

HARLAN AIRPORT COMMISSION – October 25, 2023

**The Airport Commission meeting was held in person and offered electronically utilizing Zoom.**

The Harlan Airport Commission met on Wednesday, October 25, 2023, at 7:00 AM at Harlan Airport.

Voting Members Present: Scott McLaughlin, Rick Dotzler, Larry Chapman

Also Present: Sharon Kroger, Gene Gettys, \*Scott Pigsley, \*Eric Johnson, Cory Gaston, \*Alexa Hazelton  
(\* indicates participating remotely)

The Commission meeting was called to order by Chair McLaughlin at 7:00 AM. It was moved by Dotzler and seconded by Chapman to approve the agenda. Motion carried unanimously. Conflicts of interest are to be stated if and when applicable. None stated.

It was moved by Chapman and seconded by Dotzler to approve the September 27, 2023, meeting minutes with a noted correction. Motion carried unanimously.

The financial reports for the month of September 2023 were reviewed. It was moved by Dotzler and seconded by Chapman to approve the reports. Motion carried unanimously.

Airport Manager September report was presented. It was moved by Chapman and seconded by Dotzler to receive and file the manager report. Motion carried unanimously.

- Taxilane project drainage item on the punch list was recently completed. Cory Gaston from Kirkham Michael reported we will review final payment and closeout items at next Commission meeting.
- Kirkham Michael reviewed the ALP project status report. Alex Hazelton and Scott Pigsley will meet to review aircraft activity/data.
- Hangar #3 door project was discussed. Scope, plans, and timeline will be reviewed at the next Commission meeting.
- Five-year CIP plan was discussed inclusive of project priorities and tentative project years. It was discussed to not plan for a project next FY. Kirkham Michael will submit draft CIP plan for FAA comment by November 16<sup>th</sup>.
- Hangar Summary & Seniority was reviewed. No action was taken.
- Gettys provided an overview for 24/25 budget planning. Due to the uncertainty with legislative property tax changes, functions/departments (inclusive of the airport) are directed to prepare a budget with \$0 increase other than insurance, utilities, and wage agreements.

The next regular meeting is scheduled for Wednesday, November 22, 2023, 7:00 AM at Harlan Airport (also offered via ZOOM).

There being no further business the meeting was adjourned 8:10 AM

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Gene Gettys, Recording Secretary

*These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.*