

Harlan Community Board of Trustees

Meeting Minutes for [Click or tap to enter a date.](#)

The Harlan Community Library Board of Trustees met on Monday, 3/11/2024 at 5:20 p.m. in the Library meeting room

Present: Roy Burkhalter, Hope Chipman, Bill Early, Susan Finn, Andrew Sandquist,
Absent: Sharon Kroger, Tanya Bruck, Connie Claussen, Dan McElwain, Paul Simpson
Also Present: Director Amanda Brewer

President Andrew Sandquist called the meeting to order. Bill moved, seconded by Roy to approve the agenda as presented. The motion carried unanimously.

Conflicts of interest are to be stated if and when applicable. None were stated.

Bill moved, seconded by Susan, to approve the minutes from February. The motion carried unanimously.

Director's Report

1. Youth –
 - a. Lego Challenge on the 7th
 - b. Family Fun night – Perler Beads on the 21st
2. Adult –
 - a. Adult Craft – Ribbon Eggs March 14th
 - b. 2nd Evening Book Club planning meeting on the 13th at 5:30pm
 - c. Iowa Author Program – Sons and Daughters with Ann Hanigan Kotz
 - d. Silent Book Club at Milk and Honey on the 29th at 5:30pm (last Friday of the month)
3. Board Education –
 - a. Board Room Series 2023 “Intersections 1 and 2” Where Library Board and Cities Meet
4. Other:
 - a. Working on Weeding the non-fiction adult books of old, outdated and unused books (last 5 yrs) to allow for further growth in youth and adult comic/graphic novel/manga. The demand for these books is growing.
 - b. So far, no bills have been presented in the house or senate similar to the first round but we will see what pops up before the next funnel
5. Tech Services – Info, HMU and City of Harlan considering hiring a fulltime IT person.
6. Kindergarten Round up this Wed and Thurs, Educators night at the museum is this Thursday night. Literacy night was a success with over 400 in attendance.
7. Statistics –
 - a. Total circulation was 4603 which is another good month,

- b. We received 90 books through ILL which is one of the highest numbers we have seen just short of 94 last month,
 - c. Foot traffic was up 3682 last month was 2107 but 3600 is about average.
 - d. Nicer weather is bringing more usage of our Wi-Fi with 2842....the last 2 months it was in the 1300/1400 range.
8. Bills: Nothing out of the ordinary
- a. 67% of the year has passed and we have spent 64.6% of our budget. This is the "tightest" year we have had in the last 7 years.

Motion by Hope, seconded by Susan, to approve the bills the director has paid. Motion carried unanimously.

Facilities Committee:

Committee Meetings:

1. Facilities
 - a. No new information
 - b. Discussed outdoor improvements. Shane Schechinger could do outdoor wall whitewashing.

Old Business:

1. None

New Business:

1. New employee: Chloe Croghan for Circulation 2 position. Motion made by Bill, second by Susan to approve the hire. Motion carried unanimously.

Our next meeting will be 4/8/2024 at 5:15 p.m.

There being no further business, the meeting adjourned at 5:45 p.m. Roy motioned, seconded by Susan to adjourn the meeting.

Hope Chipman, Secretary

These minutes are as recorded by the Secretary and are subject to Board approval at the next regular meeting.