

HARLAN AIRPORT COMMISSION – October 22, 2025

The Airport Commission meeting was held in person and offered electronically utilizing Zoom.

The Harlan Airport Commission met on Wednesday, October 22, 2025, at 7:05 AM at Harlan Airport.

Voting Members Present: Scott McLaughlin, Rick Dotzler, Larry Chapman
Also Present: Scott Pigsley, *Ashley Schleis, Gervas Mgonja, *Cory Gaston, *Eric Johnson, *Alexa Hazelton
(* indicates participating remotely)

The Commission meeting was called to order by McLaughlin at 7:02 AM. It was moved by Chapman and seconded by Dotzler to approve the agenda. Motion carried unanimously.

Any conflicts of interest are to be stated when applicable. None.

It was moved by Dotzler and seconded by Chapman to approve September 24, 2025, meeting minutes. Motion carried unanimously.

The financial reports for the month of September 2025 were reviewed. It was moved by McLaughlin and seconded by Dotzler to approve the reports. Motion carried unanimously.

Airport Manager's September report was presented and filed. It was moved by Dotzler and seconded by Chapman to approve the report. Motion carried unanimously.

Business Items:

- **ALP Project:** Eric Johnson with Kirkham & Michael provided an update regarding the Airport Layout Plan (ALP) Project. He confirmed that all project documents have been successfully submitted to the Federal Aviation Administration (FAA).
- At this time, everything is progressing well, and the review process appears to be on track. However, Eric noted that there is a potential for delays due to the current federal government shutdown, which could temporarily impact the FAA's response time.
- Overall, the project remains in good standing, and further updates will be shared as information becomes available.
- **Review & update the CIP:** On October 21, 2025, Cory Gaston forwarded the updated Capital Improvement Plan (CIP) to the Airport Commission for review. He noted that only minor adjustments were made to the plan, which included updating the project years and rearranging a few project priorities.
- The version provided to the Commission represents the first draft of the CIP, which is due to the FAA on November 19, 2025. Submitting this draft ahead of schedule allows the FAA adequate time to review the plan and address any questions or concerns prior to the final submission deadline of December 19, 2025.
- **Apron Expansion:** Cory Gaston reported that there are no new updates at this time regarding ongoing airport projects. He indicated that preconstruction activities are tentatively scheduled to begin in February or March of 2026. Further details and timelines will be provided as the project progresses and schedules are confirmed.
- **Pavement Re-Hab/Crack Seal:** Jeff Musich, Street Department Superintendent, provided an update on the Pavement Rehabilitation and Crack Seal project. He explained that using asphalt to cover the cracks is not a

recommended solution, as it would likely be ineffective due to temperature fluctuations and snowplow operations during winter months. These conditions could cause the asphalt patches to break loose or pop up shortly after application, making it only a very short-term fix. Jeff advised that alternative, longer-lasting repair methods should be considered for more effective pavement maintenance.

- **Review Fuel Sale:** Scott Pigsley provided an update on the current fuel inventory and sales at the airport. He reported that the airport presently has 7,400 gallons of low-lead fuel and 5,900 gallons of Jet A fuel in storage. Scott also noted that fuel prices remain stable at this time, with no significant fluctuations expected in the near term.
- **Review Hangar Summary, Seniority & Compliance.** The Commission discussed the potential increase in hangar fees for aircraft that are non-flightworthy and out of compliance. Regular Notices went out without the higher rent pricing. The commission identified four people that should get the higher pricing letters due to their aircraft being non-flightworthy and out of compliance. The intent is to encourage proper maintenance and compliance while ensuring fair use of airport facilities.

The next regular meeting is scheduled for Wednesday, **November 19th, 2025**, at 7:00 AM at Harlan Airport (also offered via ZOOM). There being no further business, the meeting was adjourned at **8:26 AM**.

Gervas Mgonja, Recording Secretary

These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.