

## HARLAN AIRPORT COMMISSION – September 24, 2025

### **The Airport Commission meeting was held in person and offered electronically utilizing Zoom.**

The Harlan Airport Commission met on Wednesday, September 24, 2025, at 7:05 AM at Harlan Airport.

Voting Members Present: Scott McLaughlin, Rick Dotzler, Larry Chapman  
Also Present: Scott Pigsley, \*Ashley Schleis, Gervas Mgonja, Cory Gaston, Eric Johnson, \*Alexa Hazelton  
(\* indicates participating remotely)

The Commission meeting was called to order by McLaughlin at 7:05 AM. It was moved by Chapman and seconded by Dotzler to approve the agenda. Motion carried unanimously.

Any conflicts of interest are to be stated when applicable. None.

It was moved by Dotzler and seconded by Chapman to approve August 27, 2025, meeting minutes. Motion carried unanimously.

The financial reports for the month of August 2025 were reviewed. It was moved by McLaughlin and seconded by Chapman to approve the reports. Motion carried unanimously.

**Airport Manager's August report was presented.** Scott informed airport commission that

- **ALP Project:** Eric Johnson with Kirkham & Michael provided an update on the Airport Layout Plan (ALP) project. He noted that progress has been delayed due to staffing shortages at the Federal Aviation Administration (FAA). The FAA has experienced a significant reduction in personnel, reportedly losing over 90 employees, which is contributing to slower-than-expected response times.
- Eric is currently awaiting further communication from Junior, a representative of the FAA, to move the project forward. Additional updates will be provided as more information becomes available.
- **Apron Expansion:** Cory Gaston reported that all tax-exempt documentation has been successfully submitted by both the General Contractor and all Subcontractors. With contracts fully executed, the project is now in a holding phase and scheduled to begin in the spring. No outstanding documentation or contractual items remain currently
- **Pavement Re-Hab/Crack Seal:** Cory Gaston recommended implementing a partial full-depth patch as an immediate measure to address deteriorating pavement conditions. He also suggested reviewing and potentially updating the Airport's Capital Improvement Plan (CIP) to reflect current priorities. Specifically, he proposed moving the "Pavement Maintenance" project target date forward to address urgent repair needs.
- Cory emphasized that pavement maintenance is recognized by the FAA as a high-priority item, reinforcing the need for timely action. Adjusting the CIP schedule accordingly would help ensure alignment with FAA priorities and address the most critical infrastructure needs of the airport.
- **Review Fuel Sale:** Scott Pigsley reported that 100 Low Lead fuel is currently \$0.17 per gallon cheaper than surrounding markets. This presents a potential opportunity to attract more traffic through competitive pricing. Harlan Airport's current inventory includes 8,000 gallons of 100 Low Lead and 5,900 gallons of Jet A. No immediate purchase of fuel is necessary at this time.

- **Review Hangar Summary, Seniority & Compliance.** The Commission discussed the potential increase in hangar fees for aircraft that are non-flightworthy and out of compliance. The intent is to encourage proper maintenance and compliance while ensuring fair use of airport facilities. A revised fee structure is expected to be finalized and issued by the fourth quarter.

The next regular meeting is scheduled for Wednesday, **October 22, 2025**, at 7:00 AM at Harlan Airport (also offered via ZOOM). There being no further business, the meeting was adjourned at **7:48 AM**.

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Gervas Mgonja, Recording Secretary

*These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.*