-430-6310	142.15	.00		
Total CREES GARDEN CENTER:			142.15	.00		
<b>CULLIGAN WATER COND ATLANTIC</b>						
112020	BOTTLED WATER - ACCT #18523 - SANIT.	610-5-815-6310	9.95	.00		
Total CULLIGAN WATER COND ATLANTIC:			9.95	.00		
<b>DON'S PIONEER UNIFORMS</b>						
65136	CLOTHING ALLOWANCE - R. WALTER	001-5-110-6181	84.98	.00		
65172	CLOTHING ALLOWANCE - D. WILLADSEN	001-5-110-6181	39.11	.00		
65183	FLASHLIGHT HOLDER - POLICE	001-5-110-6510	13.95	.00		
Total DON'S PIONEER UNIFORMS:			138.04	.00		
<b>EMERGENCY APPARATUS</b>						
115168	UNIT 31 REPAIRS - FIRE	001-5-150-6332	727.53	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total EMERGENCY APPARATUS:			727.53	.00		
<b>EMPLOYEE BENEFIT SYSTEMS</b>						
122020	EMPLOYEE FLEX - 2020	004-5-930-6185	388.00	.00		
122020-1	EMPLOYEE FLEX - 2020	004-5-930-6185	85.30	.00		
122020-2	EMPLOYEE FLEX - 2020	004-5-930-6185	399.26	.00		
122020-3	EMPLOYEE FLEX - 2020	004-5-930-6185	281.60	.00		
Total EMPLOYEE BENEFIT SYSTEMS:			1,154.16	.00		
<b>FAREWAY STORES</b>						
00167045	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	6.18	.00		
Total FAREWAY STORES:			6.18	.00		
<b>FARM SERVICE COOP COMPUTERS</b>						
3147628	PRINTER INK - SANIT.	610-5-815-6310	147.00	.00		
3154232	FEASIBILITY REPORT - VET'S	001-5-470-6508	8.00	.00		
Total FARM SERVICE COOP COMPUTERS:			155.00	.00		
<b>FARM SERVICE CO-OP.</b>						
122020	FUEL/NOV - STREET	110-5-214-6331	7.58	.00		
Total FARM SERVICE CO-OP.:			7.58	.00		
<b>FARMERS MUTUAL TELEPHONE</b>						
122020	PHONE, CABLE, INTERNET BUNDLE - AIRPORT	001-5-280-6374	273.95	.00		
Total FARMERS MUTUAL TELEPHONE:			273.95	.00		
<b>FIRE SERVICE TRAINING BUREAU</b>						
210689	RECERTIFICATION INVST FOR R. BISSEN - FIRE	001-5-150-6230	25.00	.00		
Total FIRE SERVICE TRAINING BUREAU:			25.00	.00		
<b>FOX MACHINE SHOP</b>						
27537	CLARIFIER PARTS - WWTP	610-5-815-6310	28.00	.00		
Total FOX MACHINE SHOP:			28.00	.00		
<b>GALLS LLC</b>						
016924069	STRION LED HL - POLICE	001-5-110-6510	141.78	.00		
016931670	BELT KEEPERS - POLICE	001-5-110-6504	28.19	.00		
017013924	DUTY BELT - POLICE	001-5-110-6504	61.17	.00		
017014585	FIRST DEFENSE STREAM - POLICE	001-5-110-6504	14.50	.00		
Total GALLS LLC:			245.64	.00		
<b>H &amp; M JANITORIAL</b>						
5162	JANITORIAL SERVICE - NOVEMBER	001-5-650-6310	175.00	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	C
Total H & M JANITORIAL:			175.00	.00			
<b>H.M.U.</b>							
112020	UTILITIES/NOV - SCCC	001-5-520-6374	1,149.23	.00			
112020	UTILITIES/NOV - COMMUNITY GARDEN	001-5-699-6375	28.40	.00			
112020	UTILITIES/NOV - PARKS	001-5-430-6374	524.44	.00			
112020	UTILITIES/NOV - FIRE	001-5-150-6374	672.73	.00			
112020	UTILITIES/NOV - CITY FAC.	001-5-650-6374	1,178.08	.00			
112020	UTILITIES/NOV - VET'S	001-5-470-6374	1,414.56	.00			
112020	UTILITIES/NOV - POOL	001-5-460-6374	218.44	.00			
112020	UTILITIES/NOV - STREET	110-5-214-6374	344.84	.00			
112020	UTILITIES/NOV - WWTP	610-5-815-6374	6,676.38	.00			
112020	UTILITIES/NOV - STREET LIGHTS	110-5-214-6371	5,634.47	.00			
112020	UTILITIES/NOV - DOWNTOWN STREET LIGHTS	110-5-214-6372	125.31	.00			
112020	UTILITIES/NOV - ACT. CTR	001-5-455-6374	1,107.10	.00			
112020	UTILITIES/NOV - LIBRARY	001-5-410-6374	1,597.13	.00			
112020-1	PHONE/DEC - CITY HALL	001-5-620-6373	264.44	.00			
112020-1	CABLE/DEC - CITY HALL/CITY FAC.	001-5-650-6374	111.94	.00			
112020-1	PHONE, FAX & CABLE/DEC - SCCC	001-5-520-6374	299.74	.00			
112020-1	PHONE/DEC - FIRE	001-5-150-6373	119.98	.00			
112020-1	PHONE/DEC - POLICE	001-5-110-6373	110.44	.00			
112020-1	PHONE/DEC - DOG POUND/CITY FAC.	001-5-650-6373	114.99	.00			
112020-1	PHONE/DEC - PARKS/JJ JENSEN	001-5-430-6373	16.50	.00			
112020-1	PHONE/DEC - POOL	001-5-460-6373	52.00	.00			
112020-1	PHONE/DEC - STREET	110-5-214-6373	92.20	.00			
112020-1	PHONE/DEC - VET'S	001-5-470-6373	119.98	.00			
112020-1	PHONE & INTERNET/DEC - ACTIVITY CTR	001-5-455-6373	170.98	.00			
112020-1	PHONE & INTERNET/DEC - WWTP	610-5-815-6373	104.47	.00			
112020-1	PHONE & INTERNET/DEC - LIBRARY	001-5-410-6373	233.98	.00			
Total H.M.U.:			22,482.75	.00			
<b>HARLAN AUTO MART INC</b>							
182708	LABOR & PARTS - POLICE	001-5-110-6332	934.73	.00			
182718	WIPER BLADES - POLICE	001-5-110-6332	59.90	.00			
182838	OIL & FILTER CHANGE - POLICE	001-5-110-6332	65.45	.00			
182846	OIL & FILTER CHANGE - POLICE	001-5-110-6332	61.50	.00			
Total HARLAN AUTO MART INC:			1,121.58	.00			
<b>HARLAN NEWSPAPERS</b>							
10812	SUPPLIES - PARKS	001-5-430-6310	13.41	.00			
10812	SUPPLIES - WWTP	610-5-815-6310	52.90	.00			
10828	PAPER - LIBRARY	001-5-410-6501	14.70	.00			
10851	FLASH DRIVES - VET'S	001-5-470-6508	20.70	.00			
112020	SUBSCRIPTION/YRLY - POLICE	001-5-110-6220	69.00	.00			
112020	LEGAL/BOARD MEETING, AFR & ORDINANCE	001-5-699-6402	804.06	.00			
112020-1	CALENDAR/2021 IMAGES OF SHELBY COUNTY - FIRE	001-5-150-6512	199.00	.00			
112020-2	HELP WANTED AD - LIBRARY	001-5-410-6402	105.00	.00			
Total HARLAN NEWSPAPERS:			1,278.77	.00			



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>IAPMO</b>						
122020	MEMBERSHIP DUES- ANNUAL/INSPECTOR/R. BISSEN	001-5-150-6231	200.00	.00		
Total IAPMO:			200.00	.00		
<b>IDALS</b>						
122020	LICENSE RENEWAL - CITY OF HARLAN	610-5-815-6220	25.00	25.00	12/08/2020	
Total IDALS:			25.00	25.00		
<b>IOWA LAW ENFORCEMENT ACADEMY</b>						
122020	FEDERAL CERTIFICATION FOR PD - POLICE	001-5-110-6220	125.00	125.00	12/08/2020	
Total IOWA LAW ENFORCEMENT ACADEMY:			125.00	125.00		
<b>IOWA LEAGUE OF CITIES</b>						
089064	MAYORS ASSOC. DUES 2021 - M. KOLBE	001-5-610-6220	30.00	.00		
Total IOWA LEAGUE OF CITIES:			30.00	.00		
<b>JACOBSEN, KARLENE</b>						
122020	REFUND DUE TO COVID-19 - ACT. CTR	001-5-455-6550	125.00	.00		
Total JACOBSEN, KARLENE:			125.00	.00		
<b>KEAST AUTO CENTER INC</b>						
66275	RESERVOIR KIT - CITY FAC.	001-5-650-6332	27.25	.00		
Total KEAST AUTO CENTER INC:			27.25	.00		
<b>KIRKHAM MICHAEL</b>						
91931	INSPECTION OF TWO BRIDGES - STREET	110-5-214-6310	750.00	.00		
Total KIRKHAM MICHAEL:			750.00	.00		
<b>KROGER &amp; SONS HAULING LLC</b>						
3639	TRASH REMOVAL/NOV - ACT. CTR	001-5-455-6310	83.25	.00		
3653	TRASH REMOVAL/NOV - FIRE	001-5-150-6310	40.00	.00		
3661	TRASH REMOVAL/NOV - CITY HALL	001-5-650-6310	30.00	.00		
3664	TRASH REMOVAL/NOV - LIBRARY	001-5-410-6310	30.00	.00		
3683	TRASH REMOVAL/NOV - PARKS	001-5-430-6310	128.00	.00		
3698	TRASH REMOVAL/NOV - VET'S	001-5-470-6310	40.00	.00		
3699	TRASH REMOVAL/NOV - WWTP	610-5-815-6423	40.00	.00		
Total KROGER & SONS HAULING LLC:			391.25	.00		
<b>LT LEON ASSOCIATES INC</b>						
096.001-1	RIVER ACCESS/TASK 1 & 2	335-5-430-6407	4,950.00	.00		
Total LT LEON ASSOCIATES INC:			4,950.00	.00		
<b>MANGOLD ENVIRONMENT TESTING</b>						
80710	WASTEWATER TESTING/OCT - WWTP	610-5-815-6458	2,056.97	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total MANGOLD ENVIRONMENT TESTING:			2,056.97	.00		
<b>MASTERCARD/TOWN &amp; COUNTRY</b>						
112020	HDMI ADAPTERS - ACT. CTR	001-5-455-6310	46.08	.00		
112020	6V 7AH SEALED LEAD ACID BATTERIES - ACT. CTR	001-5-455-6310	32.98	.00		
112020	AED SUPPLIES - VET'S	001-5-470-6310	225.00	.00		
112020	AED SUPPLIES - ACT. CTR	001-5-455-6310	449.00	.00		
112020	POSTAGE - VET'S	001-5-470-6508	3.80	.00		
112020	6V 7AH SEALED ACID BATTERIES - ACT. CTR	001-5-455-6310	65.96	.00		
112020	WALL CLOCKS - ACT. CTR	001-5-455-6310	69.90	.00		
112020	CLEANING SUPPLIES - VET'S	001-5-470-6310	1.00	.00		
112020	CLEANING SUPPLIES - ACT. CTR	001-5-455-6310	6.15	.00		
112020	OFFICE SUPPLIES - ACT. CTR	001-5-455-6510	51.96	.00		
112020	OFFICE SUPPLIES - VET'S	001-5-470-6508	51.96	.00		
112020-1	HOTEL ROOM FOR CONF. - WWTP/KENKEL & HADFIELD	610-5-815-6230	268.80	.00		
112020-1	MEAL FOR CONF. - WWTP/ KENKEL & HADFIELD	610-5-815-6230	30.56	.00		
112020-1	MEAL FOR CONF. - WWTP/KENKEL & HADFIELD	610-5-815-6230	26.00	.00		
112020-1	MEAL FOR CONF. - WWTP/KENKEL & HADFIELD	610-5-815-6230	15.47	.00		
112020-1	FUEL FOR CONF. - WWTP	610-5-815-6230	42.00	.00		
112020-1	MEAL FOR CONF. - WWTP/KENKEL	610-5-815-6230	9.08	.00		
112020-1	FUEL FOR CONF. - WWTP	610-5-815-6230	15.00	.00		
112020-1	IPAD CASE - WWTP	610-5-815-6419	23.39	.00		
112020-1	SHIPPING & INS. FOR GAS MONITOR - WWTP	610-5-815-6519	32.80	.00		
112020-2	SHIRTS(LIB. STAFF REIMB.) - LIBRARY	001-5-410-6490	108.70	.00		
112020-2	ZOOM VIDEO COMMUNICATIONS - LIBRARY	001-5-410-6419	16.04	.00		
112020-2	ZOOM REFUND FOR TAX - LIBRARY	001-5-410-6419	3.15	.00		
112020-2	MICROSOFT MONTHLY FEE - LIBRARY	001-5-410-6419	65.80	.00		
112020-3	DCI MAILING - POLICE	001-5-110-6507	8.25	.00		
112020-3	VPI PET INS. - K-9/POLICE	001-5-110-6555	92.24	.00		
112020-3	MMPI POSTAGE - POLICE	001-5-110-6507	5.55	.00		
112020-3	NUISANCE MAILING - POLICE	001-5-110-6507	6.95	.00		
112020-4	ACROBAT PRO/ADOBE - GENERAL	001-5-699-6419	15.89	.00		
112020-4	STAMPS - GENERAL	001-5-699-6508	220.00	.00		
112020-4	HOTEL ROOM & MEALS - IMFOA CONF. - CLERK	001-5-620-6230	201.60	.00		
112020-5	CLUSTER BOX UNIT/POSTAL PRODUCTS - GHC	161-5-530-6525	1,237.52	.00		
112020-6	ICLOUD 200 GB STORAGE PLAN - FIRE	001-5-150-6373	3.20	.00		
112020-6	BATTERIES - FIRE	001-5-150-6546	107.96	.00		
Total MASTERCARD/TOWN & COUNTRY:			3,553.44	.00		
<b>MCCARTHY TRENCHING LLC</b>						
12747	POINT REPAIR SOUTH OF CHATBURN - WWTP	610-5-818-6310	5,197.50	.00		
Total MCCARTHY TRENCHING LLC:			5,197.50	.00		
<b>MES - MIDAM</b>						
IN1522196	STRETCHER & HARNESS - FIRE	001-5-150-6732	488.80	.00		
Total MES - MIDAM:			488.80	.00		
<b>MICROFILM IMAGING SYSTEMS INC.</b>						
84600	SCANNING EQUIP. MONTHLY RENT - LIBRARY	001-5-410-6419	20.00	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	C
Total MICROFILM IMAGING SYSTEMS INC.:			20.00	.00			
<b>MIDWEST TURF &amp; IRRIGATION</b>							
3860945-00	RELAY - PARKS	001-5-430-6332	58.82	.00			
Total MIDWEST TURF & IRRIGATION:			58.82	.00			
<b>MILLER, CONNIE</b>							
102020	REIMBURSE MEALS FOR TRAINING - FIRE	001-5-150-6230	76.50	.00			
Total MILLER, CONNIE:			76.50	.00			
<b>NAPA - HARLAN PARTS INC.</b>							
686766	SUPPLIES FOR SNOW PLOW - AIRPORT	001-5-280-6332	33.93	.00			
687124	FILTER - STREET	110-5-214-6332	40.28	.00			
687184	ADAPTERS, COUPLING, TIRE MARKER - STREET	110-5-250-6332	22.48	.00			
687223	SWITCH - STREET	110-5-250-6332	5.47	.00			
687326	OIL - STREET	110-5-214-6332	6.38	.00			
687332	GREASE - PARKS	001-5-430-6332	22.90	.00			
687415	CLAMP - STREET	110-5-214-6371	8.19	.00			
687579	SUPPLIES - WWTP	610-5-815-6310	45.81	.00			
687710	BATTERY & TAPE - PARKS	001-5-430-6332	82.81	.00			
687728	BELT - PARKS	001-5-430-6332	13.93	.00			
687729	PWR SER SUPPLEMENT - PARKS	001-5-430-6331	31.98	.00			
687737	OIL DRY - STREET	110-5-214-6310	27.57	.00			
687922	FILTERS - WWTP	610-5-815-6332	91.09	.00			
688183	SUPPLIES - PARKS	001-5-430-6332	29.54	.00			
Total NAPA - HARLAN PARTS INC.:			462.36	.00			
<b>NELSON FARM SUPPLY INC</b>							
164766	LAWN SEED & DUST MASKS - PARKS	001-5-430-6310	87.15	.00			
166236	6" LID - FIRE	001-5-150-6332	17.77	.00			
Total NELSON FARM SUPPLY INC:			104.92	.00			
<b>O'HALLORAN INTERNATIONAL - CARROLL</b>							
31P94739	SEAL KIT - WWTP	610-5-815-6332	331.16	.00			
Total O'HALLORAN INTERNATIONAL - CARROLL:			331.16	.00			
<b>OHLINGER LAWN CARE INC</b>							
17604	APPLICATION #4 - ACTIVITY CTR	001-5-455-6310	154.68	.00			
Total OHLINGER LAWN CARE INC:			154.68	.00			
<b>O'REILLY AUTOMOTIVE INC.</b>							
0388-280451	SPRAY PAINT - POLICE	001-5-110-6332	7.99	.00			
0388-280925	BULB - POLICE	001-5-110-6332	6.96	.00			
0388-281540	WIPER BLADES - CITY FAC.	001-5-650-6332	50.29	.00			



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total O'REILLY AUTOMOTIVE INC.:			65.24	.00		
<b>PETERSEN MOTORS LLC</b>						
29559	TWO WHEEL ALIGNMENT, MOUNT/BALANCE/DISPOSAL - POLI	001-5-110-6332	152.95	.00		
Total PETERSEN MOTORS LLC:			152.95	.00		
<b>PETSCHE MECHANICAL SERVICE</b>						
7077	LABOR - STREET	110-5-214-6310	85.00	.00		
7078	LABOR - WWTP	610-5-815-6311	85.00	.00		
7079	LABOR - CITY FAC.	001-5-650-6310	170.00	.00		
Total PETSCHE MECHANICAL SERVICE:			340.00	.00		
<b>PFM</b>						
112431	MUNICIPAL ADVISORS SERVICES RELATED TO THE 2020 ANN	001-5-699-6426	6,500.00	.00		
Total PFM:			6,500.00	.00		
<b>PIGSLEY, SCOTT</b>						
122020	FBO CONTRACT - DEC. 2020 PYMT #1 - AIRPORT	001-5-280-6420	2,250.00	.00		
Total PIGSLEY, SCOTT:			2,250.00	.00		
<b>PROFESSIONAL COMPUTER SOLUTIONS LLC</b>						
3320	LABOR/NETWORK WIRING - LIBRARY	001-5-410-6419	253.10	.00		
3343	LAPTOP - LIBRARY	001-5-410-6419	1,154.83	.00		
3469	CYLANCE ANTI-VIRUS SOFTWARE, PCS CLOUD BACKUP & MA	001-5-410-6419	140.69	.00		
Total PROFESSIONAL COMPUTER SOLUTIONS LLC:			1,548.62	.00		
<b>RED OAK WELDING SUPPLIES INC.</b>						
38434	ACETYLENE - STREET	110-5-214-6310	79.95	.00		
RENT8381	CO2 RENTAL/NOV - CITY FAC./DOG POUND	001-5-190-6554	20.40	.00		
Total RED OAK WELDING SUPPLIES INC.:			100.35	.00		
<b>ROWMAN &amp; LITTLEFIELD PUBLISHING GROUP</b>						
11537946	CHASES CALENDAR OF EVENTS 2021 - LIBRARY	001-5-410-6505	100.70	.00		
Total ROWMAN & LITTLEFIELD PUBLISHING GROUP:			100.70	.00		
<b>SCHUNING, TRACI</b>						
122020	FACADE GRANT COMPLETION	147-5-530-6416	2,460.00	2,460.00	12/08/2020	
Total SCHUNING, TRACI:			2,460.00	2,460.00		
<b>SHELBY COUNTY AMBULANCE SERV</b>						
122020	AMBULANCE CONTRIBUTION - DEC.	001-5-160-6413	4,675.00	.00		
Total SHELBY COUNTY AMBULANCE SERV:			4,675.00	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>SHELBY COUNTY AUDITOR</b>						
122020	HOTEL/MOTEL TAX PYMT - QTR ENDING SEPT. 2020	001-5-520-6497	17,546.20	.00		
Total SHELBY COUNTY AUDITOR:			17,546.20	.00		
<b>SHELBY COUNTY STATE BANK</b>						
122020	DIRECT DEP ACH ORIG. FEE/PAYROLL- NOV.	001-5-699-6370	16.10	.00		
Total SHELBY COUNTY STATE BANK:			16.10	.00		
<b>SONDERMAN CLEANING SERVICE</b>						
22131	AIR FRESHENER SERVICE - LIBRARY	001-5-410-6310	42.50	.00		
Total SONDERMAN CLEANING SERVICE:			42.50	.00		
<b>STOWE RED-E-MIX</b>						
36-112020	4000 PSI & HAUL CHARGE - PARKS	001-5-430-6310	166.88	.00		
Total STOWE RED-E-MIX:			166.88	.00		
<b>STUDER HARLAN DO IT BEST HDWR</b>						
A344977	SUPPLIES - FIRE	001-5-150-6332	43.94	.00		
A346076	PAINT - WWTP	610-5-815-6310	14.99	.00		
A346152	SUPPLIES - PARKS	001-5-430-6310	46.67	.00		
A346477	SUPPLIES - PARKS	001-5-430-6310	50.69	.00		
A347039	CONDUIT - PARKS	001-5-430-6310	24.95	.00		
A347050	CONNECTOR & STRAP - PARKS	001-5-430-6310	4.48	.00		
B391113	FABRIC PINS - JJ JENSEN	148-5-430-6370	16.45	.00		
B391433	FITTINGS FOR NOZZLE - WWTP	610-5-815-6310	41.54	.00		
B391581	KEYS - WWTP	610-5-815-6310	7.96	.00		
B391981	BATTERIES - WWTP	610-5-815-6310	25.98	.00		
B392094	SPRAY PAINT & TUBE - WWTP	610-5-815-6310	110.26	.00		
B392217	PVC ELBOW & COUPLING - PARKS	001-5-430-6310	5.34	.00		
B392584	COUPLING - WWTP	610-5-815-6310	10.99	.00		
B392609	CONDUIT, PLASTIC BUSHING, LOCKNUT, COUPLINGS & ADAPT	001-5-430-6310	13.33	.00		
B392638	EMT STRAP & PVC STRAP - PARKS	001-5-430-6310	7.73	.00		
B392652	GROUND BAR KIT - PARKS	001-5-430-6310	4.99	.00		
B392709	CABLE TIE & COUPLING - PARKS	001-5-430-6310	9.88	.00		
B393063	ADAPTER & PRIMER - WWTP	610-5-815-6310	15.35	.00		
Total STUDER HARLAN DO IT BEST HDWR:			455.52	.00		
<b>T OF C COMMERCIAL LAUNDRY</b>						
0074	RUG SERVICE - CUST#336/FIRE	001-5-150-6310	24.00	.00		
0085	RUG SERVICE - CUST#162 - POLICE	001-5-110-6310	24.00	.00		
0130	TOWELS - ACT. CTR	001-5-455-6310	6.08	.00		
0199	TOWELS - VET'S	001-5-470-6310	10.34	.00		
Total T OF C COMMERCIAL LAUNDRY:			64.42	.00		
<b>THE OFFICE STOP</b>						
300735	SUPPLIES - POLICE	001-5-110-6507	79.71	.00		
300823	BINDERS - CLERK	001-5-620-6506	32.10	.00		

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided
300980	SUPPLIES - POLICE	001-5-110-6507	55.20	.00		
Total THE OFFICE STOP:			167.01	.00		
<b>TNEMEC COMPANY, INC.</b>						
2474918	PAINT - WWTP	610-5-815-6310	559.04	.00		
Total TNEMEC COMPANY, INC.:			559.04	.00		
<b>U. S. POSTAL SERVICE</b>						
122020	P.O. BOX RENT	001-5-699-6508	120.00	.00		
Total U. S. POSTAL SERVICE:			120.00	.00		
<b>VERIZON WIRELESS</b>						
9866496465	WIRELESS HOTSPOTS/NOV - LIBRARY	001-5-410-6419	124.50	.00		
Total VERIZON WIRELESS:			124.50	.00		
<b>VISION CARE CLINIC, PC - DENISON</b>						
142478828	EXAM & GLASSES #25051800 - LIBRARY	001-5-410-6181	350.00	350.00	12/08/2020	
Total VISION CARE CLINIC, PC - DENISON:			350.00	350.00		
<b>ZANDER INK DBA</b>						
713548	CLOTHING - CITY COUNCIL/MAYOR	001-5-610-6181	354.00	.00		
713548	CLOTHING - CITY ADM.	001-5-615-6230	50.00	.00		
713548	CLOTHING - CLERK	001-5-620-6181	144.00	.00		
Total ZANDER INK DBA:			548.00	.00		
<b>ZIEGLER INC.</b>						
PC590073662	FILTERS & FILTER LUBE- STREET	110-5-250-6332	91.89	.00		
SW570090768	GENERATOR REPAIRS - WWTP	610-5-815-6521	601.75	.00		
Total ZIEGLER INC.:			693.64	.00		
Grand Totals:			109,401.25	2,960.00		

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

# Harlan Police Department Statistic Report

<b>STATISTICS for the month of November 2020</b>	<b>Totals for this month</b>	<b>Total last year at this time (2019/20)</b>	<b>Year to date (2020/2021)</b>
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<b>ACCIDENT INVESTIGATIONS</b>			
PD	8	19	26
PI	1	0	2
Fatality	0	0	0
Hit/Run	1	1	2

<b>ARREST/WARRANT</b>			
Felony	0	33	6
Misdemeanor	13	93	73

<b>CRIMINAL COMPLAINTS</b>			
Assault	6	3	16
Burglary	1	5	3
Child/Adult Abuse	0	5	3
Criminal Mischief	1	4	4
Domestic Abuse	0	8	1
Drug Offense	3	44	19
Alcohol Offense	3	19	15
OWI	2	14	7
Non-Sched Traffic	0	9	6
Harass/Stalking	2	3	6
Theft	3	14	16
Trespass	0	11	4
Sexual Assault	0	0	0
Forgery	0	0	0
Delivery of cont sub	0	0	0
Kidnapping	0	0	0
Disarming Peace Officer	0	0	0
Felony Eluding	0	0	0
Felon in Possession of Firearm	0	1	0
Ongoing Criminal Conduct	0	0	0

<b>PATROL ACTIVITY</b>			
Citations Issued	34	217	155
Parking Citations	2	20	12
Warnings	77	519	450
Security Checks	1624	7340	5837
Open/Drs/Wnd	11	20	24



<b>STATISTICS (cont)</b>	<b>Totals for this month</b>	<b>Total last year at this time (2019/2020)</b>	<b>Year to date (2020/2021)</b>
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<b>SPECIAL ACTIVITY</b>			
Alarms	10	55	43
Animal Calls	9	64	59
Death Investigation	0	3	6
Committals	1	16	13
Fights	3	26	21
Info Reports	5	34	24
Missing Person	3	13	9
Assists	127	641	596
Nuisances	0	8	7

<b>CALLS FOR SERVICE</b>	112	514	464
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<b>HOURS</b>			
Patrol Hours	492.5	2486.5	2433.5
Office Time	212	1372.5	1154
Other	257	1003.5	1203.5
Foot Patrol	57.5	177	146
Investigation	65.5	735.5	473

<b>MILEAGE</b>			
Total Patrol Miles	4073	22093.5	20195
Total Gas	569.5	2983	2759

<b>REVENUE</b>			
Report Copies	\$40.00	\$200.00	\$190.00
Car Imp/Storage	\$0.00	\$0.00	\$25.00
Veh Tow Bills	\$0.00	\$0.00	\$0.00
Dog Lic/Impnd	\$50.00	\$315.00	\$590.00
Clerk/Court Fines	\$982.45	\$7,551.81	\$4,449.33
Parking Violation	\$30.00	\$255.00	\$220.00
Transport Juv	\$0.00	\$0.00	\$0.00
Sale of Veh	\$0.00	\$0.00	\$0.00
Finger Printing	\$0.00	\$110.00	\$20.00
Donation PD	\$0.00	\$500.00	\$200.00
Misc	\$0.00	\$4,406.00	\$3,895.08
Veh Inspection/Res Officer	\$320.00	\$2,880.00	\$3,160.00
Peddler license	\$0.00	\$140.00	\$0.00
Donation/Reserves	\$0.00	\$0.00	\$468.92
Restitution	\$0.00	\$0.00	\$0.00
Forfeiture Funds	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$1,422.45</b>	<b>\$16,357.81</b>	<b>\$13,218.33</b>

**RESOLUTION NO. 2428**

**RESOLUTION SETTING DATE FOR PUBLIC HEARING REGARDING  
THE PROPOSED SALE OF CITY-OWNED PROPERTY, LOTS 26-28, IN  
G. H. CHRISTIANSEN SUBDIVISION IN CITY OF HARLAN, IOWA**

WHEREAS, the City of Harlan is proposing to sell Lot 26-28, G. H. Christiansen Subdivision in the City of Harlan, Iowa, to Patriots Choice, LLC., for the price of \$1,000, as set per Resolution No. 2418 adopted 09/07/20 and effective until 9/30/2021.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HARLAN, IOWA:

That the date of Tuesday, January 5, 2021 at 5:15 p.m. in the Council Chambers, 711 Durant Street, Harlan, Iowa, be scheduled for the public hearing to approve this sale and a notice of said hearing be published in accordance with §362.3 and §364.7 of the Code of Iowa.

PASSED AND APPROVED this 15<sup>th</sup> day of December 2020.

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Mike Kolbe, Mayor

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ATTEST: Jane Smith, City Clerk



## RESOLUTION NO. 2429

### RESOLUTION OF APPRECIATION

WHEREAS, the City Council has determined that City employees should be honored for their continued employment with the City of Harlan, and;

WHEREAS, the City Council has determined that said employees should receive monetary awards for years of service according to the following provisions:

10 years - \$ 50.00  
15 years - \$ 75.00  
20 years - \$100.00  
25 years - \$125.00  
30 years - \$150.00  
and compensated according to these increments every five  
(5) years thereafter

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HARLAN, IOWA:

That the following employees be recognized for their continued service to the City of Harlan through the year ending December 31, 2020:

**10 Years of Service (\$50.00)**

Elaine Miller Auditorium Department

**15 Years of Service (\$75.00)**

Tim Pederson Police Department

**20 Years of Service (\$100.00)**

Brent Soll Police Department

**30 Years of Service (\$150.00)**

Steve Davis Streets Department

PASSED AND APPROVED this 15<sup>th</sup> day of December 2020.

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Mike Kolbe, Mayor

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ATTEST: Jane Smith, City Clerk

The City Council met on Thursday, December 17, 2020 at 7:30 a.m., in the City Council Chambers, 711 Durant Street, Harlan, Iowa, for a budget work session and for the purpose of hearing budget requests from department heads for FY21/22.

Present: Mike Kolbe, Jeanna Rudolph, Sharon Kroger, Greg Blatt, Jay Christensen, Richard Petersen & Troy Schaben

Absent: None

Also Present: City Administrator Gene Gettys, City Clerk Jane Smith

Mayor Kolbe called the Budget Work Session to order.

Budget requests were made by:

- Police Chief Frank Clark, for the Police Department
- Wastewater Treatment Plant Superintendent Steve Kenkel and Assistant WWTP Superintendent Tim Gessert, for the Sanitation Department
- Library Director Amanda Brewer, for the Library
- Superintendent Tim Miller for the City Facilities, Parks and Recreation, Pool and Animal Control
- Fire Chief Roger Bissen, for the Fire Department
- Street Superintendent Jeff Musich, for the Street Department and Road Use Tax
- Veteran's Memorial Auditorium/C.G. Therkildsen Activity Center Manager Kelli Miller, for Veteran's Auditorium and the Therkildsen Activity Center
- City Administrator Gene Gettys and City Clerk Jane Smith for the following:
  - Communication Center
  - Ambulance
  - Airport
  - Landfill
  - Cemetery
  - Community Economic Development
  - SCCC Economic Development

There being no further discussion, the Work Session adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*"These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."*