

HARLAN AIRPORT COMMISSION – June 25, 2024

The Airport Commission meeting was held in person and offered electronically utilizing Zoom.

The Harlan Airport Commission met on Tuesday, June 25, 2024, at 7:00 AM at Harlan Airport.

Voting Members Present: Scott McLaughlin, Rick Dotzler, Larry Chapman

Also Present: Gene Gettys, Scott Pigsley, *Rob Garber, *Cory Gaston (left at 7:25 AM), Eric Johnson, *Alexa Hazelton (left at 8 AM)
(* indicates participating remotely)

The Commission meeting was called to order by Chair McLaughlin at 7:01 AM. It was moved by Dotzler and seconded by Chapman to approve the agenda. Motion carried unanimously. Conflicts of interest are to be stated if and when applicable. None stated.

It was moved by Chapman and seconded by Dotzler to approve the May 28, 2024, meeting minutes. Motion carried unanimously.

The financial reports for the month of May 2024 were reviewed. It was moved by Dotzler and seconded by Chapman to approve the reports. Motion carried unanimously.

Airport Manager May report was presented. Pigsley reported the card reader in the 100LL was not working and needed to be replaced. Temporarily using the card reader from JetA. A new card reader has been ordered @ \$350 + shipping. It was moved by Dotzler and seconded by Chapman to receive and file the manager report. Motion carried unanimously.

- ALP project was reviewed. Kirkham Michael team will be meeting with FAA related to option #3 layout. Eric Johnson discussed runway protection zone to the south and comments related to part of building, highway, and county road which they will be meeting with FAA to determine how to address/note the existing conditions.
- Hangar #3 door project was reviewed. It was moved by McLaughlin, seconded by Dotzler, to make final payment of retainage (\$7,238.58) on the project. Motion carried unanimously.
- Consideration of bids for County ARPA funding was provided in the meeting packet. Pigsley reviewed the bids and Gettys indicated all

contractors have completed previous work for the City and have proper licensing. Due to the completeness and previous approval of the Petsche Mechanical HVAC bid no change was made for HVAC. It was moved by Dotzler, seconded by Chapman, to approve the \$8,500 bid for four (4) Pella windows from Alpha & Omega, adding interior finish. Motion carried unanimously. Projects to be completed by December 31, 2024.

- Pavement Maintenance/Crack seal was discussed related to immediate maintenance which may need to be completed versus a CIP project. Gettys indicated the potential of adding crack seal to the street maintenance bid next year. To be discussed at next month's meeting.
- Fuel sales and pricing was reviewed. No action was taken. Pigsley reported tank levels of 2,300 gallons of 100LL and 4,000 gallons of JetA.
- Hangar Summary & Seniority was reviewed. Josh Trail is near complete moving out of 1C and Larry Stewart will move to 1C. Hangars 4B and 5D will be available. No action was taken.

The next regular meeting is scheduled for Wednesday, July 31, 2024, 7:00 AM at Harlan Airport (also offered via ZOOM). There being no further business the meeting was adjourned at 7:59 AM.

Gene Gettys, Recording Secretary

These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.