

**The Airport Commission meeting was held in person and offered electronically utilizing Zoom.**

The Harlan Airport Commission met on Tuesday, May 16, 2023, at 7:00 AM at Harlan Airport.

Voting Members Present: Scott McLaughlin (remote), Rick Dotzler, Larry Chapman

Also Present: Sharon Kroger, Gene Gettys, Scott Pigsley, Eric Johnson

The Commission meeting was called to order by Chair McLaughlin at 7:03 AM. It was moved by Dotzler and seconded by Chapman to approve the agenda. Motion carried unanimously. Conflicts of interest are to be stated if and when applicable. None stated.

It was moved by Dotzler and seconded by Chapman to approve the April 18, 2023, meeting minutes with corrected dates. Motion carried unanimously.

The financial reports for the month of April 2023 were reviewed. It was moved by Chapman and seconded by Dotzler to approve the reports. Motion carried unanimously.

Airport Manager April report was presented. It was moved by Chapman and seconded by McLaughlin to receive and file the manager report. Motion carried unanimously.

- Taxilane project is complete. Some concerns were noted specific to larger rocks and chunks of asphalt still in seeded areas in addition to new graded area which may need adjusted to drain away from concrete. It was discussed to not accept completion and release retainage until satisfied.
- Apron re-hab final punch list is still with PCS. No change in status.
- ALP application has been submitted to FAA in the form of 2 grants, BIL funds and AIP funds. Awaiting both agreements for electronic signatures.
- It was moved by Dotzler and seconded by McLaughlin to recommend to City Council to submit FY '24 State Funding Pre-Application – T-Hangar #3 re-hab. Motion carried unanimously.
- Discussion was held regarding a Fixed Base Operator (FBO) Lease with the services of SNP Aviation. It was stated by the Commission there has been noticeable increase in services offered and fuel use due to SNP Aviation. Discussion took place regarding the agreement language and hangar use. An agreement will be considered at the June Commission meeting.
- Discussed Jet Display maintenance/repairs. No action was taken.
- Fuel pricing and inventory was reviewed. 100LL level is approximately 1,000 gallons and will need to be ordered soon. No action was taken. 100
- Hangar Summary & Seniority was reviewed. No action was taken.

Pigsley reviewed ongoing needs/improvements. Specifically, received a quote to paint/coat roof of Hangar #2 of approximately \$5,000, repairs to parking lot, update of courtesy vehicle. Flight Breakfast is scheduled for June 18<sup>th</sup>.

The next regular meeting is scheduled for Tuesday, June 13, 2023, 7:00 AM at Harlan Airport (also offered via ZOOM).

There being no further business the meeting was adjourned 8:32 AM

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Gene Gettys, Recording Secretary

*These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.*