

**The Airport Commission meeting was held in person and offered electronically utilizing Zoom.**

The Harlan Airport Commission met on Tuesday, March 21, 2023, at 7:00 AM at Harlan Airport.

Voting Members Present: Scott McLaughlin, Rick Dotzler, Larry Chapman (remote, left at 7:45 AM)  
Also Present: Sharon Kroger, Gene Gettys, Scott Pigsley, Cory Gaston, Eric Johnson

The Commission meeting was called to order by Chair McLaughlin at 7:03 AM. It was moved by Dotzler and seconded by Chapman to approve the agenda. Motion carried unanimously. Conflicts of interest are to be stated if and when applicable. None stated.

It was moved by Chapman and seconded by Dotzler to approve the March 21, 2023, meeting minutes. Motion carried unanimously.

The financial reports for the month of March 2023 were reviewed. It was moved by Dotzler and seconded by McLaughlin to approve the reports. Motion carried unanimously.

Airport Manager March report was presented. It was moved by Dotzler and seconded by McLaughlin to receive and file the manager report. Motion carried unanimously.

- Contractor for taxiway project was on-site effective April 18<sup>th</sup> to begin final work and punch list. It was noted by Cory Gaston the subcontractor for painting (as the last step) may be delayed.
- Apron re-hab final punch list was sent to PCS. Still awaiting scheduling with contractor to have walk thru review punch list.
- It was moved by Dotzler and seconded by Chapman to recommend to City Council to submit the ALP grant application and approve the engineering agreement with Kirkham Michael. Motion carried unanimously. The application and agreement will be signed and sent to FAA upon approval.
- Discussion was held regarding a Fixed Base Operator (FBO) Lease with the services of SNP Aviation. An agreement will be considered at the May Commission meeting and if approved it would likely mirror the same time-period as the Manager Agreement.
- There have been discussions with Ric Jensen, Jeff Nielsen, and others regarding the jet display. There was an informal meeting on March 24<sup>th</sup> at the airport to discuss options for maintenance. No action was taken by the Commission.
- Fuel pricing and inventory was reviewed. No action was taken.
- Discussion was held regarding hangar use for non-airworthy aircraft (e.g. out of annual inspection) and non-aviation hangar use. Item 4 of the current lease addresses these items and is consistent with FAA guidelines. Further review and discussion may take place regarding expectations of tenants and enforcement of this lease provision.
- Hangar Summary & Seniority was reviewed. No action was taken.

The next regular meeting is scheduled for Tuesday, April 18, 2023, 7:00 AM at Harlan Airport (also offered via ZOOM).

There being no further business the meeting was adjourned 8:35 AM upon motion by Dotzler and second by Chapman.

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Gene Gettys, Recording Secretary

*These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.*