

HARLAN AIRPORT COMMISSION – October 17, 2024

**The Airport Commission meeting was held in person and offered electronically utilizing Zoom.**

The Harlan Airport Commission met on Thursday, October 17, 2024, at 7:00 AM at Harlan Airport.

Voting Members Present: Scott McLaughlin, Rick Dotzler, Larry Chapman

Also Present: Gene Gettys, Scott Pigsley, \*Alexa Hazelton, \*Eric Johnson, \*Cory Gaston, \*Rob Garber (\* indicates participating remotely)

The Commission meeting was called to order by Chair McLaughlin at 7:07 AM. It was moved by Dotzler and seconded by Chapman to approve the agenda. Motion carried unanimously. Conflicts of interest are to be stated if and when applicable. None stated.

It was moved by Chapman and seconded by Dotzler to approve the September 18, 2024, meeting minutes. Motion carried unanimously.

The financial reports for the month of September 2024 were reviewed. It was moved by McLaughlin and seconded by Dotzler to approve the reports. Motion carried unanimously.

Airport Manager September report was presented. It was moved by Chapman and seconded by Dotzler to receive and file the manager report. Motion carried unanimously.

- Alexa Hazelton provided project status on the ALP. There has been exchange of communications with FAA on information submitted to date yet nothing requiring Commission review. It is anticipated at the December meeting to review a full planset which includes Terminal Area Drawing. The project may be completed and approved by FAA in the February/March timeframe.
- Gettys updated that the project data sheet for apron expansion was provided to FAA. If approved, the next step will be a “go letter” and then an engineering agreement. Best guess is the project would be a Spring 2026 construction.
- Pavement Maintenance/Crack seal was discussed. Gettys will provide DOT specs to street department for review and to connect with Scott Pigsley.

- Fuel sales and pricing was reviewed. Approximately 2,000 gallons of JetA and 6,000 gallons of LL in the tanks. No action was taken.
- Hangar Summary, Seniority & Compliance was reviewed. No action was taken.

Draft CIP is due November 18<sup>th</sup> to Iowa DOT. Kirkham Michael will provide an updated CIP for review/approval at November meeting.

The next regular meeting is scheduled for Tuesday, November 12, 2024, 7:00 AM at Harlan Airport (also offered via ZOOM). There being no further business the meeting was adjourned at 8:03 AM.

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Gene Gettys, Recording Secretary

*These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.*