

The Airport Commission meeting was held in person and offered electronically utilizing Zoom.

The Harlan Airport Commission met on Tuesday, June 13, 2023, at 7:00 AM at Harlan Airport.

Voting Members Present: Scott McLaughlin, Rick Dotzler, Larry Chapman

Also Present: Sharon Kroger, Gene Gettys, Scott Pigsley, Eric Johnson

The Commission meeting was called to order by Chair McLaughlin at 7:05 AM. It was moved by Dotzler and seconded by Chapman to approve the agenda. Motion carried unanimously. Conflicts of interest are to be stated if and when applicable. None stated.

It was moved by McLaughlin and seconded by Dotzler to approve the May 16, 2023, meeting minutes. Motion carried unanimously.

The financial reports for the month of May 2023 were reviewed. It was moved by Dotzler and seconded by Chapman to approve the reports. Motion carried unanimously.

Airport Manager May report was presented. It included estimates of asphalt parking repair from 2 contractors, Ten Point Construction and Henningsen Construction for future consideration. It was moved by Chapman and seconded by Dotzler to receive and file the manager report. Motion carried unanimously.

- Taxi lane project is complete as reported by Cory Gaston. Concern was noted specific to water draining onto north/south taxi lane versus toward drainage area. Engineer will follow-up. It was discussed to not accept completion and withhold retainage until satisfied.
- Apron re-hab final punch list is still with PCS. It was directed for the city to draft a letter to send to contractor with a deadline for completion, and if not completed to close-out the project and keep retainage.
- ALP grants (BIL and AIP funds) have been e-signed by the city. A kick-off meeting will be scheduled and coordinated by engineer.
- Discussion was held regarding a Fixed Base Operator (FBO) Lease with the services of SNP Aviation. It was moved by McLaughlin and seconded by Dotzler to propose amending the IGNITE MOU to remove Hangar #2. Motion carried unanimously. Gettys will contact IGNITE regarding this proposed change and bring it back to commission.
- Discussed Jet Display maintenance/repairs. Gettys will contact national air force museum regarding guidelines/restrictions on re-painting.
- Fuel pricing and inventory was reviewed. No action was taken.
- Hangar Summary & Seniority was reviewed. No action was taken.

There was discussion regarding preventative maintenance on hangar roof #5. It was determined to have airport manager follow-up on roof painting estimate, and if \$5,000 or less to proceed with getting work completed by June 22nd.

The next regular meeting is scheduled for Tuesday, July 11, 2023, 7:00 AM at Harlan Airport (also offered via ZOOM).

There being no further business the meeting was adjourned 8:14 AM

Gene Gettys, Recording Secretary

These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.