

The Airport Commission meeting was held in person and offered electronically utilizing Zoom.

The Harlan Airport Commission met on Wednesday, November 22, 2023, at 7:00 AM at Harlan Airport.

Voting Members Present: Scott McLaughlin, Rick Dotzler, Larry Chapman

Also Present: Sharon Kroger, Gene Gettys, Scott Pigsley, Eric Johnson, Cory Gaston, Alexa Hazelton
(* indicates participating remotely)

The Commission meeting was called to order by Chair McLaughlin at 7:03 AM. It was moved by Dotzler and seconded by Chapman to approve the agenda. Motion carried unanimously. Conflicts of interest are to be stated if and when applicable. None stated.

It was moved by Chapman and seconded by Dotzler to approve the October 25, 2023, meeting minutes. Motion carried unanimously.

The financial reports for the month of October 2023 were reviewed. It was moved by Dotzler and seconded by Chapman to approve the reports. Motion carried unanimously.

Airport Manager October report was presented. It was moved by Dotzler and seconded by Chapman to receive and file the manager report. Motion carried unanimously.

- It was moved by McLaughlin and seconded by Dotzler for a recommendation to City Council for accepting Engineer's Statement of Completion and final pay application for the taxilane project. Motion carried unanimously.
- Kirkham Michael reviewed the ALP project status report including discussion regarding aircraft activity reporting and by type. Alexa Hazelton will continue to work with Scott Pigsley on gathering this data.
- Hangar #3 door project was discussed. Three (3) doors on north side may be primary part of bid with an alternate for door(s) on the south side. Scope, plans, and timeline will be reviewed at the next Commission meeting.
- It was moved Dotzler and seconded by Chapman for a recommendation to City Council for approval of the Five-year CIP plan and submittal to FAA. Motion carried unanimously.
- It was moved by Chapman and seconded by Dotzler to approve the IPAA membership (\$200) for next year. Motion carried unanimously.
- Fuel sales and pricing was reviewed. No action was taken.
- Hangar Summary & Seniority was reviewed. Discussion took place regarding notice, requirements and compliance related to insurance certificate and annual aircraft inspection. No action was taken.
- It was moved by McLaughlin and seconded by Chapman with a recommendation to City Council for the 24/25 FY budget as presented. Motion carried unanimously. McLaughlin and Pigsley will tentatively plan to attend the December 19th City Council meeting to provide an airport update.

The next regular meeting is scheduled for Friday, December 15, 2023, 7:00 AM at Harlan Airport (also offered via ZOOM).

There being no further business the meeting was adjourned 8:47 AM

Gene Gettys, Recording Secretary

These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.