

Personnel & Finance Committee of the City of Harlan, Iowa – October 21, 2024

The Personnel & Finance Committee met on Monday, October 21, 2024, at 4:45 p.m. in the City Council Chambers, 711 Durant Street, Harlan, Iowa.

*De-notes participating electronically via Zoom meeting

Present: Chairperson Kyle Lindberg, Jenney Kelly, Aaron Nippert
Absent: None

Also Present: City Administrator Gene Gettys, City Clerk/Finance Director Ashley Schleis, Deputy City Clerk Jennifer Malone, Mayor Jay Christensen, Sharon Kroger, Troy Schaben, Tim Miller, Roger Bissen and Alex Londo

Lindberg called the meeting to order.

It was moved by Nippert and seconded by Lindberg to approve the agenda. The motion carried unanimously.

No conflicts of interest were stated.

It was moved by Nippert and seconded by Kelly to approve the minutes from the August 28, 2024, meeting. The motion carried unanimously.

Discussion was held on the agreement for IT services with Harlan Municipal Utilities. It was moved by Nippert and second by Lindberg to recommend to Council to approve the IT Agreement with Harlan Municipal Utilities to begin January 1st, 2025. ABSTAIN: Kelly, due to conflict of interest - HMU employment. The motion carried.

Discussion was held on Cash Management Investing.

Reviewed the Urban Renewal Joint Agreement with Shelby County. It was moved by Nippert and seconded by Kelly to recommend to Council to approve the Urban Renewal Joint Agreement with Shelby County. The motion carried unanimously.

Reviewed Wood Pole Agreement with EXO for JJ Jensen complex and tennis courts. The range of cost will be \$2,000-4,000 and if needed it may necessitate a budget amendment. It was moved by Nippert and seconded by Kelly to recommend to Council to approve the Wood Pole Agreement with EXO. The motion carried unanimously.

There are currently 7 decorative Downtown Street Lights out of order. Border States will be coming to look at these and diagnose the problem.

The North 7th Street Purchase Agreement has been finalized and is being reviewed by the City Attorney.

There was discussion on the City Administrator transition. There will be a work session next Tuesday, October 29th, 2024 at 5:15 p.m. in the City Council Chambers at City Hall.

There being no further discussion, the Committee adjourned.

Ashley Schleis
City Clerk

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”