

HARLAN AIRPORT COMMISSION – July 31, 2024

The Airport Commission meeting was held in person and offered electronically utilizing Zoom.

The Harlan Airport Commission met on Wednesday, July 31, 2024, at 7:00 AM at Harlan Airport.

Voting Members Present: Scott McLaughlin, Rick Dotzler, Larry Chapman (arrived 7:09 AM)

Also Present: Gene Gettys, Scott Pigsley, *Cory Gaston, Eric Johnson, *Alexa Hazelton (* indicates participating remotely)

The Commission meeting was called to order by Chair McLaughlin at 7:04 AM. It was moved by Dotzler and seconded by McLaughlin to approve the agenda. Motion carried unanimously. Conflicts of interest are to be stated if and when applicable. None stated.

It was moved by McLaughlin and seconded by Dotzler to approve the June 25, 2024, meeting minutes. Motion carried unanimously.

The financial reports for the month of June 2024 were reviewed. It was moved by Dotzler and seconded by McLaughlin to approve the reports. Motion carried unanimously.

Airport Manager June report was presented. It was moved by Dotzler and seconded by Chapman to receive and file the manager report. Motion carried unanimously.

- ALP project was reviewed. Eric Johnson indicated FAA has given direction to note existing conditions of the RPZ and this will meet the requirements for the ALP. Receiving clarification on the RPZ will permit for updating drawings/maps to be reviewed at the next Commission meeting.
- Pavement Maintenance/Crack seal was discussed. A project is listed for 2028 on the CIP. However, it was pointed out if immediate maintenance/repair items were addressed the net cost may be the same to the City as compared to 90/10 funding (i.e. BIL). No action was taken.
- Rick Dotzler presented an overview of the information he put together related to hangar leases and possible suggestions and discussion ensued. Oversight and compliance within the terms of the current lease

agreement (i.e. up-to-date insurance and demonstration of airworthiness) is a starting point. Compliance of tenants per the current lease will be reviewed at the next meeting.

- The Memorandum of Understanding (MOU) 2-year agreement with IGNITE Pathways is set to expire on August 22nd. There has been limited activity and no use of airport facilities during the past year. Airport Manager Pigsley remains in contact with the program in Woodbine to support aviation activities. There is no intent to renew the agreement at this time with Harlan Airport.
- Fuel sales and pricing was reviewed. No action was taken. Pigsley reported fuel sales for the spraying season is about 4,000 gallons less than last year at this time.
- Hangar Summary & Seniority was reviewed. Hangars 4B, 5B and 5D are available. Priority of those on a waiting list was discussed and it was determined priority is inherently established based upon date of lease agreement and oversight/enforcement of default (i.e. 90 days unoccupied). No action was taken.

The next regular meeting is scheduled for Tuesday, August 20, 2024, 7:00 AM at Harlan Airport (also offered via ZOOM). There being no further business the meeting was adjourned at 8:13 AM.

Gene Gettys, Recording Secretary

These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.